



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

12220 Fillmore Street, Room 310, West Olive, Michigan 49460

West Olive (616) 738-4898

Fax (616) 738-4888

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

Website: www.miOttawa.org

August 4, 2011

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, August 9, 2011 at 1:30 p.m.**, for the regular **August** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Holtrop
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the July 26, 2011 Board of Commissioners Meeting.
2. Payroll
Suggested Motion:
To authorize the payroll of August 9, 2011 in the amount of \$_____.
3. Correspondence Log 418
Suggested Motion:
To receive for information the Correspondence Log.

Stuart P. Visser Dennis W. Swartout Jane M. Ruiters Greg J. DeJong Roger G. Rycenga
Joseph S. Baumann Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

From the Finance and Administration Committee

4. Monthly Accounts Payable for July 18, 2011 through July 31, 2011

Suggested Motion:

To approve the general claims in the amount of \$3,932,819.68 as presented by the summary report for July 18, 2011 through July 31, 2011.

From Administration

5. Resolution of Tribute – Carolyn Boersma

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution honoring Carolyn Boersma for being named Michigan Municipal Clerks Association “Township Clerk of the Year” for 2011, Spring Lake, Michigan.

6. Ottawa County Community Mental Health 2010 Annual Report

Suggested Motion:

To receive for information the Ottawa County Community Mental Health 2010 Annual Report.

B. Action Items: None

C. Appointments: None

D. Discussion Items:

7. Update on Alcohol Use at Weaver House, John Scholtz, Director Parks and Recreation

8. Ottawa County Community Mental Health 2010 Annual Report
(Presented by: Dr. Michael Brashears, Director of Community Mental Health)

9. Report of the County Administrator

10. General Information, Comments, and Meetings Attended

11. Public Comments

12. Adjournment

**PROPOSED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
JULY SESSION – SECOND DAY**

The Ottawa County Board of Commissioners met on Tuesday, July 26, 2011, at 1:30 p.m. and was called to order by the Chair.

Mr. Baumann pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Messrs. Visser, Kuyers, Mrs. Ruiters, Messrs. DeJong, Rycenga, Baumann, Disselkoen, Karsten, Holtrop, Holtvluwer. (10)

Absent: Mr. Swartout. (1)

Presentation of Petitions and Communications

A Resolution was presented to Juke VanOss honoring him for 60 years of broadcasting at WMTC by Mr. Kuyers.

Public Comments and Communications from County Staff

Mark Manigione, 18203 Woodland Ridge, Spring Lake, expressed concerns over the use of out of state contractors when tax dollars are being spent on a project.

Kenneth David, Grand Haven Township, questioned the Board on the West Michigan Strategic Alliance PEP Stations discussion that was added to the agenda at the last meeting. He believes the public should have been informed for their comments and that there could be a possible conflict of interest since a member of that Committee is represented in the room.

Mr. Vandenberg addressed the issue stating he is the Chair of the West Michigan Strategic Alliance but said nothing was voted on and Roberts Rules of Order were followed.

B/C 11-167 Mr. Disselkoen moved to approve the agenda of today as presented and amended substituting the motion to Action Item #6 – Ottawa County Michigan Works! Procurement Policy. The motion passed.

B/C 11-168 Mr. Holtrop moved to approve the following Consent Resolutions:

1. To approve the Minutes of the July 12, 2011 Board of Commissioners Meeting.

2. To authorize the payroll of July 26, 2011 in the amount of \$522.40.
3. To approve the general claims in the amount of \$3,356,356.35 as presented by the summary report for July 1, 2011 through July 15, 2011.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of June, 2011.
5. To approve and authorize the Board Chair and Clerk to sign the Resolution honoring Juke Van Oss for sixty (60) years of broadcasting at WHTC – AM, Holland, Michigan.

The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Messrs. Baumann, DeJong, Karsten, Holtvluwer, Rycenga, Holtrop, Disselkoen, Visser, Kuyers. (10)

B/C 11-169 Mr. Rycenga moved to receive and acknowledge the use of the “Ottawa County Michigan Works! Procurement Policy” (amended) as a procedural supplement to the Ottawa County Purchasing Policy with regard to the operations of the Ottawa County Michigan Works! Agency. The motion passed as shown by the following votes: Yeas: Messrs. DeJong, Rycenga, Baumann, Disselkoen, Holtvluwer, Visser, Holtrop, Karsten, Mrs. Ruiter, Mr. Kuyers. (10)

B/C 11-170 Mr. Rycenga moved to approve the 2010 Cost Allocation Plan for implementation in the 2012 budget. The motion passed as shown by the following votes: Yeas: Messrs. Holtvluwer, Visser, Holtrop, Karsten, Disselkoen, Baumann, Rycenga, DeJong, Mrs. Ruiter, Mr. Kuyers. (10)

B/C 11-171 Mr. Rycenga moved to receive the Government Finance Officers Association’s Distinguished Budget Presentation Award for the fiscal year beginning January 1, 2011. The motion passed.

The award was presented to Connie VanderSchaaf by Bob Spaman, Fiscal Services Director.

B/C 11-172 Mr. Rycenga moved to approve applying the proceeds of \$351,621 minus expenses from the sale of the Coopersville Facility to the County DB-DC Fund. The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Disselkoen, Baumann, Visser, Karsten, DeJong, Kuyers. (10)

- B/C 11-173 Mr. Rycenga moved to approve applying the proceeds of \$871,527 from the reserve that Public Health set up in 2004 for potential Medicaid disallowed activities that have since been resolved to the County DB-DC Fund. The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, DeJong, Karsten, Mrs. Ruiter, Messrs. Baumann, Visser, Holtvluwer, Disselkoen, Holtrop, Kuyers. (10)
- B/C 11-174 Mr. Disselkoen moved to go into Closed Session at 1:52 p.m. for the purpose of discussing labor negotiations. (2/3 roll call vote required) The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Holtvluwer, Baumann, Visser, Disselkoen, Karsten, Mrs. Ruiter, Messrs. Rycenga, DeJong, Kuyers. (10)
- B/C 11-175 Mr. Disselkoen moved to rise from Closed Session at 2:02 p.m. The motion passed.
- B/C 11-176 Mr. Rycenga moved to approve the Administration to finalize contract language for negotiation between Ottawa County, 20th Circuit Court and the Friend of the Court Employees Association, effective until December 31, 2011. The motion passed as shown by the following votes: Yeas: Messrs. Karsten, Disselkoen, Holtrop, Visser, Holtvluwer, DeJong, Mrs. Ruiter, Messrs. Rycenga, Baumann, Kuyers. (10)

The Administrator's report was presented.

Several Commissioners committed on meetings attended and future meetings to be held.

Public Comments

Kenneth David, Grand Haven Township, stated it's very difficult to hear the Commissioners while in the audience. He also questioned the number of PEP charging stations considered. The long term goal is between 4,000 – 5,000 charging stations.

State Representative Amanda Price updated the Board on a number of issues the State is working on including health insurance, Asian Carp, and the Canadian bridge. She told the Board if there is anything needed to get in touch with her.

- B/C 11-177 Mr. Holtrop moved to adjourn at 2:26 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

PHILIP KUYERS, Chairman
Of the Board of Commissioners

Action Request



Committee: Board of Commissioners

Meeting Date: 8/9/2011

Requesting Department: County Clerk

Submitted By: Bob Spaman

Agenda Item: Payroll

SUGGESTED MOTION:

To authorize the payroll of August 9, 2011 in the amount of \$_____.

SUMMARY OF REQUEST:

To pay the current payroll of the members of the Ottawa County Board of Commissioners. Pursuant to MCL 46.11, the Board of Commissioners is authorized to provide for and manage the ongoing business affairs of the County.

FINANCIAL INFORMATION:

Total Cost: _____ General Fund Cost: _____ Included in Budget: Yes No

If not included in budget, recommended funding source: _____

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal:

- 1: To Maintain and Improve the Strong Financial Position of the County.
- 2: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.
- 3: To Contribute to a Healthy Physical, Economic, & Community Environment.
- 4: To Continually Improve the County's Organization and Services.

Objective: _____

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@countyofo.org
Reason: I am approving this document
Date: 2011.03.02 09:03:46 -0500

Committee/Governing/Advisory Board Approval Date: _____

Action Request



Committee: Board of Commissioners

Meeting Date: 8/9/2011

Requesting Department: County Clerk

Submitted By: Keith Van Beek

Agenda Item: Correspondence Log 418

SUGGESTED MOTION:

To receive for information the Correspondence Log.

SUMMARY OF REQUEST:

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal:

Objective:

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2011.08.03 14:42:41 -0400

Committee/Governing/Advisory Board Approval Date:

CORRESPONDENCE LOG 418

Date	Correspondent	Content	Referred To
7/29/2011	GRAND TRAVERSE BOC	SUPPORTING EMPLOYEE FREEDOM TO WORK ACT	ADMINISTRATOR, COMMISSIONERS
7/26/2011	LONA BRONKEMA, OLIVE TWP CLERK	NOTICE OF HEARING	ADMINISTRATOR, KUYERS
7/13/2011	MICHAEL DALMAN, HOLLAND TWP CLERK	NOTICE OF HEARING	ADMINISTRATOR, KUYERS, BAUMANN, KARSTEN

From: To:
7/1/2011 7/31/2011

Action Request



Committee: Board of Commissioners

Meeting Date: 8/9/2011

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Monthly Accounts Payable for July 18, 2011 through July 31, 2011

SUGGESTED MOTION:

To approve the general claims in the amount of \$3,932,819.68 as presented by the summary report for July 18, 2011 through July 31, 2011.

SUMMARY OF REQUEST:

Approve vendor payments in accordance with the Ottawa County Purchasing Policy.

FINANCIAL INFORMATION:

Total Cost: \$3,932,819.68 | General Fund Cost: \$3,932,819.68 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 1: To Maintain and Improve the Strong Financial Position of the County.

Objective:

- 1: Advocate on legislative issues to maintain and improve the financial position of the County.
- 2: Implement processes and strategies to deal with operational budget deficits.
- 3: Reduce the negative impact of rising employee benefit costs on the budget.
- 4: Maintain or improve bond ratings.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2011.08.03 14:36:58 -0400

Committee/Governing/Advisory Board Approval Date:



County of Ottawa

Fiscal Services Department

Robert Spaman
Fiscal Services Director

Marvin Hinga
Fiscal Services Assistant Director

12220 Fillmore Street • Room 331 • West Olive, Michigan 49460

West Olive (616) 738-4847
Fax (616) 738-4098
e-mail: rspaman@miottawa.org
mhinga@miottawa.org

To: Board of Commissioners
From: Robert Spaman, Fiscal Services Director
Subject: Accounts Payable Listing – July 18, 2011 to July 31, 2011
Date: August 1, 2011

I have reviewed the Accounts Payable Listing for July 18 through July 31, 2011. The following information will give you the detail of some of the purchases made in specific funds during this period:

Fund 6641 – Equipment Pool Fund

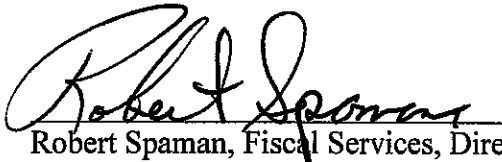
2 – Vehicles – Sheriff Department	\$43,730.00
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If you have any additional questions, please feel free to contact me.

Total Checks/Automated Clearing House (ACH) 07/18/2011 through 07/31/2011

I hereby certify that to the best of my knowledge the List of Audit Claims, a summary of which is attached, constitutes all claims received and audited for payment. The List of Claims shows the name of claimant, amount of claim, check number, ACH number, check date and ACH date. The net amount of checks/ACH written during the period was \$3,932,772.51. The amount of claims to be approved totals \$3,932,819.68.

*Adjustments are voided checks or ACH.


Robert Spaman, Fiscal Services, Director

Date 8/1/11

We hereby certify that the Board of Commissioners has approved the claims on this 9th day of August, 2011.

Philip Kuyers, Chairperson
Board of Commissioners

Daniel Krueger, Clerk

ACCOUNTS PAYABLE CHECKS/ACH 07/18/2011 THROUGH 07/31/2011

<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>CLAIMS TO BE APPROVED</u>	<u>ADJUSTMENTS*</u>	<u>NET CHECK/ACH TOTALS</u>
1010	GENERAL FUND	537,685.25	(47.17)	537,638.08
1500	CEMETERY TRUST	0.00	0.00	0.00
2081	PARKS & RECREATION	64,807.99	0.00	64,807.99
2082	PARK 12	0.00	0.00	0.00
2160	FRIEND OF COURT	1,652.26	0.00	1,652.26
2170	9/30 JUDICIAL GRANTS	11,074.15	0.00	11,074.15
2210	HEALTH	100,175.75	0.00	100,175.75
2220	MENTAL HEALTH	1,493,037.82	0.00	1,493,037.82
2271	SOLID WASTE CLEAN-UP	0.00	0.00	0.00
2272	LANDFILL TIPPING FEES	4,059.56	0.00	4,059.56
2320	TRANSPORTATION SYSTEM	0.00	0.00	0.00
2420	PLANNING COMMISSION	0.00	0.00	0.00
2430	BROWNFIELD REDEVELOPMENT	0.00	0.00	0.00
2444	INFRASTRUCTURE FUND	0.00	0.00	0.00
2450	PUBLIC IMPROVEMENT	0.00	0.00	0.00
2550	HOMESTEAD PROPERTY TAX	0.00	0.00	0.00
2560	REGISTER OF DEEDS AUTOMATION FUND	2,419.64	0.00	2,419.64
2590	LIPPERT GRANT	0.00	0.00	0.00
2601	PROSECUTING ATTORNEY GRANTS	0.00	0.00	0.00
2602	WEMET	6,101.33	0.00	6,101.33
2603	WEED AND SEED	0.00	0.00	0.00
2605	COPS-AHEAD-GEORGETOWN	0.00	0.00	0.00
2606	COPS-FAST-GEORGETOWN	0.00	0.00	0.00
2608	COPS-FAST-ALLENDALE	0.00	0.00	0.00
2609	SHERIFF GRANT PROGRAMS	2,443.95	0.00	2,443.95

ACCOUNTS PAYABLE CHECKS/ACH 07/18/2011 THROUGH 07/31/2011

<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>CLAIMS TO BE APPROVED</u>	<u>ADJUSTMENTS*</u>	<u>NET CHECK/ACH TOTALS</u>
2610	COPS-UNIVERSAL	17,565.81	0.00	17,565.81
2640	EMT HOLLAND-PARK	0.00	0.00	0.00
2650	EMT GEORGETOWN TOWNSHIP	0.00	0.00	0.00
2661	SHERIFF ROAD PATROL	1,092.02	0.00	1,092.02
2690	LAW LIBRARY	0.00	0.00	0.00
2740	WIA-ADMIN. COST POOL	1,713.44	0.00	1,713.44
2741	WIA-YOUTH	2,487.57	0.00	2,487.57
2742	WIA-ADULT	2,749.93	0.00	2,749.93
2743	WIA-6/30 GRANT PROGRAMS	152,887.23	0.00	152,887.23
2744	WIA-12/31 GRANT PROGRAMS	2,962.00	0.00	2,962.00
2747	WIA-WORK FIRST YOUTH	0.00	0.00	0.00
2748	WIA-9/30 GRANT PROGRAMS	124,487.75	0.00	124,487.75
2749	WIA-3/31 GRANT PROGRAMS	-610.07	0.00	-610.07
2750	GRANT PROGRAMS-PASS THRU	150,143.08	0.00	150,143.08
2800	EMERGENCY FEEDING	5,439.86	0.00	5,439.86
2810	FEMA	0.00	0.00	0.00
2850	COMMUNITY CORRECTIONS PROG. GRANT	11,124.44	0.00	11,124.44
2870	COMMUNITY ACTION AGENCY (CAA)	12,464.03	0.00	12,464.03
2890	WEATHERIZATION	31,054.58	0.00	31,054.58
2900	DEPT OF HUMAN SERVICES	0.00	0.00	0.00
2901	DEPT OF HUMAN SERVICES	3,438.00	0.00	3,438.00
2920	CHILD CARE - PROBATE	111,784.94	0.00	111,784.94
2921	CHILD CARE - SOCIAL SERVICES	0.00	0.00	0.00
2930	SOLDIER & SAILORS RELIEF	0.00	0.00	0.00

ACCOUNTS PAYABLE CHECKS/ACH 07/18/2011 THROUGH 07/31/2011

<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>CLAIMS TO BE APPROVED</u>	<u>ADJUSTMENTS*</u>	<u>NET CHECK/ACH TOTALS</u>
2940	VETERANS TRUST	0.00	0.00	0.00
2941	VETERANS TRUST	2,969.37	0.00	2,969.37
2970	DB/DC CONVERSION	2,280.00	0.00	2,280.00
5160	DELINQUENT TAXES	29,324.80	0.00	29,324.80
6360	INFORMATION TECHNOLOGY	35,309.99	0.00	35,309.99
6410	WATER & SEWER REVOLVING	0.00	0.00	0.00
6450	DUPLICATING	1,491.77	0.00	1,491.77
6550	TELECOMMUNICATIONS	28,021.16	0.00	28,021.16
6641	EQUIPMENT POOL	43,730.00	0.00	43,730.00
6770	PROTECTED SELF-FUNDED INSURANCE	0.00	0.00	0.00
6771	PROTECTED SELF-FUNDED HEALTH INS.	725,641.97	0.00	725,641.97
6772	PROTECTED SELF-FUNDED UNEMPL INS.	27,185.00	0.00	27,185.00
6775	LONG-TERM DISABILITY INSURANCE	8,601.36	0.00	8,601.36
6776	PROTECTED SELF-FUNDED DENTAL INS.	0.00	0.00	0.00
6777	PROTECTED SELF-FUNDED VISION	0.00	0.00	0.00
6782	PROTECTED SELF-FUNDED INS PROG M.H.	0.00	0.00	0.00
7010	AGENCY	115,366.68	0.00	115,366.68
7040	IMPREST PAYROLL	18,694.38	0.00	18,694.38
7210	LIBRARY PENAL FINE	0.00	0.00	0.00
7300	EMPLOYEE SICK PAY BANK	0.00	0.00	0.00
7360	OPEB TRUST	39,960.89	0.00	39,960.89
		<u>\$3,932,819.68</u>	<u>(\$47.17)</u>	<u>\$3,932,772.51</u>

COUNTY OF OTTAWA
STATE OF MICHIGAN

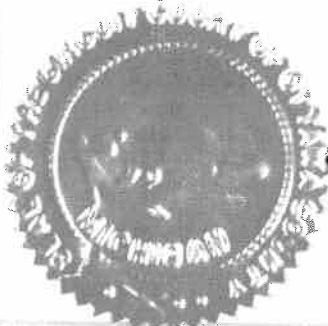
WHEREAS, in 2004, Carolyn Boersma was elected as Township Clerk of Spring Lake Township, Ottawa County, Michigan, and was re-elected in 2008; and,

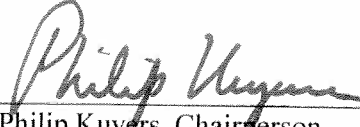
WHEREAS, Carolyn Boersma has made a significant impact on the efficiency of Spring Lake Township government, by updating software for preserving cemetery records, creating a network for daily data backup, creating the Township's first Website, and setting up a collaborative working relationship with Ottawa County for online tax, water and sewer bill payments. She was instrumental in an internal controls committee and the development of financial policy, she brought payroll in-house, helped add a 457 Plan, and revised health care provisions and costs to be in line with current market while still providing good benefits. Ms. Boersma has worked with the Township Treasurer to diversify Township funds into a variety of investment opportunities. She codified the Township ordinances, created a user-friendly election training manual, recruited and trained new precinct inspectors, and organized Township records consistent with the appropriate retention schedules of the State of Michigan among other accomplishments; and,

WHEREAS, the Michigan Municipal Clerks Association recently named Carolyn Boersma as "Township Clerk of the Year" for 2011;

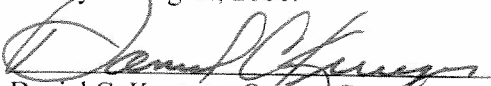
NOW THEREFORE BE IT RESOLVED that the Ottawa County Board of Commissioners thanks Carolyn Boersma for her distinguished service to the residents of Spring Lake Township, congratulates her on being named "Township Clerk of the Year" for 2011 by the Michigan Association of Municipal Clerks, and wishes her every success in her future endeavors.

August 9, 2011




Philip Kuyers, Chairperson
Ottawa County Board of Commissioners

Worn to before me this 9th day of August, 2011.


Daniel C. Krueger, Ottawa County Clerk

Action Request



Committee: Board of Commissioners

Meeting Date: 8/9/2011

Requesting Department: Community Mental Health

Submitted By: Keith Van Beek

Agenda Item: Ottawa County Community Mental Health 2010 Annual Report

SUGGESTED MOTION:

To receive for information the Ottawa County Community Mental Health 2010 Annual Report.

SUMMARY OF REQUEST:

In accordance with 2011 Rules of the Ottawa County Board of Commissioners:

Section 4.6 - Annual Reports From Departments of County Government - It is the policy of the Board of Commissioners to receive annual, written and oral Reports from all Departments of County government. Written reports shall be in a form approved by the County Administrator and shall, in the ordinary course, be submitted directly to the Board of Commissioners through the County Administrator's Office.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 2: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Objective: 4: Continue to improve communication with Commissioners.

ADMINISTRATION RECOMMENDATION:

Recommended | Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2011.08.03 14:56:07 -0400

Committee/Governing/Advisory Board Approval Date:

FY 2010
ANNUAL REPORT

“MOVING TOWARD EXCELLENCE”

COMMUNITY MENTAL HEALTH
of OTTAWA COUNTY

to the

Ottawa County Board of Commissioners

August 9, 2011

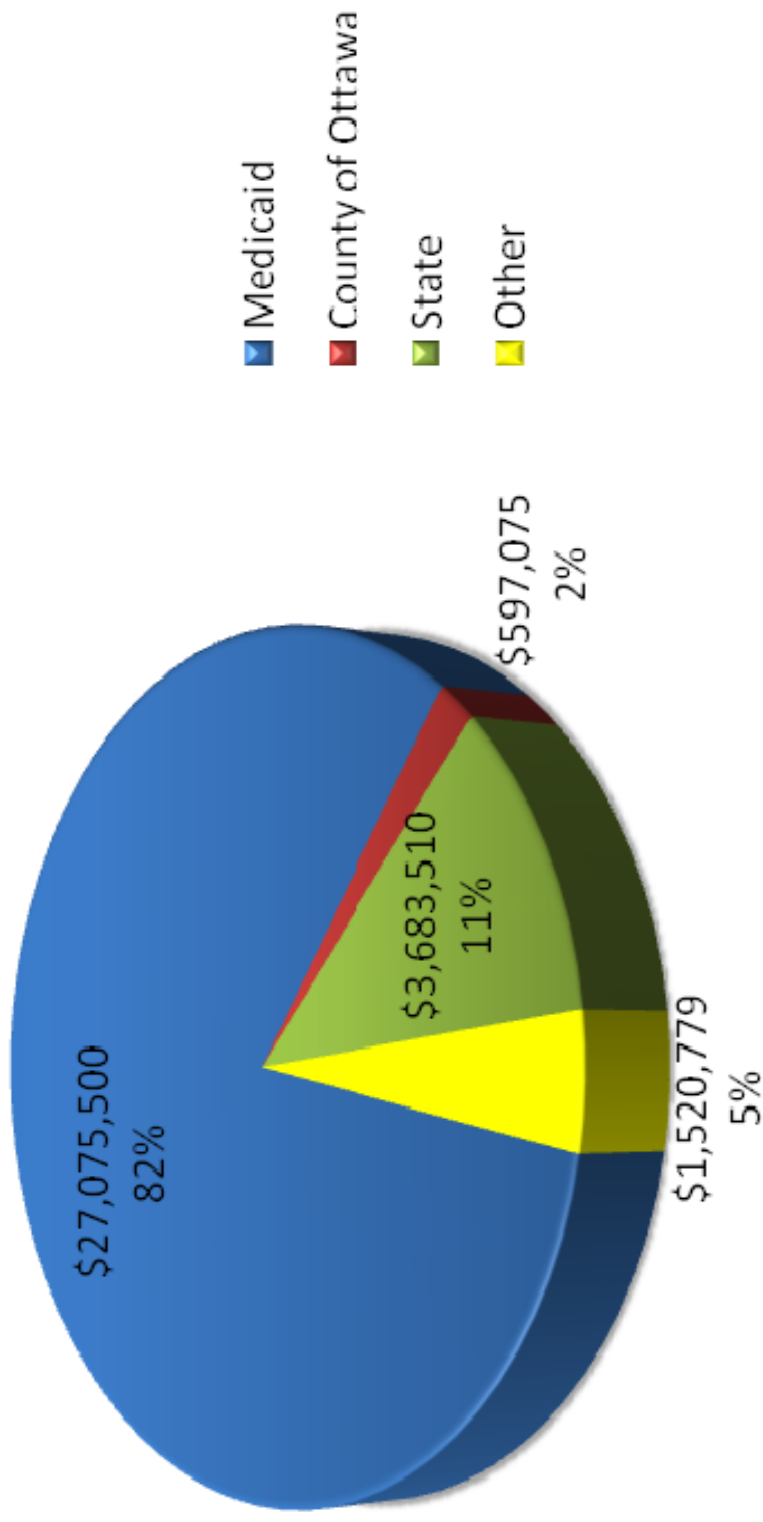


Objectives

- FY2010 Financial Review
- FY2011 Budget Status
- Moving Toward Excellence

Revenues FY2010

Revenues
Fiscal Year 2009/2010



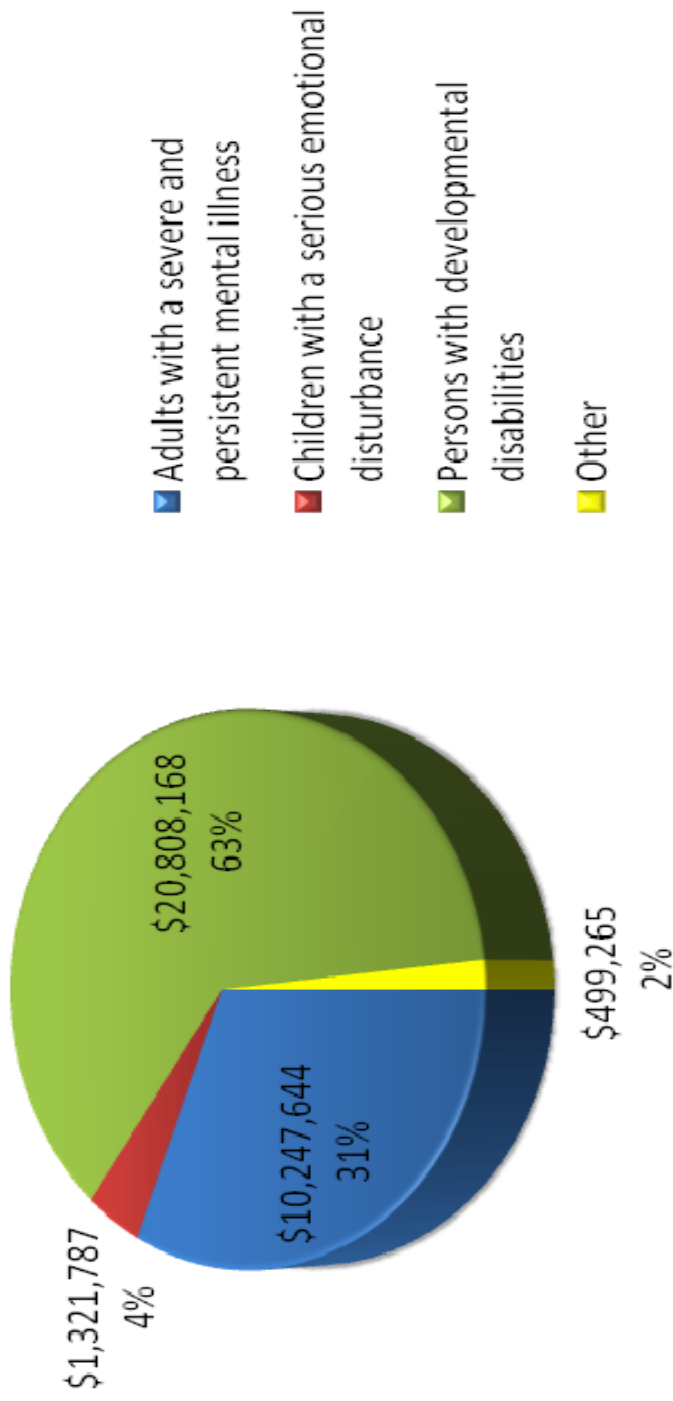
Sources of Revenue

		<u>FY 2010</u>	<u>FY 2009</u>
Medicaid		\$ 25,075,500 (82.35%)	\$ 25,851,255 (81.15%)
State	General Fund	\$ 3,415,279	\$ 3,618,586
	ABW	206,632	307,564
	MIChild	61,599 (11.20%)	89,126 (12.60%)
Other		\$ 1,520,779 (4.63%)	\$ 1,381,793 (4.34%)
County of Ottawa	Allocation	\$ 476,500	\$ 476,500
	Rent	86,608	88,446
	Interest	33,967 (1.82%)	42,204 (1.91%)
Total Revenue		\$ 32,876,864	\$ 31,855,474

Expenditures FY 2010

Expenditures

Fiscal Year 2009/2010



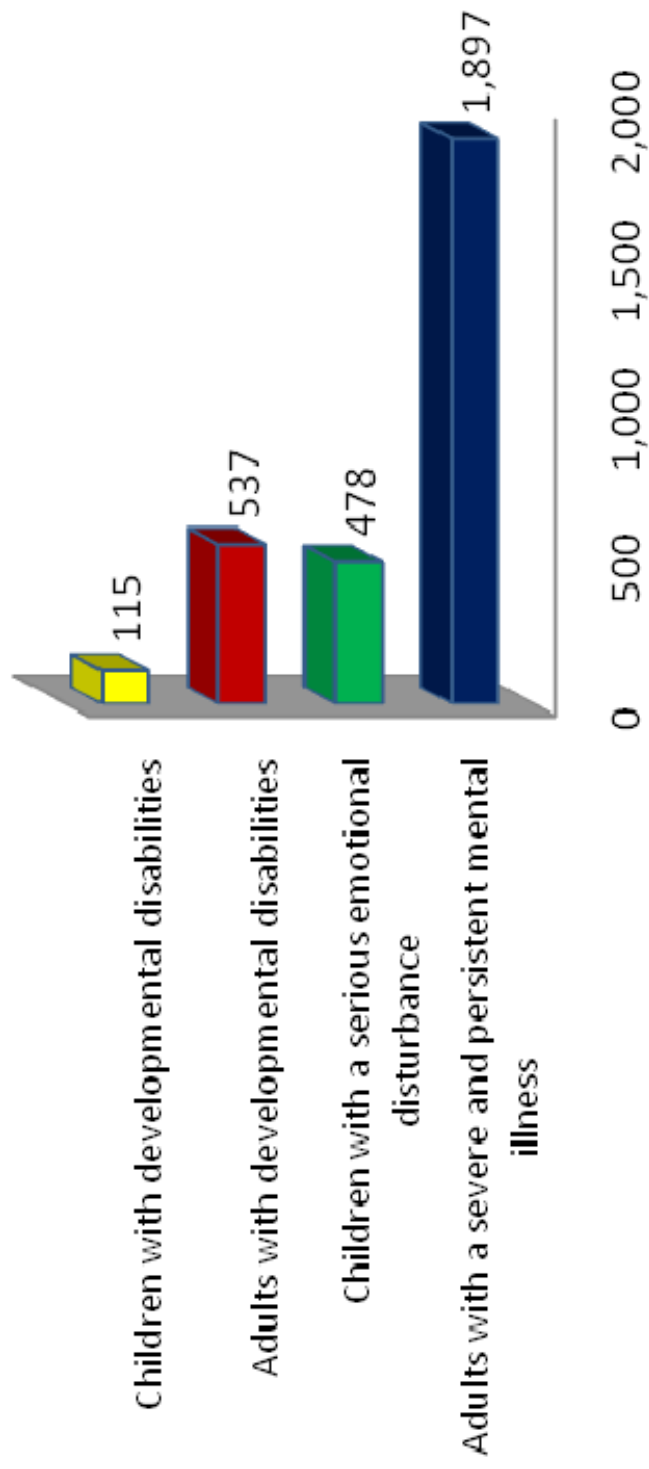
Expenditures

	<u>FY 2010</u>	<u>FY 2009</u>
Adults with severe and persistent mental illness	\$ 10,247,644 (31.17%)	\$ 10,524,824 (33.04%)
Children with serious emotional disturbance	\$ 1,321,787 (4.02%)	\$ 935,689 (2.94%)
Persons with a developmental disability	\$ 20,808,168 (62.46%)	\$ 19,898,088 (62.46%)
Other	\$ 499,265 (1.52%)	\$ 496,873 (1.57%)
Totals	\$ 32,876,864 (100%)	\$ 31,855,474 (100%)

Persons Served FY 2010

Persons Served

Fiscal Year 2009/2010



Persons Served

Population	FY 2010	FY 2009	FY 2008
Adults with severe and persistent mental illness	1897	2145	2050
Children with serious emotional disturbance	478	410	387
Persons with a developmental disability	652	645	629
Total Served	3,027	3200	3266

FY2011 Financial Overview

as of 6-30-2011

Funding Source	Actual Revenue	% of Total	Actual Expenditures	% of Total	YTD Variance
Capitated Medicaid	\$22,728,211	81%	\$19,491,332	80%	\$3,236,879
Capitated Medicaid - ABW	\$ 415,379	1%	\$ 340,461	1%	\$ 74,918
State Funds	\$ 2,920,869	10%	\$ 2,497,141	10%	\$ 423,728
Local Match	\$ 710,614	3%	\$ 718,771	3%	\$ (8,157)
Other	\$ 1,443,960	5%	\$ 1,443,960	6%	\$ 0
Total	\$28,219,033	100%	\$24,491,665	100%	\$3,727,368

MOVING TOWARD EXCELLENCE

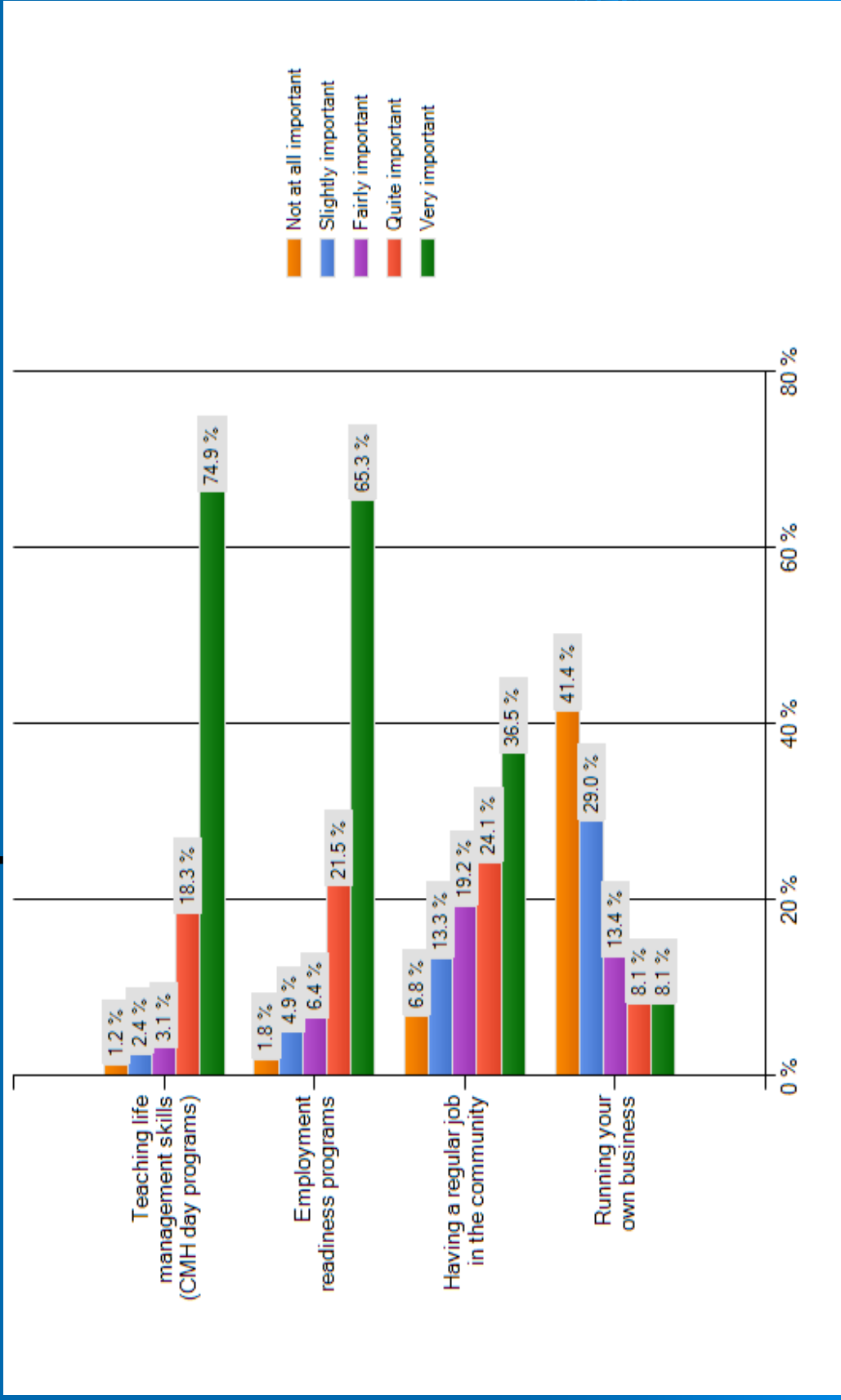
RECENT ACCOMPLISHMENTS

- Award-winning Outcomes Measurement Project
- Creation of the Psychological Services and Children's Services Divisions
- Development and implementation of an outpatient benefit package for uninsured consumers
- Presentations by CMHOC staff at all major Conferences for Behavioral Health in Michigan
- CARF Accreditation of CMHOC Board of Directors
- CMH Board instrumental in the development and passing of the Choice Resolution

Maslow's Hierarchy of Needs for Persons with Developmental Disabilities

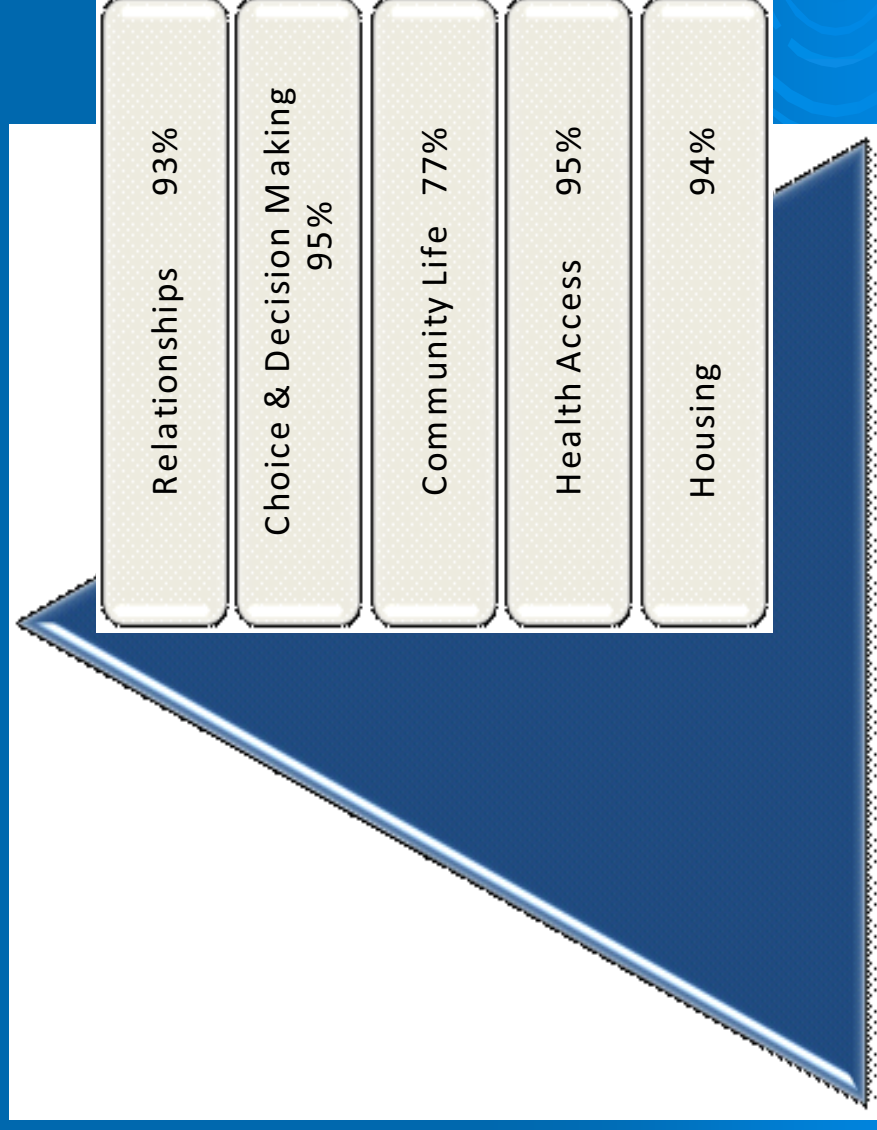


Importance of Services for Persons with Developmental Disabilities



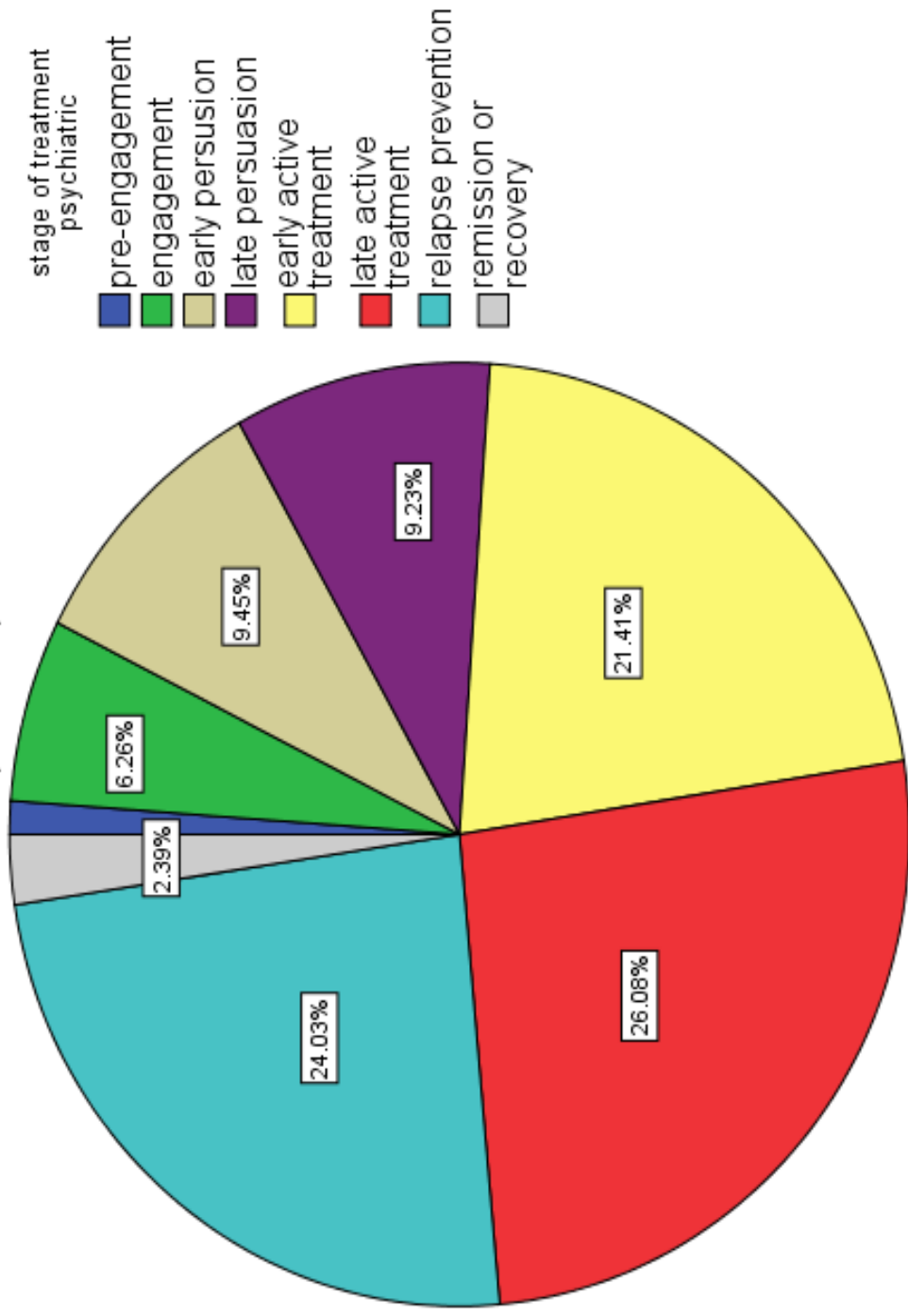
Maslow's Hierarchy of Needs for Persons with Mental Illness

Met needs identified by consumers of the
Holland and Grand Haven MDT Teams

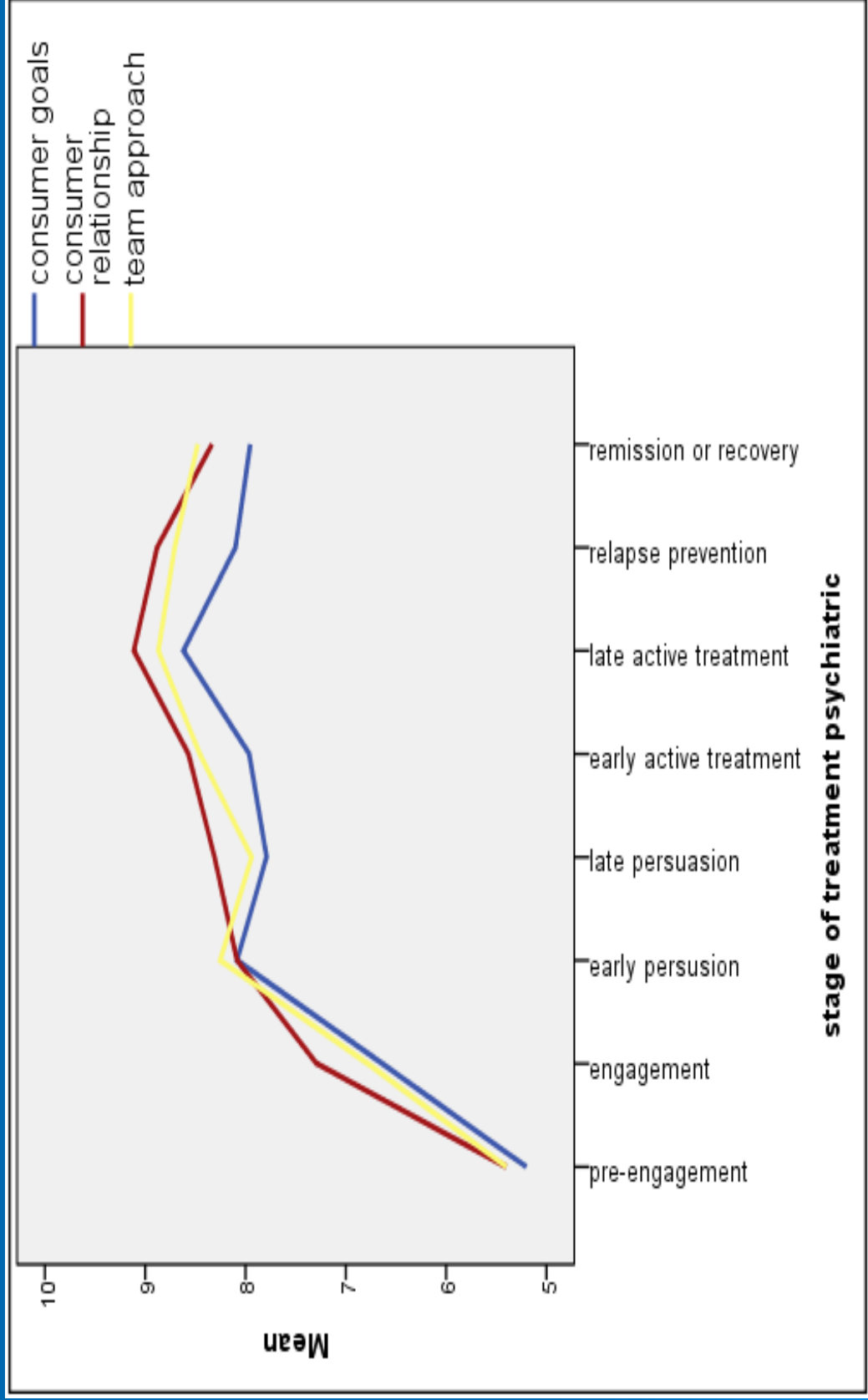


Program Efficacy for Persons with Mental Illness

Psychiatric Stage of Treatment
Grand Haven, Holland, and ACT Teams

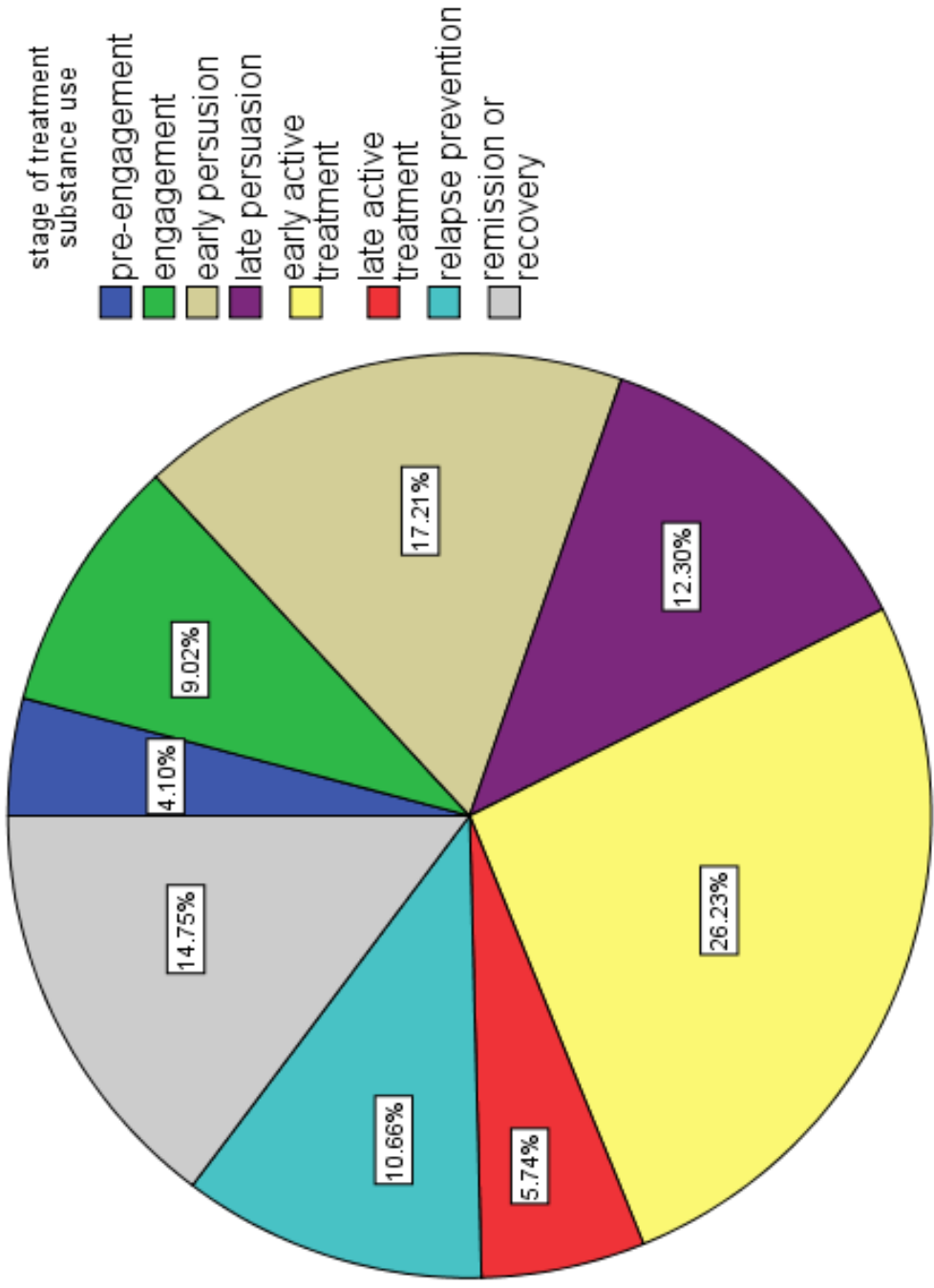


Program Efficacy Cont...

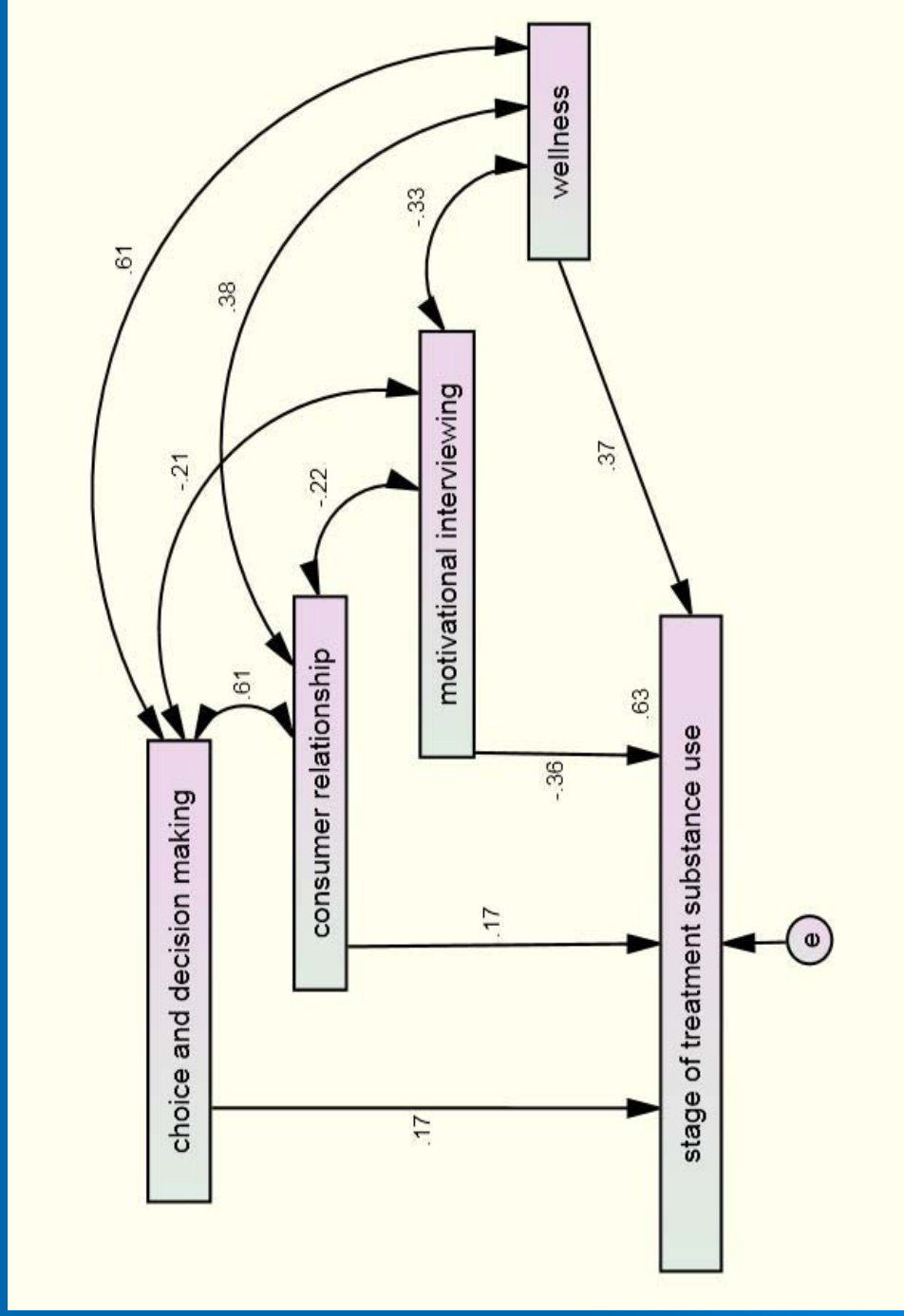


Program Efficacy Cont...

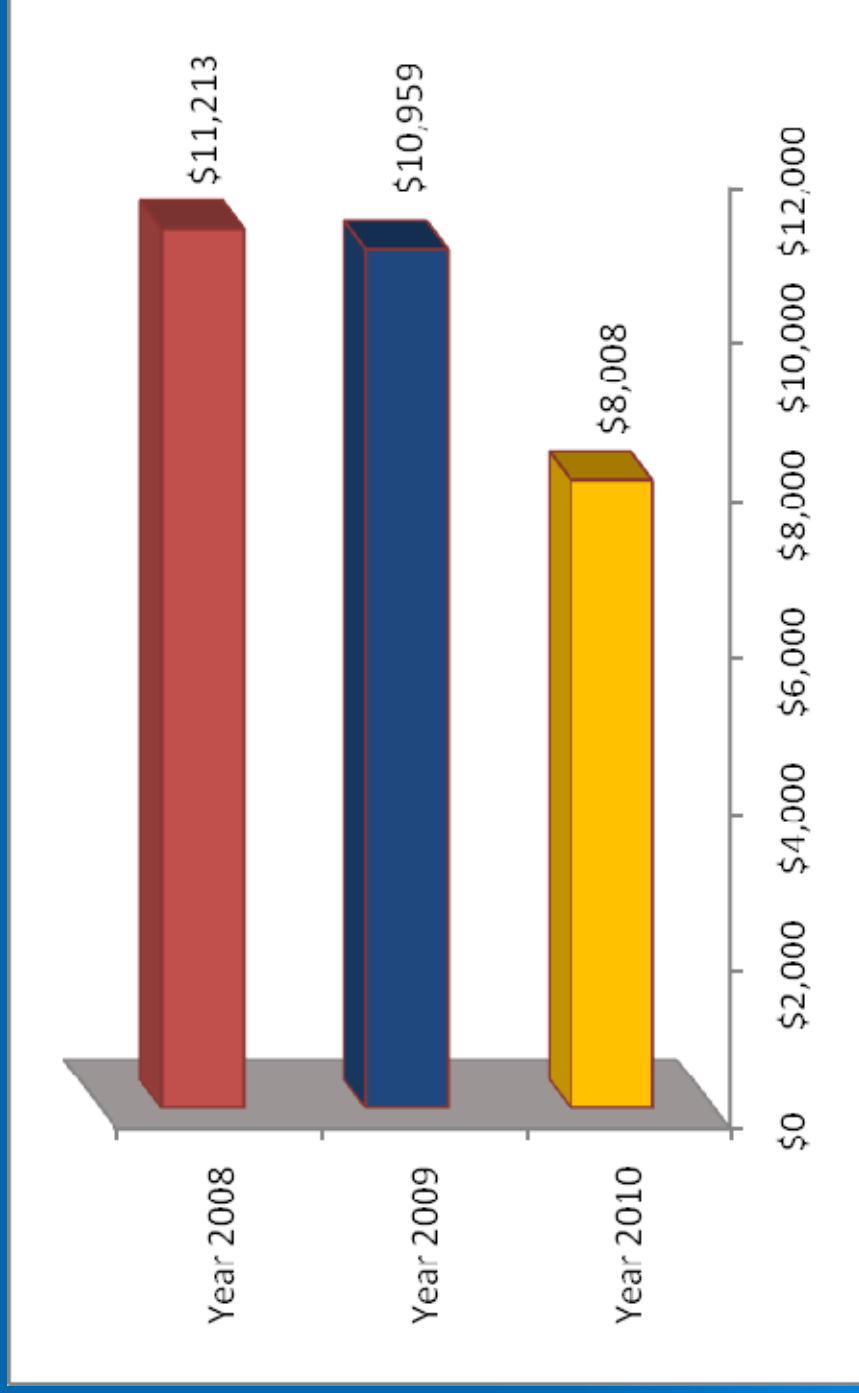
Substance Abuse Stage of Treatment
Grand Haven, Holland, and ACT Teams



Integrated Dual Disorder Treatment Effectiveness



Service Cost Reductions Utilizing the IDDT Model



MOVING TOWARD EXCELLENCE

2011 and Beyond

CURRENT INITIATIVES

- Continued Development of Connection Center
- Implementation of the Supports Intensity Scale
- Evaluation and realignment of DD Programs and Services
- Agency-wide evaluation of overall cost effectiveness
- Preparing for National Healthcare and Michigan Behavioral Healthcare Reform
- Integration of Substance Abuse into Behavioral Healthcare
- Moving toward becoming an official “Center of Excellence”



MEMORANDUM

Date: July 5, 2011
To: Ottawa County Board of Commissioners
From: John Scholtz, Parks and Recreation Director
RE: Update on Alcohol Use at the Weaver House

The Ottawa County Parks and Recreation Commission requested and received Board of Commissioners approval on March 23, 2010 to revise park rules to allow alcoholic beverages on a limited basis at selected indoor park reservation facilities and at selected Parks Commission functions. The Parks Commission indicated it would allow use of alcohol at the Weaver House for a one year trial period with strict regulations and report back to the Board of Commissioners following the trial period. Park rules related to alcohol use were revised to read as follows:

Section 8. ALCOHOLIC BEVERAGES

No person, while on Commission Park Property shall possess any alcoholic beverage of any kind except at specific times and at specific locations; by making application per established commission procedures; and being granted a permit by the Commission or its Agent.

In accordance with the rule change pertaining to Parks Commission functions, wine was served at the donor recognition event for the Nature Education Center in April, 2010. The event was successful and there were no issues related to alcohol use. There were no other Parks Commission sponsored events offering alcohol over the past year.

Following a year of where alcohol was allowed on a restricted basis at the Weaver House, the Parks Commission is pleased to report that the alcohol rule change and related procedures have worked well. The attached "Alcohol Rule Change Summary" outlines the alcohol related reservations held at the Weaver House in 2010 and to-date for 2011. As explained in the report, there have been no problems related to alcohol use at these reservation functions.

PROCEDURES AND CONTROLS – WEAVER HOUSE ALCOHOL RESERVATIONS

The following procedures are in place for reservations that includes the use of alcohol:

Memo

- The deposit required includes the standard \$250 deposit, and a \$250 alcohol deposit, \$500 total. This deposit is completely refundable unless damages or undue wear and tear, or rule violation(s) lead to withholding of part or all for damages and / or other expenses.
- The \$20 surcharge per reservation that includes alcohol, to cover additional staff time related to monitoring the reservation.
- A certificate of insurance (\$1 million minimum) would be required including general liability and alcohol liability which names Ottawa County as additional insured for the event.
- Specific rules relating to alcohol:
 - All applicable State and local laws and ordinances are in effect.
 - No underage drinking.
 - Beer and wine only.
 - Bottles, cans wine and boxes only.
 - Alcohol allowed in specified areas only.
 - Alcohol consumption must cease ½ hour before the end of an event.
 - No cash bars.
 - No pay for admission events.
- A bar tender service is required for parties over 50, by a licensed, insured, trained and pre-approved bartender service.
- The Ottawa County Parks Department monitors events as appropriate with park staff or an Ottawa County Deputy Reserve Officer.

CONCLUSION

Alcohol reservations were monitored closely the one year trial period following the rule change. No problems were reported with use of alcohol and the procedures as outlined above functioned well. The Parks Commission recommends continuing to offer alcohol on a special permit basis at the Weaver House and expanding alcohol reservations to additional carefully selected sites in the future. Future sites could include the recently acquired house at the Grand River Ravines site and the Connor Bayou house – both likely to be in demand for weddings and other special functions.

ALCOHOL RULE CHANGE SUMMARY

PARKS AND RECREATION

6/20/2011

In 2010 the Board approved a Parks and Recreation rule change to allow beer and wine at the Weaver House reservations and selected Parks Commission events.

Starting in 2010 beer and wine have been allowed at Weaver House events per established procedures and safeguards -- including an additional deposit of \$250 to cover damage and/or rule violations related to alcohol; a \$20 surcharge to help cover added administrative and staff costs, and insurance coverage including liquor liability. All events have been subject to monitoring by parks staff, which has been done judiciously.

In 2010, a total of 54 paid reservations were held at the Weaver House, of which the following seven events involved alcohol:

Reservation #	Date	Reservation Size	Bartender Service
3211	6/12/10	150	Seaway
3886	6/19/10	200	Seaway
4147	8/1/10	50	Seaway
3930	8/27/10	35	None
4398	8/28/10	125	Seaway
4109	10/2/10	60	Seaway
4427	12/25/10	36	None

A total of 32 events are currently scheduled for 2011 with the following eight involving alcohol:

Reservation #	Date	Reservation Size	Bartender Service
4811	1/22/11	30	None
4842	5/28/11	200	Mugs
5160	6/3/11	35	None
4678	6/18/11	100	Mugs
5613	7/16/11	100	Mugs
5137	8/27/11	100	Mugs
5263	9/10/11	60	Mugs
4855	12/25/11	35	None

We have had one Commission sponsored event that included alcohol – a ‘sneak preview’ in April of 2010 for major donors to the Nature Education Center which included the serving of wine.

We have experienced no problems with any of the reservations, or with the Commission sponsored event as a result of this rule change. Allowing alcohol with selected reservations and events seems to be very manageable, confirming our research of other municipalities who have experienced no problems with a similar alcohol policy. We would like to continue to allow alcohol at the Weaver House and at selected events, per established procedures.