

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: July 19, 2011

TIME: 9:32 a.m.

PLACE: Fillmore Street Complex

PRESENT: Robert Karsten, Dennis Swartout, Joseph Baumann, Roger Rycenga

ABSENT: Donald Disselkoen

STAFF & GUESTS: Alan Vandenberg, Administrator; Greg Rappleye, Corporation Counsel; Keith VanBeek, Assistant Administrator; Robert Spaman, Fiscal Services Director; Bradley Slagh, Treasurer; Justin Roebuck, Deputy Clerk

SUBJECT: CONSENT ITEMS

FC 11-086 Motion: To approve the agenda of today as presented and amended adding Action Items #11 – Use of Proceeds from Sale of the Coopersville Facility to Fund DB-DC Conversions and #12 – Use of Proceeds from the Public Health Reserve for potential Medicaid disallowed expenses to Fund DB-DC Conversion.

Moved by: Rycenga

UNANIMOUS

Approve by consent the minutes of the June 21, 2011, meeting as presented.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 11-087 Motion: To approve budget adjustments #401, 402, 403, 434 and 442.

Moved by: Karsten

UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 11-088 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of June, 2011.

Moved by: Karsten

UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 11-089 Motion: To approve the Statement of Review for the month of June, 2011.
Moved by: Rycenga UNANIMOUS

SUBJECT: QUARTERLY FINANCIAL STATUS REPORT

FC 11-090 Motion: To receive for information the Interim Financial Statement for General Fund, Mental Health and Public Health as of June 30, 2011.
Moved by: Rycenga UNANIMOUS

SUBJECT: 2010 COST ALLOCATION PLAN

FC 11-091 Motion: To approve and forward to the Board of Commissioners the 2010 Cost Allocation Plan for implementation in the 2012 budget.
Moved by: Rycenga UNANIMOUS

SUBJECT: GOVERNMENT FINANCE OFFICERS
ASSOCIATION DISTINGUISHED BUDGET
PRESENTATION AWARD

FC 11-092 Motion: To receive and forward to the Board of Commissioners the Government Finance Officers Association's Distinguished Budget Presentation Award for the fiscal year beginning January 1, 2011.
Moved by: Rycenga UNANIMOUS

SUBJECT: TREASURER'S INVESTMENT REPORT

FC 11-093 Motion: To receive for information the Treasurer's Quarterly Investment Report as of June 2011.
Moved by: Rycenga UNANIMOUS

SUBJECT: USE OF PROCEEDS FROM SALE OF THE
COOPERSVILLE FACILITY TO FUND DB-DC
CONVERSIONS

FC 11-094 Motion: To approve and forward to the Board of Commissioners applying the proceeds of \$351,621 minus expenses from the sale of the Coopersville Facility to the County DB-DC fund.
Moved by: Karsten UNANIMOUS

SUBJECT: USE OF PROCEEDS FROM THE PUBLIC
HEALTH RESERVE FOR POTENTIAL MEDICAID
DISALLOWED EXPENSES TO FUND DB-DC
CONVERSION

FC 11-095 Motion: To approve and forward to the Board of Commissioners applying the proceeds of \$871,527 from the reserve that Public Health set up in 2004 for potential Medicaid disallowed activities that have since been resolved to the County DB-DC fund.

Moved by: Baumann

UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. 2012 Commissioner's Budget – Robert Spaman presented the 2012 Commissioner's Budget. Mr. Swartout questioned the \$20,000 for a citizen survey and if it was necessary. The Administrator feels it is important to know the pulse of the community. Mr. Karsten believes the Commissioners are all elected in their own districts and are suppose to be in touch with their constituents.

Mr. Vanderberg reported Administration is very close to balancing the budget. Department meetings are still talking place and they are looking at making some transfers of fund balances. He will have more information as the budget is presented in the coming weeks.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:35 a.m.