

Agenda
Finance and Administration Committee
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
Tuesday, September 6, 2011
9:30 a.m.

Consent Items:

1. Approval of the Agenda
2. Approval of Minutes from the August 16, 2011 Finance and Administration Committee Meeting.

Action Items:

3. Lease Extension/Amendment for MiWorks! at 115 Clover Street
Suggested Motion:
To approve and forward to the Board of Commissioners an extension and amendment of the current MiWorks! lease with Huntington Bank at 115 Clover Street from October 1, 2012 through September 30, 2014, with funding from MiWorks!

Discussion Items:

4. Proposed Budget
5. DB/DC Funding

Adjournment

Comments on the day's business are to be limited to three (3) minutes.

FINANCE AND ADMINISTRATION COMMITTEE

Proposed Minutes

DATE: August 16, 2011

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Robert Karsten, Joseph Baumann, Donald Disselkoen,
Dennis Swartout

STAFF & GUESTS: Keith VanBeek, Assistant Administrator; Sherri Sayles, Deputy Clerk; Mark Knudsen, Planning & Performance Improvements Director; JoAnn Becker, Wright Twp; Mike Galligan, Equalization Director; Lisa Stefanovsky, Heath Officer; Adeline Hambley, Environmental Health Manager; Robert Spaman, Fiscal Services Director; Marcie VerBeek, Human Resources; Greg Rappleye, Corporation Counsel; John Scholtz, Parks & Recreation Director; Jim Bush, Equalization; Jane Longstreet, CMH; Spencer Ballard, Food Services Supervisor; Media

SUBJECT: CONSENT ITEMS

FC 11-095 Motion: To approve the agenda of today as presented and amended adding Action Item #14a – Food Inspection Program Fees and removing Action Items #15 – Bid Tabulation Macatawa Green Space Restoration, #16 – Bid Tabulation Olive Shores Park Improvements, #17 – Bid Tabulation Pine Bend Parking Improvements and #18 – Resolution Supporting the Pumphouse Museum Proposal and forwarding them to the full Board.

Moved by: Karsten

UNANIMOUS

Approve by consent the minutes of the July 19, 2011, meeting as presented.

**SUBJECT: BUDGET ADJUSTMENTS GREATER THAN
\$50,000**

FC 11-096 Motion: To approve budget adjustments #493, 494, 536, 537, 538 and 539.

Moved by: Rycenga

UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 11-097 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of July, 2011.
Moved by: Rycenga UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 11-098 Motion: To approve the Statement of Review for the month of July, 2011.
Moved by: Karsten UNANIMOUS

**SUBJECT: AGREEMENT FOR PROPERTY ASSESSMENT
ADMINISTRATION SERVICES**

FC 11-099 Motion: To approve and forward to the Board of Commissioners the Agreement for Property Assessment Administration Services with the City of Grand Haven.
Moved by: Baumann UNANIMOUS

**SUBJECT: EQUALIZATION PERSONNEL REQUEST TO
CREATE ONE (1) FTE APPRAISER III**

FC 11-100 Motion: To approve and forward to the Board of Commissioners the request from Equalization to create one (1) FTE Appraiser III (Group T, Paygrade 13, C Step) at a cost of \$60,991. Funding to come from the City of Grand Haven pursuant to the Agreement for Property Assessment Administration Services. This position will sunset two (2) years from the effective date of the Agreement. It may be renewed thereafter for up to five (5) successive one (1) year terms by mutual written agreement of the parties.
Moved by: Karsten UNANIMOUS

**SUBJECT: COMMUNITY MENTAL HEALTH PERSONNEL
REQUEST TO RECLASSIFY A STAFF
PSYCHIATRIST POSITION TO A COMMUNITY
MENTAL HEALTH MEDICAL DIRECTOR**

FC 11-101 Motion: To approve and forward to the Board of Commissioners the request to reclassify the position of 1.0 FTE Staff Psychiatrist (Unclassified, Paygrade 19) to 1.0 FTE Community Mental Health Medical Director (Unclassified, Paygrade 25) at a cost of \$36,968.00. Funding for this position to come from Medicaid funds.
Moved by: Rycenga UNANIMOUS

SUBJECT: PUBLIC HEALTH DEPARTMENT PERSONNEL
REQUEST TO INCREASE A .8 FTE TO A 1.0 FTE
ENVIRONMENTAL HEALTH SPECIALIST

FC 11-102 Motion: To approve and forward to the Board of Commissioners the request from the Public Health Department to increase a .8 FTE Environmental Health Specialist (Group T, Paygrade 14) at a 1.0 FTE Environmental Health Specialist (Group T, Paygrade 14), at a cost of \$12,900. Funding to come from a grant through the Michigan Department of Environmental Quality. Position to sunset September 2012.
Moved by: Karsten UNANIMOUS

SUBJECT: FUND BALANCE POLICY

FC 11-103 Motion: To approve and forward to the Board of Commissioners the Fund Balance Policy for review and comment.
Moved by: Karsten UNANIMOUS

SUBJECT: OFFICER AND EMPLOYEE DELEGATE FOR
MERS ANNUAL MEETING

FC 11-104 Motion: To approve and forward to the Board of Commissioners the nomination of Marcie VerBeek as Officer Delegate, Marie Waalkes as alternate Officer Delegate, Erin Rotman as Employee Delegate, and Tami Harvey as alternate Employee Delegate to the MERS 65th Annual Meeting to be held September 27 – 29, 2011 in Traverse City, Michigan.
Moved by: Disselkoen UNANIMOUS

SUBJECT: PURCHASE OF MERS (MICHIGAN MUNICIPAL
EMPLOYEE RETIREMENT SYSTEM) GENERIC
SERVICE CREDITS FOR ANTHONY BOERSMA
(SHERIFF'S OFFICE)

FC 11-105 Motion: To approve and forward to the Board of Commissioners the purchase of three (3) years of MERS generic service credit for \$56,079 (total cost to be paid by employee, Anthony Boersema).

Total Cost: \$56,079.00
Employer Cost: \$ 0.00
Employee Cost: \$56,079.00

Moved by: Baumann MOTION PASSED

Yeas: Rycenga, Baumann, Disselkoen, Swartout. (4)

Nays: Karsten. (1)

SUBJECT: PURCHASE OF MERS (MICHIGAN MUNICIPAL EMPLOYEE RETIREMENT SYSTEM) GENERIC SERVICE CREDITS FOR SARAH A. FLICK (SHERIFF'S OFFICE)

FC 11-106 Motion: To approve and forward to the Board of Commissioners the purchase of five (5) years of MERS generic service credit for \$77,420.00 (total cost to be paid by employee, Sarah A. Flick).

Total Cost: \$77,420.00
Employer Cost: \$ 0.00
Employee Cost: \$77,420.00

Yeas: Rycenga, Baumann, Disselkoen, Swartout. (4)
Nays: Karsten. (1)

SUBJECT: OTTAWA COUNTY ROAD COMMISSION (OCRC) & WRIGHT TOWNSHIP INFRASTRUCTURE PROGRAM FUND APPLICATION

FC 11-107 Motion: To approve and forward to the Board of Commissioners the Infrastructure Revolving Loan Fund Application from the Ottawa County Road Commission (OCRC) & Wright Township in the amount of \$485,000 for the purpose of rebuilding the 8th Avenue Bridge in Wright Township.

Moved by: Rycenga UNANIMOUS

SUBJECT: FOOD INSPECTION PROGRAM FEES

FC 11-108 Motion: To approve and forward to the Board of Commissioners the proposed changes to the Food Inspection Program fees, new fees: Temporary Food Service Establishment Revisit/Extended Visit: \$50.00, Enforcement Fee: \$255.00, Administrative Consultation Fee: \$300.00, and fee reduction: Compliance Conference Fee \$200.00 (current fee is \$300.00).

Moved by: Baumann UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Treasurer's Finance Month End Update for July 2011 - Bradley Slagh presented the July 2011 Finance Month End Update. He reported the foreclosed property auction was held last Saturday and approximately \$400,000 was raised. The second auction will take place on September 23rd.

2. Enterprise Resource Planning Software System: Discussion on Costs and Contract Negotiations with Munis Systems and Tyler Technologies – Bob Spaman presented an update on the ERP software system. Five bids were received and two of those were thrown out. The committee saw a demo of the Munis System and was impressed. Bob is working with the consultant on the contract and total cost of the software. The total cost will be larger than first expected due to some new modules and implementation. Keith VanBeek reported they do not have a final cost yet to present. Administration is looking for full Board approval in early September so the new software can be used during next year's budget process.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:56 a.m.

Action Request



Committee: Finance and Administration Committee

Meeting Date: 9/6/2011

Requesting Department: Michigan Works!

Submitted By: Keith Van Beek

Agenda Item: Lease Extension/Amendment for MiWorks! at 115 Clover Street

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners an extension and amendment of the current MiWorks! lease with Huntington Bank at 115 Clover Street from October 1, 2012 through September 30, 2014, with funding from MiWorks!

SUMMARY OF REQUEST:

There are two portions to the attached request; an extension of the current lease for Suite 200 at 115 Clover Street and an amendment of the current lease to accept the in-kind gift of Suite 201 at 115 Clover Street.

The lease extension retains a flexible "out" clause that is necessary due to uncertain federal and state funding. It also includes a 3% increase in base rent effective 10/1/2012.

The amended lease accepts use of approximately 4,000 square feet of space to support various services as outlined in the attached memorandum. The expected cost for this space is minimal.

All funds for the lease extension and amendment are covered with MiWorks! funding, and the Workforce Development Board has already approved both the extension and amendment.

FINANCIAL INFORMATION:

Total Cost: | General Fund Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source: MiWorks!

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 3: To Contribute to a Healthy Physical, Economic, & Community Environment.

Objective: 4: Continue initiatives to positively impact the community.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2011.09.01 11:30:31 -0400

Committee/Governing/Advisory Board Approval Date:



Ottawa County WorkForce Board
Training and Program Team
July 12, 2011

Review: Huntington Bank In-kind Gift

For several weeks we have been in discussion with Huntington Bank regarding an in-kind gift of facility space, specifically, Suite 201, 115 Clover St. Approximately 4000 square feet of unfurnished space would be given to us for the purpose of supporting Adult Learners (particularly those lacking GED/HS diploma level credentials, English language proficiency and basic employability skills) and Jobseekers with services designed to accelerate their return or entry into the regional workforce. This brief review provides information to the Training and Program Team so that a recommendation can be made to our full Board on actions to take with respect to the Huntington Bank proposal.

Need and Rationale:

There is both a need and a rationale for expansion of facilities which support these types of services in our County and Region. Data gathered by numerous organizations (including OCMWA, Ottawa Area ISD, WMSA, and the State and Federal agencies) indicate that there is a general deficiency in work skills and applicable credentials at the national, regional and local level. Our own Ottawa County residents and Michigan Works clients evidence these same deficiencies (see attached July, 2011 report on Educational and Skills levels of current OCMWA clients and citizens of Ottawa County).

Also note that while WIA requires that our agency is demand-driven (that is, responsive to the needs of employers and businesses) there is a twin mandate under WIA to serve those "most in need" for services. As available funds continue to shrink, and as our most prepared clients obtain employment locally, we will need to answer to this constituency. Our primary response to this mandate and constituency (outside of the WIA Youth Program and some of the elements of our WIA Dislocated Worker Program) has been to refer needy clients to Adult Ed Services and other community resources.

For several years we have also served those "most in need" in Holland through in-kind support in gifts of facilities, computers, furnishings and custodial and building services for Zeeland Adult Ed's delivery of GED and ESL classes at our 115 and 121 Clover sites. These in-kind gifts are estimated at a value of \$30-40k annually. In Grand Haven we have provided \$45-50k annually in funding support for the Grand Haven Gospel Chapel's GED program. As of this program year, we are planning to continue to provide in-kind support for the GED and ESL classes in Holland (which will now be delivered by Sparta Area Schools) and \$40k in grant funding, also to be provided to Sparta to facilitate their delivering GED and ESL services at St. Patrick's church in Grand Haven. Note that St. Pat's is also one of our Michigan Works Access Points.

Huntington Proposal:

We have been working with Lou Matt, VP for Corporate Real Estate at Huntington Bank in Columbus to determine just what the Bank would be willing to do for us in the way of an in-kind gift of facility space. As we currently rent Suite 200 in Building 115, Lou is proposing an extension and amendment of the lease that would essentially incorporate the new space (Suite 201) into the existing lease, with no additional cost for base rent for the new space, and no increase in any costs for Suite 200 or 201 until October 2012.

In detail, Huntington is proposing:

1. Amendment and extension of the existing lease for Suite 200, 115 Clover, for an additional two years (current lease end date = 9/30/12; new lease end date = 9/30/14)
2. Amended lease would incorporate Suite 201 at no cost for base rent, with occupancy of the new space targeted for Fall, 2011.
3. Amended lease would seek a 3% increase over current base rent for our current space in Suite 200, 115 Clover (current monthly base rent \$3332.29; a 3% increase = \$99.97/mo.) This would be effective 10/01/2012 with no change in base rent until that time.
4. Amended lease would establish a separate pro-rata share of Operating Costs* based on a multiplier of 7.54% of the total share of premises in the Clover Commons complex which would be applied starting with a base year of 2011 (so an assessment for increased Operating Costs, if assessed, would apply to Suite 201 at the end of the first year of an extended lease, October, 2013). The pass-through of Operating Costs on a pro-rated basis is part of the standard lease for all tenants of the Clover Commons buildings.

*NOTE: Operating Costs include "pass-through" charges to all tenants at the Clover Campus based on increased maintenance costs (such as striping the parking lot, cleaning windows, etc.) between the established base year (2009 for Suite 200; 2011 for Suite 201) and current year. We have experienced no "pass-through" charges from Huntington since we have occupied the buildings at the Clover Commons. According to Huntington, the maximum increase has been in the range of 3% above base Operating Costs. The lease between the parties provides a complete agreed upon definition of operating costs.

*To calculate potential increase in operating costs for Suite 200 (for example):

- Take the 2009 base Operating Costs of roughly \$268k for the entire campus;
- Take the current year (2011) total Operating Costs (let's assume \$276k) and subtract from 2009 Operating Costs. The net difference is +\$8k, an increase of ~3%.
- Multiply the net difference (if positive) times the existing % tenant share of the pass-through of Operating Costs increase (8.62% for Suite 201).
- This is the total amount assessed for current year (.0862 * \$8000 = \$689.60)

5. So, net increased cost from our current lease for Suite 200, Base rent = \$99.97/mo. or \$1200/year beginning October 1, 2012 assuming the parties amend and extend the lease; For Suite 201, Base rent = \$0; Operating Costs pass-through share maximum: \$48/mo. or \$576/year for Suite 201 based on a 2011 base year and a 7.54% share of Operating Costs at the Clover Campus.

Summary:

The table below summarizes what it would cost us (given the facts and reasonable assumptions above) for the additional space in Suite 201 plus the extension of the lease for space in Suite 200, through September of 2014.

Item	Cost	What we gain
Extended lease of existing space (Suite 200)	Increase in monthly base rent of \$99.97 (3%) above current, starting 10/12 Note: no change to pass-through costs for Suite 200	Occupancy of Admin offices to continue on our common campus next to Holland Service Center, <u>which greatly facilitates operational efficiency and effectiveness</u>
Additional space for service to those "most in need" (Suite 201)	Base rent: \$0 Potential pass through costs max: \$576 one-time, annual, eff. 10/13 IT setup costs: \$1300, eff. 09/11 Furnishings: \$0* Custodial: \$0* * To be funded via grants or provided by occupants	Opportunity to gain ~\$35.5k total annual in-kind gift to expand services, connect to community and service providers, while creating more space in Suite 200 for other OCMWA functions at <u>minimal</u> cost; Enhanced regional impact through partnerships with regional players such as GRCC, WMSA, Adult Ed Regional Collaboratives, etc.
TOTALS		
Suite 200: + \$99.97 in monthly base rent (= \$1200 annual or \$2400 over the two year extension), effective October 2012		
Suite 201: \$1300 in initial IT setup in September 2011; maximum increase in pass-through of Operating Costs = \$576 annual cost, effective October 2013		
First year (Sept 2011 – Sept 2012): \$1300 total		
Second year (Oct 2012 – Sept 2013): \$1200 total		
Third year (Oct 2013 – Sept 2014): \$1776 total		

Based on the above summary, we respectfully request consideration by the Training and Program Task Team to recommend consideration and approval of this proposal to the full Workforce Board at its next meeting, July 26, 2011.

Suggested Motion from Workforce Development Board agenda of 7/26/11: To approve an extension of the current OCMWA lease with Huntington Bank for Suite 200 at 115 Clover Street, Holland, MI and to amend our current lease to include Suite 201 at 115 Clover Street, Holland, MI. The extension and amendment to run from October 1, 2012 through September 30, 2014 at a cost not to exceed \$4,500.

Excerpt from Workforce Development Board minutes of 7/26/11: Huntington Bank lease extension/ amendment – The lease extension/amendment includes an in-kind gift from Huntington for an additional 4,000 sq ft of space at 115 Clover. The space will be used primarily for Adult Education classes run by Sparta Public Schools. Approval includes extending the current lease to 2014. **A motion was made and seconded (Occhipinti/Packer) to approve the lease extension/amendment. Motion carried.**

SPECIAL USE OF SITE AGREEMENT

This *Special Use of Site Agreement* ("Agreement") is by and between the Ottawa County Michigan Works Agency (hereafter OCMWA), with offices located at 115 Clover St., Suite 200, Holland, MI 49423 ("Providing Entity") and the _____, having its offices and place of business at _____, ("Requesting Entity"). As used in this Agreement, the terms Providing Entity and Requesting Entity also include their predecessors, successors, assigns, affiliates, subsidiaries, trustees, officers, directors, representatives, agents, employees, board members, insurance carriers, individually and jointly, and their attorneys.

PREAMBLE

The Providing Entity desires to be a voluntary participant in assisting the Requesting Entity to make intermittent use of the Providing Entity's leased premises located at 115 Clover St., Suite 201, Holland, MI 49423, including but not limited to (describe type of activities) in the closed office areas. The purpose of this Agreement is to memorialize in writing the terms and conditions under which the Providing Entity is willing to provide its facility located in that portion of second floor of 115 Clover Street, Holland, Michigan 49423, known as Suite 201.

TERMS AND CONDITIONS OF AGREEMENT

- 1. Request for Assistance.** The Requesting Entity desires to make use of the space described above from _____ through _____ of each week from approximately 8:00 a.m. to 5:00 p.m. for a period of _____ weeks per year.
- 2. Multiple Use of Site.** The Providing Entity does not guarantee to Requesting Entity exclusive possession or use of the Site and reserves the right to also allow other individuals and/or entities the use of the Site.
- 3. Requesting Entity's Acknowledgement of Lease Conditions.** Requesting Entity acknowledges that it has been provided access to, has read and understands the conditions of the lease between Huntington National Bank and Ottawa County on behalf of Ottawa County Michigan Works Agency for the premises located at 115 Clover St., Suite 200, Holland, MI 49423, dated May 1, 2009 and all amendments thereto covering the premises and adding Suite 201 of the same location. Requesting Entity further represents and agrees that its use of the premises identified in that lease and the amendments thereto will not violate any conditions of that lease or the amendments.

4. **Site Manager.** The Requesting Entity will regularly keep Providing Entity informed of its designated Site Manager and, if appropriate, Floor Managers, who will be responsible to oversee and manage any and all individuals directed to the Site by the Requesting Entity and to oversee and manage all services and products being provided by the Requesting Entity at the Site. At all times during the Requesting Entity's use of the Site, the designated Site Manager and Floor Managers will be responsible to oversee and manage any and all individuals directed to the Site by the Requesting Entity and to oversee and manage all services and products being provided by the Requesting Entity at the Site. The Site Manager and Floor Managers must be an agent, representative, or employee of the Requesting Entity. Requesting Entity will promptly inform Providing Entity of any change in Site Manager or Floor Managers.

Requesting Entity will be responsible to establish in advance communication protocols with the Chief Executive Officer of the Providing Entity, or his/her designee, and Requesting Entity will be responsible for keeping Providing Entity informed at all times of all materially relevant matters relating to the use of the Site.

5. **Responsibilities of Requesting Party at the Site.** The Requesting Party shall ensure that it provides adequate staff to ensure proper management of all activities and will prevent disruptions to other tenants of the building.

6. **Insurance.** The Requesting Entity shall deposit with the Ottawa County Insurance Authority a Certificate of Coverage demonstrating that Requesting Entity maintains the following minimum coverage:

- A. Worker's Compensation Insurance
Minimum statutory amount

- B. Comprehensive General Liability Coverage
Not less than \$1,000,000 (one million dollars) Single Limit
Personal Injury, Bodily Injury, Personal and
Contractual Liability Injury and Property Damage

- C. Broad Form Property Damage on Premises known as 115 Clover St., Suite 201,
Holland, MI 49423
Not less than 100,000 Single Limit

It is agreed that the Requesting Entity agrees to Ottawa County providing to Huntington National Bank with a copy of Requesting Entity's Certificate of Coverage. It is also agreed that in the event that any carrier of such insurance exercises cancellation, notice will be made immediately to the Providing Entity, which shall notify Huntington National Bank.

7. **Waiver.** The Requesting Entity waives all claims against the Providing Entity for compensation for any loss, damage, personal injury, or death occurring to an individual, equipment, and/or property of the Requesting Entity arising out of the Requesting Entity's use of the Site.

8. **Hold Harmless.** The Requesting Entity, except to the extent that such claims or actions arise out of any willful and wanton misconduct or grossly negligent action on the part of the Providing Entity, will indemnify, defend, and hold harmless the Providing Entity and its directors, officers, employees, agents, successors, and permitted assigns from and against any and all claims, suits, actions, assessments, losses, diminution in value, liabilities, taxes, fines, penalties, damages (compensatory, consequential, direct, indirect, and other), costs, and expenses (including reasonable legal fees) ("Losses"), in connection with or resulting from one or more of the following: Requesting Entity's use of the Site; Requesting Entity's provision of products and services at the Site; or otherwise arising out of this Agreement or the relation of the parties pursuant thereto.

9. **Effective Date and Term of Agreement.** This Agreement will be effective between the signatories of this Agreement upon the date the last of such signatories executes this Agreement. The Agreement will continue until terminated as provided herein.

10. **Termination.** The Requesting Entity or Providing Entity may terminate this Agreement upon thirty (30) days written notice to the other party. In no event shall this Agreement continue beyond April 30, 2014.

The Providing Entity reserves the right to terminate this agreement in whole or in part whenever for any reason, the Providing Entity shall determine that it is in the best interest of the Providing Entity. Any such termination shall be instituted by delivery to the Requesting Entity of a written notice specifying the extent to which the agreement is terminated and the date on which the termination becomes effective.

11. **Amendment.** This Agreement may only be modified or amended by a subsequent written agreement executed by the parties.

12. **Whole Agreement.** This Agreement constitutes the complete expression of the agreement between the parties. Any prior agreements or understandings on the matters addressed in this Agreement are rescinded, revoked, superseded, and terminated.

13. **Signatures.** The undersigned warrant and represent that they are duly authorized to bind the entity represented by the undersigned as a party to this Agreement.

[Type text]

OTTAWA COUNTY on behalf of MICHIGAN WORKS AGENCY (Providing Entity)

By: _____
Date

Its: _____

(Name of Requesting Entity)

By: _____
Date

Its: _____
Date

Attested to by:

Witness: _____
Date

User's Acknowledgment

State of Michigan
County of Ottawa, ss:

BEFORE ME, a Notary Public in and for said County and State, appeared _____, the _____ and _____ the _____ of the Tenant in the foregoing instrument, who acknowledged that he/she did sign the same for and on behalf of the Tenant, and with the requisite authority of said Tenant, and that the same is his/her free act and deed individually and the free act and deed of said Tenant.

IN TESTIMONY WHERE OF, I have hereunto set my hand and official seal this ____ day of _____ 2011.

Notary Public

EXHIBIT A

OFFICE OF FOREIGN ASSETS CONTROL CERTIFICATION

a. Certification. [Insert Requesting Entity’s name] (hereinafter “Requesting Entity”) certifies that:

- (i) It is not acting, directly or indirectly, for or on behalf of any person, group, entity, or nation named by any Executive Order or the United States Treasury Department as a terrorist, “Specially Designated National and Blocked Person,” or other banned or blocked person, entity, nation, or transaction pursuant to any law, order, rule, or regulation that is enforced or administered by the Office of Foreign assets Control; and
- (ii) It has not executed this Agreement, directly or indirectly on behalf of, or instigating or facilitating this Agreement, directly or indirectly on behalf of, any such person, group, entity, or nation.

b. Indemnification. Requesting Entity hereby agrees to defend, indemnify, and hold harmless Providing Entity from and against any and all claims, damages, losses, risks, liabilities, and expenses (including attorney’s fees and costs) arising from or related to any breach of the foregoing certification.

Requesting Entity’s Signature _____ Date _____

Providing Entity’s Signature _____ Date _____

SECOND AMENDMENT TO LEASE

This Second Amendment to Lease by and between **The Huntington National Bank**, a national banking association, (“Landlord”) and the County of Ottawa, a municipality organized and doing business under the laws of the State of Michigan as (“Tenant”), is entered into this ____ day of _____, 2011

WITNESSETH

Whereas, Landlord and Tenant entered into an Office Lease for the premises (“Lease”); for the premises now known as Suite 200, containing 4,570 square feet in 115-119 Clover Commons complex at 115 Clover Avenue in Holland, MI 49423 for a term May 1, 2009 and ending September 30, 2010 and thereafter said lease was amended and extended by a certain First Amendment to Lease dated September 2, 2010 and;

Whereas, Tenant and Landlord desire to modify and extend and amend the Lease as more fully set forth below.

Now, therefore, in consideration of mutual covenants and agreements hereinafter set forth, and other good and valuable consideration the sufficiency and receipt of which is hereby acknowledged, Landlord and Tenant agree as follows:

1 Basic Lease Provisions. Effective September 1, 2011 the Basic Lease Provisions contained in Section 1.02 of the Lease shall be, and hereby are, amended as follows:

- (a) C. Agreed Rentable Area in the Premises:
Suite 200- 4,570 square feet and Suite 201- 4,000 square feet, making the total rented premises 8,570 square feet

D. Tenant Proportionate share: (based upon the Rentable area in the premises in relation to that in the Buildings) is agreed to be 16.17%
- (b) E. Term: Extended One (1) year and seven (7) months beginning October 1, 2012 and ending April 30, 2014, the (“Expiration Date”)
- (c) F. Annual Base Rent: Shall remain as set forth therein at \$39,987.50 per year, until September 30, 2012 and shall increase by three percent (3%) annually on the first day of October 2013, to be paid in the manner set forth in the lease and herein below.

The parties specifically acknowledge that Suite 201 consisting of 4,000 square feet is being furnished to Tenant without the payment of base rent for the period beginning September 1, 2011 and ending April 30, 2014 with Landlord foregoing said base rent as a public service. The current market rent value of that is space is \$ 8.75 square foot per year, or \$35,000.00, per year, and said value shall increase annually beginning September 1, 2012, by three (3%) percent each September 1.

- (d) G. Monthly Installments of Base Rent – Shall be payable in month
Installments of \$3,332.29 a month in advance on the first day of each month until September 30, 2011 and beginning October 1, 2012 until September 30, 2013 the monthly base rent shall be \$ 3,432.26 a month, increasing to a monthly base rent of \$3,535.23 on October 1, 2013 until the end of the term April 30, 2014.

2. The parties further agree that Tenant shall be permitted to continue to occupy that portion of the common area and elevator lobby area on the second floor of the building that Tenant currently occupies for its reception area – that space being outside the space or Premises leased by Tenant, among other things, without base rent, so long as the adjacent

space currently being marketed by Landlord for lease remains vacant and that the balance of Section 3 of the First amendment to lease shall be and is hereby deemed null and void without further force or effect.

3. Termination Right: Tenant shall continue to have the right to terminate this lease for the Leased premises described herein as Suite 200 at 115 Clover Ave In Holland, MI on ninety (90) days written notice to landlord, delivered in the form and manner required in the underlying lease between the parties in solely the event that the funding for the administrative offices of Ottawa County that occupies this space is withdrawn or no longer available to Tenant. Tenant shall furnish such reasonable confirmation said funding is no longer available to Landlord as Landlord may reasonably request as set forth in the First amendment to lease.

4. Operating Expenses: For the purposes of clarification the Tenant shall be continue to be liable for it pro-rated share of operating expenses as defined in Article III and paragraph 3.03 of the underlying lease. For Suite 200 Tenant shall continue to be obligated to pay its share of increases in operating expenses over the base year of 2009 as set forth in 3.03 (2) of the lease, In calculating the share of operating expenses for which Tenant shall be responsible for Suite 201 the base year for making calculations in calculating increases in operating expenses for that space shall be 2011.

5. The parties represent no real estate broker has been involved in the in the amendment and extension of this lease by this Second Amendment to Lease.

6. Full Force and Effect. Except as herein specifically modified, supplemented and/or amended, all of the terms, covenants, and conditions of the Underlying lease of the parties Lease shall continue and remain in full force and effect, and together with the terms and conditions of this Second Amendment to Lease, shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and permitted assigns, respectively of the Landlord and Tenant.

6. Each of the parties whose signatures appear below represent and warrant they have the authority to bind their respective organizations.

IN WITNESS WHEREOF, the parties hereto have executed this First Lease Amendment as of the day and year first written above.

Signed in the presence of
and attested to by:

Print Name: _____

Print Name: _____

Landlord: **The Huntington National Bank**

By: _____
Louis C. Matt, Jr.

Its: Vice President

Signed in the presence of
and attested to by:

Print Name: _____

Tenant: **Ottawa County for and on behalf of
Ottawa County Michigan Works! Agency**

By: _____
Print Name: _____
Its: _____

Print Name: _____

Print Name: _____

By: _____

Print Name: _____

Its: _____

Print Name: _____

Landlord's acknowledgment

State of Ohio
County of Franklin, ss:

BEFORE ME, a Notary Public in and for said County and State, appeared The Huntington National Bank, the Landlord in the foregoing instrument, by Louis C. Matt, Jr., its Vice President, who acknowledged that he did sign the same for and on behalf of the Landlord, and with the requisite authority of said Landlord, and that the same is his free act and deed individually and the free act and deed of said Landlord.

IN TESTIMONY WHERE OF, I have hereunto set my hand and official seal this ____ day of _____ 2011.

Notary Public

Tenant's Acknowledgment

State of Michigan
County of Ottawa, ss:

BEFORE ME, a Notary Public in and for said County and State, appeared _____, the _____ and _____ the _____ of the Tenant in the foregoing instrument, who acknowledged that he/she did sign the same for and on behalf of the Tenant, and with the requisite authority of said Tenant, and that the same is his/her free act and deed individually and the free act and deed of said Tenant.

IN TESTIMONY WHERE OF, I have hereunto set my hand and official seal this ____ day of _____ 2011.

Notary Public

COUNTY OF OTTAWA
GENERAL FUND COMPARATIVE ANALYSIS
ACTUAL 2008 & 2009
BUDGET 2011 & 2012

REVENUES

DEPT	DEPARTMENT NAME	ACTUAL 2009	ACTUAL 2010	ADOPTED BUDGET 2011	CURRENT	AMENDED BUDGET 2011	2012 BUDGET	2012 BUDGET	\$ CHANGE
					YEAR 2011 ESTIMATED		PROPOSED BY DEPARTMENT	PROPOSED BY ADMINISTRATOR/ FISCAL SERV DIRECTOR	
1310	Circuit Court	\$226,731	\$244,730	\$249,350	\$288,456	\$249,350	\$249,350	\$264,250	\$14,900
1360	District Court	\$2,889,338	\$3,260,025	\$3,558,600	\$3,373,986	\$3,558,600	\$3,491,500	\$3,377,000	-\$181,600
1370	Drug Court Planning	\$26,000	\$8,309	\$0	\$71,123	\$71,123	\$0	\$0	-\$71,123
1373	State Justice Institute	\$0	\$4,500	\$0	\$25,500	\$25,500	\$0	\$0	-\$25,500
1380	Circuit Court Strategic Planning Initiative	\$52,073	\$32,340	\$0	\$0	\$0	\$0	\$0	\$0
1480	Probate Court	\$60,064	\$63,987	\$62,100	\$63,860	\$62,360	\$62,100	\$62,100	-\$260
1490	Circuit Court - Juvenile Services	\$124,703	\$173,874	\$158,496	\$175,198	\$175,121	\$162,948	\$162,948	-\$12,173
1492	Juvenile Accountability Incentive Block Grant	\$10,254	\$9,472	\$0	\$9,392	\$9,392	\$0	\$0	-\$9,392
1660	Family Counseling	\$23,505	\$24,263	\$23,000	\$25,000	\$21,000	\$21,000	\$25,000	\$4,000
1910	Elections	\$22,909	\$25,244	\$23,150	\$23,150	\$23,150	\$39,125	\$19,000	-\$4,150
1920	Canvassing Board	\$0	\$1,266	\$100	\$100	\$100	\$3,008	\$2,300	\$2,200
2010	Fiscal Services	\$3,601,224	\$3,725,709	\$4,291,188	\$4,283,580	\$4,386,660	\$5,941,484	\$6,756,309	\$2,369,649
2150	County Clerk	\$526,235	\$548,087	\$644,245	\$539,500	\$644,245	\$572,545	\$542,745	-\$101,500
2250	Equalization	\$1,608	\$314	\$600	\$51,479	\$51,279	\$600	\$149,788	\$98,509
2290	Prosecuting Attorney	\$176,109	\$170,843	\$198,640	\$169,548	\$198,640	\$184,372	\$174,286	-\$24,354
2360	Register of Deeds	\$1,593,248	\$1,787,783	\$1,521,500	\$1,619,900	\$1,521,500	\$1,548,078	\$1,639,578	\$118,078
2450	Survey & Remonumentation	\$33,594	\$86,346	\$68,000	\$97,045	\$68,000	\$97,045	\$97,045	\$29,045
2530	County Treasurer	\$38,246,217	\$36,943,898	\$40,155,300	\$42,589,341	\$40,162,920	\$38,875,446	\$38,987,027	-\$1,175,893
2570	MSU Extension	\$31,195	\$21,813	\$22,868	\$21,538	\$22,868	\$21,538	\$21,538	-\$1,330
2590	Geographic Information Systems	\$96,981	\$96,688	\$104,450	\$95,000	\$104,450	\$100,250	\$95,000	-\$9,450
2651	Facilities Maintce - Hudsonville Human Serv	\$63,269	\$60,934	\$66,359	\$62,296	\$66,359	\$67,382	\$65,224	-\$1,135
2652	Facilities Maintce - Holland Human Serv	\$200,789	\$193,104	\$210,673	\$203,241	\$210,673	\$227,308	\$217,526	\$6,853
2653	Facilities Maintce - Fulton Street	\$67,679	\$63,757	\$74,908	\$75,348	\$74,908	\$76,111	\$75,698	\$790
2655	Facilities Maintce - Holland Health Facility	\$200,302	\$167,562	\$191,652	\$179,026	\$191,652	\$193,882	\$195,966	\$4,314
2658	Facilities Maintce - Grand Haven Health	\$136,876	\$142,563	\$146,334	\$144,724	\$146,334	\$149,818	\$148,684	\$2,350
2659	Facilities Maintce - CMH Facility	\$231,194	\$220,584	\$242,095	\$233,884	\$242,095	\$263,848	\$257,494	\$15,399
2665	Facilities Maintce - Juvenile Serv Complex	\$1,474,617	\$1,465,736	\$1,515,800	\$1,543,289	\$1,515,800	\$1,525,059	\$1,682,989	\$167,189
2667	Facilities Maintce - Administrative Annex	\$49,509	\$339,662	\$342,830	\$342,088	\$342,830	\$40,534	\$343,461	\$631
2668	Facilities Maintce - FIA	\$236,386	\$265,494	\$264,867	\$235,196	\$264,867	\$251,130	\$259,505	-\$5,362
2750	Drain Commission	\$26,123	\$36,294	\$31,600	\$54,600	\$36,100	\$35,000	\$35,000	-\$1,100
3020	Sheriff	\$225,653	\$241,833	\$239,000	\$265,650	\$244,000	\$243,700	\$243,700	-\$300
3100	West Mi Enforcement Team - Operations	\$2,944	\$1,295	\$14,935	\$5,000	\$16,077	\$15,000	\$1,500	-\$14,577
3113	COPS Holland/West Ottawa	\$55,026	\$62,597	\$67,439	\$70,209	\$67,439	\$0	\$0	-\$67,439
3119	City of Coopersville	\$502,923	\$508,450	\$519,106	\$369,973	\$519,106	\$0	\$0	-\$519,106
3120	City of Hudsonville	\$552,304	\$632,384	\$623,379	\$465,181	\$623,379	\$0	\$0	-\$623,379

**COUNTY OF OTTAWA
GENERAL FUND COMPARATIVE ANALYSIS
ACTUAL 2008 & 2009
BUDGET 2011 & 2012**

REVENUES

DEPT	DEPARTMENT NAME	ACTUAL 2009	ACTUAL 2010	ADOPTED BUDGET 2011	CURRENT	AMENDED BUDGET 2011	2012 BUDGET	2012 BUDGET	\$ CHANGE 2011 BUDGET TO PROPOSED 2012
					YEAR 2011 ESTIMATED		PROPOSED BY DEPARTMENT	PROPOSED BY ADMINISTRATOR/ FISCAL SERV DIRECTOR	
3170	Blendon/Holland/Robinson/Zeeland (CITE)	\$42,296	\$43,266	\$44,804	\$32,403	\$44,804	\$0	\$0	-\$44,804
3200	Sheriff Training	\$27,511	\$20,466	\$30,000	\$30,000	\$30,000	\$20,500	\$20,500	-\$9,500
3250	Central Dispatch	\$4,374,007	\$4,409,879	\$4,234,630	\$4,227,230	\$4,234,630	\$4,130,926	\$4,130,926	-\$103,704
3310	Marine Safety	\$210,789	\$146,526	\$151,565	\$149,826	\$151,565	\$130,000	\$130,000	-\$21,565
3510	Jail	\$769,334	\$673,894	\$841,939	\$631,500	\$841,939	\$681,791	\$778,619	-\$63,320
4260	Emergency Services	\$62,276	\$42,896	\$40,141	\$40,391	\$40,391	\$41,000	\$41,000	\$609
4261	HLS Equipment Grant	\$0	\$256,459	\$0	\$0	\$0	\$0	\$0	\$0
4262	Solution Area Planner Grant	\$93,853	\$20,875	\$0	\$33,629	\$41,749	\$0	\$0	-\$41,749
4263	Haz Mat Response Team	\$38,720	\$29,575	\$34,175	\$35,290	\$37,133	\$44,911	\$44,981	\$7,848
4264	Training Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4265	Homeland Security Equipment Grant	\$0	\$80,264	\$60,000	\$23,513	\$60,000	\$60,000	\$72,715	\$12,715
6039	Jail Health Services	\$9,954	\$9,777	\$0	\$0	\$0	\$0	\$0	\$0
6300	Substance Abuse	\$944,420	\$972,813	\$956,755	\$1,045,808	\$956,755	\$1,167,623	\$1,167,623	\$210,868
6480	Medical Examiners	\$14,460	\$23,217	\$31,225	\$36,600	\$31,225	\$32,275	\$32,275	\$1,050
6890	Veteran's Affairs	\$0	\$0	\$0	\$750	\$750	\$3,000	\$3,000	\$2,250
7210	Planning & Transportation	\$25,007	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7211	Planning and Performance Improvement	\$441	\$17,552	\$30	\$30	\$30	\$0	\$0	-\$30
9300	Transfers In Control	\$5,299,447	\$4,904,581	\$442,351	\$454,412	\$440,593	\$0	\$1,125,000	\$684,407
TOTAL REVENUE		\$63,680,097	\$63,283,780	\$62,500,179	\$64,513,783	\$62,829,441	\$60,771,187	\$63,449,300	\$619,859

COUNTY OF OTTAWA
GENERAL FUND COMPARATIVE ANALYSIS
ACTUAL 2009 & 2010
BUDGET 2011 & 2012

EXPENDITURES

DEPT	DEPARTMENT NAME	ACTUAL 2009	ACTUAL 2010	ADOPTED BUDGET 2011	CURRENT	AMENDED BUDGET 2011	2012 BUDGET	2012 BUDGET	\$ CHANGE
					YEAR 2011 ESTIMATED		PROPOSED BY DEPARTMENT	PROPOSED BY ADMINISTRATOR/ FISCAL SERV DIRECTOR	
1010	Commissioners	\$539,273	\$484,717	\$463,493	\$425,591	\$463,493	\$463,743	\$464,543	\$1,050
1290	Tax Allocation Board	\$1,210	\$1,292	\$8,026	\$8,295	\$8,026	\$1,835	\$1,477	-\$6,549
1310	Circuit Court	\$2,129,694	\$2,049,849	\$2,448,013	\$2,430,000	\$2,444,985	\$3,032,582	\$3,110,148	\$665,163
1360	District Court	\$6,043,707	\$5,983,703	\$6,118,516	\$5,814,536	\$6,107,199	\$6,041,535	\$6,052,425	-\$54,774
1370	Drug Court Planning	\$902	\$28,310	\$0	\$64,231	\$71,123	\$0	\$0	-\$71,123
1373	State Justice Institute	\$0	\$4,500	\$0	\$28,500	\$28,500	\$0	\$0	-\$28,500
1380	Circuit Court Strategic Planning Initiative	\$50,679	\$34,551	\$0	\$0	\$0	\$0	\$0	\$0
1480	Probate Court	\$773,903	\$760,190	\$759,840	\$767,667	\$761,766	\$740,200	\$778,097	\$16,331
1490	Circuit Court - Juvenile Services	\$826,100	\$768,427	\$828,799	\$850,130	\$864,779	\$870,396	\$847,727	-\$17,052
1492	Juvenile Accountability Block Grant	\$11,395	\$10,525	\$0	\$9,392	\$9,392	\$0	\$0	-\$9,392
1520	Adult Probation	\$64,621	\$66,539	\$132,924	\$125,924	\$132,924	\$217,976	\$217,976	\$85,052
1660	Family Counseling	\$38,530	\$18,096	\$27,086	\$17,086	\$22,086	\$18,000	\$18,000	-\$4,086
1670	Jury Board	\$3,530	\$7,864	\$4,640	\$4,640	\$4,640	\$4,910	\$4,910	\$270
1910	Elections	\$76,813	\$266,264	\$106,413	\$95,142	\$107,313	\$274,713	\$234,957	\$127,644
1920	Canvassing Board	\$0	\$6,233	\$960	\$960	\$960	\$9,400	\$7,000	\$6,040
2010	Fiscal Services	\$1,277,390	\$1,222,865	\$1,270,623	\$1,194,014	\$1,270,623	\$1,256,659	\$1,277,508	\$6,885
2100	Corporate Counsel	\$212,299	\$214,456	\$211,646	\$218,024	\$216,096	\$214,450	\$223,430	\$7,334
2150	County Clerk	\$1,674,810	\$1,624,980	\$1,626,259	\$1,570,959	\$1,626,259	\$1,612,366	\$1,612,334	-\$13,925
2230	Administrator	\$427,489	\$401,337	\$414,781	\$394,177	\$414,781	\$400,039	\$402,290	-\$12,491
2250	Equalization	\$1,026,795	\$1,018,345	\$1,018,458	\$1,039,285	\$1,050,362	\$1,020,476	\$1,121,639	\$71,277
2260	Human Resources	\$553,384	\$538,412	\$518,321	\$487,442	\$518,321	\$487,160	\$499,431	-\$18,890
2290	Prosecuting Attorney	\$3,204,689	\$3,250,770	\$3,295,099	\$3,200,975	\$3,298,782	\$3,440,732	\$3,434,594	\$135,812
2360	Register of Deeds	\$665,015	\$671,714	\$656,011	\$631,471	\$656,011	\$630,124	\$631,093	-\$24,918
2450	Survey & Remonumentation	\$349,931	\$79,601	\$68,027	\$57,270	\$68,027	\$98,094	\$97,045	\$29,018
2470	Plat Board	\$473	\$1,175	\$2,368	\$1,684	\$2,368	\$2,283	\$1,138	-\$1,230
2530	County Treasurer	\$867,803	\$834,621	\$839,948	\$831,858	\$850,118	\$772,808	\$768,363	-\$81,755
2570	MSU Extension	\$538,911	\$365,681	\$369,242	\$365,152	\$369,242	\$370,900	\$351,424	-\$17,818
2590	Geographic Information System	\$486,373	\$498,940	\$496,224	\$461,944	\$496,224	\$471,966	\$473,403	-\$22,821
2610	Building Authority	\$866	\$50	\$1,460	\$485	\$1,460	\$250	\$250	-\$1,210
2651	Facilities Maintce - Hudsonville Human Ser	\$170,008	\$156,265	\$169,189	\$165,707	\$168,739	\$174,664	\$175,076	\$6,337
2652	Facilities Maintce - Holland Human Serv	\$184,246	\$171,540	\$186,529	\$179,097	\$186,220	\$199,196	\$193,382	\$7,162
2653	Facilities Maintce - Fulton Street	\$63,005	\$57,616	\$66,568	\$67,008	\$66,488	\$68,789	\$67,358	\$870
2654	Facilities Maintce - Grand Haven	\$703,836	\$606,251	\$608,236	\$606,753	\$628,525	\$627,061	\$611,836	-\$16,689
2655	Facilities Maintce - Holland Health Facility	\$203,596	\$168,192	\$188,094	\$175,468	\$187,718	\$193,098	\$192,408	\$4,690
2656	Facilities Maintce - Holland District Court	\$224,700	\$190,149	\$206,322	\$189,607	\$206,235	\$215,316	\$209,783	\$3,548
2658	Facilities Maintce - Grand Haven Health	\$65,869	\$70,371	\$132,116	\$70,756	\$132,068	\$77,029	\$134,716	\$2,648
2659	Facilities Maintce - CMH Facility	\$184,893	\$170,122	\$187,675	\$179,464	\$187,437	\$288,050	\$288,074	\$100,637
2660	Facilities Maintce - Coopersville	\$34,828	\$19,691	\$25,580	\$10,668	\$25,174	\$0	\$0	-\$25,174

COUNTY OF OTTAWA
GENERAL FUND COMPARATIVE ANALYSIS
ACTUAL 2009 & 2010
BUDGET 2011 & 2012

EXPENDITURES

DEPT	DEPARTMENT NAME	ACTUAL 2009	ACTUAL 2010	ADOPTED BUDGET 2011	CURRENT	AMENDED BUDGET 2011	2012 BUDGET	2012 BUDGET	\$ CHANGE 2011 BUDGET TO PROPOSED 2012
					YEAR 2011 ESTIMATED		PROPOSED BY DEPARTMENT	PROPOSED BY ADMINISTRATOR/ FISCAL SERV DIRECTOR	
2661	Facilities Maintce - Emergency Services	\$1,881	\$1,527	\$4,500	\$3,500	\$4,500	\$2,500	\$2,500	-\$2,000
2664	Facilities Maintce - 4th & Clinton	\$26,261	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2665	Facilities Maintce - Juvenile Serv Complex	\$908,283	\$896,639	\$901,277	\$928,766	\$899,365	\$917,456	\$1,065,377	\$166,012
2666	Facilities Maintce - 434 Franklin	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2667	Facilities Maintce - Administrative Annex	\$700,330	\$668,418	\$686,730	\$679,979	\$684,106	\$670,849	\$716,083	\$31,977
2668	Facilities Maintce - FIA	\$286,265	\$314,708	\$303,746	\$269,726	\$303,187	\$291,906	\$297,596	-\$5,591
2750	Drain Commission	\$644,778	\$674,093	\$634,929	\$643,767	\$638,870	\$617,180	\$642,894	\$4,024
2800	Ottawa Soil & Water Conservation Dist.	\$28,596	\$29,916	\$20,766	\$20,766	\$20,766	\$20,000	\$20,000	-\$766
3020	Sheriff	\$8,158,447	\$8,165,319	\$8,230,169	\$8,106,748	\$8,260,640	\$8,763,402	\$8,474,344	\$213,704
3100	West Mi Enforcement Team - Operations	\$620,976	\$621,162	\$646,078	\$597,604	\$649,869	\$577,590	\$649,530	-\$339
3113	COPS Holland/West Ottawa	\$82,130	\$93,428	\$100,329	\$70,209	\$99,490	\$0	\$0	-\$99,490
3119	City of Coopersville	\$502,925	\$508,452	\$519,106	\$369,973	\$516,057	\$0	\$0	-\$516,057
3120	City of Hudsonville	\$552,303	\$632,383	\$623,379	\$465,181	\$619,499	\$0	\$0	-\$619,499
3170	Blendon/Holland/Robinson/Zeeland (CITE)	\$85,966	\$88,487	\$91,835	\$66,765	\$91,565	\$0	\$0	-\$91,565
3200	Sheriff Training	\$27,511	\$20,961	\$30,000	\$30,000	\$30,000	\$21,000	\$20,500	-\$9,500
3250	Central Dispatch	\$4,369,930	\$4,403,718	\$4,235,780	\$4,231,819	\$4,235,780	\$4,132,626	\$4,132,626	-\$103,154
3310	Marine Safety	\$328,976	\$220,928	\$221,782	\$218,441	\$221,629	\$221,491	\$204,780	-\$16,849
3510	Jail	\$7,938,113	\$7,878,578	\$8,723,501	\$8,595,930	\$8,755,496	\$9,249,931	\$8,774,791	\$19,295
3540	Local Corrections Academy Grant	\$0	\$724	\$0	\$0	\$0	\$0	\$0	\$0
3550	Excelling - Corr Env Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4260	Emergency Services	\$305,573	\$319,750	\$284,842	\$272,327	\$284,939	\$346,785	\$343,189	\$58,250
4261	HLS Equipment Grant	\$0	\$256,459	\$0	\$0	\$0	\$0	\$0	\$0
4262	Solution Area Planner Grant	\$92,053	\$19,249	\$0	\$33,629	\$41,749	\$0	\$0	-\$41,749
4263	Haz Mat Response Team	\$74,893	\$58,651	\$68,349	\$63,544	\$70,803	\$89,822	\$89,961	\$19,158
4265	Homeland Security Equipment Grant	\$0	\$84,432	\$60,000	\$23,513	\$60,000	\$72,299	\$72,715	\$12,715
4300	Animal Control	\$372,576	\$381,106	\$403,378	\$386,580	\$404,285	\$402,010	\$372,817	-\$31,468
4450	Drain Assessments	\$283,211	\$344,229	\$461,000	\$227,308	\$461,000	\$747,800	\$747,800	\$286,800
6039	Jail Health Services	\$627,251	\$781,005	\$0	\$0	\$0	\$0	\$0	\$0
6300	Substance Abuse	\$407,929	\$414,953	\$413,378	\$454,904	\$435,473	\$515,812	\$515,812	\$80,339
6480	Medical Examiners	\$251,513	\$276,323	\$257,439	\$296,964	\$257,439	\$257,006	\$261,066	\$3,627
6810	Veterans Burial	\$50,178	\$61,395	\$63,000	\$63,000	\$63,000	\$0	\$0	-\$63,000
6890	Veteran's Affairs	\$0	\$0	\$42,140	\$56,949	\$61,949	\$131,558	\$131,558	\$69,609
7210	Planning - Transportation	\$24,973	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7211	Planning and Performance Improvement	\$600,397	\$575,050	\$683,165	\$639,867	\$683,165	\$774,554	\$747,584	\$64,419
7212	Road Salt Management	\$6,018	\$0	\$5,933	\$5,933	\$5,933	\$5,953	\$5,953	\$20
8650	Insurance	\$149,627	\$225,829	\$165,815	\$176,389	\$176,389	\$113,020	\$133,020	-\$43,369
8900	Contingency	\$0	\$0	\$660,483	\$100,000	\$621,780	\$295,453	\$470,454	-\$151,326

**COUNTY OF OTTAWA
GENERAL FUND COMPARATIVE ANALYSIS
ACTUAL 2009 & 2010
BUDGET 2011 & 2012**

EXPENDITURES

DEPT	DEPARTMENT NAME	ACTUAL 2009	ACTUAL 2010	ADOPTED BUDGET 2011	CURRENT YEAR 2011 ESTIMATED	AMENDED BUDGET 2011	2012 BUDGET PROPOSED BY DEPARTMENT	2012 BUDGET PROPOSED BY ADMINISTRATOR/ FISCAL SERV DIRECTOR	\$ CHANGE 2011 BUDGET TO PROPOSED 2012
9010	Equipment Pool	\$0	\$0	\$20,000	\$0	\$9,379	\$20,000	\$20,000	\$10,621
9650	Operating Transfers Out	\$16,860,154	\$10,175,164	\$10,479,864	\$9,739,727	\$10,526,364	\$10,599,006	\$10,570,032	\$43,668
TOTAL EXPENDITURES		\$69,051,583	\$62,017,240	\$63,500,179	\$60,581,170	\$63,848,930	\$64,153,809	\$63,986,817	\$137,887
TOTAL REVENUE		\$63,680,097	\$63,283,780	\$62,500,179	\$64,513,783	\$62,829,441	\$60,771,187	\$63,449,300	
FUND BALANCE (USE)		-\$5,371,486	\$1,266,540	-\$1,000,000	\$3,932,613	-\$1,019,489	-\$3,382,622	-\$537,517	

Assumes fund balance designation use of \$814,825: \$689,000 from 2010 revenue over expenditures designated 4/2011; \$145,000 from the building designation for new roofs; \$92,500 from the planning reserve for a water resources study and urban smart growth project; and additions to fund balance designations/reserves for elections equipment, tower rental revenues, and jail booking fees.

Note: These figures reflect personal property taxes under current legislation, however this revenue is under consideration for changes at the State level. In addition, health insurance budgets do not reflect legislation proposed to limit the local share of health insurance costs.

Changes in 2012 Projected Deficit:

Original Anticipated Deficit 2/11 (5,204,073)

Revenue Variances

		<u>Notes</u>
DTRF & OCIA transfers	1,125,000	
Change in TV improved from -2% to -1%	867,000	(also reflects better than anticipated 2011 TV change - 3.3% decrease vs 2.15% decrease)
Improved State Revenue Sharing Outlook	751,000	(\$3,552,369 per state estimate vs \$2,801,321 (\$1.88M decrease) in February projection)
Use of 2010 R>E	690,000	Board Motion 4/2011
Higher indirect cost revenue	190,000	change in allocation bases
Higher convention facility tax	105,434	Revenue is \$210,868 higher, net for operations is 50%
Higher ROD revenue	103,000	Due partly to continued lower interest rates
Higher Dog License Revenue	78,000	
Lower out county housing (federal detainees not available)	(68,000)	
Lower than anticipated investment income	(133,000)	Revised projection due to deteriorating market
Lower than anticipated court equity payments	(137,000)	
Lower caseload in District Court	(251,000)	Caseload has fallen; DC not filling a clerical position that is retiring

Expenditure Variances

Lower than anticipated health transfer	296,000	Moved IT person to IT fund (\$74k); OPEB \$43k, remainder across several expenditures
IT Charges (does not include other funds amt in transfer)	274,000	(however exp > rev due to personnel from Health)
Decrease in Annual OPEB Costs:	249,000	General Fund portion only
Reflected additional vacancies based on history	180,000	Original Projection based on \$120k in vacancies; 2012 based on \$300k
Reduction in Contingency from 1% to .8%	173,000	
Higher than anticipated Park West Contribution	144,000	
Higher insurance opt out payments	124,000	(\$2,400 vs \$500)
Lower than anticipated CCF transfer	105,000	Lower residential placements
Move of DTRF costs to fund to 5160	98,000	Treasurer's office
Lower jail contractual/Jail medical costs	87,620	Inmate substance abuse counseling still reflected in CMH budget
More equipment rental expirations than anticipated	82,000	
Eliminated 1 fte SWAP officer	66,687	
Eliminate DC/ROD position	54,220	
Lower legal costs	38,350	Caseload
Positions added with 2012 budget process	(45,848)	
Added felony collections clerk in circuit court (pilot ends 3/12)	(52,044)	
Higher Utilities cost (gas and water/sewer @ Fillmore)	(91,000)	
MSU Extension MOA	(102,000)	
Other higher than anticipated drain assessments	(135,000)	
Added 1% cola	(468,000)	

Other misc (less than 1% of total expenditure budget) 268,137

Budgeted Deficit at 8/30/11 (537,517)

Department	Control #	Fund/Dept #	Description	Personnel Costs	Equipment Costs	Comments
Parks & Recreation	10	2081-7510	Parks Secretary	(\$12,471)	\$0	In conjunction w/ Temp RPC II below
Circuit Court	11	1010-1370	Legal Self-Help Coordinator	\$74,510	\$0	
Corporate Counsel	19	1010-2100	.125 FTE increase for administrative assistant	\$9,204	\$0	
Drain Commissioner	18	1010-2750	.75 Secretary	\$36,260	\$0	Will be re-evaluated after one year
Total Permanent Position Requests				\$107,503	\$0	
Temporary Position Requests						
Probate Court	1	1010-1480	Microfilmer/Clerical -16 hrs per week	\$9,886	\$0	
Sheriff	15	1010-3020	Sheriff Temporaries - rate increases	\$14,095	\$0	
Parks & Recreation	3	2081-7510	Records Processing Clerk II (1,000 hours)	\$12,931	\$1,131	See reduction to perm position above
Parks & Recreation	4	2081-7510	Park Attendant - Musketawa Trail (680 hours)	(\$6,680)	\$0	Reclassified to Grounds Attendant
Parks & Recreation	5	2081-7510	Grounds Attendant - Musketawa Trail (800 hours)	\$8,170	\$0	In place of Park Attendant
Parks & Recreation	6	2081-7510	Park Attendant - Riverside Park (100 hours)	\$921	\$0	
Parks & Recreation	7	2081-7510	Deputy Reserves	\$900	\$0	
Parks & Recreation	8	2081-7510	Grounds Attendant - Hager Park	(\$6,038)	\$0	Reclassified to Maintenance Worker
Parks & Recreation	14	2081-7510	Maintenance Worker - Hager Park (1,000 hours)	\$11,500	\$0	In Place of Ground Attendant
Parks & Recreation	9	2081-7510	Olive Shores Gatekeepers (2)	\$3,682	\$0	
Parks & Recreation	12	2081-7510	Grand River Ravines Gatekeepers (2) (730 hours)	\$6,280	\$0	
Parks & Recreation	13	2081-7510	Park Attendant - Olive Shores (680 hours)	\$6,415	\$0	
Public Health	16	2210-6031	Contractual RPC - Hearing & Vision	\$8,112	\$0	
Mental Health	20	2220-6493	Peer Support Specialist	\$2,201	\$0	
Mental Health	21	2220-6491	Mental Health Intern-Bio Stats	\$47,904	\$0	
Mental Health	22	2220-6491	Records Processing Clerk II	\$13,282	\$0	
Register of Deeds	2	2560-2360	Data Entry Clerk (2) - Manpower	\$64,500	\$0	duplicate request
Register of Deeds	17	2560-2360	Data Entry Clerk - Manpower	\$32,240	\$0	funded through the ROD Tech fund
Total Temporary Position Requests				\$230,301	\$1,131	
Grant Total - Recommended Personnel Requests				\$188,908	\$1,131	

County of Ottawa
2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
1010.1310.7390.0000	Circuit Court	NB12-0237	3	100%	17" LCD Monitor	\$465	\$465
1010.1310.7390.0000	Circuit Court	NB12-0237	1	100%	Network Laser Printer	\$1,150	\$1,150
1010.1310.7390.0000	Circuit Court	NB12-0237	1	100%	Laptop Computer	\$1,251	\$1,251
1010.1310.7390.0000	Circuit Court	NB12-0237	8	100%	Small Laser Printer - 1 user	\$1,800	\$1,800
1010.1310.7390.0000	Circuit Court	NB12-0237	3	100%	Desktop PC	\$2,700	\$2,700
1010.1310.7390.0000	Circuit Court	NB12-0237	19	100%	Microsoft Office 2010	\$4,788	\$4,788
1010.1360.7390.0000	District Court	NB12-0038	2	100%	Laptop Case	\$30	\$30
1010.1360.7390.0000	District Court	NB12-0181	1	100%	Dual Monitor Card	\$125	\$125
1010.1360.7390.0000	District Court	NB12-0181	1	100%	17" LCD Monitor	\$150	\$150
1010.1360.7390.0000	District Court	NB12-0038	2	100%	19" LCD Monitor	\$350	\$350
1010.1360.7390.0000	District Court	NB12-0038	1	100%	Dot Matrix Printer	\$500	\$500
1010.1360.7390.0000	District Court	NB12-0038	2	100%	MS Office 2010 Professional License	\$656	\$656
1010.1360.7390.0000	District Court	NB12-0038	5	100%	17" LCD Monitor	\$750	\$750
1010.1360.7390.0000	District Court	NB12-0038	5	100%	Label Printer	\$925	\$925
1010.1360.7390.0000	District Court	NB12-0038	3	100%	Zebra Barcode Printers	\$1,500	\$1,500
1010.1360.7390.0000	District Court	NB12-0182	3	100%	Window Shades	\$1,500	\$1,500
1010.1360.7390.0000	District Court	NB12-0183	1	100%	High Volume Fax Machine	\$1,500	
1010.1360.7390.0000	District Court	NB12-0184	1	100%	High Volume Copy/Scanning Machine	\$2,000	
1010.1360.7390.0000	District Court	NB12-0038	2	100%	Fujitsu fi5120c replacements	\$2,308	\$2,308
1010.1360.7390.0000	District Court	NB12-0038	2	100%	Laptop Computer	\$2,400	\$2,400
1010.1360.7390.0000	District Court	NB12-0232	6	100%	File Shelving	\$3,000	\$3,000
1010.1360.7390.0000	District Court	NB12-0038	4	100%	Desktop PC	\$3,600	\$3,600
1010.1360.7390.0000	District Court	NB12-0038	62	100%	MS Office 2010 Standard License	\$15,624	\$15,624
1010.1480.7390.0000	Probate Court	NB12-0044	1	100%	Small Laser Printer - 1 user	\$225	\$225
1010.1480.7390.0000	Probate Court	NB12-0043	1	100%	Topaz Signature Pad	\$330	\$330
1010.1480.7390.0000	Probate Court	NB12-0047	3	100%	19" LCD Monitor	\$525	\$525
1010.1480.7390.0000	Probate Court	NB12-0045	10	100%	MS Office 2010	\$2,520	\$2,520
1010.1480.7390.0000	Probate Court	NB12-0046	3	100%	Desktop PC	\$2,700	\$2,700

County of Ottawa 2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
					= not recommended		
1010.1490.7390.0000	Circuit Ct-Juvenile Services	NB12-0259	0.66	66%	Full size USB keyboard	\$20	\$20
1010.1490.7390.0000	Circuit Ct-Juvenile Services	NB12-0259	0.66	66%	Wireless mouse	\$23	\$23
1010.1490.7390.0000	Circuit Ct-Juvenile Services	NB12-0259	0.66	66%	Laptop Case	\$33	\$33
1010.1490.7390.0000	Circuit Ct-Juvenile Services	NB12-0259	0.66	66%	Extended life battery	\$106	\$106
1010.1490.7390.0000	Circuit Ct-Juvenile Services	NB12-0259	0.66	66%	Docking station	\$119	\$119
1010.1490.7390.0000	Circuit Ct-Juvenile Services	NB12-0259	0.66	66%	22" LCD Monitor	\$145	\$145
1010.1490.7390.0000	Circuit Ct-Juvenile Services	NB12-0037	1	100%	19" LCD Monitor	\$175	\$175
1010.1490.7390.0000	Circuit Ct-Juvenile Services	NB12-0037	2	100%	17" LCD Monitor	\$300	\$300
1010.1490.7390.0000	Circuit Ct-Juvenile Services	NB12-0037	2	100%	Small Laser Printer - 1 user	\$400	\$400
1010.1490.7390.0000	Circuit Ct-Juvenile Services	NB12-0229	3	100%	Phone	\$900	\$900
1010.1490.7390.0000	Circuit Ct-Juvenile Services	NB12-0259	0.66	66%	Large screen laptop	\$1,320	\$1,320
1010.1490.7390.0000	Circuit Ct-Juvenile Services	NB12-0037	7	100%	MS Office 2010 Standard License	\$1,764	\$1,764
1010.1490.7390.0000	Circuit Ct-Juvenile Services	NB12-0037	4	100%	Desktop PC	\$3,600	\$3,600
1010.1520.7390.0000	Adult Probation	NB12-0003	1	100%	Small Laser Printer - 1 user	\$200	\$200
1010.1520.7390.0000	Adult Probation	NB12-0003	1	100%	Network Laser Printer B&W	\$1,150	\$1,150
1010.1910.7390.0000	Elections	NB12-0058	1	100%	Small Laser Printer - 1 user	\$200	\$200
1010.1910.7390.0000	Elections	NB12-0059	2	100%	MS Office 2010 Standard License	\$504	\$504
1010.1910.7390.0000	Elections	NB12-0051	1	100%	Laptop Computer	\$1,200	\$1,200
1010.2010.7390.0000	Fiscal Services	NB12-0027	1	100%	Color Inkjet Printer	\$150	\$150
1010.2010.7390.0000	Fiscal Services	NB12-0027	2	100%	17" LCD Monitor	\$310	\$310
1010.2010.7390.0000	Fiscal Services	NB12-0027	7	100%	Small Laser Printer - 1 user	\$1,575	\$1,575
1010.2010.7390.0000	Fiscal Services	NB12-0027	3	100%	Desktop PC	\$2,700	\$2,700
1010.2010.7390.0000	Fiscal Services	NB12-0027	13	100%	MS Office 2010 Standard License	\$3,276	\$3,276
1010.2100.7390.0000	Corporate Counsel	NB12-0039	2	100%	19" LCD Monitor	\$350	\$350

County of Ottawa 2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
1010.2100.7390.0000	Corporate Counsel	NB12-0039	2	100%	Small Laser Printer - 1 user	\$400	\$400
1010.2100.7390.0000	Corporate Counsel	NB12-0039	2	100%	Desktop PC	\$1,800	\$1,800
1010.2150.7390.0000	County Clerk	NB12-0257	2	100%	Signature Pad	\$700	\$700
1010.2150.7390.0000	County Clerk	NB12-0049	1	100%	Fax Machine	\$800	\$800
1010.2150.7390.0000	County Clerk	NB12-0054	2	100%	Zebra Label Printer	\$1,000	\$1,000
1010.2150.7390.0000	County Clerk	NB12-0057	8	100%	19" LCD Monitor	\$1,400	\$1,400
1010.2150.7390.0000	County Clerk	NB12-0050	1	100%	Network Laser Printer with addl drawer	\$1,500	\$1,500
1010.2150.7390.0000	County Clerk	NB12-0056	8	100%	Small Laser Printer - 1 user	\$1,600	\$1,600
1010.2150.7390.0000	County Clerk	NB12-0053	17	100%	MS Office 2010 Standard License	\$4,284	\$4,284
1010.2150.7390.0000	County Clerk	NB12-0055	7	100%	Desktop PC	\$6,300	\$6,300
1010.2150.9400.0000	County Clerk	NB12-0052	1	100%	Canon Scanner	\$5,335	\$1,067
1010.2230.7390.0000	Administrator	NB12-0002	1	100%	MS Office 2010 Standard License	\$252	\$252
1010.2230.7390.0000	Administrator	NB12-0002	1	100%	MS Office 2010 Professional License	\$328	\$328
1010.2250.7390.0000	Equalization	NB12-0033	3	100%	19" LCD Monitor	\$525	\$525
1010.2250.7390.0000	Equalization	NB12-0033	4	100%	Small Laser Printer - 1 user	\$800	\$800
1010.2250.7390.0000	Equalization	NB12-0033	2	100%	Desktop PC	\$1,800	\$1,800
1010.2250.7390.0000	Equalization	NB12-0033	9	100%	MS Office 2010 Standard License	\$2,268	\$2,268
1010.2260.7390.0000	Human Resources	NB12-0240	1	100%	17" LCD Monitor	\$155	\$155
1010.2260.7390.0000	Human Resources	NB12-0240	1	100%	Small Laser Printer - 1 user	\$225	\$225
1010.2260.7390.0000	Human Resources	NB12-0240	1	100%	Desktop PC	\$900	\$900
1010.2260.7390.0000	Human Resources	NB12-0240	1	100%	PC Document Scanner	\$1,154	\$1,154
1010.2260.7390.0000	Human Resources	NB12-0240	1	100%	Laptop Computer	\$1,251	\$1,251
1010.2290.7390.0000	Prosecuting Attorney	NB12-0006	1	100%	Digital Photo Printer	\$80	\$80

County of Ottawa
2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
1010.2290.7390.0000	Prosecuting Attorney	NB12-0011	1	100%	Topaz Signature Pad	\$200	\$200
1010.2290.7390.0000	Prosecuting Attorney	NB12-0008	3	100%	Laptop Case	\$201	\$201
1010.2290.7390.0000	Prosecuting Attorney	NB12-0008	3	100%	Extended Life Battery	\$360	\$360
1010.2290.7390.0000	Prosecuting Attorney	NB12-0011	1	100%	PC Projector	\$500	\$500
1010.2290.7390.0000	Prosecuting Attorney	NB12-0007	4	100%	Docking Stations (laptops)	\$528	\$528
1010.2290.7390.0000	Prosecuting Attorney	NB12-0010	6	100%	Small Laser Printer - 1 user	\$1,200	\$1,200
1010.2290.7390.0000	Prosecuting Attorney	NB12-0010	2	100%	Large Laser Printer	\$1,500	\$1,500
1010.2290.7390.0000	Prosecuting Attorney	NB12-0009	13	100%	22" LCD Monitor	\$2,860	\$2,860
1010.2290.7390.0000	Prosecuting Attorney	NB12-0012	4	100%	Desktop PC	\$3,600	\$3,600
1010.2290.7390.0000	Prosecuting Attorney	NB12-0008	3	100%	Wide screen laptop	\$5,250	\$5,250
1010.2290.7390.0000	Prosecuting Attorney	NB12-0005	28	100%	MS Office 2010 Standard License	\$7,056	\$7,056
1010.2290.9400.0000	Prosecuting Attorney	NB12-0026	1	100%	Vehicle for Violence Intervention Office	\$21,000	\$4,200
1010.2530.7390.0000	Treasurer	NB12-0013	1	100%	Wireless Presentation Remote	\$60	
1010.2530.7390.0000	Treasurer	NB12-0004	1	100%	22" LCD Monitor	\$220	\$220
1010.2530.7390.0000	Treasurer	NB12-0013	1	100%	Victor Calculator 15606	\$230	
1010.2530.7390.0000	Treasurer	NB12-0013	1	100%	Victor Calculator # 15606	\$230	
1010.2530.7390.0000	Treasurer	NB12-0004	1	100%	Small Network Printer - 2-3 people	\$260	\$260
1010.2530.7390.0000	Treasurer	NB12-0013	1	100%	NEC Projector model NP215	\$650	
1010.2530.7390.0000	Treasurer	NB12-0004	1	100%	Desktop PC	\$900	\$900
1010.2530.7390.0000	Treasurer	NB12-0004	11	100%	MS Office 2010 Standard License	\$2,772	\$2,772
1010.2590.7390.0000	GIS	NB12-0245	5	100%	Windows 7	\$635	\$635
1010.2590.7390.0000	GIS	NB12-0244	5	100%	MS Office 2010 Professional License	\$1,640	\$1,640
1010.2590.7390.0000	GIS	NB12-0231	1	100%	Sql Server 2008 R2 (Upgr. from SQL 2005)	\$4,950	\$4,950
1010.2590.9400.0000	GIS	NB12-0273	1	100%	GIS Server	\$10,000	\$2,000
1010.2590.9400.0000	GIS	NB12-0230	1	100%	ArcGIS Server Adv. (Upgr.e) from Std	\$20,000	\$4,000
1010.2654.7390.0000	Bldg/Grnds-Grand Haven	NB12-0016	1	100%	Desktop PC	\$900	\$900

County of Ottawa 2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
1010.2655.7390.0000	Bldg/Grnds-12251 James	NB12-0017	1	100%	Small Laser Printer - 1 user	\$200	\$200
1010.2659.7390.0000	Bldg/Grnds-12263 James	NB12-0263	1	100%	Fitness Equipment - treadmill	\$4,000	\$4,000
1010.2665.7390.0000	Bldg/Grnds-Juv Serv Comp	NB12-0014	1	100%	Desktop PC	\$900	\$900
1010.2665.9400.0000	Bldg/Grnds-Juv Serv Comp	NB12-0024	1	100%	30 gallon Tilt Skillet	\$16,000	\$3,200
1010.2667.7390.0000	Bldg & Grnds-Admin Annex	NB12-0275	1	100%	Kensington Laptop Lock	\$75	\$75
1010.2667.7390.0000	Bldg & Grnds-Admin Annex	NB12-0015	1	100%	Small Laser Printer - 1 user	\$200	\$200
1010.2667.7390.0000	Bldg & Grnds-Admin Annex	NB12-0018	1	100%	Small Laser Printer - 1 user	\$200	\$200
1010.2667.7390.0000	Bldg & Grnds-Admin Annex	NB12-0020	1	100%	Small Laser Printer - 1 user	\$200	\$200
1010.2667.7390.0000	Bldg & Grnds-Admin Annex	NB12-0019	1	100%	MS Office 2010 Standard License	\$252	\$252
1010.2667.7390.0000	Bldg & Grnds-Admin Annex	NB12-0021	1	100%	MS Office 2010 Standard License	\$252	\$252
1010.2667.7390.0000	Bldg & Grnds-Admin Annex	NB12-0022	1	100%	MS Office 2010 Standard License	\$252	\$252
1010.2667.7390.0000	Bldg & Grnds-Admin Annex	NB12-0023	1	100%	MS Office 2010 Standard License	\$252	\$252
1010.2667.7390.0000	Bldg & Grnds-Admin Annex	NB12-0275	1	100%	Laptop Computer	\$1,200	\$1,200
1010.2667.7390.0000	Bldg & Grnds-Admin Annex	NB12-0262	1	100%	fitness equipment treadmill	\$4,000	\$4,000
1010.2667.9400.0000	Bldg & Grnds-Admin Annex	NB12-0025	1	100%	2012 GMC 3/4 ton pick up	\$25,000	
1010.2750.7390.0000	Drain Commission	NB12-0030	1	100%	19" LCD Monitor	\$175	\$175
1010.2750.7390.0000	Drain Commission	NB12-0029	2	100%	Color Inkjet Printer	\$200	\$200
1010.2750.7390.0000	Drain Commission	NB12-0030	1	100%	Desktop PC	\$900	\$900
1010.2750.7390.0000	Drain Commission	NB12-0031	1	100%	Laptop Computer	\$1,200	\$1,200
1010.2750.7390.0000	Drain Commission	NB12-0032	7	100%	MS Office 2010 Professional License	\$2,296	\$2,296
1010.3020.7390.0000	Sheriff	NB12-0061	1	100%	Laptop Case	\$15	\$15
1010.3020.7390.0000	Sheriff	NB12-0061	1	100%	Color Inkjet Printer	\$100	\$100

County of Ottawa
2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
1010.3020.7390.0000	Sheriff	NB12-0071	1	100%	Digital Camera Kit	\$155	\$155
1010.3020.7390.0000	Sheriff	NB12-0061	1	100%	19" LCD Monitor	\$175	\$175
1010.3020.7390.0000	Sheriff	NB12-0061	1	100%	Digital Photo Printer	\$500	\$500
1010.3020.7390.0000	Sheriff	NB12-0061	3	100%	Small Laser Printer - 1 user	\$600	\$600
1010.3020.7390.0000	Sheriff	NB12-0065	10	100%	Fatigue pants/shirt	\$750	\$750
1010.3020.7390.0000	Sheriff	NB12-0110	1	100%	Patrol Rifle Package TS4	\$1,090	\$1,090
1010.3020.7390.0000	Sheriff	NB12-0062	15	100%	Less Lethal Or. Stocks-beanbag shotguns	\$1,155	\$1,155
1010.3020.7390.0000	Sheriff	NB12-0061	1	100%	Laptop Computer	\$1,200	\$1,200
1010.3020.7390.0000	Sheriff	NB12-0072	3	100%	Glock handguns	\$1,230	\$1,230
1010.3020.7390.0000	Sheriff	NB12-0063	40	100%	Traffic Safety Vest	\$1,600	\$1,600
1010.3020.7390.0000	Sheriff	NB12-0061	11	100%	17" LCD Monitor	\$1,650	\$1,650
1010.3020.7390.0000	Sheriff	NB12-0079	1	100%	Motorola PM1500 Package	\$1,752	\$1,752
1010.3020.7390.0000	Sheriff	NB12-0064	1	100%	Public Relation Materials	\$2,000	\$2,000
1010.3020.7390.0000	Sheriff	NB12-0070	1	100%	Simunition FX Marking Rounds	\$2,200	\$2,200
1010.3020.7390.0000	Sheriff	NB12-0068	1	100%	Range Supplies & Filters	\$2,400	\$2,400
1010.3020.7390.0000	Sheriff	NB12-0123	4	100%	Motorola Base Radio	\$2,800	\$2,800
1010.3020.7390.0000	Sheriff	NB12-0127	3	100%	Detective Vehicle Set up	\$3,150	\$3,150
1010.3020.7390.0000	Sheriff	NB12-0066	10	100%	Amour Plate for tactical entry vest	\$4,380	\$4,380
1010.3020.7390.0000	Sheriff	NB12-0124	225	100%	AED Pads	\$5,175	\$5,175
1010.3020.7390.0000	Sheriff	NB12-0073	5	100%	Patrol Rifle Package	\$5,450	\$5,450
1010.3020.7390.0000	Sheriff	NB12-0075	5	100%	Motorola PM1500 Package	\$8,760	\$8,760
1010.3020.7390.0000	Sheriff	NB12-0067	1	100%	Training Ammo for CRT	\$10,000	\$10,000
1010.3020.7390.0000	Sheriff	NB12-0061	49	100%	MS Office 2010 Standard License	\$12,348	\$12,348
1010.3020.7390.0000	Sheriff	NB12-0061	16	100%	Desktop PC	\$14,400	\$14,400
1010.3020.7390.0000	Sheriff	NB12-0069	1	100%	Ammunition	\$46,000	\$46,000
1010.3020.7390.0000	Sheriff	NB12-0133	1	100%	Patrol Vehicle Setup/Switchover	\$50,000	\$50,000
1010.3020.7390.0000	Sheriff	NB12-0076	41	100%	Motorola PM1500 Package	\$71,832	\$71,832
1010.3020.9400.0000	Sheriff	NB12-0130	1	100%	Color Scanner for records	\$6,640	\$1,328
1010.3020.9400.0000	Sheriff	NB12-0136	2	100%	Patrol Tahoe	\$52,000	\$17,334
1010.3020.9400.0000	Sheriff	NB12-0126	3	100%	Detective Vehicle	\$66,000	\$22,000
1010.3020.9400.0000	Sheriff	NB12-0137	8	100%	Patrol Vehicle	\$204,000	\$68,000
1010.3100.7390.0000	Sheriff - WEMET Operations	NB12-0074	5 6	100%	Holsters	\$750	\$750

County of Ottawa 2012 Equipment Requests

 = not recommended

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
1010.3113.7390.0000	Sheriff - C.O.P.S.-Holland/W Ott	NB12-0108	1	100%	Patrol Rifle Package	\$1,090	\$1,090
1010.3119.7390.0000	Sheriff - City of Coopersville	NB12-0109	1	100%	Patrol Rifle Package	\$1,090	\$1,090
1010.3119.7390.0000	Sheriff - City of Coopersville	NB12-0077	3	100%	Motorola PM1500 Package	\$5,256	\$5,256
1010.3120.7390.0000	Sheriff - City of Hudsonville	NB12-0078	2	100%	Motorola PM1500 Package	\$3,504	\$3,504
1010.3120.7390.0000	Sheriff - City of Hudsonville	NB12-0139	1	100%	Patrol Vehicle Setup/Switchover	\$4,200	\$4,200
1010.3120.9400.0000	Sheriff - City of Hudsonville	NB12-0138	1	100%	Patrol Vehicle	\$25,500	\$8,500
1010.3310.7390.0000	Sheriff - Marine Safety	NB12-0080	1	100%	Motorola PM1500 Package	\$1,752	\$1,752
1010.3310.9400.0000	Sheriff - Marine Safety	NB12-0097	1	100%	Boat Motor	\$6,900	\$1,380
1010.3510.7390.0000	Sheriff - Jail	NB12-0060	1	100%	Touchscreen Monitor	\$275	\$275
1010.3510.7390.0000	Sheriff - Jail	NB12-0060	2	100%	Small Laser Printer - 1 user	\$400	\$400
1010.3510.7390.0000	Sheriff - Jail	NB12-0060	4	100%	17" LCD Monitor	\$600	\$600
1010.3510.7390.0000	Sheriff - Jail	NB12-0264	1	100%	Restraint Chair	\$2,000	\$2,000
1010.3510.7390.0000	Sheriff - Jail	NB12-0060	2	100%	Network Laser Printer B&W	\$2,300	\$2,300
1010.3510.7390.0000	Sheriff - Jail	NB12-0060	3	100%	Desktop PC	\$2,700	\$2,700
1010.3510.7390.0000	Sheriff - Jail	NB12-0125	5	100%	Desktop PC for Touch Screens Computer	\$3,000	\$3,000
1010.3510.7390.0000	Sheriff - Jail	NB12-0101	5	100%	Motorola PR400 Portable Radio	\$3,310	\$3,310
1010.3510.7390.0000	Sheriff - Jail	NB12-0098	12	100%	Office Chairs	\$4,320	\$4,320
1010.3510.7390.0000	Sheriff - Jail	NB12-0081	3	100%	Motorola PM1500 Package	\$5,256	\$5,256
1010.3510.7390.0000	Sheriff - Jail	NB12-0060	23	100%	MS Office 2010 Standard License	\$5,796	\$5,796
1010.3510.7390.0000	Sheriff - Jail	NB12-0100	8	100%	Taser	\$6,480	\$6,480
1010.3510.7390.0000	Sheriff - Jail	NB12-0129	2	100%	Jail Transport Vehicle Set Up	\$7,200	\$7,200
1010.3510.9400.0000	Sheriff - Jail	NB12-0099	1	100%	Security Camera	\$6,500	\$1,300
1010.3510.9400.0000	Sheriff - Jail	NB12-0128	2	100%	Jail Transport Van	\$50,000	\$16,667

County of Ottawa 2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
				=	not recommended		
1010.4260.7390.0000	Sheriff - Emergency Services	NB12-0131	1	100%	Laptop Case	\$15	\$15
1010.4260.7390.0000	Sheriff - Emergency Services	NB12-0131	1	100%	17" LCD Monitor	\$150	\$150
1010.4260.7390.0000	Sheriff - Emergency Services	NB12-0131	1	100%	Small Network Printer - 2-3 people	\$260	\$260
1010.4260.7390.0000	Sheriff - Emergency Services	NB12-0131	2	100%	MS Office 2010 Standard License	\$504	\$504
1010.4260.7390.0000	Sheriff - Emergency Services	NB12-0096	1	100%	Mobile Air Card	\$620	\$620
1010.4260.7390.0000	Sheriff - Emergency Services	NB12-0131	1	100%	Laptop Computer	\$1,200	\$1,200
1010.4260.7390.0000	Sheriff - Emergency Services	NB12-0095	5	100%	Motorola Base Radios	\$3,500	\$3,500
1010.4260.7390.0000	Sheriff - Emergency Services	NB12-0131	7	100%	Desktop PC	\$6,300	\$6,300
1010.4263.7390.0000	Hazmat	NB12-0193	2	100%	Pre-engineered anchors	\$100	\$100
1010.4263.7390.0000	Hazmat	NB12-0196	1	100%	10" Skill Saw	\$150	\$150
1010.4263.7390.0000	Hazmat	NB12-0187	10	100%	Rescue carabineers	\$200	\$200
1010.4263.7390.0000	Hazmat	NB12-0194	10	100%	TR Quick Reference Guides	\$220	\$220
1010.4263.7390.0000	Hazmat	NB12-0265	1	100%	Saw stand for the chop saw	\$225	\$225
1010.4263.7390.0000	Hazmat	NB12-0195	2	100%	Beam Clamp	\$240	\$240
1010.4263.7390.0000	Hazmat	NB12-0185	2	200%	300' of Rescue Rope in bag	\$340	\$340
1010.4263.7390.0000	Hazmat	NB12-0189	1	100%	Redesign & power install of meter comp.	\$400	\$400
1010.4263.7390.0000	Hazmat	NB12-0190	2	100%	Flash protective oversuits	\$400	\$400
1010.4263.7390.0000	Hazmat	NB12-0192	2	100%	Aztec Kit	\$600	\$600
1010.4263.7390.0000	Hazmat	NB12-0186	2	100%	Rescue harnesses	\$650	\$650
1010.4263.7390.0000	Hazmat	NB12-0191	1	100%	Rescue Hardware	\$850	\$850
1010.4263.7390.0000	Hazmat	NB12-0188	2	100%	Level A Suits	\$1,900	\$1,900
1010.4263.7390.0000	Hazmat	NB12-0199	2	100%	Air Monitoring Meters	\$2,000	\$2,000
1010.4263.7390.0000	Hazmat	NB12-0197	4	100%	Nomex Jumpsuits	\$5,200	\$5,200
1010.4263.7390.0000	Hazmat	NB12-0198	5	100%	USAR Gear	\$5,250	\$5,250
1010.4263.7390.0000	Hazmat	NB12-0200	4	100%	Swiftwater Rescue Gear	\$9,700	
1010.4300.7390.0000	Sheriff - Animal Control	NB12-0094	3	100%	Motorola PR400 Portable	\$1,986	\$1,986

County of Ottawa
2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
1010.6480.7390.0000	Health - Medical Examiners	NB12-0145	1	100%	Small Laser Printer - 1 user	\$200	\$200
2081.7510.7390.0000	Parks & Recreation	NB12-0261	1	100%	Blackberry device with car charger	\$150	
2081.7510.7390.0000	Parks & Recreation	NB12-0236	1	100%	17" LCD Monitor	\$150	\$150
2081.7510.7390.0000	Parks & Recreation	NB12-0237	1	100%	17" LCD Monitor	\$150	\$150
2081.7510.7390.0000	Parks & Recreation	NB12-0238	1	100%	17" LCD Monitor	\$150	\$150
2081.7510.7390.0000	Parks & Recreation	NB12-0256	15	100%	2 gb storage cards	\$150	\$150
2081.7510.7390.0000	Parks & Recreation	NB12-0232	1	100%	Blackberry telephone	\$182	\$182
2081.7510.7390.0000	Parks & Recreation	NB12-0233	1	100%	Small Laser Printer - 1 user	\$200	\$200
2081.7510.7390.0000	Parks & Recreation	NB12-0256	1	100%	Photo Printer	\$200	\$200
2081.7510.7390.0000	Parks & Recreation	NB12-0239	2	100%	17" LCD Monitor	\$300	\$300
2081.7510.7390.0000	Parks & Recreation	NB12-0239	1	100%	Firewall, as quoted by IT	\$600	\$600
2081.7510.7390.0000	Parks & Recreation	NB12-0239	1	100%	Router Switch, as quoted by IT	\$700	\$700
2081.7510.7390.0000	Parks & Recreation	NB12-0236	1	100%	Desktop PC	\$900	\$900
2081.7510.7390.0000	Parks & Recreation	NB12-0237	1	100%	Desktop PC	\$900	\$900
2081.7510.7390.0000	Parks & Recreation	NB12-0238	1	100%	Desktop PC	\$900	\$900
2081.7510.7390.0000	Parks & Recreation	NB12-0241	5	100%	MS Office 2010 Standard License	\$1,260	\$1,260
2081.7510.7390.0000	Parks & Recreation	NB12-0239	2	100%	Desktop PC	\$1,800	\$1,800
2081.7510.7390.0000	Parks & Recreation	NB12-0256	15	100%	Cameras	\$1,875	\$1,875
2081.7510.8500.0000	Parks & Recreation	NB12-0232	1	100%	Annual Cellular service	\$660	\$660
2081.7510.9400.0000	Parks & Recreation	NB12-0234	1	100%	Truck - Ford F-150 4wd supercab	\$25,000	\$5,000
2081.7510.9400.0000	Parks & Recreation	NB12-0235	1	100%	Tractor	\$25,000	\$5,000
2160.1410.7390.0000	Friend Of The Court	NB12-0209	1	100%	19" LCD Monitor	\$175	\$175
2160.1410.7390.0000	Friend Of The Court	NB12-0239	2	100%	19" LCD Monitor	\$350	\$350
2160.1410.7390.0000	Friend Of The Court	NB12-0211	1	100%	Projector	\$499	\$499
2160.1410.7390.0000	Friend Of The Court	NB12-0202	1	100%	Pearson Psychological Testing Software	\$500	\$500
2160.1410.7390.0000	Friend Of The Court	NB12-0207	1	100%	Phone Headset with base unit and lifter	\$500	\$500
2160.1410.7390.0000	Friend Of The Court	NB12-0204	4	100%	IP Phones	\$600	\$600
2160.1410.7390.0000	Friend Of The Court	NB12-0210	1	100%	32 inch Television w/DVD player	\$850	\$850

County of Ottawa 2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
2160.1410.7390.0000	Friend Of The Court	NB12-0241	7	100%	Adobe Acrobat Professional	\$1,372	\$1,372
2170.1361.7390.0000	Dist Ct SCAO Drug Ct Grnt	NB12-0278	1	100%	Nextel i576 phone 7 charger	\$102	\$102
2170.1361.7390.0000	Dist Ct SCAO Drug Ct Grnt	NB12-0277	1	100%	GPS for vehicle	\$250	\$250
2210.6010.7390.0000	Health - Agency Support	NB12-0144	9	100%	MS Office 2010 Standard License	\$2,268	\$2,268
2210.6011.7390.0000	Health - Public Hlth Preparedness	NB12-0146	5	100%	MS Office 2010 Standard License	\$1,260	\$1,260
2210.6012.7390.0000	Health - Fiscal Services/IT	NB12-0229	1	100%	Upgrade to MS PRO	\$76	\$76
2210.6012.7390.0000	Health - Fiscal Services/IT	NB12-0229	1	100%	Dual Monitor Video Card	\$130	\$130
2210.6012.7390.0000	Health - Fiscal Services/IT	NB12-0230	1	100%	Dual Monitor Video Card	\$130	\$130
2210.6012.7390.0000	Health - Fiscal Services/IT	NB12-0229	1	100%	17" LCD Monitor	\$155	\$155
2210.6012.7390.0000	Health - Fiscal Services/IT	NB12-0229	1	100%	22" Widescreen LCD Monitor	\$220	\$220
2210.6012.7390.0000	Health - Fiscal Services/IT	NB12-0230	2	100%	17" LCD Monitor	\$310	\$310
2210.6012.7390.0000	Health - Fiscal Services/IT	NB12-0231	1	100%	MS Office 2010 Professional License	\$328	\$328
2210.6012.7390.0000	Health - Fiscal Services/IT	NB12-0229	1	100%	Desktop PC	\$900	\$900
2210.6012.7390.0000	Health - Fiscal Services/IT	NB12-0230	1	100%	Desktop PC	\$900	\$900
2210.6020.7390.0000	Health - E.H. Field Services	NB12-0248	0.45	45%	MS Office 2010 Professional License	\$148	\$148
2210.6020.7390.0000	Health - E.H. Field Services	NB12-0254	1	100%	17" LCD Monitor	\$150	\$150
2210.6020.7390.0000	Health - E.H. Field Services	NB12-0253	1	100%	MS Office 2010 Standard License	\$252	\$252
2210.6020.7390.0000	Health - E.H. Field Services	NB12-0248	0.45	45%	Laptop Computer	\$540	\$540
2210.6020.7390.0000	Health - E.H. Field Services	NB12-0254	3	100%	Desktop PC	\$2,700	\$2,700
2210.6021.7390.0000	Health - Environmental Food Serv	NB12-0248	0.33	33%	MS Office 2010 Professional License	\$108	\$108
2210.6021.7390.0000	Health - Environmental Food Serv	NB12-0248	0.33	33%	Laptop Computer	\$396	\$396

County of Ottawa 2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
2210.6021.7390.0000	Health - Environmental Food Serv	NB12-0251	2	100%	MS Office 2010 Professional License	\$656	\$656
2210.6021.7390.0000	Health - Environmental Food Serv	NB12-0252	4	100%	Portable Inkjet printer	\$1,200	\$1,200
2210.6021.7390.0000	Health - Environmental Food Serv	NB12-0252	2	100%	Laptop with Microsoft Office Pro 2010	\$2,550	\$2,550
2210.6031.7390.0000	Health - Hearing/Vision	NB12-0213	1	100%	Laptop Case	\$15	\$15
2210.6031.7390.0000	Health - Hearing/Vision	NB12-0213	1	100%	USB Keyboard/Mouse Bundle	\$32	\$32
2210.6031.7390.0000	Health - Hearing/Vision	NB12-0213	1	100%	17" LCD Monitor	\$150	\$150
2210.6031.7390.0000	Health - Hearing/Vision	NB12-0213	1	100%	Docking Station	\$150	\$150
2210.6031.7390.0000	Health - Hearing/Vision	NB12-0247	1	100%	Docking Station	\$150	\$150
2210.6031.7390.0000	Health - Hearing/Vision	NB12-0159	0.21	21%	Network Laser Printer B&W	\$242	\$242
2210.6031.7390.0000	Health - Hearing/Vision	NB12-0214	2	100%	MS Office 2010 Standard License	\$504	\$504
2210.6031.7390.0000	Health - Hearing/Vision	NB12-0213	1	100%	Laptop Computer	\$1,200	\$1,200
2210.6041.7390.0000	Health - Clinic Clerical	NB12-0173	0.25	25%	MS Office 2010 Standard License	\$63	\$63
2210.6041.7390.0000	Health - Clinic Clerical	NB12-0216	0.5	50%	17" LCD Monitor	\$75	\$75
2210.6041.7390.0000	Health - Clinic Clerical	NB12-0159	0.11	11%	Network Laser Printer B&W	\$127	\$127
2210.6041.7390.0000	Health - Clinic Clerical	NB12-0161	1	100%	17" LCD Monitor	\$150	\$150
2210.6041.7390.0000	Health - Clinic Clerical	NB12-0216	0.5	50%	Desktop PC	\$450	\$450
2210.6041.7390.0000	Health - Clinic Clerical	NB12-0161	1	100%	Desktop PC	\$900	\$900
2210.6041.7390.0000	Health - Clinic Clerical	NB12-0178	1	100%	Desktop PC	\$900	\$900
2210.6041.7390.0000	Health - Clinic Clerical	NB12-0160	1	100%	Network Laser Printer B&W	\$1,150	\$1,150
2210.6041.7390.0000	Health - Clinic Clerical	NB12-0162	7	100%	MS Office 2010 Standard License	\$1,764	\$1,764
2210.6042.7390.0000	Health - Family Planning	NB12-0167	1	100%	USB Keyboard/Mouse Bundle	\$32	\$32
2210.6042.7390.0000	Health - Family Planning	NB12-0159	0.05	5%	Network Laser Printer B&W	\$58	\$58
2210.6042.7390.0000	Health - Family Planning	NB12-0173	0.25	25%	MS Office 2010 Standard License	\$63	\$63
2210.6042.7390.0000	Health - Family Planning	NB12-0167	1	100%	17" LCD Monitor	\$150	\$150
2210.6042.7390.0000	Health - Family Planning	NB12-0167	1	100%	Docking Station	\$150	\$150
2210.6042.7390.0000	Health - Family Planning	NB12-0167	1	100%	Small Laser Printer - 1 user	\$200	\$200
2210.6042.7390.0000	Health - Family Planning	NB12-0167	1	100%	MS Office 2010 Standard License	\$252	\$252

County of Ottawa
2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
2210.6042.7390.0000	Health - Family Planning	NB12-0168	3	100%	MS Office 2010 Standard License	\$756	\$756
2210.6042.7390.0000	Health - Family Planning	NB12-0281	1	100%	Desktop PC	\$900	
2210.6042.7390.0000	Health - Family Planning	NB12-0167	1	100%	Tablet	\$1,156	\$1,156
2210.6044.7390.0000	Health - Immunization Clinic	NB12-0159	0.02	2%	Network Laser Printer B&W	\$23	\$23
2210.6044.7390.0000	Health - Immunization Clinic	NB12-0171	1	100%	USB Keyboard/Mouse Bundle	\$32	\$32
2210.6044.7390.0000	Health - Immunization Clinic	NB12-0173	0.25	25%	MS Office 2010 Standard License	\$63	\$63
2210.6044.7390.0000	Health - Immunization Clinic	NB12-0171	1	100%	17" LCD Monitor	\$150	\$150
2210.6044.7390.0000	Health - Immunization Clinic	NB12-0171	1	100%	Docking Station	\$150	\$150
2210.6044.7390.0000	Health - Immunization Clinic	NB12-0172	1	100%	17" LCD Monitor	\$150	\$150
2210.6044.7390.0000	Health - Immunization Clinic	NB12-0172	1	100%	Docking Station	\$150	\$150
2210.6044.7390.0000	Health - Immunization Clinic	NB12-0170	3	100%	MS Office 2010 Standard License	\$756	\$756
2210.6044.7390.0000	Health - Immunization Clinic	NB12-0169	1	100%	Network Laser Printer B&W	\$1,150	\$1,150
2210.6044.7390.0000	Health - Immunization Clinic	NB12-0171	1	100%	Laptop Computer	\$1,200	\$1,200
2210.6044.7390.0000	Health - Immunization Clinic	NB12-0172	1	100%	Laptop Computer	\$1,200	\$1,200
2210.6045.7390.0000	Health - Healthy Children's Contr	NB12-0176	1	100%	Laptop Case	\$15	\$15
2210.6045.7390.0000	Health - Healthy Children's Contr	NB12-0176	1	100%	USB Keyboard/Mouse Bundle	\$32	\$32
2210.6045.7390.0000	Health - Healthy Children's Contr	NB12-0176	1	100%	17" LCD Monitor	\$150	\$150
2210.6045.7390.0000	Health - Healthy Children's Contr	NB12-0176	1	100%	Docking Station	\$150	\$150
2210.6045.7390.0000	Health - Healthy Children's Contr	NB12-0176	1	100%	Small Laser Printer - 1 user	\$200	\$200
2210.6045.7390.0000	Health - Healthy Children's Contr	NB12-0177	4	100%	MS Office 2010 Standard License	\$1,008	\$1,008
2210.6045.7390.0000	Health - Healthy Children's Contr	NB12-0176	1	100%	Laptop Computer	\$1,200	\$1,200
2210.6045.9400.0000	Health - Healthy Children's Contr	NB12-0255	1	100%	Size 2 sensor for digital radiography syst	\$8,306	\$1,661
2210.6048.7390.0000	Health - Tobacco Comm/Aware	NB12-0219	1	100%	MS Office 2010 Standard License	\$252	\$252
2210.6049.7390.0000	Health - Substance Abuse Prevent	NB12-0218	1	100%	MS Office 2010 Standard License	\$252	\$252

County of Ottawa 2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
					= not recommended		
2210.6050.7390.0000	Health - Child's. Spec. Hlth Care	NB12-0216	0.5	50%	17" LCD Monitor	\$75	\$75
2210.6050.7390.0000	Health - Child's. Spec. Hlth Care	NB12-0216	1	100%	17" LCD Monitor	\$150	\$150
2210.6050.7390.0000	Health - Child's. Spec. Hlth Care	NB12-0159	0.31	31%	Network Laser Printer B&W	\$357	\$357
2210.6050.7390.0000	Health - Child's. Spec. Hlth Care	NB12-0216	0.5	50%	Desktop PC	\$450	\$450
2210.6050.7390.0000	Health - Child's. Spec. Hlth Care	NB12-0216	0.5	50%	Desktop PC	\$450	\$450
2210.6050.7390.0000	Health - Child's. Spec. Hlth Care	NB12-0217	4	100%	MS Office 2010 Standard License	\$1,008	\$1,008
2210.6050.7390.0000	Health - Child's. Spec. Hlth Care	NB12-0216	1	100%	Desktop PC	\$900	\$900
2210.6053.7390.0000	Health - Maternal/Infant Support	NB12-0153	1	100%	Laptop Case	\$15	\$15
2210.6053.7390.0000	Health - Maternal/Infant Support	NB12-0153	1	100%	Docking Station	\$150	\$150
2210.6053.7390.0000	Health - Maternal/Infant Support	NB12-0153	1	100%	Label Printer	\$185	\$185
2210.6053.7390.0000	Health - Maternal/Infant Support	NB12-0153	1	100%	Small Laser Printer - 1 user	\$200	\$200
2210.6053.7390.0000	Health - Maternal/Infant Support	NB12-0159	0.3	30%	Network Laser Printer B&W	\$345	\$345
2210.6053.7390.0000	Health - Maternal/Infant Support	NB12-0216	0.5	50%	Desktop PC	\$450	\$450
2210.6053.7390.0000	Health - Maternal/Infant Support	NB12-0154	9	100%	MS Office 2010 Standard License	\$2,268	\$2,268
2210.6053.7390.0000	Health - Maternal/Infant Support	NB12-0153	3	100%	Laptop Computer	\$3,600	\$3,600
2210.6055.7390.0000	Health - AIDS/STD	NB12-0173	0.12	12%	MS Office 2010 Standard License	\$30	\$30
2210.6055.7390.0000	Health - AIDS/STD	NB12-0174	0.48	48%	MS Office 2010 Standard License	\$121	\$121
2210.6055.7390.0000	Health - AIDS/STD	NB12-0165	1	100%	Docking Station	\$150	\$150
2210.6055.7390.0000	Health - AIDS/STD	NB12-0175	0.95	95%	MS Office 2010 Standard License	\$239	\$239
2210.6055.7390.0000	Health - AIDS/STD	NB12-0163	1	100%	MS Office 2010 Standard License	\$252	\$252
2210.6055.7390.0000	Health - AIDS/STD	NB12-0164	1	100%	MS Office 2010 Standard License	\$252	\$252
2210.6055.7390.0000	Health - AIDS/STD	NB12-0164	1	100%	Tablet	\$1,156	\$1,156
2210.6059.7390.0000	Health - Communicable Disease	NB12-0175	0.05	5%	MS Office 2010 Standard License	\$13	\$13
2210.6059.7390.0000	Health - Communicable Disease	NB12-0173	0.13	13%	MS Office 2010 Standard License	\$33	\$33
2210.6059.7390.0000	Health - Communicable Disease	NB12-0174	0.52	52%	MS Office 2010 Standard License	\$131	\$131
2210.6059.7390.0000	Health - Communicable Disease	NB12-0166	2	100%	MS Office 2010 Standard License	\$504	\$504

County of Ottawa
2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
2210.6310.7390.0000	Health - Health Education	NB12-0228	1	100%	MS Office 2010 Professional License	\$328	\$328
2210.6310.7390.0000	Health - Health Education	NB12-0228	3	100%	MS Office 2010 Standard License	\$756	\$756
2210.6311.7390.0000	Health - Nutrition/Wellness	NB12-0215	1	100%	MS Office 2010 Standard License	\$252	\$252
2220.6491.1240.7390.0000	CMH - Clinical Support	NB12-0208	0.17	1%	19" LCD Monitor	\$18	\$18
2220.6491.1240.7390.0000	CMH - Clinical Support	NB12-0208	0.13	1%	Desktop PC	\$90	\$90
2220.6491.1240.7390.0000	CMH - Clinical Support	NB12-0208	1.04	13%	Laptop Computer	\$1,200	\$1,200
2220.6491.1240.7390.0000	CMH - Clinical Support	NB12-0206	7.00	7%	MS Office 2010 Standard License	\$1,764	\$1,764
2220.6491.1349.7390.0000	CMH - Supported Employment	NB12-0208	2.89	17%	19" LCD Monitor	\$525	\$525
2220.6491.1349.7390.0000	CMH - Supported Employment	NB12-0206	4.99	5%	MS Office 2010 Standard License	\$1,258	\$1,258
2220.6491.1357.7390.0000	CMH - Skill Building	NB12-0208	1.02	6%	19" LCD Monitor	\$175	\$175
2220.6491.1357.7390.0000	CMH - Skill Building	NB12-0206	7.83	8%	MS Office 2010 Standard License	\$1,973	\$1,973
2220.6491.1440.7390.0000	CMH - Respite Care	NB12-0206	0.76	1%	MS Office 2010 Standard License	\$191	\$191
2220.6491.5400.7390.0000	CMH - Training	NB12-0205	0.05	2%	MS Office 2010 Professional License	\$18	\$18
2220.6491.5400.7390.0000	CMH - Training	NB12-0208	0.51	3%	19" LCD Monitor	\$87	\$87
2220.6491.5400.7390.0000	CMH - Training	NB12-0206	1.16	1%	MS Office 2010 Standard License	\$294	\$294
2220.6491.5400.7390.0000	CMH - Training	NB12-0208	0.52	4%	Desktop PC	\$450	\$450
2220.6491.5401.7390.0000	CMH - Group Home Training	NB12-0205	0.06	2%	MS Office 2010 Professional License	\$19	\$19

County of Ottawa 2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
2220.6491.5401.7390.0000	CMH - Group Home Training	NB12-0208	0.51	3%	19" LCD Monitor	\$87	\$87
2220.6491.5401.7390.0000	CMH - Group Home Training	NB12-0208	0.52	4%	Desktop PC	\$450	\$450
2220.6491.5401.7390.0000	CMH - Group Home Training	NB12-0206	2.17	2%	MS Office 2010 Standard License	\$548	\$548
2220.6491.5510.7390.0000	CMH - Supports Coordination	NB12-0208	2.04	12%	19" LCD Monitor	\$350	\$350
2220.6491.5510.7390.0000	CMH - Supports Coordination	NB12-0208	1.95	15%	Desktop PC	\$1,799	\$1,799
2220.6491.5510.7390.0000	CMH - Supports Coordination	NB12-0206	12.69	12%	MS Office 2010 Standard License	\$3,197	\$3,197
2220.6491.5522.7390.0000	CMH - Child Case Management	NB12-0208	2.04	12%	19" LCD Monitor	\$350	\$350
2220.6491.5522.7390.0000	CMH - Child Case Management	NB12-0208	1.95	15%	Desktop PC	\$1,799	\$1,799
2220.6491.5522.7390.0000	CMH - Child Case Management	NB12-0206	7.29	7%	MS Office 2010 Standard License	\$1,837	\$1,837
2220.6491.5522.7390.0000	CMH - Child Case Management	NB12-0208	1.92	24%	Laptop Computer	\$2,400	\$2,400
2220.6493.3240.7390.0000	CMH - Emergency Services	NB12-0206	6.14	6%	MS Office 2010 Standard License	\$1,546	\$1,546
2220.6493.3241.7390.0000	CMH - Access Center	NB12-0208	1.04	13%	Laptop Computer	\$1,200	\$1,200
2220.6493.3241.7390.0000	CMH - Access Center	NB12-0206	7.00	7%	MS Office 2010 Standard License	\$1,764	\$1,764
2220.6493.3242.7390.0000	CMH - Medication Clinic	NB12-0206	0.92	1%	MS Office 2010 Standard License	\$231	\$231
2220.6493.3243.7390.0000	CMH - Other Supported Services	NB12-0206	1.00	1%	MS Office 2010 Standard License	\$252	\$252
2220.6493.3244.7390.0000	CMH - Grand Haven - MDT	NB12-0208	1.04	13%	Laptop Computer	\$1,200	\$1,200
2220.6493.3244.7390.0000	CMH - Grand Haven - MDT	NB12-0206	7.89	8%	MS Office 2010 Standard License	\$1,989	\$1,989
2220.6493.3247.7390.0000	CMH - Vocational Rehabilitation	NB12-0206	0.67	1%	MS Office 2010 Standard License	\$168	\$168

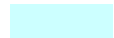
County of Ottawa 2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
2220.6493.3249.7390.0000	CMH - Asser. Comm. Treat.	NB12-0206	3.59	3%	MS Office 2010 Standard License	\$904	\$904
2220.6493.3254.7390.0000	CMH - Holland - MDT	NB12-0208	3.74	22%	19" LCD Monitor	\$682	\$682
2220.6493.3254.7390.0000	CMH - Holland - MDT	NB12-0206	13.33	12%	MS Office 2010 Standard License	\$3,360	\$3,360
2220.6493.3254.7390.0000	CMH - Holland - MDT	NB12-0208	3.9	30%	Desktop PC	\$3,510	\$3,510
2220.6493.3344.7390.0000	CMH - Lakeshore Clubhouse	NB12-0206	3.14	3%	MS Office 2010 Standard License	\$791	\$791
2220.6493.3344.7390.0000	CMH - Lakeshore Clubhouse	NB12-0208	1.02	6%	19" LCD Monitor	\$175	\$175
2220.6493.3344.7390.0000	CMH - Lakeshore Clubhouse	NB12-0208	1.04	8%	Desktop PC	\$900	\$900
2220.6494.4244.7390.0000	CMH - Home Based Services	NB12-0206	2.04	2%	MS Office 2010 Standard License	\$514	\$514
2220.6494.4245.7390.0000	CMH - MI Child Outpatient	NB12-0208	1.02	6%	19" LCD Monitor	\$175	\$175
2220.6494.4245.7390.0000	CMH - MI Child Outpatient	NB12-0206	3.11	3%	MS Office 2010 Standard License	\$784	\$784
2220.6494.4245.7390.0000	CMH - MI Child Outpatient	NB12-0208	1.95	15%	Desktop PC	\$1,799	\$1,799
2220.6494.4451.7390.0000	CMH - Respite Services	NB12-0206	0.24	0%	MS Office 2010 Standard License	\$60	\$60
2220.6495.5020.7390.0000	CMH - Mental Health Administra	NB12-0208	0.51	3%	19" LCD Monitor	\$87	\$87
2220.6495.5020.7390.0000	CMH - Mental Health Administra	NB12-0205	1.00	34%	MS Office 2010 Professional License	\$328	\$328
2220.6495.5020.7390.0000	CMH - Mental Health Administra	NB12-0208	0.52	4%	Desktop PC	\$450	\$450
2220.6495.5020.7390.0000	CMH - Mental Health Administra	NB12-0206	3.31	3%	MS Office 2010 Standard License	\$833	\$833
2220.6495.5020.7390.0000	CMH - Mental Health Administra	NB12-0208	1.04	13%	Laptop Computer	\$1,200	\$1,200
2220.6495.5022.7390.0000	CMH - Quality Improvement	NB12-0205	0.58	19%	MS Office 2010 Professional License	\$191	\$191

County of Ottawa 2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
2220.6495.5024.7390.0000	CMH - Office-Comm Relations/E	NB12-0206	2.00	2%	MS Office 2010 Standard License	\$503	\$503
2220.6495.5026.7390.0000	CMH - Finance	NB12-0206	0.50	0%	MS Office 2010 Standard License	\$126	\$126
2220.6495.5026.7390.0000	CMH - Finance	NB12-0208	0.64	8%	Laptop Computer	\$750	\$750
2220.6495.5029.7390.0000	CMH - MCO Administration	NB12-0208	1.53	9%	19" LCD Monitor	\$262	\$262
2220.6495.5029.7390.0000	CMH - MCO Administration	NB12-0205	0.97	32%	MS Office 2010 Professional License	\$319	\$319
2220.6495.5029.7390.0000	CMH - MCO Administration	NB12-0208	0.52	4%	Desktop PC	\$450	\$450
2220.6495.5029.7390.0000	CMH - MCO Administration	NB12-0206	4.24	4%	MS Office 2010 Standard License	\$1,069	\$1,069
2220.6495.5029.7390.0000	CMH - MCO Administration	NB12-0208	1.28	16%	Laptop Computer	\$1,650	\$1,650
2220.6495.5030.7390.0000	CMH - Medical Records	NB12-0205	0.33	11%	MS Office 2010 Professional License	\$109	\$109
2220.6495.5030.7390.0000	CMH - Medical Records	NB12-0206	1.00	1%	MS Office 2010 Standard License	\$252	\$252
2220 -Various	CMH Departments	NB12-0240	6	100%	2012 Vehicle	\$108,000	\$21,600
2272.5250.7390.0000	Landfill Tipping Fees - Allied	NB12-0248	0.22	22%	MS Office 2010 Professional License	\$72	\$72
2272.5250.7390.0000	Landfill Tipping Fees - Allied	NB12-0249	1	100%	MS Office 2010 Standard License	\$252	\$252
2272.5250.7390.0000	Landfill Tipping Fees - Allied	NB12-0248	0.22	22%	Laptop Computer	\$264	\$264
2272.5250.7390.0000	Landfill Tipping Fees - Allied	NB12-0250	2	100%	Desktop PC	\$1,800	\$1,800
2560.2360.7390.0000	Register Of Deeds	NB12-0001	3	100%	Desktop PC	\$2,700	\$2,700
2560.2360.8080.0020	Register Of Deeds	NB12-0212	1	100%	Yearly Maintenance Fee for DocRouter	\$3,300	\$3,300
2560.2360.9770.0020	Register Of Deeds	NB12-0048	1	100%	Software Modules	\$23,000	\$23,000

County of Ottawa 2012 Equipment Requests

 = not recommended

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
2610.3114.7390.0000	Sheriff - Community Policing	NB12-0111	1	100%	Patrol Rifle Package	\$1,090	\$1,090
2610.3114.7390.0000	Sheriff - Community Policing	NB12-0085	2	100%	Motorola PM1500 Package	\$3,504	\$3,504
2610.3114.7390.0000	Sheriff - Community Policing	NB12-0132	1	100%	Patrol Vehicle Setup/Switchover	\$5,510	\$5,510
2610.3114.9400.0000	Sheriff - Community Policing	NB12-0140	1	100%	Patrol Vehicle	\$25,500	\$8,500
2610.3131.7390.0000	Sheriff - Comm Policing - Holl Twp	NB12-0112	1	100%	Patrol Rifle Package	\$1,090	\$1,090
2610.3131.7390.0000	Sheriff - Comm Policing - Holl Twp	NB12-0082	3	100%	Motorola PM1500 Package	\$5,256	\$5,256
2610.3132.7390.0000	Sheriff - Comm Policing - Park Twp	NB12-0093	1	100%	Radar Unit	\$880	\$880
2610.3132.7390.0000	Sheriff - Comm Policing - Park Twp	NB12-0236	1	100%	Tru Speed Laser	\$1,695	\$1,695
2610.3132.7390.0000	Sheriff - Comm Policing - Park Twp	NB12-0083	1	100%	Motorola PM1500 Package	\$1,752	\$1,752
2610.3133.7390.0000	Sheriff - Comm Pol-Zeeland Twp	NB12-0084	1	100%	Motorola PM1500 Package	\$1,752	\$1,752
2610.3134.7390.0000	Sheriff - Pt Sheld Twp/W.O. Sch	NB12-0102	1	100%	Digital Camera	\$150	\$150
2610.3134.7390.0000	Sheriff - Pt Sheld Twp/W.O. Sch	NB12-0113	1	100%	Patrol Rifle Package	\$1,090	\$1,090
2610.3135.7390.0000	Sheriff - Allndl Twp/Allndl Schoc	NB12-0114	1	100%	Patrol Rifle Package	\$1,090	\$1,090
2610.3136.7390.0000	Sheriff - G.H. Twp/G.H. Schools	NB12-0115	1	100%	Patrol Rifle Package	\$1,090	\$1,090
2610.3136.7390.0000	Sheriff - G.H. Twp/G.H. Schools	NB12-0086	1	100%	Motorola PM1500 Package	\$1,752	\$1,752
2610.3138.7390.0000	Sheriff - Zeelnd Twp/Zeelnd Sch	NB12-0116	1	100%	Patrol Rifle Package	\$1,090	\$1,090
2610.3139.7390.0000	Sheriff - COPS Holland/Park Twp	NB12-0117	1	100%	Patrol Rifle Package	\$1,090	\$1,090

County of Ottawa
2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
2610.3139.7390.0000	Sheriff - COPS Holland/Park Twp	NB12-0087	4	100%	Motorola PM1500 Package	\$7,008	\$7,008
2610.3139.7390.0000	Sheriff - COPS Holland/Park Twp	NB12-0135	1	100%	Patrol Vehicle Setup/Switchover	\$7,310	\$7,310
2610.3139.7390.0000	Sheriff - COPS Holland/Park Twp	NB12-0134	2	100%	Patrol Vehicle Setup/Switchover	\$18,160	\$18,160
2610.3139.9400.0000	Sheriff - COPS Holland/Park Twp	NB12-0141	1	100%	Patrol Vehicle	\$25,500	\$8,500
2610.3139.9400.0000	Sheriff - COPS Holland/Park Twp	NB12-0141	2	100%	Patrol Tahoe	\$52,000	\$17,334
2610.3141.7390.0000	Sheriff - Comm Policing - Holl/P	NB12-0267	1	100%	Motorola PM1500 Package	\$1,752	\$1,752
2610.3142.7390.0000	Sheriff - Spring Lake Twp/School	NB12-0104	1	100%	Digital Camera	\$150	\$150
2610.3142.7390.0000	Sheriff - Spring Lake Twp/School	NB12-0118	1	100%	Patrol Rifle Package	\$1,090	\$1,090
2610.3144.7390.0000	Sheriff - Tallmadge/Wright/Polkt	NB12-0103	1	100%	Digital Camera	\$150	\$150
2610.3144.7390.0000	Sheriff - Tallmadge/Wright/Polkt	NB12-0143	1	100%	Patrol Vehicle Setup/Switchover	\$5,700	\$5,700
2610.3144.9400.0000	Sheriff - Tallmadge/Wright/Polkt	NB12-0143	1	100%	Patrol Vehicle	\$25,500	\$8,500
2610.3146.7390.0000	Sheriff - Georgetown Township	NB12-0105	1	100%	Digital Camera	\$150	\$150
2610.3146.7390.0000	Sheriff - Georgetown Township	NB12-0119	5	100%	Patrol Rifle Package	\$5,450	\$5,450
2610.3146.7390.0000	Sheriff - Georgetown Township	NB12-0088	4	100%	Motorola PM1500 Package	\$7,008	\$7,008
2610.3146.7390.0000	Sheriff - Georgetown Township	NB12-0266	1	100%	Patrol Vehicle Setup/Switchover	\$13,575	\$13,575
2610.3146.9400.0000	Sheriff - Georgetown Township	NB12-0142	1	100%	Patrol Tahoe	\$26,000	\$8,667
2610.3146.9400.0000	Sheriff - Georgetown Township	NB12-0142	2	100%	Patrol Vehicle	\$51,000	\$17,000
2610.3148.7390.0000	Sheriff - Comm Policing-Allendal	NB12-0089	1	100%	Motorola PM1500 Package	\$1,752	\$1,752
2661.3150.7390.0000	Sheriff - 416 Road Patrol Grant	NB12-0106	2	100%	Digital Camera	\$300	\$300
2661.3150.7390.0000	Sheriff - 416 Road Patrol Grant	NB12-0120	2	100%	Patrol Rifle Package	\$2,180	\$2,180
2661.3150.7390.0000	Sheriff - 416 Road Patrol Grant	NB12-0090	2	100%	Motorola PM1500 Package	\$3,504	\$3,504

County of Ottawa
2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
2750.3114.7390.0000	Sheriff - Coop'ville Comm that C	NB12-0270	1	100%	Digital Camera	\$150	\$150
2750.3114.7390.0000	Sheriff - Coop'ville Comm that C	NB12-0121	1	100%	Patrol Rifle Package	\$1,090	\$1,090
2750.3114.7390.0000	Sheriff - Coop'ville Comm that C	NB12-0091	1	100%	Motorola PM1500 Package	\$1,752	\$1,752
2850.1520.7390.0000	Community Corrections	NB12-0042	1	100%	Dual Monitor Card	\$125	\$125
2850.1520.7390.0000	Community Corrections	NB12-0042	1	100%	17" LCD Monitor	\$150	\$150
2850.1520.7390.0000	Community Corrections	NB12-0041	1	100%	GPS for vehicle	\$250	\$250
2850.1520.7390.0000	Community Corrections	NB12-0042	2	100%	Signature Pads	\$600	\$600
2850.1520.7390.0000	Community Corrections	NB12-0042	1	100%	Desktop PC	\$900	\$900
2850.1520.7390.0000	Community Corrections	NB12-0042	12	100%	MS Office 2010 Standard License	\$3,024	\$3,024
2920.6620.7290.0000	Circuit Court - Detention	NB12-0221	1	100%	Enclose breach at Control Center	\$500	\$500
2920.6620.7290.0000	Circuit Court - Detention	NB12-0224	1	100%	Game table	\$522	\$522
2920.6620.7290.0000	Circuit Court - Detention	NB12-0220	1	100%	Silent Electronic Lock Strikes	\$627	\$627
2920.6620.7290.0000	Circuit Court - Detention	NB12-0222	1	100%	Fax Machine	\$800	\$800
2920.6620.7290.0000	Circuit Court - Detention	NB12-0179	1	100%	Laptop Computer	\$1,200	\$1,200
2920.6620.7290.0000	Circuit Court - Detention	NB12-0180	1	100%	PC Tablet with signature capability	\$1,200	\$1,200
2920.6620.7290.0000	Circuit Court - Detention	NB12-0034	10	100%	Desktop PC	\$9,000	\$9,000
2920.6620.7390.0000	Circuit Court - Detention	NB12-0223	1	100%	Digital Camera	\$180	\$180
2920.6620.7390.0000	Circuit Court - Detention	NB12-0180	1	100%	MS Office 2010 Standard License	\$252	\$252
2920.6620.7390.0000	Circuit Court - Detention	NB12-0227	4	100%	Hard Drives for Recording System	\$320	\$320
2920.6620.7390.0000	Circuit Court - Detention	NB12-0034	2	100%	19" LCD Monitor	\$350	\$350
2920.6620.7390.0000	Circuit Court - Detention	NB12-0225	1	100%	Staff Desk in Pod	\$453	\$453
2920.6620.7390.0000	Circuit Court - Detention	NB12-0034	4	100%	Small Laser Printer - 1 user	\$800	\$800
2920.6620.7390.0000	Circuit Court - Detention	NB12-0226	10	100%	Classroom student desks	\$1,560	\$1,560
2920.6620.7390.0000	Circuit Court - Detention	NB12-0034	7	100%	MS Office 2010 Standard License	\$1,764	\$1,764
2920.6622.7290.0000	Sheriff - Juvenile Intensive Super	NB12-0035	2	100%	Laptop Computer	\$2,400	\$2,400

County of Ottawa
2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
2920.6622.7290.0000	Sheriff - Juvenile Intensive Super	NB12-0122	3	100%	Patrol Rifle Package	\$3,270	\$3,270
2920.6622.7290.0000	Sheriff - Juvenile Intensive Super	NB12-0092	2	100%	Motorola PM1500 Package	\$3,504	\$3,504
2920.6622.7390.0000	Sheriff - Juvenile Intensive Super	NB12-0035	2	100%	Small Laser Printer - 1 user	\$400	\$400
2920.6622.7390.0000	Sheriff - Juvenile Intensive Super	NB12-0107	3	100%	Digital Camera	\$450	\$450
2920.6622.7390.0000	Sheriff - Juvenile Intensive Super	NB12-0035	2	100%	MS Office 2010 Standard License	\$504	\$504
2920.6623.7290.0000	Circuit Court - Juvenile Treatmen	NB12-0036	1	100%	Laptop Computer	\$1,200	\$1,200
2920.6623.7290.0000	Circuit Court - Juvenile Treatmen	NB12-0036	2	100%	Desktop PC	\$1,800	\$1,800
2920.6623.7290.0000	Circuit Court - Juvenile Treatmen	NB12-0269	2	100%	Medtronic Lifepak Defibrillator (AED)	\$3,200	\$3,200
2920.6623.7390.0000	Circuit Court - Juvenile Treatmen	NB12-0036	2	100%	19" LCD Monitor	\$350	\$350
2920.6623.7390.0000	Circuit Court - Juvenile Treatmen	NB12-0036	13	100%	MS Office 2010 Standard License	\$3,276	\$3,276
2920.6624.7290.0000	Circuit Court - Juvenile Comm. Ir	NB12-0259	0.34	34%	Large screen laptop	\$680	\$680
2920.6624.7290.0000	Circuit Court - Juvenile Comm. Ir	NB12-0279	3	100%	Laptop Computer	\$3,600	\$3,600
2920.6624.7290.0000	Circuit Court - Juvenile Comm. Ir	NB12-0279	7	100%	Desktop PC	\$6,300	\$6,300
2920.6624.7290.0000	Circuit Court - Juvenile Comm. Ir	NB12-0268	1	100%	Lobby seating/furniture	\$15,000	
2920.6624.7390.0000	Circuit Court - Juvenile Comm. Ir	NB12-0259	0.34	34%	Full size USB keyboard	\$10	\$10
2920.6624.7390.0000	Circuit Court - Juvenile Comm. Ir	NB12-0259	0.34	34%	Wireless mouse	\$12	\$12
2920.6624.7390.0000	Circuit Court - Juvenile Comm. Ir	NB12-0259	0.34	34%	Laptop Case	\$17	\$17
2920.6624.7390.0000	Circuit Court - Juvenile Comm. Ir	NB12-0259	0.34	34%	Extended life battery	\$54	\$54
2920.6624.7390.0000	Circuit Court - Juvenile Comm. Ir	NB12-0259	0.34	34%	Docking station	\$61	\$61
2920.6624.7390.0000	Circuit Court - Juvenile Comm. Ir	NB12-0259	0.34	34%	22" LCD Monitor	\$75	\$75
2920.6624.7390.0000	Circuit Court - Juvenile Comm. Ir	NB12-0279	3	100%	Small Laser Printer - 1 user	\$600	\$600
2920.6624.7390.0000	Circuit Court - Juvenile Comm. Ir	NB12-0229	3	100%	Phone	\$900	\$900
2920.6624.7390.0000	Circuit Court - Juvenile Comm. Ir	NB12-0279	8	100%	19" LCD Monitor	\$1,400	\$1,400
2920.6624.7390.0000	Circuit Court - Juvenile Comm. Ir	NB12-0279	12	100%	MS Office 2010 Standard License	\$3,024	\$3,024
6360.2580.7390.0000	IT	NB12-0000	1	100%	Multi Port Network Hub	\$100	
6360.2580.7390.0000	IT	NB12-0158	1	100%	Advanced Docking Station	\$200	\$200
6360.2580.7390.0000	IT	NB12-0201	1	100%	Hardware Support Tools	\$600	\$600

County of Ottawa
2012 Equipment Requests

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
6360.2580.7390.0000	IT	NB12-0203	1	100%	IT Software Support Tools	\$600	\$600
6360.2580.7390.0000	IT	NB12-0155	1	100%	Net-tablet PC	\$800	\$800
6360.2580.7390.0000	IT	NB12-0243	9	100%	Windows 7 OS	\$1,143	\$1,143
6360.2580.7390.0000	IT	NB12-0157	1	100%	Document Scanner	\$1,154	\$1,154
6360.2580.7390.0000	IT	NB12-0158	1	100%	Laptop Computer	\$1,200	\$1,200
6360.2580.7390.0000	IT	NB12-0156	10	100%	MS Windows 7 Pro Upgrade License	\$1,270	\$1,270
6360.2580.7390.0000	IT	NB12-0238	1	100%	MS Windows 2008R2 Enterpr Server OS	\$1,500	\$1,500
6360.2580.7390.0000	IT	NB12-0243	7	100%	MS Office 2010 Standard License	\$1,764	\$1,764
6360.2580.7390.0000	IT	NB12-0258	1	100%	Spotlight on SQL Server Enterpr Xpert E	\$1,995	\$1,995
6360.2580.7390.0000	IT	NB12-0238	1	100%	Asset Manager Server	\$2,400	\$2,400
6360.2580.7390.0000	IT	NB12-0156	10	100%	MS Office 2010 Standard License	\$2,520	\$2,520
6360.2580.7390.0000	IT	NB12-0150	1	100%	UPS	\$3,300	\$3,300
6360.2580.7390.0000	IT	NB12-0147	6	100%	ASA 5505 Firewall	\$3,600	\$3,600
6360.2580.7390.0000	IT	NB12-0149	1	100%	Server Rack with PDU & KVM	\$4,300	\$4,300
6360.2580.7390.0000	IT	NB12-0040	4	100%	Laptop Computer	\$4,800	\$4,800
6360.2580.7390.0000	IT	NB12-0242	6	100%	Desktop PC	\$5,400	\$5,400
6360.2580.7390.0000	IT	NB12-0276	2	100%	Microsoft Visual Studio MSDN Pro	\$7,046	\$7,046
6360.2580.7390.0000	IT	NB12-0260	800	100%	MS Windows Server Client Acc License	\$16,800	\$16,800
6360.2580.9400.0000	IT	NB12-0238	1	100%	Deployment Manager software	\$17,000	\$3,400
6360.2580.9400.0000	IT	NB12-0151	1	100%	Additional SANs/Switches	\$48,000	\$9,600
6360.2580.9400.0000	IT	NB12-0148	1	100%	Data Archiving Appliance	\$67,760	\$13,552
6360.2580.9400.0000	IT	NB12-0152	3	100%	Dell Server w/ ESX Enterpr Plus Softwa	\$67,962	\$13,592
6360.2580.9400.0000	IT	NB12-0246	1	100%	System i Server with Software & 5yr ma	\$103,173	\$20,635
6450.2890.7390.0000	Duplicating	NB12-0028	7	100%	Copy machine	\$33,600	\$33,600
6550.2890.7390.0000	Telecommunications	NB12-0274	1	100%	Mouse and keyboard bundle	\$33	\$33
6550.2890.7390.0000	Telecommunications	NB12-0272	1	100%	Windows 7 License	\$127	\$127
6550.2890.7390.0000	Telecommunications	NB12-0271	1	100%	Docking Station	\$150	\$150
6550.2890.7390.0000	Telecommunications	NB12-0271	1	100%	22" LCD Monitor	\$220	\$220
6550.2890.7390.0000	Telecommunications	NB12-0271	1	100%	MS Office 2010 Standard License	\$252	\$252

County of Ottawa 2012 Equipment Requests

= not recommended

Account	Department	Control #	Qty	Percent	Description	Estimated Purchase Price	Budget Amount
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Total Requested \$2,137,899

Total Recommended - All Departments \$2,080,779



County of Ottawa

Fiscal Services Department

Robert Spaman
Fiscal Services Director

Marvin Hinga
Fiscal Services Assistant Director

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mhinga@miottawa.org

Date: September 6, 2011

To: Chair Swartout and the Finance & Administration Committee
Al Vanderberg, County Administrator

From: Robert Spaman, Fiscal Services Director

Subject: Defined Benefit to Defined Contribution Update

Earlier this year, the Board of Commissioners established a financing tool, Fund 2970, to finance the Ottawa County transition from a Defined Benefit (DB) Plan to a Defined Contribution (DC) Plan for new employees as of a certain date. The first planned implementation would be for new hires of the Unclassified and Group T groups to go into a new DC Plan effective July 1, 2012. New hires for other employee groups would transition as negotiated with the various unions.

To this date we have funded the new financing tool (DB-DC Fund) with \$1.6 million. These funds came from proceeds of the sale of the Coopersville facility, transfer from Public Health funds that were accrued from 2004-2007 that are no longer restricted for possible repayment to the state (\$871,000) and a transfer from the Health Care Fund (\$400,000) due to savings from the new health plan that was implemented on January 1.

As of this date, we do not know the exact amount of the money that will be required to fund this transition over the next 10 years or so. Three years ago, just after the financial crisis hit, the number was calculated to be \$8 million. At this time MERS is calculating what that number is today, but only for the Unclassified and Group T groups.

In reviewing the possibilities for other additional funding options in the amount of \$3 million to fund the DB-DC Fund, we have identified other sources included in Exhibit A.

With the addition of these funds the new total of \$4.6 million will go a long way toward satisfying the initial projected “gap” related cost to implement the DB-DC transition.

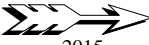
The 2008 DB/DC report projected a savings of a net \$30 million, 30 years after transitioning to a DC plan.

Additional Funding Options for DB/DC

Fund/Acct	Fund Name	Balance @ 12/31/10	Maximum Recommended Transfer	Source/Comments
2320	Transporation System	25,787	25,787	Balance began in 1992; assumed excess GF transfer
2601	Prosecuting Attorney Grants	25,092	25,092	Accumulated excess GF transfers
2850	Community Corrections	207,555	100,861	Accumulated excess GF transfers
2901	DHS	269,773	250,000	Accumulated excess GF transfers
2920	Child Care Fund	1,922,093	750,000	Accumulated excess GF transfers
2921	Child Care - Social Services	73,260	73,260	Accumulated excess GF transfers
2980	Compensated Absences	872,600	375,000	Sick bank liability actual different than original actuary estimate. Fluctuations in vacation payoff are captured with annual year end charges to vacation payoff account.
1010-3840.0040	GF FB Designation - Substance Abuse	1,799,480	1,000,000	Convention Facility Tax reserved amt in excess of 50% requirement per board initiative (discontinued in 2007).
	Infrastructure Fund	2,472,264	400,000	Will limit future loans to other units
	Estimated Available		<u>3,000,000</u>	

**County of Ottawa
Financing Tools
Infrastructure Fund (2444)
History/Projections Cash Basis**

Note: This schedule is now a cash balance analysis rather than a fund balance analysis in order to track revolving loans to municipalities.

	2006	2007	2008	2009	2010	ESTIMATED 2011	BUDGET 2012	PROJECTIONS 2013	2014	 2015	2016
Beginning Cash Balance	\$1,442,605	\$712,501	\$1,109,115	\$1,373,164	\$1,588,212	\$1,638,980	\$1,311,353	\$886,763	\$935,329	\$1,498,444	\$1,553,491
Inflows:											
Loan Repayments	\$322,197	\$349,866	\$335,901	\$288,280	\$158,842	\$177,189	\$168,016	\$168,016	\$679,125	\$168,016	\$28,968
Interest on Investments <i>1</i>	\$47,699	\$46,748	\$53,148	\$51,768	\$16,926	\$20,184	\$17,394	\$5,550	\$8,990	\$12,031	\$35,427
Transfer from the Project Portion											
Operating Transfers - General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Inflows	\$369,896	\$396,614	\$389,049	\$340,048	\$175,768	\$197,373	\$185,410	\$173,566	\$688,115	\$180,047	\$64,395
Outflows:											
Land & Land Improvements	\$1,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building & Improvement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to DB-DC fund						\$400,000					
Wright Township	\$0	\$0	\$0	\$0	\$0	\$0	\$485,000	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Total Outflows	\$1,100,000	\$0	\$125,000	\$125,000	\$125,000	\$525,000	\$610,000	\$125,000	\$125,000	\$125,000	\$125,000
Ending Cash Balance	\$712,501	\$1,109,115	\$1,373,164	\$1,588,212	\$1,638,980	\$1,311,353	\$886,763	\$935,329	\$1,498,444	\$1,553,491	\$1,492,886

PROJECTIONS 

	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Beginning Cash Balance	\$1,492,886	\$1,408,894	\$1,311,010	\$1,212,719	\$1,115,707	\$1,020,106	\$926,464	\$830,129	\$731,034	\$629,101	\$524,250
Inflows:											
Loan Repayments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest on Investments <i>1</i>	\$41,008	\$27,116	\$26,709	\$27,988	\$29,399	\$31,358	\$28,665	\$25,905	\$23,067	\$20,149	\$17,147
Operating Transfers - General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Inflows	\$41,008	\$27,116	\$26,709	\$27,988	\$29,399	\$31,358	\$28,665	\$25,905	\$23,067	\$20,149	\$17,147
Outflows:											
Land & Land Improvements	\$0										
Building & Improvement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other / Consultants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Total Outflows	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Ending Cash Balance	\$1,408,894	\$1,311,010	\$1,212,719	\$1,115,707	\$1,020,106	\$926,464	\$830,129	\$731,034	\$629,101	\$524,250	\$416,397

1 Assumes an annual interest rate of .6% to 2.9%.

8/30/11 4:24 PM

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