

PLANNING AND POLICY COMMITTEE

Approved Minutes

DATE: August 11, 2011

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Dennis Swartout, James Holtvluwer, Stu Visser, Jane Ruiter, Roger Rycenga

STAFF & GUESTS: Keith VanBeek, Assistant Administrator; Sherri Sayles, Deputy Clerk; John Scholtz, Parks & Recreation Director; Mark Knudsen, Planning & Performance Improvement Director; Paul Sachs, Planning & Performance Improvement

SUBJECT: CONSENT ITEMS

PP 11-037 Motion: To approve the agenda of today as presented and amended with a substitute motion for Action Item #4 – Bid Tabulation – Macatawa Green Space Restoration and to approve the minutes of the July 14, 2011, meeting as presented.

Moved by: Ruiter

UNANIMOUS

SUBJECT: CHOOSE PROGRAM EVALUATION

PP 11-038 Motion: To approve and forward to the Board of Commissioners the 2011 CHOOSE (Communities Helping Ottawa Obtain a Safe Environment) Program Evaluation.

Moved by: Swartout

UNANIMOUS

SUBJECT: BID TABULATION – MACATAWA GREEN SPACE RESTORATION

PP 11-039 Motion: To receive bids for the Macatawa Green Space Restoration Project and accept the low bid from Top Grade Excavating at negotiated price of \$707,430.50 with funding from the Parks and Recreation budget and a grant from the U.S. Environmental Protection Agency. Funding from the Parks and Recreation budget in the amount of \$100,000 and a grant from the U.S. Environmental Protection Agency in the amount of \$646,800.

Moved by: Swartout

UNANIMOUS

SUBJECT: BID TABULATION – OLIVE SHORES PARK

PP 11-040 Motion: To receive and forward to the Finance and Administration Committee bids for the Olive Shores Park Improvement Project and accept the low bid from Visser Brothers, Inc. in the amount of \$580,857.24 with

funding split evenly from the Parks and Recreation budget and a grant from the Michigan Natural Resources Trust Fund.

Moved by: Holtvluwer

UNANIMOUS

SUBJECT: BID TABULATION – PINE BEND PARKING IMPROVEMENTS

PP 11-041 Motion: To receive and forward to the Finance and Administration Committee bids for the Pine Bend Parking Improvement Project and accept the low bid from Denny’s Excavating in the amount of \$51,000 with funding from the Parks and Recreation budget.

Moved by: Ruitter

UNANIMOUS

SUBJECT: RESOLUTION SUPPORTING THE PUMPHOUSE MUSEUM PROPOSAL

PP 11-042 Motion: To approve and forward to the Finance and Administration Committee the resolution supporting the proposal by the Historic Ottawa Beach Society to create a museum at the pumphouse building located within the Historic Ottawa Beach Parks at a cost of \$1.3 million, with \$315,000 to come from the Parks and Recreation budget and the remainder to be raised by the Historic Ottawa Beach Society. This motion contingent upon the Historic Ottawa Beach Society raising \$1.3 million.

Moved by: Visser

UNANIMOUS

SUBJECT: DISCUSSION ITEM

1. Closed Session to Discuss Property Acquisition

PP 11-043 Motion: To go into Closed Session at 10:08 a.m. for the purpose of discussing property acquisition.

Moved by: Swartout

UNANIMOUS

Roll call: Yeas: Visser, Holtvluwer, Ruitter, Swartout, Rycenga. (5)

PP 11-044 Motion: To rise from Closed Session at 10:17 a.m.

Moved by: Swartout

UNANIMOUS

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:17 a.m.