

**APPROVED**  
**PROCEEDINGS OF THE OTTAWA COUNTY**  
**BOARD OF COMMISSIONERS**  
**AUGUST SESSION – SECOND DAY**

The Ottawa County Board of Commissioners met on Tuesday, August 23, 2011, at 1:30 p.m. and was called to order by the Chair.

Mr. Holtrop pronounced in the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Messrs. Visser, Kuyers, Swartout, Mrs. Ruiters, Messrs. DeJong, Rycenga, Baumann, Disselkoen, Karsten, Holtrop, Holtvluwer. (11)

Public Comments and Communication from County Staff

Kenneth David, Grand Haven Township, addressed the Board over concerns with four Action Items on today's agenda dealing with the Parks and Recreation bid tabulations and the Pumphouse Museum proposal. He questioned why bids were taken and accepted when the County is \$800,000 in arrears. He also stated he is unable to find the 2009 and 2010 Fiscal Services Annual Report on the website.

The Administrator explained these are Park issues and the citizens voted for the Parks millage. This money cannot be used to balance other budgets. He also explained that the County is not \$800,000 in arrears and that Administration is working on next year's budget and will have a balanced budget to present to the Board soon.

B/C 11-181 Mr. Rycenga moved to approve the agenda of today as presented and amended removing Discussion Item #20 – Closed Session. The motion passed.

B/C 11-182 Mr. Holtrop moved to approve the following Consent Resolutions:

1. To approve the Minutes of the August 9, 2011 Board of Commissioners Meeting.
2. To authorize the payroll of August 23, 2011 in the amount of \$575.66.
3. To approve the general claims in the amount of \$3,657,785.13 as presented by the summary report for August 1, 2011 through August 12, 2011.

4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of July, 2011.

The motion passed as shown by the following votes: Yeas: Messrs. DeJong, Visser, Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Disselkoen, Baumann, Holtrop, Karsten, Rycenga, Kuyers. (11)

B/C 11-183 Mr. Rycenga moved to approve the 2011 CHOSE (Communities Helping Ottawa Obtain a Safe Environment) Program Evaluation. The motion passed.

B/C 11-184 Mr. Rycenga moved to receive bids for the Macatawa Green Space Restoration Project and accept the low bid from Top Grade Construction Management LLC at the negotiated price of \$707,430.50 with funding from the Parks and Recreation budget in the amount of \$100,000 and a grant from the U.S. Environmental Protection Agency in the amount of \$646,800. The Motion passed as shown by the following votes: Yeas: Messrs. Visser, Holtvluwer, Disselkoen, Holtrop, Mrs. Ruiter, Messrs. Karsten, DeJong, Rycenga, Swartout, Baumann, Kuyers. (11)

B/C 11-185 Mr. Rycenga moved to receive bids for the Olive Shores Park Improvement Project and accept the low bid from Visser Brothers, Inc. in the amount of \$580,857.24 with funding split evenly from the Parks and Recreation budget and a grant from the Michigan Natural Resources Trust Fund. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Messrs. Bauman, DeJong, Karsten, Swartout, Holtvluwer, Rycenga, Holtrop, Disselkoen, Visser, Kuyers. (11)

B/C 11-186 Mr. Rycenga moved to receive bids for the Pine Bend Parking Improvement Project and accept the low bid from Denny's Excavating in the amount of \$51,000 with funding from the Parks and Recreation budget. The motion passed as shown by the following votes: Yeas: Messrs. DeJong, Rycenga, Baumann, Disselkoen, Holtvluwer, Visser, Holtrop, Swartout, Karsten, Mrs. Ruiter, Mr. Kuyers. (11)

B/C 11-187 Mr. Rycenga moved to approve and authorize the Board Chair and Clerk to sign the Resolution supporting the proposal by the Historic Ottawa Society to create a museum at the pumphouse building located with the Historic Ottawa Beach Parks. County funding is contingent upon the Historic Ottawa Beach Society raising the balance of the funds for the project. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Visser, Holtrop, Karsten, Disselkoen, Baumann, Rycenga, DeJong, Mrs. Ruiter, Mr. Kuyers. (11)

- B/C 11-188 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign the Agreement for Property Assessment Administration Services with the City of Grand Haven. The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Disselkoen, Baumann, Visser, Karsten, DeJong, Swartout, Kuyers. (11)
- B/C 11-189 Mr. Swartout moved to approve the request from Equalization to create one (1) FTE Appraiser III (Group T, Paygrade 13, C Step) at a cost of \$60,991. Funding to come from the City of Grand Haven pursuant to the Agreement for Property Assessment Administration Services. This position will sunset two (2) years from the effective date of the Agreement. It may be renewed thereafter for up to five (5) successive one (1) year terms by mutual written agreement of the parties. The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, DeJong, Karsten, Mrs. Ruiter, Messrs. Baumann, Visser, Swartout, Holtvluwer, Disselkoen, Holtrop, Kuyers. (11)
- B/C 11-190 Mr. Swartout moved to approve the request to reclassify the position of 1.0 FTE Staff Psychiatrist (Unclassified, Paygrade 19) to 1.0 FTE Community Mental Health Medical Director (Unclassified, Paygrade 25) at a cost of \$36,968.00. Funding for this position to come from Medicaid funds. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Holtvluwer, Swartout, Baumann, Visser, Disselkoen, Karsten, Mrs. Ruiter, Messrs. Rycenga, DeJong, Kuyers. (11)
- B/C 11-191 Mr. Swartout moved to approve the request from the Public Health Department to increase a .8 FTE Environmental Health Specialist (Group T, Paygrade 14) at a 1.0 FTE Environmental Health Specialist (Group T, Paygrade 14), at a cost of \$12,900. Funding to come from a grant through the Michigan Department of Environmental Quality. Position to sunset September 2012. The motion passed as shown by the following votes: Yeas: Messrs. Karsten, Disselkoen, Holtrop, Visser, Holtvluwer, DeJong, Mrs. Ruiter, Messrs. Swartout, Rycenga, Baumann, Kuyers. (11)
- B/C 11-192 Mr. Swartout moved to receive for comment the Fund Balance Policy. (First Reading) The motion passed.
- B/C 11-193 Mr. Swartout moved to approve the nomination of Marcie VerBeek as Officer Delegate, Marie Waalkes as alternate Officer Delegate, Erin Rotman as Employee Delegate, and Tami Harvey as alternate Employee Delegate to the MERS 65<sup>th</sup> Annual Meeting to be held September 27 – 29, 2011 in Traverse City, Michigan. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Karsten, DeJong, Holtrop,

Visser, Swartout, Mrs. Ruiter, Messrs. Rycenga, Holtvluwer, Baumann, Kuyers. (11)

B/C 11-194 Mr. Swartout moved to approve the purchase of three (3) years of MERS generic service credit for \$56,079 (total cost to be paid by employee, Anthony Boersema).

Total Cost:	\$56,079.00
Employer Cost:	\$ 0.00
Employee Cost:	\$56,079.00

The motion passed as shown by the following votes: Yeas: Messrs. DeJong, Visser, Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Disselkoen, Baumann, Holtrop, Rycenga, Kuyers. (10)

Nays: Mr. Karsten. (1)

B/C 11-195 Mr. Swartout moved to approve the purchase of five (5) years of MERS generic service credit for \$77,420.00 (total cost to be paid by employee, Sarah A. Flick).

Total Cost:	\$77,420.00
Employer Cost:	\$ 0.00
Employee Cost:	\$77,420.00

The motion passed as shown by the following votes: Yeas: Messrs. Visser, Holtvluwer, Disselkoen, Holtrop, Mrs. Ruiter, Messrs. DeJong, Rycenga, Swartout, Baumann, Kuyers. (10)

Nays: Mr. Karsten. (1)

B/C 11-196 Mr. Swartout moved to approve the Infrastructure Revolving Loan Fund Application from the Ottawa County Road Commission (OCRC) & Wright Township in the amount of \$485,000 for the purpose of rebuilding the 8<sup>th</sup> Avenue Bridge in Wright Township, contingent upon: (a) receipt of approval of adequate bridge funding from the MDOT; (b) agreement between Ottawa County and Wright Township on the terms and conditions of a loan agreement and a promissory note. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Visser, Holtrop, Karsten, Disselkoen, Baumann, Rycenga, DeJong, Mrs. Ruiter, Mr. Kuyers. (11)

B/C 11-197 Mr. Swartout moved to approve the proposed changes to the Food Inspection Program fees, new fees: Temporary Food Service Establishment Revisit/Extended Visit: \$50.00, Enforcement Fee: \$255.00, Administrative Consultation Fee: \$300.00, and fee reduction:

Compliance Conference Fee \$200.00 (current fee is \$300.00). The motion passed as shown by the following votes: Yeas: Mrs. Ruiters, Messrs. Baumann, DeJong, Karsten, Swartout, Holtvluwer, Rycenga, Holtrop, Disselkoe, Visser, Kuyers. (11)

The County Administrator's report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

#### Public Comments

Dr. Michael Brashears, CMH Director, addressed the Board on the recent articles that were published in the newspapers regarding the drafted state mental health plan providing services for those who use Medicare and Medicaid. 40% of the Ottawa County clients would no longer be managed by CMH but rather an HMO such as BCBS. Dr. Brashers has hosted Community forums to explain what the possible outcomes could be.

Kenneth David, Grand Haven Township, questioned funding for the Wright Township bridge project. The Administrator explained there are 57 different funds in the County which Fiscal Services oversees. There are specific laws dealing on how special millage funds can be used. He stated anyone with funding questions can come in and the process will be explained.

Paul Geelings, Drain Commissioner, reported the Business 96 loop in Zeeland City will be closing the weekend after Labor Day.

B/C 11-198 Mr. Disselkoe moved to adjourn at 2:14 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk  
Of the Board of Commissioners

PHILIP KUYERS, Chairman  
Of the Board of Commissioners