

**APPROVED**  
**PROCEEDINGS OF THE OTTAWA COUNTY**  
**BOARD OF COMMISSIONERS**  
**SEPTEMBER SESSION – WORK SESSION**

The Ottawa County Board of Commissioner met on Tuesday, September 13, 2011, at 2:00 p.m. and was called to order by the Chair.

Present at roll call: Messrs. Visser, Kuyers, Swartout, Mrs. Ruiters, Messrs. DeJong, Rycenga, Baumann, Disselkoen, Karsten, Holtrop, Holtvluwer. (11)

Work Session Items:

- A. 2012 Proposed Budget – Robert Spaman, Fiscal Services Director, gave a brief explanation on the proposed 2012 General Fund Budget including revenues, expenditures, personnel and equipment requests.
- B. Enterprise Resource Planning Software System – An ERP project update was presented by Robert Spaman, Fiscal Services Director. After many months of discussion and demos, Munis Systems has been recommended as the final vendor selection. The total cost at this point is \$1.6 million which includes software, implementation costs, hardware, consultant costs and internal project management backfill.
- C. DB/DC Funding – The Administrator gave an update on the Defined Benefit to Defined Contribution plan. The first planned implementation would be for new hires of the Unclassified and Group T groups to go into a new DC Plan effective July 1, 2012. New hires for other employee groups would transition as negotiated with the various unions. As of this date, the DB/DC Fund has been funded with \$1.6 million. A review of additional funding options was discussed.
- D. Governor Snyder’s Citizen Transparency Initiative: Dashboard and Dollars & Sense – Mark Knudsen, Planning & Performance Improvement Director, explained the MiOttawa Local Government Dashboard. The Planning & Performance Department has been working with WebTechs, Inc. on interactive data. As more counties adapt to this model, the more useful it will become.

BC 11-208 Mr. Holtrop moved to adjourn at 2:56 p.m. The motion passed.

DANIEL C. KRUEGER, Clerk  
Of the Board of Commissioners

PHILIP KUYERS, Chairman  
Of the Board of Commissioners