

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
SEPTEMBER SESSION – SECOND DAY**

The Ottawa County Board of Commissioners met on Tuesday, September 27, 2011, at 1:30 p.m. and was called to order by the Chair.

Mr. Swartout pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Messrs. Visser, Kuyers, Swartout, Mrs. Ruiters, Messrs. DeJong, Rycenga, Baumann, Disselkoen, Karsten, Holtrop, Holtvluwer. (11)

B/C 11-209 Mr. Holtrop moved to approve the agenda of today as presented. The motion passed.

B/C 11-210 Mr. Holtrop moved to approve the following Consent Resolutions:

1. To approve the Minutes of the September 13, 2011 Board of Commissioners Meeting and the September 13, 2011 Board of Commissioners Work Session.
2. To authorize the payroll for September 27, 2011 in the amount of \$575.66.
3. To approve the general claims in the amount of \$13,087,278.85 as presented by the summary report for September 1, 2011 through September 16, 2011.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of August 2011.

The motion passed as shown by the following votes: Yeas: Messrs. DeJong, Visser, Swartout, Holtvluwer, Mrs. Ruiters, Messrs. Disselkoen, Baumann, Holtrop, Karsten, Rycenga, Kuyers. (11)

B/C 11-211 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign the Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985. The motion passed as shown by the following votes: Yeas: Messrs. Visser,

Holtvluwer, Disselkoen, Holtrop, Mrs. Ruiter, Messrs. Karsten, DeJong, Rycenga, Swartout, Baumann, Kuyers. (11)

B/C 11-212 Mr. Swartout moved to approve setting the public hearing on the 2012 Ottawa County budget for Tuesday, October 11, 2011, to be held in the Ottawa County Board Room, 12220 Fillmore Street, West Olive, at 1:30 p.m. The motion passed.

B/C 11-213 Mr. Swartout moved to approve the following wage adjustments for County and Court Unclassified Employees (Excluding Elected Officials, Judges and the Board of Commissioners) and Group T Employees for 2012:

- a. Wages: Effective January 1, 2012, increase the existing salary schedule by 1%.

The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Messrs. Baumann, DeJong, Karsten, Swartout, Holtvluwer, Rycenga, Holtrop, Disselkoen, Visser, Kuyers. (11)

B/C 11-214 Mr. Swartout moved to approve the recommendation to suspend Tuition Reimbursement for the year 2012 and to review this recommendation in 2012 for the 2013 budget year. The motion passed as shown by the following votes: Yeas: Messrs. DeJong, Rycenga, Baumann, Disselkoen, Holtvluwer, Visser, Holtrop, Swartout, Karsten, Mrs. Ruiter, Mr. Kuyers. (11)

B/C 11-215 Mr. Swartout moved to approve moving re-designated monies in Funds 2320, 2601, 2850, 2901, 2920, and in the Compensated Absences Fund, Infrastructure Fund and General Fund Balance Designation/Substance Abuse, in the total amount of \$3,000,000.00, into the Defined Benefit/Defined Contribution Fund, to be used to facilitate the transition of new employees into a Defined Contribution Pension Plan, at a time to be determined by the Ottawa County Board of Commissioners. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Visser, Holtrop, Karsten, Disselkoen, Baumann, Rycenga, DeJong, Mrs. Ruiter, Mr. Kuyers. (11)

B/C 11-216 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign the agreement with Tyler Technologies, Inc. for the implementation of the Munis ERP system at a total cost of \$1.6 million. The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Disselkoen, Baumann, Visser, Karsten, DeJong, Swartout, Kuyers. (11)

B/C 11-217 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign the extension and amendment of the current MiWorks! lease with Huntington Bank at 115 Clover Street from October 1, 2012 through September 30, 2014, with funding from MiWorks! The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, DeJong, Karsten, Mrs. Ruiter, Messrs. Baumann, Visser, Swartout, Holtvluwer, Disselkoen, Holtrop, Kuyers. (11)

B/C 11-218 Mr. Swartout moved to appoint Sharon Smeyers as a member of the Ottawa County Jury Board, for a six year term beginning immediately and continuing through March 31, 2017. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Holtvluwer, Swartout, Baumann, Visser, Disselkoen, Karsten, Mrs. Ruiter, Messrs. Rycenga, DeJong, Kuyers. (11)

Discussion Items

1. Review of 2012 Budgets – A review of the 2012 budget was presented by Robert Spaman, Fiscal Services Director.

The Administrator's report was presented.

General Information, Comments and Meetings Attended

Daniel Krueger, County Clerk, is excited to announce the launch of our new electronic certification of records. The Ottawa County Clerk's Office is one of the first governmental offices in the nation to implement such new technology. Beginning October 1, 2011, our office will be issuing only electronic certified documents with the exception of birth records. This process will also allow the Clerk's Office to email the certified copy to a person requesting a document.

B/C 11-219 Mr. Karsten moved to adjourn at 2:05 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

PHILIP KUYERS, Chairman
Of the Board of Commissioners