

Agenda
Finance and Administration Committee
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
Tuesday, October 18, 2011
9:30 a.m.

Consent Items:

1. Approval of the Agenda
2. Approval of Minutes from the September 22, 2011 Finance and Administration Committee Meeting.

Action Items:

3. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments #712, #760, #770, #771, #772, #773, #774, #775, #776, #777, #778, and #779.
4. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of September 2011.
5. Statement of Review
Suggested Motion:
To approve the Statement of Review for the month of September 2011.
6. Quarterly Financial Status Report
Suggested Motion:
To receive for information the Interim Financial Statement for General Fund, Mental Health Fund and Public Health Fund as of September 30, 2011.
7. 2012 Budget Resolution
Suggested Motion:
To approve and forward to the Board of Commissioners the 2012 Budget Resolution and 2012 Budget.
8. 2012 Insurance Authority Budget
Suggested Motion:
To receive for information and forward to the Board of Commissioners the Ottawa County, Michigan Insurance Authority Budget for fiscal year 2012.
9. Committed Fund Balance Under GASB 54
Suggested Motion:
To approve and forward to the Board of Commissioners the fund balance commitments per the attached schedule. (see yellow section)

10. 2011 Apportionment Report
Suggested Motion:
To approve and forward to the Board of Commissioners the 2011 Apportionment Report.
11. Quarterly Treasurer's Investment Report
Suggested Motion:
To receive for information the Treasurer's Quarterly Investment Report as of September 30, 2011.
12. Community Mental Health Personnel Request to Create One (1) Peer Specialist - MI Services
Suggested Motion:
To approve and forward to the Board of Commissioners the request from Community Mental Health to create one (1) FTE Peer Specialist - MI Services (Group T, Paygrade 06C) at a cost of \$43,890.00. Funding to come from a Community Mental Health Block Grant.
13. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Ronald Cramblet
Suggested Motion:
To approve and forward to the Board of Commissioners the purchase of two (2) years of MERS generic service credit for \$14,838.00 (total cost to be paid by employee, Ronald Cramblet).

Total Cost: \$14,838.00
Employer Cost: \$0
Employee Cost: \$14,838.00
14. SWAP Cost Analysis
Suggested Motion:
To approve and forward to the Board of Commissioners the 2011 SWAP (Sentenced Work Abatement Program) Cost Analysis.

Discussion Items:

None

Adjournment

Comments on the day's business are to be limited to three (3) minutes.