



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

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October 20, 2011

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, October 25, 2011 at 1:30 p.m.**, for the regular **October** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Rycenga
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the October 11, 2011 Board of Commissioners Meeting.
2. Payroll
Suggested Motion:
To authorize the payroll of October 25, 2011 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for October 1, 2011 through October 14, 2011
Suggested Motion:

Stuart P. Visser Dennis W. Swartout Jane M. Ruiter Greg J. DeJong Roger G. Rycenga
Joseph S. Baumann Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

To approve the general claims in the amount of \$33,184,579.70 as presented by the summary report for October 1, 2011 through October 14, 2011.

4. Monthly Budget Adjustments

Suggested Motion:

To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of September 2011.

B. Action Items:

From Administration

5. Authorize the Board Chair and Clerk as Officials Authorized to Enter into Agreements with the Michigan Department of Transportation (MDOT) on Behalf of Ottawa County

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution confirming that the Chair of the Board of Commissioners, Philip D. Kuyers, and the County Clerk, Daniel C. Krueger are the Officials authorized to enter into agreements with the Michigan Department of Transportation (MDOT) on behalf of Ottawa County.

From the Finance and Administration Committee

6. 2012 Budget Resolution

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the 2012 Budget Resolution and 2012 Budget.

7. 2012 Insurance Authority Budget

Suggested Motion:

To receive for information the Ottawa County, Michigan Insurance Authority Budget for fiscal year 2012.

8. Committed Fund Balance Under GASB 54

Suggested Motion:

To approve the fund balance commitments per the attached schedule. (see yellow section)

9. 2011 Apportionment Report

Suggested Motion:

To approve the 2011 Apportionment Report.

10. Community Mental Health Personnel Request to Create One (1) Peer Specialist - MI Services

Suggested Motion:

To approve the request from Community Mental Health to create one (1) FTE Peer Specialist - MI Services (Group T, Paygrade 06C) at a cost of \$43,890.00. Funding to come from a Community Mental Health Block Grant.

11. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Ronald Cramblet

Suggested Motion:

To approve the purchase of two (2) years of MERS generic service credit for \$14,838.00 (total cost to be paid by employee, Ronald Cramblet).

Total Cost: \$14,838.00
Employer Cost: \$0
Employee Cost: \$14,838.00

12. SWAP Cost Analysis

Suggested Motion:

To approve the 2011 SWAP (Sentenced Work Abatement Program) Cost Analysis.

13. Reallocate Assets from Division 1 General Employer Reserve to Division 60 Mental Health
Unclassified Employer Reserve

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution authorizing the request of Municipal Employees' Retirement Act (MERS) to reallocate the total market value of assets of \$489,524 of Employer Assets from Division 1 General Employer Reserve to Division 60 Mental Health Unclassified Employer Reserve to enable the actuary to prepare the 2011 actuarial valuation with the transferred assets.

C. Appointments: None

D. Discussion Items: None

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment