

**PLANNING AND POLICY COMMITTEE**

**Approved Minutes**

DATE: September 8, 2011

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Dennis Swartout, Jane Ruiter, Roger Rycenga, James Holtvluwer, Stu Visser

STAFF & GUESTS: Alan Vanderberg, Administrator; Sherri Sayles, Deputy Clerk; Greg Rappleye, Corporation Counsel; John Scholtz, Parks & recreation Director

**SUBJECT: CONSENT ITEMS**

PP 11-045 Motion: To approve the agenda of today as presented and to approve the minutes of the August 11, 2011, meeting as presented.  
Moved by: Holtvluwer **UNANIMOUS**

**SUBJECT: PIGEON RIVER FISH HABITAT IMPROVEMENTS  
GRANT AGREEMENT**

PP 11-046 Motion: To approve and forward to the Board of Commissioners the Partners for Fish and Wildlife Habitat Development Agreement with the United States Fish & Wildlife Service to fund fish habitat improvements on the Pigeon River with matching funds provided by the Drain Commission and private sources.  
Moved by: Swartout **UNANIMOUS**

**SUBJECT: BID TABULATION – CONNOR BAYOU PARK  
IMPROVEMENTS**

PP 11-047 Motion: To receive and forward to the Board of Commissioners bids for the Connor Bayou Park Improvement Project and accept the low bid from Apex Contractors, Inc. at the negotiated price of \$535,631 with funding from the Parks and Recreation budget.  
Moved by: Ruiter **UNANIMOUS**

**SUBJECT: DISCUSSION ITEMS**

1. Procedural Update to Conflict of Interest Policy – Greg Rappleye explained the when federal funds are involved in a contract; the federal

government requires the added language to be added to the Conflict of Interest Policy.

**SUBJECT: ADJOURNMENT**

PP 11-048 Motion: To adjourn at 9:44 a.m.  
Moved by: Visser

**UNANIMOUS**