



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

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November 17, 2011

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, November 22, 2011 at 1:30 p.m.**, for the regular **November** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Karsten
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the November 8, 2011 Board of Commissioners Meeting and the November 8, 2011 Board of Commissioners Work Session.
2. Payroll
Suggested Motion:
To authorize the payroll of November 22, 2011 in the amount of \$_____.

Stuart P. Visser Dennis W. Swartout Jane M. Ruiter Greg J. DeJong Roger G. Rycenga
Joseph S. Baumann Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

From Administration

3. Monthly Accounts Payable for October 31, 2011 through November 11, 2011
Suggested Motion:
To approve the general claims in the amount of \$4,118,606.54 as presented by the summary report for October 31, 2011 through November 11, 2011.

From the Finance and Administration Committee

4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of October 2011.

B. Action Items:

From the Planning and Policy Committee

5. Barry County's Request to Join Region 8
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution supporting Barry County's request to join Region 8, also known as the West Michigan Regional Planning Commission (WMRPC).
6. Agreement with Michigan State University for Extension Services
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the Agreement for Extension Services provided by Michigan State University.

From the Finance and Administration Committee

7. Request from the Parks and Recreation Department to create Step Increases in the Wage Schedule for NEC Custodian.
Suggested Motion:
To approve the request from the Parks and Recreation Department to create step increases (up to four years) in the temporary wage schedule for the position of Nature Education Custodian.
8. WebTecs Contract for Professional Services
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the Contract with WebTecs, Incorporated to provide web services for the period January 1 - December 31, 2012 in the amount of \$234,000.00.

C. Appointments:

From the Human Resources Committee

9. Board Appointments
Suggested Motion:
To place into nomination the name(s) of (recommendation of the Interview Subcommittee will be provided at the meeting):

Robert VanderZwaag
Christopher Bendekgey

to fill one (1) vacancy on the Ottawa County Department of Human Services Board beginning immediately and ending October 31, 2014 (3 year term).

10. Board Appointments

Suggested Motion:

To place into nomination the name(s) of (recommendation of the Interview Subcommittee will be provided at the meeting):

Joan Epperson

to fill one (1) vacancy on the Ottawa County Economic Development Corporation beginning immediately and ending December 31, 2013 (2 year term).

Ryan Tibbets

to fill one (1) vacancy on the Ottawa County Economic Development Corporation beginning immediately and ending December 31, 2016 (5 year term).

William Berns

to fill one (1) vacancy on the Ottawa County Economic Development Corporation beginning immediately and ending December 31, 2017 (6 year term).

D. Discussion Items:

11. Closed Session to Discuss Labor Negotiations

Suggested Motion:

To go into closed session for the purpose of discussing labor negotiations.
(2/3 roll call vote required)

12. Closed Session to Discuss Property Acquisition

Suggested Motion:

To go into closed session for the purpose of discussing property acquisition.
(2/3 roll call vote required)

9. Report of the County Administrator

10. General Information, Comments, and Meetings Attended

11. Public Comments

12. Adjournment