



# County of Ottawa

## *Board of Commissioners*

**Philip D. Kuyers**  
*Chairperson*

**James C. Holtrop**  
*Vice-Chairperson*

12220 Fillmore Street, Room 310, West Olive, Michigan 49460

West Olive (616) 738-4898

Fax (616) 738-4888

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

Website: [www.miOttawa.org](http://www.miOttawa.org)

December 8, 2011

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, December 13, 2011 at 1:30 p.m.**, for the regular **December** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Holtrop
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
  - A. Public Hearing on the Issuance of Refunding Bonds by the Economic Development Corporation of the County of Ottawa for the Benefit of Hope College

Suggested Motions:

    - a. To open the Public Hearing to receive comments on the Issuance of Refunding Bonds by the Economic Development Corporation of the County of Ottawa for the Benefit of Hope College.
    - b. To close the Public Hearing on the Issuance of Refunding Bonds by the Economic Development Corporation of the County of Ottawa for the Benefit of Hope College
  - B. Legislative Update, Jim Miller, Governmental Consultant Services, Inc. (GCSI)
7. Approval of Agenda
8. Actions and Reports
  - A. Consent Resolutions:

Stuart P. Visser    Dennis W. Swartout    Jane M. Ruiter    Greg J. DeJong    Roger G. Rycenga  
Joseph S. Baumann    Robert W. Karsten    James H. Holtvluwer    Donald G. Disselkoe

From the County Clerk

1. Board of Commissioners Meeting Minutes  
Suggested Motion:  
To approve the Minutes of the November 22, 2011 Board of Commissioners Meeting and the November 22, 2011 Board of Commissioners Work Session.
2. Payroll  
Suggested Motion:  
To authorize the payroll of December 13, 2011 in the amount of \$\_\_\_\_\_.
3. Correspondence Log 422  
Suggested Motion:  
To receive for information the Correspondence Log.

From Administration

4. Monthly Accounts Payable for November 14, 2011 through December 2, 2011  
Suggested Motion:  
To approve the general claims in the amount of \$4,891,408.21 as presented by the summary report for November 14, 2011 through December 2, 2011.

B. Action Items:

From Administration

5. Consulting Agreement and Contract for Services with Governmental Consultant Services, Incorporated (GCSI)  
Suggested Motion:  
To approve and authorize the Board Chair and Clerk to sign the consulting agreement and contract for services with Governmental Consultant Services, Incorporated (GCSI), for a term of three (3) years, at the rate of \$3,000 per month.
6. Issuance of Refunding Bonds by the Economic Development Corporation of the County of Ottawa for the Benefit of Hope College  
Suggested Motion:  
To approve and authorize the Board Chair and Clerk to sign the resolution approving the Ottawa County Economic Development Corporation's issuance of limited obligation refunding revenue bonds for the benefit of Hope College.

From the Planning and Policy Committee

7. Establishment of Endowed and Non-endowed Funds with the Community Foundation of the Holland/Zeeland Area  
Suggested Motion:  
To approve the establishment of endowed and non-endowed funds with the Community Foundation of the Holland/Zeeland Area for the Ottawa County Purchase of Development Rights (PDR) Program, and to authorize the County Administrator to sign the agreement on behalf of Ottawa County.
8. Establishment of a Non-endowed Fund with the Coopersville Area Community Foundation  
Suggested Motion:  
To approve the establishment of a non-endowed fund with the Coopersville Area Community Foundation for the Ottawa County Purchase of Development Rights (PDR) Program, and to authorize the County Administrator to sign the agreement on behalf of Ottawa County.

9. 11-HIPAA Compliance Policy (First Reading)  
Suggested Motion:  
To receive for comment the following proposed policy for review: 11-HIPAA Compliance Policy. (First Reading)
10. 16-Honorary Resolution Procedure (formerly named Recognition Program Procedure) (First Reading)  
Suggested Motion:  
To receive for comment the following proposed policy for review: 16-Honorary Resolution Procedure (formerly named Recognition Program Procedure). (First Reading)
11. Existing Board Standing Committee Structure  
Suggested Motion:  
To approve the existing Board Standing Committee Structure.
12. 2012 Board of Commissioners Approved Committees and Rates  
Suggested Motion:  
To approve the 2012 Board of Commissioners Approved Committees and Rates.

C. Appointments: None

D. Discussion Items:

From Administration

13. Closed Session to Discuss Pending Litigation  
Suggested Motion:  
To go into closed session for the purpose of discussing pending litigation.  
(2/3 roll call vote required)

From the Planning and Policy Committee

14. Closed Session to Discuss Property Acquisition  
Suggested Motion:  
To go into closed session for the purpose of discussing property acquisition.  
(2/3 roll call vote required)

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment

**OTTAWA COUNTY BOARD OF COMMISSIONERS**  
**AMENDED AGENDA ITEM**  
**Tuesday, December 13, 2011**  
**1:30 PM**

Amended Motion:

6. Issuance of Refunding Bonds by the Economic Development Corporation of the County of Ottawa for the Benefit of Hope College  
Suggested Motion:  
To approve and authorize the execution of the resolution approving the Ottawa County Economic Development Corporation's issuance of limited obligation refunding revenue bonds for the benefit of Hope College.