

**PROPOSED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
DECEMBER SESSION – FIRST DAY**

The Ottawa County Board of Commissioners met on Tuesday, December 13, 2011, at 1:30 p.m. and was called to order by the Chair.

Mr. Holtrop pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Messrs. Visser, Kuyers, Swartout, Mrs. Ruiters, Messrs. DeJong, Rycenga, Baumann, Disselkoen, Karsten, Holtrop, Holtvluwer. (11)

Public Comments and Communications from County Staff

A. Public Hearing on the Issuance of Refunding Bonds by the Economic Development Corporation for the County of Ottawa for the Benefit of Hope College.

B/C 11-275 Mr. Swartout moved to open the Public Hearing at 1:32 p.m. to receive comments on the Issuance of Refunding Bonds by the Economic Development Corporation of the County of Ottawa for the Benefit of Hope College. The motion passed.

The Administrator gave a brief summary of the request.

Roger Swets, Clark Hill Law Firm, explained that the EDC bonds are not County bonds and the County will have no financial obligation.

B/C 11-276 Mr. Swartout moved to close the Public Hearing at 1:38 p.m. on the Issuance of Refunding Bonds by the Economic Development Corporation of the County of Ottawa for the Benefit of Hope College. The motion passed.

B. Legislative Update – The legislative update was presented by Jim Miller, Governmental Consultant Services, Inc. (GCSI).

C. Matthew Hehl, 14468 – 88th Ave., supported the passage of the two motions being offered today dealing with the endowed and non-endowed funds with the Community Foundations.

B/C 11-277 Mr. Disselkoen moved to approve the agenda of today as presented and amended with a substitute motion for Action Item #6 – Issuance of

Refunding Bonds by the Economic Development Corporation of the County of Ottawa for the Benefit of Hope College and removing Discussion Item #14 – Closed Session to Discuss Pending Litigation. The motion passed.

B/C 11-278 Mr. Holtrop moved to approve the following Consent Resolutions:

1. To approve the Minutes of the November 22, 2011 Board of Commissioners Meeting and the November 22, 2011 Board of Commissioners Work Session.
2. To authorize the payroll of December 13, 2011 in the amount of \$575.86.
3. To receive for information the Correspondence Log.
4. To approve the general claims in the amount of \$4,891,408.21 as presented by the summary report for November 14, 2011 through December 2, 2011.

The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Visser, Holtrop, Karsten, Disselkoen, Baumann, Rycenga, DeJong, Mrs. Ruiter, Mr. Kuyers. (11)

B/C 11-279 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sing the consulting agreement and contract for services with Governmental Consultant Services, Incorporated (GCSI), for a term of three (3) years, at the rate of \$3,000 per month. The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Disselkoen, Baumann, Visser, Karsten, DeJong, Swartout, Kuyers. (11)

B/C 11-280 Mr. Swartout moved to approve and authorize the execution of the Resolution approving the Ottawa County Economic Development Corporation's issuance of limited obligation refunding revenue bonds for the benefit of Hope College. The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, DeJong, Karsten, Mrs. Ruiter, Messrs. Baumann, Visser, Swartout, Holtvluwer, Disselkoen, Holtrop, Kuyers. (11)

B/C 11-281 Mr. Rycenga moved to approve the establishment of endowed and non-endowed funds with the Community Foundation of the Holland/Zeeland Area for the Ottawa County Purchase of Development Rights (PDR) Program, and to authorize the County Administrator to sign the agreement on behalf of Ottawa County. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Holtvluwer, Swartout, Baumann,

Visser, Disselkoen, Karsten, Mrs. Ruiter, Messrs. Rycenga, DeJong, Kuyers. (11)

- B/C 11-282 Mr. Rycenga moved to approve the establishment of a non-endowed fund with the Coopersville Area Community Foundation for the Ottawa County Purchase of Development Rights (PDR) Program, and to authorize the County Administrator to sign the agreement on behalf of Ottawa County. The motion passed as shown by the following votes: Yeas: Messrs. Karsten, Disselkoen, Holtrop, Visser, Holtvluwer, DeJong, Mrs. Ruiter, Messrs. Swartout, Rycenga, Baumann, Kuyers. (11)
- B/C 11-283 Mr. Rycenga moved to receive for comment the following proposed policy for review: 1-HIPAA Compliance Policy. (First Reading) The motion passed.
- B/C 11-284 Mr. Rycenga moved to receive for comment the following proposed policy for review: 16-Honorary Resolution Procedure (formerly named Recognition Program Procedure). (First Reading) The motion passed.
- B/C 11-285 Mr. Rycenga moved to approve the existing Board Standing Committee Structure. The motion passed.
- B/C 11-286 Mr. Rycenga moved to approve the 2012 Board of Commissioners Approved Committees and Rates. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Karsten, DeJong, Holtrop, Visser, Swartout, Mrs. Ruiter, Messrs. Rycenga, Holtvluwer, Baumann, Kuyers. (11)

Discussion Items

13. Closed Session to Discuss Pending Litigation

- B/C 11-287 Mr. Disselkoen moved to go into a Closed Session at 2:08 p.m. for the purpose of discussing pending litigation. The motion passed as shown by the following votes: Yeas: Messrs. DeJong, Visser, Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Disselkoen, Baumann, Holtrop, Karsten, Rycenga, Kuyers. (11)
- B/C 11-288 Mr. Holtrop moved to rise from Closed Session at 2:48 p.m. The motion passed.
- B/C 11-289 Mr. Swartout moved to resolve the Derek Copp litigation against the Ottawa County Sheriff and Deputy Ryan Huizenga in the manner recommended by legal counsel. The motion passed as shown by the following votes: Yeas: Messrs. Visser, Holtvluwer, Disselkoen, Holtrop,

Mrs. Ruiter, Messrs. Karsten, DeJong, Rycenga, Swartout, Baumann, Kuyers. (11)

The Administrator's report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

B/C 11-290 Mr. Holtrop moved to adjourn at 2:58 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

PHILIP KUYERS, Chairman
Of the Board of Commissioners