

Agenda
Finance and Administration Committee
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
Tuesday, December 20, 2011
9:30 a.m.

Consent Items:

1. Approval of the Agenda
2. Approval of Minutes from the November 15, 2011 Finance and Administration Committee Meeting.

Action Items:

3. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of November 2011.
4. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments #912, #913, #914, #951, #952, #953, #954, #955, #956, #957, #978 and #1.
5. Statement of Review
Suggested Motion:
To approve the Statement of Review for the month of November 2011.
6. Community Mental Health Personnel Request to Create One (1) FTE Team Supervisor - Children's Services
Suggested Motion:
To approve and forward to the Board of Commissioners the request from Community Mental Health to create one (1) FTE Team Supervisor - Children's Services (Unclassified, Paygrade 06, F Step) at a cost of \$94,658.00 funding to come from Medicaid Funds.
7. 2010-2011 Wage and Classification Study
Suggested Motion:
To approve and forward to the Board of Commissioners the 2010-2011 Wage and Classification Study including the Unclassified Group and Group T employees for Community Mental Health, the Prosecutor's Office, the Clerk's Office, Administration and the four Chief Deputy Clerks, to be effective January 1, 2012. Total cost is \$279,747 in Medicaid Funds and \$102,964 in General Fund. The 2011 Medicaid Funds and General Fund contains sufficient funds for this purpose.

Discussion Items:

8. Treasurer's Financial Month End Update for November 2011
9. Commissioner's Mileage

Adjournment

Comments on the day's business are to be limited to three (3) minutes.