



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

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January 19, 2012

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, January 24, 2012 at 1:30 p.m.**, for the regular **January** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Swartout
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the [December 27, 2011 Board of Commissioners Meeting](#) and the [January 3, 2012 Board of Commissioners Organizational Meeting](#).
2. [Payroll](#)
Suggested Motion:
To authorize the payroll of January 24, 2012 in the amount of \$_____.

Stuart P. Visser Dennis W. Swartout Jane M. Ruiter Greg J. DeJong Roger G. Rycenga
Joseph S. Baumann Robert W. Karsten James H. Holtvluwer Donald G. Disselkoe

3. [Correspondence Log 423](#)
Suggested Motion:
To receive for information the Correspondence Log.

From Administration

4. [Monthly Accounts Payable for December 19, 2011 through December 30, 2011](#)
Suggested Motion:
To approve the general claims in the amount of \$3,905,791.72 as presented by the summary report for December 19, 2011 through December 30, 2011.
5. [Monthly Accounts Payable for January 1, 2012 through January 13, 2012](#)
Suggested Motion:
To approve the general claims in the amount of \$3,190,863.32 as presented by the summary report for January 1, 2012 through January 13, 2012.
6. [Monthly Budget Adjustments](#)
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of December 2011.

B. Action Items:

From Administration

7. [County Administrator's 2013-2015 Contract Revision](#)
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the County Administrator's 2013-2015 Contract.

From the Finance and Administration Committee

8. [Budget Calendar](#)
Suggested Motion:
To approve the 2013 Budget Calendar.
9. [Community Mental Health Personnel Request to Create One \(1\) FTE Mental Health Clinician-Children's Services](#)
Suggested Motion:
To approve the request from Community Mental Health to create one (1) FTE Mental Health Clinician-Children's Services (Group T, Paygrade 15, F Step) at a cost of \$81,196. Funding to come from Medicaid Funds.
10. [Community Mental Health Personnel Request to Create One \(1\) FTE Occupational Therapist](#)
Suggested Motion:
To approve the request from Community Mental Health to create one (1) FTE Occupational Therapist (Group T, Paygrade 15, F Step) at a cost of \$81,196. Funding to come from Medicaid Funds.
11. [Per Diem Expense and Mileage Policy](#)
Suggested Motion:
To adopt the new procedures regarding mileage reimbursements for Commissioners in the Per Diem Expense and Mileage Policy.

12. [2012 Board of Commissioners Approved Committees and Rates](#)

Suggested Motion:

To approve the 2012 Board of Commissioners Approved Committees and Rates.

C. Appointments: None

D. Discussion Items:

From Administration

13. [2011 Business Plan Final Report](#), Al Vanderberg, Ottawa County Administrator

14. Southwest Ottawa County Landfill, Patrick Staskiewicz, P.E., Public Utilities Engineer, Ottawa County Road Commission; Barbara Marczak, Team Leader, Prein & Newhof

15. Closed Session

Suggested Motion:

To go into closed session for the purpose of discussing pending litigation.

(2/3 roll call vote required)

9. Report of the County Administrator

10. General Information, Comments, and Meetings Attended

11. Public Comments

12. Adjournment