



# County of Ottawa

## *Board of Commissioners*

**Philip D. Kuyers**  
*Chairperson*

**James C. Holtrop**  
*Vice-Chairperson*

12220 Fillmore Street, Room 310, West Olive, Michigan 49460

West Olive (616) 738-4898

Fax (616) 738-4888

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

Website: [www.miOttawa.org](http://www.miOttawa.org)

February 23, 2012

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, February 28, 2012 at 1:30 p.m.**, for the regular **February** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Rycenga
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
  - A. Agriculture in the Classroom, Betty Blase, District Coordinator, Michigan State University Extension and Brenda Raterink, Agriculture in the Classroom Teacher
7. Approval of Agenda
8. Actions and Reports
  - A. Consent Resolutions:

### From the County Clerk

1. Board of Commissioners Meeting Minutes  
Suggested Motion:  
To approve the Minutes of the [February 14, 2012 Board of Commissioners Strategic Planning Meeting](#) and the [February 14, 2012 Board of Commissioners Meeting](#).
2. [Payroll](#)  
Suggested Motion:  
To authorize the payroll of February 28, 2012 in the amount of \$\_\_\_\_\_.

Stuart P. Visser    Dennis W. Swartout    Jane M. Ruiter    Greg J. DeJong    Roger G. Rycenga  
Joseph S. Baumann    Robert W. Karsten    James H. Holtvluwer    Donald G. Disselkoen

From Administration

3. [Monthly Accounts Payable for February 6, 2012 through February 17, 2012](#)  
Suggested Motion:  
To approve the general claims in the amount of \$3,660,385.77 as presented by the summary report for February 6, 2012 through February 17, 2012.
4. [Monthly Budget Adjustments](#)  
Suggested Motion:  
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of January 2012.

B. Action Items:

From Administration

5. [Resolution to Declare March 4-10, 2012 as “Agricultural Week in Ottawa County”](#)  
Suggested Motion:  
To approve and authorize the Board Chair and Clerk to sign the resolution declaring March 4-10, 2012 as “Agricultural Week in Ottawa County.”

From the Finance and Administration Committee

6. [Government Finance Officers Association Certificate for Excellence in Financial Reporting](#)  
Suggested Motion:  
To receive the Government Finance Officers Association’s Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa’s December 31, 2010 Comprehensive Annual Financial Report.
7. [Personnel Request from Community Mental Health to Create One \(1\) FTE Mental Health Clinician – CBOT](#)  
Suggested Motion:  
To approve the request to create one (1) FTE Mental Health Clinician - CBOT (Group T, Paygrade 15) at a cost of \$41,408.00. Funding to come from Medicaid funds.
8. [Personnel Request from Community Mental Health to Reclassify One \(1\) Mental Health Specialist to One \(1\) FTE Mental Health Clinician - MDT2](#)  
Suggested Motion:  
To approve the request to reclassify one (1) FTE Mental Health Specialist (Group T, Paygrade 13) to one (1) FTE Mental Health Clinician - MDT2 (Group T, Paygrade 15) at a cost of \$3,883.00. Funding to come from Medicaid funds.
9. [Personnel Request from Community Mental Health to Create One \(1\) FTE Mental Health Nurse](#)  
Suggested Motion:  
To approve the request to create one (1) FTE Mental Health Nurse (Group T, Paygrade 14) at a cost of \$39,382.00. Funding to come from Medicaid funds.
10. [Personnel Request from Community Mental Health to Create One \(1\) FTE Peer Specialist](#)  
Suggested Motion:  
To approve the request to create one (1) FTE Peer Specialist (Group T, Paygrade 07) at a cost of \$28,209.00. Funding to come from Medicaid funds.

11. [Personnel Request from Community Mental Health to Create One \(1\) FTE Staff Psychiatrist](#)  
Suggested Motion:  
To approve the request to create one (1) FTE Staff Psychiatrist (Unclassified, Paygrade 19) at a cost of \$61,095.00. Funding to come from Medicaid funds.
12. [Personnel Request from Community Mental Health to Create One \(1\) FTE Team Supervisor – MDT](#)  
Suggested Motion:  
To approve the request to create one (1) FTE Team Supervisor - MDT (Unclassified, Paygrade 06) at a cost of \$48,961.00. Funding to come from Medicaid funds.
13. [Personnel Request from Community Mental Health to Create Three Temporary, Unbenefitted RPC I positions](#)  
Suggested Motion:  
To approve the request to create three (3) Temporary Unbenefitted Records Processing Clerk I positions at a cost of \$20,760.00. Funding to come from Medicaid funds.
14. [Personnel Request from 20<sup>th</sup> Circuit Court to Reclassify a .8 FTE Legal Self-Help Center Director to 1 FTE Legal Self-Help Center Director](#)  
Suggested Motion:  
To approve the request from the 20<sup>th</sup> Circuit Court, Friend of the Court, to reclassify a .8 FTE (Unclassified Paygrade 05) to a 1 FTE (Unclassified Paygrade 12) Legal Self-Help Center Director at the cost of \$31,164.00. Funding to come from existing grants. The sunset status of the position would continue and extend to the full FTE.
15. [To Reinstate the Tuition Reimbursement Program effective August 2012](#)  
Suggested Motion:  
To approve the request to reinstate the Tuition Reimbursement Program (HR Policy 13), effective August 2012.
16. [Participation in the Holland-Zeeland Service Sharing Initiative and Related Cost Share](#)  
Suggested Motion:  
To approve and authorize the Board Chair and Clerk to sign the resolution approving participation in the Holland–Zeeland Service Sharing Initiative and related cost share of the Economic Vitality Incentive Program (EVIP) grant at a total cost of \$10,438.54.

C. Appointments: None

D. Discussion Items:

From the Finance and Administration Committee

17. [Health Insurance for Commissioners](#)
9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment

**OTTAWA COUNTY BOARD OF COMMISSIONERS**  
**ADDITION TO AGENDA**  
**Tuesday, February 28, 2012**  
**1:30 PM**

6. Public Comments and Communications from County Staff
  - B. 2012 State of the County Address, Alan G. Vanderberg, County Administrator