

Agenda
Planning and Policy Committee
West Olive Administration Building – Board Room
12220 Fillmore Street, West Olive, Michigan 49460
Thursday, March 8, 2012
9:30 AM

Consent Items:

1. Approval of the Agenda
2. [Approval of the minutes from the February 9, 2012 Planning and Policy Committee meeting.](#)

Action Items:

3. [Bid Tabulation – Grand River Park Boat Launch Improvements](#)
Suggested Motion:
To receive and forward to the Board of Commissioners bids for Grand River Park Boat Launch Improvements and accept the low bid from Rush Creek Excavating in the amount of \$51,499 with funding from the Parks and Recreation budget.
4. [Grant Application – Grand River Barrier-Free Kayak Launches](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the resolution authorizing submittal of the Grand River Barrier-Free Kayak Launches grant proposal to the Michigan Natural Resources Trust Fund.
5. [Grant Application – Grand River Open Space Expansion](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the resolution authorizing submittal of the Grand River Open Space Expansion Project grant proposal to the Michigan Natural Resources Trust Fund.

Discussion Item:

6. Closed Session to Discuss Property Acquisition
Suggested Motion:
To go into closed session for the purpose of discussing property acquisition.
(2/3 roll call vote required)

Adjournment

Comments on the day's business are to be limited to three (3) minutes.

PLANNING & POLICY COMMITTEE

Proposed Minutes

DATE: February 9, 2012

TIME: 9:40 a.m.

PLACE: Fillmore Street Complex

PRESENT: Jane Ruiten, Dennis Swartout, Stu Visser

ABSENT: Roger Rycenga, James Holtvluwer

STAFF & GUESTS: Alan Vanderberg, Administrator; Sherri Sayles, Deputy Clerk;
Greg Rappleye, Corporate Counsel; Keith VanBeek, Assistant
Administrator

SUBJECT: ELECTION OF COMMITTEE VICE CHAIR

PP 12-001 Motion: To elect Stu Visser as Vice Chairperson of the Planning and
Policy Committee for 2012.
Moved by: Swartout **UNANIMOUS**

SUBJECT: CONSENT ITEMS

PP 12-002 Motion: To approve the agenda of today as presented and to approve the
minutes of the December 8, 2012, meeting as presented.
Moved by: Swartout **UNANIMOUS**

**SUBJECT: GRAND RIVER OPEN SPACE ACQUISITION
GRANT AGREEMENT**

PP 12-003 Motion: To approve and forward to the Board of Commissioners the
Partner Agreement with Ducks Unlimited which outlines terms of the
grant through the North American Wetlands Conservation Act to provide
funding assistance for purchase of the Koster property to expand Grand
River Open Space.
Moved by: Swartout **UNANIMOUS**

SUBJECT: ADJOURNMENT

PP 12-004 Motion: To adjourn at 9:56 a.m.
Moved by: Swartout **UNANIMOUS**

Action Request



Committee: Planning and Policy Committee

Meeting Date: 3/8/2012

Requesting Department: Parks and Recreation

Submitted By: Keith Van Beek

Agenda Item: Bid Tabulation – Grand River Park Boat Launch Improvements

SUGGESTED MOTION:

To receive and forward to the Board of Commissioners bids for Grand River Park Boat Launch Improvements and accept the low bid from Rush Creek Excavating in the amount of \$51,499 with funding from the Parks and Recreation budget.

SUMMARY OF REQUEST:

The Ottawa County Parks and Recreation Commission has solicited bids for improvements to the Grand River Park Boat Launch including realignment of the parking and launch area, asphalt paving, addition of walkways, and landscaping. A total of 18 bids were received with the low bid of \$51,499 from Rush Creek Excavating which is within the project budget of \$58,000.

FINANCIAL INFORMATION:

Total Cost: \$51,499.00 | General Fund Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source: Parks and Recreation Budget

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 3: To Contribute to a Healthy Physical, Economic, & Community Environment.

Objective: 4: Continue initiatives to positively impact the community.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:



MEMORANDUM

Date: February 28, 2012
To: Ottawa County Board of Commissioners
From: John Scholtz, Parks and Recreation Director
RE: Bid Tabulation – Grand River Park Boat Launch Improvements

The Ottawa County Parks and Recreation Commission has solicited bids for improvements to the Grand River Park Boat Launch including realignment of the parking and launch area, asphalt paving, addition of walkways, and landscaping. A total of 18 bids were received with the low bid of \$51,499 from Rush Creek Excavating which is within the project budget of \$58,000.

Proposed motion:

To receive bids for Grand River Park Boat Launch Improvements and accept the low bid from Rush Creek Excavating in the amount of \$51,499 with funding from the Parks and Recreation budget.

This request relates to a non-mandated activity and supports Goal 3 of the Board of Commissioner's Strategic Plan: To contribute to a healthy physical, economic, and community environment.



Ottawa County Parks &
Recreation Commission

BID TABULATION
GRAND RIVER PARK BOAT LAUNCH IMPROVEMENTS
FEBRUARY 22, 2010 10AM

	COMPANY (BIDDER)	BID BOND	ADDENDUM #1	BASE BID
1	RUSH CREEK EXCAVATING	X	X	\$51,499.00
2	DENNY'S EXCAVATING	X	X	\$55,000.00
3	DE SAL EXCAVATING	X	X	\$57,239.00
4	TJM SERVICES	X	X	\$58,792.50
5	REDLINE EXCAVATING	X	X	\$59,269.50
6	ACCURATE EXCAVATORS	X	X	\$59,473.75
7	APEX CONTRACTORS	X	X	\$59,827.04
8	WEST MICHIGAN DIRTWORKS	X	X	\$60,445.10
9	KATERBURG VERHAGE	X	X	\$61,500.00
10	AL'S EXCAVATING INC.	X	X	\$62,965.50
11	STEIN CONSTRUCTION	X	X	\$65,300.40
12	SITE WORK SOLUTIONS INC.	X	X	\$65,757.00
13	BRAD LUBAHN LANDSCAPING/TREE MOVING CO.	X	X	\$66,245.00
14	GEORGETOWN CONSTRUCTION	X	X	\$66,298.20
15	OTTAWA EXCAVATORS	X	X	\$66,380.00
16	NORTHERN PIPELINE INC.	X	X	\$67,830.90
17	KOSTER EXCAVATING	X	X	\$71,862.28
18	WEICH BROTHER'S EXCAVATING	X	X	\$75,627.75

Action Request



Committee: Board of Commissioners

Meeting Date: 3/8/2012

Requesting Department: Parks and Recreation

Submitted By: Keith Van Beek

Agenda Item: Grant Application – Grand River Barrier-Free Kayak Launches

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the resolution authorizing submittal of the Grand River Barrier-Free Kayak Launches grant proposal to the Michigan Natural Resources Trust Fund.

SUMMARY OF REQUEST:

The Ottawa County Parks and Recreation Commission is requesting authorization from the Board of Commissioners to submit a grant application to the State of Michigan through the Michigan Natural Resources Trust Fund for funding assistance to install barrier free canoe and kayak launch docks at Connor Bayou and Grand River Park. The launches provide a stable platform to enter and exit canoes and kayaks for novice and/or physically disabled users. The launches will supplement an existing barrier-free launch installed at Eastmanville Bayou in 2011 to provide a network of accessible locations along the Grand River.

Total cost of the improvements at the two parks is estimated at \$95,000 and grant funds in the amount of \$47,500 are requested from the Michigan Natural Resources Trust Fund with matching funds in the amount of \$47,500 to come from the County Parks millage.

FINANCIAL INFORMATION:

Total Cost: \$95,000.00 | General Fund Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source: \$47,500 Michigan Natural Resources Trust Fund & \$47,500 from County Parks Millage

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 3: To Contribute to a Healthy Physical, Economic, & Community Environment.

Objective: 4: Continue initiatives to positively impact the community.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:



MEMORANDUM

Date: February 28, 2012
To: Ottawa County Board of Commissioners
From: John Scholtz, Parks and Recreation Director
RE: Grant Application – Grand River Barrier-Free Kayak Launches

The Ottawa County Parks and Recreation Commission is requesting authorization from the Board of Commissioners to submit a grant application to the State of Michigan through the Michigan Natural Resources Trust Fund for funding assistance to install barrier free canoe and kayak launch docks at Connor Bayou and Grand River Park. The launches provide a stable platform to enter and exit canoes and kayaks for novice and/or physically disabled users. The launches will supplement an existing barrier-free launch installed at Eastmanville Bayou in 2011 to provide a network of accessible locations along the Grand River.

Total cost of the improvements at the two parks is estimated at \$95,000 and grant funds in the amount of \$47,500 are requested from the Michigan Natural Resources Trust Fund with matching funds in the amount of \$47,500 to come from the county parks millage.

Proposed motion:

To approve and authorize the Board Chairperson and Clerk to sign the resolution authorizing submittal of the Grand River Barrier-Free Kayak Launches grant proposal to the Michigan Natural Resources Trust Fund.

This request relates to a non-mandated activity and supports Goal #3 “To contribute to a healthy physical, economic and community environment.”

COUNTY OF OTTAWA

STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held in the Ottawa County Fillmore Street Complex, West Olive, Michigan in said County on the 13th day of March, 2012 at 1:30 o'clock p.m. local time.

PRESENT:

ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____

that the following Resolution be adopted:

WHEREAS, the Parks and Recreation Commission has completed a long range plan for the Ottawa County park system identifying the need for expansion and improvement of Ottawa County parks and recreation facilities; and

WHEREAS, the Parks and Recreation Commission has identified the Grand River Barrier-Free Kayak Launches Project as a high priority for the 2013 fiscal year; and

WHEREAS, the County of Ottawa will be responsible for supplying a 50% local match (\$47,500 of the \$95,000 total project cost) for the proposed park improvement project;

NOW THEREFORE BE IT RESOLVED, that the Ottawa County Board of Commissioners authorizes submittal of the grant application for the Grand River Barrier-Free Kayak Launches Project to the Michigan Department of Natural Resources and fully intends to carry out the project if awarded.

Adopted/Issued this date by the Ottawa County Board of Commissioners.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Philip Kuyers
Chairman, Ottawa County
Board of Commissioners

Daniel C. Krueger
Ottawa County Clerk

CERTIFICATION

I, the undersigned, duly qualified Clerk of the County of Ottawa, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of Commissioners of the County of Ottawa, Michigan, at a meeting held on March 13, 2012 the original of which is on file in my office. Public Notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereto affixed my official signature this ____th day of March, A.D., 2012.

Daniel C. Krueger, Ottawa County Clerk

Project Summary Sheet
GRAND RIVER BARRIER-FREE KAYAK LAUNCHES
Ottawa County Parks and Recreation Commission

Granting Agency: Michigan Natural Resources Trust Fund

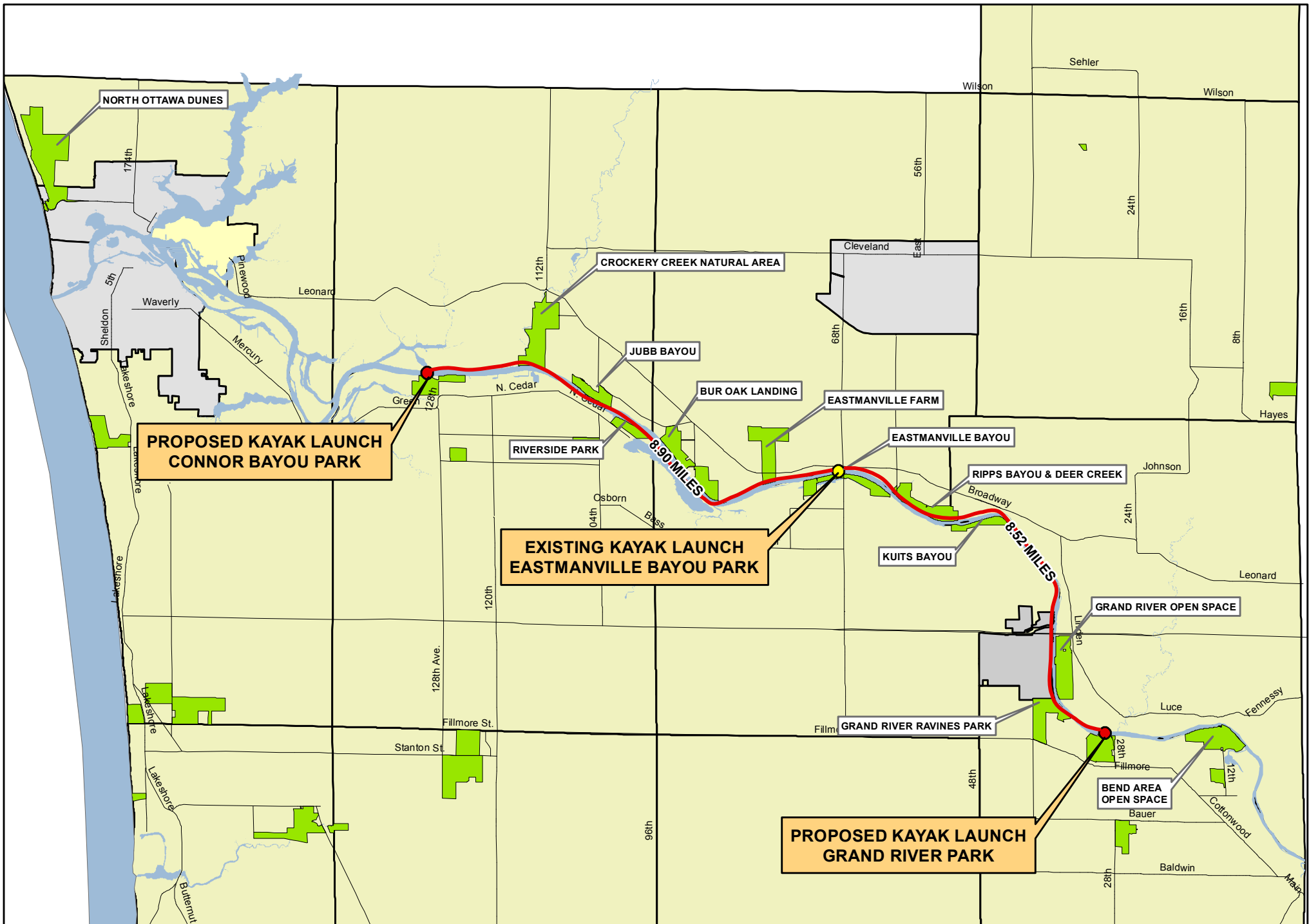
Grant Deadline: April 2, 2012

Project Summary: Ottawa County is seeking to construct and install two barrier-free kayak launch docks at strategic park locations along the Grand River. These launches are unique in that they provide a stable platform to enter and exit canoes or kayaks for novice and/or physically disabled users and assist them in a smooth transition into the water.

The two new launches, located at Grand River County Park in Georgetown Township and Connor Bayou County Park in Robinson Township (see location map attached), will supplement an existing similar launch installed at the Eastmanville Bayou County Park site in 2011. Together these three sites will provide an excellent network of accessible locations along the length of the Grand River in Ottawa County for people of various skill levels and physical abilities. The project also complements the recently implemented Grand River Heritage Water Trail and website thereby increasing opportunities for both recreation and education.

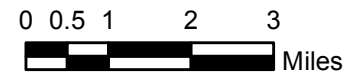
Project Budget:

Total Estimated Cost:	\$95,000
Proposed Trust Fund Grant:	\$47,500 (50%)
Proposed County Cost:	\$47,500 (50%)



2/28/12

Grand River Kayak Launches



Action Request



Committee: Planning and Policy Committee

Meeting Date: 3/8/2012

Requesting Department: Parks and Recreation

Submitted By: Keith Van Beek

Agenda Item: Grant Application – Grand River Open Space Expansion

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the resolution authorizing submittal of the Grand River Open Space Expansion Project grant proposal to the Michigan Natural Resources Trust Fund.

SUMMARY OF REQUEST:

The Ottawa County Parks and Recreation Commission is requesting authorization from the Board of Commissioners to submit a grant application to the State of Michigan through the Michigan Natural Resources Trust Fund for funding assistance to acquire approximately 57 acres of riverfront property to expand the Grand River Open Space located in Tallmadge Township. The acquisition would add 1,800 feet of riverfront and increase the size of the site to 290 acres. The park land will be available for hunting, fishing, hiking and nature study.

Total cost of the acquisition is estimated at \$260,000 with grant funds in the amount of \$130,000 to be requested from the Michigan Natural Resources Trust Fund and matching funds in the amount of \$130,000 from the County Parks millage.

FINANCIAL INFORMATION:

Total Cost: \$260,000.00 | General Fund Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source: \$130,000 from the Michigan Natural Resources Trust Fund and \$130,000 from the County Parks millage.

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 3: To Contribute to a Healthy Physical, Economic, & Community Environment.

Objective: 4: Continue initiatives to positively impact the community.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:



MEMORANDUM

Date: February 28, 2012

To: Ottawa County Board of Commissioners

From: John Scholtz, Parks and Recreation Director

RE: Grant Application – Grand River Open Space Expansion

The Ottawa County Parks and Recreation Commission is requesting authorization from the Board of Commissioners to submit a grant application to the State of Michigan through the Michigan Natural Resources Trust Fund for funding assistance to acquire approximately 57 acres of riverfront property to expand the Grand River Open Space located in Tallmadge Township. The acquisition would add 1,800 feet of riverfront and increase the size of the site to 290 acres. The park land will be available for hunting, fishing, hiking and nature study.

Total cost of the acquisition is estimated at \$260,000 with grant funds in the amount of \$130,000 to be requested from the Michigan Natural Resources Trust Fund and matching funds in the amount of \$130,000 from the county parks millage.

Proposed motion:

To approve and authorize the Board Chairperson and Clerk to sign the resolution authorizing submittal of the Grand River Open Space Expansion Project grant proposal to the Michigan Natural Resources Trust Fund.

This request relates to a non-mandated activity and supports Goal #3 “To contribute to a healthy physical, economic and community environment.”

The Ottawa County Board of Commissioners
of the County of Ottawa
West Olive, Michigan

RESOLUTION INDICATING INTENTION TO UNDERTAKE THE GRAND RIVER OPEN SPACE EXPANSION PROJECT IF GRANT AWARDED.

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held in the Ottawa County Fillmore Street Complex, West Olive, Michigan in said County on the 13th day of March, 2012 at 1:30 o'clock p.m. local time.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the Parks and Recreation Commission has completed a long range plan for the Ottawa County park system identifying the need for expansion and improvement of Ottawa County parks and recreation facilities; and

WHEREAS, the Parks and Recreation Commission has identified the Grand River Greenway as a high priority initiative; and

WHEREAS, the Grand River Open Space Expansion Project is a key component of the Grand River Greenway initiative and has been identified as a high priority for the 2013 fiscal year; and

WHEREAS, the County of Ottawa will be responsible for supplying a 50% local match (\$130,000 of the \$260,000 total project cost) for the proposed land acquisition project;

NOW THEREFORE BE IT RESOLVED, that the Ottawa County Board of Commissioners authorizes submittal of the grant application for the Grand River Open Space Expansion Project to the Michigan Department of Natural Resources and fully intends to carry out the project if awarded.

Adopted/Issued this date by the Ottawa County Board of Commissioners.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Philip Kuyers
Chairman, Ottawa County
Board of Commissioners

Daniel C. Krueger
Ottawa County Clerk

CERTIFICATION

I, the undersigned, duly qualified Clerk of the County of Ottawa, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of Commissioners of the County of Ottawa, Michigan, at a meeting held on March 13, 2012 the original of which is on file in my office. Public Notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereto affixed my official signature this ____th day of March, A.D., 2012.

Daniel C. Krueger, Ottawa County Clerk

Grant Summary Sheet
GRAND RIVER OPEN SPACE EXPANSION PROJECT
Michigan Natural Resources Trust Fund Proposal

Granting Agency: Michigan Natural Resources Trust Fund

Grant Deadline: April 2, 2012

Project Summary: Ottawa County is seeking to expand its Grand River Open Space site with the purchase of 57 acres of natural land including 1,800 feet on the Grand River in Tallmadge Township. The acquisition would expand Grand River Open Space to 290 acres with 8,256 feet (1.56 miles) of riverfront.

The land features a high forested riverbank with wooded wetlands inland of the river. One open area which has been grazed historically has excellent potential for restoration as a wet meadow.

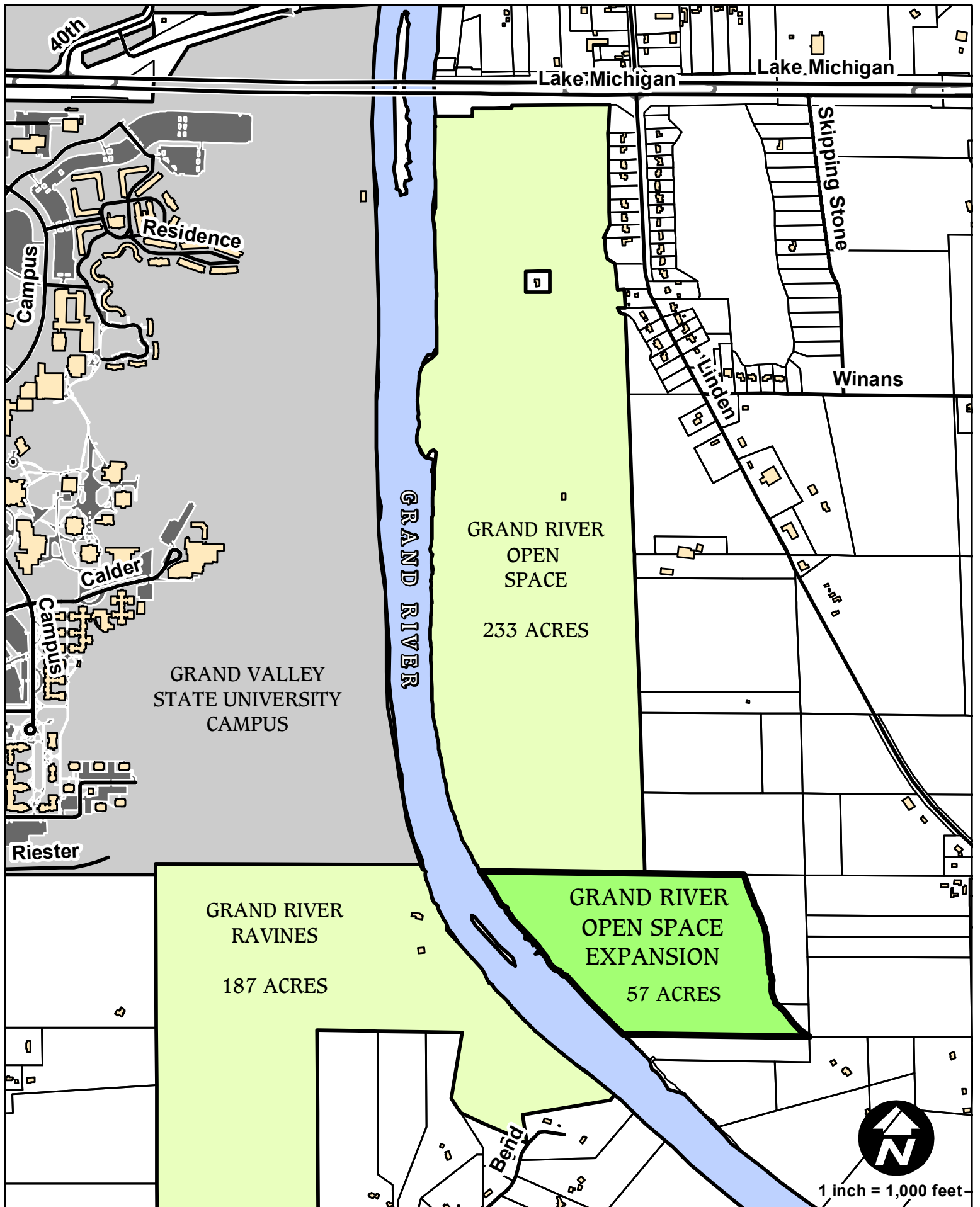
Proposed uses of the site include trails for hiking and cross-country skiing, bird watching and nature study, plus hunting and fishing. The site would be open to hunting and fishing in accordance with DNR rules and regulations with no special permits anticipated.

The property is within the viewshed of Ottawa County's Grand River Ravines property (located on a bluff directly across the river) and acquisition will ensure that the natural qualities of the view are preserved. This preserved natural corridor will also protect habitat for an active eagle's nest located on the Grand River Ravines site.

Project Budget:

Total Estimated Cost:	\$260,000
Proposed Trust Fund Grant:	\$130,000 (50%)
Proposed County Cost:	\$130,000 (50%)

Resolution: See proposed resolution (attached) authorizing submittal of the grant project.



2/28/12

Grand River Open Space Expansion



Ottawa County Parks & Recreation Commission