

Agenda
Finance and Administration Committee
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
Tuesday, March 20, 2012
9:30 a.m.

Consent Items:

1. Approval of the Agenda
2. [Approval of Minutes from the February 21, 2012 Finance and Administration Committee Meeting.](#)

Action Items:

3. [Monthly Budget Adjustments](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of February 2012.
4. [Budget Adjustments Greater than \\$50,000](#)
Suggested Motion:
To approve budget adjustment numbers 109, 110, 111, 134, and 135.
5. [Statement of Review](#)
Suggested Motion:
To approve the Statement of Review for the month of February 2012.
6. [IT Assessment and County Technology Plan](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the proposal to contract with Plante and Moran, PLLC to conduct an IT Assessment and County Technology Plan at a cost of \$91,350.
Funds to come from the IT Retained Earnings account.
7. [Purchase of MERS \(Michigan Municipal Employees Retirement System\) Military Service Credits for Scott Ippel](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the purchase of two (2) years of military service credits for Scott Ippel (Deputy, Ottawa County Sheriff's Office).

County Cost: \$18,360.00
Employee Cost: \$18,360.00
Total cost: \$36,720.00
8. [Public Health Personnel Request to Increase an Environmental Health Clerk from a .6 FTE to One \(1\) FTE](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the request from Public Health to increase an Environmental Health Clerk from a .6 FTE to One (1) FTE (Group T, Paygrade 6) at a cost of \$17,653.00. Funding to come from Onsite Services and the Food Program.

9. [Public Health Personnel Request to Create One \(1\) Environmental Health Technician](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the request from Public Health to create One (1) FTE Environmental Health Technician (Group T, Paygrade 9) at a cost of \$59,811.00. Funding to come from the Waste Program and the Food Program.
10. [Public Health Personnel Request to Increase an Environmental Health Specialist from a .6 FTE to One \(1\) FTE](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the request from Public Health to increase an Environmental Health Specialist from a .6 FTE to One (1) FTE (Group T, Paygrade 14) at a cost of \$30,853. Funding to come from Onsite Services and the Food Program.
11. [Community Mental Health Personnel Requests to Restructure the CMHOC Clinical Management Team](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the request from Community Mental Health to restructure the CMHOC Management Team at a cost of \$87,893.00. Funding to come from Medicaid Funds.
12. [Purchase of Furniture for the Grand Haven Courthouse Learning Center](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the purchase of furniture for the Grand Haven Courthouse Learning Center at a cost of \$23,477.00. Funding to come from Public Improvement Fund.

Discussion Items:

13. [Treasurer's Financial Month End Update for February 2012](#)

Adjournment

Comments on the day's business are to be limited to three (3) minutes.