



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

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March 22, 2012

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Thursday, March 29, 2012 at 1:30 p.m.**, for the regular **March** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Karsten
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
 - A. The Future of Agriculture in Michigan, Jim Byrum, President, Michigan Agri-Business Association
 - B. Erika Rosebrook, Associate Director, Office of Urban and Metropolitan Initiatives
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:

From the County Clerk

1. [Board of Commissioners Meeting Minutes](#)

Suggested Motion:

To approve the Minutes of the March 13, 2012 Board of Commissioners Meeting.

2. [Payroll](#)

Suggested Motion:

To authorize the payroll of March 29, 2012 in the amount of \$_____.

Stuart P. Visser Dennis W. Swartout Jane M. Ruiter Greg J. DeJong Roger G. Rycenga
Joseph S. Baumann Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

From Administration

3. [Monthly Accounts Payable for March 5, 2012 through March 16, 2012](#)
Suggested Motion:
To approve the general claims in the amount of \$4,817,496.40 as presented by the summary report for March 5, 2012 through March 16, 2012.
4. [Ottawa County Corporation Counsel 2011 Annual Report](#)
Suggested Motion:
To receive for information the Ottawa County Corporation Counsel 2011 Annual Report.
5. [Ottawa County Michigan Works!/CAA 2011 Annual Report](#)
Suggested Motion:
To receive for information the Ottawa County Michigan Works!/CAA 2011 Annual Report.

From the Finance and Administration Committee

6. [Monthly Budget Adjustments](#)
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of February 2012.

B. Action Items:

From the Finance and Administration Committee

7. [IT Assessment and County Technology Plan](#)
Suggested Motion:
To approve the proposal to contract with Plante and Moran, PLLC to conduct an IT Assessment and County Technology Plan at a cost of \$91,350. Funds to come from the IT Retained Earnings account.
8. [Purchase of MERS \(Michigan Municipal Employees Retirement System\) Military Service Credits for Scott Ippel](#)
Suggested Motion:
To approve the purchase of two (2) years of military service credits for Scott Ippel (Deputy, Ottawa County Sheriff's Office).

County Cost: \$18,360.00
Employee Cost: \$18,360.00
Total cost: \$36,720.00
9. [Public Health Personnel Request to Increase an Environmental Health Clerk from a .6 FTE to One \(1\) FTE](#)
Suggested Motion:
To approve the request from Public Health to increase an Environmental Health Clerk from a .6 FTE to One (1) FTE (Group T, Paygrade 6) at a cost of \$17,653.00. Funding to come from Onsite Services and the Food Program.
10. [Public Health Personnel Request to Create One \(1\) Environmental Health Technician](#)
Suggested Motion:
To approve the request from Public Health to create One (1) FTE Environmental Health Technician (Group T, Paygrade 9) at a cost of \$59,811.00. Funding to come from the Waste Program and the Food Program.

11. [Public Health Personnel Request to Increase an Environmental Health Specialist from a .6 FTE to One \(1\) FTE](#)
Suggested Motion:
To approve the request from Public Health to increase an Environmental Health Specialist from a .6 FTE to One (1) FTE (Group T, Paygrade 14) at a cost of \$30,853. Funding to come from the Food Program.
12. [Community Mental Health Personnel Requests to Restructure the CMHOC Clinical Management Team](#)
Suggested Motion:
To approve the request from Community Mental Health to restructure the CMHOC Management Team at a cost of \$87,893.00. Funding to come from Medicaid Funds.
13. [Purchase of Fixtures for the Grand Haven Courthouse Historic/Learning Center](#)
Suggested Motion:
To approve the purchase of fixtures for the Grand Haven Courthouse Historic/Learning Center at a cost of \$23,477.00. Funding to come from Public Improvement Fund.

C. Appointments: None

D. Discussion Items:

From Administration

14. [Ottawa County Corporation Counsel 2011 Annual Report](#)
(Presented by: Greg Rapple, Corporation Counsel)
15. [Ottawa County Michigan Works!/CAA 2011 Annual Report](#)
(Presented by: Angie Barksdale, Michigan Works! Program Supervisor and Paula Huyser, Community Action Agency House Program Supervisor)

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment