



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

12220 Fillmore Street, Room 310, West Olive, Michigan 49460

West Olive (616) 738-4898

Fax (616) 738-4888

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Grand Rapids (616) 662-3100

Website: www.miOttawa.org

April 5, 2012

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, April 24, 2012 at 1:30 p.m.**, for the regular **April** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Holtvluwer
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. [Board of Commissioners Meeting Minutes](#)

Suggested Motion:

To approve the Minutes of the April 10, 2012 Board of Commissioners Meeting and Board of Commissioners Work Session.

2. [Payroll](#)

Suggested Motion:

To authorize the payroll of April 24, 2012 in the amount of \$_____.

Stuart P. Visser Dennis W. Swartout Jane M. Ruiter Greg J. DeJong Roger G. Rycenga
Joseph S. Baumann Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

From Administration

3. [Monthly Accounts Payable for April 2, 2012 through April 13, 2012](#)
Suggested Motion:
To approve the general claims in the amount of \$12,192,390.43 as presented by the summary report for April 2, 2012 through April 13, 2012.
4. [Ottawa County Sheriff's Office 2011 Annual Report](#)
Suggested Motion:
To receive for information the Ottawa County Sheriff's Office 2011 Annual Report.
5. [Ottawa County Prosecuting Attorney's 2011 Annual Report](#)
Suggested Motion:
To receive for information the Ottawa County Prosecuting Attorney's 2011 Annual Report.
6. [20th Judicial Circuit and Ottawa County Probate Courts 2011 Annual Report](#)
Suggested Motion:
To receive for information the 20th Judicial Circuit and Ottawa County Probate Courts 2011 Annual Report.

From the Finance and Administration Committee

7. [Monthly Budget Adjustments](#)
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March 2012.

B. Action Items:

From Administration:

1. [Ottawa County Strategic Plan and 2012 Business Plan](#)
Suggested Motion:
To receive and approve the Ottawa County Strategic Plan and 2012 Business Plan.

From the Planning and Policy Committee

2. [Bid Tabulation – Macatawa Greenspace Phase II Improvements](#)
Suggested Motion:
To receive bids for Macatawa Greenspace Phase II Improvements and accept the low bid from Plaggemars Construction in the amount of \$85,280.00 with funding to come from the Parks and Recreation budget.
3. [Acceptable Use Policy \(First Reading\)](#)
Suggested Motion:
To receive for review and comment the Acceptable Use Policy (first reading).
4. [Electronic Mail and Privacy Policy \(First Reading\)](#)
Suggested Motion:
To receive for review and comment the Electronic Mail and Privacy Policy (first reading).
5. [Internet Use Policy \(First Reading\)](#)
Suggested Motion:
To receive for review and comment the Internet Use Policy (first reading).

From the Finance and Administration Committee

6. [Equalization Report](#)
Suggested Motion:
To approve the 2012 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization hearings.
7. [Extension of the Contract for Auditing Services for 2013 with Vredeveld Haefner LLC](#)
Suggested Motion:
To approve the recommendation of extension to the County contract with Vredeveld Haefner LLC for one additional year for Ottawa County, Ottawa County Drain Commission, and the Ottawa County Insurance Authority.
8. [Allocation of the 2011 Unreserved Undesignated Fund Balance](#)
Suggested Motion:
To approve the recommendation to designate \$1,250,000 of the 2011 General Fund year-end unreserved undesignated fund balance for the 2013 budget.
9. [Resolution to Confirm the \\$10 Notary Fee of the Ottawa County Sheriff's Office Pertaining to the Issuance of Hand Gun Purchase Permits](#)
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the Resolution to confirm the \$10 notary fee for the Ottawa County Sheriff's Office pertaining to the issuance of hand gun purchase permits.
10. [Michigan Works/Fiscal Services Personnel Request to Create a Senior Accountant \(Michigan Works\)](#)
Suggested Motion:
To approve the request from Michigan Works to create One (1) FTE Senior Accountant (Unclassified Paygrade 6, C Step) at a cost of \$79,442.00. Funding for this position to come from Workforce Development Funds.
11. [Michigan Works Personnel Request to Create a Team Supervisor](#)
Suggested Motion:
To approve the request from Michigan Works to create One (1) FTE Team Supervisor (Unclassified Paygrade 5, C Step) at a cost of \$73,426.00. Funding for this position to come from Workforce Development Funds.

C. Appointments: None

D. Discussion Items:

From Administration

1. [Ottawa County Sheriff's Office 2011 Annual Report](#)
(Presented by: Gary Rosema, Sheriff)
 2. [Ottawa County Prosecuting Attorney's 2011 Annual Report](#)
(Presented by: Ron Frantz, Prosecuting Attorney)
 3. [20th Judicial Circuit and Ottawa County Probate Courts 2011 Annual Report](#)
(Presented by: Kevin Bowling, 20th Circuit Court Administrator)
9. Report of the County Administrator

10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment

OTTAWA COUNTY BOARD OF COMMISSIONERS
ADDITION TO AGENDA

Tuesday, April 24, 2012

1:30 PM

B. Action Items:

12. [Ottawa County Officers' Compensation Commission Resolution](#)

Suggested Motion:

To approve in whole or in part and authorize the Board Chair and Clerk to sign the Resolution regarding the recommendations of the Ottawa County Officers' Compensation Commission for 2013 and 2014

**PROPOSED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
APRIL SESSION – FIRST DAY**

The Ottawa County Board of Commissioners met on Tuesday, April 10, 2012, at 1:30 p.m. and was called to order by the Chair.

Mr. Holtrop pronounced the invocation.

The Deputy Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Messrs. Visser, Kuyers, Swartout, Mrs. Ruiter, Messrs. DeJong, Rycenga, Baumann, Disselkoe, Karsten, Holtrop, Holtvluwer. (11)

Public Comments and Communications from County Staff

1. David Morren, 10345 60th Ave., Allendale, addressed the Board over concerns with the Road Commission. Questioned the Board if it was unanimous to wait until after the election to complete the study on whether or not the County should take over the Road Commission. He believes the citizens of Ottawa County want the Board to do the right thing.

The Administrator responded that no vote was taken and that the whole Board hasn't discussed the issue. This is complicated and it will take a year to do the research.

2. Legislative Update – A legislative update was presented by Jim Miller, Governmental Consultant Services, Inc.

B/C 12-059 Mr. Holtrop moved to approve the agenda of today as presented. The motion passed.

B/C 12-060 Mr. Holtrop moved to approve the following Consent Resolutions:

1. To approve the Minutes of the March 29, 2012 Board of Commissioners Meeting.
2. To authorize the payroll of April 10, 2012 in the amount of \$575.86.
3. To receive for information the Correspondence Log.
4. To approve the general claims in the amount of \$2,668,205.91 as presented by the summary report for March 19, 2012 through March 30, 2012.
5. To receive for information the Ottawa County Clerk's Office 2011 Annual Report.
6. To receive for information the Ottawa County Drain Commissioner's Office 2011 Annual Report.

The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Visser, Holtrop, Karsten, Disselkoen, Baumann, Rycenga, DeJong, Mrs. Ruiter, Mr. Kuyers. (11)

B/C 12-061 Mr. Swartout moved to approve the name of Roger Cotner for appointment to the Ottawa County Tax Allocation Board, pursuant to MCL 211.205(e). The motion passed.

Discussion Items

1. Ottawa County Clerk's Office 2011 Annual Report – The 2011 County Clerk's Annual Report was presented by Sherri Sayles, Chief Deputy Clerk.
2. Ottawa County Drain Commissioner's Office 2011 Annual Report –The 2011 Drain Commissioner's Annual Report was presented by Paul Geerlings, Drain Commissioner.

The Administrator's report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

The Chair moved right into the Work Session at 2:12 p.m.

Work Session Items

1. Michigan Jobs & Energy Coalition (MJEC) – Dennis McKee, Area Manager Governmental and Public Affairs Consumers Energy, explained the MJEC was established in 2008 to seek passage of a comprehensive Michigan energy reform law. Less than three years ago, Michigan lawmakers set in place a comprehensive energy policy designed to safeguard the state's energy future. Other groups want to raise the cap that limits competition to 10 percent of the utilities' sales in Michigan's 2008 energy reform law. This is not in the best interest of the consumers.

B/C 12-062 Mr. Holtrop moved to adjourn at 2:29 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

PHILLIP KUYERS, Chairman
Of the Board of Commissioners

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: County Clerk

Submitted By: Bob Spaman

Agenda Item: Payroll

SUGGESTED MOTION:

To authorize the payroll of April 24, 2012 in the amount of \$_____.

SUMMARY OF REQUEST:

To pay the current payroll of the members of the Ottawa County Board of Commissioners. Pursuant to MCL 46.11, the Board of Commissioners is authorized to provide for and manage the ongoing business affairs of the County.

FINANCIAL INFORMATION:

Total Cost: _____ General Fund Cost: _____ Included in Budget: Yes No

If not included in budget, recommended funding source: _____

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: All

Objective: All

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator: _____

Committee/Governing/Advisory Board Approval Date: _____

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Monthly Accounts Payable for April 2, 2012 through April 13, 2012

SUGGESTED MOTION:

To approve the general claims in the amount of \$12,192,390.43 as presented by the summary report for April 2, 2012 through April 13, 2012.

SUMMARY OF REQUEST:

Approve vendor payments in accordance with the Ottawa County Purchasing Policy.

FINANCIAL INFORMATION:

Total Cost: \$12,192,390.43 | General Fund Cost: \$12,192,390.43 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 1: To Maintain and Improve the Strong Financial Position of the County.

Objective: 1: Advocate on legislative issues to maintain and improve the financial position of the County.

2: Implement processes and strategies to deal with operational budget deficits.

3: Reduce the negative impact of rising employee benefit costs on the budget.

4: Maintain or improve bond ratings.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:



County of Ottawa

Fiscal Services Department

Robert Spaman

Fiscal Services Director

Marvin Hinga

Fiscal Services Assistant Director

12220 Fillmore Street • Room 331 • West Olive, Michigan 49460

West Olive (616) 738-4847

Fax (616) 738-4098

e-mail: rspaman@miottawa.org

mhinga@miottawa.org

To: Board of Commissioners

From: Robert Spaman, Fiscal Services Director

Subject: Accounts Payable Listing – April 2, 2012 to April 13, 2012

Date: April 16, 2012

I have reviewed the Accounts Payable Listing for April 2 through April 13, 2012. The expenditures are general payments that are routine to Ottawa County.

If you have any additional questions, please feel free to contact me.

Total Checks/Automated Clearing House (ACH) 04/2/2012 through 04/13/2012

I hereby certify that to the best of my knowledge the List of Audit Claims, a summary of which is attached, constitutes all claims received and audited for payment. The List of Claims shows the name of claimant, amount of claim, check number, ACH number, check date and ACH date. The net amount of checks/ACH written during the period was \$12,165,241.67. The amount of claims to be approved totals \$12,192,390.43.

*Adjustments are voided checks or ACH.


Robert Spaman, Fiscal Services, Director

4/16/12
Date

We hereby certify that the Board of Commissioners has approved the claims on this 24th day of April, 2012.

Philip Kuyers, Chairperson
Board of Commissioners

Daniel Krueger, Clerk

ACCOUNTS PAYABLE CHECKS/ACH 04/02/2012 THROUGH 04/13/2012

<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>CLAIMS TO BE APPROVED</u>	<u>ADJUSTMENTS*</u>	<u>NET CHECK/ACH TOTALS</u>
2940	VETERANS TRUST	0.00	0.00	0.00
2941	VETERANS TRUST	0.00	0.00	0.00
2970	DB/DC CONVERSION	0.00	0.00	0.00
5160	DELINQUENT TAXES	7,999,218.08	0.00	7,999,218.08
6360	INFORMATION TECHNOLOGY	35,391.48	0.00	35,391.48
6410	WATER & SEWER REVOLVING	0.00	0.00	0.00
6450	DUPLICATING	985.00	0.00	985.00
6550	TELECOMMUNICATIONS	20,337.69	0.00	20,337.69
6641	EQUIPMENT POOL	0.00	0.00	0.00
6770	PROTECTED SELF-FUNDED INSURANCE	3,256.25	0.00	3,256.25
6771	PROTECTED SELF-FUNDED HEALTH INS.	0.00	0.00	0.00
6772	PROTECTED SELF-FUNDED UNEMPL INS.	0.00	0.00	0.00
6775	LONG-TERM DISABILITY INSURANCE	0.00	0.00	0.00
6776	PROTECTED SELF-FUNDED DENTAL INS.	0.00	0.00	0.00
6777	PROTECTED SELF-FUNDED VISION	0.00	0.00	0.00
6782	PROTECTED SELF-FUNDED INS PROG M.H.	0.00	0.00	0.00
7010	AGENCY	2,083,543.55	(1,088.00)	2,082,455.55
7040	IMPREST PAYROLL	167,205.70	0.00	167,205.70
7210	LIBRARY PENAL FINE	0.00	0.00	0.00
7300	EMPLOYEE SICK PAY BANK	0.00	0.00	0.00
7360	OPEB TRUST	0.00	0.00	0.00
		<u>\$12,192,390.43</u>	<u>(27,148.76)</u>	<u>\$12,165,241.67</u>

ACCOUNTS PAYABLE CHECKS/ACH 04/02/2012 THROUGH 04/13/2012

<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>CLAIMS TO BE APPROVED</u>	<u>ADJUSTMENTS*</u>	<u>NET CHECK/ACH TOTALS</u>
1010	GENERAL FUND	354,658.61	0.00	354,658.61
1500	CEMETERY TRUST	0.00	0.00	0.00
2081	PARKS & RECREATION	5,477.05	0.00	5,477.05
2082	PARK 12	0.00	0.00	0.00
2160	FRIEND OF COURT	1,983.20	0.00	1,983.20
2170	9/30 JUDICIAL GRANTS	3,001.62	0.00	3,001.62
2210	HEALTH	18,141.06	0.00	18,141.06
2220	MENTAL HEALTH	1,044,819.62	0.00	1,044,819.62
2271	SOLID WASTE CLEAN-UP	0.00	0.00	0.00
2272	LANDFILL TIPPING FEES	635.12	0.00	635.12
2320	TRANSPORTATION SYSTEM	0.00	0.00	0.00
2420	PLANNING COMMISSION	0.00	0.00	0.00
2430	BROWNFIELD REDEVELOPMENT	0.00	0.00	0.00
2444	INFRASTRUCTURE FUND	0.00	0.00	0.00
2450	PUBLIC IMPROVEMENT	0.00	0.00	0.00
2550	HOMESTEAD PROPERTY TAX	11,998.34	0.00	11,998.34
2560	REGISTER OF DEEDS AUTOMATION FUND	2,203.83	0.00	2,203.83
2590	LIPPERT GRANT	0.00	0.00	0.00
2601	PROSECUTING ATTORNEY GRANTS	154.74	0.00	154.74
2602	WEMET	57,740.76	(26,060.76)	31,680.00
2603	WEED AND SEED	0.00	0.00	0.00
2605	COPS-AHEAD-GEORGETOWN	0.00	0.00	0.00
2606	COPS-FAST-GEORGETOWN	0.00	0.00	0.00
2608	COPS-FAST-ALLENDALE	0.00	0.00	0.00
2609	SHERIFF GRANT PROGRAMS	2,776.34	0.00	2,776.34

ACCOUNTS PAYABLE CHECKS/ACH 04/02/2012 THROUGH 04/13/2012

<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>CLAIMS TO BE APPROVED</u>	<u>ADJUSTMENTS*</u>	<u>NET CHECK/ACH TOTALS</u>
2610	COPS-UNIVERSAL	11,423.65	0.00	11,423.65
2640	EMT HOLLAND-PARK	0.00	0.00	0.00
2650	EMT GEORGETOWN TOWNSHIP	0.00	0.00	0.00
2661	SHERIFF ROAD PATROL	910.91	0.00	910.91
2690	LAW LIBRARY	0.00	0.00	0.00
2740	WIA-ADMIN. COST POOL	13,749.31	0.00	13,749.31
2741	WIA-YOUTH	49,402.33	0.00	49,402.33
2742	WIA-ADULT	28,071.50	0.00	28,071.50
2743	WIA-6/30 GRANT PROGRAMS	56,509.80	0.00	56,509.80
2744	WIA-12/31 GRANT PROGRAMS	0.00	0.00	0.00
2747	WIA-WORK FIRST YOUTH	0.00	0.00	0.00
2748	WIA-9/30 GRANT PROGRAMS	97,697.61	0.00	97,697.61
2749	WIA-3/31 GRANT PROGRAMS	0.00	0.00	0.00
2750	GRANT PROGRAMS-PASS THRU	0.00	0.00	0.00
2800	EMERGENCY FEEDING	519.07	0.00	519.07
2810	FEMA	0.00	0.00	0.00
2850	COMMUNITY CORRECTIONS PROG. GRANT	3,984.17	0.00	3,984.17
2870	COMMUNITY ACTION AGENCY (CAA)	8,011.65	0.00	8,011.65
2890	WEATHERIZATION	1,567.20	0.00	1,567.20
2900	DEPT OF HUMAN SERVICES	0.00	0.00	0.00
2901	DEPT OF HUMAN SERVICES	0.00	0.00	0.00
2920	CHILD CARE - PROBATE	107,015.19	0.00	107,015.19
2921	CHILD CARE - SOCIAL SERVICES	0.00	0.00	0.00
2930	SOLDIER & SAILORS RELIEF	0.00	0.00	0.00

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Prosecutor's Office

Submitted By: Keith Van Beek

Agenda Item: Ottawa County Sheriff's Office 2011 Annual Report

SUGGESTED MOTION:

To receive for information the Ottawa County Sheriff's Office 2011 Annual Report.

SUMMARY OF REQUEST:

In accordance with 2012 Rules of the Ottawa County Board of Commissioners:

Section 4.6 - Annual Reports From Departments of County Government - It is the policy of the Board of Commissioners to receive annual, written and oral Reports from all Departments of County government. Written reports shall be in a form approved by the County Administrator and shall, in the ordinary course, be submitted directly to the Board of Commissioners through the County Administrator's Office.

*The report will be posted to the www.miottawa.org after the meeting.

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 2: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Objective: 4: Continue to improve communication with Commissioners.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Prosecutor's Office

Submitted By: Keith Van Beek

Agenda Item: Ottawa County Prosecutor's Office 2011 Annual Report

SUGGESTED MOTION:

To receive for information the Ottawa County Prosecutor's Office 2011 Annual Report.

SUMMARY OF REQUEST:

In accordance with 2012 Rules of the Ottawa County Board of Commissioners:

Section 4.6 - Annual Reports From Departments of County Government - It is the policy of the Board of Commissioners to receive annual, written and oral Reports from all Departments of County government. Written reports shall be in a form approved by the County Administrator and shall, in the ordinary course, be submitted directly to the Board of Commissioners through the County Administrator's Office.

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 2: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Objective: 4: Continue to improve communication with Commissioners.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

2011 ANNUAL REPORT



Office of the Prosecuting Attorney

Submitted by:
Ronald J. Frantz
Ottawa County Prosecuting Attorney

EXECUTIVE SUMMARY

The 2011 felony caseload decreased 3% over the 2010 level (1,378* cases in 2011, compared to 1,420 cases in 2010). Our most serious offenses have been declining since reaching a high point of 1598 cases in 2006. All major felony crime categories showed decreases during 2011 except arson (up 40%, 7 cases) and robbery (up 15%, 8 cases). The most significant decreases were criminal sexual conduct (down 31%, 49 cases) and property crimes (down 16%, 193 cases). [* Please note that a more accurate method of reporting felony statistics has been implemented beginning with this report.]

The total misdemeanor caseload fell 11% in 2011 (5,944 cases). Juvenile crime, as represented by petitions filed by our office, also fell by 7% to 1,191 delinquency petitions filed. Total criminal caseload (combined felony, misdemeanor, and juvenile statistics) dropped by 9% (8,513 cases in 2011). This is consistent with a generally downward trend in reported crime across West Michigan.

One 1st degree murder occurred in 2011. An 18-year-old Zeeland area teen was charged and convicted of 1st degree murder in the bludgeoning death and burial of a 19- year-old Zeeland youth. As we begin 2012, a Holland township man awaits trial for the murder of his landlord by dousing her with a flammable liquid.

Gang violence, which had been declining over the last several years (including 2011), is experiencing a resurgence in 2012. Several instances of violent gang confrontations and non-lethal stabbings are currently being investigated. Our Gang Task Force, which includes the Holland Police Department, the Ottawa and Allegan County Sheriffs' Departments, WEMET, federal agencies, and the Ottawa County Prosecutor, is actively investigating and preparing to prosecute gang offenders. Aggressive law enforcement has been effective in reducing gang violence.

Our domestic violence caseload saw a 5% rise in 2011 (541 cases). This followed a 4% increase in 2010. The Lakeshore Alliance Against Domestic and Sexual Violence continues to actively promote prevention efforts and improvements in serving domestic violence victims and offenders. Our court-based domestic violence offender treatment initiative also seeks to reduce recidivism and better serve victims through the court process.

Our District and Circuit Drug/Sobriety Courts continue to accept drug and/or alcohol dependent offenders using a treatment court model. The prosecutor is an integral part of an award-winning team that selects offenders for the program and monitors their success.

The Children's Advocacy Center has been providing age-appropriate services for sexually abused children for over twelve years. This nationally accredited center conducted 368 interviews of children suspected of being sexual assault victims in 2011 (as compare to 356 interviews in 2010). Our office continues to work directly with investigators and center staff to assist young sexual assault victims in seeking justice in the criminal justice system and restoration of their lives.

Our continuing decline in crime levels is contributing significantly to the positive national and regional perception our community enjoys. The Prosecutor's Office is proud to an integral part of our well-functioning criminal justice system.

Respectfully submitted,
Ronald J. Frantz, Prosecuting Attorney

MISSION STATEMENT

The mission of the Ottawa County Prosecutor's Office is to preserve and improve the quality of life for Ottawa County residents by promoting lawful conduct and enhancing safety and security through diligent efforts to detect, investigate, and prosecute criminal offenses in Ottawa County.

RESPONSIBILITIES OF THE PROSECUTOR

The prosecuting attorney is the chief law enforcement officer for Ottawa County. The Office was created by the Michigan Constitution. The responsibilities and authority of the Prosecutor are established by common law, statute, court rule, and appellate case law. In recent years changing attitudes in the courts and state legislature have significantly altered the traditional role of the Prosecutor. While adult and juvenile criminal matters still represent the major portion of the prosecution effort, a growing list of additional responsibilities has placed larger demands on prosecution resources. Nevertheless, we provide all mandated services, maximizing our efficiency by offering specialty services to crime victims and law enforcement. These specialties include the Family Court Unit, Domestic Violence Unit, Victims' Rights Unit, an Appellate Specialist, and a Law Enforcement Training Assistant.

Additional duties of the Prosecutor include serving as the chairman of the Concealed Weapons Licensing Board and Community Corrections Advisory Board. The Prosecutor also serves on the boards or oversight committees of the Children's Advocacy Center, Wrap Around Community Team, West Michigan Enforcement Team, Lakeshore Alliance Against Domestic and Sexual Violence, Ottawa Area Law Enforcement Leadership Committee, C.H.O.O.S.E. underage alcohol initiative, Human Services Council of Ottawa County, U. S. Department of Justice Project Safe Neighborhoods Program, Child Death Review Team, and the Prosecuting Attorneys Association of Michigan

ADMINISTRATIVE STAFF

Ronald J. Frantz **Prosecuting Attorney**
Douglas L. Mesman. Chief Assistant Prosecutor
Gregory J. Babbitt. Chief of Appeals Division
Craig E. Bunce Chief of Holland Division
Lee F. Fisher. Chief of West Olive Division
Karen J. Miedema Senior Attorney/Training Div.
Judy K. Mulder Chief of Family Court Division
Deanna M. Sears. Office Administrator

ATTORNEY STAFF

GREGORY J. BABBITT, Grand Valley State University, B.S.; Thomas M. Cooley Law School, J.D.; 31 years of prosecution experience.

JUANITA F. BOCANEGRA, Grand Valley State University, B.A.; Thomas M. Cooley Law School, J.D.; 1 year of prosecution experience, and 3 years civil experience.

CRAIG E. BUNCE, Western Michigan University, B.S.; Valparaiso University School of Law, J.D.; 21 years of prosecution experience.

LEE F. FISHER, Western Michigan University, B.S.; Thomas M. Cooley Law School, J.D.; 23 years of prosecution experience.

RONALD J. FRANTZ, Kalamazoo College, B.A.; Case Western Reserve University School of Law, J.D.; 35 years of prosecution experience.

JOELLEN HAAS, Indiana University, B.A.; Thomas M. Cooley Law School, J.D.; 9 years of prosecution experience.

JENNIFER N. KUIPER, University of Michigan, B.A.; University of Toledo College of Law, J.D.; 8 years of prosecution experience.

SARAH F. MATWIEJCZYK, Michigan State University, James Madison College, B.A.; Michigan State University - Detroit College of Law, J.D.; 11 years of prosecution experience.

DOUGLAS L. MESMAN, Calvin College, B.A.; Thomas M. Cooley School of Law, J.D.; 33 years of prosecution experience.

KAREN J. MIEDEMA, Ferris State University, B.S.; Wayne State University Law School, J.D.; 23 years of prosecution experience.

JUDITH K. MULDER, DePauw University, B.S.; Thomas M. Cooley Law School, J.D.; 23 years of prosecution experience.

JOHN R. SCHEUERLE, Michigan State University, B.A.; Detroit College of Law, J.D.; 13 years of prosecution experience.

EDUARDO VELAZQUEZ-HERNANDEZ, Carleton College, B.A.; Notre Dame College of Law, J.D.; 13 years of prosecution experience.

SUPPORT STAFF

CRIMINAL DIVISION

Amanda Arismendez Legal Assistant II
Jennifer Bastien. Legal Assistant II
Mallory Beil Legal Clerk
Belinda Coronado. Legal Assistant II
Mary Dykstra. Legal Assistant II
Cathy Eidson. Legal Assistant III
Soonja Hixon Legal Assistant I
Angie Rogers Legal Assistant II
Dawn Slater. Legal Assistant III

FAMILY COURT DIVISION

Juvenile & Probate Court

Jane Gardner Legal Assistant II

Child Support Unit

Toni Sleutel. Child Support Investigator
Becky Visser Child Support Investigator

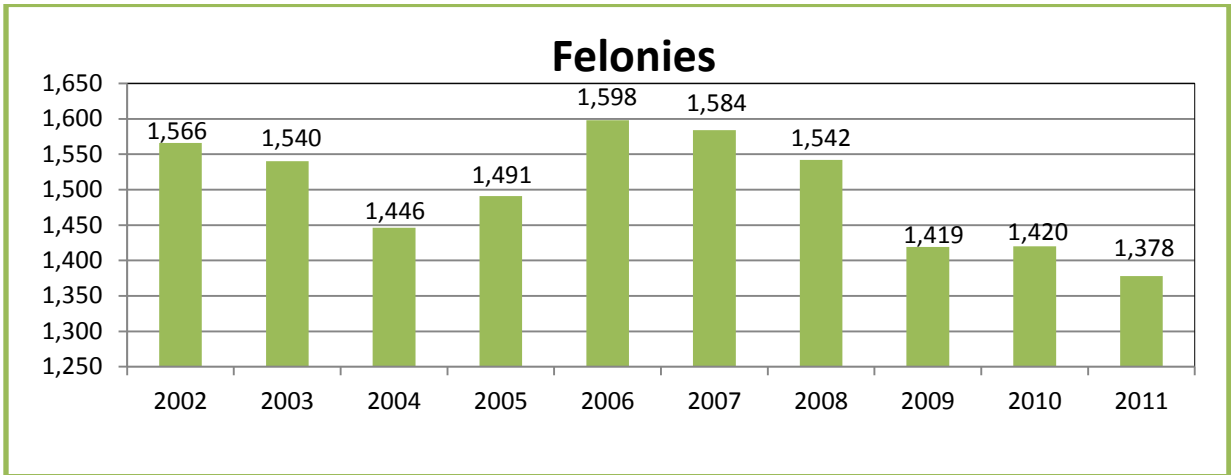
VICTIM ASSISTANCE UNIT

Joan Grillo Victims' Rights Coordinator
Lesley Morano Victim Advocate
Stephanie Stoddard. Victim Advocate

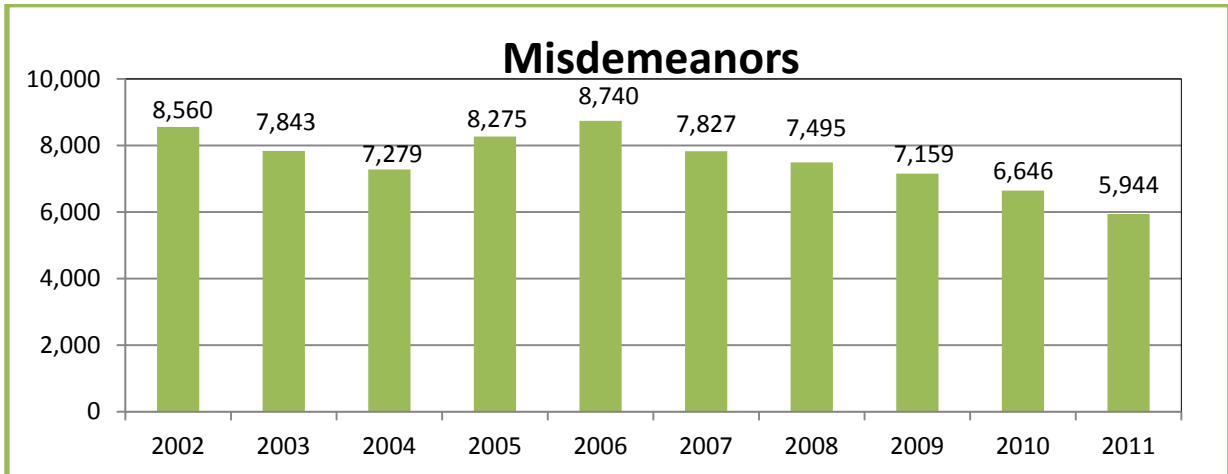
DOMESTIC ASSAULT UNIT

Jennifer Bouwens Violence Intervention Officer

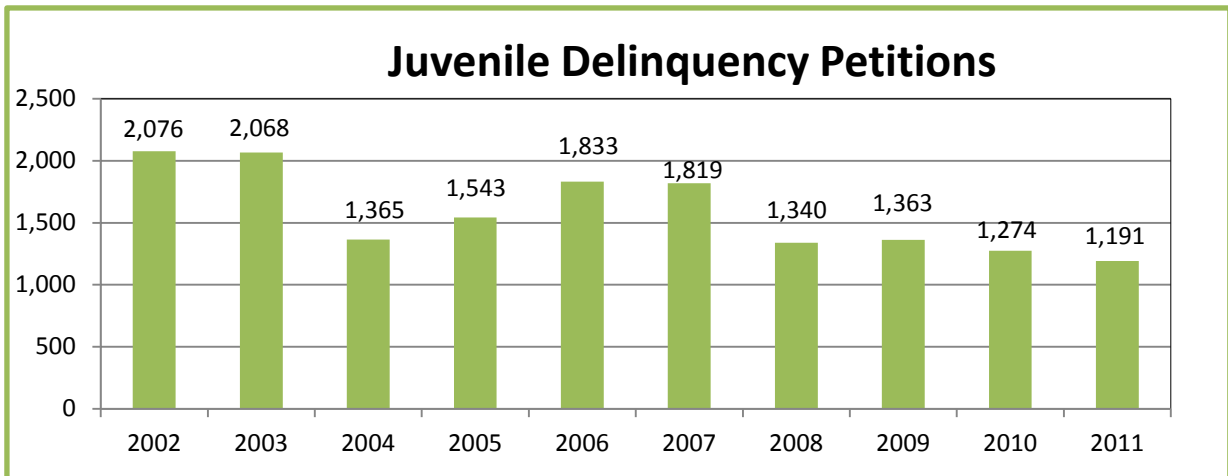
CRIMINAL CASELOAD



Adult Felony Cases: 2010: 1,420 2011: 1,378 3% decrease



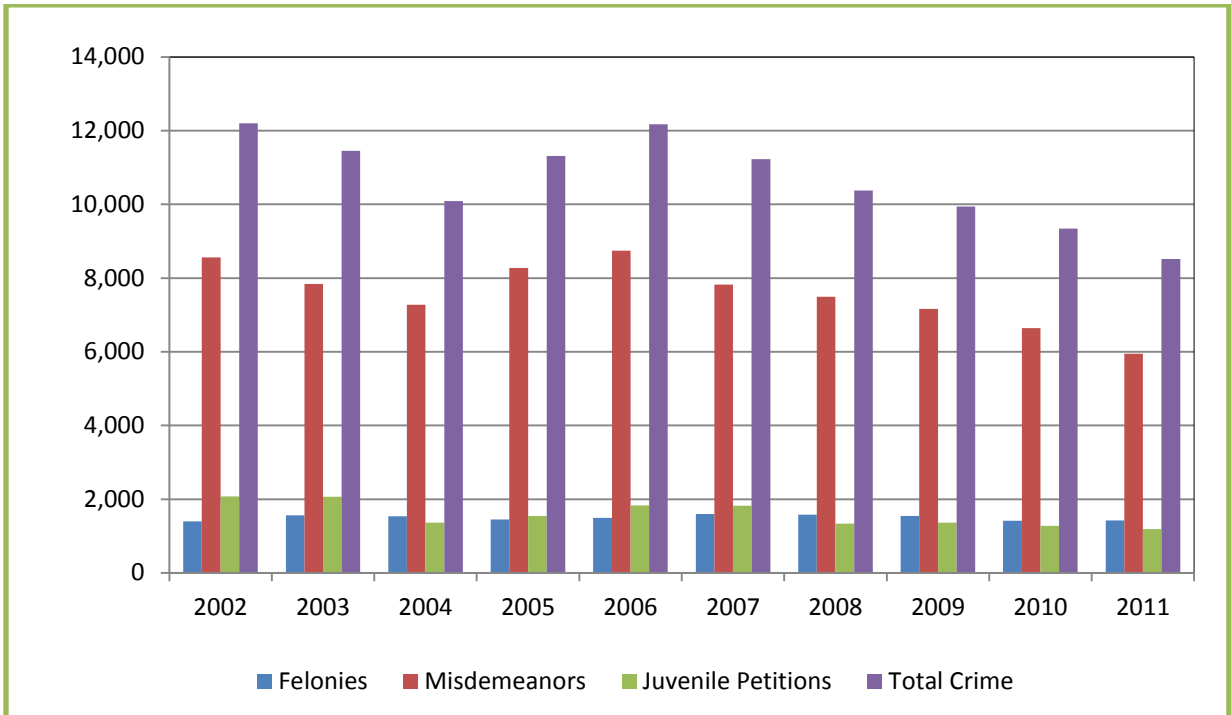
Adult Misdemeanors: 2010: 6,646 2011: 5,944 11% decrease



Juvenile Delinquency: 2010: 1,274 2011: 1,191 7% decrease

Note: 33% reduction from 2003 to 2004 due in part to a change in data collection methodology

TOTAL CRIME STATISTICS



Total Crime (combined):

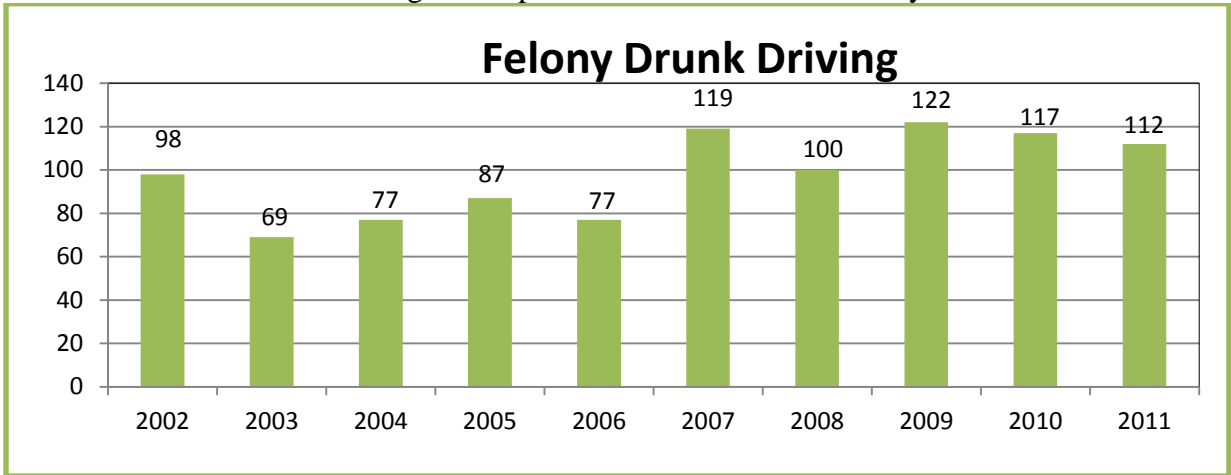
2010: 9,340

2011: 8,513

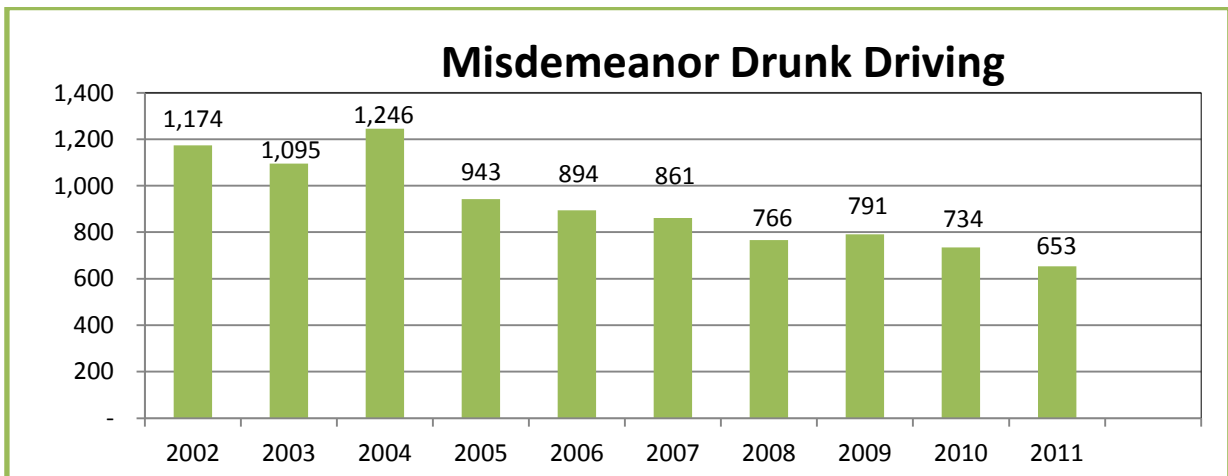
9 % decrease

CRIME CATEGORIES

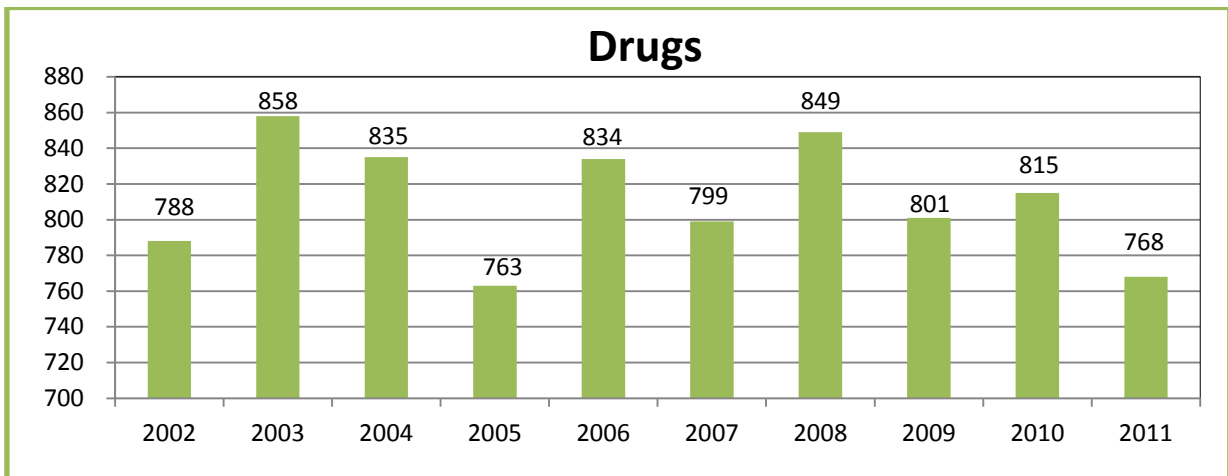
All categories reported for adult crime data only.



Felony Drunk Driving: 2010: 117 2011: 112 .08% decrease

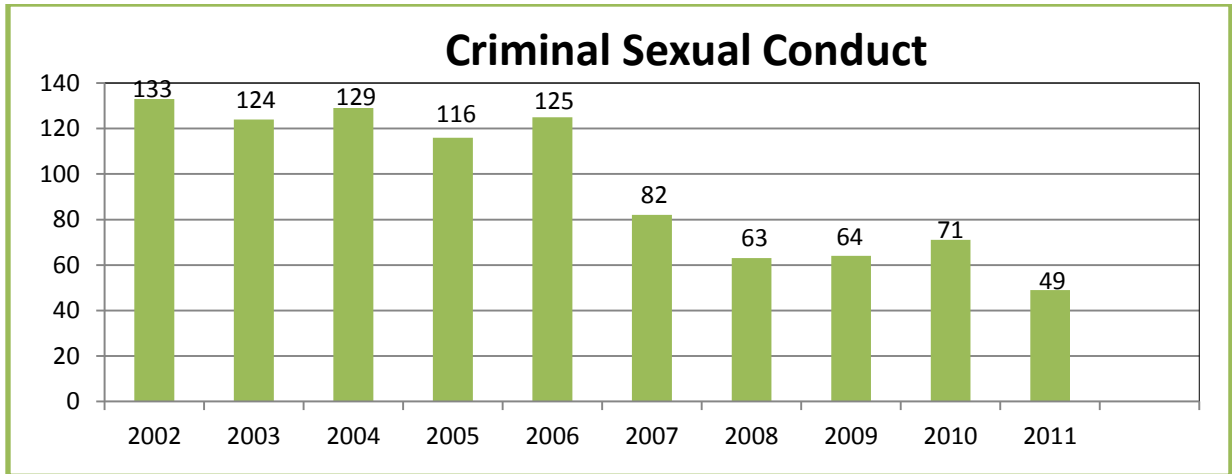


Misdemeanor Drunk Driving: 2010: 734 2011: 653 13% decrease

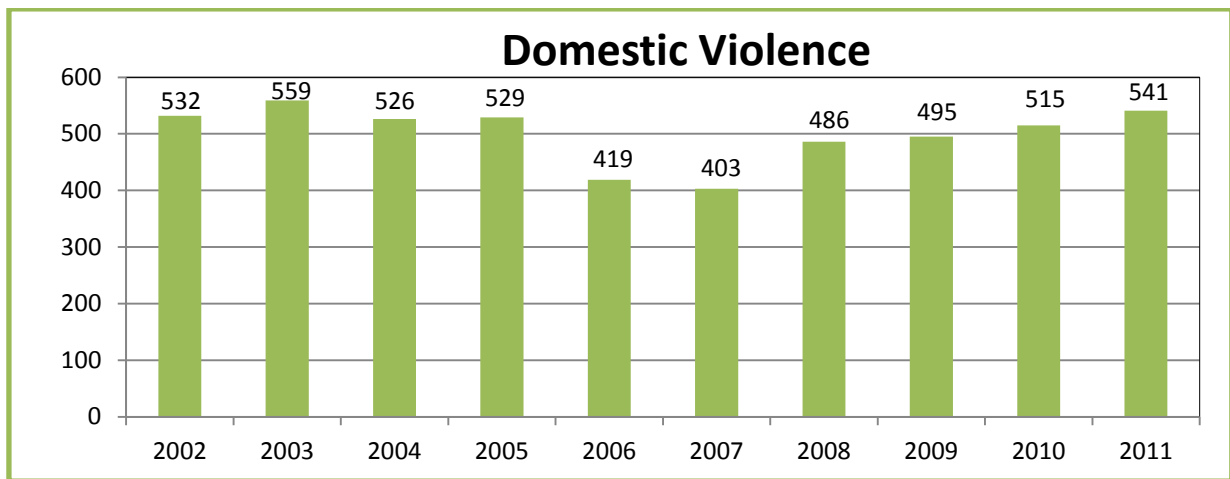


Drug Cases: 2010: 815 2011: 768 6% decrease

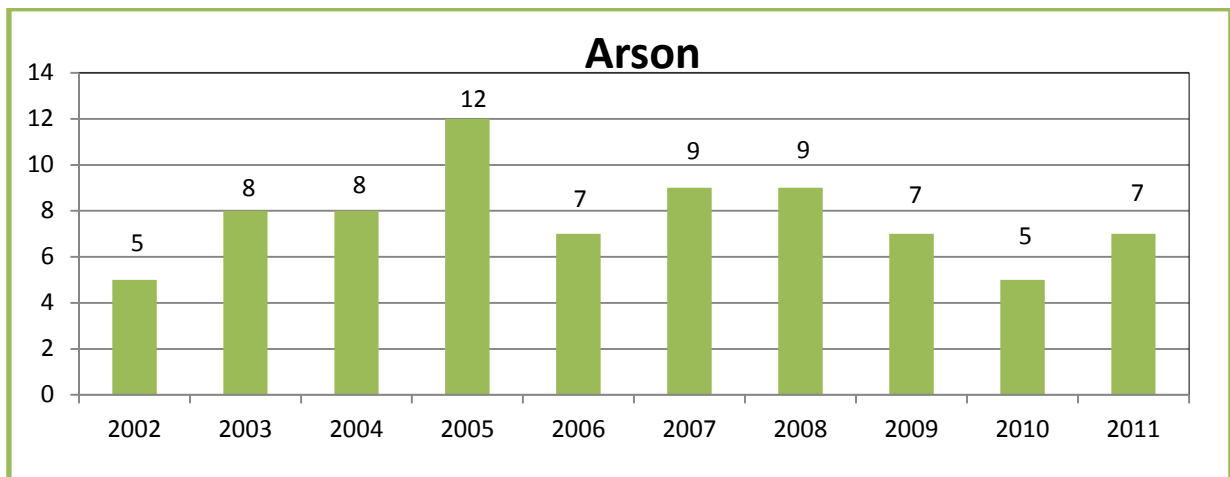
CRIME CATEGORIES CONTINUED



Criminal Sexual Conduct: 2010: 71 2011: 49 31% decrease

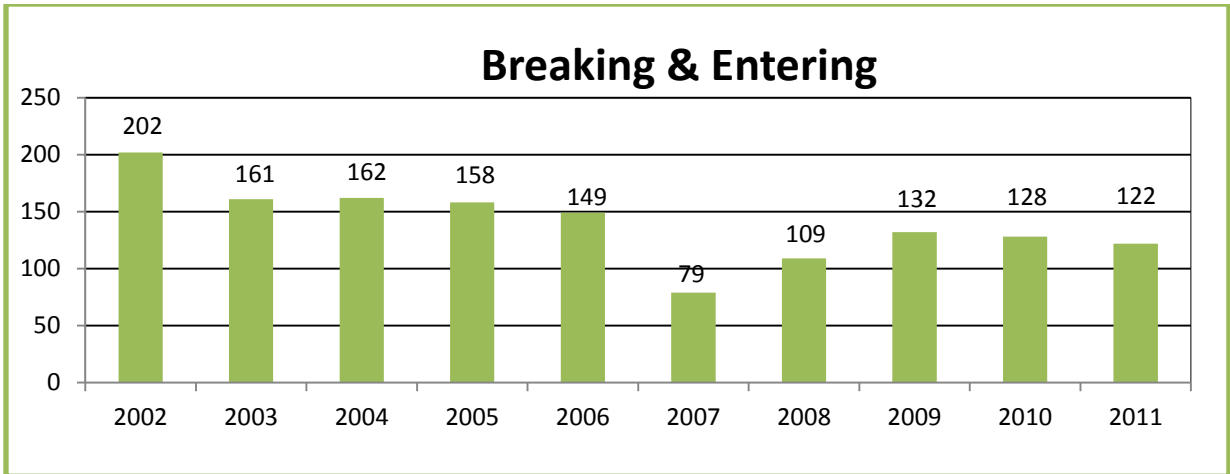


Domestic Violence: 2010: 515 2011: 541 5% increase

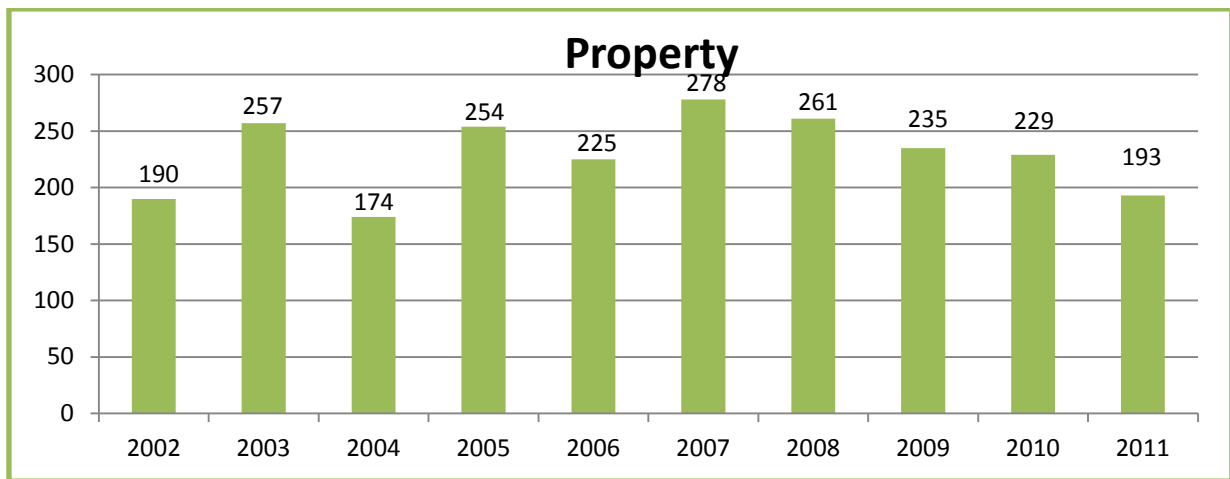


Arson: 2010: 5 2011: 7 40% increase

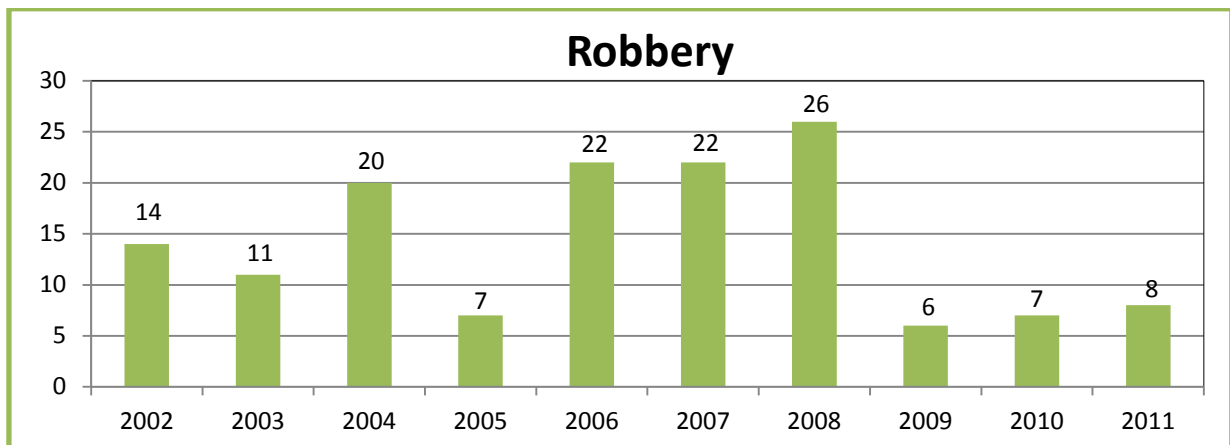
CRIME CATEGORIES CONTINUED



Breaking & Entering: 2010: 128 2011: 122 5% decrease

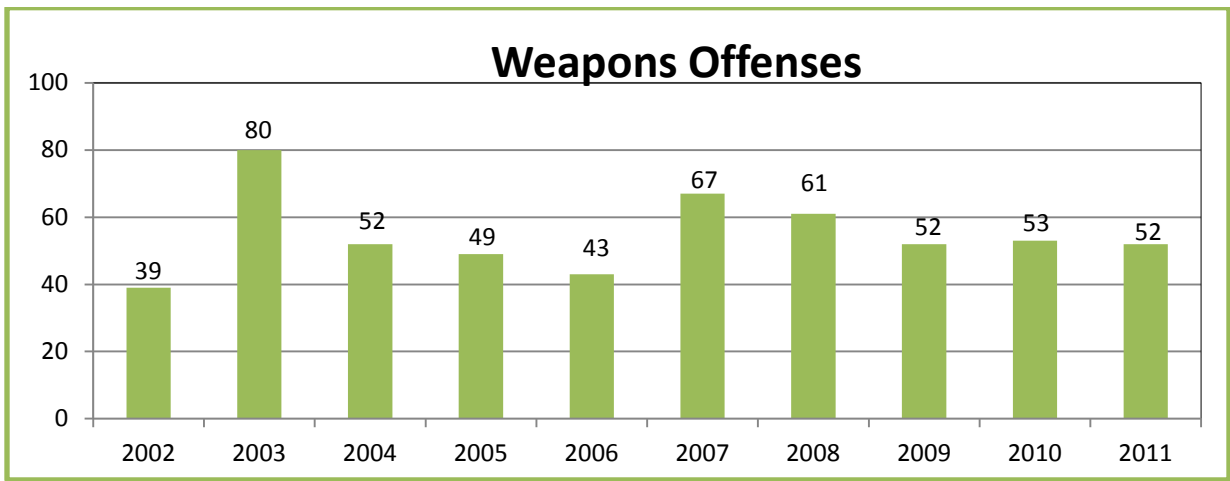


Property: 2010: 229 2011: 193 16% decrease



Robbery: 2010: 7 2011: 8 15% increase

CRIME CATEGORIES CONTINUED



Weapons Offenses:

2010: 53

2011: 52

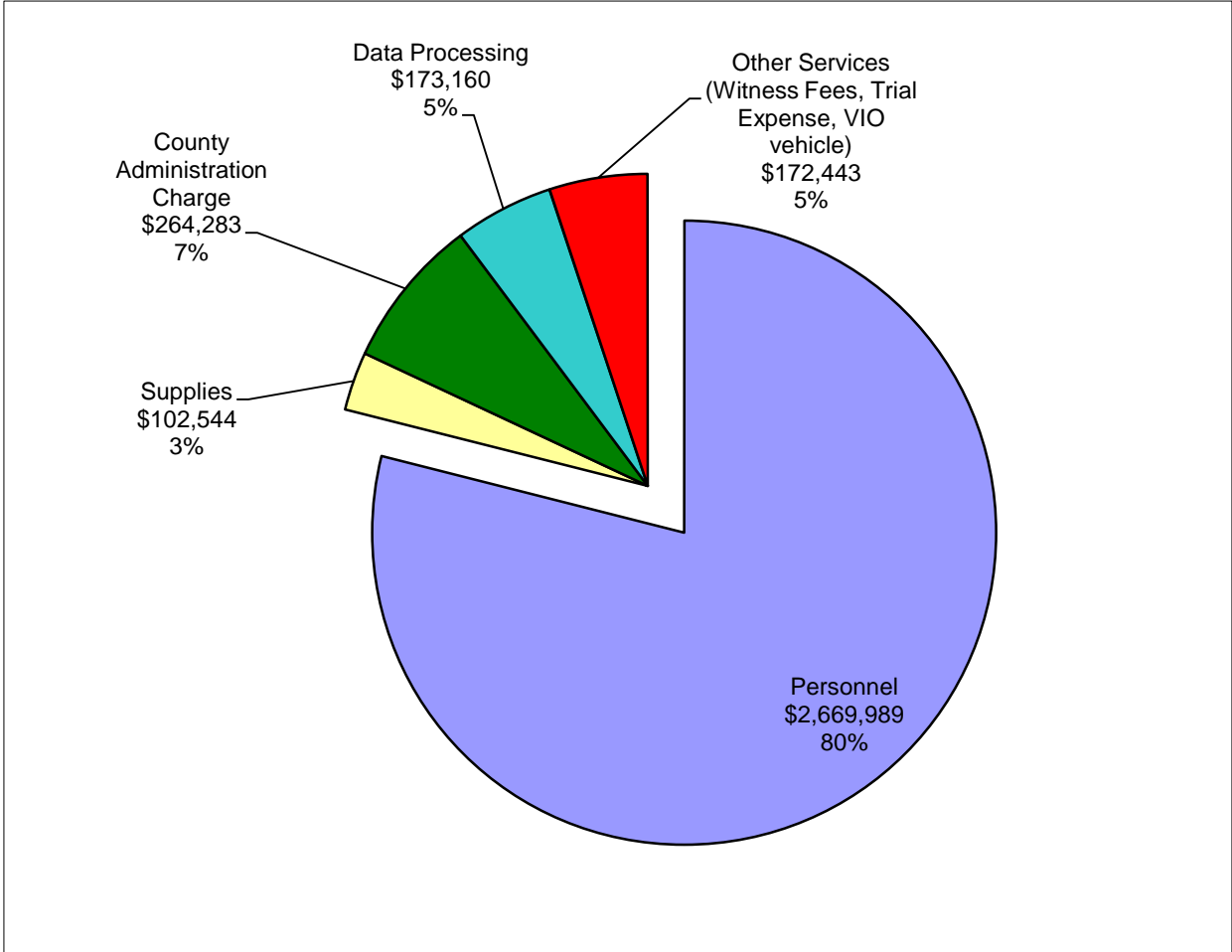
2% decrease

ADDITIONAL STATISTICS

Category	2010	2011	% Change
Felony Trials:			
Jury	31	20	(36%)
Non-Jury	1	1	0
Misdemeanor Trials			
Jury	11	8	(28%)
Non-Jury	45	32	(29%)
Civil Infraction Non-Jury Trials	1,019	800	(22 %)
<hr/>			
Appeals Filed	13	10	(23%)
Applications for Leave to Appeal	34	33	(.02 %)
Appeals Pending Decision	18	16	(11%)
Parole Reviews	132	98	(26 %)
<hr/>			
Child Abuse & Neglect Cases	93	83	(11%)
<hr/>			
Child Support Cases			
Paternity	183	133	(28 %)
Non-Support	341	314	(8%)
URESAs: Incoming	13	18	39%
Outgoing	38	41	8%
<hr/>			
Concealed Weapons Board:			
Applicant Interviews	832	1,038	25 %
Reviews (without applicant present)	702	514	(27 %)
<hr/>			
Crime Victims Rights:			
Felony	807	729	(10 %)
Misdemeanor	496	524	6 %
Juvenile	490	504	3 %
<hr/>			
Extraditions (Governor's Warrants)	0	0	0
<hr/>			
Contested Mental Hearings & Guardianship Hearings	65	56	(14 %)
<hr/>			
Civil Infractions	15,110	13,455	(11%)
<hr/>			
Violation of Personal Protection Order Hearings	75	59	(22%)
<hr/>			
Requests for Warrant Authorization (Returned for more investigation or denied)	2,272	2,160	(5%)

BUDGET

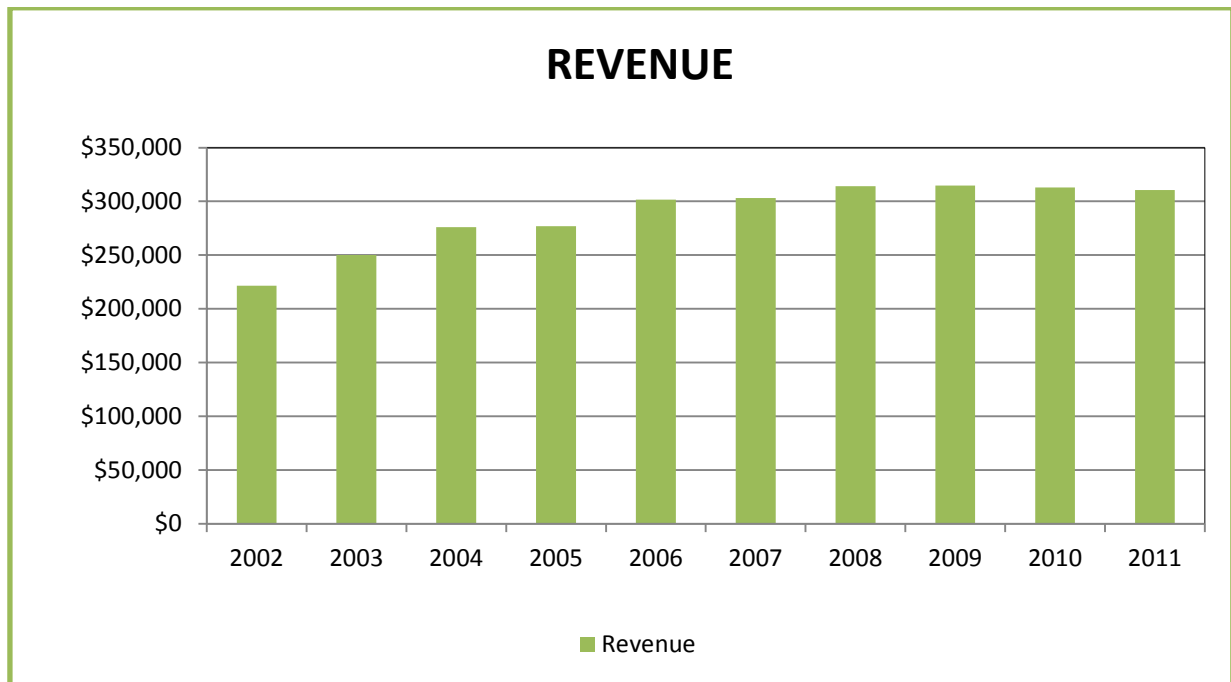
Annual Expenses 2011



Total Budget:	2010	2011	% change
Annual total:	\$3,461,144	\$3,402,157	(2%)

REVENUE

The Prosecutor's office revenue consists of state funding via grants, contracts and cost reimbursement. Services include Crime Victims' Rights, legal services provided to the Department of Human Service in child abuse and neglect matters, establishment of child support and paternity orders, food stamp fraud prosecution, drivers license hearings for the Secretary of State, and legal services for Allegan County cases pending in the 58th District Court in Holland (venue: Holland City, Allegan County). The County also bills offenders convicted of Operating While Intoxicated and other specified offenses, for reimbursement of prosecution costs pursuant to local ordinance.



41% Increase over ten year period

Revenue:	2010	2011	% change
Annual total:	\$313,054	\$310,521	(.01 %)

2010 Prosecutor Revenue:

Crime Victim's Rights	\$140,988
F.I.A. Contract	14,651
Cooperative Reimbursement	115,229
OWI Reimbursement	24,528
Allegan Reimbursement	9,406
Driver License Hearings	2,288
Food Stamp Fraud	<u>3,431</u>
Total Revenue	\$310,521

**The activities and programs of this department are brought to you by
the members of the Ottawa County Board of Commissioners.**

District 1	Stu P. Visser
District 2	Phillip D. Kuyers
District 3	Dennis W. Swartout
District 4	Jane M. Ruiter
District 5	Greg J. DeJong
District 6	Roger G. Rycenga
District 7	Joseph S. Baumann
District 8	Donald G. Disselkoen
District 9	Robert Karsten
District 10	James C. Holtrop
District 11	James Holtvluwer

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: 20th Judicial Circuit Court

Submitted By: Keith Van Beek

Agenda Item: 20th Judicial Circuit and Ottawa County Probate Courts 2011 Annual Report

SUGGESTED MOTION:

To receive for information the 20th Judicial Circuit and Ottawa County Probate Courts 2011 Annual Report.

SUMMARY OF REQUEST:

In accordance with 2012 Rules of the Ottawa County Board of Commissioners:

Section 4.6 - Annual Reports From Departments of County Government - It is the policy of the Board of Commissioners to receive annual, written and oral Reports from all Departments of County government. Written reports shall be in a form approved by the County Administrator and shall, in the ordinary course, be submitted directly to the Board of Commissioners through the County Administrator's Office.

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 2: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Objective: 4: Continue to improve communication with Commissioners.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:



Annual Report 2011

20th Judicial Circuit and
Ottawa County Probate Courts
Ottawa County, Michigan

www.miottawa.org/Courts

The 20th Judicial Circuit and Ottawa County Probate Courts 2011 Annual Report

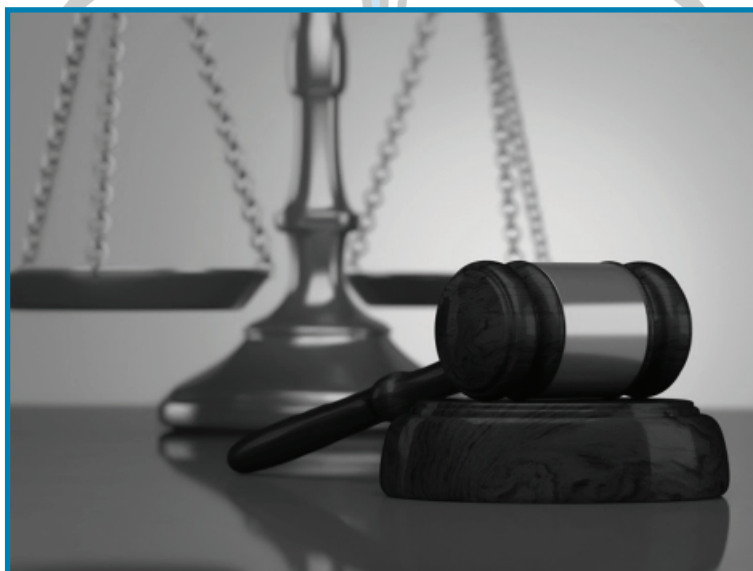
Reengineering the Courts...

In 2011, the non partisan Center on Budget and Policy Priorities (<http://www.cbpp.org>) estimated the courts throughout the nation would continue to face deficits equal to or greater than 2010. Confronted with the worst recession the nation has faced in more than six decades, funding forecasting for courts and all public services continues to be bleak.

As the 20th Circuit and Ottawa County Probate Courts consistently have embraced and “worked” the strategic planning process for the past eight years, they were well positioned to address yet, another challenge. In response, the Courts moved toward deliberate reengineering efforts in order to reinvent themselves in ways that preserve the quality of justice and level of services, while significantly cutting budgets.

Reengineering the courts was no small task as it involved looking inward and evaluating everything in which the Courts were involved, including processes, staffing patterns and policy. In essence, the Courts’ administration and staff joined together to develop a “new normal” for the Courts and preserve the best things the Courts’ had to offer the Ottawa County community.

During 2011, the Courts’ administration reviewed policy, organizational structure and processes. Ultimately, the Courts’ administration and staff turned their focus upon reimbursement methods, expansion of partnerships, technology, innovative and cost effective programs/services, grants and the generation of revenue as means to thrive during a time where challenges could have immobilized. Through ongoing, consistent and thoughtful planning, the “new normal” resulted in positive outcomes and a determination that quality service and the administration of justice can prevail in the midst of adversity.



EDWARD R. POST
CHIEF CIRCUIT JUDGE – TRIAL DIVISION

JON HULSING
CIRCUIT JUDGE – TRIAL DIVISION

JON A. VAN ALLSBURG
CIRCUIT JUDGE – FAMILY DIVISION

KENT D. ENGLE
CIRCUIT JUDGE – FAMILY DIVISION

MARK A. FEYEN
CHIEF PROBATE JUDGE – FAMILY DIVISION

STATE OF MICHIGAN



**TWENTIETH JUDICIAL CIRCUIT COURT
OTTAWA COUNTY**

KEVIN J. BOWLING, JD
CIRCUIT COURT ADMINISTRATOR

April 22, 2012

Ottawa County Board of Commissioners
12220 Fillmore Street
West Olive, MI 49460

Dear Commissioners:

As the most brutal recession of more than six decades continues to challenge us, it is clear the courts must partner with the County and work together to embrace the challenges of the “new normal.” In 2011, the 20th Circuit and Ottawa County Probate Courts have relentlessly sought to provide excellence in governance and fiscal stewardship through the reengineering of the courts to preserve quality services, refine and improve practices and generate new funding opportunities.

Reengineering of the courts means everything must be examined to ensure a positive return on the investment when possible. Review of policies, practices and the implementation of the administration of justice is imperative and must be approached with deliberate thought. Since 2004, the Courts have been actively working the Strategic Plan process. This allowed the Courts to be positioned, with staff support, to establish performance measures that illustrate outcomes, to challenge the “typical, and to refine the Courts’ processes to increase performance. Using technology to support such refinements has been critical to a variety of improvements including many collections initiatives. Preparing the staff for the positions vacated by the anticipated retirements of many leadership positions through the Building Bench Strength program is also essential to prevent the potential loss of valued institutional knowledge. Developing cost-effective programs to meet the needs of the client and protect the interests of the community consistent with the Courts’ mission statement – “To administer justice and restore wholeness in a manner that inspires public trust” – is paramount to the attainment of excellence in the face of fiscal adversity.

It is a pleasure to present to you the 2011 Annual Report for the 20th Circuit and Ottawa County Probate Courts. Through the many cooperative and collaborative efforts of the Ottawa County elected officials, County administration and departments, and the courts, the Circuit and Probate Courts are honored to share with you some of the good news the reengineering of the Courts has revealed, representing positive outcomes, fiscal prudence, creative thought and new hope.

Sincerely,

Edward R. Post

Mark A. Feyen

Hon. Edward R. Post
Chief Judge, 20th Circuit Court

Hon. Mark A. Feyen
Chief Judge, Ottawa County Probate Court

Ottawa County Courthouse • 414 Washington Street, Suite 303 • Grand Haven, Michigan 49417
Phone: 616-846-8320 • Fax: 616-846-8179 Website: www.miottawa.org

20th Judicial Circuit and Ottawa County Probate Court Judges

“Justice does not depend upon legal dialectics so much as upon the atmosphere of the court room, and that in the end depends primarily upon the judge.”

Judge Learned Hand

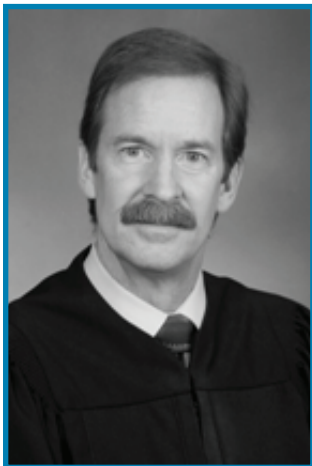
The Circuit and Probate courts in Ottawa County are fortunate to have a learned and collegial group of elected judges. The 20th Circuit Court has four judges presiding over the courtrooms, handling a variety of criminal, civil, family, juvenile and appellate cases. The Probate Court has one judge who handles all probate cases and assists the Circuit Court with Family Division cases, as well as the Adult and Juvenile Drug Courts. The Hon. Edward R. Post and the Hon. Mark A. Feyen have been appointed by the Michigan Supreme Court to serve as Chief Judge of the Circuit Court and Probate Court, respectively. The Hon. Jon A. Van Allsburg serves as Chief Judge Pro Tempore of the Circuit Court.



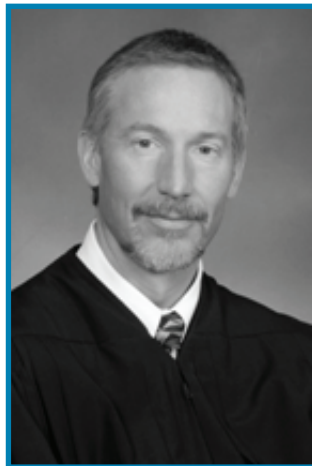
Hon. Edward R. Post
Chief Judge, Circuit



Hon. Mark A. Feyen
Chief Judge, Probate



Hon. Jon A. Van Allsburg
Circuit Judge



Hon. Jon H. Hulsing
Circuit Judge



Hon. Kent D. Engle
Circuit Judge

Court Administration



Kevin J. Bowling, JD, MSJA
Court Administrator

In August 1969, soon after he became chief justice of the United States, Warren E. Burger observed, “The courts of this country need management, which busy overworked judges, with drastically increased caseloads, cannot give. We need a corps of trained administrators or managers to manage and direct the machinery so that judges can concentrate on their primary duty of judging. Such managers do not now exist, except for a handful who are almost entirely confined to state court systems. We must literally create a corps of court administrators or managers and do it at once.” As a result of Chief Justice Burger’s efforts, and those of other leaders in the field, court administrators have become an important part of the federal, state and local levels. (Excerpt from *The Court Administrator: A Guide and Manual*, National Association for Court Management, 2011).

In the Circuit and Probate courts, the Court Administrator provides a clear vision and leadership for the Courts. He is responsible for all administrative functions including strategic planning initiatives, caseload management, personnel and financial management, succession planning and more. There is direct accountability to the chief judges of the Circuit and Probate courts. Daily operational management and oversight of the courts is conducted by the Court Leadership Team, including the Court Administrator, Director of Juvenile Services, Friend of the Court, Trial Division Director and Probate Register.

Reengineering the Courts

Court reengineering is a process aimed at creating sustainable changes, efficiencies and savings throughout the courts. The process varies by jurisdiction and may include reorganizing staff, changing business processes through technology, and restructuring the court system through the legislative process. The articles contained in this 2011 Annual Report are exemplars of court reengineering in Ottawa County and demonstrate how recent efforts within the judicial branch move the courts closer to achieving their mission of “Administering justice and restoring wholeness in a manner which inspires public trust.” The following summary of 2011 Major Initiatives begins with select court-wide efforts, followed by examples of division specific reengineering projects.

Major Initiatives

Circuit/Probate

NCSC CourTools – Being responsive and accountable is critical to maintaining the independence courts need to deliver fair and equal justice to the public. During 2011, the Circuit and Probate Courts continued the implementation of performance measures through the use of the CourTools developed by the National Center for State Courts (NCSC). The National Center developed CourTools by integrating the major performance areas defined by the Trial Court Performance Standards with relevant concepts from other successful public and private sector performance measurement systems. This balanced set of court performance measures provides the judiciary with tools to demonstrate effective stewardship of public resources.

Building Bench Strength – Building Bench Strength (BBS), a talent development and talent management initiative that focuses on staff development at every level within the organization, was launched in 2011. As increasing numbers of “baby boomers” retire from the courts, BBS will ensure continued high quality public service by having the right people, with the right skills, in the right place, at the right time.

A Celebration of Law Day 2011: The Citizens Law School – Law Day was established by President Dwight D. Eisenhower in 1958 to raise public awareness of American law and justice and its impact on our lives. In 1961, Congress designated it as an annual, nationwide event.

During Law Week 2011, the Legal Self Help Center offered a Citizen’s Law School in which the public could attend classes instructed by various members of the legal community in Ottawa County. Such topics included: Criminal Law, The Probate Court, Community Resources, Child Custody/Support, Domestic Violence, The American Jury, Estate Planning, Divorce with Children, Landlord/Tenant Disputes, and Foreclosure.

Electronic Judge’s Calendar – In December 2011, the electronic judge’s calendar was implemented for two judges at the Family Division/Probate Courthouse in West Olive. This calendar allowed staff to discontinue keeping a paper scheduling book and integrate the Judge’s calendars with Lotus Notes and automated case management systems. During 2012, e-calendars will be implemented for all judges and referees.

Major Initiatives

Juvenile Services

Juvenile Justice Vision 20/20 – Juvenile Services has provided project management and leadership for the Juvenile Justice Vision 20/20, a statewide initiative. In 2011, this initiative performed an evaluation of juvenile justice in Michigan; completed a strategic plan which functions as an action agenda for juvenile justice within Michigan; and launched five strategic action teams that are focused on completion of various, identified strategic projects over the next year.

Collections/Reimbursement – Within Juvenile Services, collections and reimbursement efforts during 2011 led to: (1) increased bed rental fees within the Juvenile Detention Center in excess of \$200,000 due to the valuable services offered within the Lighthouse program; and (2) a significant increase – 127% for court costs and 27% for attorney reimbursement - in overall collections due to revision of reimbursement and intake procedures.

Community Collaboration – The Ropes Course opened to the public and court staff facilitated several experiential events for school administrators, students, church groups, etc.

Friend of the Court

Arrears Forgiveness Program – The State of Michigan has unpaid child support arrears in excess of a billion dollars, the accumulation of which is, in large part, due to a surcharge amount that was assessed for many years to unpaid child support obligations. Legislation was recently passed to eliminate the surcharge. The Ottawa County Friend of the Court (FOC), with the support of the director of the State Office of Child Support, is seeking to reduce arrears owed to the State through the implementation of an “Arrears Forgiveness Program.”

The Arrears Forgiveness Program allows payers to earn credit toward their arrears through volunteering at agencies in their community. Since the program’s inception in late 2011, there have been over 50 participants. Volunteers have worked at agencies including Habitat for Humanity, Goodwill Industries, the Salvation Army, the Holland and Muskegon Rescue Missions, Harbor Humane Society, a soup kitchen in Mount Pleasant and Hope’s Outlet in Muskegon. To date, volunteers have worked an average of 175 hours per month, which calculates to an approximate reduction in State arrears of \$8,800.00 per month. Arrears balances are reduced \$50.00 for each volunteer hour worked. Participation in the program does not alleviate a payer’s obligation to pay current child support to a custodial parent and does not reduce arrears owed to a custodial parent; volunteer hours are credited to State owed arrears obligations only.

Major Initiatives

Trial Division

Michigan Income Tax Intercepts – During 2011, 1,000 writs were submitted to the Michigan Department of Treasury for those owing financial obligations to the Court. Due to the added efforts of a second Felony Collections Clerk, this number is up from 100 writs in 2010.

Additional Felony Collections Efforts – Several 2011 initiatives improved collections efforts within the Trial Division. Such projects included: 1) Sending delinquent payment notices in criminal cases (pilot project) – fifty notices were sent, resulting in the collection of \$1,018.00. Also, three new Payment Installment Orders were established; 2) The addition of a second Felony Collections Clerk led to an increase in Payment Installment Orders and assisted in monitoring more than 50% additional cases where financial obligations are owed; 3) Application of Accurint - this software application allows for more in-depth monitoring of defendants who are in contempt of court or who have active bench warrants issued against them; and 4) Over \$400,000 was collected in victim restitution during 2011; these monies were collected on behalf of and distributed to victims of crime within the Ottawa County community.

Adult Drug Treatment Court – In addition to the State of Michigan grant obtained to cover operational costs, a grant awarded by the First Presbyterian Church in Grand Haven allowed the ADTC to assist with the medical needs of several program participants.

“To administer justice...”

Felony Collections Project Works!

Writ for Garnishment of State Income Tax Refunds

In 2010, the 20th Circuit Court issued 100 Writs to intercept State of Michigan income tax refunds from people who owed outstanding financial obligations to the Court. From those 100 Writs, \$4,835 was collected and paid to crime victims and fines and costs owed to the 20th Circuit Court.

In 2011, through the efforts of a second Felony Collections Clerk, 1,000 Writs were issued for the same purposes. As of March 6, 2012, the Court has received 82 disclosure statements from the State of Michigan resulting in the collection of \$47,979.14. It is anticipated that the total dollar amount collected will far exceed this amount as the deadline for filing State of Michigan 2011 Income Tax Returns is April 17, 2012. Thus, these collection efforts have been a project of significance, making it worthwhile to not only victims but also the Court.

Friend of the Court has Continued Success with the “Booting” Program



Custodial parents and children need the consistency of regular child support. In October 2010, the Friend of the Court Office implemented a project designed to collect past due child support by seeking out and immobilizing (i.e., “booting”) motor vehicles of payers who failed to comply with Circuit Court orders for child support. This program is authorized by the Michigan Support and Parenting Time Enforcement Act (MCL 552.631). The main goal of the Booting Program is to

obtain regular payments from those who owe child support. This program continued to serve as a successful enforcement tool throughout 2011.

Since its implementation, Ottawa County Sheriff’s Deputy Matthew VanLiere, has booted 28 vehicles owned by payers with active civil warrants for non-payment of child support. Following the immobilization, 100% of these individuals paid to have the “boot” removed and resolved their outstanding warrants. The resolution of these warrants resulted in a total collection of \$15,342.00. However, the real success of this program is evident in the continued payment of child support by all 28 individuals involved with the program.

As a result of the 20th Circuit Court’s FOC Booting Program accomplishments, Deputy VanLiere and FOC employees Matt Schmid, Josh Wise and Barb Cherry have presented to counties state-wide on the use of the “boot” as an effective tool for use in bench warrant enforcement.

Juvenile Services' New Collection Efforts Pay Off

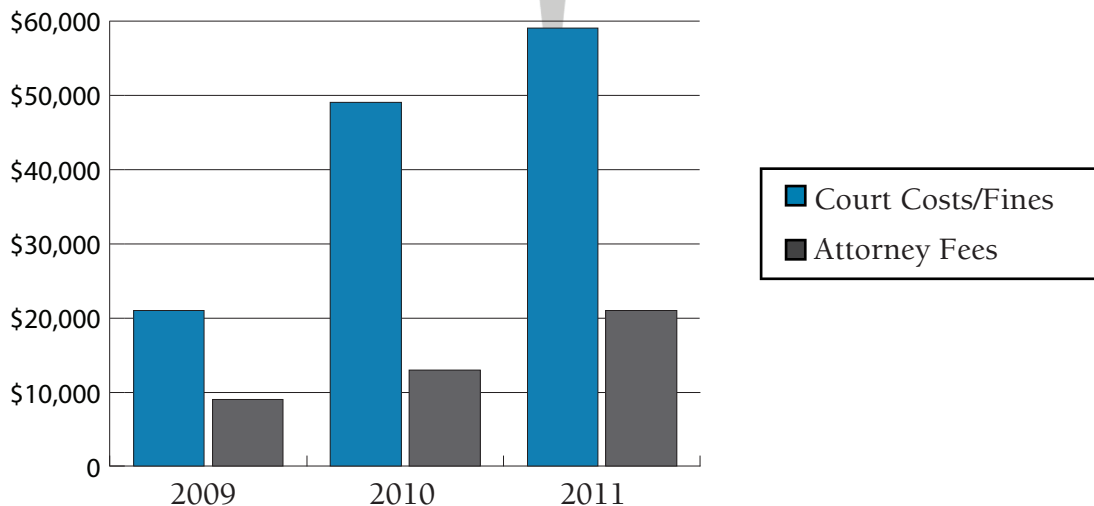
The Juvenile Services Division of the 20th Circuit Court collects a variety of fees and costs; such costs include parental reimbursement, court costs, victim impact fees, attorney fees, restitution, etc. Since early 2000, the Juvenile Services Division of the 20th Circuit Court had experienced a steady decline in collections. In 2009, the Court began to implement new collection improvement strategies, one area at a time, as court cost collections were more than 36% short of the budgeted projection. Given the poor economy, collections were conservatively estimated for the 2010 budget at approximately 40% of the 2009 budgeted projection, and it appeared a similar scenario was playing out with regard to attorney fees and parental billing for placement costs.



In an effort to increase revenue and accountability, a Reimbursement Team was assembled to review the current methods of collection and form recommended changes. The first areas addressed were costs and attorney fees, as these are flat fees assessed and 100% of the revenue remains in the County's general fund. The team met on a monthly basis and made the following strategic recommendations: 1) assess a flat rate attorney fee at the beginning of the case upon appointment; 2) order the \$400 probation fee at the beginning of probation, as opposed to assessing \$25 for each month on probation; and 3) have caseworkers discuss the court costs during every contact with each client to make certain individual accountability is a focus.

The result of these changes in the first year far surpassed expectations. In 2010, court cost revenue increased by 123%, followed by a 27% increase in 2011. Additionally, revenue for attorney fees rose 41% between 2009 and 2010, followed by a 59% increase in 2011.

Given the success of this initiative, the Reimbursement Team continues to meet on a regular basis. The team is committed to increasing revenue in other areas, with the current focus on parental reimbursement.



Juvenile Justice Vision 20/20

An exciting, new statewide initiative – Juvenile Justice Vision 20/20 – was launched in August, 2011. Funded by a grant award from the State Justice Institute (SJI), with the support of the Michigan State Court Administrative Office (SCAO), Michigan Department of Human Services (DHS), Grand Valley State University (GVSU) and the 20th Judicial Circuit Court, Juvenile Services Division (fiduciary and project management), the primary purpose of the initiative was to evaluate Michigan’s juvenile justice system and develop a strategic plan. The process has resulted in an action agenda and a forum for a collective voice for juvenile justice in Michigan.

Recognizing time is critical, the Juvenile Justice Vision 20/20 initiative has been deliberate in its endeavor. The SJI award was received in July, 2011; since that time, the following has occurred:

- August/September – The Planning Committee developed an evaluation survey seeking feedback about the juvenile justice system. The survey was disseminated to over 650 juvenile justice professionals, resulting in a 51% return rate. In addition, a trends analysis and an organizational analysis were conducted.
- September/October – Strategic planning sessions were conducted with broad representation from several juvenile courts, professional associations/organizations and departments within State government, all which work directly within juvenile justice. The strategic planning sessions focused on the establishment of a core tenet/mission, vision, core values, goals, objectives, strategic focus areas and first year priority projects for each focus area.
- October/November – Resulting from the strategic planning process, a juvenile justice Strategic Plan was vetted and finalized. Communication and implementation plans were developed, launching five strategic focus area action teams which work toward completion of the identified priority projects.

The commitment and leadership of juvenile justice professionals to Juvenile Justice Vision 20/20 across the State has been remarkable. It is a true statement of the recognized need for such an initiative and has fostered renewed excitement about the future.



Juvenile Justice Vision 20/20 is a catalyst for creating a collective vision and voice and for developing a long-term, strategic “roadmap” for the constant improvement of the administration of justice, making juvenile justice and the courts in Michigan stronger, more effective, more efficient and increasingly responsive to all.

For more information, please contact: Sandi Metcalf, M.S., Director of Juvenile Services, 20th Circuit Court, Family Division & the Juvenile Justice Vision 20/20 Project Manager at smetcalf@miottawa.org or 616.786.4100.

...and restore wholeness...

Friend of the Court Custody Diversion Process Helps Kids & Parents



When parents separate, emotions run high and, unfortunately, children are often caught in the middle of their parents' disputes. Many times, children are used as pawns in an effort to control or retaliate against the other parent. The Friend of the Court (FOC) sees this situation occur in far too many cases and has attempted to circumvent this type of manipulation through the court's custody diversion process.

A review of the FOC custody process demonstrated the office was receiving an increasing number of frivolous and unnecessary requests to conduct custody investigations. FOC estimated that approximately one half of all motions to change custody were unnecessary. To address this problem, the FOC, with input from the Circuit Court Judges, developed a custody investigation model. The underlying theme of the investigation model is to encourage parents to make joint decisions which benefit, and serve in the best interests of, their children.

Upon filing a request for a custody investigation, the parents are scheduled to meet with a FOC custody investigator. This joint appointment is referred to as a "diversion appointment." At this time the investigation process is explained; options other than a custody investigation are discussed; and the investigator examines the reason(s) why the parents are unable to jointly determine what is in their children's best interests.

Custody investigations can be time consuming, intrusive and expensive. Generally speaking, custody investigations are often anxiety producing for the children and parents. At the diversion appointment, the FOC investigator offers alternatives, makes parenting time suggestions and attempts to focus the parents on reaching a custody arrangement in the children's best interests.

FOC staff have experienced significant success in settling cases through the diversion process. In 2011, 212 motions for a change of custody were filed. Diversion appointments were scheduled, and 97, or 46%, of the 212 motions were settled. As a result, full custody investigations were conducted in 115 rather than 220 cases.

Historically, data show a full custody investigation takes an investigator between 40 and 50 hours to complete. By resolving 97 cases during the two hour diversion appointment, it is estimated the FOC not only assisted the parties in avoiding an unnecessary legal dispute but saved the 20th Circuit Court and Ottawa County approximately 4,400 employee work hours estimated at \$100,395. The FOC is extremely proud of the success of the diversion process and believes it serves the Court and Ottawa County families well.

The Challenge Ropes Course Offers a Great Resource to the Court and the Community

Welcome to the Challenge Ropes Course, operated and maintained by the 20th Circuit Court, Family Division – Juvenile Services. The Course, located on several acres of pine and deciduous forest behind the Fillmore Street Complex in West Olive, has been in existence for nearly two decades. It was originally planned and constructed through a unique collaboration of Juvenile Services employees, volunteers, contracted builders, and community resources, and officially opened in the fall of 1995. Over the past 16 years the Challenge Ropes Course has undergone several changes. The entire course underwent a face-lift during 2008 due to heavy tree removal in the forests surrounding the Course, requiring a great deal of repair and improvement to the activities as well as trail reconstruction. While the Course was initially utilized primarily by delinquent teens within the court system, it is now available to community groups for a modest fee which helps maintain the course. Of course, during this time there have been many constants; a commitment to high safety standards, dedicated staff interested in both the idea of experiential learning and respect for our natural resources, and a desire to continually improve and evolve our services.

We are excited about the many possibilities our facilitators have to offer through experiential opportunities. Experiential learning is a process of safely opening up new avenues to participants by allowing them to take healthy risks through designed activities which challenge them individually and as a group to resolve conflicts, open communication, build confidence and trust, and gain mastery in areas that may cause anxiety or fear. This is all done in a non-competitive atmosphere driven by the philosophy of “choose your challenge” where the participant is encouraged to push themselves beyond a particular “comfort zone,” but never beyond what they are willing to do.

While experiential learning can be explored in many directions, two of our most exciting and powerful tools are the low group initiatives and high elements activities which form the Challenge Ropes Course. The staff are annually trained, tested and certified by Experiential Systems, Inc., a local West Michigan company, accredited by several national experiential organizations. The low ropes course is comprised of a dozen permanent elements spaced around the outer trail system of the Challenge Course. With such names as “Special-Ops”, “Nitro Crossing”, and “Blind Maze” these elements are excellent activities for teaching groups about themselves, how they work together, and their strengths and challenges. All low group initiatives are guided by trained facilitators and can be used in conjunction with the high element activities or as a stand alone experience for any group.

The high element activities include our 28’ Pamper Pole, 28’ Climbing wall, and 30’ multiple element High Ropes Course. All three elements were professionally constructed by licensed builders who specialize in high element experientials; both the low group initiatives and high element activities are annually inspected and certified by Experiential Systems, Inc., in accordance with the Association for Challenge Course Technology, the Association for Experiential Education and the Climbing Wall Association. All three of these high element activities are designed to challenge the individual, while allowing a great deal of support from their group. Under the supervision of the facilitators,

participants are incorporated into the process of keeping each other safe through learning how to use the safety equipment, participating with their belay team when ropes are involved, and physically and emotionally supporting them at all times.

As of 2012, the Challenge Ropes Course is entering its third season of working with organizations, groups and schools, as well as continuing to maintain its excellence in working with at risk youth. Each year since 2010 has seen an increase in outings with teaching teams, leadership student groups, adventure clubs, and sports teams from local schools in Ottawa County. State organizations such as the Department of Human Services have utilized our experiential programs for staff retreats and opportunities for learning and sharing with their foster care programs from both Ottawa and Kent County. The variety of challenges and participant groups is virtually endless, and any given program can be designed to specifically meet the needs of the group. We can accommodate a variety of organizations such as schools, churches, businesses and corporations, colleges, and summer programs.

For additional information regarding scheduling, costs, or general questions about the Challenge Ropes Course please contact our program staff at (616) 393-4469 or (616) 393-4451. We are excited to provide this opportunity for the public and look forward to a successful year!

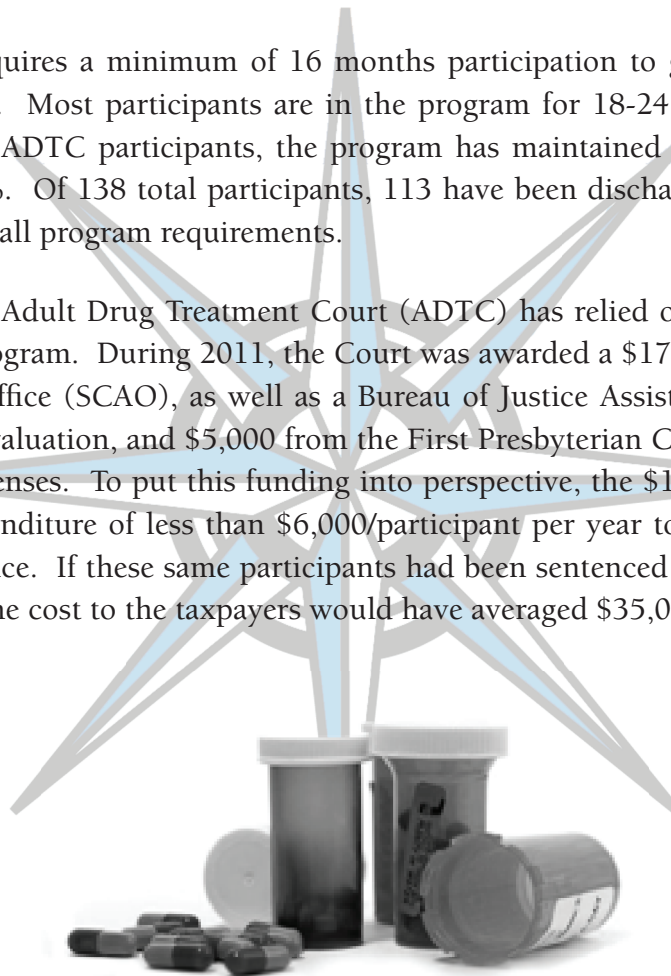


Adult Drug Treatment Court – Still Meeting the Needs of the Community

Since 2005, the 20th Circuit Court Adult Drug Treatment Court (ADTC) has worked to address the needs of clients struggling with serious issues of substance abuse. It has maintained an active caseload of 30 participants and operates as a “priority population” drug court; this means the Court strives to identify and accept the highest risk and highest need cases on the 20th Circuit Court’s docket, offering drug treatment and rigorously monitoring accountability within the community in lieu of a more costly jail or prison sentence. To date, the ADTC has administered 31,760 drug and alcohol tests on its participants.

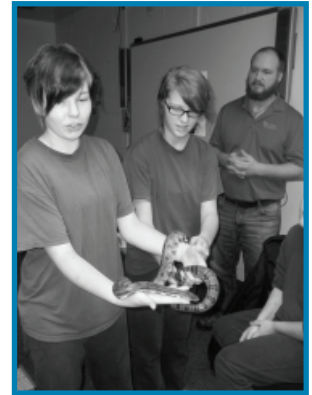
The ADTC program requires a minimum of 16 months participation to graduate, which reflects a significant commitment. Most participants are in the program for 18-24 months. Considering the high risk nature of the ADTC participants, the program has maintained an impressive “successful completion” rate of 64%. Of 138 total participants, 113 have been discharged, with 71 participants successfully completing all program requirements.

The 20th Circuit Court Adult Drug Treatment Court (ADTC) has relied on the availability of grant funds to operate this program. During 2011, the Court was awarded a \$175,000 grant from the State Court Administrative Office (SCAO), as well as a Bureau of Justice Assistance grant to conduct an independent program evaluation, and \$5,000 from the First Presbyterian Church in Grand Haven for participant medical expenses. To put this funding into perspective, the \$175,000 SCAO operational funds represent an expenditure of less than \$6,000/participant per year to cover case management, treatment and surveillance. If these same participants had been sentenced to prison, they would not receive treatment, and the cost to the taxpayers would have averaged \$35,000/participant/year.



20th Circuit Court/Juvenile Detention Center Partners with The Outdoor Discovery Center and Ottawa Area Intermediate School District to Provide Hands-On Education for its Residents

The Outdoor Discovery Center (ODC) of Wildlife Unlimited is a non-profit outdoor education center located on a 120-acre preserve. Located south of Holland, Michigan in Allegan County, just one-half mile south of the city limits of Holland, the ODC is a thriving wildlife preserve that is home to hundreds of species of animals and plants. With over 4 miles of trails and boardwalks winding through meadow, prairie, remnant dune, forest, ponds and wetlands, the ODC is the perfect place for walking, jogging, photography, wildlife viewing or simply enjoying the outdoors.



The Ottawa Area Intermediate School District (OAISD) is a founding partner of the Outdoor Discovery Center which joined efforts with Wildlife Unlimited of Allegan and Ottawa Counties in 1999 to create an outdoor education facility for area school children. The OAISD works collaboratively with schools and communities to meet the educational needs of students in the Ottawa area. The OAISD works with the Outdoor Discovery Center Macatawa Greenway to provide services to students and teachers in their service area.

The Ottawa County Juvenile Detention Center has joined this partnership and enjoys having the Outdoor Discovery Center make presentations to its residents once a month in the science classroom. Funding comes from grant money which allows for Ottawa County school districts and the OAISD, to access their programming for free.



The Outdoor Discovery Center has presented on numerous topics. Two of those topics are gardening and worm composting. The gardening presentation culminated with a fantastic garden grown right at the detention center. ODC advised the residents what and how to plant. The vegetables grown were then harvested by the residents, prepared by the kitchen staff at the Ottawa County Jail, and then eaten by the residents for lunch and dinner. Worm composting proved especially interesting to the staff and the residents. As a result of the advice of the ODC, OAISD was able to purchase an actual worm compost bin. The residents took the information presented by ODC and then studied the book, “Worms: Eat My Garbage” by Mary Appelhof. The residents made lists of what food they were served on a daily basis that could or could not be put into the compost bin. Everyone learned a lot and in the process we were able to lighten the amount of waste put into our landfills.

This partnership has been a win-win for everyone involved, especially the residents.

...in a manner that inspires public trust.”

2011 Community Report Card

For a number of years, the court has looked at various methods to measure the efficacy of probation and other court programs. In addition, the court has also sought a way to illustrate the day to day restorative activities utilized with young people under the court’s jurisdiction. The 2011 Community Report Card measures court services used to assess juveniles’ responses to supervision; it also provides a tool for court administration to evaluate the effectiveness of programs and community-based interventions.

	2009	2010	2011
Number of cases closed (<i>some cases moved to diversion in 2011</i>)	753	793	593
COMMUNITY PROTECTION			
Percentage of juveniles who had no adjudications or convictions for offenses while under supervision	91.0%	90.7%	90.7%
Percentage of juveniles who had no positive drug tests while under supervision	87.0%	89.3%	84.4%
ACCOUNTABILITY			
Number of community service hours ordered	5808	5175	4252
Number of community services hours completed	5783	5202	4315
Community services completion rate (<i>some juveniles completed more than ordered</i>)	99.6%	100.5%	101.5%
Percentage of juveniles who were ordered to pay restitution and paid in full	78.0%	74.3%	77.8%
COMPETENCY DEVELOPMENT			
Number of juveniles who participated in at least one competency development program	692	584	309*
Percentage of juveniles who successfully completed the competency development program	90.0%	92.1%	86.0%
Percentage of juveniles enrolled in school at time of closure	93.0%	95.8%	97.8%
OVERALL			
Percentage of juveniles discharged from supervision as successful	94.0%	95.2%	95.6%
DIVERSION			
Number of juveniles placed in diversion program			177
Percentage of juveniles in diversion who successfully complied with the program			94.4%

*The reduction in this area is the result of a transition in programming

Lighthouse Girls Give Back with the Mobile Pantry

By Lighthouse Residents

On a cool, sunny morning in November, five girls from Lighthouse, a Residential Treatment Program at the 20th Circuit Court/Ottawa County Juvenile Detention Center, went to St. Patrick's church in Grand Haven to volunteer at the Mobile Food Pantry. The girls were told that some people may have arrived in the middle of the night to wait for food; the line that curved around the parking lot had been forming since 5 a.m. Each of the girls was introduced by the Love, INC staff to a waiting "customer." Lighthouse participants initiated friendly conversation with the "customer" while carrying their boxes and bags with their grocery selections from the mobile food pantry to their vehicles. In just an hour's time, the girls were able to meet and help approximately 100 people.

The food distributed was donated by different organizations, including local restaurants such as Jimmy Johns and Little Caesar's; other food was donated by local farmers, including fresh broccoli, cauliflower, potatoes, apples, romaine lettuce, milk, and juice. Though the line was long, in the end there was enough food for everyone.

"It was fun!" Tina, a Lighthouse resident, said of her experience. There was agreement among the girls that while we did this to give back to the community, it felt good for us, too.



Friend of the Court - Performance Measures to Assist Children & Families

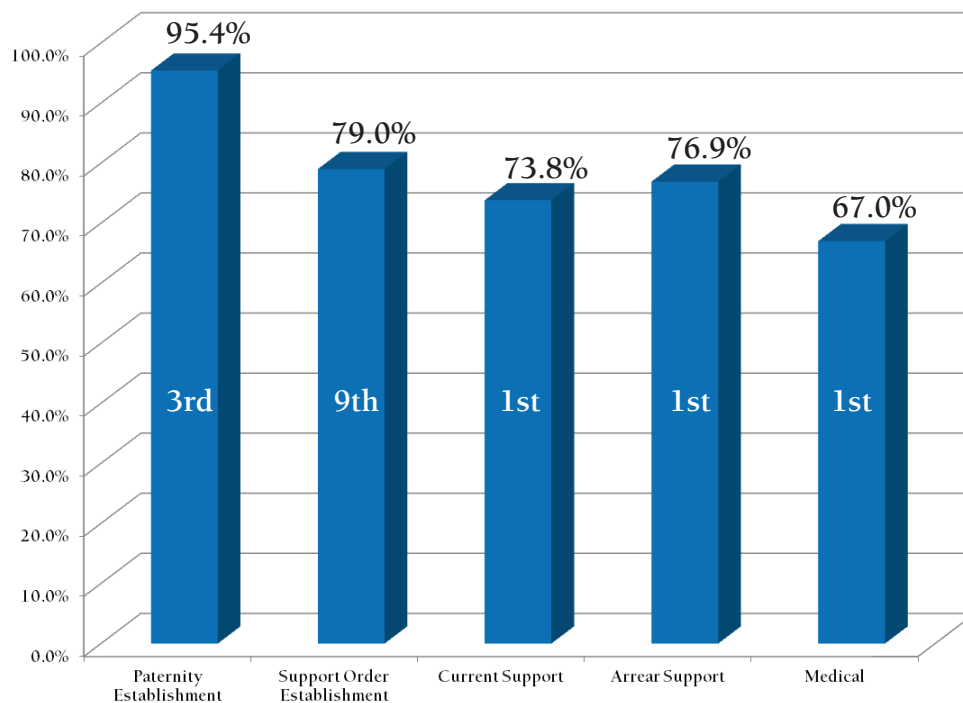
Child support collection falls under Title IV-D of the Social Security Act. The Friend of the Court office operates as a IV-D agency and a large part of the expense of operating the office (approximately 66%) is reimbursed by Federal funds through a State Cooperative Reimbursement Contract.

The Friend of the Court office also defrays operating costs by earning incentive dollars based on performance. As set forth in the 1998 Child Support Performance and Incentive Act, the performance of each IV-D agency is measured in five key areas. State child support enforcement programs across the country are measured in Paternity Establishment, Support Order Establishment, Collections on Current Support, Collections on Arrears, and Cost Effectiveness. Medical support establishment/enforcement is also measured, although it is not currently a factor that results in earned incentives. It is expected to be included as a performance factor in the future.

When the Friend of the Court office in Ottawa County measures itself against the sixteen (16) largest counties in Michigan, its performance is notable in all areas. This high performance not only helps secure child support for families and children in Ottawa County, but results in earned incentive dollars that reduce the amount of Ottawa County general fund dollars needed to fund the program. In 2011, the total Federal incentive dollars earned was \$311,630.00.

Additionally, the Friend of the Court was ranked as fourth out of the sixteen (16) largest counties in Michigan with respect to cost effectiveness, collecting \$10.50 for every dollar spent.

Ottawa County Comparison to Large County 2011 Performance Levels



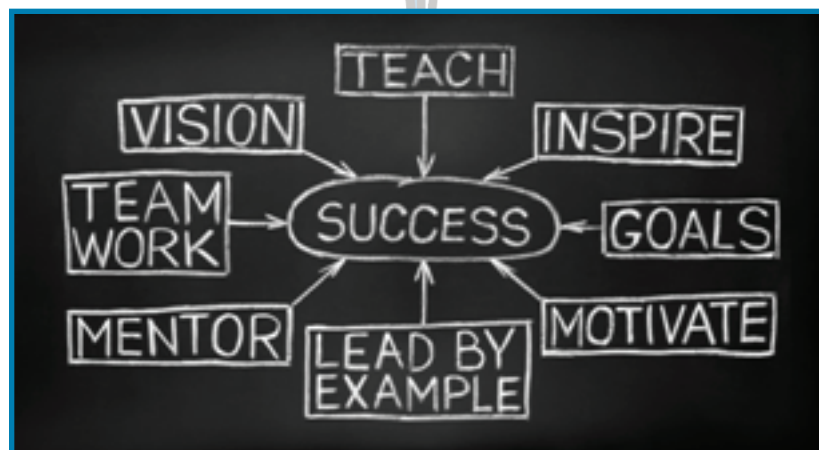
Employee Satisfaction Survey

The National Center for State Courts (NCSC) developed ten trial court performance standards known as CourTools, which provide a framework for guiding courts into the future by setting target performance, monitoring, evaluating and learning from the results. CourTool # 9 discusses employee satisfaction, asserting it is a critical process for effectively managing courts. This CourTool also offers an employee satisfaction survey that assists court managers in better understanding and measuring their workforce.

The 20th Judicial Circuit and Ottawa County Probate Courts' administration and staff understand the value of a well-trained, satisfied workforce. Thus, surveying employees helps administration track how employees feel about the workplace, identify areas needing improvement and acknowledge strengths in the organization. Ultimately, satisfied employees result in ensuring better service to the Court's "customers" and the community.

As part of the strategic planning process, which began in 2004, the Courts conducted two previous employee satisfaction surveys – one in 2004 and again in 2007. The survey consisted of twenty-two questions, soliciting information about staff morale, working conditions and internal communication. Again in March 2011, the 20th Judicial Circuit and Ottawa County Probate Courts' Strategic Team 5: Employee Opportunities and Satisfaction, disseminated the bi-annual employee satisfaction survey to all court employees using a modified NCSC survey tool. Approximately seventy percent, or ninety employees, completed the survey. Of the twenty-two questions asked, twenty demonstrated positive increases over the 2007 survey. After compiling the responses, the results were distributed to all employees for review. Team 5 presented the Circuit and Probate Courts' Leadership Team with the results, who provided further analysis and recommendations for identified areas in need of improvement.

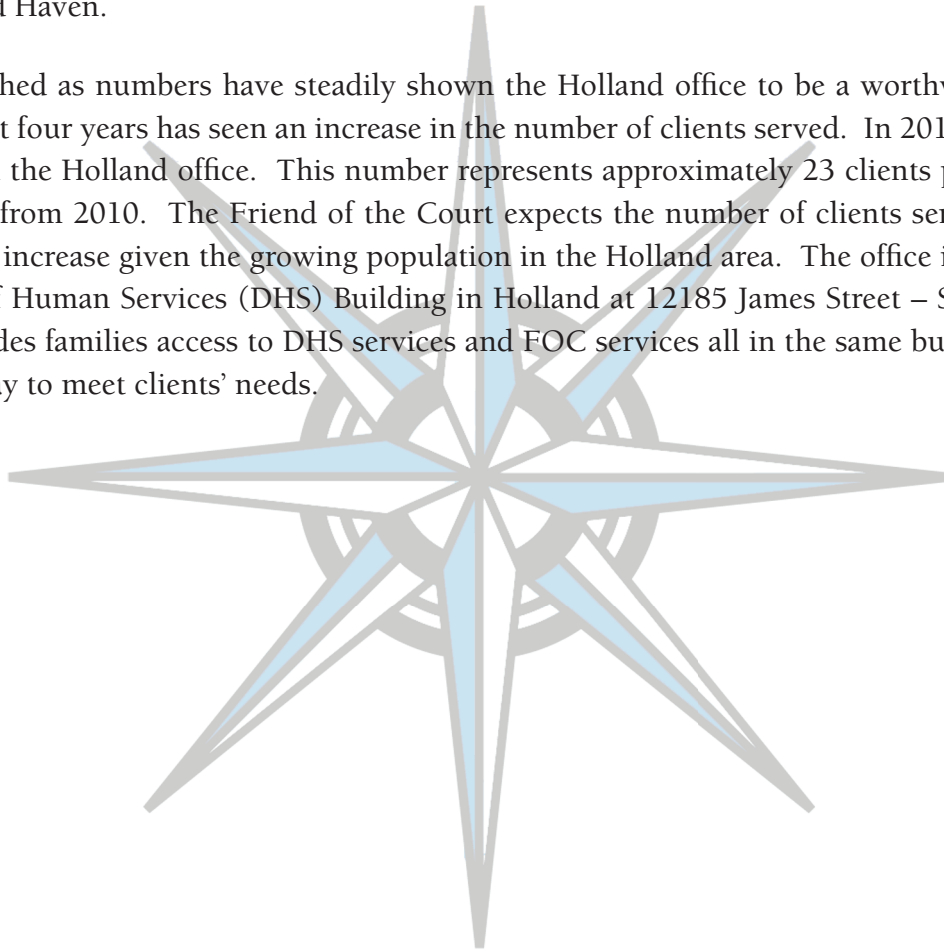
The Court is committed to meeting the needs of its employees and continually improving customer satisfaction. In order to do so, the Court will continue to work with employees to seek out the information necessary to promote a healthy and effective workplace.



Friend of the Court Satellite Office in Holland Benefits Local Residents

The Friend of the Court (FOC) opened a satellite office in Holland in 2007. The office is staffed by an assigned FOC investigator and a clerical support person familiar with FOC policy, procedures and accounting practices. Both employees have access to the statewide child support enforcement system (MiCSES) and forms related to child support and parenting time modification and enforcement. Appointments are not necessary as clients are served on a “walk in” basis every Wednesday from 8:30 a.m. to 4:30 p.m. The Holland office’s “walk-in and be served” philosophy has benefited the parents in Holland, many of whom may have difficulty finding transportation to the Friend of the Court main office in Grand Haven.

FOC has watched as numbers have steadily shown the Holland office to be a worthwhile endeavor. Each of the last four years has seen an increase in the number of clients served. In 2011, 1,155 clients were served in the Holland office. This number represents approximately 23 clients per week and is a 5% increase from 2010. The Friend of the Court expects the number of clients served in Holland to continue to increase given the growing population in the Holland area. The office is located in the Department of Human Services (DHS) Building in Holland at 12185 James Street – Suite 170. This location provides families access to DHS services and FOC services all in the same building, which is an effective way to meet clients’ needs.



Caseload Trends...Circuit Court

TRIAL DIVISION	2007	2008	2009	2010	2011	% Change (2010-11)
Appeals	51	45	48	51	53	+3.9
Criminal	1218	1127	1090	1048	918	-12.4
Civil	567	630	600	554	423	-23.6
Total Trial Division Filings	1836	1802	1738	1653	1394	-15.7
FAMILY DIVISION (Includes FOC & Juvenile Services)	2007	2008	2009	2010	2011	% Change (2010-11)
Divorce	975	993	1057	1039	1101	+6.0
Other Domestic Relations	590	625	517	476	423	-11.1
Personal Protection Orders	645	695	836	738	783	+6.1
Delinquency (per SCAO 2008 - 2011; does not include Probation Violations)	2285	1500	1674	1421	1332	-6.3
Traffic	38	27	31	31	20	-35.5
Child Protective	74	101	79	93	83	-10.8
Adoptions	170	163	149	147	142	-3.4
Misc. Family	73	65	50	72	67	-6.9
Total Family Division Filings	4850	4169	4393	4017	3951	-1.6
Grand Total Filings & Reopend Cases	6686	5971	6131	5670	5345	-5.7

For additional caseload information see:

<http://courts.michigan.gov/scao/resources/publications/reports/summaries.htm>

Caseload Facts – Trial Division

The Trial Division (Grand Haven) caseload includes appeals, criminal and civil cases. In addition, the Trial Division handles the domestic relations portion of the Family Division docket.

Chief Judge Post and Judge Hulsing preside over all criminal cases and 80% of the civil cases. Judge Van Allsburg hears 20% of the civil docket, all appellate cases and 50% of the domestic relations case assignments. Judge Engle is assigned 50% of the domestic relations cases, and he shares the personal protection order petitions (adult and juvenile) with Judge Van Allsburg. In addition, Judge Engle conducts court two days per week at the Fillmore Complex with a mixed docket of juvenile and child protective proceedings.

From 2010 to 2011 the appellate caseload increased by 3.9%, while the criminal and civil caseload (new filings and reopened cases) declined significantly by 12.4 % and 23.6% respectively. Overall, the Trial Division experienced a 15.7% reduction in new filings and reopened cases from 2010 to 2011.

In addition to managing a diverse and complex docket, the Trial Division is responsible for the public and judicial law libraries (including new acquisitions and maintenance). The Trial Division also manages an active collections program with defendants who are ordered to pay restitution, court costs, fines, fees, etc. The outcome of the collections program in 2011 was payment of \$916,831 to the Court. This represents a 2.85% increase in collections from 2010, which was anticipated due to the recent addition of a second felony collections clerk. Approximately 44% of these payments are returned to victims of crime as restitution. Other payments cover statutorily mandated fees and partially reimburse the County for funds expended in the daily operation of the Court.

Caseload Facts – Family Division/Friend of the Court (FOC)

Throughout 2011, Friend of the Court staff handled a Title IV-D caseload (child support) of 12,571 cases, representing an 8% increase from 2010. There was also a 6% increase in new divorce filings during 2011. To enforce court orders on these cases, 8,614 show cause hearings were conducted (where parties are ordered to “show cause” why they should not be held in contempt of court for failing to obey a valid court order), 2,038 bench warrants were issued, and \$32.5 million in child support payments were collected and disbursed to families in need. In addition to these enforcement efforts, staff directly assisted clients by scheduling nearly 4,000 appointments and meeting with 1,673 walk-in clients. To help ensure child support orders are updated to reflect significant changes in circumstances, staff conducted 2,146 case reviews and recommended modification where appropriate. These support reviews increased by 6% from 2010 to 2011. Based on federal child support performance measures the 20th Circuit FOC is one of the most effective operations in Michigan, ranking 4th of the 16 largest counties and collecting \$10.50 for every dollar spent.

In addition to the child support enforcement efforts of the Friend of the Court, there were 223 cases in 2011 where the 20th Circuit Court received a petition for a special assessment regarding child custody or parenting time issues. In 67% of these cases, FOC staff conducted an extensive investigation and provided the Court with recommendations. The remaining 33% of these cases were resolved by a diversion conference conducted by FOC staff, thereby saving significant time and resources for all involved. Often, custody investigators are required to appear in court and testify regarding the investigation/recommendations.

Caseload Facts – Family Division/Juvenile Services

Court personnel, like most community leaders, understand children represent the future. As a result, when 1,352 new and reopened juvenile petitions arrived at Juvenile Services throughout 2011, a concerted effort was made to ensure appropriate programming was available for delinquent youth, family, caregivers and related agencies. To professionally assess and manage these delinquency and traffic cases, Juvenile Services staff provided a variety of services within the community. Although the overall number of delinquency and traffic cases decreased from 2010 to 2011 (-6.3% and -35.5% respectively), the complexity of many cases seemed to dramatically increase, thus requiring a customized approach to the provision of services. This slight downward trend in new delinquency filings is being experienced throughout Michigan and may be due in part to the success of existing court programs, as well as the national recession/unemployment situation which may have caused many families to leave the state in search of work.

The relative proportions of the juvenile caseload, however, remained stable with drugs and alcohol continuing to be the largest segment of new juvenile petitions (390 cases). Still the 3% decrease in these cases from 2010 to 2011 represents a positive trend in the community. The next highest number of new petitions was in larceny cases and this category also decreased from 2010 to 2011. The filing of 328 larceny petitions resulted in a 5% downward trend. All the remaining petition categories trended downward except for breaking & entering and assault. The specific petition variations from 2010 to 2011 are as follows: larceny (-5%), probation violations (-9%), breaking & entering (+25%), miscellaneous (-6%), assault (+14%), malicious destruction of property (-1%), ordinance & disorderly (-11%), drugs and alcohol (-3%), traffic (-21%), weapons (0%), criminal sexual conduct (-2%) and arson (-71%). The gender breakdown of the juveniles petitioned to court is 73% male and 27% female, representing a decrease in delinquent activity by females (-5%).

When court-involved youth are on probation or otherwise ordered to receive treatment, there is a continuum of available programs which are designed to assist youth and families in the remediation of offending behaviors. Programs may include community-based treatment, community service, anger management, psycho-social groups addressing specific behaviors or thinking errors, sex offender program, intensive supervision, experiential ropes course, gender-specific groups, individual/group/family counseling and more. In 2011, the Juvenile Services treatment program (Choice) made 1,074 client contacts, providing counseling to 206 youth (-8%) and their families. The court also provided educational services through the Juvenile Justice Institute to 42 youth (+8%); residential placement alternative community support and supervision through the Juvenile Community Justice to 33 youth (+6.5%); and substance abuse treatment through the Juvenile Drug Treatment Court to 29 youth and families (+16%).

During 2011, there were 550 detention admissions to secure detention in the Ottawa County Juvenile

Detention Center (-9.8%), representing 8,271 days of service. Many secure detention beds are occupied by Ottawa County youth; however, beds are also rented to other jurisdictions which have no local, secure placement options. Bed rental agreements accounted for \$564,910 (+49%) of new revenue in 2011. In addition, the Court continued development of the Lighthouse Program, a female-specific residential program to address the needs of the court-involved, female population. Several beds within the Lighthouse Program are rented to other counties, generating additional revenue. Juvenile Services continues to explore methods of increasing revenue through contract and service arrangements with other counties.

2011 Attorney Referee Activity

The Circuit Court Attorney Referees are judicial hearing officers who are cross-trained to conduct hearings in the Family Division, including domestic relations hearings (Grand Haven) and juvenile delinquency and child protective proceedings (Fillmore Complex). Based on the assigned docket, Referees hear testimony and recommend orders in cases involving juvenile delinquency, abuse/neglect, child support, parenting time, paternity and more. To further assist the Family Division judges, the Referees began handling Pro Confesso divorce hearings toward the end of 2011. Overall, from 2010 to 2011 Referee hearings increased 1.4%, with a total of 5,471 hearings conducted.

In the domestic relations area, the number of hearings increased 7% (2,351 hearings), with child support and parenting time hearings conducted at the Ottawa County Courthouse in Grand Haven increasing 9.4% and 8.1%, respectively. At the Fillmore Complex in West Olive, the overall increase in Referee activity was 3.2%, increasing from 3,024 hearings in 2010 to 3,120 hearings in 2011.



Delinquency and Child Protective petitions are scheduled shortly after filing. Domestic Relations hearings are typically scheduled within three to five weeks after filing. In 2011, the Court's three Attorney Referees were assisted by four staff attorneys who volunteered to provide coverage as needed. This was done to prevent case delays and provide more convenient service for litigants and attorneys.

2011 Attorney Referee Activity

Family Division/Juvenile Services (Fillmore Complex)

DELINQUENCY PROCEEDINGS	2007	2008	2009	2010	2011	% Change (2010-11)
Preliminary Inquiries	1190	938	983	776	674	-13.1
Preliminary Hearings*	202	154	167	169	266	57.4
Pre-Trial Conferences	536	422	462	516	552	+7
Pleas of Admission/No Contest Hearings	177	145	587	533	505	-5.3
Original Disposition Hearings	54	37	211	180	273	51.7
Dispositional Review Hearings	58	56	70	103	162	57.3
Supplemental Dispositional Hearings	504	494	300	169	147	-13.0
Consents/Holds/Other	164	128	501	444	430	-3.2
(*Includes 35 Saturday Hearings)						

CHILD PROTECTIVE PROCEEDINGS	2007	2008	2009	2010	2011	% Change (2010-11)
Preliminary Inquiries	5	16	12	29	14	-51.7
Preliminary Hearings	44	44	28	50	36	-28.0
Release/Consent/Emancipation/ Emergency Removal/Other	83	63	66	55	61	+10.9
Pleas of Admission/No Contest Hearings	0	0	0	0	0	0
Total Fillmore Complex Hearings	3019	2494	3387	3024	3120	+3.2

For additional caseload information see:

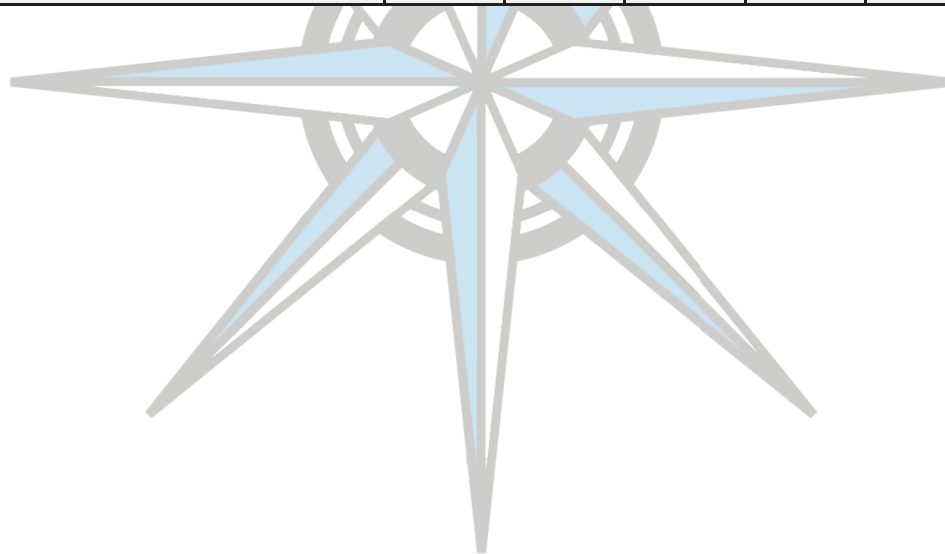
<http://courts.michigan.gov/scao/resources/publications/reports/summaries.htm>

2011 Attorney Referee Activity

Family Division (Grand Haven)

DOMESTIC/CIVIL PROCEEDINGS	2007	2008	2009	2010	2011	% Change (2010-11)
Support Hearings	1103	1037	1282	1167	1277	+9.4
Parenting Time Hearings	361	336	400	468	506	+8.1
<i>Pro Confesso</i> Divorce Hearings	292	348	105	3	30	+900.0
Paternity Arraignments	681	677	583	559	538	-3.8
Total Grand Haven Hearings	2437	2398	2370	2197	2351	+7.0

ATTORNEY REFEREE HEARINGS	2007	2008	2009	2010	2011	% Change (2010-11)
Grand Total	5456	4892	5394	5221	5471	+1.4



Caseload Trends... Probate Court

OTTAWA COUNTY PROBATE COURT CASELOAD TRENDS	2007	2008	2009	2010	2011	% Change (2010-11)
Estates, Trusts	399	386	366	385	394	+2.3
Civil, Other	9	17	13	14	10	-28.6
Guardians	221	186	205	203	209	+3.0
Conservators	58	58	80	53	47	-11.3
Admissions/Mental Commitments	300	273	242	278	316	+13.6
Grand Total Filings and Reopened Cases	987	920	906	933	976	+4.6

For additional caseload information see:

<http://courts.michigan.gov/scao/resources/publications/reports/summaries.htm>

Caseload Facts – Probate Court

Ottawa County Probate Court provides services to many who need special consideration including the mentally ill, adults and minors in need of guardians or conservators, and families of deceased individuals. The Probate Court has enhanced the Court's effectiveness by the use of mediation, interactive video technology (IVT), document imaging, video court recording, credit card payment capability and on-line case management.

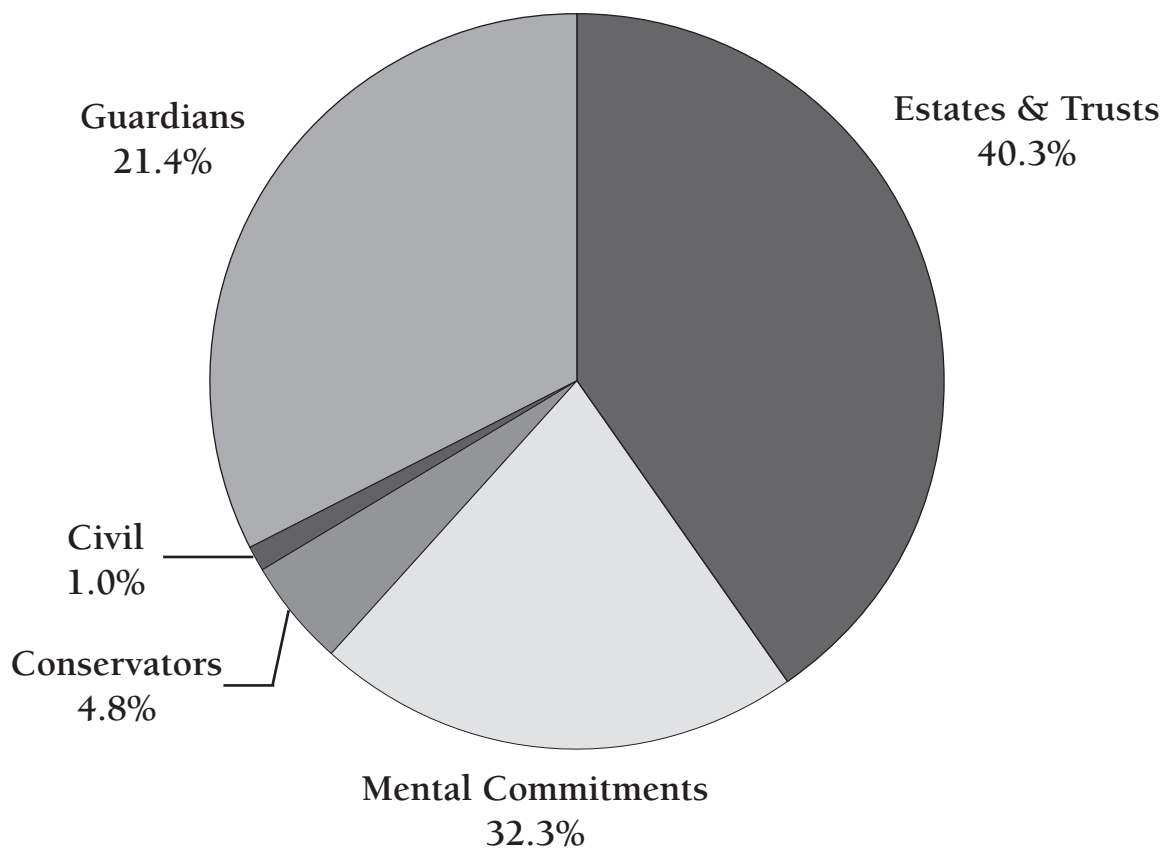
During 2011 the Probate Court experienced a growing caseload trend, with more than 7,500 open files. Among the new and reopened cases, all categories grew in number, with the exception of a slight decrease in civil case filings. Fifty-nine percent of the Probate caseload involves individuals needing the protection of the Court in guardianship, conservatorship and mentally ill cases. At the close of 2011, there were 316 adults and 355 minors with guardians appointed by the Court. In cases where individuals need assistance managing financial assets, there were 130 adults and 149 minors with Court appointed conservators. In addition to the regularly appointed guardians, there were an additional 484 developmentally disabled individuals with guardians supervised by the Court.

The ability of the Probate staff to cope with the influx of new cases is aided by a document imaging system. Immediate electronic access to all 7,500 Probate files has allowed staff to become more efficient

in processing cases. The imaging system also allows for more timely and effective public service for interested parties who are seeking case information. In addition to these case processing efficiencies, the Probate Court strives to be more accessible to the public through its website, <http://www.miottawa.org/CourtsLE/Probate/>, where individuals can locate forms and instructions to guide them through a variety of Probate proceedings.

Ottawa County Probate Judge, Hon. Mark A. Feyen, handles all required Probate matters and assists the 20th Circuit Court by serving as Presiding Judge of the Family Division. He also is the assigned judge for the Adult and Juvenile Drug Treatment Courts.

Probate Court – Caseload Distribution



Financial Information

As an interdependent branch of government, the Courts generate limited revenue but do not operate like a for-profit business. Other than case filing fees established by the state legislature, the public is not charged for many court services. Instead, the Courts rely on the Michigan Supreme Court to pay for judicial salaries through a legislative appropriation and partially reimburse the County for court-specific operating expenses through the Court Equity Fund.

The Court Equity Fund, (MCL 600.151b), was established in October 1996 to provide limited funding for trial court operations. The fund is disbursed quarterly within the state fiscal year to county governments, based on a statutory formula that establishes each county's share. The formula includes two factors: the caseload activity of the circuit and probate courts and the number of judgeships in each county. The first factor, caseload, takes into account new cases filed for the most recent three years in the circuit and probate courts in the county and compares the county's proportion of these filings for the three years to the total filings for the state for the three years. The second factor compares the number of judgeships within the county to total judgeships for the entire state.

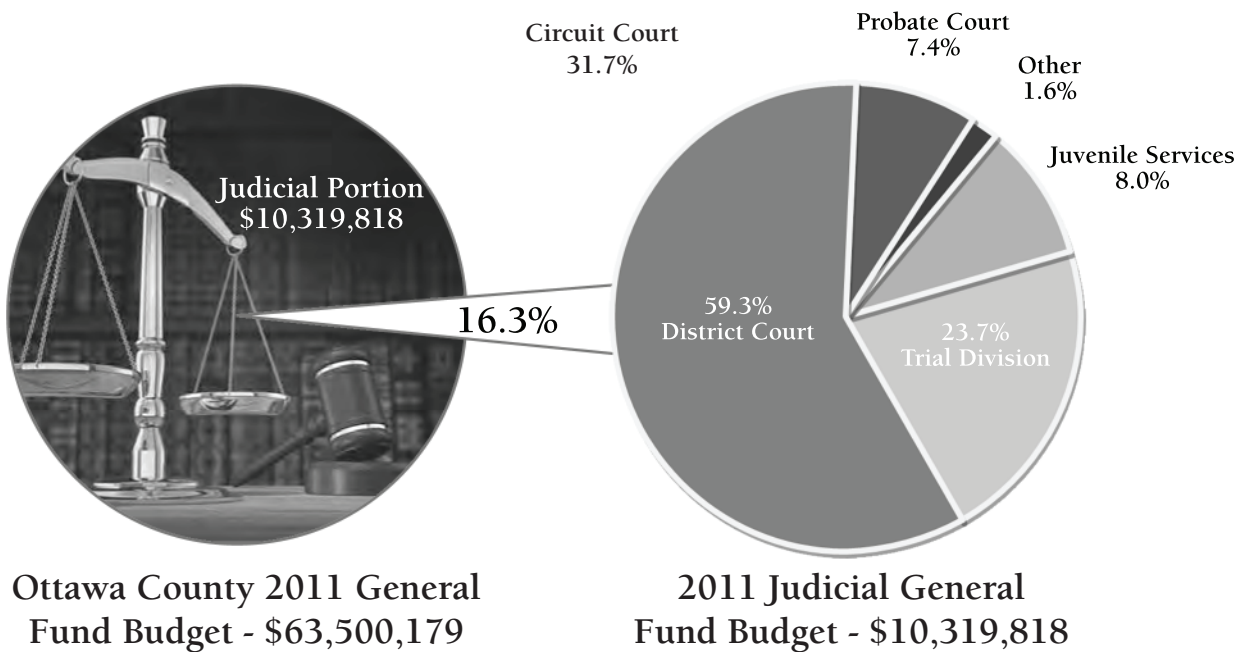
The revenue sources to the Court Equity Fund include state general fund appropriations and multiple sources of restricted revenue that originate from local trial court fees, costs and assessments. Each payment from the fund within the state fiscal year reflects the revenue deposits to the Court Equity Fund for the preceding quarter. Therefore, quarterly payments will vary, reflecting fluctuations in court revenues received. During the past five years, the Court Equity Fund disbursements to Ottawa County exceeded one million dollars per year. In 2011 the Court Equity Fund payment was projected to be \$1.1 million.

The Juror Compensation Reimbursement Fund was created as of January 1, 2003 to provide a source of reimbursement funding to trial courts for legislated increases in juror attendance compensation. Beginning October 1, 2003, jurors were compensated at higher rates (see MCL 600.1344) and trial court funding units could claim reimbursement biannually from the fund for the increased expense.

Other Court expenses are paid in part by federal Title IV-D funds (for child support collection); the State's Child Care Fund (Family Division – Juvenile Services programming); and various state and federal grants (e.g., partial Drug Treatment Court funding). The substantial balance is paid through an appropriation from the Ottawa County general fund.

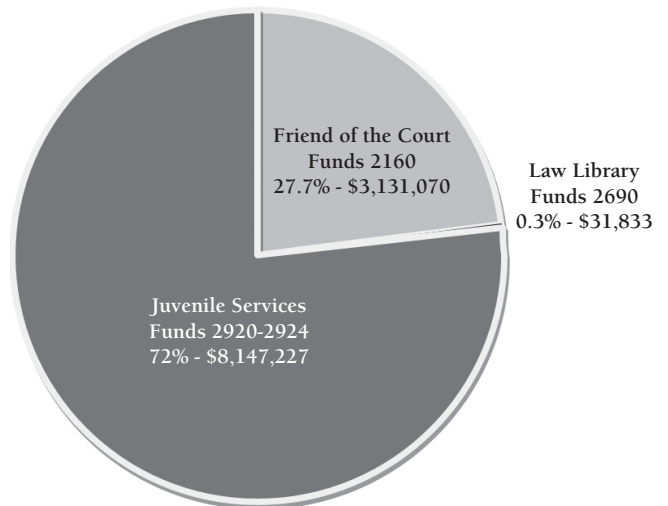
Ottawa County 2011 General Fund Allocation

In FY 2011, the County general fund expenditure budget as adopted was \$63,500,179 (-2.6%); the judicial portion was \$10,319,818 (+2.33) or 16.3% of the GF budget. Of the 16.3% expenditure, the Circuit Court Trial Division was allocated 23.7%; Juvenile Services was allotted 8%; and Probate Court received 7.4%. The remaining 59.3% went to District Court, with a small 1.6% allocation to “other”.



Ottawa County 2011 Special Revenue Funds Transfer

Due to other funding streams, the Friend of the Court (FOC), Law Library and Child Care portion of the Juvenile Services budget are not reflected in the general fund budget allocations. For FY 2011, the 20th Circuit received special revenue funds amounting to \$11,310,130; representing a 0.5% reduction from FY 2010. These allocations were divided as follows: FOC received a revenue operating transfer of \$3,131,070; the law library received funding in the amount of \$31,833 and the Family Division – Juvenile Services received funding for Child Care Fund programs of \$8,147,227.

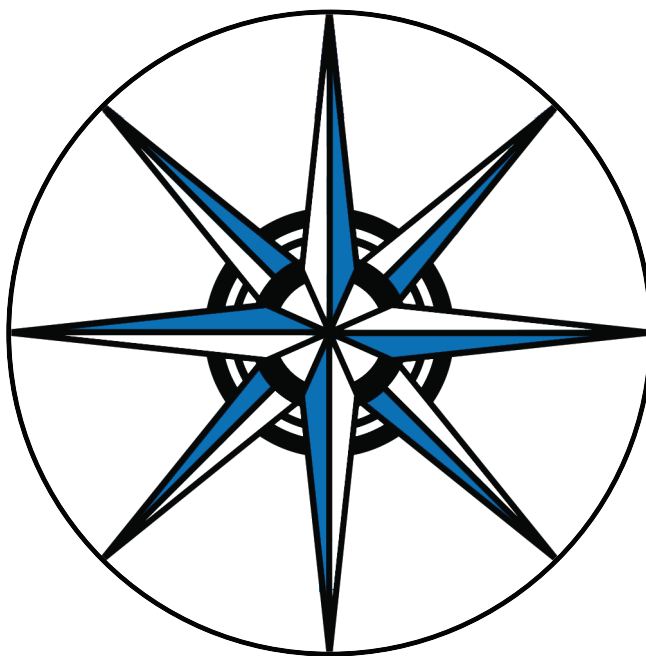


About the Cover.. The Compass Rose

The Compass Rose has been guiding sailors for centuries. Regardless of whether we are seafarers, we still ask, “Where are we going?” We need a clear plan to guide us to our destination.

Through strategic planning, the 20th Judicial Circuit and Ottawa County Probate Courts are determining the best path to their destination. The 2011 Annual Report is a reminder of why the plan and destination are important.

The judges and courts’ staff are in the business of administering justice – one case at a time. By doing so, we contribute to a better life within our community, state, nation and world. Perhaps these are lofty goals, but to do less would be a disservice to the rule of law on which our nation was built and to our own potential.



Quick Guide to the Courts

For Directions to the Courts:
www.miottawa.org/Courts

For General Information:
Call any office listed on this page

For Payment Convenience:

- Make payments online at www.miottawa.org
 - Call any office to pay by credit card
 - Mail payments
 - Pay in person
-

CIRCUIT COURT

Trial Division

414 Washington Ave., Room 300
Grand Haven, MI 49417
Phone: 616.846.8320
Fax: 616.846.8179

Friend of the Court

414 Washington Ave., Room 225
Grand Haven, MI 49417
Phone: 616.846.8210
Fax: 616.846.8128

Juvenile Services Division

12120 Fillmore Street
West Olive, MI 49460
Phone: 616.786.4100
Fax: 616.786.4154

Holland Satellite Office

12185 James St., Suite 170
Holland, MI 49424

PROBATE COURT

12120 Fillmore Street
West Olive, MI 49460
Phone: 616.786.4110
Fax: 616.738.4624

Staff Facts

20th Judicial Circuit Court

4 Circuit Court Judges
115 Full Time Staff (including 6 vacancies)
3 Part Time Staff
16 Temporary Staff
4.5 Ottawa County Sheriff Deputies
10 Ottawa Area Intermediate School District

152.5 Total

Ottawa County Probate Court

1 Probate Court Judge
5 Full Time Staff

6 Total

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Monthly Budget Adjustments

SUGGESTED MOTION:

To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March 2012.

SUMMARY OF REQUEST:

Approve budget adjustments processed during the month for appropriation changes and line item adjustments.

Mandated action required by PA 621 of 1978, the Uniform Budget and Accounting Act.

Compliance with the Ottawa County Operating Budget Policy.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | General Fund Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 1: To Maintain and Improve the Strong Financial Position of the County.

Objective:

- 1: Advocate on legislative issues to maintain and improve the financial position of the County.
- 2: Implement processes and strategies to deal with operational budget deficits.
- 3: Reduce the negative impact of rising employee benefit costs on the budget.
- 4: Maintain or improve bond ratings.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 4/17/2012

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 3/01/2012 Thru 3/31/2012

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>ADJ PREV YR CRRYFRWED</u>							
BA 109	3/21/2012	2743	7458	0006	5610.0000	State Of Mich - Welfare	54,671.00-
BA 109	3/21/2012	2743	7458	0006	8080.0000	Service Contracts	54,671.00
<u>MDOT TRANSIT STUDY</u>							
BA 110	3/21/2012	1010	7210		5470.0000	St Of MI-Highways/Streets	80,034.00-
BA 110	3/21/2012	1010	7210		9600.0000	Special Projects	80,034.00
<u>NETSMART EXPENSES FY</u>							
BA 111	3/21/2012	2220	6491	1240	8080.0000	Service Contracts	4,461.00
BA 111	3/21/2012	2220	6491	1242	8080.0000	Service Contracts	380.00
BA 111	3/21/2012	2220	6491	1349	8080.0000	Service Contracts	6,578.00
BA 111	3/21/2012	2220	6491	1357	8080.0000	Service Contracts	8,949.00
BA 111	3/21/2012	2220	6491	1440	8080.0000	Service Contracts	545.00
BA 111	3/21/2012	2220	6491	5400	8080.0000	Service Contracts	40.00
BA 111	3/21/2012	2220	6491	5401	8080.0000	Service Contracts	9,456.00
BA 111	3/21/2012	2220	6491	5510	8080.0000	Service Contracts	7,303.00
BA 111	3/21/2012	2220	6491	5522	8080.0000	Service Contracts	934.00
BA 111	3/21/2012	2220	6492	5511	8080.0000	Service Contracts	24.00
BA 111	3/21/2012	2220	6492	5540	8080.0000	Service Contracts	4.00
BA 111	3/21/2012	2220	6492	5541	8080.0000	Service Contracts	56.00
BA 111	3/21/2012	2220	6492	5610	8080.0000	Service Contracts	5.00
BA 111	3/21/2012	2220	6493	3240	8080.0000	Service Contracts	2,711.00
BA 111	3/21/2012	2220	6493	3241	8080.0000	Service Contracts	3,912.00
BA 111	3/21/2012	2220	6493	3242	8080.0000	Service Contracts	1,552.00
BA 111	3/21/2012	2220	6493	3244	8080.0000	Service Contracts	4,147.00
BA 111	3/21/2012	2220	6493	3247	8080.0000	Service Contracts	275.00
BA 111	3/21/2012	2220	6493	3249	8080.0000	Service Contracts	2,446.00
BA 111	3/21/2012	2220	6493	3249	8080.0000	Service Contracts	407.00
BA 111	3/21/2012	2220	6493	3253	8080.0000	Service Contracts	5,738.00
BA 111	3/21/2012	2220	6493	3254	8080.0000	Service Contracts	2,759.00
BA 111	3/21/2012	2220	6493	3256	8080.0000	Service Contracts	1,185.00
BA 111	3/21/2012	2220	6493	3344	8080.0000	Service Contracts	80,743.00-
BA 111	3/21/2012	2220	6493	3459	8270.0000	Client Care	1,249.00
BA 111	3/21/2012	2220	6494	4244	8080.0000	Service Contracts	2,460.00
BA 111	3/21/2012	2220	6494	4245	8080.0000	Service Contracts	128.00
BA 111	3/21/2012	2220	6494	4451	8080.0000	Service Contracts	1,429.00
BA 111	3/21/2012	2220	6495	5020	8080.0000	Service Contracts	877.00
BA 111	3/21/2012	2220	6495	5022	8080.0000	Service Contracts	823.00
BA 111	3/21/2012	2220	6495	5023	8080.0000	Service Contracts	1,419.00
BA 111	3/21/2012	2220	6495	5024	8080.0000	Service Contracts	3,573.00
BA 111	3/21/2012	2220	6495	5026	8080.0000	Service Contracts	4,546.00
BA 111	3/21/2012	2220	6495	5029	8080.0000	Service Contracts	

Adjustment Number	G/L Date	Fund	DEPT	Sub DEPT	Account Number	Account Name	Adjustment Amount
<u>NETSMART_EXPENSES_FY</u>							
BA 111	3/21/2012	2220	6495	5031	8080.0000	Service Contracts	372.00
<u>MUNICIPAL_CNSLTNG_SVCS</u>							
BA 112	3/05/2012	1010	1010		8080.0000	Service Contracts	2,220.00
<u>TO_INC_ADMIN_REVENUE</u>							
BA 117	3/05/2012	2740	7430		5610.0020	Cost Pool Revenue	1.00-
BA 117	3/05/2012	2740	7431	1120	8610.0000	Conferences & Othr Travel	1.00-
<u>TO_REDUCE_ADULT_REV</u>							
BA 118	3/05/2012	2742	7430		5610.0030	II A Revenue	1.00
BA 118	3/05/2012	2742	7433	2320	8080.0000	Service Contracts	1.00-
<u>BE_IN_ALGMNT_W/STATE</u>							
BA 122	3/05/2012	2800	7480		5610.0000	State Of Mich - Welfare	13.00-
BA 122	3/05/2012	2800	7480		8080.0000	Service Contracts	13.00
<u>JURY_DMND_ON_MNTL_CSE</u>							
BA 123	3/12/2012	1010	1480		6760.0000	Reimbursements	225.00-
<u>JURY_DMND_ON_MNTL_CSE</u>							
BA 124	3/12/2012	1010	1480		7190.0000	Dental Insurance	78.00-
BA 124	3/12/2012	1010	1480		8030.0020	Juror Fees	78.00
BA 124	3/12/2012	1010	1480		8030.0021	Juror Fees - State Reimb.	225.00
<u>ROLL_REMAIN_GRNT_FRWD</u>							
BA 125	3/12/2012	1010	1492		5050.0000	Fed. Grants-Public Safety	12,262.00-
BA 125	3/12/2012	1010	1492		7390.0000	Operational Supplies	3,000.00
BA 125	3/12/2012	1010	1492		8500.0000	Telephone	10,625.00
<u>REMAIN_HLS09_ALLOCATN</u>							
BA 128	3/12/2012	1010	4262		5050.0000	Fed. Grants-Public Safety	46,670.00-
BA 128	3/12/2012	1010	4262		7040.0000	Salaries - Regular	24,718.00
BA 128	3/12/2012	1010	4262		7150.0000	Social Security	1,755.00
BA 128	3/12/2012	1010	4262		7160.0000	Hospitalization	4,513.00

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>REMAIN HLS09 ALLOCATN</u>							
BA 128	3/12/2012	1010	4262		7160.0020	OPBB - Health Care	562.00
BA 128	3/12/2012	1010	4262		7170.0000	Life Insurance	55.00
BA 128	3/12/2012	1010	4262		7180.0000	Retirement & Sick Leave	2,236.00
BA 128	3/12/2012	1010	4262		7190.0000	Dental Insurance	363.00
BA 128	3/12/2012	1010	4262		7200.0000	Worker'S Compensation	10.00
BA 128	3/12/2012	1010	4262		7220.0000	Unemployment	120.00
BA 128	3/12/2012	1010	4262		7230.0000	Optical Insurance	54.00
BA 128	3/12/2012	1010	4262		7240.0000	Disability Insurance	75.00
BA 128	3/12/2012	1010	4262		7390.0000	Operational Supplies	4,809.00
BA 128	3/12/2012	1010	4262		8500.0000	Telephone	400.00
BA 128	3/12/2012	1010	4262		8600.0000	Travel - Mileage	2,000.00
BA 128	3/12/2012	1010	4262		8610.0000	Conferences & Othr Travel	5,000.00
<u>PURCHASE OF 6 PC'S</u>							
BA 131	3/12/2012	2560	2360		7390.0000	Operational Supplies	5,363.00
<u>ESTABLISH 2012 BUDGET</u>							
BA 134	3/21/2012	1010	1370		6080.0000	Departmental Services	6,000.00-
BA 134	3/21/2012	1010	1370		6710.0000	Other Revenue	17,500.00-
BA 134	3/21/2012	1010	1370		7040.0000	Salaries - Regular	50,676.00
BA 134	3/21/2012	1010	1370		7150.0000	Social Security	3,953.00
BA 134	3/21/2012	1010	1370		7160.0000	Hospitalization	10,698.00
BA 134	3/21/2012	1010	1370		7160.0020	OPBB - Health Care	240.00
BA 134	3/21/2012	1010	1370		7170.0000	Life Insurance	153.00
BA 134	3/21/2012	1010	1370		7180.0000	Retirement & Sick Leave	8,294.00
BA 134	3/21/2012	1010	1370		7180.0010	457 Plan Contribution	1,372.00
BA 134	3/21/2012	1010	1370		7190.0000	Dental Insurance	723.00
BA 134	3/21/2012	1010	1370		7200.0000	Worker'S Compensation	12.00
BA 134	3/21/2012	1010	1370		7220.0000	Unemployment	388.00
BA 134	3/21/2012	1010	1370		7230.0000	Optical Insurance	107.00
BA 134	3/21/2012	1010	1370		7240.0000	Disability Insurance	145.00
BA 134	3/21/2012	1010	1370		7270.0000	Office Supplies	600.00
BA 134	3/21/2012	1010	1370		7280.0000	Printing & Binding	100.00
BA 134	3/21/2012	1010	1370		7390.0000	Operational Supplies	2,000.00
BA 134	3/21/2012	1010	1370		8500.0000	Telephone	500.00
BA 134	3/21/2012	1010	1370		8600.0000	Travel - Mileage	2,000.00
BA 134	3/21/2012	1010	1370		8610.0000	Conferences & Othr Travel	1,000.00
BA 134	3/21/2012	1010	1370		9010.0000	Advertising	1,500.00
BA 134	3/21/2012	1010	2010		6999.3900	Rev. (Over)Under Expend.	29,709.00-

Adjustment Number	G/L Date	Fund	DEPT	Sub DEPT	Account Number	Account Name	Adjustment Amount
<u>SVC SHARING INITIATIVE</u>							
BA 135	3/30/2012	1010	1010		8080.0000	Service Contracts	10,439.00
BA 135	3/30/2012	1010	8900		9980.0000	Contingency	10,439.00
<u>ROLL FRWRD REMAIN BDG</u>							
BA 137	3/21/2012	1010	1373		5410.0040	State of MI - Judicial	4,382.00
BA 137	3/21/2012	1010	1373		7280.0000	Printing & Binding	1,300.00
BA 137	3/21/2012	1010	1373		7390.0000	Operational Supplies	1,455.00
BA 137	3/21/2012	1010	1373		8080.0000	Service Contracts	1,573.00
BA 137	3/21/2012	1010	1373		8600.0000	Travel - Mileage	392.00
<u>ROLL FRWRD REMAIN BDG</u>							
BA 138	3/21/2012	1010	1375		5410.0040	State of MI - Judicial	1,505.00
BA 138	3/21/2012	1010	1375		7280.0000	Printing & Binding	605.00
BA 138	3/21/2012	1010	1375		7390.0000	Operational Supplies	3,138.00
BA 138	3/21/2012	1010	1375		8080.0000	Service Contracts	666.00
BA 138	3/21/2012	1010	1375		8600.0000	Travel - Mileage	839.00
<u>FNL PYMT OF DELQ NET</u>							
BA 142	3/21/2012	2550	2530		9910.0000	Principal Payments	2.00
<u>ADJ BDG TO ST ALLOCN</u>							
BA 143	3/21/2012	2741	7431	1120	5610.0000	State Of Mich - Welfare	2,367.00
BA 143	3/21/2012	2741	7431	1120	7040.0000	Salaries - Regular	389.00
BA 143	3/21/2012	2741	7431	1120	7150.0000	Social Security	30.00
BA 143	3/21/2012	2741	7431	1120	7160.0000	Hospitalization	141.00
BA 143	3/21/2012	2741	7431	1120	7160.0020	OPBB - Health Care	9.00
BA 143	3/21/2012	2741	7431	1120	7170.0000	Life Insurance	1.00
BA 143	3/21/2012	2741	7431	1120	7180.0000	Retirement & Sick Leave	36.00
BA 143	3/21/2012	2741	7431	1120	7180.0010	457 Plan Contribution	8.00
BA 143	3/21/2012	2741	7431	1120	7190.0000	Dental Insurance	7.00
BA 143	3/21/2012	2741	7431	1120	7230.0000	Optical Insurance	2.00
BA 143	3/21/2012	2741	7431	1120	7240.0000	Disability Insurance	2.00
BA 143	3/21/2012	2741	7431	1120	7390.0000	Operational Supplies	233.00
BA 143	3/21/2012	2741	7431	1120	8440.0040	Other Training	1,975.00
<u>PER ST.S/B 9/30 FUND</u>							
BA 144	3/21/2012	2743	7431	0024	5610.0000	State Of Mich - Welfare	2,285.00

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>PER ST-S/B 9/30 FUND</u>							
BA 144	3/21/2012	2743	7431	0024	7390.0000	Operational Supplies	229.00-
BA 144	3/21/2012	2743	7433	0024	8440.0050	Administration-Sub Agents	2,056.00-
<u>BST JET GF/GP SUPPORT</u>							
BA 147	3/21/2012	2748	7430		5610.0000	State Of Mich - Welfare	2,285.00-
BA 147	3/21/2012	2748	7430		7390.0000	Operational Supplies	228.00
BA 147	3/21/2012	2748	7430		8440.0050	Administration-Sub Agents	2,057.00
<u>CVR BDG EXCEPTN 3/2012</u>							
BA 150	3/21/2012	2890	7297		6710.0000	Other Revenue	15,000.00-
BA 150	3/21/2012	2890	7297		6760.0000	Reimbursements	20,000.00-
BA 150	3/21/2012	2890	7298		7330.0000	Weatherization Materials	35,000.00
<u>DUPLICATE BUDGET ADJ</u>							
BA 155	3/27/2012	1010	1010		8080.0000	Service Contracts	2,220.00-
<u>CVR CST OF IVT EQUIP</u>							
BA 163	3/30/2012	1010	1490		6010.0000	Court Filing Fees	2,055.00-
BA 163	3/30/2012	1010	1490		6020.0000	Misc Court Costs & Fees	2,055.00-
BA 163	3/30/2012	1010	1490		7390.0000	Operational Supplies	1,740.00
BA 163	3/30/2012	1010	1490		8080.0000	Service Contracts	900.00
BA 163	3/30/2012	1010	1490		9400.0000	Equipment Rental	1,470.00
<u>ESTABLISH MIGRANT BDGT</u>							
BA 167	3/30/2012	2870	7483		5610.0000	State Of Mich - Welfare	15,000.00-
BA 167	3/30/2012	2870	7483		7040.0000	Salaries - Regular	2,873.00
BA 167	3/30/2012	2870	7483		7150.0000	Social Security	220.00
BA 167	3/30/2012	2870	7483		7160.0000	Hospitalization	989.00
BA 167	3/30/2012	2870	7483		7160.0020	OPEB - Health Care	60.00
BA 167	3/30/2012	2870	7483		7170.0000	Life Insurance	7.00
BA 167	3/30/2012	2870	7483		7180.0000	Retirement & Sick Leave	299.00
BA 167	3/30/2012	2870	7483		7180.0010	457 Plan Contribution	3.00
BA 167	3/30/2012	2870	7483		7190.0000	Dental Insurance	51.00
BA 167	3/30/2012	2870	7483		7200.0000	Worker'S Compensation	1.00
BA 167	3/30/2012	2870	7483		7220.0000	Unemployment	2.00
BA 167	3/30/2012	2870	7483		7230.0000	Optical Insurance	12.00
BA 167	3/30/2012	2870	7483		7240.0000	Disability Insurance	12.00
BA 167	3/30/2012	2870	7483		8430.0000	Client Assistance Pymts	10,421.00

Date 4/10/12
Time 8:24:58

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 3/01/2012 Thru 3/31/2012

Page 6
EUD101R
BRADTMUELL

<u>Adjustment</u> <u>Number</u>	<u>G/L</u>	<u>Date</u>	<u>Fund</u>	<u>Dept</u>	<u>Sub</u> <u>Dept</u>	<u>Account</u> <u>Number</u>	<u>Account</u> <u>Name</u>	<u>Adjustment</u> <u>Amount</u>
BA 167		3/30/2012	2870	7483		8600.0000	Travel - Mileage	50.00

ESTABLISH MGIRANT BDGT

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Administrator's Office

Submitted By: Keith Van Beek

Agenda Item: Ottawa County Strategic Plan and 2012 Business Plan

SUGGESTED MOTION:

To receive and approve the Ottawa County Strategic Plan and 2012 Business Plan.

SUMMARY OF REQUEST:

Since 2006 the Board of Commissioners yearly reviews and updates the Strategic Plan of the County and a Business Plan which focuses on the activities of the County for a given year.

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: All

Objective: All

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:



Ottawa County Board of Commissioners

Strategic Plan and 2012 Business Plan



Ottawa County Board of Commissioners

Back Row (Left to Right): Donald G. Disselkoen - District 8; Jane M. Ruiter - District 4;
Joseph S. Baumann - District 7; Robert W. Karsten - District 9;
Greg J. DeJong - District 5; Stu P. Visser - District 1; James H. Holtvluger - District 11

Front Row (Left to Right): Dennis W. Swartout - District 3;
Chair Philip D. Kuyers - District 2; Vice-Chair James C. Holtrop - District 10;
Roger G. Rycenga - District 6

Ottawa County, the eighth-largest county in Michigan, is a beautiful community of 263,801 people located along the Lake Michigan shoreline. The government that serves the community is comprised of approximately 1,100 employees and elected officials with occupations as diverse as nursing, parks, corrections, administration, and law enforcement.

An 11-member Board of Commissioners, each elected to a two-year term, governs the County. The Board of Commissioners establishes the general direction of government and provides oversight of administrative functions of the County. The Board appoints a County Administrator who manages the budget, provides leadership and management of Board initiatives, and oversees general County operations. The remaining operations are managed by either elected officers (Clerk, Drain Commissioner, Prosecutor, Register of Deeds, Sheriff, and Treasurer), statutory boards (Community Mental Health), or the judiciary.

While the Board of Commissioners had conducted strategic planning activities in the past, the County had not had an active strategic plan, mission, or organizational values in place for several years, so in 2004 the Board began collecting information needed to develop a plan. This included the employee and resident surveys, a study of mandated services, employee input on the mission statement, evaluations of several departments, a wage and classification study, the United Way Community Needs Assessment, and definitions of the County's financing tools.

After collecting and considering this information, the Board met on March 23 and 24, 2006, to begin work on its strategic plan. That initial plan was adopted and implemented over the next two years. The Board now meets annually to review the strategic plan and develop an accompanying business plan comprised of objectives that serve as action steps toward achieving the strategic plan.

The Board of Commissioners met on February 14, 2012, to create the business plan for 2012. This involved an update of objectives for 2010 and a review of the strengths, weaknesses, opportunities, and threats (SWOT) facing the County. After the Board established draft objectives, Administration assigned resources to each objective, and developed outcome measures which will indicate success in completing the plan's goals. The results of the process follow.

A **VISION** statement indicates how an organization views its ideal, or ultimate, goal. The Board of Commissioners has established the following vision statement:

Ottawa County strives to be the location of choice for living, working, and recreation.

A **MISSION** statement assists an organization in easily communicating to a variety of constituencies what it does, who it serves, and why it does so. The Board of Commissioners has established the following mission statement:

Ottawa County is committed to excellence and the delivery of cost-effective public services.

GOALS focus the direction of an organization's work, under the guidance from the vision and mission statement. Goals are relatively static in nature and will not often change. The four goals of the Board of Commissioners are:

- 1. To maintain and improve the strong financial position of the County.**
- 2. To maintain and enhance communication with citizens, employees and other stakeholders.**
- 3. To contribute to a healthy physical, economic and community environment.**
- 4. To continually improve the County's organization and services.**

formal statement of organizational values was developed to clearly identify not only the principles upon which the organization is based, but the way in which it treats its employees and residents.

We recognize the importance of the **Democratic Process** in the accomplishment of our mission, and hold it as a basic value to respect the rule of the majority and the voted choices of the people; to support the decisions of duly elected officials; and to refrain from interference with the elective process.

We recognize the importance of the **Law** in the accomplishment of our mission and hold it as a basic value to work within, uphold, support, and impartially enforce the law.

We recognize the importance of **Ethics** in the accomplishment of our mission and hold it as a basic value to always act truthfully, honestly, honorably and without deception; to seek no favor; and to receive no extraordinary personal gain from the performance of our official duties.

We recognize the importance of **Service** in the accomplishment of our mission and hold it as a basic value to treat each resident as a customer; to do all we can, within the bounds of the County's laws, regulations, policies and budget, to meet requests for service.

We recognize the importance of **Employees** in the accomplishment of our mission and hold it as a basic value to treat each employee with professional respect, recognizing that each person using his or her trade or vocation makes a valuable contribution; to treat each employee impartially, fairly and consistently; and to listen to the recommendations and concerns of each.

We recognize the importance of **Diversity** in the accomplishment of our mission and hold it as a basic value to treat all people with respect and courtesy.

We recognize the importance of **Professionalism** in the accomplishment of our mission and hold it as a basic value that each employee will perform to the highest professional standards and to his or her highest personal capabilities.

We recognize the importance of **Stewardship** of public money in the accomplishment of our mission and hold it as a basic value to discharge our stewardship in a responsible, cost-effective manner, always remembering and respecting the source of the County's funding.

Business Plan - 2012

Objectives, Deliverables, Outputs, and Outcomes

While goals are relatively static in nature, the objectives that assist in accomplishing the goals are likely to change annually. Deliverables are items that give further meaning and substance to an objective. Outputs are specific items of action and outcome indicators are a measure of success, demonstrating the impact of actions conducted to achieve goals and objectives.

Prior to setting goals, members of the Board of Commissioners examined the strengths, weaknesses, opportunities, and threats affecting the County as a whole. The items in each category are not ranked by importance, nor is this intended to be an all-inclusive list, however it forms a basis for the development of goals and objectives. In addition, the items identified provide a view of potential issues that may impact the environment in which the County provides services in the near- or long-term future.

STRENGTHS

- Community image - good place to raise a family, quality of life
- Location - good place to live
- Natural Resources (lakes, rivers, trees)
- Financial health
- Quality management by County Board and staff
- Effective services provided by dedicated employees
- Public safety - low crime
- Parks system
- Agriculture
- Potential for future energy development
- Industry
- Educational systems; public and private, higher education
- Entrepreneurs
- Regional cooperation
- Training programs and communication with employee groups
- Area traits; conservative, work ethic and religion
- Close to cultural resources
- Transportation
- Health care, local hospitals and proximity to Kent County
- Culture of volunteering and philanthropy, community services provided by non-profit and religious groups
- Strong recreational opportunities
- Infrastructure
- Website
- Open Space
- Broadband → coverage as % of county

OPPORTUNITIES

- Legislative activity - lobbyist to develop proactive strategies
- Local government communication, relations and assistance
- Economic development (Pfizer plant, energy, agriculture)
- Use of new communication tools, social networking
- Sustainable thinking - "going green", recycling, cost savings
- Growth in health care industry
- Economic climate allows for new thinking; regional focus, collaboration and consolidation
- Programs to meet new needs (emerging industries, substance abuse)
- Maintain open spaces
- Increase and recognize diversity
- Tourism (lakes, parks)
- Bring the road commission closer to the county, various strategies
- Bring balance to regulation in economic climate
- Provision of infrastructure
- Increase funding for mandated services
- Revenue sharing and finances
- Legislative plan to get state change(s)
- Improve transit, conduct corridor studies
- Growing anti-tax sentiment
- Distribution of Park Land

WEAKNESSES

- Effective communication with citizens and other stakeholders
- Lack of diversity, need to be a more welcoming place for diversity
- Declining transportation system with inadequate funding
- Redundancy, need for increased regional collaboration/consolidation
- Need to bring issues along slower to match a comfort-level with local units of government
- Runoff and water pollution
- Geographic division by Grand River
- Overall economic conditions
- State government
- Workforce unprepared, inadequate for future jobs
- Lack of countywide mass transit, especially to County facilities, rural areas
- Three Metropolitan Planning Organizations (MPOs)
- Accessibility and affordability for housing in disabled and elderly populations
- Over-reliance on manufacturing
- Managing growth to keep open spaces

THREATS

- Financial state of the economy - unemployment, state budget
- Loss of revenue sharing, dropping property tax revenue
- Crisis in the housing industry; foreclosures, loss of value, etc
- Rising pension and health care costs
- Lack of a regional economic development entity
- Bigotry and challenges of diversity
- Decreasing water quality, beach closures
- Excessive State/Federal regulation and mandates
- Air pollution regulation changes
- Gang and drug activity, WEMET funding
- Conflicts between being environmental and promoting business
- Aging population
- Road conditions and funding
- Domestic violence and hunger
- Substance abuse
- Globalization
- Term limits
- Green industry overkill, need to keep goal of a diverse economy
- Amount of non-taxable land
- Loss of personal property tax
- Right to work laws

Goal 1: To Maintain and Improve the Strong Financial Position of the County.

Output

Outcome Indicator

Objective 1: Maintain and improve the financial position of the County through **legislative advocacy.**

- Advocate to achieve the full reinstatement of revenue sharing and mitigate any negative impacts of the shift of this funding to the Economic Vitality Incentive Program (EVIP).
- Identify other legislation (Personal Property Tax) that impacts our financial position, develop clear position statements on those issues and communicate those position statements to legislators.
- Find ways to maximize the services of our lobbyist contract and communicate the outputs and outcomes achieved.
- Advocate to achieve full funding of mandates.

Produce position statements that clearly outline our issues.
Conduct a survey of our legislative delegation on various issues.
Lobbyist provides quarterly legislative updates to the Board.

Revenue sharing is not further cut and eventually fully restored.
Positive legislation adopted and negative legislation defeated.
The Board affirms the value of the lobbyist contract.
Legislation is adopted that more fully funds mandates.

Objective 2: Implement processes and strategies to address operational **budget deficits** with pro-active, balanced approaches.

- Adopt a budget calendar and provide information to the Board necessary to make key decisions.
- Eliminate operational budget deficits, adopting the budget by the end of October.
- Identify financial threats and approve strategies to mitigate those threats.
- Maintain the health of the County financing tools.
- Develop a comprehensive sustainability plan, focusing on long term economic, social and environmental health.

Adopt a budget calendar and adhere to established timelines.
Provide information to the Board in a timely fashion.
Develop a comprehensive sustainability plan.

Budgets are adopted without deficits.
The County financing tools are fully funded.
The County can financially meet the needs of current residents without compromising the ability of future generations to meet their needs.

Objective 3: Approve strategies to reduce the negative impact of rising **employee benefit costs** on the budget.

- Continue to implement the strategy to move employee groups to a defined contribution (DC) plan for new hires.
- Continue strategies to contain health benefit costs, including evaluation of our health plan designs and bidding out our health plan to the market.
- Complete implementation of the health management plan.

More employee groups are moved to a DC plan for new hires.
Board considers strategies regarding health costs.
The health management plan is implemented.

Employee benefit costs rise at a rate lower than established benchmarks.

Objective 4: Maintain or improve **bond ratings.**

- Continue to address budget deficits with pro-active, balanced approaches.
- Present high-quality information to bond rating agencies.
- Continue to strive for "triple-triple" bond ratings.

Board adopts a balanced budget.
Communicate with bond rating agencies as scheduled.

Achieve and maintain the top ratings from all rating agencies.

What will we do to get there?

Goal 2: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Output
Outcome Indicator

Objective 1: Maintain a comprehensive **communication plan** that guides the work of the County in this goal area.

- *Develop and implement the work and responsibilities of the pilot marketing and communications manager.*
- *Evaluate and consider expanding the pilot marketing and communications manager position.*

Board considers an updated Communications Plan.
Board considers the communications position.

Indicators in the citizen and employee surveys and website metrics reflect increased knowledge of County activities and satisfaction with communication.

Objective 2: Continue to improve **www.miOttawa.org**.

- *Increase and improve the services that citizens can access and receive through the website.*
- *Continue to expand the use of social media initiatives that are linked to and complement the website.*

Regularly review work on the website and social media initiatives, tracking metrics to measure progress.

The 2012 citizen survey reflects an increase in citizen use of website.

Objective 3: Review existing and implement new strategies to maximize communication with **citizens**.

- *Evaluate the use of citizen budget meetings and other existing initiatives.*
- *Increase our focus on improving local media coverage.*
- *Develop a report on the benefit of County property tax dollars.*
- *Develop and promote a speakers bureau.*

Conduct citizen budget meetings.
Focus on improving local media coverage.
Board considers a "Property Tax Dollar" report.
A speakers bureau is established and promoted.

The 2012 citizen survey reflects an increase in citizen awareness of County activities.

Objective 4: Continue to develop and implement methods of communicating with **employees**.

- *Continue using the Front Page and all-staff e-mails to communicate important information to employees.*
- *Continue the Labor-Management Cooperation Committee.*
- *Continue and improve employee-edited newsletter.*
- *Continue brown-bag lunches and other information sessions.*

Administration maintains consistency with brown bag luncheons, newsletters, Labor-Management meetings and other means to communicate with employees.

The 2013 employee satisfaction survey reflects an increase in overall employee satisfaction.

Objective 5: Evaluate communication with **other key stakeholders**.

- *Evaluate use of paperless packets and other communication tools with Commissioners.*
- *Continue departmental annual report process.*
- *Maintain and implement a legislative action plan.*
- *Evaluate communications with local units of government, including the use of quadrant meetings.*

Conduct a survey of the Board rating communication.
The Board adopts and monitors a legislative action plan.
Quadrant meetings are held on a regular basis.

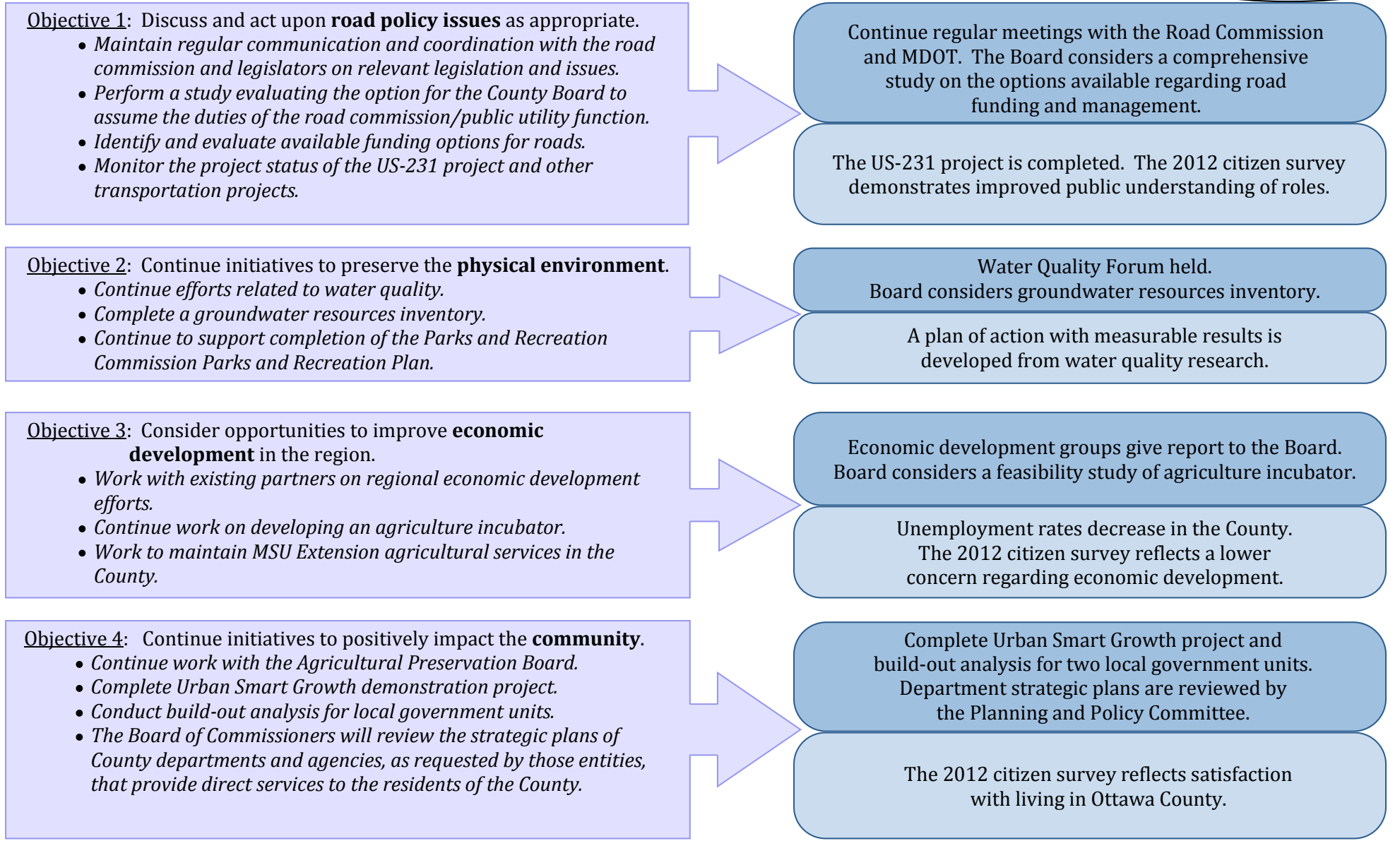
Commissioners report satisfaction with communication from Administration. Ottawa County is viewed as a leader for best management practices and collaborative efforts.

What will we do to get there?

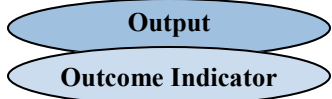
Goal 3: To Contribute to a Healthy Physical, Economic, & Community Environment.



What will we do to get there?



Goal 4: To Continually Improve the County's Organization and Services.



What will we do to get there?

Objective 1: Maintain systems and programs of **continuous improvement** to gain efficiencies and improve effectiveness.

- Develop and incorporate a system of continuous improvement through the Administrator's Office.
- Continue work on providing the most effective administration and funding for co-occurring mental health/substance abuse services.
- Conduct organizational efficiency and structure reviews, including;
 - Road Commission/Public Utilities
 - ERP System
 - IT Study
 - E Ticketing
- Complete evaluations of various programs and services, including;
 - CBT
 - SWAP
 - Drug Courts
 - Jail Mental Health Task Force

A system of continuous improvement is implemented. Board considers reports on all of the named reviews and evaluations.

Results are collected which demonstrate yearly and cumulative totals of both effective programs and services confirmed and savings from the elimination of ineffective programs and services.

Objective 2: Continue implementation of **outcome-based performance measurement systems.**

- Continue to work with departments to improve performance measurement systems and benchmarks, relative to budgeted resources.
- Continue work towards a report on mandated services and service-levels and prioritize those results.
- Continue to develop and improve dashboards and other reports to increase transparency and demonstrate outcomes.

Budget is adopted with outcome-based performance measurements incorporated. Dashboards are utilized to help demonstrate outcomes.

Budgets are adopted based upon demonstrated outcomes.

Objective 3: Maintain and expand investments in the **human resources** of the organization.

- Develop and maintain an Ottawa County standard for internal and external customer service, training employees on the standard.
- Pursue partners in the community to assist the organization to ask questions about and improve our cultural competency.
- Examine programs from other communities and evaluate potential for an expanded volunteer programming.

A customer service standard is implemented with training. Programs are implemented to improve cultural competency. An expanded volunteer program is evaluated.

Ottawa County is recognized for high customer service. Ottawa County is globally competitive for the talent of diverse cultures. Ottawa County has an active and effective volunteer base.

Objective 4: Examine opportunities for **service-delivery with local units of government.**

- Examine and evaluate possibilities for collaboration on service delivery with other local units of government.
- Make cost-effective services available to local units of government.

Options presented to local units regarding shared service opportunities.

Ottawa County is recognized as a region of excellence for government collaboration.

Assigned Resources and Deadlines

Once objectives, deliverables and outputs have been established, it is important to assign deadlines and resources to ensure that the plan activities are completed.

**Ottawa County Board of Commissioners
Business Plan: Deadlines and Resources**

	Projected Completion	Resources Assigned
Goal 1: To Maintain and Improve the Strong Financial Position of the County.		
Objective 1: Maintain and improve the financial position of the County through legislative advocacy.		
Produce position statements that clearly outline our issues.	Ongoing	Administrator, Fiscal Services, Planning
Conduct a survey of our legislative delegation on various issues.	12/31/12	Administrator
Lobbyist provides quarterly legislative updates to the Board.	Ongoing	Administrator, Planning
Objective 2: Implement processes and strategies to address operational budget deficits with pro-active, balanced approaches.		
Adopt a budget calendar and adhere to established timelines.	11/1/12	Administrator, Fiscal Services
Provide information to the Board in a timely fashion.	11/1/12	Administrator, Fiscal Services
Develop a comprehensive sustainability plan.	4/1/13	Administrator
Objective 3: Approve strategies to reduce the negative impact of rising employee benefit costs on the budget.		
More employee groups are moved to a DC plan for new hires.	7/1/13	Administrator, Human Resources, Fiscal Services
Board considers strategies regarding health costs.	Ongoing	Board, Administrator, Human Resources, Fiscal Services
The health management plan is implemented.	12/31/12	Administrator, Human Resources
Objective 4: Maintain or improve bond ratings.		
Board adopts a balanced budget.	Ongoing	Board, Administrator, Fiscal Services
Communicate with bond rating agencies as scheduled.	Ongoing	Administrator, Fiscal Services
Goal 2: To Maintain and Enhance Communication with Citizens, Employees, & other Stakeholders.		
Objective 1: Maintain a comprehensive communication plan that guides the work of the County in this goal area.		
Board considers an updated Communications Plan.	12/31/12	Administrator
Board considers the communications position.	11/1/12	Board, Administrator, Fiscal Services
Objective 2: Continue to improve www.miOttawa.org.		
Regularly review work on the website and social media initiatives, tracking metrics to measure progress.	Ongoing	Administrator, IT
Objective 3: Review existing and implement new strategies to maximize communication with citizens.		
Conduct citizen budget meetings.	7/1/12	Administrator, Fiscal Services
Focus on improving local media coverage.	Ongoing	Administrator
Board considers a "Property Tax Dollar" report.	12/31/12	Administrator, Fiscal Services
A speakers bureau is established and promoted.	7/1/12	Administrator
Objective 4: Continue to develop and implement methods of communicating with employees.		
Administration maintains consistency with brown bag luncheons, newsletters, Labor-Management meetings and other means to communicate with employees.	Ongoing	Administrator, Administration Departments
Objective 5: Evaluate communication with other key stakeholders.		
Conduct a survey of the Board rating communication.	12/31/12	Administrator
The Board adopts and monitors a legislative action plan.	Ongoing	Board, Administrator, Planning
Quadrant meetings are held on a regular basis.	Ongoing	Administrator

**Ottawa County Board of Commissioners
Business Plan: Deadlines and Resources**

	Projected Completion	Resources Assigned
Goal 3: To Contribute to a Healthy Physical, Economic, and Community Environment.		
Objective 1 : Discuss and act upon road policy issues as appropriate.		
Continue regular meetings with the Road Commission and MDOT.	Ongoing	Board, Administrator
The Board considers a comprehensive study on the options available regarding road funding and management.	TBD	Administrator, Planning, Fiscal Services, Corporation Counsel
Objective 2 : Continue initiatives to preserve the physical environment.		
Water Quality Forum held.	11/1/12	Administrator, Parks, MSU Extension, Health
Board considers groundwater resources inventory.	12/31/13	Administrator, Planning
Objective 3 : Consider opportunities to improve economic development in the region.		
Economic development groups give report to the Board.	12/31/12	Administrator, Planning
Board considers a feasibility study of agriculture incubator.	12/31/12	Administrator, Planning
Objective 4 : Continue initiatives to positively impact the community.		
Complete Urban Smart Growth project.	7/1/13	Planning
Complete build-out analysis for two local government units.	7/1/12	Planning
Department strategic plans are reviewed by the Planning and Policy Committee.	Ongoing	Administrator, All Departments
Goal 4: To Continually Improve the County's Organization and Services.		
Objective 1 : Maintain systems and programs of continuous improvement to gain efficiencies and improve effectiveness.		
A system of continuous improvement is implemented.	4/1/13	Administrator
Board considers report on administration of co-occurring mental health/substance abuse services.	12/31/12	Administrator, CMH, Corporation Counsel
Board considers report on Road Commission/Public Utilities.	TBD	Administrator, Planning, Fiscal Services, Corporation Counsel
Board considers report on IT Study.	10/1/12	Administrator, IT
Board considers report on the ERP System.	12/31/13	Administrator, Fiscal Services
Board considers report on the E-Ticketing System.	7/1/12	Administrator, Planning, IT, Sheriff
Board considers report on the Cognitive Behavioral Therapy (CBT) Program.	7/1/12	Planning, Community Corrections
Board considers report on Drug Courts.	7/1/12	Planning
Board considers report on Sentenced Work Abatement Program (SWAP).	12/31/12	Planning, Sheriff
Board considers report on the Jail Mental Health Task Force.	12/31/12	Administrator, CMH, Planning, Sheriff
Objective 2 : Continue implementation of outcome-based performance measurement systems.		
Budget is adopted with outcome-based performance measurements incorporated.	11/1/12	Board, Administrator, Fiscal Services
Dashboards are utilized to help demonstrate outcomes.	Ongoing	Administrator, Planning
Objective 3 : Maintain and expand investments in the human resources of the organization.		
A customer service standard is implemented with training.	4/1/13	Administrator
Programs are implemented to improve cultural competency.	4/1/13	Administrator
An expanded volunteer program is evaluated.	12/31/13	Administrator, Human Resources
Objective 4: Examine opportunities for service-delivery with local units of government.		
Options presented to local units regarding shared service opportunities.	Ongoing	Administrator, All Departments

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Parks and Recreation

Submitted By: Keith Van Beek

Agenda Item: Bid Tabulation – Macatawa Greenspace Phase II Improvements

SUGGESTED MOTION:

To receive bids for Macatawa Greenspace Phase II Improvements and accept the low bid from Plaggemars Construction in the amount of \$85,280.00 with funding to come from the Parks and Recreation budget.

SUMMARY OF REQUEST:

The Ottawa County Parks and Recreation Commission has solicited bids for park improvements at Macatawa Greenspace (former Holland Country Club) including an entrance sign and gate, trailhead kiosk, toilet building, bridge improvements and boardwalks. A total of three (3) bids were received with the low bid of \$85,280 from Plaggemars Construction which is within the budget estimate. Note that other park improvements were included with the large grant funded restoration project which was bid last year and will be undertaken by the contractor selected for that project.

FINANCIAL INFORMATION:

Total Cost: \$85,280.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source: Parks and Recreation Budget

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 3: To Contribute to a Healthy Physical, Economic, & Community Environment.

Objective: 4: Continue initiatives to positively impact the community.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: Planning and Policy Committee 4/12/2012



MEMORANDUM

Date: April 2, 2012
To: Ottawa County Board of Commissioners
From: John Scholtz, Parks and Recreation Director
RE: Bid Tabulation – Macatawa Greenspace Phase II Improvements

The Ottawa County Parks and Recreation Commission has solicited bids for park improvements at Macatawa Greenspace (former Holland Country Club) including an entrance sign and gate, trailhead kiosk, toilet building, bridge improvements and boardwalks. A total of three (3) bids were received with the low bid of \$85,280 from Plaggemars Construction which is within the budget estimate. Note that other park improvements were included with the large grant funded restoration project which was bid last year and will be undertaken by the contractor selected for that project.

Proposed motion:

To receive bids for Macatawa Greenspace Phase II Improvements and accept the low bid from Plaggemars Construction in the amount of \$85,280.00 with funding from the Parks and Recreation budget.

This request relates to a non-mandated activity and supports Goal 3 of the Board of Commissioner's Strategic Plan: To contribute to a healthy physical, economic, and community environment.



Ottawa County Parks &
Recreation Commission

BID TABULATION

MACATAWA GREENSPACE PHASE II IMPROVEMENTS
MARCH 28, 2012 10AM

	COMPANY (BIDDER)	BID BOND	ADDENDUM #1	ADDENDUM #2	BASE BID
1	PLAGGEMARS CONSTRUCTION	X	X	X	\$85,280.00
2	RIVERWORKS CONSTRUCTION INC.	X	X	X	\$91,790.00
3	VANDERPLOOG CONSTRUCTION	X	X	X	\$105,789.45
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Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Administration

Submitted By: Keith Van Beek

Agenda Item: Acceptable Use Policy (First Reading)

SUGGESTED MOTION:

To receive for review and comment the Acceptable Use Policy (first reading).

SUMMARY OF REQUEST:

County policies require periodic review and updates. This request is to review the County policies and forward them to the Board of Commissioners for a first and second reading before final approval.

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 4: To Continually Improve the County's Organization and Services.

Objective: 1: Review and evaluate the organization, contracts, programs, systems, and services for potential efficiencies.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: Planning and Policy Committee 4/12/2012



County of Ottawa

ACCEPTABLE USE POLICY

I. POLICY

Computer and communications equipment issued by the County of Ottawa is considered County property until properly disposed. Such equipment will be used in a manner that ensures compliance with all related policies pertaining to computers, software, communications, and information. Equipment is intended for use pursuant to County business. Personal use shall be limited to minimal incidental use – refer to Fiscal Policy regarding tax implications. Any information created using County computers remains the property of the County. Individuals assigned County equipment are responsible for the equipment assigned to them. Inappropriate use that might bypass security measures, exposes the County to risks such as; virus, spam, spyware and intrusion attacks, compromise of network systems and services, degradation of service, increased support costs and legal liability.

This policy applies to employees, contractors, consultants and temporary employees using any computer equipment that is provided by the County of Ottawa including the County's communication infrastructure.

II. STATUTORY REFERENCES

None

III. COUNTY LEGISLATIVE OR HISTORICAL REFERENCES

Board of Commissioners Resolution Number and Policy Adoption Date:

Board of Commissioners Review Date and Resolution Number:

Name and Date of Last Committee Review:

Last Review by Internal Policy Review Team: March 22, 2012



County of Ottawa

IV. PROCEDURE

1. Under no circumstances is an employee of the County of Ottawa authorized to engage in any activity that is illegal under local, state, federal or international law while using a County owned resource or while operating equipment from a County owned or operated facility.
2. County Systems may not be used to solicit for personal gain or for the advancement of a political or religious belief.
3. Passwords must be kept secure and not shared with others. Authorized users are responsible for the security of their passwords and accounts. Passwords are to be changed every 90 days.
4. Confidential or Personal Identity information will not be retained on local storage media.
5. In the event that Confidential or Personal Identity information needs to be placed on local media, the Security Officer will be contacted and if approved, the information will be encrypted in accordance with acceptable encryption standards or policies. This information will be removed from the media as soon as the requirement is complete.
6. Non-County employees requiring access to County Computers will submit a written request including name, contact information, agency and justification to the responsible/supported department head or elected official. Endorsed requests will be forwarded to the Information Technology (IT) Department for final review and approval. Requests not meeting these requirements and technology that is incompatible will be rejected.
7. Employees are responsible for the proper care and security of equipment assigned to them, and are liable for damages resulting from willful intent or negligence. Charges for repair due to misuse of equipment or services may be the responsibility of the employee as determined on a case-by-case basis.
8. All software in County-owned or controlled computers must be installed and used in strict accordance with a current licensing agreements. No software from personal sources nor software licensed to others is permitted to be installed or used in County computers, including freeware and shareware unless otherwise authorized by the Director of the Information Technology/IT Department.
9. Lost or stolen equipment will be reported immediately to the Insurance Authority and the IT Department.



County of Ottawa

10. Change in ownership will be reported upon transfer to the IT Department Help Desk with the appropriate contact information.

11. Any employee found to have violated this policy may be subject to disciplinary action, up to and including termination of employment.

12. All non-County users will comply with all County IT policies.

V. REVIEW PERIOD

The Internal Policy Review Team will review this Policy at least once every two years, and will make recommendations for changes to the Planning & Policy Committee.

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Administration

Submitted By: Keith Van Beek

Agenda Item: Electronic Mail and Privacy Policy (First Reading)

SUGGESTED MOTION:

To receive for review and comment the Electronic Mail and Privacy Policy (first reading).

SUMMARY OF REQUEST:

County policies require periodic review and updates. This request is to review the County policies and forward them to the Board of Commissioners for a first and second reading before final approval.

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 4: To Continually Improve the County's Organization and Services.

Objective: 1: Review and evaluate the organization, contracts, programs, systems, and services for potential efficiencies.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: Planning and Policy Committee 4/12/2012



County of Ottawa

USE OF ELECTRONIC MAIL AND PRIVACY POLICY

I. POLICY

Electronic Mail (E-Mail) is a technological resource and is provided to the employees of the County of Ottawa as a business communications tool. The County considers all E-Mail to be the property of the County. The County provides employees no guarantee of privacy for any E-Mail messages or notes. While the County reserves the right to review all electronic records, it prohibits employees from reading other employees' E-Mail except in those situations that require access for legitimate business reasons.

It is the intent of this policy to establish guidelines regarding the usage, ownership and confidentiality of E-Mail at the County. E-Mail is a productivity tool that is designed to enhance communications between people. ~~This communication method helps to break down status barriers, avoid telephone tag, and to help control work interruptions.~~

II. STATUTORY REFERENCES

None

III. COUNTY LEGISLATIVE OR HISTORICAL REFERENCES

Board of Commissioners Resolution Number and Policy Adoption Date:

Board of Commissioners Review Date and Resolution Number:

Name and Date of Last Committee Review:

Last Review by Internal Policy Review Team: March 22, 2012



County of Ottawa

IV. PROCEDURE

1. All computers and electronic and telephonic media (including fax and telex) are the property of the County of Ottawa and are to be used solely for business purposes except as authorized under other County Policies, Rules or Procedures.
2. Use of County property and transmissions will be monitored as needed by authorized County personnel to ensure that legitimate business interests are being carried out during the use of such property.
3. The approval process for sending E-Mail to "All Employees" will be through the County Administrator or a designated representative.
4. When using E-Mail, always know to whom you are sending a message. Double check names and addresses in order to avoid inadvertent broadcasts.
5. When sending E-Mail to large groups place group names in the bcc (blind copy) field to prevent addressees from inadvertently sending "Reply to all" responses that can congest networks and E-Mail servers.
6. Do not send potentially embarrassing messages over the E-Mail network.
7. Do not send highly sensitive or confidential messages over the E-Mail network unless properly encrypted, and sent by and to parties authorized to have access to the information.
8. Do not send E-Mail soliciting support, participation or funds for personal business or on behalf of personal interest groups or to express political opinions.
9. Sign off the computer whenever you leave your desk in order to protect your E-Mail. If you do not, someone else may use your password to view your E-Mail or to send messages with your User ID.
10. Remember to do the following: 1) change your password often, 2) do not use an obvious password, and 3) never share with anyone your password (if someone knows your password, it would be like giving them the key to your front door). You may be held responsible for any policy violations committed and exposing information to unauthorized access.
11. Violations of any part of this policy may result in disciplinary action up to and including termination according to established County policies.

V. REVIEW PERIOD



County of Ottawa

The Internal Policy Review Team will review this Policy at least once every two years, and will make recommendations for changes to the Planning & Policy Committee.

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Administration

Submitted By: Keith Van Beek

Agenda Item: Internet Use Policy (First Reading)

SUGGESTED MOTION:

To receive for review and comment the Internet Use Policy (first reading).

SUMMARY OF REQUEST:

County policies require periodic review and updates. This request is to review the County policies and forward them to the Board of Commissioners for a first and second reading before final approval.

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 4: To Continually Improve the County's Organization and Services.

Objective: 1: Review and evaluate the organization, contracts, programs, systems, and services for potential efficiencies.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: Planning and Policy Committee 4/12/2012



County of Ottawa

INTERNET USE POLICY

I. POLICY

Access to the Internet is recognized by the County of Ottawa as a technological resource and is provided to its employees as a business communications tool. There are numerous resources, available through the Internet, which allow employees to gather information, conduct research, training, networking, and monitoring information pertinent to their technical areas. Every employee has a responsibility to maintain and enhance the County's public image and to use the Internet in a responsible manner. Access to the Internet, transmittal and receipt of information over the Internet, software and files downloaded through the Internet, and information accessed on the Internet must be in compliance with County Personnel Policies as well as existing standards and procedures of the Information Technology (IT) Department.

All County employees are authorized to access the Internet unless specifically denied access by their Department head. Department heads wishing to deny access to specific employees will notify the IT Director or a designated representative via e-mail, noting the reason for this denial. Denying access using technical means should be used as a last resort. Employees who are misusing or suspected of misusing internet access should be counseled and corrected by their immediate supervisor. If internet abuse is suspected, IT can be contacted to monitor the access of specific computers on the County network. For confidentiality, these requests should be directed to the IT Director, or a designated representative, by the Department head.

Employees accessing the Internet are representing the County. The use of the Internet via the County's computer/telecommunications system is reserved solely for the conduct of County business. With the exception of incidental personal use, all [communications internet access](#) should be for County business purposes.

II. STATUTORY REFERENCES

None

III. COUNTY LEGISLATIVE OR HISTORICAL REFERENCES

Board of Commissioners Resolution Number and Policy Adoption Date:

Board of Commissioners Review Date and Resolution Number:

Name and Date of Last Committee Review:

Last Review by Internal Policy Review Team: [March 22, 2012](#)



County of Ottawa

IV. PROCEDURE

1. The Internet is not to be used for personal gain or advancement of personal views. The use of County of Ottawa information and communication systems for any communication or activity which is in violation of any law or County policy is strictly prohibited.
2. Unless expressly authorized by the County Administrator or designee Users are ~~expressly~~ prohibited from using computer systems within the County's network for any of the following purposes (The following examples are not meant to be an all inclusive list):
 - a. Solicitation of non-County business, or any use of the Internet for personal gain.
 - b. Copying or transmission of any document, software or other intellectual property protected by copyright, patent or trademark law, without proper authorization by the owner of the intellectual property.
 - c. Engaging in any communication that is threatening, defamatory, obscene, offensive, or harassing.
 - d. Political activities including sending political messages and solicitation of funds.
 - e. Gambling.
 - f. Viewing, downloading, or exchanging obscene material.
 - g. Illegal activities of any kind.
 - h. Disclosure of protected health information in a manner inconsistent with our Privacy Policies and Procedures.
 - i. Use of e-mail addresses for marketing purposes without explicit permission from the target recipient.
 - j. Forwarding of e-mail from in-house or outside legal counsel, or the contents of that mail, to individuals outside of the County without the express authorization of counsel.
 - k. Misrepresenting, obscuring, suppressing, or replacing a user's identity on an electronic communication.
 - l. Obtaining access to the files or communications of others with no substantial County business purpose.
 - m. Attempting unauthorized access to data or attempting to breach any security measure on any electronic communication system, or attempting to intercept any electronic communication transmissions without proper authorization.

~~n. Using personal Voice over IP (VOIP) i.e. Skype.~~



County of Ottawa

e.g. Accessing streaming media sites for non-business use
i.e.g. Internet Radio.

3. The County retains the rights to the information transmitted on or stored in all information and communication systems and equipment. The County retains the right to access and review all materials and information contained in or used in connection with County computer and communication systems. Employees should be mindful that they should have no expectation of privacy when utilizing the Internet and all information stored or transmitted could be subject to disclosure as a public record under the Freedom of Information Act, or on other grounds. For these reasons, all communications and uses of information should be consistent with the Employee Behavior, Discipline and Rules of Conduct Human Resources Policy.
4. Violations of this policy may result in disciplinary action up to and including termination of employment. In addition, the County may refer cases to the appropriate authorities for civil and/or criminal prosecution.
5. This policy applies to all County computers accessing the Internet via the County's network. County supported computers not connecting to the internet via the County's network will not be governed by the restrictions of this policy.

V. REVIEW PERIOD

The Internal Policy Review Team will review this Policy at least once every two years, and will make recommendations for changes to the Planning & Policy Committee.

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Equalization

Submitted By: Keith Van Beek

Agenda Item: Equalization Report

SUGGESTED MOTION:

To approve the 2012 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization hearings.

SUMMARY OF REQUEST:

State law requires the County Board of Commissioners to ensure that assessments are fair and equitable throughout the County. The department determines the total equalized value for each class of property. The Board of Commissioners must approve the Equalization report prior to the first Monday of May.

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 1: To Maintain and Improve the Strong Financial Position of the County.

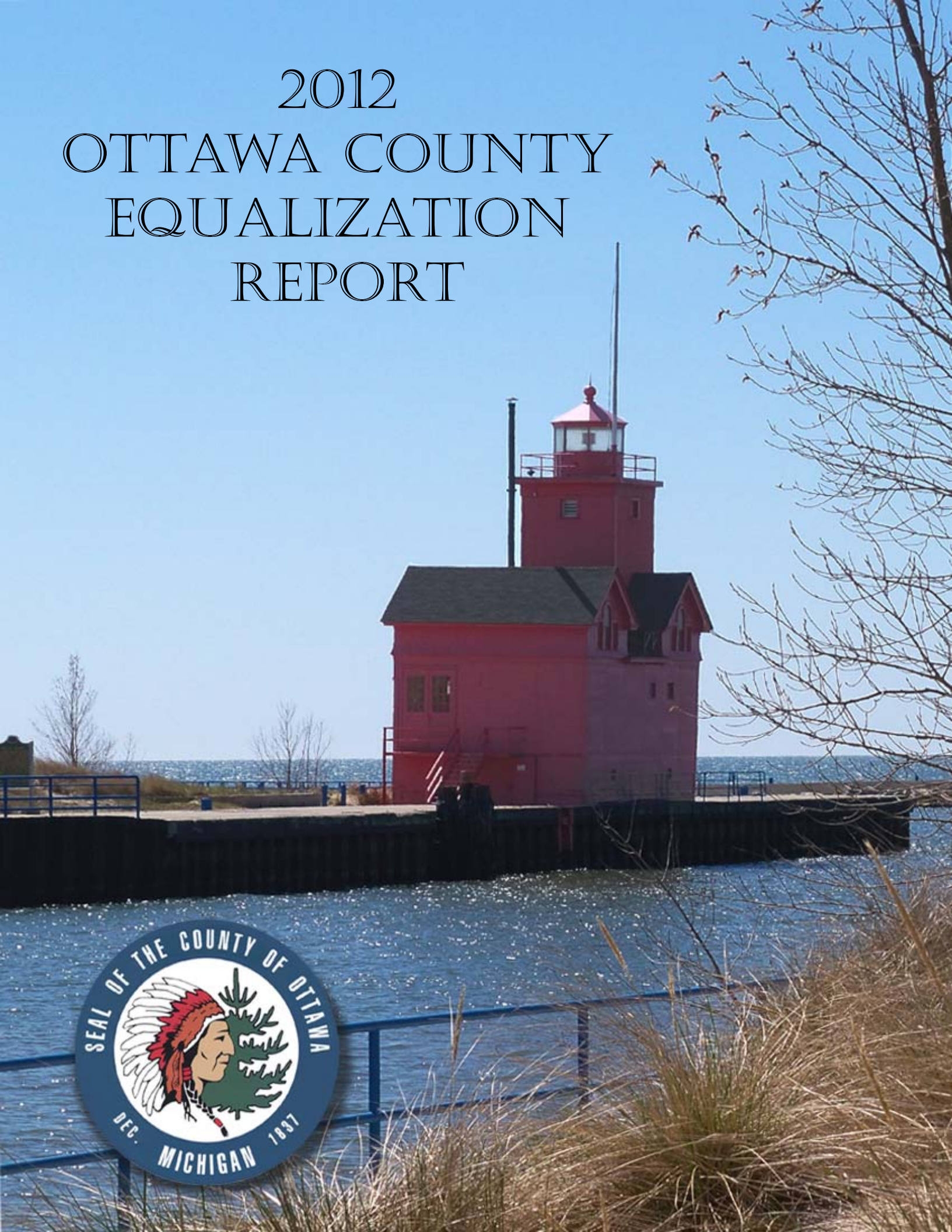
Objective: 2: Implement processes and strategies to deal with operational budget deficits.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 4/17/2012

2012
OTTAWA COUNTY
EQUALIZATION
REPORT





County of Ottawa

Equalization Department

Michael R. Galligan
Director
James J. Bush
Deputy Director

12220 Fillmore Street * Room 110 * West Olive Michigan 49460
email Director: mgalligan@miottawa.org

(616) 738-4826
Fax (616) 738-4009

April 24, 2012

*Board of Commissioners
Ottawa County, Michigan*

Ladies and Gentlemen:

The Ottawa County Equalization Department has prepared this report as required by statute to report our findings to the Board of Commissioners in culmination of our equalization activities for the year. An Equalization Study was conducted in every real property class plus the aggregate personal class in each of the 23 primary assessment units of Ottawa County for 2012, the results of which are incorporated into this report.

This book begins with the required "Certification of Recommended County Equalized Valuations by Equalization Director" followed by an unsigned copy of the "L4024" report to be approved by the Board of Commissioners. Third is the familiar Ottawa County Equalization Summary, showing the Assessed Value, Equalized Value, Recommended Factor, and the Taxable Value for each class in each unit.

The remainder of the book presents statistical data setting forth the major class comparisons for the entire county and the individual units. Charts and graphs near the front show the percent change by local unit and the total county by class. Also included are school district valuations by units and unit valuations by school districts. Amounts under Act 198 (Industrial Facilities Exemptions), DNR lands and neighborhood enterprise zones are not included in these computations but are separately reported at the back of the book.

Please note that any class of property with a ratio between 49.00% and 50.00% will be considered to be at 50.00% according to Michigan State Tax Commission guidelines. Each class of real property plus the aggregate of personal property is separately equalized in each local unit of government. All County Equalization values are subject to review and change by the Michigan State Tax Commission through the process of State Equalization in May.

We are again pleased to report that all classes in all units are being equalized as assessed. The last time the County Equalization Report recommended added value to a unit was in 1998.

Establishing property values in these volatile times has been particularly challenging for local unit assessors and Equalization staff. I would like to thank the local unit assessors and the Equalization staff for their commitment, dedication and cooperation.

Respectfully submitted,

Michael R. Galligan, M.M.A.O., Director

**This Report Authorized by
Ottawa County Board of Commissioners**

Philip D. Kuyers	Chair	District 2
James C. Holtrop	Vice Chair	District 10
Stu P. Visser		District 1
Dennis W. Swartout		District 3
Jane M. Ruiter		District 4
Greg J. DeJong		District 5
Roger G. Rycenga		District 6
Joseph S. Baumann		District 7
Donald G. Disselkoen		District 8
Robert Karsten		District 9
James Holtvluwer		District 11

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Certification of Recommended County Equalized Valuations by Equalization Director

This form is issued under the authority of MCL 211.148. Filing is mandatory.

TO: State Tax Commission

FROM: Equalization Director of Ottawa County

RE: State Assessor Certification of Preparer of the required Recommended County Equalized Valuations
for Ottawa County for year 2012

The Recommended County Equalized Valuations for the above referenced county and year were prepared under my direct supervision and control in my role as Equalization Director.

I am certified as an assessor at the level required for the county by Michigan Compiled Laws 211.10d and the rules of the State Tax Commission.

The State Tax Commission requires a Level M.M.A.O (IV) State Assessor Certification for this county.

I am certified as a Level M.M.A.O (IV) State Certified Assessing Officer by the State Tax Commission.

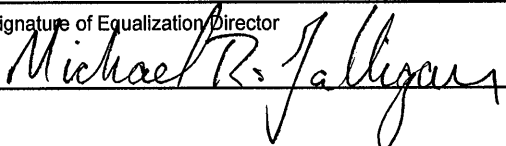
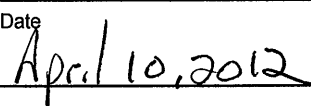
The following are my total Recommended County Equalized Valuations for each separately

equalized class of property in Ottawa County:

Agricultural	<u>551,746,440</u>	Timber-Cutover	<u>0</u>
Commercial	<u>1,147,431,900</u>	Developmental	<u>2,120,100</u>
Industrial	<u>784,987,400</u>	Total Real Property	<u>9,625,685,291</u>
Residential	<u>7,139,399,451</u>	Personal Property	<u>635,325,678</u>
		Total Real and Personal Property	<u>10,261,010,969</u>

Please mail this form to the address below within fifteen days of submission of the Recommended County Equalized Valuations to the County Board of Commissioners.

Michigan Department of Treasury
Assessment and Certification Division
Local Assessment Review
P.O. Box 30790
Lansing, Michigan 48909

Signature of Equalization Director 	Date 
---	---

Personal and Real Property - TOTALS

The instructions for completing this form are on the reverse side of page 3.

Ottawa County

Statement of acreage and valuation in the year 2012 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Number of Acres Assessed (Col. 1)	Total Real Property Valuations (Totals from pages 2 and 3)		Personal Property Valuations			Total Real Plus Personal Property	
		(Col. 2) Assessed	(Col. 3) Equalized Valuations	(Col. 4) Assessed	(Col. 5) Equalized Valuations	(Col. 6) Assessed	(Col. 7) Equalized Valuations	
Allendale	16,892	410,270,499	410,270,499	27,317,500	27,317,500	437,587,999	437,587,999	
Blendon	22,148	238,839,400	238,839,400	7,443,500	7,443,500	246,282,900	246,282,900	
Chester	21,814	100,897,400	100,897,400	7,655,800	7,655,800	108,553,200	108,553,200	
Crockery	18,989	149,506,900	149,506,900	6,953,200	6,953,200	156,460,100	156,460,100	
Georgetown	16,979	1,319,715,100	1,319,715,100	41,493,700	41,493,700	1,361,208,800	1,361,208,800	
Grand Haven	14,916	730,896,700	730,896,700	31,857,900	31,857,900	762,754,600	762,754,600	
Holland	13,336	970,649,900	970,649,900	123,210,000	123,210,000	1,093,859,900	1,093,859,900	
Jamestown	20,631	285,798,200	285,798,200	23,825,500	23,825,500	309,623,700	309,623,700	
Olive	21,030	164,401,800	164,401,800	14,192,100	14,192,100	178,593,900	178,593,900	
Park	9,392	1,012,003,900	1,012,003,900	8,533,700	8,533,700	1,020,537,600	1,020,537,600	
Polkton	23,330	127,854,400	127,854,400	5,980,600	5,980,600	133,835,000	133,835,000	
Port Sheldon	11,613	711,344,700	711,344,700	24,680,100	24,680,100	736,024,800	736,024,800	
Robinson	23,025	215,645,400	215,645,400	6,959,900	6,959,900	222,605,300	222,605,300	
Spring Lake	8,043	693,683,100	693,683,100	32,535,900	32,535,900	726,219,000	726,219,000	
Tallmadge	18,767	266,572,300	266,572,300	25,277,278	25,277,278	291,849,578	291,849,578	
Wright	21,499	129,245,600	129,245,600	8,233,600	8,233,600	137,479,200	137,479,200	
Zeeland	18,942	342,985,000	342,985,000	20,772,800	20,772,800	363,757,800	363,757,800	
Ferrysburg	1,372	175,527,700	175,527,700	4,041,900	4,041,900	179,569,600	179,569,600	
Grand Haven	1,883	502,358,642	502,358,642	56,978,100	56,978,100	559,336,742	559,336,742	
Holland	3,200	589,504,000	589,504,000	58,636,800	58,636,800	648,140,800	648,140,800	
Hudsonville	1,702	189,466,300	189,466,300	18,854,800	18,854,800	208,321,100	208,321,100	
Zeeland	1,454	207,236,100	207,236,100	70,390,200	70,390,200	277,626,300	277,626,300	
Coopersville	2,531	91,282,250	91,282,250	9,500,800	9,500,800	100,783,050	100,783,050	
Totals for County	313,488	9,625,685,291	9,625,685,291	635,325,678	635,325,678	10,261,010,969	10,261,010,969	

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF OTTAWA COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land in each township and city in the County of Ottawa and of the value of the real property and of the personal property in each township and city in said county as assessed in the year 2012 and of the aggregate valuation of the real property and personal property in each township and city in said county as equalized by the Board of Commissioners of said county on the 24th day of April 2012, at a meeting of said board held in pursuant to the provisions of Sections 209.1 - 209.8, MCL. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated at West Olive, Michigan this 24th day of April, 2012.

Equalization
Michael R. Galligan

Clerk of the Board of Commissioners
Daniel C. Krueger

Chairperson of Board of Commissioners
Philip D. Kuyers

Equalized Valuations - REAL

The instructions for completing this form are on the reverse side of page 3.

Ottawa County

Statement of acreage and valuation in the year 2012 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Real Property Equalized by County Board of Commissioners							
Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Allendale	30,425,140	102,730,400	11,430,300	265,684,659	0	0	410,270,499
Blendon	51,170,300	3,646,400	3,178,500	180,844,200	0	0	238,839,400
Chester	58,457,300	1,433,700	1,543,300	39,463,100	0	0	100,897,400
Crockery	21,466,700	9,308,600	4,435,600	114,296,000	0	0	149,506,900
Georgetown	7,145,300	128,136,500	25,798,000	1,158,635,300	0	0	1,319,715,100
Grand Haven	16,792,400	51,662,500	15,254,700	647,187,100	0	0	730,896,700
Holland	16,642,600	253,114,800	114,415,600	586,476,900	0	0	970,649,900
Jamestown	52,341,000	12,285,700	8,383,600	212,787,900	0	0	285,798,200
Olive	56,638,400	10,982,500	15,805,300	79,055,600	0	1,920,000	164,401,800
Park	9,838,900	27,873,000	0	974,292,000	0	0	1,012,003,900
Polkton	57,236,300	3,091,200	2,745,800	64,781,100	0	0	127,854,400
Port Sheldon	13,615,400	9,656,900	349,156,800	338,915,600	0	0	711,344,700
Robinson	32,410,500	4,087,100	3,778,300	175,369,500	0	0	215,645,400
Spring Lake	2,543,500	43,787,200	29,042,100	618,310,300	0	0	693,683,100
Tallmadge	24,485,900	14,025,900	13,217,500	214,843,000	0	0	266,572,300
Wright	47,469,700	8,649,200	4,568,200	68,558,500	0	0	129,245,600
Zeeland	46,412,300	52,783,300	16,136,400	227,653,000	0	0	342,985,000
Ferrysburg	0	12,280,900	8,122,900	155,123,900	0	0	175,527,700
Grand Haven	0	119,809,700	35,900,300	346,648,642	0	0	502,358,642
Holland	1,632,900	164,692,200	28,489,900	394,488,900	0	200,100	589,504,000
Hudsonville	399,800	56,066,200	11,764,900	121,235,400	0	0	189,466,300
Zeeland	584,600	33,118,400	71,402,700	102,130,400	0	0	207,236,100
Coopersville	4,037,500	24,209,600	10,416,700	52,618,450	0	0	91,282,250
Total for County	551,746,440	1,147,431,900	784,987,400	7,139,399,451	0	2,120,100	9,625,685,291

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF OTTAWA COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the equalized valuations of real property classifications in each township and city in the County of Ottawa in the year 2012, as determined by the Board of Commissioners of said county on the 24th day of April 2012, at a meeting of said board held in pursuant to the provisions of Sections 209.1-209.8, MCL. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated at West Olive, Michigan this 24th day of April, 2012.

Equalization
Michael R. Galligan

Clerk of the Board of Commissioners
Daniel C. Krueger

Chairperson of Board of Commissioners
Philip D. Kuyers

Assessed Valuations - REAL

The instructions for completing this form are on the reverse side of page 3.

Ottawa County

Statement of acreage and valuation in the year 2012 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Real Property Assessed Valuations Approved by Boards of Review							
Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Allendale	30,425,140	102,730,400	11,430,300	265,684,659	0	0	410,270,499
Blendon	51,170,300	3,646,400	3,178,500	180,844,200	0	0	238,839,400
Chester	58,457,300	1,433,700	1,543,300	39,463,100	0	0	100,897,400
Crockerly	21,466,700	9,308,600	4,435,600	114,296,000	0	0	149,506,900
Georgetown	7,145,300	128,136,500	25,798,000	1,158,635,300	0	0	1,319,715,100
Grand Haven	16,792,400	51,662,500	15,254,700	647,187,100	0	0	730,896,700
Holland	16,642,600	253,114,800	114,415,600	586,476,900	0	0	970,649,900
Jamestown	52,341,000	12,285,700	8,383,600	212,787,900	0	0	285,798,200
Olive	56,638,400	10,982,500	15,805,300	79,055,600	0	1,920,000	164,401,800
Park	9,838,900	27,873,000	0	974,292,000	0	0	1,012,003,900
Polkton	57,236,300	3,091,200	2,745,800	64,781,100	0	0	127,854,400
Port Sheldon	13,615,400	9,656,900	349,156,800	338,915,600	0	0	711,344,700
Robinson	32,410,500	4,087,100	3,778,300	175,369,500	0	0	215,645,400
Spring Lake	2,543,500	43,787,200	29,042,100	618,310,300	0	0	693,683,100
Tallmaadge	24,485,900	14,025,900	13,217,500	214,843,000	0	0	266,572,300
Wright	47,469,700	8,649,200	4,568,200	68,558,500	0	0	129,245,600
Zeeland	46,412,300	52,783,300	16,136,400	227,653,000	0	0	342,985,000
Ferrysburg	0	12,280,900	8,122,900	155,123,900	0	0	175,527,700
Grand Haven	0	119,809,700	35,900,300	346,648,642	0	0	502,358,642
Holland	1,632,900	164,692,200	28,489,900	394,488,900	0	200,100	589,504,000
Hudsonville	399,800	56,066,200	11,764,900	121,235,400	0	0	189,466,300
Zeeland	584,600	33,118,400	71,402,700	102,130,400	0	0	207,236,100
Coopersville	4,037,500	24,209,600	10,416,700	52,618,450	0	0	91,282,250
Total for County	551,746,440	1,147,431,900	784,987,400	7,139,399,451	0	2,120,100	9,625,685,291

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF OTTAWA COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the assessed valuations of real property classifications in each township and city in the County of Ottawa in the year 2012, as determined by the Board of Commissioners of said county on the 24th day of April 2012, at a meeting of said board held in pursuant to the provisions of Sections 209.1-209.8, MCL. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated at West Olive, Michigan this 24th day of April, 2012.

Equalization
Michael R. Galligan

Clerk of the Board of Commissioners
Daniel C. Krueger

Chairperson of Board of Commissioners
Phillip D. Kuyers

2012 OTTAWA COUNTY EQUALIZATION SUMMARY (PAGE 1)

Unit	Agricultural Real Property			Commercial Real Property			Industrial Real Property					
	Assessed	Equalized	Equalization Factor	Taxable	Assessed	Equalized	Equalization Factor	Taxable	Assessed	Equalized	Equalization Factor	Taxable
TOWNSHIPS												
Allendale Ch	30,425,140	30,425,140	1.00000	13,954,093	102,730,400	102,730,400	1.00000	91,319,691	11,430,300	11,430,300	1.00000	10,810,703
Blendon	51,170,300	51,170,300	1.00000	27,761,985	3,646,400	3,646,400	1.00000	3,430,305	3,178,500	3,178,500	1.00000	1,776,970
Chester	58,457,300	58,457,300	1.00000	30,662,627	1,433,700	1,433,700	1.00000	1,375,200	1,543,300	1,543,300	1.00000	818,479
Crockery	21,466,700	21,466,700	1.00000	10,808,917	9,308,600	9,308,600	1.00000	7,636,162	4,435,600	4,435,600	1.00000	3,530,581
Georgetown Ch	7,145,300	7,145,300	1.00000	6,780,168	128,136,500	128,136,500	1.00000	126,418,939	25,798,000	25,798,000	1.00000	24,796,418
Grand Haven Ch	16,792,400	16,792,400	1.00000	8,660,661	51,662,500	51,662,500	1.00000	49,473,044	15,254,700	15,254,700	1.00000	14,768,529
Holland Ch	16,642,600	16,642,600	1.00000	9,282,742	253,114,800	253,114,800	1.00000	248,752,117	114,415,600	114,415,600	1.00000	112,740,616
Jamestown Ch	52,341,000	52,341,000	1.00000	25,989,263	12,285,700	12,285,700	1.00000	11,822,823	8,383,600	8,383,600	1.00000	7,289,490
Olive	56,638,400	56,638,400	1.00000	30,948,443	10,982,500	10,982,500	1.00000	10,490,751	15,805,300	15,805,300	1.00000	13,816,782
Park	9,838,900	9,838,900	1.00000	5,663,062	27,873,000	27,873,000	1.00000	26,289,735	0	0	NA	0
Polkton Ch	57,236,300	57,236,300	1.00000	29,273,268	3,091,200	3,091,200	1.00000	2,785,355	2,745,800	2,745,800	1.00000	2,355,379
Port Sheldon	13,615,400	13,615,400	1.00000	6,972,308	9,656,900	9,656,900	1.00000	9,117,599	349,156,800	349,156,800	1.00000	342,552,410
Robinson	32,410,500	32,410,500	1.00000	16,653,239	4,087,100	4,087,100	1.00000	3,648,385	3,778,300	3,778,300	1.00000	1,788,080
Spring Lake	2,543,500	2,543,500	1.00000	1,590,789	43,787,200	43,787,200	1.00000	41,168,847	29,042,100	29,042,100	1.00000	28,255,776
Tallmadge Ch	24,485,900	24,485,900	1.00000	11,923,206	14,025,900	14,025,900	1.00000	12,733,235	13,217,500	13,217,500	1.00000	11,587,691
Wright	47,469,700	47,469,700	1.00000	23,931,022	8,649,200	8,649,200	1.00000	6,971,709	4,568,200	4,568,200	1.00000	3,220,049
Zeeland Ch	46,412,300	46,412,300	1.00000	22,776,142	52,783,300	52,783,300	1.00000	48,082,134	16,136,400	16,136,400	1.00000	12,975,563
CITIES												
Coopersville	4,037,500	4,037,500	1.00000	1,654,491	24,209,600	24,209,600	1.00000	23,037,331	10,416,700	10,416,700	1.00000	9,335,121
Ferrysburg	0	0	NA	0	12,280,900	12,280,900	1.00000	11,082,001	8,122,900	8,122,900	1.00000	7,399,937
Grand Haven	0	0	NA	0	119,809,700	119,809,700	1.00000	115,643,519	35,900,300	35,900,300	1.00000	35,354,862
Holland	1,632,900	1,632,900	1.00000	857,093	164,692,200	164,692,200	1.00000	154,542,085	28,489,900	28,489,900	1.00000	27,934,573
Hudsonville	399,800	399,800	1.00000	339,380	56,066,200	56,066,200	1.00000	54,162,896	11,764,900	11,764,900	1.00000	11,512,868
Zeeland	584,600	584,600	1.00000	49,516	33,118,400	33,118,400	1.00000	32,099,665	71,402,700	71,402,700	1.00000	70,578,452
COUNTY TOTALS	551,746,440	551,746,440		286,532,415	1,147,431,900	1,147,431,900		1,092,083,528	784,987,400	784,987,400		755,199,329

2012 OTTAWA COUNTY EQUALIZATION SUMMARY (PAGE 2)

Unit	Residential Real Property			Timber-Cutover Real Property			Developmental Real Property					
	Assessed	Equalized	Equalization Factor	Taxable	Assessed	Equalized	Equalization Factor	Taxable	Assessed	Equalized	Equalization Factor	Taxable
TOWNSHIPS												
Allendale Ch	265,684,659	265,684,659	1.00000	235,876,436	0	0	NA	0	0	0	NA	0
Blendon	180,844,200	180,844,200	1.00000	167,449,815	0	0	NA	0	0	0	NA	0
Chester	39,463,100	39,463,100	1.00000	35,796,992	0	0	NA	0	0	0	NA	0
Crockery	114,296,000	114,296,000	1.00000	99,470,814	0	0	NA	0	0	0	NA	0
Georgetown Ch	1,158,635,300	1,158,635,300	1.00000	1,143,467,889	0	0	NA	0	0	0	NA	0
Grand Haven Ch	647,187,100	647,187,100	1.00000	540,883,043	0	0	NA	0	0	0	NA	0
Holland Ch	586,476,900	586,476,900	1.00000	577,783,236	0	0	NA	0	0	0	NA	0
Jamestown Ch	212,787,900	212,787,900	1.00000	203,585,916	0	0	NA	0	0	0	NA	0
Olive	79,055,600	79,055,600	1.00000	73,481,250	0	0	NA	0	1,920,000	1,920,000	1.00000	930,045
Park	974,292,000	974,292,000	1.00000	839,030,856	0	0	NA	0	0	0	NA	0
Polkton Ch	64,781,100	64,781,100	1.00000	57,579,347	0	0	NA	0	0	0	NA	0
Port Sheldon	338,915,600	338,915,600	1.00000	260,945,809	0	0	NA	0	0	0	NA	0
Robinson	175,369,500	175,369,500	1.00000	164,046,872	0	0	NA	0	0	0	NA	0
Spring Lake	618,310,300	618,310,300	1.00000	560,274,313	0	0	NA	0	0	0	NA	0
Tallmadge Ch	214,843,000	214,843,000	1.00000	201,368,236	0	0	NA	0	0	0	NA	0
Wright	68,558,500	68,558,500	1.00000	64,125,445	0	0	NA	0	0	0	NA	0
Zeeland Ch	227,653,000	227,653,000	1.00000	218,855,135	0	0	NA	0	0	0	NA	0
CITIES												
Coopersville	52,618,450	52,618,450	1.00000	52,079,701	0	0	NA	0	0	0	NA	0
Ferrysburg	155,123,900	155,123,900	1.00000	132,887,078	0	0	NA	0	0	0	NA	0
Grand Haven	346,648,642	346,648,642	1.00000	314,690,828	0	0	NA	0	0	0	NA	0
Holland	394,488,900	394,488,900	1.00000	382,133,625	0	0	NA	0	200,100	200,100	1.00000	125,890
Hudsonville	121,235,400	121,235,400	1.00000	119,458,351	0	0	NA	0	0	0	NA	0
Zeeland	102,130,400	102,130,400	1.00000	101,100,021	0	0	NA	0	0	0	NA	0
COUNTY TOTALS	7,139,399,451	7,139,399,451		6,546,371,008	0	0		0	2,120,100	2,120,100		1,055,935

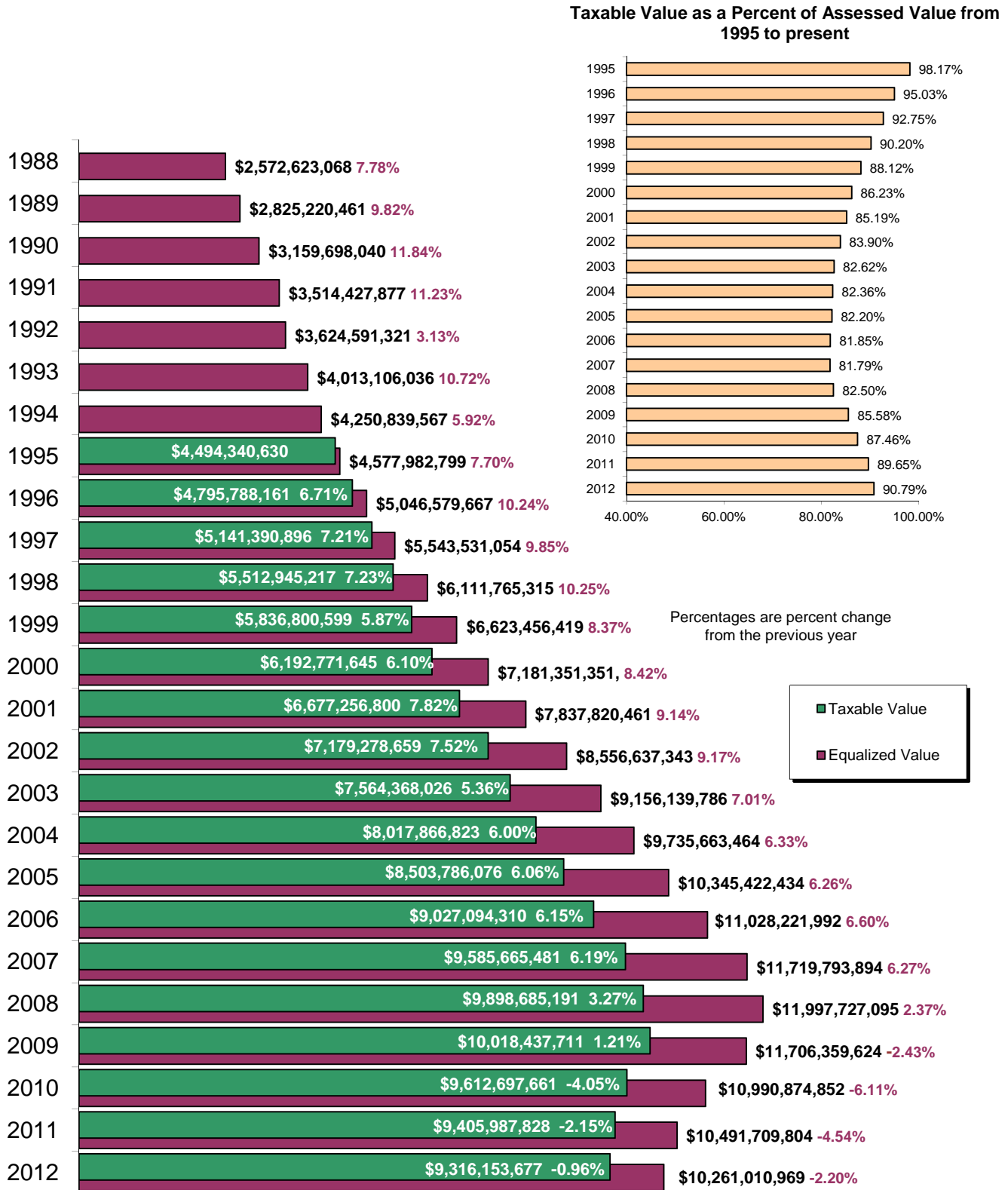
2012 OTTAWA COUNTY EQUALIZATION SUMMARY (PAGE 3)

Unit	Total Real			Personal Property			Total Real and Personal			Percent of County Total		
	Assessed	Equalized	Taxable	Assessed	Equalized	Equalization Factor	Taxable	Assessed	Equalized	Taxable	Equalized	Taxable
TOWNSHIPS												
Allendale Ch	410,270,499	410,270,499	351,960,923	27,317,500	27,317,500	1.00000	27,317,500	437,587,999	437,587,999	379,278,423	4.26%	4.07%
Blendon	238,839,400	238,839,400	200,419,075	7,443,500	7,443,500	1.00000	7,443,500	246,282,900	246,282,900	207,862,575	2.40%	2.23%
Chester	100,897,400	100,897,400	68,653,298	7,655,800	7,655,800	1.00000	7,655,800	108,553,200	108,553,200	76,309,098	1.06%	0.82%
Crockery	149,506,900	149,506,900	121,446,474	6,953,200	6,953,200	1.00000	6,892,036	156,460,100	156,460,100	128,338,510	1.52%	1.38%
Georgetown Ch	1,319,715,100	1,319,715,100	1,301,463,414	41,493,700	41,493,700	1.00000	41,493,700	1,361,208,800	1,361,208,800	1,342,957,114	13.27%	14.42%
Grand Haven Ch	730,896,700	730,896,700	613,785,277	31,857,900	31,857,900	1.00000	31,857,900	762,754,600	762,754,600	645,643,177	7.43%	6.93%
Holland Ch	970,649,900	970,649,900	948,558,711	123,210,000	123,210,000	1.00000	123,130,590	1,093,859,900	1,093,859,900	1,071,689,301	10.66%	11.50%
Jamestown Ch	285,798,200	285,798,200	248,687,492	23,825,500	23,825,500	1.00000	23,825,500	309,623,700	309,623,700	272,512,992	3.02%	2.93%
Olive	164,401,800	164,401,800	129,667,271	14,192,100	14,192,100	1.00000	13,961,672	178,593,900	178,593,900	143,628,943	1.74%	1.54%
Park	1,012,003,900	1,012,003,900	870,983,653	8,533,700	8,533,700	1.00000	8,533,700	1,020,537,600	1,020,537,600	879,517,353	9.95%	9.44%
Polkton Ch	127,854,400	127,854,400	91,993,349	5,980,600	5,980,600	1.00000	5,980,600	133,835,000	133,835,000	97,973,949	1.30%	1.05%
Port Sheldon	711,344,700	711,344,700	619,588,126	24,680,100	24,680,100	1.00000	24,667,417	736,024,800	736,024,800	644,255,543	7.17%	6.92%
Robinson	215,645,400	215,645,400	186,136,576	6,959,900	6,959,900	1.00000	6,938,193	222,605,300	222,605,300	193,074,769	2.17%	2.07%
Spring Lake	693,683,100	693,683,100	631,289,725	32,535,900	32,535,900	1.00000	32,530,176	726,219,000	726,219,000	663,819,901	7.08%	7.13%
Tallmadge Ch	266,572,300	266,572,300	237,612,368	25,277,278	25,277,278	1.00000	25,277,278	291,849,578	291,849,578	262,889,646	2.84%	2.82%
Wright	129,245,600	129,245,600	98,248,225	8,233,600	8,233,600	1.00000	8,233,600	137,479,200	137,479,200	106,481,825	1.34%	1.14%
Zealand Ch	342,985,000	342,985,000	302,688,974	20,772,800	20,772,800	1.00000	20,772,800	363,757,800	363,757,800	323,461,774	3.55%	3.47%
CITIES												
Coopersville	91,282,250	91,282,250	86,106,644	9,500,800	9,500,800	1.00000	9,500,800	100,783,050	100,783,050	95,607,444	0.98%	1.03%
Ferrysburg	175,527,700	175,527,700	151,369,016	4,041,900	4,041,900	1.00000	4,041,900	179,569,600	179,569,600	155,410,916	1.75%	1.67%
Grand Haven	502,358,642	502,358,642	465,689,209	56,978,100	56,978,100	1.00000	56,978,100	559,336,742	559,336,742	522,667,309	5.45%	5.61%
Holland	589,504,000	589,504,000	565,593,266	58,636,800	58,636,800	1.00000	58,636,800	648,140,800	648,140,800	624,225,066	6.32%	6.70%
Hudsonville	189,466,300	189,466,300	185,473,495	18,854,800	18,854,800	1.00000	18,854,800	208,321,100	208,321,100	204,328,295	2.03%	2.19%
Zealand	207,236,100	207,236,100	203,827,654	70,390,200	70,390,200	1.00000	70,392,100	277,626,300	277,626,300	274,219,754	2.71%	2.94%
COUNTY TOTALS	9,625,685,291	9,625,685,291	8,681,242,215	635,325,678	635,325,678		634,911,462	10,261,010,969	10,261,010,969	9,316,153,677	100.00%	100.00%

County of Ottawa

County Equalized and Taxable Values By Year

Dollars as Equalized (County)



OTTAWA COUNTY

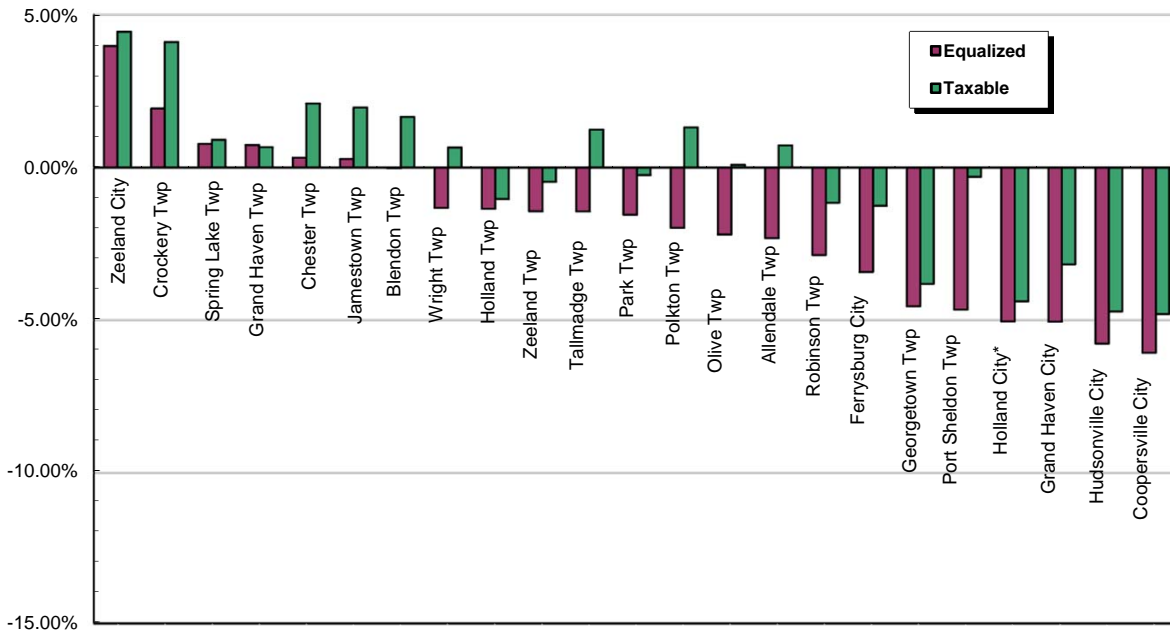
PERCENT CHANGE - 2011 TO 2012

Includes New, Loss and Adjustment
By Local Unit

Township / City	2011 Equalized Value	2012 Equalized Value	C.E.V. % Change	2011 Taxable Value	2012 Taxable Value	Taxable % Change
Allendale Twp	447,951,750	437,587,999	-2.31%	376,560,386	379,278,423	0.72%
Blendon Twp	246,331,900	246,282,900	-0.02%	204,472,119	207,862,575	1.66%
Chester Twp	108,203,500	108,553,200	0.32%	74,744,215	76,309,098	2.09%
Crockery Twp	153,491,800	156,460,100	1.93%	123,272,016	128,338,510	4.11%
Georgetown Twp	1,426,014,600	1,361,208,800	-4.54%	1,396,186,578	1,342,957,114	-3.81%
Grand Haven Twp	757,197,500	762,754,600	0.73%	641,370,381	645,643,177	0.67%
Holland Twp	1,108,858,200	1,093,859,900	-1.35%	1,082,872,468	1,071,689,301	-1.03%
Jamestown Twp	308,768,900	309,623,700	0.28%	267,258,215	272,512,992	1.97%
Olive Twp	182,599,700	178,593,900	-2.19%	143,504,243	143,628,943	0.09%
Park Twp	1,036,574,200	1,020,537,600	-1.55%	881,716,202	879,517,353	-0.25%
Polkton Twp	136,531,700	133,835,000	-1.98%	96,704,578	97,973,949	1.31%
Port Sheldon Twp	771,956,300	736,024,800	-4.65%	646,243,072	644,255,543	-0.31%
Robinson Twp	229,178,400	222,605,300	-2.87%	195,337,959	193,074,769	-1.16%
Spring Lake Twp	720,654,700	726,219,000	0.77%	657,860,989	663,819,901	0.91%
Tallmadge Twp	296,106,560	291,849,578	-1.44%	259,667,550	262,889,646	1.24%
Wright Twp	139,319,344	137,479,200	-1.32%	105,790,203	106,481,825	0.65%
Zeeland Twp	369,051,000	363,757,800	-1.43%	324,986,546	323,461,774	-0.47%
Coopersville City	107,293,500	100,783,050	-6.07%	100,429,567	95,607,444	-4.80%
Ferrysburg City	185,930,500	179,569,600	-3.42%	157,384,996	155,410,916	-1.25%
Grand Haven City	589,073,750	559,336,742	-5.05%	539,798,315	522,667,309	-3.17%
Holland City*	682,548,700	648,140,800	-5.04%	652,848,644	624,225,066	-4.38%
Hudsonville City	221,075,300	208,321,100	-5.77%	214,435,294	204,328,295	-4.71%
Zeeland City	266,998,000	277,626,300	3.98%	262,543,292	274,219,754	4.45%
Total County	10,491,709,804	10,261,010,969	-2.20%	9,405,987,828	9,316,153,677	-0.96%

*Holland City - Ottawa County Portion Only

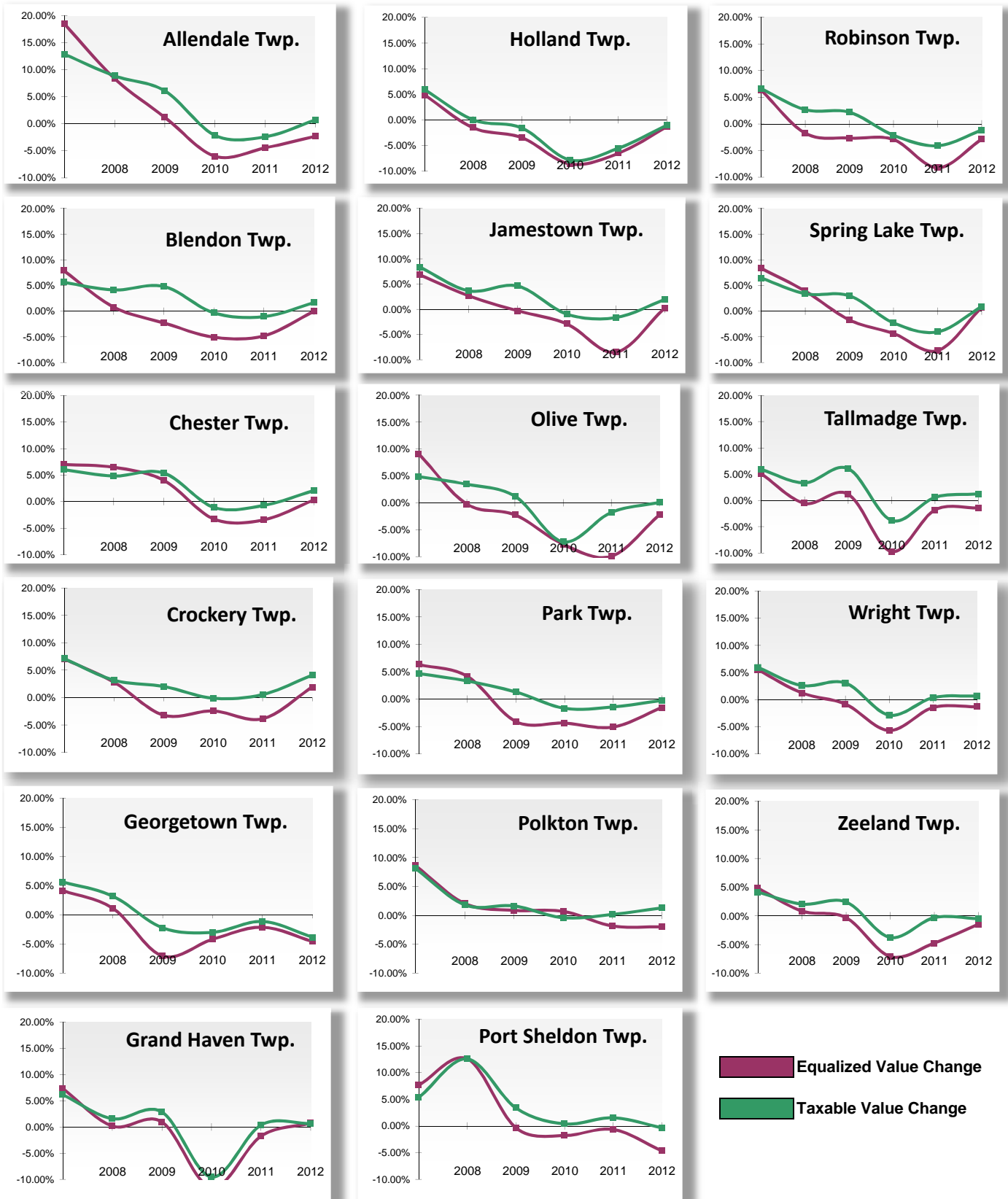
Arranged by Local Unit Equalized Value Change



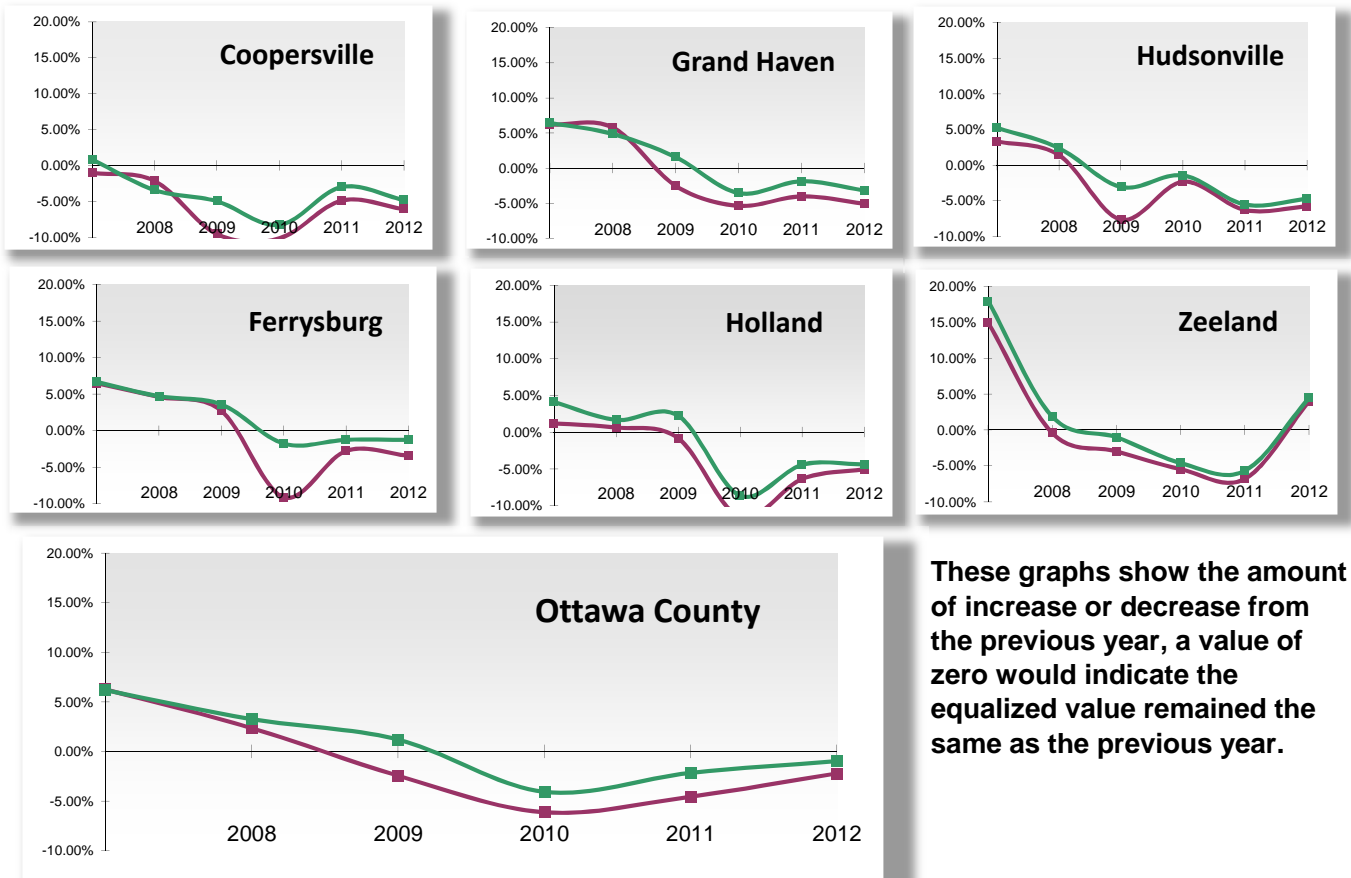
OTTAWA COUNTY

PERCENT CHANGE IN VALUE FROM YEAR TO YEAR BY LOCAL UNIT

Includes New, Loss and Adjustment



OTTAWA COUNTY
PERCENT CHANGE IN VALUE FROM YEAR TO YEAR BY LOCAL UNIT
 Includes New, Loss and Adjustment



These graphs show the amount of increase or decrease from the previous year, a value of zero would indicate the equalized value remained the same as the previous year.

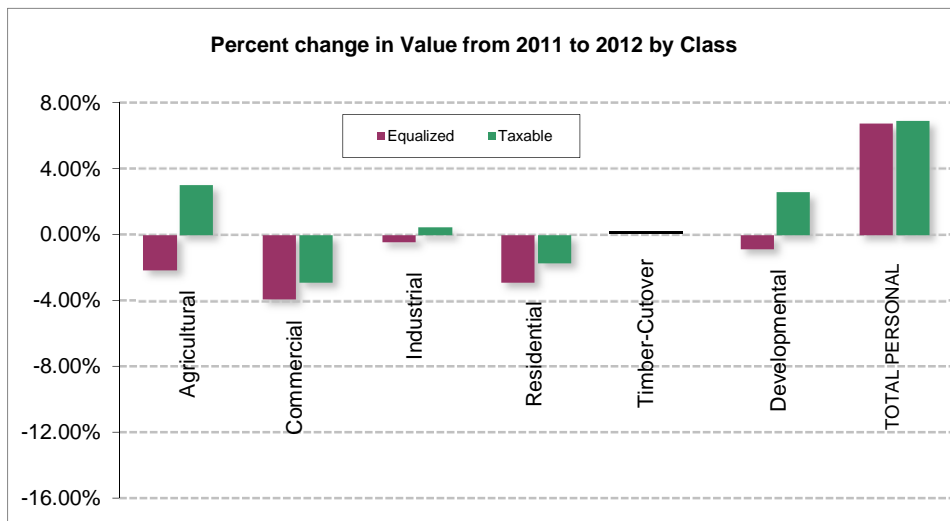
Unit	County Equalized Value					Taxable Value				
	2007-08	2008-09	2009-10	2010-11	2011-12	2007-08	2008-09	2009-10	2010-11	2011-12
Allendale Twp	8.35%	1.20%	-6.01%	-4.45%	-2.31%	8.86%	6.08%	-2.15%	-2.41%	0.72%
Blendon Twp	0.80%	-2.27%	-5.05%	-4.80%	-0.02%	4.14%	4.82%	-0.31%	-1.05%	1.66%
Chester Twp	6.48%	4.02%	-3.26%	-3.41%	0.32%	4.82%	5.38%	-1.08%	-0.70%	2.09%
Crockery Twp	2.82%	-3.20%	-2.43%	-3.86%	1.93%	3.18%	2.05%	-0.11%	0.56%	4.11%
Georgetown Twp	1.14%	-7.06%	-4.19%	-2.11%	-4.54%	3.22%	-2.21%	-3.00%	-1.12%	-3.81%
Grand Haven Twp	0.19%	0.97%	-11.61%	-1.73%	0.73%	1.59%	2.87%	-9.55%	0.39%	0.67%
Holland Twp	-1.54%	-3.44%	-8.59%	-6.52%	-1.35%	0.02%	-1.56%	-7.81%	-5.53%	-1.03%
Jamestown Twp	2.68%	-0.30%	-2.88%	-8.53%	0.28%	3.68%	4.62%	-0.93%	-1.64%	1.97%
Olive Twp	-0.22%	-2.22%	-7.69%	-9.92%	-2.19%	3.47%	1.24%	-7.23%	-1.76%	0.09%
Park Twp	4.15%	-4.11%	-4.37%	-5.10%	-1.55%	3.31%	1.30%	-1.68%	-1.42%	-0.25%
Polkton Twp	2.07%	0.88%	0.70%	-1.82%	-1.98%	1.83%	1.65%	-0.40%	0.18%	1.31%
Port Sheldon Twp	12.59%	-0.31%	-1.78%	-0.63%	-4.65%	12.58%	3.39%	0.41%	1.56%	-0.31%
Robinson Twp	-1.75%	-2.66%	-2.94%	-8.24%	-2.87%	2.66%	2.19%	-2.13%	-4.11%	-1.16%
Spring Lake Twp	3.90%	-1.70%	-4.33%	-7.67%	0.77%	3.40%	3.01%	-2.28%	-4.02%	0.91%
Tallmadge Twp	-0.55%	1.19%	-9.76%	-1.82%	-1.44%	3.33%	6.06%	-3.81%	0.57%	1.24%
Wright Twp	1.24%	-0.85%	-5.69%	-1.46%	-1.32%	2.59%	3.04%	-2.87%	0.35%	0.65%
Zeeland Twp	0.83%	-0.31%	-7.08%	-4.73%	-1.43%	2.05%	2.42%	-3.76%	-0.31%	-0.47%
Coopersville City	-2.13%	-9.52%	-10.13%	-4.87%	-6.07%	-3.40%	-4.95%	-8.26%	-2.98%	-4.80%
Ferrysburg City	4.62%	2.71%	-9.11%	-2.78%	-3.42%	4.71%	3.59%	-1.76%	-1.26%	-1.25%
Grand Haven City	5.78%	-2.52%	-5.36%	-4.02%	-5.05%	4.87%	1.56%	-3.56%	-1.87%	-3.17%
Holland City	0.63%	-0.83%	-11.58%	-6.37%	-5.04%	1.66%	2.22%	-8.65%	-4.44%	-4.38%
Hudsonville City	1.43%	-7.63%	-2.31%	-6.28%	-5.77%	2.41%	-3.04%	-1.42%	-5.51%	-4.71%
Zeeland City	-0.43%	-2.96%	-5.45%	-6.81%	3.98%	1.85%	-1.00%	-4.60%	-5.68%	4.45%
Ottawa County	2.37%	-2.43%	-6.11%	-4.54%	-2.20%	3.27%	1.21%	-4.05%	-2.15%	-0.96%

OTTAWA COUNTY

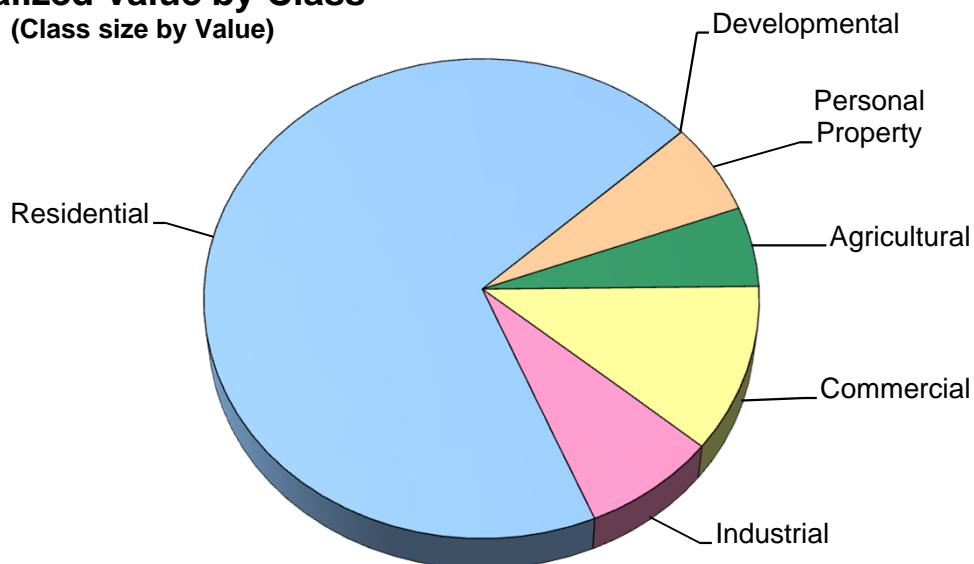
PERCENT CHANGE - 2011 TO 2012

Includes New, Loss and Adjustment
Total County by Class of Property

Class	2011 County Equalized Value	2012 County Equalized Value	C. E. V. % Change	2011 Taxable Value	2012 Taxable Value	Taxable % Change
Agricultural	563,655,394	551,746,440	-2.11%	278,137,860	286,532,415	3.02%
Commercial	1,193,516,550	1,147,431,900	-3.86%	1,124,252,711	1,092,083,528	-2.86%
Industrial	788,299,700	784,987,400	-0.42%	751,746,105	755,199,329	0.46%
Residential	7,348,848,650	7,139,399,451	-2.85%	6,657,020,206	6,546,371,008	-1.66%
Timber-Cutover	0	0	N.A.	0	0	N.A.
Developmental	2,137,500	2,120,100	-0.81%	1,029,346	1,055,935	2.58%
TOTAL REAL	9,896,457,794	9,625,685,291	-2.74%	8,812,186,228	8,681,242,215	-1.49%
TOTAL PERSONAL	595,252,010	635,325,678	6.73%	593,801,600	634,911,462	6.92%
GRAND TOTAL	10,491,709,804	10,261,010,969	-2.20%	9,405,987,828	9,316,153,677	-0.96%



Equalized Value by Class (Class size by Value)

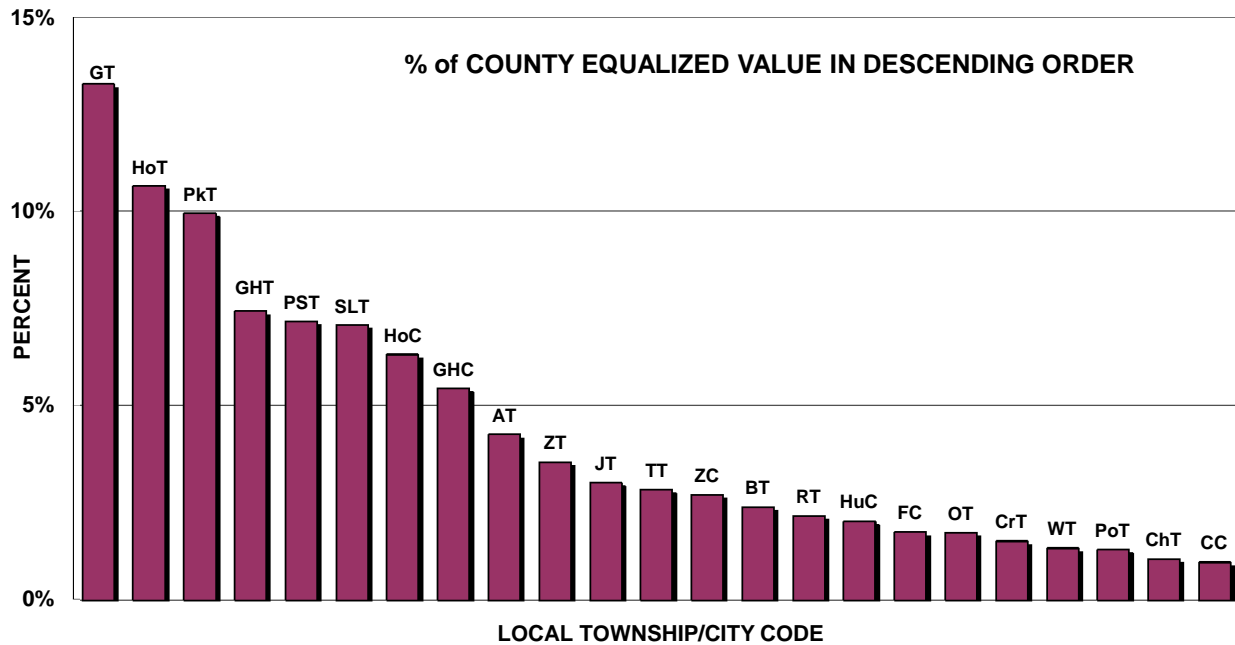


OTTAWA COUNTY PERCENT OF COUNTY SHARE

(COUNTY EQUALIZED VALUES - 2012)

TOWNSHIP/CITY NAME	CODE	RANK BY VALUE	PERCENT
ALLENDALE TWP.	AT	9	4.26%
BLENDON TWP.	BT	14	2.40%
CHESTER TWP.	ChT	22	1.06%
CROCKERY TWP.	CrT	19	1.52%
GEORGETOWN TWP.	GT	1	13.27%
GRAND HAVEN TWP.	GHT	4	7.43%
HOLLAND TWP.	HoT	2	10.66%
JAMESTOWN TWP.	JT	11	3.02%
OLIVE TWP.	OT	18	1.74%
PARK TWP.	PkT	3	9.95%
POLKTON TWP.	PoT	21	1.30%
PORT SHELTON TWP.	PST	5	7.17%
ROBINSON TWP.	RT	15	2.17%
SPRING LAKE TWP.	SLT	6	7.08%
TALLMADGE TWP.	TT	12	2.84%
WRIGHT TWP.	WT	20	1.34%
ZEELAND TWP.	ZT	10	3.55%
COOPERSVILLE CITY	CC	23	0.98%
FERRYSBURG CITY	FC	17	1.75%
GRAND HAVEN CITY	GHC	8	5.45%
HOLLAND CITY*	HoC	7	6.32%
HUDSONVILLE CITY	HuC	16	2.03%
ZEELAND CITY	ZC	13	2.71%
			100.00%

* Ottawa County portion only. Holland City is also partially in Allegan County.



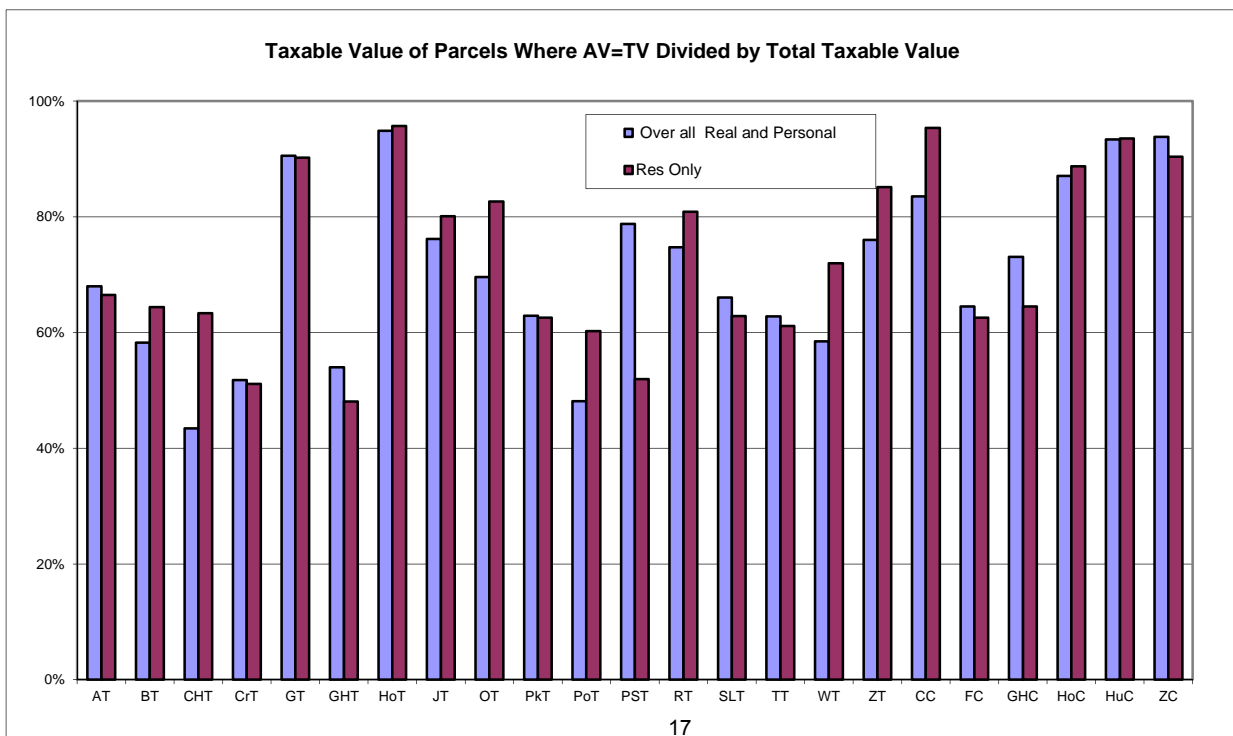
OTTAWA COUNTY

THE DECLINING EFFECT OF PROPOSAL A

Taxable Value For Those Parcels Where Assessed Value Equals Taxable Value

TOWNSHIP/CITY NAME	Code	Over all Real and Personal			Res Only		
		Total Taxable	AV=TV Only	% of Total	Total Taxable	AV=TV Only	% of Total
Allendale Twp	AT	379,278,423	257,919,190	68%	235,876,436	156,916,150	67%
Blendon Twp	BT	207,862,575	121,092,000	58%	167,449,815	107,801,600	64%
Chester Twp	CHT	76,309,098	33,128,200	43%	35,796,992	22,682,800	63%
Crockery Twp	CrT	128,338,510	66,482,500	52%	99,470,814	50,834,900	51%
Georgetown Twp	GT	1,342,957,114	1,215,969,000	91%	1,143,467,889	1,031,770,900	90%
Grand Haven Twp	GHT	645,643,177	348,509,300	54%	540,883,043	260,050,600	48%
Holland Twp	HoT	1,071,689,301	1,016,469,700	95%	577,783,236	552,808,000	96%
Jamestown Twp	JT	272,512,992	207,563,500	76%	203,585,916	163,116,700	80%
Olive Twp	OT	143,628,943	99,959,228	70%	73,481,250	60,722,700	83%
Park Twp	PKT	879,517,353	553,184,100	63%	839,030,856	525,011,500	63%
Polkton Twp	PoT	97,973,949	47,166,500	48%	57,579,347	34,704,100	60%
Port Sheldon Twp	PST	644,255,543	507,685,300	79%	260,945,809	135,536,800	52%
Robinson Twp	RT	193,074,769	144,340,786	75%	164,046,872	132,633,300	81%
Spring Lake Twp	SLT	663,819,901	438,610,000	66%	560,274,313	352,221,600	63%
Tallmadge Twp	TT	262,889,646	165,006,978	63%	201,368,236	123,131,100	61%
Wright Twp	WT	106,481,825	62,239,000	58%	64,125,445	46,145,600	72%
Zeeland Twp	ZT	323,461,774	245,911,900	76%	218,855,135	186,290,100	85%
Coopersville City	CC	95,607,444	79,863,150	84%	52,079,701	49,659,550	95%
Ferrysburg City	FC	155,410,916	100,202,100	64%	132,887,078	83,175,600	63%
Grand Haven City	GHC	522,667,309	381,911,442	73%	314,690,828	202,904,442	64%
Holland City*	HoC	624,225,066	543,567,600	87%	382,133,625	339,031,500	89%
Hudsonville City	HuC	204,328,295	190,750,000	93%	119,458,351	111,766,600	94%
Zeeland City	ZC	274,219,754	257,263,300	94%	101,100,021	91,373,900	90%
Total County		9,316,153,677	7,084,794,774	76%	6,546,371,008	4,820,290,042	74%

Total County (Res. Only) - % for 2011 67%
 Total County (Res. Only) - % for 2010 59%
 Total County (Res. Only) - % for 2009 54%
 Total County (Res. Only) - % for 2008 36%
 Total County (Res. Only) - % for 2007 28%



STATE TAX COMMISSION

**2012 PROPERTY TAX, COLLECTIONS AND
EQUALIZATION CALENDAR**

By the 1st day of each month	County Treasurer must account for and deliver to the State the State Education Tax collections on hand on or before the fifteenth day of the immediately preceding month. MCL 211.43(10).
By the 15th day of each month	County Treasurer must account for and deliver to the State the State Education Tax collections on hand on the last day of the preceding month. MCL 211.43(10).
Nov. 1, 2011	Single Year Sales Studies have been ordered by the State Tax Commission for the Residential Real Classification for all local units. Equalization Directors may request an exception to this order. Single Year Sales Studies may be initiated by the local assessor to the County Equalization Department for all other classes of property. The County Equalization Director shall deliver the studies to the State Tax Commission as soon as possible but not later than this date. Sales occurring between October 1 of the previous year and September 30 prior to tax day shall be used in the single year study.
Dec. 1, 2011	Results of equalization studies should be reported to assessors of each Township and City.
Dec. 15, 2011	Deadline to request an exception to the Single Year Study Requirement.
December 31, 2011	Tax day for 2012 assessments and 2012 property taxes. MCL 211.2. Deadline for an owner that had claimed a conditional rescission of a Principal Residence Exemption to verify with the assessor that the property still meets the requirements for the conditional rescission through a second and third year annual verification of a Conditional Rescission of Principal Residence Exemption (PRE) (form 4640). MCL211.7cc(5)
January 3, 2012 Dec 31, 2011 is a Saturday, January 1, 2012 is a Sunday, January 2 is a Holiday	Deadline for counties to file 2011 equalization studies for 2012 starting bases with State Tax Commission (STC) for all classifications in all units on STC form L-4018. [R 209.41].
January 24, 2012	Distribution of Taxes: Local units with an SEV of \$15,000,000 or Less: 2011 taxes collected by January 10 must be distributed on or before January 24. MCL211.43(5). All other local units: Must distribute of 2011 taxes collected within 10business days after the 1st and 15th of each month except in March. MCL 211.43(3)(a).
February 1, 2012	Deadline for a “qualified business” to submit STC form L-4143 for “qualified personal property” with the assessor. MCL 211.8a. Notice by certified mail to all properties that are delinquent on their 2010property taxes. MCL 211.78f(1). Assessment and Certification Division staff reports to the State Tax Commission on the progress and quality of 2011 equalization studies (whose purpose is to set the starting base for 2012) for each county on preliminary forms L-4030, L-4031, L-4032.

February 14, 2012	Last day to pay property taxes without the imposition of a late penalty charge equal to three percent of the tax in addition to the property tax administration fee, if any. MCL 211.44(3). 3% penalty may be added to 2011 tax if authorized by the governing body of a city or township. The governing body may waive the penalty for the homestead property of a senior citizen, paraplegic, quadriplegic, hemiplegic, eligible service person, eligible veteran, eligible widow or widower, totally and permanently disabled or blind persons, if that person has filed a claim for a homestead property tax credit with the State Treasurer before February 15. Also applies to a person whose property is subject to a farmland/development rights agreement if the present a copy of the development rights agreement or verification that the property is subject to the development rights agreement before February 15. MCL 211.44(3). If statements are not mailed by December 31, the local unit may not impose the 3% late penalty charge. MCL 211.44(3).
February 15, 2012	A local unit of government that collects a summer property tax shall defer the collection until this date for property which qualifies. MCL 211.51(3). STC reports assessed valuations for DNR lands to assessors. MCL 324.2153(2).
February 17, 2012 February 18 is a Saturday, February 19 is a Sunday, February 20 is a holiday	STC certifies metallic mineral property assessments to assessors before February 20. MCL 211.24(3).
February 20, 2012	Deadline for county equalization director to publish in a newspaper the tentative equalization ratios and estimated SEV multipliers for 2012. MCL 211.34a (3rd Monday in February).
February 21, 2012 February 20 is a holiday	Deadline for taxpayer filing of personal property statement with assessor. Deadline for taxpayer to file form 3711 if a claim of exemption is being made for heavy earth moving equipment. STC Bulletin 4 of 2001. MCL 211.19.
February 29, 2012	Last day for local treasurers to collect 2011 property taxes. MCL 211.45.
March 1, 2012	The STC shall publish the inflation rate multiplier before this date. MCL 211.34d(15). Properties with delinquent 2010 taxes, forfeit to the County Treasurer. MCL 211.78g. County Treasurer adds \$175 fee per MCL 211.78g(1), as well as all recording fees and all fees for service of process or notice. MCL 211.78g(3)(c). 2010 tax-delinquent redemptions require additional interest at non-compounded rate of ½% per month from March 1 forfeiture. MCL 211.78g(3)(b). Local units to turn over 2011 delinquent taxes to the County Treasurer. MCL 211.78a(2). On March 1 in each year, taxes levied in the immediately preceding year that remain unpaid shall be returned as delinquent for collection. However, if the last day in a year that taxes are due and payable before being returned as delinquent is on a Saturday, Sunday, or legal holiday, the last day taxes are due and payable before being returned as delinquent is on the next business day and taxes levied in the immediately preceding year that remain unpaid shall be returned as delinquent on the immediately succeeding business day. County Treasurer commences settlement with local unit treasurers. MCL 211.55. County Property Tax Administration Fee of 4% added to unpaid 2011 taxes and interest at 1% per month. MCL 211.78a(3)
March 5, 2012	The 2012 assessment roll shall be completed and certified by the assessor. MCL 211.24(1).
March 6, 2012	The assessor/supervisor shall submit the 2012 certified assessment roll to the Board of Review (BOR). MCL 211.29(1) (Tuesday after 1st Monday in March). Organizational meeting of township Board of Review. MCL 211.29. City BOR may vary according to Charter provisions.

March 12, 2012	The Board of Review must meet on the second Monday in March. This meeting must start not earlier than 9 a.m. and not later than 3 p.m. The Board of Review must meet one additional day during this week and shall hold at least 3 hours of its required sessions during the week of the second Monday in March after 6 p.m. MCL 211.30. Note: The governing body of a city or township may authorize an alternative starting date for the second meeting of the March Board of Review, which can be either the Tuesday or the Wednesday following the second Monday in March. Within ten business days after the last day of February, at least 90% of the total tax collections on hand February 28, must be delivered by the local unit treasurer to the county and school district treasurers. MCL 211.43(3)(b).
March 30, 2012 April 1 is a Sunday March 31 is a Saturday	School District or ISD MUST reach agreement for summer tax collection with township or city, or county if there is a summer school levy. MCL380.1613(2) Not later than April 1, local unit treasurers make final adjustment and delivery of the total amount of tax collections on hand. MCL211.43(3)(c).
April 1, 2012	Separate tax limitations voted after April 1 of any year are not effective until the subsequent year. MCL 211.205i(2).
April 2, 2012 April 1 is a Sunday March 31 is a Saturday	Last day to pay all forfeited 2009 delinquent property taxes, interest, penalties and fees, unless an extension has been granted by the circuit court. If unpaid, title to properties foreclosed for 2009 real property taxes vests solely in the foreclosing governmental unit. MCL 211.78k
April 2, 2012	Last day for MBOR protest of assessed value, taxable value, property classification or denial by assessor of continuation of qualified agricultural property exemption. MCL 211.30a.
April 4, 2012	The township supervisor or assessor shall deliver the completed assessment roll, with BOR certification, to the county equalization director not later than the tenth day after adjournment of the board of review or by the Wednesday following the first Monday in April, whichever date occurs first. MCL 211.30(6). An assessor shall file STC form L-4021 with the County Equalization Department, and STC form L-4022 (signed by the assessor) with the County Equalization Department and the State Tax Commission, immediately following adjournment of the board of review. (STC Administrative Rule: R 209.26(10a), (10b). The form L-4022 must be signed by the assessor.
April 10, 2012	County Board of Commissioners meets in equalization session. MCL209.5 and 211.34. The equalization director files a tabular statement of the county equalization adopted by the County Board of Commissioners on the Form L-4024 prescribed and furnished by the STC, immediately after adoption. County equalization shall be completed and official report (Form L-4024) filed with STC prior to May 7, 2012. (1st Monday in May). The Assessment and Certification Division staff makes a final report to the State Tax Commission on Forms L-4030, L-4031, L-4032 after the adoption of the 2012 equalization report by the County Board of Commissioners and prior to Preliminary State Equalization.
April 16, 2012	Equalization director files separate Form L-4023 for each unit in the county with the STC no later than the third Monday in April. STC Rule209.41(8) MCL 211.150(4). Allocation Board meets and receives budgets. MCL 211.210.

May 1, 2012 * May 1, 2012 *	<p>Final day for completion of delinquent tax rolls. MCL 211.57(1).</p> <p>Last day of deferral period for winter (December 1) property tax levies, if the deferral for qualified taxpayers was authorized by the County Board of Commissioners. MCL 211.59(3).</p> <p>Deadline for filing Principal Residence Affidavits (form 2368) for exemption from the 18-mill school operating tax. MCL 211.7cc</p> <p>Denial of a Principal Residence Exemption may be appealed by the owner to the Small Claims Division of the Michigan Tax Tribunal within 35 days after the date of the notice of denial.</p> <p>Deadline for filing the initial request (first year) of a Conditional Rescission of Principal Residence Exemption (PRE) (form 4640). MCL 211.7cc(5).</p> <p>Deadline for filing a Principal Residence Exemption (PRE) Active Duty Military Affidavit to allow military personnel to retain a PRE for up to three years if they rent or lease their principal residence while away on active duty.</p> <p>Deadline for filing the Farmland Exemption Affidavit (form 2599) with the local assessor if the property is NOT classified agricultural or if the assessor asks an owner to file it to determine whether the property includes structures that are not exempt.</p> <p>Update Michigan Department of Education (MDE) DS-4410: The MDE requests that county treasurers update the online taxable value system found at http://mdoe.state.mi.us/taxablevalue.</p>
May 7, 2012	<p>Deadline for filing official County Board of Commissioners report of county equalization (L-4024) with STC. MCL 209.5(2) (1st Monday in May).</p> <p>Appeal from county equalization to Michigan Tax Tribunal must be filed within 35 days after the adoption of the county equalization report by the County Board of Commissioners. MCL 205.735(3).</p> <p>Deadline for assessor to file tabulation of Taxable Valuations for each classification of property with the county equalization director on STC form L-4025 to be used in "Headlee" calculations. MCL 211.34d(2). (1st Monday in May)</p>
May 14, 2012	Preliminary state equalization valuation recommendations presented by the Assessment and Certification Division staff to the State Tax Commission. MCL 209.2.
May 15, 2012	Not later than this date, the State must have prepared an annual assessment roll for the state-assessed properties such as telephone companies and railroads. MCL 207.9(1).
May 29, 2012 May 28 is a Holiday	State Equalization Proceeding - Final State Equalization order is issued by State Tax Commission. MCL 209.4.
May 31, 2012 (MTT)	Appeals of property classified as commercial real, industrial real, developmental real, commercial personal, industrial personal or utility personal must be made by filing a written petition with the Michigan Tax Tribunal on or before May 31 of the tax year involved. MCL 205.735a(6).
June 1, 2012	If as a result of State Equalization the taxable value of property changes, the Equalization Director shall revise the millage reduction fractions by this date (Friday following the fourth Monday in May). MCL 211.34d(2).
After May 31 and Before June 5	Last day for Allocation Board Hearing (not less than 8 days or more than 12 days after issuance of preliminary order). MCL 211.215.

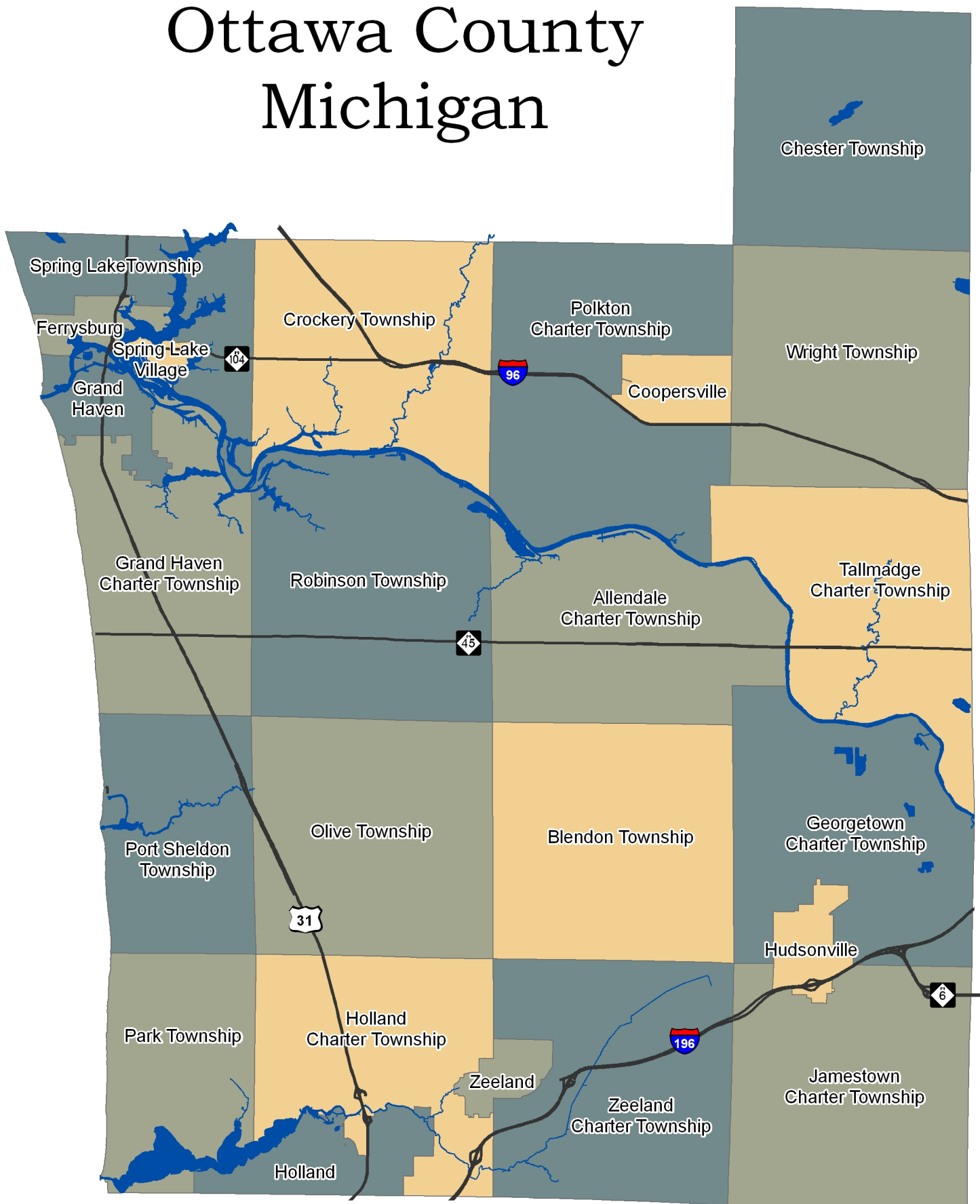
By June 1	<p>Assessment Roll Due to County Treasurer if local unit is not collecting summer taxes - MCL 211.905b(6)(a) Not later than June 1, the Township or City shall deliver a copy of the assessment roll to the County Treasurer.</p> <p>First notice sent to all properties that are delinquent on 2011 taxes. MCL 211.78b.</p> <p>No later than June 1, the county treasurer delivers to the state treasurer a statement listing the total amount of state education tax (SET) not returned delinquent that was collected by the county treasurer, and collected and remitted to the county treasurer by each city or township treasurer, together with a statement for the county and for each city or township of the number of parcels from which the SET was collected, the number of parcels for which the SET was billed, and the total amount retained by the county treasurer and by the city or township treasurer MCL 211.905b(11).</p> <p>Requests are due from a Brownfield Redevelopment Authority, Tax Increment Finance Authority, Local Development Financing Authority or Downtown Development Authority for state reimbursements of tax increment revenue decreases as a result of the MBT reduction in personal property taxes (not later than June 1). Form 4650. Public Acts 154-157 of 2008.</p>
June 4, 2012	<p>Deadline for notifying protesting taxpayer in writing of Board of Review action (by the first Monday in June). MCL 211.30(4).</p> <p>County Equalization Director calculates current year millage reduction fractions including those for inter-county taxing jurisdictions. The completed, verified STC form L-4028 is filed with the County Treasurer and the STC on or before the first Monday in June. MCL 211.34d(3).</p>
June 11, 2012	<p>Allocation Board must issue final order not later than the second Monday in June. MCL 211.216.</p>
June 15, 2012	<p>Deadline for submission of Water Pollution Control PA 451 of 1994 Part 37 and Air Pollution Control PA 451 of 1994 Part 59 tax exemption applications to the State Tax Commission. Note: Applications for the above exemption programs received on or after June 16 shall be considered by the commission contingent upon staff availability.</p> <p>Deadline for the assessor's report to the STC on the status of each Neighborhood "homestead" exemption granted under the Neighborhood Enterprise Zone Act. MCL 207.786(2)</p> <p>Form 4626 Assessing Officers Report of Taxable Values as of State Equalization due to the STC.</p> <p>Deadline for foreclosing governmental units to file petition for tax foreclosure with the circuit court clerk for the March 1, 2012 forfeitures. MCL 78h(1).</p>
June 25, 2012	<p>Deadline for equalization directors to file tabulation of final Taxable Valuations with the State Tax Commission on STC form L-4046. MCL211.27d (fourth Monday in June).</p>
June 29, 2012 June 30 is a Saturday	<p>Summer Tax Levy for School Millage Detail and Tax Roll. MCL380.1613(4)(c). Before June 30 the county treasurer or the treasurer of the school County Treasurer to spread summer SET and district or intermediate school district shall spread the taxes being collected.</p> <p>County Allocated and Prepare Tax Roll MCL 211.905b(6)(b). Not later than June 30, the county treasurer or the state treasurer shall spread the millage levied against the assessment roll and prepare the tax roll.</p> <p>Deadline for classification appeals to STC. MCL 211.34c(6). A classification appeal must be filed with the STC in writing on Form 2167 on or before June 30. Boards of Review must provide the taxpayer with the form to appeal their classification.</p> <p>Deadline for County Equalization Director to file Interim Status Report of the ongoing study for the current year. [R 209.41].</p> <p>Township supervisor shall prepare and furnish the summer tax roll before June 30 to the township treasurer with supervisor's collection warrant attached if summer school taxes are to be collected. MCL 380.1612(1).</p>
July 2, 2012 July 1 is a Sunday	<p>Taxes due and payable in those jurisdictions authorized to levy a summer tax. (Charter units may have a different due date). MCL211.44a(2) and (3)</p>

July 3, 2012	Deadline for governmental agencies to exercise the right of refusal for 2012 tax foreclosure parcels. MCL 211.78m(1).
July 17, 2012	The July BOR may be convened to correct a qualified error (Tuesday after the third Monday in July). MCL 211.53b. The governing body of the city or township may authorize, by adoption of an ordinance or resolution, 1 or more of the following alternative meeting dates for the purposes of this section. An alternative meeting date during the week of the third Monday in July. MCL 211.53b(7)(b). An owner of property that is a "Principal Residence" on May 1 may appeal to the July Board of Review in the year for which an exemption was claimed or in the immediate succeeding 3 years if the exemption was not on the tax roll. MCL 211.7cc(19). An owner of property that is Qualified Agricultural Property on May 1 may appeal to the July Board of Review for the current year and the immediately preceding year if the exemption was not on the tax roll. MCL 211.7ee(6). July BOR may hear appeals for current year only for poverty exemptions, but not poverty exemptions denied by the March Board of Review. MCL 211.7u, page 12 of STC Bulletin No. 12 of 1997.
July 31, 2012	Industrial Facilities Exemption Treasurer's Report (Form 170) must be filed with Assessment and Certification on or before July 31 of the tax year involved.
July 31, 2012 (MTT)	Appeals of property classified as residential real, agricultural real, timber-cutover real or agricultural personal must be made by filing a written petition with the Michigan Tax Tribunal on or before July 31 of the tax year involved. MCL 205.735a(6). A protest of assessed valuation or taxable valuation or the percentage of Qualified Agricultural Property exemption subsequent to BOR action, must be filed with the Michigan Tax Tribunal, in writing on or before July 31.
August 20, 2012	Deadline for taxpayer to file appeal directly with the Michigan Tax Tribunal if final equalization multiplier exceeds tentative multiplier and a taxpayer's assessment, as equalized, is in excess of 50 percent of true cash value (by the third Monday in August). MCL 205.737(7).
August 31, 2012 September 1 is a Saturday	Second notice by first class mail to all properties that are delinquent on 2011 taxes (Sept 1). MCL 211.78c Update Michigan Department of Education (MDE) DS-4410: The MDE requests that county treasurers update the online taxable value system found at http://mdoe.state.mi.us/taxablevalue
September 14, 2012	Summer Taxes Due: Summer taxes due, unless property is located in a city with a separate charter due date (Sept 14). MCL 211.905b (10), MCL 380.1613. MCL 211.107. Last day of deferral period for summer property tax levies, if the deferral for qualified taxpayers. MCL 211.51 (7).
September 14, 2012	Interest of 1% per month will accrue if the payment is late for the State Education Tax and County Taxes that are part of the summer tax collection. MCL 211.905b (9) and 211.44a (5). Note: date may be different depending on the city charter.
September 28, 2012 September 30 is a Sunday September 29 is a Saturday	Clerk of township or city delivers to supervisor and county clerk a certified copy of all statements, certificates, and records of vote directing monies to be raised by taxation of property (Sept 30). MCL 211.36(1). Financial officer of each unit of local government computes tax rates in accordance with MCL 211.34d and 211.34 MCL and governing body certifies that rates comply with Section 31, Article 9, of 1963 Constitution and MCL 211.24e, Truth in Taxation, on STC form L-4029 on or before September 30.
October *	County prosecutor is obligated by statute to furnish legal advice promptly regarding the apportionment report. A County Board of Commissioners shall not authorize the levy of a tax unless the governing body of the taxing jurisdiction has certified that the requested millage has been reduced, if necessary, in compliance with Section 31 of Article 9 of the State Constitution of 1963 and MCL 211.34d, 211.37 and 211.34(1). The County Board also receives certifications that Truth in Taxation hearings have been held if required. MCL 211.24e.

October 1, 2012	County Treasurer adds \$15 for each parcel of property for which the 2011 real property taxes remain unpaid. MCL 211.78d Property owners must submit completed form 4449 Qualified Forest Tax Exemption (P.A. 378 of 2006), with two copies of the forest management plan to the Department of Natural Resources and Environment. Must be postmarked no later than October 1 prior to the year of the applied exemption.
October 15, 2012	The assessor reports the status of real and personal Industrial Facility Tax property to STC. MCL 207.567(2). Governmental units report to the STC on the status of each exemption granted under the Commercial Redevelopment Act. MCL 207.666 Qualified local governmental units report to the STC on the status of each exemption granted under the Commercial Rehabilitation Act. MCL 207.854 The assessor's annual report of the determination made under MCL 207.783(1) to each taxing unit that levies taxes upon property in the local governmental unit in which a new facility or rehabilitated facility is located and to each holder of the Neighborhood Enterprise Zone certificate. MCL 207.783(2). Qualified local governmental units report to the STC on the status of each exemption granted under the Obsolete Property Rehabilitation Act. MCL 125.2794.
October 19, 2012 October 20 is a Saturday	Update Michigan Department of Education (MDE) DS-4410. The MDE requests that county treasurers update the online taxable value system found at http://mdoe.state.mi.us/taxablevalue based on this schedule: http://www.michigan.gov/documents/TAXABLE_VALUE_CALENDAR_96138_7.pdf This information is completed by county treasurers for EVERY year back to the 1994 tax year showing revisions to taxable values due to (but not limited to) MTT and STC decisions, homestead audits, personal property audits, etc. that are made after the county treasurers are in possession of the tax rolls. These adjustments are fewer in number as the years progress. These numbers generate a below-the-line foundation adjustment for the school fiscal year affected.
October 31, 2012	October apportionment session of the County Board of Commissioners to examine certificates, direct spread of taxes in terms of millage rates to be spread on Taxable Valuations. County Equalization Director submits apportionment report to the STC. MCL 211.37 and 207.12. Deadline for submission of New Personal Property PA 328 of 1998, Obsolete Property PA 146 of 2000, Commercial Rehabilitation PA 210 of 2005, Neighborhood Enterprise Zone PA 147 of 1992, Commercial Facilities PA 255 of 1978 and Industrial Facilities PA 198 of 1974 tax exemption applications to the State Tax Commission. Note: Applications for the above exemption programs received on or after November 1 shall be considered by the Commission contingent upon staff availability.
November 5, 2012	On or before November 5, Township Supervisor shall notify township treasurer of the amount of county, state and school taxes apportioned in township to enable treasurer to obtain necessary bond for collection of taxes. MCL 211.43 (1).
November 6, 2012	Deadline for completion of 2012 tax foreclosed property auctions. MCL 211.78m(2).
November 28, 2012	On or before November 28, Township Treasurer gives County Treasurer a bond running to the county in the actual amount of county, state and school taxes. MCL 211.43 (2).
November 30, 2012 December 1 is a Saturday	On or before December 1, County Treasurer delivers to township supervisor a signed statement of approval of the bond and the township supervisor delivers the tax roll to the township treasurer.

December 1, 2012	<p>2012 taxes due and payable to local unit treasurer are a lien on real property. Charter cities or villages may provide for a different day. MCL 211.40.</p> <p>Deadline for foreclosing governmental units to transfer list of unsold 2012 tax foreclosure parcels to the clerk of the city, township, or village in which the parcels are located. MCL 211.78m(6).</p> <p>A winter tax bill must include information on summer taxes that were deferred. MCL 211.51(6) If a local property tax collecting unit that collects a summer property tax also collects a winter property tax in the same year, a statement of the amount of taxes deferred pursuant to subsection (2) shall be in the December tax statement mailed by the local property tax collecting unit for each summer property tax payment that was deferred from collection. If a local property tax collecting unit that collects a summer property tax does not collect a winter property tax in the same year, it shall mail a statement of the amount of taxes deferred under subsection (2) at the same time December tax statements are required to be mailed under section 44.</p>
MTT Note:	<p>Appeal to Michigan Tax Tribunal of a contested tax bill must be filed within 60 days after the mailing of the tax bill that the taxpayer seeks to contest. MCL 205.735. (Limited to arithmetic errors).</p>
December 11, 2012	<p>Special Board of Review meeting may be convened by assessing officer to correct qualified errors (Tuesday after the second Monday in Dec.).MCL 211.53b. The governing body of the city or township may authorize, by adoption of an ordinance or resolution, 1 or more of the following alternative meeting dates for the purposes of this section: An alternative meeting date during the week of the second Monday in December. MCL 211.53b(7).</p> <p>An owner of property that is a "Principal Residence" on May 1 may appeal to the December Board of Review in the year for which an exemption was claimed or in the immediate succeeding 3 years if the exemption was not on the tax roll. MCL 211.7cc(19).</p> <p>An owner of property that is Qualified Agricultural Property on May 1 may appeal to the December Board of Review for the current year and the immediately preceding year if the exemption was not on the tax roll. MCL 211.7ee(6).</p> <p>December Board of Review to hear appeals for current year poverty exemptions only, but not poverty exemptions denied by the March Board of Review. MCL 211.7u, page 12 of STC Bulletin No. 12 of 1997.</p>
December 17, 2012 December 15 is a Saturday, December 16 is a Sunday	<p>Form 600/L-4016, Supplemental Special Assessment Report due to the STC.</p>
December 28, 2012 December 31 is a holiday, December 30 is a Sunday, December 29 is a Saturday	<p>The Department of Treasury may appeal the 2011 classification of any assessable property to the Small Claims Division of the Michigan Tax Tribunal. MCL 211.34c(7).</p>
December 31, 2012	<p>Tax day for 2013 property taxes. MCL 211.2(2).</p> <p>Deadline for an owner that had claimed a conditional rescission of a Principal Residence Exemption to verify to the assessor that the property still meets the requirements for the conditional rescission through a second and third year annual verification of a Conditional Rescission of Principal Residence Exemption (PRE) (form 4640). MCL 211.7cc(5)</p> <p>All taxes due and liens are canceled for otherwise unsold 2012 tax foreclosure parcels purchased by the state or transferred to the local unit or the Michigan Land Bank Fast Track Authority. MCL 211.78m(12)and (13).</p>
Jan. 2, 2013 Dec. 31 is a holiday Jan. 1 is a holiday	<p>Deadline for counties to file 2012 equalization studies for 2013 starting bases with State Tax Commission (STC) for all classifications in all units on STC form L-4018. [R 209.41]. (January 2, 2013 because of the holidays)</p>
<p>* Notes requirements of Section 31 of Article 9 of State Constitution and of MCL 211.34d and 211.34(1).</p>	

Ottawa County Michigan



Assessing Officers of Ottawa County are:

Allendale Township	Marsha Iverson
Blendon Township	Melissa Koster
Chester Township	Wayne Zylstra
Crockery Township	Matthew Frain
Georgetown Township	Henry DeVries
Grand Haven Township	Denise Chalifoux
Holland Township	Howard Feyen
Jamestown Township	Tyler Tacoma
Olive Township	Douglas Brousseau
Park Township	Al Nykamp
Polkton Township	Wayne Pickler
Port Sheldon Township	Eric Thompson
Robinson Township	Joe Clark
Spring Lake Township	Heather Singleton
Tallmadge Township	Jim Uyl
Wright Township	Steve Hansen
Zeeland Township	Steve Hansen
Coopersville City	Wayne Pickler
Ferrysburg City	Jerry Groeneveld
Grand Haven City	Michael Galligan
Holland City	David Vander Heide
Hudsonville City	Janice Sal
Zeeland City	Arthur Grimes

Equalization Staff Members are:

Michael R. Galligan M.M.A.O., Director
James J. Bush M.A.A.O., Deputy Director
Marcia VanVelzen M.A.A.O., Property Description Supervisor
Appraisals & Audits
Norma Bowron M.A.A.O., Personal Property Examiner
Tina Pickler M.A.A.O., Appraiser III, Senior Appraiser
Brian Busscher M.A.A.O., Appraiser III
Craig Zysk M.A.A.O., Appraiser III
Lori Brassard M.C.A.O., Appraiser I
Local Unit Assessment Administration
Joshua Morgan M.A.A.O., Appraiser III, Project Manager
Maintenance of Property Descriptions & Property Tax Maps
Brian Johnson, Property Description and Mapping Technician
Troy Young, Property Description and Mapping Technician
Julie Friedgen, ½ time Abstracting/Indexing Clerk
Pamela Arnemann, ½ time Abstracting/Indexing Clerk
Deeds Processing
Jennifer Ames, Senior Abstracting/Indexing Clerk
Jennifer Milanowski, ½ time Abstracting/Indexing Clerk
Susan Young, Abstracting/Indexing Clerk

MAJOR CLASS COMPARISON

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
RECAPITULATION OF ALL TOWNSHIPS AND CITIES**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable		% of Total Taxable	% Ratio Taxable	Only Parcels Where TV=AV		
					Value			Value				No. of Parcels	Taxable Value	
Agricultural	4,049	551,746,440	49.76%	1,108,910,924	551,746,440		5.38%	286,532,415	3.07%	51.93%	415	10.25%	42,872,240	14.96%
Commercial	5,166	1,147,431,900	49.76%	2,305,766,454	1,147,431,900		11.18%	1,092,083,528	11.72%	95.18%	3,845	74.43%	894,579,000	81.91%
Industrial	1,639	784,987,400	49.89%	1,573,517,320	784,987,400		7.65%	755,199,329	8.11%	96.21%	983	59.98%	692,419,200	91.69%
Residential	91,759	7,139,399,451	49.67%	14,372,260,228	7,139,399,451		69.58%	6,546,371,008	70.27%	91.69%	68,194	74.32%	4,820,290,042	73.63%
Timber-Cutover	0	0	0.00%	0	0		NA	0	NA	NA	0	NA	0	NA
Developmental	20	2,120,100	49.94%	4,245,400	2,120,100		0.02%	1,055,935	0.01%	49.81%	2	10.00%	44,200	4.19%
TOTAL REAL	102,633	9,625,685,291	49.71%	19,364,700,326	9,625,685,291		93.81%	8,681,242,215	93.18%	90.19%	73,439	71.55%	6,450,204,682	74.30%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA			0	NA
Commercial	6,836	167,708,202	49.78%	336,910,246				167,690,858	1.81%	99.99%	6,831	99.93%	167,666,522	99.99%
Industrial	588	295,608,241	49.77%	593,995,554				295,608,241	3.17%	100.00%	588	100.00%	295,608,241	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	NA	0	NA
Utility	202	172,009,235	50.00%	344,019,130				171,612,363	1.84%	99.77%	191	94.55%	171,315,329	99.83%
TOTAL PERSONAL	7,626	635,325,678	49.83%	1,274,924,930	635,325,678		6.19%	634,911,462	6.82%	99.93%	7,610	99.79%	634,590,092	99.95%
GRAND TOTAL	110,259	10,261,010,969	49.72%	20,639,625,256	10,261,010,969		100.00%	9,316,153,677	100.00%	90.79%	81,049	73.51%	7,084,794,774	76.05%

TOTAL EXEMPT 3,133

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
ALLENDALE TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV	
					Value*	Factor**					No. of Parcels	Taxable Value
Agricultural	178	30,425,140	49.69%	61,226,890	30,425,140	1.00000	6.95%	13,954,093	3.68%	45.86%	25	1,666,840
Commercial	225	102,730,400	49.71%	206,664,205	102,730,400	1.00000	23.48%	91,319,691	24.08%	88.89%	99	63,366,800
Industrial	30	11,430,300	49.07%	23,293,223	11,430,300	1.00000	2.61%	10,810,703	2.85%	94.58%	9	8,651,900
Residential	4,010	265,684,659	49.70%	534,557,924	265,684,659	1.00000	60.72%	235,876,436	62.19%	88.78%	2,385	156,916,150
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0
TOTAL REAL	4,443	410,270,499	49.69%	825,742,242	410,270,499		93.76%	351,960,923	92.80%	85.79%	2,518	230,601,690

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0
Commercial	316	10,452,200	49.54%	21,098,505				10,452,200	2.75%	100.00%	316	10,452,200
Industrial	16	5,267,800	49.98%	10,539,816				5,267,800	1.39%	100.00%	16	5,267,800
Residential	0	0	0.00%	0				0	NA	NA	0	0
Utility	9	11,597,500	50.00%	23,195,000				11,597,500	3.06%	100.00%	9	11,597,500
TOTAL PERSONAL	341	27,317,500	49.82%	54,833,321	27,317,500	1.00000	6.24%	27,317,500	7.20%	100.00%	341	27,317,500
GRAND TOTAL	4,784	437,587,999	49.69%	880,575,563	437,587,999		100.00%	379,278,423	100.00%	86.67%	2,859	257,919,190

TOTAL EXEMPT 115

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
BLENDON TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV		
					Value*	Factor**					No. of Parcels	Taxable Value	
Agricultural	342	51,170,300	49.91%	102,524,417	51,170,300	1.00000	20.78%	27,761,985	13.36%	54.25%	24	2,801,400	10.09%
Commercial	44	3,646,400	49.99%	7,293,782	3,646,400	1.00000	1.48%	3,430,305	1.65%	94.07%	25	2,382,000	69.44%
Industrial	43	3,178,500	49.72%	6,392,886	3,178,500	1.00000	1.29%	1,776,970	0.85%	55.91%	8	663,500	37.34%
Residential	2,280	180,844,200	49.29%	366,931,065	180,844,200	1.00000	73.43%	167,449,815	80.56%	92.59%	1,334	107,801,600	64.38%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
TOTAL REAL	2,709	238,839,400	49.43%	483,142,150	238,839,400		96.98%	200,419,075	96.42%	83.91%	1,391	113,648,500	56.71%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0	NA
Commercial	67	709,200	46.11%	1,538,061				709,200	0.34%	100.00%	67	709,200	100.00%
Industrial	5	756,400	46.88%	1,613,481				756,400	0.36%	100.00%	5	756,400	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	0	NA
Utility	10	5,977,900	50.00%	11,955,800				5,977,900	2.88%	100.00%	10	5,977,900	100.00%
TOTAL PERSONAL	82	7,443,500	49.27%	15,107,342	7,443,500	1.00000	3.02%	7,443,500	3.58%	100.00%	82	7,443,500	100.00%
GRAND TOTAL	2,791	246,282,900	49.43%	498,249,492	246,282,900		100.00%	207,862,575	100.00%	84.40%	1,473	121,092,000	58.26%

TOTAL EXEMPT 33

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
CHESTER TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV		
					Value*	Factor**					No. of Parcels	Taxable Value	
Agricultural	383	58,457,300	49.96%	117,012,758	58,457,300	1.00000	53.86%	30,662,627	40.19%	52.45%	15	1,491,000	4.86%
Commercial	35	1,433,700	49.52%	2,895,346	1,433,700	1.00000	1.32%	1,375,200	1.80%	95.92%	23	1,119,300	81.39%
Industrial	23	1,543,300	49.77%	3,101,000	1,543,300	1.00000	1.42%	818,479	1.07%	53.03%	2	179,300	21.91%
Residential	660	39,463,100	49.48%	79,749,748	39,463,100	1.00000	36.35%	35,796,992	46.91%	90.71%	401	22,682,800	63.37%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
TOTAL REAL	1,101	100,897,400	49.76%	202,758,852	100,897,400		92.95%	68,653,298	89.97%	68.04%	441	25,472,400	37.10%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0	NA
Commercial	52	491,400	50.04%	982,014				491,400	0.64%	100.00%	52	491,400	100.00%
Industrial	4	154,700	49.91%	309,958				154,700	0.20%	100.00%	4	154,700	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	0	NA
Utility	11	7,009,700	50.00%	14,019,400				7,009,700	9.19%	100.00%	11	7,009,700	100.00%
TOTAL PERSONAL	67	7,655,800	50.00%	15,311,372	7,655,800	1.00000	7.05%	7,655,800	10.03%	100.00%	67	7,655,800	100.00%
GRAND TOTAL	1,168	108,553,200	49.78%	218,070,224	108,553,200		100.00%	76,309,098	100.00%	70.30%	508	33,128,200	43.41%

TOTAL EXEMPT 21

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
CROCKERY TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV		
					Value*	Factor**					No. of Parcels	Taxable Value	
Agricultural	211	21,466,700	49.73%	43,164,012	21,466,700	1.00000	13.73%	10,808,917	8.42%	50.35%	22	2,314,900	21.42%
Commercial	76	9,308,600	49.48%	18,813,972	9,308,600	1.00000	5.95%	7,636,162	5.95%	82.03%	31	4,382,600	57.39%
Industrial	36	4,435,600	49.66%	8,931,818	4,435,600	1.00000	2.83%	3,530,581	2.75%	79.60%	12	2,150,900	60.92%
Residential	1,852	114,296,000	49.83%	229,379,562	114,296,000	1.00000	73.05%	99,470,814	77.51%	87.03%	848	50,834,900	51.11%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
TOTAL REAL	2,175	149,506,900	49.79%	300,289,364	149,506,900		95.56%	121,446,474	94.63%	81.23%	913	59,683,300	49.14%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0	NA
Commercial	98	2,536,700	49.99%	5,074,416				2,536,700	1.98%	100.00%	98	2,536,700	100.00%
Industrial	3	954,300	49.92%	1,911,658				954,300	0.74%	100.00%	3	954,300	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	0	NA
Utility	9	3,462,200	50.00%	6,924,400				3,401,036	2.65%	98.23%	7	3,308,200	97.27%
TOTAL PERSONAL	110	6,953,200	49.99%	13,910,474	6,953,200	1.00000	4.44%	6,892,036	5.37%	99.12%	108	6,799,200	98.65%
GRAND TOTAL	2,285	156,460,100	49.80%	314,199,838	156,460,100		100.00%	128,338,510	100.00%	82.03%	1,021	66,482,500	51.80%

TOTAL EXEMPT 228

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
GEORGETOWN TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV		
					Value*	Factor**					No. of Parcels	Taxable Value	
Agricultural	98	7,145,300	50.00%	14,290,999	7,145,300	1.00000	0.52%	6,780,168	0.50%	94.89%	74	5,595,900	82.53%
Commercial	445	128,136,500	49.84%	257,093,814	128,136,500	1.00000	9.41%	126,418,939	9.41%	98.66%	422	114,819,400	90.82%
Industrial	155	25,798,000	49.92%	51,674,185	25,798,000	1.00000	1.90%	24,796,418	1.85%	96.12%	130	22,289,100	89.89%
Residential	16,128	1,158,635,300	49.50%	2,340,722,256	1,158,635,300	1.00000	85.12%	1,143,467,889	85.15%	98.69%	14,320	1,031,770,900	90.23%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
TOTAL REAL	16,826	1,319,715,100	49.54%	2,663,781,254	1,319,715,100		96.95%	1,301,463,414	96.91%	98.62%	14,946	1,174,475,300	90.24%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0	NA
Commercial	630	17,393,500	49.98%	34,800,920				17,393,500	1.29%	100.00%	630	17,393,500	100.00%
Industrial	20	3,159,900	49.94%	6,327,393				3,159,900	0.24%	100.00%	20	3,159,900	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	0	NA
Utility	17	20,940,300	50.00%	41,880,600				20,940,300	1.56%	100.00%	17	20,940,300	100.00%
TOTAL PERSONAL	667	41,493,700	49.99%	83,008,913	41,493,700	1.00000	3.05%	41,493,700	3.09%	100.00%	667	41,493,700	100.00%
GRAND TOTAL	17,493	1,361,208,800	49.56%	2,746,790,167	1,361,208,800		100.00%	1,342,957,114	100.00%	98.66%	15,613	1,215,969,000	90.54%

TOTAL EXEMPT 309

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
GRAND HAVEN TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV			
					Value*	Factor**					No. of Parcels	Taxable Value		
Agricultural	105	16,792,400	49.65%	33,821,339	16,792,400	1.00000	2.20%	8,660,661	1.35%	51.57%	13	12.38%	1,447,500	16.71%
Commercial	138	51,662,500	49.50%	104,366,028	51,662,500	1.00000	6.77%	49,473,044	7.66%	95.76%	86	62.32%	42,214,300	85.33%
Industrial	49	15,254,700	49.89%	30,579,043	15,254,700	1.00000	2.00%	14,768,529	2.29%	96.81%	41	83.67%	12,939,000	87.61%
Residential	6,221	647,187,100	49.63%	1,304,039,777	647,187,100	1.00000	84.85%	540,883,043	83.77%	83.57%	2,944	47.32%	260,050,600	48.08%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA	0	NA
TOTAL REAL	6,513	730,896,700	49.63%	1,472,806,187	730,896,700		95.82%	613,785,277	95.07%	83.98%	3,084	47.35%	316,651,400	51.59%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	NA	0	NA
Commercial	321	7,909,500	49.45%	15,994,944				7,909,500	1.22%	100.00%	321	100.00%	7,909,500	100.00%
Industrial	35	17,618,000	50.01%	35,228,955				17,618,000	2.73%	100.00%	35	100.00%	17,618,000	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	NA	0	NA
Utility	5	6,330,400	50.00%	12,660,818				6,330,400	0.98%	100.00%	5	100.00%	6,330,400	100.00%
TOTAL PERSONAL	361	31,857,900	49.87%	63,884,717	31,857,900	1.00000	4.18%	31,857,900	4.93%	100.00%	361	100.00%	31,857,900	100.00%
GRAND TOTAL	6,874	762,754,600	49.64%	1,536,690,904	762,754,600		100.00%	645,643,177	100.00%	84.65%	3,445	50.12%	348,509,300	53.98%

TOTAL EXEMPT 92

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
HOLLAND TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV		
					Value*	Factor**					No. of Parcels	Taxable Value	
Agricultural	101	16,642,600	49.79%	33,426,520	16,642,600	1.00000	1.52%	9,282,742	0.87%	55.78%	13	3,516,000	37.88%
Commercial	1,192	253,114,800	49.62%	510,079,109	253,114,800	1.00000	23.14%	248,752,117	23.21%	98.28%	1,030	231,064,400	92.89%
Industrial	417	114,415,600	49.99%	228,881,685	114,415,600	1.00000	10.46%	112,740,616	10.52%	98.54%	348	106,049,300	94.06%
Residential	10,067	586,476,900	49.94%	1,174,348,771	586,476,900	1.00000	53.62%	577,783,236	53.91%	98.52%	9,356	552,808,000	95.68%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
TOTAL REAL	11,777	970,649,900	49.86%	1,946,736,085	970,649,900		88.74%	948,558,711	88.51%	97.72%	10,747	893,437,700	94.19%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0	NA
Commercial	1,209	40,501,000	50.19%	80,695,358				40,501,000	3.78%	100.00%	1,209	40,501,000	100.00%
Industrial	136	68,683,400	49.04%	140,055,872				68,683,400	6.41%	100.00%	136	68,683,400	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	0	NA
Utility	14	14,025,600	50.00%	28,051,200				13,946,190	1.30%	99.43%	12	13,847,600	99.29%
TOTAL PERSONAL	1,359	123,210,000	49.52%	248,802,430	123,210,000	1.00000	11.26%	123,130,590	11.49%	99.94%	1,357	123,032,000	99.92%
GRAND TOTAL	13,136	1,093,859,900	49.82%	2,195,538,515	1,093,859,900		100.00%	1,071,689,301	100.00%	97.97%	12,104	1,016,469,700	94.85%

TOTAL EXEMPT 266

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
JAMESTOWN TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV		
					Value*	Factor**					No. of Parcels	Taxable Value	
Agricultural	269	52,341,000	49.93%	104,832,546	52,341,000	1.00000	16.91%	25,989,263	9.54%	49.65%	28	5,871,800	22.59%
Commercial	70	12,285,700	49.91%	24,615,417	12,285,700	1.00000	3.97%	11,822,823	4.34%	96.23%	52	10,766,500	91.07%
Industrial	46	8,383,600	49.92%	16,792,772	8,383,600	1.00000	2.71%	7,289,490	2.67%	86.95%	16	3,983,000	54.64%
Residential	2,418	212,787,900	49.93%	426,181,136	212,787,900	1.00000	68.72%	203,585,916	74.71%	95.68%	1,846	163,116,700	80.12%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
TOTAL REAL	2,803	285,798,200	49.93%	572,421,871	285,798,200		92.31%	248,687,492	91.26%	87.02%	1,942	183,738,000	73.88%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0	NA
Commercial	112	3,838,300	46.56%	8,243,771				3,838,300	1.40%	100.00%	112	3,838,300	100.00%
Industrial	10	5,256,600	50.05%	10,502,697				5,256,600	1.93%	100.00%	10	5,256,600	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	0	NA
Utility	9	14,730,600	50.00%	29,461,200				14,730,600	5.41%	100.00%	9	14,730,600	100.00%
TOTAL PERSONAL	131	23,825,500	49.42%	48,207,668	23,825,500	1.00000	7.69%	23,825,500	8.74%	100.00%	131	23,825,500	100.00%
GRAND TOTAL	2,934	309,623,700	49.89%	620,629,539	309,623,700		100.00%	272,512,992	100.00%	88.01%	2,073	207,563,500	76.17%

TOTAL EXEMPT 123

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
OLIVE TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV		
					Value*	Factor**					No. of Parcels	Taxable Value	
Agricultural	464	56,638,400	49.51%	114,394,866	56,638,400	1.00000	31.70%	30,948,443	21.55%	54.64%	60	5,481,000	17.71%
Commercial	78	10,982,500	49.05%	22,390,485	10,982,500	1.00000	6.15%	10,490,751	7.30%	95.52%	53	8,316,200	79.27%
Industrial	74	15,805,300	49.99%	31,618,237	15,805,300	1.00000	8.85%	13,816,782	9.62%	87.42%	25	11,489,700	83.16%
Residential	1,345	79,055,600	49.60%	159,375,395	79,055,600	1.00000	44.27%	73,481,250	51.16%	92.95%	922	60,722,700	82.64%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
Developmental	17	1,920,000	49.93%	3,845,000	1,920,000	1.00000	1.08%	930,045	0.65%	48.44%	0	0	0.00%
TOTAL REAL	1,978	164,401,800	49.57%	331,623,983	164,401,800		92.05%	129,667,271	90.28%	78.87%	1,060	86,009,600	66.33%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0	NA
Commercial	91	2,304,900	49.99%	4,610,721				2,296,380	1.60%	99.63%	90	2,291,420	99.78%
Industrial	24	7,062,300	49.99%	14,127,425				7,062,300	4.92%	100.00%	24	7,062,300	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	0	NA
Utility	11	4,824,900	50.00%	9,649,800				4,602,992	3.20%	95.40%	7	4,595,908	99.85%
TOTAL PERSONAL	126	14,192,100	49.99%	28,387,946	14,192,100	1.00000	7.95%	13,961,672	9.72%	98.38%	121	13,949,628	99.91%
GRAND TOTAL	2,104	178,593,900	49.61%	360,011,929	178,593,900		100.00%	143,628,943	100.00%	80.42%	1,181	99,959,228	69.60%

TOTAL EXEMPT 48

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
PARK TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV		
					Value*	Factor**					No. of Parcels	Taxable Value	
Agricultural	60	9,838,900	49.53%	19,862,821	9,838,900	1.00000	0.96%	5,663,062	0.64%	57.56%	9	847,100	14.96%
Commercial	74	27,873,000	49.63%	56,161,269	27,873,000	1.00000	2.73%	26,289,735	2.99%	94.32%	47	18,791,800	71.48%
Industrial	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
Residential	8,274	974,292,000	49.48%	1,969,250,161	974,292,000	1.00000	95.47%	839,030,856	95.40%	86.12%	5,480	525,011,500	62.57%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
TOTAL REAL	8,408	1,012,003,900	49.48%	2,045,274,251	1,012,003,900		99.16%	870,983,653	99.03%	86.07%	5,536	544,650,400	62.53%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0	NA
Commercial	158	2,498,200	48.94%	5,104,618				2,498,200	0.28%	100.00%	158	2,498,200	100.00%
Industrial	0	0	0.00%	0				0	NA	NA	0	0	NA
Residential	0	0	0.00%	0				0	NA	NA	0	0	NA
Utility	5	6,035,500	50.00%	12,071,000				6,035,500	0.69%	100.00%	5	6,035,500	100.00%
TOTAL PERSONAL	163	8,533,700	49.68%	17,175,618	8,533,700	1.00000	0.84%	8,533,700	0.97%	100.00%	163	8,533,700	100.00%
GRAND TOTAL	8,571	1,020,537,600	49.48%	2,062,449,869	1,020,537,600		100.00%	879,517,353	100.00%	86.18%	5,699	553,184,100	62.90%

TOTAL EXEMPT 122

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
POLKTON TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV		
					Value*	Factor**					No. of Parcels	Taxable Value	
Agricultural	428	57,236,300	49.60%	115,403,687	57,236,300	1.00000	42.77%	29,273,268	29.89%	51.14%	22	2,406,700	8.22%
Commercial	26	3,091,200	49.31%	6,268,625	3,091,200	1.00000	2.31%	2,785,355	2.84%	90.11%	10	2,087,100	74.93%
Industrial	16	2,745,800	49.75%	5,519,196	2,745,800	1.00000	2.05%	2,355,379	2.40%	85.78%	8	1,988,000	84.40%
Residential	870	64,781,100	49.90%	129,820,877	64,781,100	1.00000	48.40%	57,579,347	58.77%	88.88%	461	34,704,100	60.27%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
TOTAL REAL	1,340	127,854,400	49.75%	257,012,385	127,854,400		95.53%	91,993,349	93.90%	71.95%	501	41,185,900	44.77%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0	NA
Commercial	48	1,190,300	50.06%	2,377,747				1,190,300	1.21%	100.00%	48	1,190,300	100.00%
Industrial	6	2,428,700	49.87%	4,870,063				2,428,700	2.48%	100.00%	6	2,428,700	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	0	NA
Utility	7	2,361,600	50.00%	4,723,200				2,361,600	2.41%	100.00%	7	2,361,600	100.00%
TOTAL PERSONAL	61	5,980,600	49.96%	11,971,010	5,980,600	1.00000	4.47%	5,980,600	6.10%	100.00%	61	5,980,600	100.00%
GRAND TOTAL	1,401	133,835,000	49.76%	268,983,395	133,835,000		100.00%	97,973,949	100.00%	73.21%	562	47,166,500	48.14%

TOTAL EXEMPT 49

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
PORT SHELDON TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV		
					Value*	Factor**					No. of Parcels	Taxable Value	
Agricultural	81	13,615,400	49.37%	27,575,858	13,615,400	1.00000	1.85%	6,972,308	1.08%	51.21%	7	764,600	10.97%
Commercial	66	9,656,900	49.69%	19,433,337	9,656,900	1.00000	1.31%	9,117,599	1.42%	94.42%	50	6,910,100	75.79%
Industrial	42	349,156,800	49.96%	698,921,924	349,156,800	1.00000	47.44%	342,552,410	53.17%	98.11%	4	339,883,200	99.22%
Residential	2,300	338,915,600	49.91%	679,055,494	338,915,600	1.00000	46.05%	260,945,809	40.50%	76.99%	1,155	135,536,800	51.94%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
TOTAL REAL	2,489	711,344,700	49.92%	1,424,986,613	711,344,700		96.65%	619,588,126	96.17%	87.10%	1,216	483,094,700	77.97%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0	NA
Commercial	96	2,064,100	49.97%	4,130,679				2,064,100	0.32%	100.00%	96	2,064,100	100.00%
Industrial	1	4,446,300	50.00%	8,892,600				4,446,300	0.69%	100.00%	1	4,446,300	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	0	NA
Utility	9	18,169,700	50.00%	36,339,400				18,157,017	2.82%	99.93%	8	18,080,200	99.58%
TOTAL PERSONAL	106	24,680,100	50.00%	49,362,679	24,680,100	1.00000	3.35%	24,667,417	3.83%	99.95%	105	24,590,600	99.69%
GRAND TOTAL	2,595	736,024,800	49.92%	1,474,349,292	736,024,800		100.00%	644,255,543	100.00%	87.53%	1,321	507,685,300	78.80%

TOTAL EXEMPT 90

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
ROBINSON TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV			
					Value*	Factor**					No. of Parcels	Taxable Value		
Agricultural	231	32,410,500	49.97%	64,862,111	32,410,500	1.00000	14.55%	16,653,239	8.62%	51.38%	23	9.96%	2,732,500	16.41%
Commercial	33	4,087,100	49.78%	8,210,795	4,087,100	1.00000	1.84%	3,648,385	1.89%	89.27%	16	48.48%	1,842,600	50.50%
Industrial	27	3,778,300	49.62%	7,615,200	3,778,300	1.00000	1.70%	1,788,080	0.93%	47.32%	1	3.70%	215,900	12.07%
Residential	2,669	175,369,500	49.98%	350,865,071	175,369,500	1.00000	78.78%	164,046,872	84.97%	93.54%	1,901	71.23%	132,633,300	80.85%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA	0	NA
TOTAL REAL	2,960	215,645,400	49.97%	431,553,177	215,645,400		96.87%	186,136,576	96.41%	86.32%	1,941	65.57%	137,424,300	73.83%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	NA	0	NA
Commercial	65	1,741,500	50.01%	3,482,304				1,741,500	0.90%	100.00%	65	100.00%	1,741,500	100.00%
Industrial	3	334,800	49.99%	669,734				334,800	0.17%	100.00%	3	100.00%	334,800	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	NA	0	NA
Utility	14	4,883,600	50.00%	9,767,200				4,861,893	2.52%	99.56%	12	85.71%	4,840,186	99.55%
TOTAL PERSONAL	82	6,959,900	50.00%	13,919,238	6,959,900	1.00000	3.13%	6,938,193	3.59%	99.69%	80	97.56%	6,916,486	99.69%
GRAND TOTAL	3,042	222,605,300	49.97%	445,472,415	222,605,300		100.00%	193,074,769	100.00%	86.73%	2,021	66.44%	144,340,786	74.76%

TOTAL EXEMPT 104

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
SPRING LAKE TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV		
					Value*	Factor**					No. of Parcels	Taxable Value	
Agricultural	26	2,543,500	49.82%	5,105,508	2,543,500	1.00000	0.35%	1,590,789	0.24%	62.54%	7	825,500	51.89%
Commercial	225	43,787,200	49.83%	87,878,364	43,787,200	1.00000	6.03%	41,168,847	6.20%	94.02%	137	26,190,500	63.62%
Industrial	104	29,042,100	49.96%	58,130,500	29,042,100	1.00000	4.00%	28,255,776	4.26%	97.29%	70	26,850,500	95.03%
Residential	5,964	618,310,300	49.64%	1,245,480,319	618,310,300	1.00000	85.14%	560,274,313	84.40%	90.61%	4,027	352,221,600	62.87%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0	NA
TOTAL REAL	6,319	693,683,100	49.67%	1,396,594,691	693,683,100		95.52%	631,289,725	95.10%	91.01%	4,241	406,088,100	64.33%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0	NA
Commercial	479	5,332,800	49.60%	10,751,613				5,327,076	0.80%	99.89%	477	5,318,800	99.84%
Industrial	53	19,980,300	50.00%	39,960,600				19,980,300	3.01%	100.00%	53	19,980,300	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	0	NA
Utility	15	7,222,800	50.00%	14,445,600				7,222,800	1.09%	100.00%	15	7,222,800	100.00%
TOTAL PERSONAL	547	32,535,900	49.93%	65,157,813	32,535,900	1.00000	4.48%	32,530,176	4.90%	99.98%	545	32,521,900	99.97%
GRAND TOTAL	6,866	726,219,000	49.68%	1,461,752,504	726,219,000		100.00%	663,819,901	100.00%	91.41%	4,786	438,610,000	66.07%

TOTAL EXEMPT 197

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

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*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
VILLAGE OF SPRING LAKE**

REAL PROPERTY	No. of Parcels	Assessed Value	(FOR INFORMATION ONLY)				Taxable Value	Only Parcels Where TV=AV		
								No. of Parcels	Taxable Value	
Agricultural	0	0				0	0	NA	NA	
Commercial	115	19,486,800				18,877,287	68	59.13%	13,214,400	70.00%
Industrial	11	830,100				706,588	4	36.36%	594,800	84.18%
Residential	1,381	94,075,100				88,222,099	960	69.51%	54,865,400	62.19%
Timber-Cutover	0	0				0	0	NA	0	NA
Developmental	0	0				0	0	NA	0	NA
TOTAL REAL	1,507	114,392,000				107,805,974	1,032	68.48%	68,674,600	63.70%

PERSONAL PROPERTY

Agricultural	0	0				0	0	NA	0	NA
Commercial	190	2,016,800				2,011,076		0.00%	2,002,800	99.59%
Industrial	3	546,200				546,200		0.00%	546,200	100.00%
Residential	0	0				0	0	NA	0	NA
Utility	3	1,252,400				1,252,400		0.00%	1,252,400	100.00%
TOTAL PERSONAL	196	3,815,400				3,809,676	0	0.00%	3,801,400	99.78%
GRAND TOTAL	1,703	118,207,400				111,615,650	1,032	60.60%	72,476,000	64.93%

TOTAL EXEMPT 86

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
TALLMADGE TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV	
					Value*	Factor**					No. of Parcels	Taxable Value
Agricultural	183	24,485,900	49.68%	49,286,516	24,485,900	1.00000	8.39%	11,923,206	4.53%	48.69%	5	305,600
Commercial	118	14,025,900	49.41%	28,385,134	14,025,900	1.00000	4.81%	12,733,235	4.84%	90.78%	72	7,514,600
Industrial	96	13,217,500	49.89%	26,493,554	13,217,500	1.00000	4.53%	11,587,691	4.41%	87.67%	41	8,778,400
Residential	3,009	214,843,000	49.36%	435,292,388	214,843,000	1.00000	73.61%	201,368,236	76.60%	93.73%	1,551	123,131,100
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0
TOTAL REAL	3,406	266,572,300	49.41%	539,457,592	266,572,300		91.34%	237,612,368	90.38%	89.14%	1,669	139,729,700

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0
Commercial	165	2,060,452	50.78%	4,057,605				2,060,452	0.79%	100.00%	165	2,060,452
Industrial	17	6,020,641	49.67%	12,121,283				6,020,641	2.29%	100.00%	17	6,020,641
Residential	0	0	0.00%	0				0	NA	NA	0	0
Utility	13	17,196,185	50.00%	34,392,370				17,196,185	6.54%	100.00%	13	17,196,185
TOTAL PERSONAL	195	25,277,278	49.98%	50,571,258	25,277,278	1.00000	8.66%	25,277,278	9.62%	100.00%	195	25,277,278
GRAND TOTAL	3,601	291,849,578	49.46%	590,028,850	291,849,578		100.00%	262,889,646	100.00%	90.08%	1,864	165,006,978

TOTAL EXEMPT 127

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

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**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
WRIGHT TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV			
					Value*	Factor**					No. of Parcels	Taxable Value		
Agricultural	425	47,469,700	49.73%	95,447,238	47,469,700	1.00000	34.53%	23,931,022	22.48%	50.41%	29	6.82%	2,149,400	8.98%
Commercial	80	8,649,200	49.63%	17,426,004	8,649,200	1.00000	6.29%	6,971,709	6.55%	80.61%	42	52.50%	4,068,600	58.36%
Industrial	65	4,568,200	49.84%	9,165,876	4,568,200	1.00000	3.32%	3,220,049	3.02%	70.49%	13	20.00%	1,641,800	50.99%
Residential	1,209	68,558,500	49.72%	137,884,185	68,558,500	1.00000	49.87%	64,125,445	60.22%	93.53%	741	61.29%	46,145,600	71.96%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA	0	NA
TOTAL REAL	1,779	129,245,600	49.72%	259,923,303	129,245,600		94.01%	98,248,225	92.27%	76.02%	825	46.37%	54,005,400	54.97%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	NA	0	NA
Commercial	112	2,111,900	49.86%	4,235,660				2,111,900	1.98%	100.00%	112	100.00%	2,111,900	100.00%
Industrial	12	2,734,900	49.93%	5,477,468				2,734,900	2.57%	100.00%	12	100.00%	2,734,900	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	NA	0	NA
Utility	8	3,386,800	50.00%	6,773,600				3,386,800	3.18%	100.00%	8	100.00%	3,386,800	100.00%
TOTAL PERSONAL	132	8,233,600	49.94%	16,486,728	8,233,600	1.00000	5.99%	8,233,600	7.73%	100.00%	132	100.00%	8,233,600	100.00%
GRAND TOTAL	1,911	137,479,200	49.74%	276,410,031	137,479,200		100.00%	106,481,825	100.00%	77.45%	957	50.08%	62,239,000	58.45%

TOTAL EXEMPT 80

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**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
ZEELAND TOWNSHIP**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV			
					Value*	Factor**					No. of Parcels	Taxable Value		
Agricultural	422	46,412,300	49.76%	93,278,568	46,412,300	1.00000	12.76%	22,776,142	7.05%	49.07%	36	8.53%	2,619,900	11.50%
Commercial	151	52,783,300	49.78%	106,040,600	52,783,300	1.00000	14.51%	48,082,134	14.86%	91.09%	76	50.33%	27,634,900	57.47%
Industrial	67	16,136,400	49.44%	32,639,150	16,136,400	1.00000	4.44%	12,975,563	4.01%	80.41%	26	38.81%	8,594,200	66.23%
Residential	3,052	227,653,000	49.69%	458,136,441	227,653,000	1.00000	62.58%	218,855,135	67.66%	96.14%	2,385	78.15%	186,290,100	85.12%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA	0	NA
TOTAL REAL	3,692	342,985,000	49.70%	690,094,759	342,985,000		94.29%	302,688,974	93.58%	88.25%	2,523	68.34%	225,139,100	74.38%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	NA	0	NA
Commercial	216	5,857,100	49.82%	11,756,524				5,857,100	1.81%	100.00%	216	100.00%	5,857,100	100.00%
Industrial	26	6,581,000	50.01%	13,159,369				6,581,000	2.03%	100.00%	26	100.00%	6,581,000	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	NA	0	NA
Utility	10	8,334,700	50.00%	16,669,400				8,334,700	2.58%	100.00%	10	100.00%	8,334,700	100.00%
TOTAL PERSONAL	252	20,772,800	49.95%	41,585,293	20,772,800	1.00000	5.71%	20,772,800	6.42%	100.00%	252	100.00%	20,772,800	100.00%
GRAND TOTAL	3,944	363,757,800	49.72%	731,680,052	363,757,800		100.00%	323,461,774	100.00%	88.92%	2,775	70.36%	245,911,900	76.03%

TOTAL EXEMPT 140

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

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**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
COOPERSVILLE CITY**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV	
					Value*	Factor**					No. of Parcels	Taxable Value
Agricultural	26	4,037,500	49.58%	8,143,800	4,037,500	1.00000	4.00%	1,654,491	1.73%	40.98%	0	0.00%
Commercial	133	24,209,600	49.76%	48,656,041	24,209,600	1.00000	24.02%	23,037,331	24.10%	95.16%	85	63.91%
Industrial	35	10,416,700	49.30%	21,129,930	10,416,700	1.00000	10.34%	9,335,121	9.76%	89.62%	13	37.14%
Residential	1,152	52,618,450	49.66%	105,962,023	52,618,450	1.00000	52.21%	52,079,701	54.47%	98.98%	1,031	89.50%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA
TOTAL REAL	1,346	91,282,250	49.64%	183,891,794	91,282,250		90.57%	86,106,644	90.06%	94.33%	1,129	83.88%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	NA
Commercial	183	3,130,700	50.20%	6,236,454				3,130,700	3.27%	100.00%	183	100.00%
Industrial	23	4,768,000	49.88%	9,558,942				4,768,000	4.99%	100.00%	23	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	NA
Utility	3	1,602,100	49.99%	3,204,842				1,602,100	1.68%	100.00%	3	100.00%
TOTAL PERSONAL	209	9,500,800	50.00%	19,000,238	9,500,800	1.00000	9.43%	9,500,800	9.94%	100.00%	209	100.00%
GRAND TOTAL	1,555	100,783,050	49.67%	202,892,032	100,783,050		100.00%	95,607,444	100.00%	94.86%	1,338	86.05%

TOTAL EXEMPT 81

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

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**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
FERRYSBURG CITY**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV	
					Value*	Factor**					No. of Parcels	Taxable Value
Agricultural	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA
Commercial	66	12,280,900	49.72%	24,701,933	12,280,900	1.00000	6.84%	11,082,001	7.13%	90.24%	35	53.03%
Industrial	43	8,122,900	49.77%	16,319,460	8,122,900	1.00000	4.52%	7,399,937	4.76%	91.10%	26	60.47%
Residential	1,782	155,123,900	49.73%	311,942,320	155,123,900	1.00000	86.39%	132,887,078	85.51%	85.67%	1,055	59.20%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA
TOTAL REAL	1,891	175,527,700	49.73%	352,963,713	175,527,700		97.75%	151,369,016	97.40%	86.24%	1,116	59.02%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	NA
Commercial	124	1,811,200	49.83%	3,634,759				1,811,200	1.17%	100.00%	124	100.00%
Industrial	13	1,280,100	49.93%	2,563,790				1,280,100	0.82%	100.00%	13	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	NA
Utility	5	950,600	50.00%	1,901,200				950,600	0.61%	100.00%	5	100.00%
TOTAL PERSONAL	142	4,041,900	49.90%	8,099,749	4,041,900	1.00000	2.25%	4,041,900	2.60%	100.00%	142	100.00%
GRAND TOTAL	2,033	179,569,600	49.73%	361,063,462	179,569,600		100.00%	155,410,916	100.00%	86.55%	1,258	61.88%

TOTAL EXEMPT 56

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

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**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
GRAND HAVEN CITY**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV	
					Value*	Factor**					No. of Parcels	Taxable Value
Agricultural	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA
Commercial	615	119,809,700	49.92%	240,024,198	119,809,700	1.00000	21.42%	115,643,519	22.13%	96.52%	473	76.91%
Industrial	76	35,900,300	49.86%	72,006,082	35,900,300	1.00000	6.42%	35,354,862	6.76%	98.48%	48	63.16%
Residential	4,657	346,648,642	49.85%	695,314,678	346,648,642	1.00000	61.97%	314,690,828	60.21%	90.78%	3,131	67.23%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA
TOTAL REAL	5,348	502,358,642	49.87%	1,007,344,958	502,358,642		89.81%	465,689,209	89.10%	92.70%	3,652	68.29%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	NA
Commercial	704	16,103,850	50.00%	32,207,700				16,103,850	3.08%	100.00%	704	100.00%
Industrial	60	39,025,000	50.00%	78,050,000				39,025,000	7.47%	100.00%	60	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	NA
Utility	3	1,849,250	50.00%	3,698,500				1,849,250	0.35%	100.00%	3	100.00%
TOTAL PERSONAL	767	56,978,100	50.00%	113,956,200	56,978,100	1.00000	10.19%	56,978,100	10.90%	100.00%	767	100.00%
GRAND TOTAL	6,115	559,336,742	49.88%	1,121,301,158	559,336,742		100.00%	522,667,309	100.00%	93.44%	4,419	72.26%

TOTAL EXEMPT 219

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
HOLLAND CITY**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV	
					Value*	Factor**					No. of Parcels	Taxable Value
Agricultural	5	1,632,900	49.79%	3,279,500	1,632,900	1.00000	0.25%	857,093	0.13%	52.49%	0	0.00%
Commercial	725	164,692,200	49.97%	329,562,584	164,692,200	1.00000	25.41%	154,542,085	24.76%	93.84%	535	73.79%
Industrial	79	28,489,900	49.29%	57,795,928	28,489,900	1.00000	4.40%	27,934,573	4.48%	98.05%	49	62.03%
Residential	7,576	394,488,900	49.90%	790,622,376	394,488,900	1.00000	60.86%	382,133,625	61.22%	96.87%	7,002	92.42%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA
Developmental	3	200,100	49.98%	400,400	200,100	1.00000	0.03%	125,890	0.02%	62.91%	2	66.67%
TOTAL REAL	8,388	589,504,000	49.89%	1,181,660,788	589,504,000		90.95%	565,593,266	90.61%	95.94%	7,588	90.46%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	NA
Commercial	980	25,998,500	49.61%	52,405,765				25,993,500	4.16%	99.98%	979	99.90%
Industrial	38	27,005,300	50.01%	53,999,800				27,005,300	4.33%	100.00%	38	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	NA
Utility	5	5,633,000	50.00%	11,266,000				5,633,000	0.90%	100.00%	5	100.00%
TOTAL PERSONAL	1,023	58,636,800	49.83%	117,671,565	58,636,800	1.00000	9.05%	58,631,800	9.39%	99.99%	1,022	99.90%
GRAND TOTAL	9,411	648,140,800	49.88%	1,299,332,353	648,140,800		100.00%	624,225,066	100.00%	96.31%	8,610	91.49%

TOTAL EXEMPT 430

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
HUDSONVILLE CITY**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV			
					Value*	Factor**					No. of Parcels	Taxable Value		
Agricultural	10	399,800	49.86%	801,870	399,800	1.00000	0.19%	339,380	0.17%	84.89%	3	30.00%	34,600	10.20%
Commercial	219	56,066,200	49.92%	112,313,085	56,066,200	1.00000	26.91%	54,162,896	26.51%	96.61%	172	78.54%	49,854,400	92.05%
Industrial	20	11,764,900	49.96%	23,548,269	11,764,900	1.00000	5.65%	11,512,868	5.63%	97.86%	16	80.00%	10,239,600	88.94%
Residential	2,190	121,235,400	49.96%	242,668,525	121,235,400	1.00000	58.20%	119,458,351	58.46%	98.53%	2,031	92.74%	111,766,600	93.56%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA	0	NA
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	NA	0	NA
TOTAL REAL	2,439	189,466,300	49.95%	379,331,749	189,466,300		90.95%	185,473,495	90.77%	97.89%	2,222	91.10%	171,895,200	92.68%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	NA	0	NA
Commercial	297	5,849,800	49.94%	11,713,657				5,849,800	2.87%	100.00%	297	100.00%	5,849,800	100.00%
Industrial	22	9,551,800	50.00%	19,103,600				9,551,800	4.67%	100.00%	22	100.00%	9,551,800	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	NA	0	NA
Utility	7	3,453,200	50.00%	6,906,400				3,453,200	1.69%	100.00%	7	100.00%	3,453,200	100.00%
TOTAL PERSONAL	326	18,854,800	49.98%	37,723,657	18,854,800	1.00000	9.05%	18,854,800	9.23%	100.00%	326	100.00%	18,854,800	100.00%
GRAND TOTAL	2,765	208,321,100	49.95%	417,055,406	208,321,100		100.00%	204,328,295	100.00%	98.08%	2,548	92.15%	190,750,000	93.35%

TOTAL EXEMPT 87

* If % Ratio Assessed Value divided by True Cash Value is 49.00% to 50.00%, Assessed Value is accepted as County Equalized Value.

** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

*** This number tells you what percent overall Taxable Value is of overall Assessed Value

**2012 OTTAWA COUNTY EQUALIZATION
MAJOR CLASS COMPARISON
ZEELAND CITY**

REAL PROPERTY	No. of Parcels	Assessed Value	% Ratio AV / TCV	True Cash Value	County Equalized		% of Total C.E.V.	Taxable Value	% of Total Taxable	% Ratio TV / AV***	Only Parcels Where TV=AV	
					Value*	Factor**					No. of Parcels	Taxable Value
Agricultural	1	584,600	50.00%	1,169,100	584,600	1.00000	0.21%	49,516	0.01%	8.47%	0	0.00%
Commercial	332	33,118,400	49.81%	66,492,327	33,118,400	1.00000	11.93%	32,099,665	11.71%	96.92%	274	82.53%
Industrial	96	71,402,700	49.94%	142,967,402	71,402,700	1.00000	25.72%	70,578,452	25.74%	98.85%	77	80.21%
Residential	2,074	102,130,400	49.90%	204,679,736	102,130,400	1.00000	36.79%	101,100,021	36.87%	98.99%	1,887	90.98%
Timber-Cutover	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0
Developmental	0	0	0.00%	0	0	NA	NA	0	NA	NA	0	0
TOTAL REAL	2,503	207,236,100	49.90%	415,308,565	207,236,100		74.65%	203,827,654	74.33%	98.36%	2,238	89.41%

PERSONAL PROPERTY

Agricultural	0	0	0.00%	0				0	NA	NA	0	0
Commercial****	313	5,821,100	49.43%	11,776,451				5,823,000	2.12%	100.03%	312	99.68%
Industrial	61	62,538,000	50.05%	124,951,050				62,538,000	22.81%	100.00%	61	100.00%
Residential	0	0	0.00%	0				0	NA	NA	0	0
Utility	3	2,031,100	50.00%	4,062,200				2,031,100	0.74%	100.00%	3	100.00%
TOTAL PERSONAL	377	70,390,200	50.00%	140,789,701	70,390,200	1.00000	25.35%	70,392,100	25.67%	100.00%	376	99.73%
GRAND TOTAL	2,880	277,626,300	49.92%	556,098,266	277,626,300		100.00%	274,219,754	100.00%	98.77%	2,614	90.76%
TOTAL EXEMPT	116											

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** Factor needed to bring Assessed Value to County Equalized Value for each separately equalized class.

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**** TV Higher than AV is a result of a property with a frozen taxable value.

***** TV Higher than AV is a result of a property with a frozen taxable value.

SCHOOL DISTRICT VALUATIONS

2012

SCHOOL DISTRICTS IN ASSESSMENT JURISDICTIONS

TOWNSHIPS	SCHOOL DISTRICTS	C.E.V. REAL	C.E.V. PERSONAL	C.E.V. TOTAL	TAXABLE REAL	TAXABLE PERSONAL	TOTAL TAXABLE
Allendale	Allendale 70-040	409,964,099	27,317,500	437,281,599	351,813,830	27,317,500	379,131,330
	Hudsonville 70-190	306,400	0	306,400	147,093	0	147,093
	TOTAL	<u>410,270,499</u>	<u>27,317,500</u>	<u>437,587,999</u>	<u>351,960,923</u>	<u>27,317,500</u>	<u>379,278,423</u>
Blendon	Hudsonville 70-190	144,850,000	3,431,700	148,281,700	125,116,271	3,431,700	128,547,971
	Zeeland 70-350	93,989,400	4,011,800	98,001,200	75,302,804	4,011,800	79,314,604
	TOTAL	<u>238,839,400</u>	<u>7,443,500</u>	<u>246,282,900</u>	<u>200,419,075</u>	<u>7,443,500</u>	<u>207,862,575</u>
Chester	Coopersville 70-120	26,959,100	576,800	27,535,900	19,528,069	576,800	20,104,869
	Kent City 41-150	9,543,000	403,000	9,946,000	5,735,180	403,000	6,138,180
	Ravenna 61-210	28,165,000	709,000	28,874,000	19,201,528	709,000	19,910,528
	Sparta 41-240	36,230,300	5,967,000	42,197,300	24,188,521	5,967,000	30,155,521
	TOTAL	<u>100,897,400</u>	<u>7,655,800</u>	<u>108,553,200</u>	<u>68,653,298</u>	<u>7,655,800</u>	<u>76,309,098</u>
Crockery	Coopersville 70-120	430,500	900	431,400	210,447	900	211,347
	Fruitport 61-080	50,765,200	1,281,500	52,046,700	42,962,547	1,240,799	44,203,346
	Spring Lake 70-300	98,311,200	5,670,800	103,982,000	78,273,480	5,650,337	83,923,817
	TOTAL	<u>149,506,900</u>	<u>6,953,200</u>	<u>156,460,100</u>	<u>121,446,474</u>	<u>6,892,036</u>	<u>128,338,510</u>
Georgetown	Grandville 41-130	35,999,700	919,600	36,919,300	35,651,564	919,600	36,571,164
	Hudsonville 70-190	547,679,100	16,013,100	563,692,200	540,630,430	16,013,100	556,643,530
	Jenison 70-175	736,036,300	24,561,000	760,597,300	725,181,420	24,561,000	749,742,420
	TOTAL	<u>1,319,715,100</u>	<u>41,493,700</u>	<u>1,361,208,800</u>	<u>1,301,463,414</u>	<u>41,493,700</u>	<u>1,342,957,114</u>
Grand Haven	Grand Haven 70-010	730,896,700	31,857,900	762,754,600	613,785,277	31,857,900	645,643,177
	Holland 70-020	25,545,200	4,211,300	29,756,500	25,423,353	4,211,300	29,634,653
Holland	West Ottawa 70-070	671,900,900	101,333,800	773,234,700	656,164,752	101,308,470	757,473,222
	Zeeland 70-350	273,203,800	17,664,900	290,868,700	266,970,606	17,610,820	284,581,426
	TOTAL	<u>970,649,900</u>	<u>123,210,000</u>	<u>1,093,859,900</u>	<u>948,558,711</u>	<u>123,130,590</u>	<u>1,071,689,301</u>
Jamestown	Grandville 41-130	14,557,600	291,200	14,848,800	13,873,734	291,200	14,164,934
	Hudsonville 70-190	271,240,600	23,534,300	294,774,900	234,813,758	23,534,300	258,348,058
	TOTAL	<u>285,798,200</u>	<u>23,825,500</u>	<u>309,623,700</u>	<u>248,687,492</u>	<u>23,825,500</u>	<u>272,512,992</u>

SCHOOL DISTRICTS IN ASSESSMENT JURISDICTIONS

TOWNSHIPS	SCHOOL DISTRICTS	C.E.V. REAL	C.E.V. PERSONAL	C.E.V. TOTAL	TAXABLE REAL	TAXABLE PERSONAL	TOTAL TAXABLE
Olive	West Ottawa 70-070	79,035,500	5,438,200	84,473,700	59,440,142	5,347,219	64,787,361
	Zeeland 70-350	85,366,300	8,753,900	94,120,200	70,227,129	8,614,453	78,841,582
	TOTAL	164,401,800	14,192,100	178,593,900	129,667,271	13,961,672	143,628,943
Park	Holland 70-020	124,230,800	994,000	125,224,800	100,819,779	994,000	101,813,779
	West Ottawa 70-070	887,773,100	7,539,700	895,312,800	770,163,874	7,539,700	777,703,574
	TOTAL	1,012,003,900	8,533,700	1,020,537,600	870,983,653	8,533,700	879,517,353
Polkton	Coopersville 70-120	127,854,400	5,980,600	133,835,000	91,993,349	5,980,600	97,973,949
Port Sheldon	Grand Haven 70-010	491,909,900	18,628,300	510,538,200	444,647,397	18,628,300	463,275,697
	West Ottawa 70-070	219,434,800	6,051,800	225,486,600	174,940,729	6,039,117	180,979,846
	TOTAL	711,344,700	24,680,100	736,024,800	619,588,126	24,667,417	644,255,543
Robinson	Grand Haven 70-010	182,595,900	4,953,100	187,549,000	158,004,034	4,934,977	162,939,011
	Zeeland 70-350	33,049,500	2,006,800	35,056,300	28,132,542	2,003,216	30,135,758
	TOTAL	215,645,400	6,959,900	222,605,300	186,136,576	6,938,193	193,074,769
Spring Lake	Fruitport 61-080	38,651,100	1,379,500	40,030,600	36,399,099	1,379,500	37,778,599
	Grand Haven 70-010	129,947,600	4,017,600	133,965,200	109,455,599	4,017,600	113,473,199
	Spring Lake 70-300	525,084,400	27,138,800	552,223,200	485,435,027	27,133,076	512,568,103
TOTAL	693,683,100	32,535,900	726,219,000	631,289,725	32,530,176	663,819,901	
Tallmadge	Coopersville 70-120	100,520,300	2,904,849	103,425,149	88,051,408	2,904,849	90,956,257
	Grandville 41-130	106,073,400	20,221,823	126,295,223	95,628,716	20,221,823	115,850,539
	Kenowa Hills 41-145	59,978,600	2,150,606	62,129,206	53,932,244	2,150,606	56,082,850
TOTAL	266,572,300	25,277,278	291,849,578	237,612,368	25,277,278	262,889,646	
Wright	Coopersville 70-120	96,893,200	3,820,900	100,714,100	70,043,699	3,820,900	73,864,599
	Kenowa Hills 41-145	29,191,400	4,351,500	33,542,900	25,816,092	4,351,500	30,167,592
	Sparta 41-240	3,161,000	61,200	3,222,200	2,388,434	61,200	2,449,634
TOTAL	129,245,600	8,233,600	137,479,200	98,248,225	8,233,600	106,481,825	
Zeeland	Hudsonville 70-190	21,200,100	562,000	21,762,100	15,623,504	562,000	16,185,504
	Zeeland 70-350	321,784,900	20,210,800	341,995,700	287,065,470	20,210,800	307,276,270
	TOTAL	342,985,000	20,772,800	363,757,800	302,688,974	20,772,800	323,461,774

2012

SCHOOL DISTRICTS IN ASSESSMENT JURISDICTIONS

CITIES	SCHOOL DISTRICTS	C.E.V. REAL	C.E.V PERSONAL	C.E.V TOTAL	TAXABLE REAL	TAXABLE PERSONAL	TOTAL TAXABLE
Coopersville	Coopersville 70-120	91,282,250	9,500,800	100,783,050	86,106,644	9,500,800	95,607,444
Ferrysburg	Grand Haven 70-010	175,527,700	4,041,900	179,569,600	151,369,016	4,041,900	155,410,916
Grand Haven	Grand Haven 70-010	502,358,642	56,978,100	559,336,742	465,689,209	56,978,100	522,667,309
Holland	Holland 70-020 Zeeland 70-350 TOTAL	589,501,000 3,000 <u>589,504,000</u>	58,628,600 8,200 <u>58,636,800</u>	648,129,600 11,200 <u>648,140,800</u>	565,590,266 3,000 <u>565,593,266</u>	58,623,600 8,200 <u>58,631,800</u>	624,213,866 11,200 <u>624,225,066</u>
Hudsonville	Hudsonville 70-190	189,466,300	18,854,800	208,321,100	185,473,495	18,854,800	204,328,295
Zeeland	Zeeland 70-350	207,236,100	70,390,200	277,626,300	203,827,654	70,392,100	274,219,754
GRAND TOTAL		9,625,685,291	635,325,678	10,261,010,969	8,681,242,215	634,911,462	9,316,153,677

ASSESSMENT JURISDICTIONS IN SCHOOL DISTRICTS

SCHOOL DISTRICT	ASSESSMENT JURISDICTION	C.E.V. REAL	C.E.V. PERSONAL	C.E.V. TOTAL	TAXABLE REAL	TAXABLE PERSONAL	TOTAL TAXABLE
Ottawa Area Intermediate School District							
Allendale 70-040	Allendale Twp.	409,964,099	27,317,500	437,281,599	351,813,830	27,317,500	379,131,330
Coopersville 70-120	Chester Twp.	26,959,100	576,800	27,535,900	19,528,069	576,800	20,104,869
	Crockery Twp.	430,500	900	431,400	210,447	900	211,347
	Polkton Twp.	127,854,400	5,980,600	133,835,000	91,993,349	5,980,600	97,973,949
	Tallmadge Twp.	100,520,300	2,904,849	103,425,149	88,051,408	2,904,849	90,956,257
	Wright Twp.	96,893,200	3,820,900	100,714,100	70,043,699	3,820,900	73,864,599
	Coopersville City	91,282,250	9,500,800	100,783,050	86,106,644	9,500,800	95,607,444
	TOTAL	443,939,750	22,784,849	466,724,599	355,933,616	22,784,849	378,718,465
Grand Haven 70-010	Grand Haven Twp.	730,896,700	31,857,900	762,754,600	613,785,277	31,857,900	645,643,177
	Port Sheldon Twp.	491,909,900	18,628,300	510,538,200	444,647,397	18,628,300	463,275,697
	Robinson Twp.	182,595,900	4,953,100	187,549,000	158,004,034	4,934,977	162,939,011
	Spring Lake Twp.	129,947,600	4,017,600	133,965,200	109,455,599	4,017,600	113,473,199
	Ferrysburg City	175,527,700	4,041,900	179,569,600	151,369,016	4,041,900	155,410,916
	Grand Haven City	502,358,642	56,978,100	559,336,742	465,689,209	56,978,100	522,667,309
	TOTAL	2,213,236,442	120,476,900	2,333,713,342	1,942,950,532	120,458,777	2,063,409,309
Holland 70-020	Holland Twp.	25,545,200	4,211,300	29,756,500	25,423,353	4,211,300	29,634,653
	Park Twp.	124,230,800	994,000	125,224,800	100,819,779	994,000	101,813,779
	Holland City	589,501,000	58,628,600	648,129,600	565,590,266	58,623,600	624,213,866
	TOTAL	739,277,000	63,833,900	803,110,900	691,833,398	63,828,900	755,662,298
Hudsonville 70-190	Allendale Twp.	306,400	0	306,400	147,093	0	147,093
	Blendon Twp.	144,850,000	3,431,700	148,281,700	125,116,271	3,431,700	128,547,971
	Georgetown Twp.	547,679,100	16,013,100	563,692,200	540,630,430	16,013,100	556,643,530
	Jamestown Twp.	271,240,600	23,534,300	294,774,900	234,813,758	23,534,300	258,348,058
	Zeeland Twp.	21,200,100	562,000	21,762,100	15,623,504	562,000	16,185,504
	Hudsonville City	189,466,300	18,854,800	208,321,100	185,473,495	18,854,800	204,328,295
	TOTAL	1,174,742,500	62,395,900	1,237,138,400	1,101,804,551	62,395,900	1,164,200,451
Jenison 70-175	Georgetown Twp.	736,036,300	24,561,000	760,597,300	725,181,420	24,561,000	749,742,420

ASSESSMENT JURISDICTIONS IN SCHOOL DISTRICTS

SCHOOL DISTRICT	ASSESSMENT JURISDICTION	C.E.V. REAL	C.E.V. PERSONAL	C.E.V. TOTAL	TAXABLE REAL	TAXABLE PERSONAL	TOTAL TAXABLE
Spring Lake 70-300	Crockery Twp.	98,311,200	5,670,800	103,982,000	78,273,480	5,650,337	83,923,817
	Spring Lake Twp.	525,084,400	27,138,800	552,223,200	485,435,027	27,133,076	512,568,103
	TOTAL	623,395,600	32,809,600	656,205,200	563,708,507	32,783,413	596,491,920
West Ottawa 70-070	Holland Twp.	671,900,900	101,333,800	773,234,700	656,164,752	101,308,470	757,473,222
	Olive Twp.	79,035,500	5,438,200	84,473,700	59,440,142	5,347,219	64,787,361
	Park Twp.	887,773,100	7,539,700	895,312,800	770,163,874	7,539,700	777,703,574
	Port Sheldon Twp.	219,434,800	6,051,800	225,486,600	174,940,729	6,039,117	180,979,846
	TOTAL	1,858,144,300	120,363,500	1,978,507,800	1,660,709,497	120,234,506	1,780,944,003
Zeeland 70-350	Blendon Twp.	93,989,400	4,011,800	98,001,200	75,302,804	4,011,800	79,314,604
	Holland Twp.	273,203,800	17,664,900	290,868,700	266,970,606	17,610,820	284,581,426
	Olive Twp.	85,366,300	8,753,900	94,120,200	70,227,129	8,614,453	78,841,582
	Robinson Twp.	33,049,500	2,006,800	35,056,300	28,132,542	2,003,216	30,135,758
	Zeeland Twp.	321,784,900	20,210,800	341,995,700	287,065,470	20,210,800	307,276,270
TOTAL	1,014,633,000	123,046,600	1,137,679,600	931,529,205	122,851,389	1,054,380,594	
Total Ottawa Intermediate School District - Ottawa County Only		9,213,368,991	597,589,749	9,810,958,740	8,325,464,556	597,216,234	8,922,680,790
(Also Grand Rapids Community College)							
Grandville 41-130	Georgetown Twp.	35,999,700	919,600	36,919,300	35,651,564	919,600	36,571,164
	Jamestown Twp.	14,557,600	291,200	14,848,800	13,873,734	291,200	14,164,934
	Tallmadge Twp.	106,073,400	20,221,823	126,295,223	95,628,716	20,221,823	115,850,539
	TOTAL	156,630,700	21,432,623	178,063,323	145,154,014	21,432,623	166,586,637
Kenowa Hills 41-145	Tallmadge Twp.	59,978,600	2,150,606	62,129,206	53,932,244	2,150,606	56,082,850
	Wright Twp.	29,191,400	4,351,500	33,542,900	25,816,092	4,351,500	30,167,592
	TOTAL	89,170,000	6,502,106	95,672,106	79,748,336	6,502,106	86,250,442
Kent City 41-150	Chester Twp.	9,543,000	403,000	9,946,000	5,735,180	403,000	6,138,180
Sparta 41-240	Chester Twp.	36,230,300	5,967,000	42,197,300	24,188,521	5,967,000	30,155,521
	Wright Twp.	3,161,000	61,200	3,222,200	2,388,434	61,200	2,449,634
	TOTAL	39,391,300	6,028,200	45,419,500	26,576,955	6,028,200	32,605,155
Total Kent Intermediate School District Ottawa County Only		294,735,000	34,365,929	329,100,929	257,214,485	34,365,929	291,580,414

ASSESSMENT JURISDICTIONS IN SCHOOL DISTRICTS

SCHOOL DISTRICT	ASSESSMENT JURISDICTION	C.E.V. REAL	C.E.V. PERSONAL	C.E.V. TOTAL	TAXABLE REAL	TAXABLE PERSONAL	TOTAL TAXABLE
Muskegon Area Intermediate School District							
Fruitport 61-080	Crockery Twp. Spring Lake Twp.	50,765,200 38,651,100	1,281,500 1,379,500	52,046,700 40,030,600	42,962,547 36,399,099	1,240,799 1,379,500	44,203,346 37,778,599
	TOTAL	<u>89,416,300</u>	<u>2,661,000</u>	<u>92,077,300</u>	<u>79,361,646</u>	<u>2,620,299</u>	<u>81,981,945</u>
Ravenna 61-210	Chester Twp.	28,165,000	709,000	28,874,000	19,201,528	709,000	19,910,528
Total Muskegon Area Intermediate School District		117,581,300	3,370,000	120,951,300	98,563,174	3,329,299	101,892,473
GRAND TOTAL (Ottawa, Kent, Muskegon Intermediate School Districts)		<u>9,625,685,291</u>	<u>635,325,678</u>	<u>10,261,010,969</u>	<u>8,681,242,215</u>	<u>634,911,462</u>	<u>9,316,153,677</u>

ASSESSMENT JURISDICTIONS IN DISTRICT LIBRARIES AND AUTHORITIES

LIBRARY DISTRICT	ASSESSMENT JURISDICTION	C.E.V. REAL	C.E.V. PERSONAL	C.E.V. TOTAL	TAXABLE REAL	TAXABLE PERSONAL	TOTAL TAXABLE
Loutit	Grand Haven Twp.	730,896,700	31,857,900	762,754,600	613,785,277	31,857,900	645,643,177
	Robinson Twp.	215,645,400	6,959,900	222,605,300	186,136,576	6,938,193	193,074,769
	Ferrysburg City	175,527,700	4,041,900	179,569,600	151,369,016	4,041,900	155,410,916
	Grand Haven City	502,358,642	56,978,100	559,336,742	465,689,209	56,978,100	522,667,309
	Port Sheldon Twp. (GHSD ONLY)	491,909,900	18,628,300	510,538,200	444,647,397	18,628,300	463,275,697
	TOTAL	<u>2,116,338,342</u>	<u>118,466,100</u>	<u>2,234,804,442</u>	<u>1,861,627,475</u>	<u>118,444,393</u>	<u>1,980,071,868</u>
Coopersville	Chester Twp.	100,897,400	7,655,800	108,553,200	68,653,298	7,655,800	76,309,098
	Polkton Twp.	127,854,400	5,980,600	133,835,000	91,993,349	5,980,600	97,973,949
	Wright Twp.	129,245,600	8,233,600	137,479,200	98,248,225	8,233,600	106,481,825
	Coopersville City	91,282,250	9,500,800	100,783,050	86,106,644	9,500,800	95,607,444
	TOTAL	<u>449,279,650</u>	<u>31,370,800</u>	<u>480,650,450</u>	<u>345,001,516</u>	<u>31,370,800</u>	<u>376,372,316</u>
Spring Lake	Spring Lake Twp.	693,683,100	32,535,900	726,219,000	631,289,725	32,530,176	663,819,901
Herrick Ottawa County Portion Only	Holland Township Park	970,649,900	123,210,000	1,093,859,900	948,558,711	123,130,590	1,071,689,301
	Holland City	1,012,003,900	8,533,700	1,020,537,600	870,983,653	8,533,700	879,517,353
	TOTAL	<u>589,504,000</u>	<u>58,636,800</u>	<u>648,140,800</u>	<u>565,593,266</u>	<u>58,631,800</u>	<u>624,225,066</u>
	TOTAL	<u>2,572,157,800</u>	<u>190,380,500</u>	<u>2,762,538,300</u>	<u>2,385,135,630</u>	<u>190,296,090</u>	<u>2,575,431,720</u>

Macatawa Area Express Transportation Authority

Ottawa County Portion Only	Holland Township	970,649,900	123,210,000	1,093,859,900	948,558,711	123,130,590	1,071,689,301
	Holland City	589,504,000	58,636,800	648,140,800	565,593,266	58,631,800	624,225,066
	TOTAL	<u>1,560,153,900</u>	<u>181,846,800</u>	<u>1,742,000,700</u>	<u>1,514,151,977</u>	<u>181,762,390</u>	<u>1,695,914,367</u>

West Michigan Airport Authority

Ottawa County Portion Only	Park	1,012,003,900	8,533,700	1,020,537,600	870,983,653	8,533,700	879,517,353
	Holland City	589,504,000	58,636,800	648,140,800	565,593,266	58,631,800	624,225,066
	Zeeland City	207,236,100	70,390,200	277,626,300	203,827,654	70,392,100	274,219,754
	TOTAL	<u>1,808,744,000</u>	<u>137,560,700</u>	<u>1,946,304,700</u>	<u>1,640,404,573</u>	<u>137,557,600</u>	<u>1,777,962,173</u>

Holland Area Swimming Pool Authority - See Holland Public Schools

**2012
TAXABLE VALUE BY CLASS IN SCHOOL DISTRICT**

(Ottawa County Portion Only)

Ottawa Intermediate School Dist.										
Real Property	Allendale 70-040	Coopersville 70-120	Grand Haven 70-010	Holland 70-020	Hudsonville 70-190	Jenison 70-175	Spring Lake 70-300	West Ottawa 70-070	Zeeland 70-350	Ottawa ISD Total
Agricultural	13,851,426	66,410,242	23,519,087	857,093	50,611,898	1,034,989	8,884,855	35,880,320	51,454,391	252,504,301
Commercial	91,319,691	30,468,668	186,012,347	182,840,597	111,314,661	84,863,498	37,032,053	236,912,566	108,923,011	1,069,687,092
Industrial	10,810,703	13,548,080	408,695,423	30,048,526	26,268,618	17,866,055	23,655,427	99,913,915	110,066,511	740,873,258
Residential	235,832,010	245,506,626	1,324,723,675	477,961,292	913,609,374	621,416,878	494,136,172	1,287,072,651	661,085,292	6,261,343,970
Timber-Cutover	0	0	0	0	0	0	0	0	0	0
Developmental	0	0	0	125,890	0	0	0	930,045	0	1,055,935
Total Real	351,813,830	355,933,616	1,942,950,532	691,833,398	1,101,804,551	725,181,420	563,708,507	1,660,709,497	931,529,205	8,325,464,556

Personal Property

Commercial	10,452,200	5,146,143	28,815,850	29,057,200	14,818,900	12,558,800	6,317,976	38,460,780	17,838,400	163,466,249
Industrial	5,267,800	8,433,200	64,501,300	28,193,000	15,540,000	2,491,000	18,921,300	63,016,200	81,354,500	287,719,300
Utility	11,597,500	9,205,506	27,141,627	6,578,700	32,037,000	9,511,200	7,544,137	18,757,526	23,658,489	146,031,685
Total Personal	27,317,500	22,784,849	120,458,777	63,828,900	62,395,900	24,561,000	32,783,413	120,234,506	122,851,389	591,216,234
Total Real & Personal	379,131,330	378,718,465	2,063,409,309	755,662,298	1,164,200,451	749,742,420	596,491,920	1,780,944,003	1,054,380,594	8,922,680,790

Kent Intermediate School Dist.

Real Property	Grandville 41-130	Kenowa Hills 41-145	Kent City 41-150	Sparta 41-240	Kent ISD Total
Agricultural	3,175,127	4,008,101	3,317,736	13,663,031	24,163,995
Commercial	4,575,240	10,704,036	0	808,315	16,087,591
Industrial	10,818,056	2,368,116	43,993	255,258	13,485,423
Residential	126,585,591	62,668,083	2,373,451	11,850,351	203,477,476
Timber-Cutover	0	0	0	0	0
Developmental	0	0	0	0	0
Total Real	145,154,014	79,748,336	5,735,180	26,576,955	257,214,485

Personal Property

Commercial	1,361,349	2,246,160	22,300	340,400	3,970,209
Industrial	5,682,437	1,884,804	0	86,700	7,653,941
Utility	14,388,837	2,371,142	380,700	5,601,100	22,741,779
Total Personal	21,432,623	6,502,106	403,000	6,028,200	34,365,929
Total Real & Personal	166,586,637	86,250,442	6,138,180	32,605,155	291,580,414

Muskegon Area Intermediate School Dist.

Real Property	Fruitport 61-080	Ravenna 61-210	Muskegon ISD TOTAL
Agricultural	2,783,295	7,080,824	9,864,119
Commercial	5,871,974	436,871	6,308,845
Industrial	550,916	289,732	840,648
Residential	70,155,461	11,394,101	81,549,562
Timber-Cutover	0	0	0
Developmental	0	0	0
Total Real	79,361,646	19,201,528	98,563,174

Personal Property

Commercial	221,700	32,700	254,400
Industrial	216,200	19,800	236,000
Utility	2,182,399	656,500	2,838,899
Total Personal	2,620,299	709,000	3,329,299
Total Real & Personal	81,981,945	19,910,528	101,892,473

Ottawa County Grand Total

Agricultural	286,532,415
Commercial	1,092,083,528
Industrial	755,199,329
Residential	6,546,371,008
Timber-Cutover	0
Developmental	1,055,935
Total	8,681,242,215

Commercial	167,690,858
Industrial	295,608,241
Utility	171,612,363
Total Personal	634,911,462
Total Real & Personal	9,316,153,677

Renaissance Zones Senior/Disabled Housing

(Both sets of Values are included in the
Equalized, Assessed and Taxable Values)

MICHIGAN RENAISSANCE ZONE ACT (Act 376 of 1996)
OTTAWA COUNTY EQUALIZATION DEPARTMENT
 Addendum to 2012 Equalization Report

All Figures listed below are included in figures listed elsewhere in this report.

211.7ff Real and personal property located in renaissance zone.

- (1) For taxes levied after 1996, except as otherwise provided in subsections (2) and (3) and except as limited in subsections (4), (5), and (6), real property in a renaissance zone and personal property located in a renaissance zone is exempt from taxes collected under this act to the extent and for the duration provided pursuant to the Michigan renaissance zone act, 1996 PA 376, MCL 125.2681 to 125.2696.
- (2) Real and personal property in a renaissance zone is not exempt from collection of the following:
 - (a) A special assessment levied by the local tax collecting unit in which the property is located.
 - (b) Ad valorem property taxes specifically levied for the payment of principal and interest of obligations approved by the electors or obligations pledging the unlimited taxing power of the local governmental unit
 - (c) A tax levied under section 705, 1211c, or 1212 of the revised school code, 1976 PA 451, MCL 380.705, 380.1211c, and 380.1212.
- 380.705 ...a regional enhancement property tax may be levied by an intermediate school district at a rate not to exceed 3 mills
- 380.1211c ...a school district may levy, in addition to the millage authorized under section 1211, not more than 3 additional mills for enhancing operating revenue
- 380.1212 ...the board of a school district may levy a tax of not to exceed 5 mills on the state equalized valuation of the school district ...for the purpose of creating a sinking fund

UNIT	ZONE TYPE	SCHOOL DISTRICT	Ad-Valorem				IFT				Ad-Valorem & IFT								
			#	REAL	#	PERSONAL	#	REAL	#	PERSONAL	#	TOTAL							
11	Allendale Twp	70040 Allendale	Assessed	1,206,400		813,300		2,019,700											
			Taxable	1,206,400	2	813,300	3	2,019,700											
			Assessed	30,700		27,000		57,700											
			Taxable	4,394	1	27,000	2	31,394											
		SubTotal	1,237,100		840,300		2,077,400												
			1,210,794	3	840,300	5	2,051,094												
16	GrandHaven Twp	70010 Grand Haven	Assessed	302,200		76,100		378,300											
			Taxable	302,200	1	76,100	2	378,300											
		SubTotal	7,459,500		11,101,400		18,560,900												
			7,459,500	1	11,101,400	2	18,560,900												
17	Holland Twp	70070 West Ottawa	Assessed	0		0		0											
			Taxable	0	0	0	1	0											
			Assessed	7,459,500		11,101,400		18,560,900											
			Taxable	7,459,500	1	11,101,400	2	18,560,900											
		SubTotal	7,459,500		11,101,400		18,560,900												
			7,459,500	1	11,101,400	3	18,560,900												
24	Spring Lake Twp	70300 Spring Lake	Assessed	264,500		216,500		481,000											
			Taxable	264,500	2	216,500	3	481,000											
		SubTotal	24,900		104,800		129,700												
			24,900	1	104,800	2	129,700												

MICHIGAN RENAISSANCE ZONE ACT (Act 376 of 1996)
OTTAWA COUNTY EQUALIZATION DEPARTMENT
 Addendum to 2012 Equalization Report

UNIT	ZONE TYPE	SCHOOL DISTRICT	Ad-Valorem Included in Equalized Values				IFT Included in IFT Values				Ad-Valorem & IFT			
			#	REAL	#	PERSONAL	#	TOTAL	#	REAL	#	PERSONAL	#	TOTAL
25 Tallmadge Twp	Tool/Die	41145 Kenowa Hills	Assessed	70,000		204,607		274,607		0		0		274,607
			Taxable	70,000	1	204,607	2	274,607		0		0		274,607
	Tool/Die	41130 Grandville	Assessed	3,024,500		2,969,267		5,993,767		673,200		3,438,953		10,105,920
			Taxable	2,937,815	2	2,969,267	11	5,907,082	3	673,200	5	3,438,953	8	4,112,153
		SubTotal	3,094,500		3,173,874		6,268,374		673,200		3,438,953		10,380,527	
			3,007,815	3	3,173,874	13	6,181,689	3	673,200	5	3,438,953	8	4,112,153	
26 Wright Twp	Tool/Die	41145 Kenowa Hills	Assessed	410,600		1,194,000		1,604,600		127,800		0		1,732,400
			Taxable	381,872	2	1,194,000	4	1,575,872	1	127,800	0	0	1	127,800
27 Zeeland Twp	Agricultural	70350 Zeeland	Assessed	536,000		1,629,700		2,165,700		0		0		2,165,700
			Taxable	522,362	1	1,629,700	3	2,152,062	0	0	0	0	0	2,152,062
	Tool/Die	70350 Zeeland	Assessed	491,100		514,900		1,006,000		172,600		171,800		1,350,400
			Taxable	490,697	1	514,900	3	1,005,597	4	172,600	4	171,800	8	344,400
		SubTotal	1,027,100		2,144,600		3,171,700		172,600		171,800		3,516,100	
			1,013,059	2	2,144,600	6	3,157,659	4	172,600	4	171,800	8	344,400	
44 Coopersville City	Tool/Die	70120 Coopersville	Assessed	258,700		1,069,100		1,327,800		794,800		159,600		2,282,200
			Taxable	250,953	4	1,069,100	7	1,320,053	2	794,800	5	159,600	7	954,400
65 Holland City	Tool/Die	70020 Holland	Assessed	1,264,200		1,470,700		2,734,900		85,200		495,300		3,315,400
			Taxable	1,264,200	1	1,470,700	2	2,734,900	1	85,200	1	495,300	2	580,500
72 Hudsonville City	Tool/Die	70190 Hudsonville	Assessed	237,600		165,400		403,000		0		34,000		437,000
			Taxable	237,600	2	165,400	4	403,000	0	0	1	34,000	1	34,000
County Total			Assessed	15,556,000		21,451,974		37,007,974		9,187,800		20,961,753		67,157,527
			Taxable	15,392,493	21	21,451,974	49	36,844,467	13	9,187,800	19	20,961,753	32	30,149,553
													81	66,994,020

Senior Citizen and Disabled Family Housing Facility Properties(Act 585 of 2008)

OTTAWA COUNTY EQUALIZATION DEPARTMENT

Addendum to 2012 Equalization Report

All Figures listed below are included in figures listed elsewhere in this report.

These figures appear on the ad valorem assessment roll, but are exempt on the ad valorem tax roll.

The State Treasurer makes a payment in lieu of taxes to county and local taxing units / authorities.

211.7d Senior Citizen and Disabled Family Housing Facility Exemption.

(1) Housing owned and operated by a nonprofit corporation or association, by a limited dividend housing corporation, or by this state, a political subdivision of this state, or an instrumentality of this state, for occupancy or use solely by elderly or disabled families is exempt from the collection of taxes under this act. For purposes of this section, housing is considered occupied solely by elderly or disabled families even if 1 or more of the units is occupied by service personnel, such as a custodian or nurse.

(3) If property for which an exemption is claimed under this section would have been subject to the collection of taxes under this act if an exemption had not been granted under this section, the state treasurer, upon verification, shall make a payment in lieu of taxes, which shall be in the following amount:

(a) For property exempt under this section before January 1, 2009, the amount of taxes paid on that property for the 2008 tax year, excluding any mills that would have been levied under all of the following:

(i) Section 1211 of the revised school code, 1976 PA 451, MCL 380.1211.

(ii) The state education tax act, 1993 PA 331, MCL 211.901 to 211.906

Per BULLETIN NO 16 of 2009

The calculation of the base valuation for the Senior Citizen and Disabled Family Housing Exemption for property already exempt under this act prior to the January 20, 2009 effective date of amendatory Act 585, is the property's taxable value on the assessment roll in the 2008 tax year. The property remains on the ad valorem assessment roll

Local Unit	School District	2011 Assessed		2012 Assessed		Frozen Taxable				
		Real	Personal	Real	Personal	Real	Personal	Total		
17 Holland Twp	70700 West Ottawa	440,400	-	440,400	442,000	-	442,000	611,900	-	611,900
24 Spring Lake Twp & in Village	70300 Spring Lake	823,900	5,700	829,600	928,400	5,500	933,900	1,091,541	7,300	1,098,841
44 Coopersville City	70120 Coopersville	969,200	-	969,200	879,200	-	879,200	1,098,488	-	1,098,488
65 Holland City	70020 Holland	138,000	9,700	147,700	133,900	16,100	150,000	166,568	11,100	177,668
79 Zeeland City	70350 Zeeland	1,060,200	5,600	1,065,800	1,060,200	6,000	1,066,200	1,060,296	7,900	1,068,196
		3,431,700	21,000	3,452,700	3,443,700	27,600	3,471,300	4,028,793	26,300	4,055,093

Parcel List

	<u>Real</u>	<u>Personal</u>	<u>Real</u>	<u>Personal</u>
Holland Twp	70-16-18-177-012		Coopersville City	70-05-26-201-027
Spring Lake Twp	70-03-14-375-061	70-50-24-081-200	Holland City	70-16-30-452-032
			Zeeland City	70-17-18-300-047
				70-50-65-080-195
				70-50-79-226-255

Special Rolls

-INDUSTRIAL FACILITIES
EXEMPTIONS

Act 198 of 1974

-DNR-PILT

-Neighborhood Enterprise
Zone

INDUSTRIAL FACILITIES EXEMPTIONS (Act 198 of 1974)
OTTAWA COUNTY EQUALIZATION DEPT.
 Addendum to 2012 Equalization Report

Equivalent State Equalized Values

as of December 31, 2011

NOT INCLUDED IN EQUALIZED VALUES

TOWNSHIPS	Act 198 Active Cert.	Act 198 New Facility		Act 198 Rehabilitated Facility		TOTAL		New Certificates for 2011				
		Parcels	Eq. S.E.V.	Parcels	Eq. S.E.V.	Parcels	Eq. S.E.V.	Parcels	Eq. S.E.V.	True Cash Value of Exemption	Granted	
Allendale Ch.	18	15	11,552,800	9	17,927,100	0	0	24	29,479,900	1	750,000	3,380,000
Blendon	0	0	0	0	0	0	0	0	0	0	0	0
Chester	0	0	0	0	0	0	0	0	0	0	0	0
Crockery	1	0	0	1	78,100	0	0	1	78,100	0	0	0
Georgetown Ch.	17	8	2,564,800	16	2,817,100	0	0	24	5,381,900	0	0	0
Grand Haven Ch.	19	11	4,024,400	11	3,822,600	0	0	22	7,847,000	2	0	1,373,711
Holland Ch.	285	108	20,654,700	225	80,875,400	3	1,626,500	336	103,156,600	19	7,413,611	28,599,381
Jamestown Ch.	10	8	8,650,200	11	4,145,000	0	0	19	12,795,200	1	0	85,160
Olive	20	6	523,600	17	25,946,600	1	217,300	24	26,687,500	5	694,200	19,817,498
Park	0	0	0	0	0	0	0	0	0	0	0	0
Polkton	0	0	0	0	0	0	0	0	0	0	0	0
Port Sheldon	0	0	0	0	0	0	0	0	0	0	0	0
Robinson	0	0	0	0	0	0	0	0	0	0	0	0
Spring Lake	53	24	3,616,600	54	18,724,700	1	36,000	79	22,377,300	4	0	5,694,768
Tallmadge Ch.	56	11	2,989,100	17	6,061,722	0	0	28	9,050,822	3	0	10,980,203
Wright	6	5	1,463,900	5	1,130,000	0	0	10	2,593,900	0	0	0
Zeeland Ch.	55	30	8,432,500	45	8,157,400	0	0	75	16,589,900	4	187,500	2,848,300
CITIES												
Coopersville	18	14	11,958,300	16	25,135,400	0	0	30	37,093,700	2	0	858,953
Ferrysburg	2	1	32,600	1	27,200	0	0	2	59,800	0	0	0
Grand Haven	35	21	3,716,500	33	9,482,600	0	0	54	13,199,100	7	902,125	15,016,748
Holland	26	7	1,070,900	22	10,069,700	1	244,900	30	11,385,500	4	14,000	15,209,168
Hudsonville	19	8	3,652,600	18	4,488,900	0	0	26	8,141,500	2	0	1,300,800
Zeeland	112	52	258,695,100	110	115,856,300	1	354,100	163	374,905,500	9	39,286,096	73,118,748
TOTAL COUNTY	752	329	343,598,600	611	334,745,822	7	2,478,800	947	680,823,222	63	49,247,532	178,283,438

Last Year 703

Included in above

Spring Lake Village	1	0	0	0	0	1	36,000	1	36,000	0	0	0
Last Year	703	34	11,091,423	34	647,366,921	34	11,091,423	34	647,366,921	34	11,091,423	71,313,358

INDUSTRIAL FACILITIES EXEMPTIONS (Act 198 of 1974)
OTTAWA COUNTY EQUALIZATION DEPT.

Addendum to 2012 Equalization Report

Equivalent Taxable Values

as of December 31, 2011

NOT INCLUDED IN MAJOR CLASS COMPARISON TAXABLE VALUES

TOWNSHIPS	Act 198 Active Cert.	Act 198 New Facility			Act 198 Rehabilitated Facility			TOTAL			
		Parcels	Real Taxable	Personal Parcels	Personal Taxable	Parcels	Real Taxable	Personal Parcels	Personal Taxable	Parcels	New & Rehab Taxable
Allendale Ch.	18	15	11,062,077	9	17,927,100	0	0	0	0	24	28,989,177
Blendon	0	0	0	0	0	0	0	0	0	0	0
Chester	0	0	0	0	0	0	0	0	0	0	0
Crockery	1	0	0	1	78,100	0	0	0	0	1	78,100
Georgetown Ch.	17	8	2,524,567	16	2,817,100	0	0	0	0	24	5,341,667
Grand Haven Ch.	19	11	4,024,400	11	3,822,600	0	0	0	0	22	7,847,000
Holland Ch.	285	108	19,985,802	225	80,875,400	3	1,626,500	0	0	336	102,487,702
Jamestown Ch.	10	8	8,650,200	11	4,145,000	0	0	0	0	19	12,795,200
Olive	20	6	523,600	17	25,946,600	1	217,100	0	0	24	26,687,300
Park	0	0	0	0	0	0	0	0	0	0	0
Polkton	0	0	0	0	0	0	0	0	0	0	0
Port Sheldon	0	0	0	0	0	0	0	0	0	0	0
Robinson	0	0	0	0	0	0	0	0	0	0	0
Spring Lake	53	24	3,616,586	54	18,724,700	1	36,000	0	0	79	22,377,286
Tallmadge Ch.	56	11	2,989,100	17	6,061,722	0	0	0	0	28	9,050,822
Wright	6	5	1,436,207	5	1,130,000	0	0	0	0	10	2,566,207
Zeeland Ch.	55	30	8,432,295	45	8,157,400	0	0	0	0	75	16,589,695
CITIES											
Coopersville	18	14	11,958,300	16	25,135,400	0	0	0	0	30	37,093,700
Ferrysburg	2	1	32,600	1	27,200	0	0	0	0	2	59,800
Grand Haven	35	21	3,705,587	33	9,482,600	0	0	0	0	54	13,188,187
Holland	26	7	1,014,827	22	10,069,700	1	244,900	0	0	30	11,329,427
Hudsonville	19	8	3,652,600	18	4,488,900	0	0	0	0	26	8,141,500
Zeeland	112	52	258,695,100	110	115,856,300	1	354,100	0	0	163	374,905,500
TOTAL COUNTY	752	329	342,303,848	611	334,745,822	7	2,478,600	0	0	947	679,528,270

Last Year 665,112,511

Included in above

Spring Lake Village	1	0	0	0	0	1	36,000	0	0	1	36,000
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INDUSTRIAL FACILITIES EXEMPTIONS (Act 198 of 1974)
 Addendum to 2012 Ottawa County Equalization Report as of December 31, 2011
 NOT INCLUDED IN MAJOR CLASS COMPARISON

SCHOOL DISTRICTS IN ASSESSMENT JURISDICTIONS

TOWNSHIP	TYPE OF IFT NEW/REHAB	SCHOOL DISTRICT	EQUIVALENT S E V			EQUIVALENT TAXABLE		
			REAL	PERSONAL	TOTAL	REAL	PERSONAL	TOTAL
ALLENDALE	IFT NEW	70-040 Allendale	11,552,800	17,927,100	29,479,900	11,062,077	17,927,100	28,989,177
	NONE	NONE	0	0	0	0	0	0
	NONE	NONE	0	0	0	0	0	0
CROCKERY	IFT NEW	70-300 Spring Lake	0	78,100	78,100	0	78,100	78,100
	IFT NEW	70-190 Hudsonville	1,457,400	1,124,000	2,581,400	1,457,400	1,124,000	2,581,400
		70-175 Jenison	1,107,400	1,693,100	2,800,500	1,067,167	1,693,100	2,760,267
		TOTAL	2,564,800	2,817,100	5,381,900	2,524,567	2,817,100	5,341,667
GRAND HAVEN	IFT NEW	70-010 Grand Haven	4,024,400	3,822,600	7,847,000	4,024,400	3,822,600	7,847,000
	IFT NEW	70-020 Holland	0	340,700	340,700	0	340,700	340,700
		70-070 West Ottawa	18,518,800	78,019,100	96,537,900	17,864,873	78,019,100	95,883,973
		70-350 Zeeland	2,135,900	2,515,600	4,651,500	2,120,929	2,515,600	4,636,529
		SUB-TOTAL	20,654,700	80,875,400	101,530,100	19,985,802	80,875,400	100,861,202
HOLLAND	IFT REHAB	70-020 Holland	142,800	0	142,800	142,800	0	142,800
		70-070 West Ottawa	1,483,700	0	1,483,700	1,483,700	0	1,483,700
		70-350 Zeeland	0	0	0	0	0	0
		SUB-TOTAL	1,626,500	0	1,626,500	1,626,500	0	1,626,500
	IFT TOTAL		142,800	340,700	483,500	142,800	340,700	483,500
JAMESTOWN	IFT NEW	70-020 Holland	142,800	340,700	483,500	142,800	340,700	483,500
	IFT NEW	70-070 West Ottawa	20,002,500	78,019,100	98,021,600	19,348,573	78,019,100	97,367,673
		70-350 Zeeland	2,135,900	2,515,600	4,651,500	2,120,929	2,515,600	4,636,529
		TOTAL	22,281,200	80,875,400	103,156,600	21,612,302	80,875,400	102,487,702
	IFT TOTAL		8,650,200	4,145,000	12,795,200	8,650,200	4,145,000	12,795,200
OLIVE	IFT NEW	70-070 West Ottawa	232,100	450,900	683,000	232,100	450,900	683,000
		70-350 Zeeland	291,500	25,495,700	25,787,200	291,500	25,495,700	25,787,200
		SUB-TOTAL	523,600	25,946,600	26,470,200	523,600	25,946,600	26,470,200
	IFT REHAB	70-350 Zeeland	217,300	0	217,300	217,100	0	217,100
	IFT TOTAL		740,900	25,946,600	26,687,500	740,700	25,946,600	26,687,300
PARK	NONE	NONE	0	0	0	0	0	0
	NONE	NONE	0	0	0	0	0	0
	NONE	NONE	0	0	0	0	0	0
	NONE	NONE	0	0	0	0	0	0
POLKTON	TYPE OF IFT NEW/REHAB	SCHOOL DISTRICT	REAL	PERSONAL	TOTAL	REAL	PERSONAL	TOTAL

INDUSTRIAL FACILITIES EXEMPTIONS (Act 198 of 1974)

Addendum to 2012 Ottawa County Equalization Report as of December 31, 2011
NOT INCLUDED IN MAJOR CLASS COMPARISON

SCHOOL DISTRICTS IN ASSESSMENT JURISDICTIONS

SPRING LAKE	IFT NEW	61-080 70-010 70-300	Fruitport Grand Haven Spring Lake SUB-TOTAL	1,416,100 570,500 1,630,000 3,616,600	1,227,000 387,900 17,109,800 18,724,700	2,643,100 958,400 18,739,800 22,341,300	1,416,100 570,500 1,629,986 3,616,586	1,227,000 387,900 17,109,800 18,724,700	2,643,100 958,400 18,739,786 22,341,286
	IFT REHAB	70-300	Spring Lake	36,000	0	36,000	36,000	0	36,000
	IFT TOTAL	61-080 70-010 70-300	Fruitport Grand Haven Spring Lake TOTAL	1,416,100 570,500 1,666,000 3,652,600	1,227,000 387,900 17,109,800 18,724,700	2,643,100 958,400 18,775,800 22,377,300	1,416,100 570,500 1,665,986 3,652,586	1,227,000 387,900 17,109,800 18,724,700	2,643,100 958,400 18,775,786 22,377,286
	IFT NEW	41-130	Grandville	2,989,100	6,061,722	9,050,822	2,989,100	6,061,722	9,050,822
WRIGHT	IFT NEW	70-120 41-145	Coopersville Kenowa Hills TOTAL	3,500 1,460,400 1,463,900	206,100 923,900 1,130,000	209,600 2,384,300 2,593,900	3,500 1,432,707 1,436,207	206,100 923,900 1,130,000	209,600 2,356,607 2,566,207
	IFT NEW	70-190 70-350	Hudsonville Zeeland TOTAL	7,400 8,425,100 8,432,500	145,700 8,011,700 8,157,400	153,100 16,436,800 16,589,900	7,400 8,424,895 8,432,295	145,700 8,011,700 8,157,400	153,100 16,436,595 16,589,695
CITIES									
COOPERSVILLE	IFT NEW	70-120	Coopersville	11,958,300	25,135,400	37,093,700	11,958,300	25,135,400	37,093,700
FERRYSBURG	IFT NEW	70-010	Grand Haven	32,600	27,200	59,800	32,600	27,200	59,800
GRAND HAVEN	IFT NEW	70-010	Grand Haven	3,716,500	9,482,600	13,199,100	3,705,587	9,482,600	13,188,187
	IFT NEW	70-020	Holland	1,070,900	10,069,700	11,140,600	1,014,827	10,069,700	11,084,527
HOLLAND	IFT REHAB	70-020	Holland	244,900	0	244,900	244,900	0	244,900
	IFT TOTAL	70-020	Holland	1,315,800	10,069,700	11,385,500	1,259,727	10,069,700	11,329,427
HUDSONVILLE	IFT NEW	70-190	Hudsonville	3,652,600	4,488,900	8,141,500	3,652,600	4,488,900	8,141,500
	IFT NEW	70-350	Zeeland	258,695,100	115,856,300	374,551,400	258,695,100	115,856,300	374,551,400
ZEELAND	IFT REHAB	70-350	Zeeland	354,100	0	354,100	354,100	0	354,100
	IFT TOTAL	70-350	Zeeland	259,049,200	115,856,300	374,905,500	259,049,200	115,856,300	374,905,500
GRAND TOTALS	IFT NEW			343,598,600	334,745,822	678,344,422	342,303,848	334,745,822	677,049,670
	IFT REHAB			2,478,800	0	2,478,800	2,478,600	0	2,478,600
GRAND TOTAL IFT NEW & REHAB				346,077,400	334,745,822	680,823,222	344,782,448	334,745,822	679,528,270

INDUSTRIAL FACILITIES EXEMPTIONS (Act 198 of 1974)
 Addendum to 2012 Ottawa County Equalization Report as of December 31, 2011
 NOT INCLUDED IN MAJOR CLASS COMPARISON
ASSESSMENT JURISDICTIONS IN SCHOOL DISTRICTS

SCHOOL DISTRICT	TYPE OF IFT NEW/REHAB	ASSESSMENT JURISDICTION	EQUIVALENT S E V			EQUIVALENT TAXABLE		
			REAL	PERSONAL	TOTAL	REAL	PERSONAL	TOTAL
OTTAWA AREA INTERMEDIATE SCHOOL DISTRICT								
ALLENDALE 70-040	IFT NEW	Allendale Township	11,552,800	17,927,100	29,479,900	11,062,077	17,927,100	28,989,177
	IFT NEW	Wright Township	3,500	206,100	209,600	3,500	206,100	209,600
	IFT NEW	Coopersville City	11,958,300	25,135,400	37,093,700	11,958,300	25,135,400	37,093,700
		TOTAL	11,961,800	25,341,500	37,303,300	11,961,800	25,341,500	37,303,300
GRAND HAVEN 70-010	IFT NEW	Grand Haven Township	4,024,400	3,822,600	7,847,000	4,024,400	3,822,600	7,847,000
	IFT NEW	Spring Lake Township	570,500	387,900	958,400	570,500	387,900	958,400
	IFT NEW	Ferrysburg City	32,600	27,200	59,800	32,600	27,200	59,800
		TOTAL	3,716,500	9,482,600	13,199,100	3,705,587	9,482,600	13,188,187
HOLLAND 70-020	IFT NEW	Holland Township	0	340,700	340,700	0	340,700	340,700
	IFT NEW	Holland City	1,070,900	10,069,700	11,140,600	1,014,827	10,069,700	11,084,527
		SUB-TOTAL	1,070,900	10,410,400	11,481,300	1,014,827	10,410,400	11,425,227
		TOTAL	1,070,900	10,410,400	11,481,300	1,014,827	10,410,400	11,425,227
HUDSONVILLE 70-190	IFT REHAB	Holland Township	142,800	0	142,800	142,800	0	142,800
	IFT REHAB	Holland City	244,900	0	244,900	244,900	0	244,900
		SUB-TOTAL	387,700	0	387,700	387,700	0	387,700
		TOTAL	1,458,600	10,410,400	11,869,000	1,402,527	10,410,400	11,812,927
JENISON 70-175	IFT NEW	Georgetown Township	1,107,400	1,693,100	2,800,500	1,067,167	1,693,100	2,760,267
	IFT NEW	Spring Lake Township	1,630,000	17,109,800	18,739,800	1,629,986	17,109,800	18,739,786
	IFT NEW	Crockery Township	0	78,100	78,100	0	78,100	78,100
		SUB-TOTAL	1,630,000	17,187,900	18,817,900	1,629,986	17,187,900	18,817,886
SPRING LAKE 70-300	IFT REHAB	Spring Lake Township	36,000	0	36,000	36,000	0	36,000
	IFT TOTAL	TOTAL	1,666,000	17,187,900	18,853,900	1,665,986	17,187,900	18,853,886
	IFT NEW	Holland Township	18,518,800	78,019,100	96,537,900	17,864,873	78,019,100	95,883,973
	IFT REHAB	Olive Township	232,100	450,900	683,000	232,100	450,900	683,000
WEST OTTAWA 70-070	IFT NEW	Holland Township	18,750,900	78,470,000	97,220,900	18,096,973	78,470,000	96,566,973
	IFT REHAB	Holland Township	1,483,700	0	1,483,700	1,483,700	0	1,483,700
	IFT TOTAL	TOTAL	20,234,600	78,470,000	98,704,600	19,580,673	78,470,000	98,050,673

INDUSTRIAL FACILITIES EXEMPTIONS (Act 198 of 1974)
 Addendum to 2012 Ottawa County Equalization Report as of December 31, 2011
 NOT INCLUDED IN MAJOR CLASS COMPARISON
ASSESSMENT JURISDICTIONS IN SCHOOL DISTRICTS

SCHOOL DISTRICT	TYPE OF IFT NEW/REHAB	ASSESSMENT JURISDICTION	EQUIVALENT S E V			EQUIVALENT TAXABLE		
			REAL	PERSONAL	TOTAL	REAL	PERSONAL	TOTAL
ZEELAND 70-350	IFT NEW	Holland Township	2,135,900	2,515,600	4,651,500	2,120,929	2,515,600	4,636,529
		Olive Township	291,500	25,495,700	25,787,200	291,500	25,495,700	25,787,200
		Zeeland Township	8,425,100	8,011,700	16,436,800	8,424,895	8,011,700	16,436,595
		Zeeland City	258,695,100	115,856,300	374,551,400	258,695,100	115,856,300	374,551,400
	SUB-TOTAL	269,547,600	151,879,300	421,426,900	269,532,424	151,879,300	421,411,724	
	IFT REHAB	Zeeland City	354,100	0	354,100	354,100	0	354,100
		Olive Township	217,300	0	217,300	217,100	0	217,100
	IFT TOTAL	SUB-TOTAL	571,400	0	571,400	571,200	0	571,200
		TOTAL	270,119,000	151,879,300	421,998,300	270,103,624	151,879,300	421,982,924
Total Ottawa Area Intermediate School District - Ottawa County Only								
	IFT NEW		337,733,000	326,533,200	664,266,200	336,465,941	326,533,200	662,999,141
	IFT REHAB		2,478,800	0	2,478,800	2,478,600	0	2,478,600
	TOTAL		340,211,800	326,533,200	666,745,000	338,944,541	326,533,200	665,477,741
KENT AREA INTERMEDIATE SCHOOL DISTRICT								
GRANDVILLE 41-130	IFT NEW	Tallmadge Township	2,989,100	6,061,722	9,050,822	2,989,100	6,061,722	9,050,822
KENOWA HILLS 41-145	IFT NEW	Wright Township	1,460,400	923,900	2,384,300	1,432,707	923,900	2,356,607
KENT CITY 41-150	NONE		0	0	0	0	0	0
SPARTA 41-240	NONE		0	0	0	0	0	0
Total Kent Area Intermediate School District - Ottawa County Only								
	IFT NEW		4,449,500	6,985,622	11,435,122	4,421,807	6,985,622	11,407,429
	IFT REHAB		NONE	NONE	NONE	NONE	NONE	NONE
MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT								
FRUITPORT 61-080	IFT NEW	Spring Lake Township	1,416,100	1,227,000	2,643,100	1,416,100	1,227,000	2,643,100
RAVENNA 61-210	NONE		0	0	0	0	0	0
Total Muskegon Area Intermediate School Dist. - Ottawa County Only								
	IFT NEW		1,416,100	1,227,000	2,643,100	1,416,100	1,227,000	2,643,100
GRAND TOTAL (OTTAWA, KENT, MUSKEGON INTERMEDIATE SCHOOL DISTRICTS - OTTAWA COUNTY ONLY)								
	IFT NEW		343,598,600	334,745,822	678,344,422	342,303,848	334,745,822	677,049,670
	IFT REHAB		2,478,800	0	2,478,800	2,478,600	0	2,478,600
	TOTAL		346,077,400	334,745,822	680,823,222	344,782,448	334,745,822	679,528,270

INDUSTRIAL FACILITIES EXEMPTIONS (Act 198 of 1974)
 Addendum to 2012 Ottawa County Equalization Report as of December 31, 2011
 NOT INCLUDED IN MAJOR CLASS COMPARISON

ASSESSMENT JURISDICTIONS IN DISTRICT LIBRARIES AND MULTI JURISDICTIONAL AUTHORITIES

LIBRARY DISTRICT	TYPE OF IFT NEW/REHAB	ASSESSMENT JURISDICTION	EQUIVALENT S E V			EQUIVALENT TAXABLE		
			REAL	PERSONAL	TOTAL	REAL	PERSONAL	TOTAL
Loutit	IFT NEW	Grand Haven Township	4,024,400	3,822,600	7,847,000	4,024,400	3,822,600	7,847,000
		Ferysburg City	32,600	27,200	59,800	32,600	27,200	59,800
		Grand Haven City	3,716,500	9,482,600	13,199,100	3,705,587	9,482,600	13,188,187
	IFT TOTAL		7,773,500	13,332,400	21,105,900	7,762,587	13,332,400	21,094,987
Coopersville	IFT NEW	Wright Township	1,463,900	1,130,000	2,593,900	1,436,207	1,130,000	2,566,207
		Coopersville City	11,958,300	25,135,400	37,093,700	11,958,300	25,135,400	37,093,700
			13,422,200	26,265,400	39,687,600	13,394,507	26,265,400	39,659,907
Spring Lake	IFT NEW	Spring Lake Township	3,616,600	18,724,700	22,341,300	3,616,586	18,724,700	22,341,286
	IFT REHAB		36,000	0	36,000	36,000	0	36,000
			3,652,600	18,724,700	22,377,300	3,652,586	18,724,700	22,377,286
Herrick Ottawa County Portion Only	IFT NEW	Holland Township	20,654,700	80,875,400	101,530,100	19,985,802	80,875,400	100,861,202
		Holland City	1,070,900	10,069,700	11,140,600	1,014,827	10,069,700	11,084,527
		TOTAL NEW	21,725,600	90,945,100	112,670,700	21,000,629	90,945,100	111,945,729
	IFT REHAB	Holland Township	1,626,500	0	1,626,500	1,626,500	0	1,626,500
	Holland City	244,900	0	244,900	244,900	0	244,900	
	TOTAL REHAB	1,871,400	0	1,871,400	1,871,400	0	1,871,400	
	IFT TOTAL		23,597,000	90,945,100	114,542,100	22,872,029	90,945,100	113,817,129

Macatawa Area Express Transportation Authority (Ottawa County Portion Only) - See Holland Township and Holland City for detailed breakdown

Ottawa County Portion Only	IFT NEW	21,725,600	90,945,100	112,670,700	21,000,629	90,945,100	111,945,729
	IFT REHAB	1,871,400	0	1,871,400	1,871,400	0	1,871,400
	IFT TOTAL	23,597,000	90,945,100	114,542,100	22,872,029	90,945,100	113,817,129

West Michigan Airport Authority (Ottawa County Portion Only) - See Park Twp, Holland City & Zeeland City for detailed breakdown

Ottawa County Portion Only	IFT NEW	259,766,000	125,926,000	385,692,000	259,709,927	125,926,000	385,635,927
	IFT REHAB	599,000	0	599,000	599,000	0	599,000
	IFT TOTAL	260,365,000	125,926,000	386,291,000	260,308,927	125,926,000	386,234,927

Holland Area Swimming Pool Authority (Ottawa County Portion Only) - See Holland Public Schools for detailed breakdown

Ottawa County Portion Only	IFT NEW	1,070,900	10,410,400	11,481,300	1,014,827	10,410,400	11,425,227
	IFT REHAB	387,700	0	387,700	387,700	0	387,700
	IFT TOTAL	1,458,600	10,410,400	11,869,000	1,402,527	10,410,400	11,812,927

Additional Rolls

Addendum to 2012 Ottawa County Equalization Report as of December 31, 2011
NOT INCLUDED IN MAJOR CLASS COMPARISON

DNR-PILT ROLLS

TOWNSHIP	SCHOOL DISTRICT	# of Parcels	SE V REAL	TAXABLE REAL
ALLENDALE	70-040 Allendale	9	3,582,900	1,917,454
	Total		3,582,900	1,917,454
BLENDON	70-350 Zeeland	4	572,000	88,536
	Total		572,000	88,536
CHESTER	61-210 Ravenna	1	25,000	8,583
	70-120 Coopersville	4	54,800	16,219
	Total		79,800	24,802
CROCKERY	70-300 Spring Lake	5	469,900	86,992
	Total		469,900	86,992
GRAND HAVEN TWP	70-010 Grand Haven	2	664,500	44,798
	Total		664,500	44,798
OLIVE	70-070 West Ottawa	2	689,900	122,645
	Total		689,900	122,645
PARK	70-070 West Ottawa	7	3,518,700	1,925,996
	Total		3,518,700	1,925,996
ROBINSON	70-010 Grand Haven	7	3,292,300	362,804
	Total		3,292,300	362,804
SPRING LAKE	70-010 Grand Haven	3	10,578,500	1,426,420
	70-300 Spring Lake	4	1,006,700	183,658
	Total		11,585,200	1,610,078
WRIGHT	70-120 Coopersville	9	168,300	53,181
	41-145 Kenowa Hills	2	28,100	8,957
	Total		196,400	62,138
GRAND HAVEN CITY	70-010 Grand Haven	3	821,200	171,012
	Total		821,200	171,012
GRAND TOTALS			25,472,800	6,417,255

Neighborhood Enterprise Zone Roll

Buildings only - Land on Ad Valorem Roll

LOCAL UNIT	SCHOOL DISTRICT	# of Parcels	SE V REAL	FROZEN TAXABLE REAL
HOLLAND CITY				
Baker Loft (Re-hab)	70-91-32-279-701 Through 70-91-32-279-804	100	\$ 267,500	\$ 263,116
70-020	Holland			
Scrap Yard Lofts (Re-Hab)	70-91-29-176-701 Through 70-91-29-176-723	23	\$ 32,100	\$ 27,975
70-020	Holland			
GRAND TOTAL HOLLAND CITY			299,600	291,091

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Extension of the Contract for Auditing Services for 2013 with Vredeveld Haefner LLC

SUGGESTED MOTION:

To approve the recommendation of extension to the County contract with Vredeveld Haefner LLC for one additional year for Ottawa County, Ottawa County Drain Commission, and the Ottawa County Insurance Authority.

SUMMARY OF REQUEST:

Vredeveld Haefner LLC has performed the annual County audit for the last five years (2007- 2011). The original contract was for five years. We would like to extend the contract one more year for two reasons.

The first reason is that a search for an auditor is a time consuming effort and the Fiscal staff are very busy with the implementation of the new Munis system for financials and Human Resources. The second reason is that we would like to include a section in the Request for Proposal for services for other municipalities that may want to collaborate in the purchase of this service.

The overall increase in the cost from the 2012 audit, to the proposed cost for the 2013 audit is \$500 or about a 0.9% increase.

FINANCIAL INFORMATION:

Total Cost: \$57,000.00 | General Fund Cost: \$57,000.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 1: To Maintain and Improve the Strong Financial Position of the County.

Objective: 2: Implement processes and strategies to address operational budget deficits with pro-active, balanced approaches.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 4/17/2012

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Allocation of the 2011 Unreserved Undesignated Fund Balance

SUGGESTED MOTION:

To approve the recommendation to designate \$1,250,000 of the 2011 General Fund year-end unreserved undesignated fund balance for the 2013 budget.

SUMMARY OF REQUEST:

The General Fund Budget Surplus Policy addresses the priority of uses for additional fund balance once the fund balance has been maintained by the policy.

The Administrator's recommendation is to designate \$1,250,000 for the 2013 budget. This recommendation is due to the projected shortfall in the 2013 budget.

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 1: To Maintain and Improve the Strong Financial Position of the County.

Objective: 2: Implement processes and strategies to address operational budget deficits with pro-active, balanced approaches. 4: Maintain or improve bond ratings.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 4/17/2012



County of Ottawa

Fiscal Services Department

Robert Spaman
Fiscal Services Director

Marvin Hinga
Fiscal Services Assistant Director

12220 Fillmore Street • Room 331 • West Olive, Michigan 49460

West Olive (616) 738-4847

Fax (616) 738-4098

e-mail: rspaman@miottawa.org

mhinga@miottawa.org

To: Board of Commissioners

From: Robert Spaman, Fiscal Services Director

Date: April 17, 2012

Subject: General Fund Unreserved Undesignated Fund Balance at December 31, 2011

The General Fund Budget Surplus Policy allows for undesignated fund balance equivalent to the lesser of three months of the most recently adopted budget or 15% of the General Fund's expenditures from the most recently completed audit. I recommend that we continue to maintain the undesignated fund balance at 15% of the General Fund's expenditures from the most recently completed audit.

The policy also addresses the priority of uses for any additional fund balance once the fund balance has been maintained as described in the policy. The priorities are as follows:

- 1) Such funds may be added to the Designated Fund Balance of the General Fund for a specified purpose
- 2) The Board may use the funds to fund the county financing tools
- 3) Such funds may be used to address emergency needs, concerns, or one time projects as designated by the Board
- 4) After funding the county financing tools, any remaining fund balance may be used toward a millage reduction factor to be applied to the next levied millage.

Historically at year end, the General Fund has unreserved undesignated fund balance to be allocated. At December 31, 2011, the amount of the General Fund undesignated fund balance available for allocation after maintaining the undesignated fund balance at 15% of expenditures of the most recent General Fund audit is \$1,250,000. This allocation is approximately 2.0% of the original expenditure budget of \$63.5M.

Administration's recommendation is to designate the \$1,250,000 for the 2013 budget. This recommendation is based on the anticipated shortfall in the 2013 budget. There will be a modest decrease in tax revenues and we expect State Shared Revenue or Economic Vitality Incentive Program (EVIP) will be approximately the same or somewhat more as in 2012. These funds can be used in the 2013 budget to maintain the services the County would like to provide the residents of Ottawa County.

The 2012 budget has a projection to use some fund balance. It appears that the actual taxable value decrease is 1.0% and we expect that it will be another decrease of 1.0% in 2013 as opposed to the original projection of no increase or decrease in the 2013 taxable value. The changes in the healthcare savings was budgeted based on 2011 enrollments without knowledge of the actual increases in enrollments to the Health Saving Accounts from our 90/70 and 100/80 health plans . This savings will be slightly higher then expected and thus saving the County using as much fund balance as expected also.

We believe this action best addresses the needs of the County in the future.

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Sheriff's Office

Submitted By: Greg Rappleye

Agenda Item: Resolution to Confirm the \$10 Notary Fee of the Ottawa County Sheriff's Office Pertaining to the Issuance of Hand Gun Purchase Permits

SUGGESTED MOTION:

To approve and authorize the Board Chair and Clerk to sign the Resolution to confirm the \$10 notary fee for the Ottawa County Sheriff's Office pertaining to the issuance of hand gun purchase permits.

SUMMARY OF REQUEST:

The County is authorized to charge a \$10 fee for notarization of a handgun purchase permit. See MCL 55.285(7). The amount of the fee is to be set by the Board of Commissioners. See: MCL 46.11(m).

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 1: To Maintain and Improve the Strong Financial Position of the County.

Objective: 2: Implement processes and strategies to address operational budget deficits with pro-active, balanced approaches.


ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 4/17/2012

MEMORANDUM

TO: Ottawa County Finance & Administration Committee

FROM: Gregory Rappleye, Ottawa County Corporation Counsel 

DATE: April 5, 2012

RE: Resolution Setting Notary Fee for Issuance of Hand Gun
Purchase Permit

A question was recently raised concerning a notary fee requirements for the issuance of hand gun purchase permits by the Ottawa County Sheriff's Office. Copies of our correspondence are attached.

At the request of Sheriff Gary Rosema, I have prepared a Resolution to clarify the County's position in regard to a notary fee.

cc: Sheriff Gary Rosema, Ottawa County Sheriff
Undersheriff Greg Steigenga, Ottawa County Undersheriff
Scott Brovont, Ottawa County Sheriff's Office
Alan Vanderberg, Ottawa County Administrator
Keith Van Beek, Ottawa County Assistant Administrator



County of Ottawa

Office of Corporation Counsel

Gregory J. Rappleye
Ottawa County Corporate Counsel

12220 Fillmore Street, Room 331, West Olive, Michigan 49460

Phone: (616) 738-4861

Fax: (616) 738-4888

e-mail: grappleye@miottawa.org

March 30, 2012

Mr. Sam Goldwater
Chairman of Activities-
Michigan Gun Owners member-
Michigan Open Carry

RE: Notary Fee for Hand Gun Purchase Permits

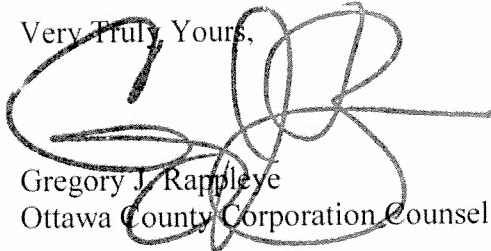
Dear Mr. Goldwater:

Gary Rosema, Sheriff of Ottawa County, has asked me to respond to your recent e-mail concerning notary fees for hand gun permits.

The Ottawa County Sheriff's Office does not require that purchase permits be notarized at the Sheriff's Office. The Sheriff's Office does however, provide notary services as a convenience to the public, and many purchasers choose to have the purchase permit notarized immediately at the Sheriff's Office as part of one transaction. The Ottawa County Sheriff's Office charges a \$10 notarization fee for this service as authorized by MCL 55.285(7).

We trust this is responsive to your inquiry. Thank you for your interest in Ottawa County government.

Very Truly Yours,



Gregory J. Rappleye
Ottawa County Corporation Counsel

GJR:lo

cc: Sheriff Gary Rosema, Ottawa County Sheriff's Office
Scott Brovont, Ottawa County Sheriff's Office

COUNTY OF OTTAWA

STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held at the Fillmore Street Complex in the Township of Olive, Michigan on the ___ day of _____, 2012 at _____ o'clock p.m. local time.

PRESENT: Commissioners: _____

ABSENT: Commissioners: _____

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Resolution be adopted:

WHEREAS, pursuant to MCL 46.11(m), the Ottawa County Board of Commissioners is authorized to establish County rules and regulations and to manage the business affairs of the County; and,

WHEREAS, MCL 55.285(7) permits a fee for performing a notarial act of up to, but not exceeding, ten (\$10) dollars; and,

WHEREAS, it is a convenience to the public for the Ottawa County Sheriff's Office to offer the point-of-contact services of a notary public to notarize purchase permits for hand guns;

NOW THEREFORE BE IT RESOLVED that the Ottawa County Sheriff's Office:

(1) shall charge a fee of ten (\$10) dollars for providing the services of a notary public associated with the issuance of a hand gun purchase permit, and (2) shall charge no other fee not authorized by law for the issuance of a hand gun purchase permit, and,

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with this Resolution are hereby repealed.

YEAS: Commissioners: _____

NAYS: Commissioners: _____

ABSTENTIONS: Commissioners: _____

RESOLUTION ADOPTED:

Chairperson, Ottawa County
Board of Commissioners

Ottawa County Clerk

Action Request



Committee: Board of Commissioners

Meeting Date: 04/24/2012

Requesting Department: Human Resources

Submitted By: Marie Waalkes

Agenda Item: Michigan Works/Fiscal Services Personnel Request to Create a Senior Accountant (Michigan Works)

SUGGESTED MOTION:

To approve the request from Michigan Works to create One (1) FTE Senior Accountant (Unclassified Paygrade 6, C Step) at a cost of \$79,442.00. Funding for this position to come from Workforce Development Funds.

SUMMARY OF REQUEST:

This position will supervise the general accounting functions of Michigan Works and CAA. It will ensure the accuracy and integrity of all financial transactions, proper allocation of funds received and funds dispersed to appropriate funds and cost centers, and compliance with all state and federal regulations governing transactions. This position will ensure the financial integrity of the department and compliance with all accounting rules and standards and all financial reporting rules and requirements.

This position is created by taking a subcontracted position and bringing it in-house and converting subcontracted employees to county employees. This position will oversee Michigan Works and CAA financial activity and processes. This position will handle the increased workload from bringing the work in-house, as well as provide leadership and direction for the financial component of Michigan Works and CAA.

FINANCIAL INFORMATION:

Total Cost: \$79,442.00 | General Fund Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #4 - To Continually Improve the County's Organization and Services.

Objective: #1 - Review and evaluate the organization, contracts, programs, systems and services for potential efficiencies.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 4/17/2012

COUNTY OF OTTAWA
2012 REGULAR FULL-TIME OR PART-TIME (BENEFITED) POSITION
REQUEST FORM

Please Print Form and Return to the Fiscal Services Department

POSITION TITLE: Senior Accountant

FUND/DEPARTMENT NUMBER: 2740-74311120

CHECK ONE: Reclassification:
 New Position: Number of hours per week requested: 40
 Expansion of Existing Hours: From: _____ TO: _____ per week

GENERAL INFORMATION:

1. Bargaining Unit: Unclassified

2. Proposed Pay Grade: U6

3. Briefly describe the functions of this position:

Under the general direction of the Fiscal Services Director, supervises the general accounting functions of Michigan Works! and CAA. Ensures the accuracy and integrity of all financial transactions, proper allocation of funds received and funds dispersed to appropriate funds and cost centers, and compliance with all state and federal regulations governing transactions. Ensures the financial integrity of the department and compliance with all accounting rules and standards and all financial reporting rules and requirements.

4. Describe the justification for this position (Provide supporting documentation if appropriate.)

We are taking previously subcontracted positions in-house and converting subcontractor employees to county employees. The former subcontractor had a "Billing Specialist" that we are converting into a county position and we need someone with strong accounting and leadership capabilities to oversee Michigan Works and CAA financial activity and processes. This position will help handle the increased workload from bringing the work in-house, as well as provide leadership and direction for the financial component of Michigan Works and CAA.

5. Please identify the goals in the Board of Commissioners' Strategic Plan that this position will help to fulfill.

Goals 1 & 4 - improve financial position and organization and services.

6. Will the job functions of this position be for mandated or discretionary functions of the department?

Discretionary

7. How will this position specifically impact the department's performance measurements and what process will be used to measure the outcomes?

The position will oversee all fiscal activity for Michigan Works and CAA. The position will assure that MI Works and CAA meet all federal and state fiscal monitoring criteria and will be responsible to coordinate with Michigan Workforce Development Agency and Michigan Department of Human Services monitors. We are monitored throughout the year by both entities, as well as Michigan State Housing Development Authority, and other state and federal program and fiscal monitors.

If the position being requested does not have an existing job description, please attach a description of anticipated duties.

COST INFORMATION:

ESTIMATED SALARY COST FOR THE BUDGET YEAR: \$54,991

ESTIMATED FRINGE BENEFIT COSTS FOR THE BUDGET YEAR: \$24,451

ESTIMATED COST OF EQUIPMENT NEEDED IN CONJUNCTION WITH POSITION: N/A

(If equipment is required, please complete an equipment request form and indicate it is for a new position.)

SIGNED: **William L. Raymond**
Digitally signed by William L. Raymond
DN: cn=William L. Raymond, o=Ottawa County Michigan
Works, ou, email=braymond@ocmwa.org, c=US
Date: 2012.04.05 12:20:18 -04'00'

DATE: April 5, 2012

BUDGET DATA: _____

Fiscal Services Department Use Only

CONTROL #: _____

Fiscal Services Department Use Only

OTTAWA COUNTY

TITLE: SENIOR ACCOUNTANT (MICHIGAN WORKS!)

EMPLOYEE GROUP: UNCLASSIFIED

DEPARTMENT: FISCAL SERVICES

GRADE: U06

DATE: 04/02/2012

JOB SUMMARY:

Under the general direction of the Fiscal Services Director, supervises the general accounting functions of Michigan Works!. Ensures the accuracy and integrity of all financial transactions, proper allocation of funds received and funds dispersed to appropriate funds and cost centers, and compliance with all state and federal regulations governing transactions. Ensures the financial integrity of the department and compliance with all accounting rules and standards and all financial reporting rules and requirements.

ESSENTIAL JOB FUNCTIONS: The essential functions of this position include, but are not limited to, the following:

1. Supervises all accounting functions for the Michigan Works department, including receipt and disbursement of WDA, DHS, DOC, DOJ and other funds, payment of contractor and contractual service provider invoices, allocation of overhead and operating costs to appropriate grant funds and cost centers, and general ledger accounting.
2. Provides direct supervision for MI Works accounting staff in accordance with established County policies and procedures, with current collective bargaining agreements, and with all applicable statutes and regulations governing the employment relationship.
3. Establishes work assignments and work schedules for staff in order to ensure proper coverage for payables processing and payroll cycles, year-end closings, and other date-sensitive financial processing and reporting functions.
4. Identifies goals and objectives for subordinate staff and provides staff access to training and development opportunities to facilitate professional and personal growth.
5. Develops, implements, and administers practices and procedures to ensure accurate and timely accounting for WDA, DHS, DOC, DOJ and other funds, and allocation of costs and monies received and disbursed to the proper budget lines.
6. Develops, implements, and administers practices and procedures to accurately track, manage, budget and ensure timely payment of client Individual Training Account (ITA) vouchers.
7. Collaboratively works with Career Management Supervisor and staff to administer ITA vouchers effectively.
8. Reviews for approval monthly, quarterly and annual financial reports for the Michigan Works department and state and federal funding agencies, including WDA, DHS, DOC, and DOJ.
9. Approves year-end closing for all MI Works grant reports and cost centers.

10. Prepares audit work papers for state and federal auditors and assists monitors/auditors on site. Assists in preparing audit resolution for State and Federal audits regarding the Michigan Works department.
11. Prepares the annual budget, collecting and compiling historical grant budget data and preparing budget projections for the next fiscal year
12. Prepares budgets for all funding proposals and contract applications.
13. Monitors actual budget activity against allocated expenditures and projected revenues.
14. Conducts financial audits to ensure that subcontractors are exercising proper internal controls and maintaining compliance with statutory, regulatory and contractual requirements and specifications.
15. Performs analytical reviews of financial records to ensure accuracy and reasonableness and identify and resolve discrepancies.
16. Directs the preparation of required and requested financial statements and fiscal reports.
17. Prepares budget adjustments, journal entries and controller entries for all department funds.
18. Reconciles all accounting and financial records with Fiscal Services financial reports.
19. Supervises and executes the department payroll and performs all purchasing functions, allocating salary, supply and equipment costs to the appropriate fund and cost center.
20. Audits all invoices received from contractors and sub-recipient service providers to ensure accuracy and substantive and procedural compliance with funding agency requirements, and authorizes payment of verified charges.
21. Monitors change in WDA, DHS, DOC, DOJ and other applicable department's regulations and requirements and other accounting regulations and modifies accounting practices and processes to comply therewith.
22. Ensures that staff and subcontractors are properly trained in new and amended accounting processes, practices and requirements.
23. Performs other functions as assigned.

REQUIRED KNOWLEDGE AND SKILLS:

1. Thorough working knowledge of budgetary processes, principles and practices.
2. Thorough working knowledge of standard accounting theory, principles and practices, including general ledger accounting.
3. Thorough working knowledge of the principles and practices of fund accounting.
4. Thorough knowledge of statutory and other legally mandated standards governing public sector accounting and auditing practices and financial accountability, including GAAP and GASB.

5. Thorough working knowledge of the Michigan Uniform Budget and Accounting Act (PA 621 of 1978).
6. Thorough working knowledge of federal accounting rules and regulations as contained in the federal OMB Circular A-87 and single audit compliance OMB Circular A-133.
7. Thorough working knowledge of WDA, DHS, DOC, and DOJ regulations and requirements.
8. Computer literacy, including thorough working knowledge of spreadsheet, presentation, database, accounting and budget management applications software.
9. Good analytical and quantitative skills.
10. Good organizational, managerial and supervisory skills.
11. Excellent oral and written communications skills.
12. Excellent interpersonal and human relations skills.
13. Ability to interact positively and objectively with State of Michigan and Federal staff, auditors, other funding agency staff, sub-recipient agencies, contractors, contractual service providers, vendors, and members of the general public from a wide range of cultural and socio-economic backgrounds and with varying levels of communications skills.

REQUIRED EDUCATION, TRAINING AND EXPERIENCE:

Bachelor's degree from an accredited college or university in Accounting, Public Administration, Public Business Administration, or other relevant field combined with three years of progressively responsible experience in fund accounting, or an equivalent combination of education and experience. Specific experience in accounting and financial reporting for federally funded grants preferred.

PHYSICAL REQUIREMENTS:

Must be able to perform essential job functions with or without reasonable accommodations, including, but not limited to, visual and/or audiological appliances and devices to increase mobility.

WORKING CONDITIONS:

Work is performed in a normal office environment.

County of Ottawa
 Estimated Personnel Costs
 2012 Budget - with final rates

Employee Name	Union code	W/C code	FTE	Salaries Permanent	FICA	Hospi- talization	OPEB	Life	Retirement	Dental	W/C	Unemployment	Optical	Disability	Total Fringes	Salaries & fringes
Uncl 05 - C step	14	8810	1.0000	\$50,165	\$3,838	\$9,861	\$240	\$149	\$8,031	\$664	\$12	\$206	\$120	\$140	\$23,261	\$73,426
Uncl 06 - C step	14	8810	1.0000	\$54,991	\$4,207	\$9,861	\$240	\$163	\$8,804	\$664	\$13	\$225	\$120	\$154	\$24,451	\$79,442
Increase			2.0000	\$ 105,156	\$ 8,045	\$ 19,722	\$ 480	\$ 312	\$ 16,835	\$ 1,328	\$ 25	\$ 431	\$ 240	\$ 294	\$ 47,712	\$ 152,868
				7040.0000	7150.0000	7160.0000	7160.0020	7170.0000	7180.0000	7190.0000	7200.0000	7220.0000	7230.0000	7240.0000		

Action Request



Committee: Board of Commissioners

Meeting Date: 04/24/2012

Requesting Department: Human Resources

Submitted By: Marie Waalkes

Agenda Item: Michigan Works Personnel Request to Create a Team Supervisor

SUGGESTED MOTION:

To approve the request from Michigan Works to create One (1) FTE Team Supervisor (Unclassified Paygrade 5, C Step) at a cost of \$73,426.00. Funding for this position to come from Workforce Development Funds.

SUMMARY OF REQUEST:

This position will supervise the day-to-day operations of staff and services for a variety of programs, including Workforce Investment Act (WIA) and Jobs Education & Training (JET), within a demand-driven system. This position will assist in designing, developing and implementing programs and services to develop skills, improve opportunities, and provide resources to improve socio-economic outcomes for at risk populations and positive economic outcomes for the community.

This position will supervise frontline staff in the Michigan Works Service Center and replaces a commensurate position with the current subcontracted organization, as former subcontracted services are brought in-house and county employees are hired to fulfill the duties. This position is key in providing leadership and direction to frontline staff as they assist unemployed, under-employed and other job seekers access necessary training and opportunities to move into in-demand jobs and careers.

FINANCIAL INFORMATION:

Total Cost: \$73,426.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #4 - To Continually Improve the County's Organization and Services.

Objective: #1 - Review and evaluate the organization, contracts, programs, systems and services for potential efficiencies.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 4/17/2012

COUNTY OF OTTAWA
2012 REGULAR FULL-TIME OR PART-TIME (BENEFITED) POSITION
REQUEST FORM

Please Print Form and Return to the Fiscal Services Department

POSITION TITLE: Team Supervisor

FUND/DEPARTMENT NUMBER: See below, page 2*

CHECK ONE: Reclassification:
 New Position: Number of hours per week requested: 40
 Expansion of Existing Hours: From: _____ TO: _____ per week

GENERAL INFORMATION:

1. Bargaining Unit: Unclassified

2. Proposed Pay Grade: GS

3. Briefly describe the functions of this position:

Under the general direction of Michigan Works department leadership, directly supervises the day to day operations of staff and services for a variety of programs, including Workforce Investment Act (WIA) and Jobs Education & Training (JET), within a "demand-driven" system. Assists in designing, developing and implementing programs and services to develop skills, improve opportunities, and provide resources to improve socio-economic outcomes for at risk populations and positive economic outcomes for the community. In coordination with Program Supervisors, fiscal services, outside agencies & partners, administers programs and activities to assist target populations in developing work skills.

4. Describe the justification for this position (Provide supporting documentation if appropriate.)

This position will supervise frontline staff in the Michigan Works Service Center. It replaces a commensurate position with the current subcontracted organization, as we take former subcontracted services in-house and hire county employees to fulfill the duties. This is a key position in providing leadership and direction to frontline staff as they assist unemployed, under-employed and other job seekers access necessary training and opportunities to move into in-demand jobs and careers.

5. Please identify the goals in the Board of Commissioners' Strategic Plan that this position will help to fulfill.

Goals 3 & 4: contribute to strong, healthy community environment & improve county's organization & services

6. Will the job functions of this position be for mandated or discretionary functions of the department?

Discretionary

7. How will this position specifically impact the department's performance measurements and what process will be used to measure the outcomes?

Position will be responsible for supervising frontline staff as they implement all workforce related programs in the Michigan Works Service Center. Performance is monitored and evaluated internally by MI Works Quality Assurance and Training Coordinator according to State of Michigan standards and by the Workforce Board strategic plan and relevant staff work plan. Monitoring and evaluation is done externally by Workforce Development Agency/State of Michigan monitors and occasionally by federal USDOL monitors.

If the position being requested does not have an existing job description, please attach a description of anticipated duties.

COST INFORMATION:

ESTIMATED SALARY COST FOR THE BUDGET YEAR: \$50,165

ESTIMATED FRINGE BENEFIT COSTS FOR THE BUDGET YEAR: \$23,261

ESTIMATED COST OF EQUIPMENT NEEDED IN CONJUNCTION WITH POSITION: N/A

(If equipment is required, please complete an equipment request form and indicate it is for a new position.)

SIGNED: William L. Raymond
Digitally signed by William L. Raymond
DN: cn=William L. Raymond, o=Ottawa County Michigan
Works, ou, email=braymond@ocmwa.org, c=US
Date: 2012.04.05 10:01:15 -0400

DATE: April 5, 2012

BUDGET DATA: _____

CONTROL #: _____

Fiscal Services Department Use Only

Fiscal Services Department Use Only

***Fund/Department Numbers**

2741-7463 - 22%

2741-7464 - 32%

2742-74332320 - 14%

2743-74332320 - 15%

2748-7445 - 3%

2748-74380007-14%

OTTAWA COUNTY

TITLE: TEAM SUPERVISOR
DEPARTMENT: MICHIGAN WORKS
DATE: 04/02/12

EMPLOYEE GROUP: UNCLASSIFIED
GRADE: U5

JOB SUMMARY:

Under the general direction of Michigan Works department leadership, directly supervises the day to day operations of staff and services for a variety of programs, including Workforce Investment Act (WIA) and Jobs Education & Training (JET), within a “demand-driven” system. The staff reporting to this position provide direct client assistance, workforce integration solutions, skills development solutions and/or economic self-sufficiency solutions to various constituencies in Ottawa County, including jobseekers, ex-offenders, public assistance recipients, under- and unemployed individuals, underserved youth, persons in poverty, etc. Coordinates the delivery of services based on knowledge of federal and state programs, funding streams, policies, plus effective working relationships with outside agencies and community partners. Assists in designing, developing and implementing programs and services to develop skills, improve opportunities, and provide resources to improve socio-economic outcomes for at risk populations and positive economic outcomes for the community. In coordination with Program Supervisors, fiscal services and outside agencies and partners, administers programs and activities to assist target populations in developing occupational, literacy, life, and job search skills; access supportive services and other community resources; and/or achieve community integration necessary to establishing income self-sufficiency. Collaborates with a variety of individual, community, business and contractual partners to provide clients with knowledge, skills, behaviors and a broad range of tools and resources to overcome barriers to employment and develop economic self-sufficiency.

ESSENTIAL JOB FUNCTIONS: The essential functions of this position include, but are not limited to, any combination or all of the following:

1. Provides direct supervision and day to day leadership for direct and/or contractual staff in accordance with established policies and procedures and contractual agreements.
2. Establishes work assignments and work schedules for staff in order to ensure proper coverage for all operating hours.
3. Identifies goals and objectives for subordinate staff and provides staff access to training and development opportunities to facilitate professional and personal growth.
4. Ensures that all programs and services operate in compliance with Equal Employment Opportunity and anti-discrimination legislation, including, but not limited to, the Civil Rights Act of 1964, as amended; Elliot-Larsen Civil Rights Act; ADA; and all other applicable federal and state statutes, rules and regulations.
5. Directs staff in correct communication of policies and procedures to ensure that clients receive the educational, job training, employability skills development and job search services and resources for which they are eligible under the provisions of the Workforce Investment Act, Jobs Employment & Training, or other administered programs.
6. Implements policies and procedures to ensure that clients receive the other assistance and developmental services for which they are eligible under respective County, State and Federal rules and regulations.

7. In coordination with department leadership and other resources, develops and implements staff training, performance management and measurement tools in order to ensure the delivery of quality services to clients, achievement of performance measures and maintenance of compliance with the regulations and requirements of the Workforce Development Agency, State of Michigan, US Dept. of Labor, etc.
8. In coordination with department leadership and other resources, collaborates with community partners to develop and deliver assessment, career counseling, job search assistance, supportive services, and occupational skills training for adult job seekers.
9. In coordination with department leadership and other resources, collaborates with community partners to develop and deliver career preparation, school to career transition, pre-employment and work maturity skills and support services, work experience, and remedial education for youth entering the labor market.
10. In coordination with department leadership and other resources, collaborates with community partners to develop and deliver a variety of services for displaced workers, migrant workers, homeless individuals and families, individuals and families at risk of becoming homeless, economically disadvantaged households, the elderly, ex-offenders, and veterans seeking economic assistance and a path to self-sufficiency.
11. Serves as an advocate for client populations within the OCMWA organization.
12. Assists Program Supervision, compliance and quality staff and fiscal services with administration of various federal and state grants and contracts.
13. Assists Program Supervision, compliance and quality staff and fiscal services with program and fiscal monitoring under various federal and state grants and contracts. Serves as internal contact point for programmatic and clients services monitoring.
14. Contributes to program and service goals and objectives, and develops outcome measures and performance benchmarks.
15. Participates in the development and application of evaluation instruments to assess the effectiveness of assistance and developmental programs and services.
16. Participates in the implementation of quality assurance and quality control protocols to ensure continuous improvement in the delivery of programs and services to target populations.
17. Assists Program Supervision and compliance and quality staff in collecting, compiling and analyzing outcome and evaluation data for programs and services in order to continuously improve outcomes and cost-effectiveness.
18. Assists in preparing required internal and external reports, including reports for the County, the agencies of the State of Michigan and the Federal government.
19. Ensures that client records are properly documented, and that confidentiality of client information is maintained.
20. Participates in drafting the annual operating and capital budget requests.
21. Performs other related duties as assigned.

REQUIRED KNOWLEDGE AND SKILLS:

1. Thorough working knowledge of management and supervisory principles and practices.
2. Thorough working knowledge of the socio-economic dynamics of target client populations.
3. Good working knowledge of the demography and economy of Ottawa County and contiguous counties.
4. Thorough working knowledge of administrative and regulatory elements of programs under which services are provided.
5. Good working knowledge of quality assurance protocols and program assessment and evaluation principles and practices.
6. Thorough working knowledge of job training, skills development, educational assistance, job search and other community programs, services and resources available to clients.
7. Working knowledge of federal and state statutes governing the employment relationship, including, but not limited to, FLSA; Title VII of the Civil Rights Act of 1964, as amended; Elliot-Larsen Civil Rights Act; ADA; ADEA; etc.
8. Good working knowledge of project management principles and practices.
9. Computer literacy, including good user knowledge of word-processing, spreadsheet, database and Internet applications software.
10. Excellent interpersonal and oral and written communications skills.
11. Working knowledge of records management principles and practices.
12. Ability to interact positively and objectively with business and employer representatives, elected officials from local units, educators and school administrators, clients, co-workers, contractors, state and federal auditors, community representatives, and members of the general public from widely diverse cultural and socio-economic backgrounds and with varying levels of interpersonal and communications skills.
13. Thorough working knowledge of the provisions of the Workforce Investment Act and related federal and state statutes, rules and regulations.
14. Thorough working knowledge of the Michigan Works public-private partnership structure, program functions, and collaborative operating process.
15. Thorough working knowledge of the principles and practices of workforce development.

NOTES: Oral and written fluency in Spanish, Cambodian, Lao or other language commonly spoken by one or more demographic groups represented in the population strongly preferred.

REQUIRED EDUCATION, TRAINING AND EXPERIENCE:

Bachelor's degree from an accredited college or university in sociology, social work, psychology, counseling or other human services field, combined with three years of case management experience in workforce development services including one year as a supervisor, or an equivalent combination of education and experience. Advanced study in related field (Public Administration, Management, Social Work, etc.) preferred.

LICENSES AND CERTIFICATIONS:

Global Career Development Facilitator (GCDF), Career Coach, etc. desirable.

PHYSICAL REQUIREMENTS:

Must be able to perform essential job functions with or without reasonable accommodations, including, but not limited to, visual and/or audiological appliances, and devices to increase mobility.

WORKING CONDITIONS:

Work is generally performed in a normal office environment.

County of Ottawa
 Estimated Personnel Costs
 2012 Budget - with final rates

Employee Name	Union code	W/C code	FTE	Salaries Permanent	FICA	Hospi- talization	OPEB	Life	Retirement	Dental	W/C	Unemployment	Optical	Disability	Total Fringes	Salaries & fringes
Uncl 05 - C step	14	8810	1.0000	\$50,165	\$3,838	\$9,861	\$240	\$149	\$8,031	\$664	\$12	\$206	\$120	\$140	\$23,261	\$73,426
Uncl 06 - C step	14	8810	1.0000	\$54,991	\$4,207	\$9,861	\$240	\$163	\$8,804	\$664	\$13	\$225	\$120	\$154	\$24,451	\$79,442
Increase			2.0000	\$ 105,156	\$ 8,045	\$ 19,722	\$ 480	\$ 312	\$ 16,835	\$ 1,328	\$ 25	\$ 431	\$ 240	\$ 294	\$ 47,712	\$ 152,868
				7040.0000	7150.0000	7160.0000	7160.0020	7170.0000	7180.0000	7190.0000	7200.0000	7220.0000	7230.0000	7240.0000		

Action Request



Committee: Board of Commissioners

Meeting Date: 4/24/2012

Requesting Department: Administrator's Office

Submitted By: Keith Van Beek

Agenda Item: Ottawa County Officers' Compensation Commission Resolution

SUGGESTED MOTION:

To approve in whole or in part and authorize the Board Chair and Clerk to sign the Resolution regarding the recommendations of the Ottawa County Officers' Compensation Commission for 2013 and 2014

SUMMARY OF REQUEST:

PA 485 of 1978 permits a county board of commissioners to establish a county officers' compensation commission to determine the compensation of the elected officials of the county. The determination of the Officers' Compensation Commission, by statute, goes into effect at the beginning of the next odd numbered year unless the Board of Commissioners reject the determination by a vote of two-thirds of the members elected. If such a determination is rejected, the existing compensation for elected officials remains in place. The Board of Commissioners can, and has in the past two cycles, also vote to accept the determination of the Officers' Compensation Commission.

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 4: To Continually Improve the County's Organization and Services.

Objective: 1: Review and evaluate the organization, contracts, programs, systems, and services for potential efficiencies.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:



OTTAWA COUNTY OFFICERS' COMPENSATION COMMISSION

March 29, 2012

Mr. Philip D. Kuyers, Chairperson
Ottawa County Board of Commissioners
12220 Fillmore Street
West Olive, Michigan 49460

Dear Mr. Kuyers:

On behalf of the Ottawa County Officers' Compensation Commission, I am pleased to present our determination for salaries for non-judicial elected officials for 2013 and 2014. We were able to complete our work quickly and efficiently thanks to the commitment of our members. The commission members continue to be impressed with the overall financial condition of the County amidst a prolonged economic downturn, thanks in large part to the service of the elected officials that we have the charge to review in terms of salary.

The Commission held three regular meetings that included one public hearing to solicit input on salaries from elected officials and the public. Along with input at the public hearing, information was compiled on the duties, mandates, and functions of each elected office and data from comparable counties collected by Municipal Consulting Services to assist us in evaluating and determining appropriate salary levels.

The Commission's salary determinations for members of the Board of Commissioners and Countywide Elected Officers are detailed in the attached resolution. Those determinations will go into effect January 1, 2013, unless the Board of Commissioners votes to reject the determination in whole or in part.

I would like to call your attention specifically to the new base compensation amounts for the Board of Commissioners and Clerk/Register.

Board of Commissioners - After considerable discussion and analysis, new base salary amounts were established for the Board (commissioners, vice chair and chair) that reflect the elimination of per diem payments, the Board decision to eliminate health insurance and a restoration of the 10% reductions in salary from 2011. The Compensation Commission was concerned about the public perception of the salary increases, but specifically points to the fact that the County and taxpayers will recognize a net savings from this salary determination when compared to the overall compensation currently in place. The wage based compensation model, minus health insurance and per diems, and increased transparency that accompanies it is a significant improvement from our perspective.

Clerk/Register - The new base salary amount for the Clerk/Register reflects an increase for the new role and duties of the position and also reflects the data regarding salaries for other Clerk/Registers in comparable counties. The commission does wish to highlight the elimination of the \$5,000 additional payment for election maintenance duties, which is now reflected in the base salary amount and which duties in our opinion should continue into the future as directed by the Board of Commissioners.

I would be happy to answer any questions you may have regarding our determination, and I thank you on behalf of the Commission members for the opportunity to serve.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gary Corstie".

Gary Corstie, Chairperson
Ottawa County Officers' Compensation Commission

cc: Officers' Compensation Commission, Countywide Elected Officials, Board of Commissioners

COUNTY OF OTTAWA

STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held at the Fillmore Street Complex in the Township of Olive, Michigan on the ___ day of _____, 2012 at _____ o'clock p.m. local time.

PRESENT: Commissioners: _____

ABSENT: Commissioners: _____

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Resolution be adopted:

WHEREAS, pursuant to MCL 45.471 et seq., the Ottawa County Officers' Compensation Commission passed its Resolution dated March 28, 2012, determining certain salaries for non-judicial County elected officials for 2013 and 2014; and,

WHEREAS, a copy of the Resolution of the Ottawa County Officers' Compensation Commission is attached as Exhibit "A"; and,

WHEREAS, the Ottawa County Board of Commissioners has received and reviewed the determination and recommendations of the Ottawa County Officers' Compensation Commission;

NOW THEREFORE BE IT RESOLVED:

1. That the Ottawa County Board of Commissioners accepts the following determination of the Ottawa County Officers' Compensation Commission:

The Chairperson of the Ottawa County Board of Commissioners, Vice-Chairman of the Ottawa County Board of Commissioners, and all other Ottawa County Commissioners, shall have salary increases effective January 1, 2013, and a 2% increase effective January 1, 2014, with the discontinuation of per diem payments except for those outlined by state law for certain meetings, as follows:

	2013 Salary	2014 Salary
Chairperson	\$20,000	\$20,400
Vice-Chairperson	\$16,500	\$16,830
Commissioners	\$16,000	\$16,320

2. That the Ottawa County Board of Commissioners accepts the following determination of the Ottawa County Officers' Compensation Commission:

The Ottawa County Drain Commissioner, Prosecutor, Sheriff, and Treasurer shall receive a 2% increase effective January 1, 2013, and a 2% increase effective January 1, 2014, as follows:

	2013 Salary	2014 Salary
Drain Commissioner	\$79,964	\$81,563
Prosecutor	\$128,573	\$131,144
Sheriff	\$113,241	\$115,506
Treasurer	\$91,180	\$93,004

3. That the Ottawa County Board of Commissioners accepts the following determination of the Ottawa County Officers' Compensation Commission:

That the Ottawa County Clerk/Register shall have a salary increase effective January 1, 2013, that reflects the median salary of comparable counties for other Clerk/Registers, and a 2% increase effective January 1, 2014, as follows:

	2013 Salary	2014 Salary
Clerk/Register	\$91,180	\$93,004

4. That the Ottawa County Board of Commissioners accepts the following determination of the Ottawa County Officers' Compensation Commission:

The Ottawa County Officers' Compensation Commission hereby eliminates the additional payment of \$5,000 that the Clerk received annually for election maintenance duties, with the understanding that this additional payment is now reflected in the salary amount and that the Board of Commissioners should continue to require the performance of the election maintenance duties.

5. That the Ottawa County Board of Commissioners accepts the following determination of the Ottawa County Officers' Compensation Commission:

That the per diem payments for meetings required by state law shall be \$40, unless another amount is provided for by law.

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with this Resolution are hereby repealed.

YEAS: Commissioners: _____

NAYS: Commissioners: _____

ABSTENTIONS: Commissioners: _____

RESOLUTION ADOPTED:

Chairperson, Ottawa County
Board of Commissioners

Ottawa County Clerk

OTTAWA COUNTY OFFICERS' COMPENSATION COMMISSION
RESOLUTION TO ESTABLISH 2013 AND 2014 SALARIES:
BOARD OF COMMISSIONERS AND COUNTYWIDE ELECTED OFFICERS

WHEREAS, the Ottawa County Board of Commissioners established the Ottawa County Officers' Compensation Commission, pursuant to MCL 45.471 et seq., to determine the compensation of non-judicial elected officials; and

WHEREAS, the Ottawa County Officers' Compensation Commission has met 3 times in 34 calendar days, which is within the guidelines set forth in MCL 45.471 et seq.; and

WHEREAS, the Ottawa County Officers' Compensation Commission has reviewed information including staff activity, statutory mandates, benefits, public comment, input from elected officials, and data from comparable counties for each of the elected offices; and

WHEREAS, Ottawa County has established the counties of Allegan, Berrien, Ingham, Jackson, Kalamazoo, Kent, Livingston, Muskegon, Saginaw, St. Clair, and Washtenaw as its set of comparable counties for wages and benefits for the majority of its employee groups;

THEREFORE BE IT RESOLVED, that the Ottawa County Officers' Compensation Commission hereby establishes that the Chairperson of the Board of Commissioners, Vice-Chairperson of the Board of Commissioners, and all other Commissioners shall have salary increases effective January 1, 2013, and a 2% increase effective January 1, 2014, with the discontinuation of per diem payments except for those outlined by state law for certain meetings, as follows:

	2013 Salary	2014 Salary
Chairperson	\$20,000	\$20,400
Vice-Chairperson	\$16,500	\$16,830
Commissioners	\$16,000	\$16,320

and;

BE IT FURTHER RESOLVED, that the Ottawa County Officers' Compensation Commission hereby establishes that the Drain Commissioner, Prosecutor, Sheriff, and Treasurer shall be receive a 2% increase effective January 1, 2013, and a 2% increase effective January 1, 2014, as follows:

	2013 Salary	2014 Salary
Drain Commissioner	\$79,964	\$81,563
Prosecutor	\$128,573	\$131,144
Sheriff	\$113,241	\$115,506
Treasurer	\$91,180	\$93,004

and;

BE IT FURTHER RESOLVED, that the Ottawa County Officers' Compensation Commission hereby establishes that the Clerk/Register shall have a salary increase effective January 1, 2013, that reflects the median salary of comparable counties for other Clerk/Registers, and a 2% increase effective January 1, 2014, as follows:

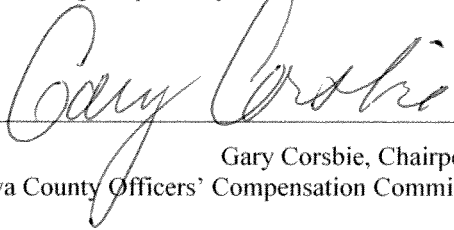
	2013 Salary	2014 Salary
Clerk/Register	\$91,180	\$93,004

and;

BE IT FURTHER RESOLVED, that the Ottawa County Officers' Compensation Commission hereby eliminates the additional payment of \$5,000 that the Clerk received annually for election maintenance duties, with the understanding that this additional payment is now reflected in the salary amount and that the Board of Commissioners should continue to require the performance of the election maintenance duties.

and;

BE IT FURTHER RESOLVED, that the per diem payments for meetings required by state law shall be \$40, unless another amount is provided for by law.



Gary Corsbie, Chairperson
Ottawa County Officers' Compensation Commission

Adopted Date: **March 28, 2012**