

**Agenda**  
**Finance and Administration Committee**  
**West Olive Administration Building**  
**12220 Fillmore, West Olive, MI 49460**  
**Tuesday, May 15, 2012**  
**9:30 a.m.**

**Consent Items:**

1. Approval of the Agenda
2. [Approval of Minutes from the April 17, 2012 Finance and Administration Committee Meeting.](#)

**Action Items:**

1. [Public Hearing on FY 2012 Edward Byrne Memorial Justice Assistance Formula Grant \(JAG\)](#)  
Suggested Motion:
  - a. To open Public Hearing
  - b. To close Public Hearing
2. [Monthly Budget Adjustments](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of April 2012.
3. [Budget Adjustments Greater than \\$50,000](#)  
Suggested Motion:  
To approve budget adjustment numbers 192, 219, and 220.
4. [Statement of Review](#)  
Suggested Motion:  
To approve the Statement of Review for the month of April 2012.
5. [Resolution to Authorize "Qualifying Statements" for Bonding Purposes](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the resolution to authorize certification of a "Qualifying Statement" for bonding purposes.
6. [Tax Allocation Recommendation](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the recommendation that the Ottawa County millage allocation remains at 4.440 mills.
7. [Resolution to Approve the 2012 Millage Rate for County Operations, E-911, and Parks](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the resolution to approve the 2012 Millage Rate for County Operations of 3.6 mills, E-911 of .4400 mills, and Parks of .3165 mills.
8. [Allocation of 2011 Unassigned Fund Balance](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the recommendation to designate \$3,592,425 of the 2011 General Fund year-end unassigned fund balance.

9. [Grand River Sampling and Testing](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners approval of the expenditure of \$20,000 from the “committed” General Fund Balance for environmental initiatives to fund Grand River water quality testing.
10. [Resolution of Intent to Issue Bonds for the Allendale Township Wastewater Treatment Plant Project](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the resolution of Intent to Issue Bonds for the Allendale Township Wastewater Treatment Plant Project and reimburse any advanced funds.
11. [Michigan Works Personnel Request to Create One Talent Development Associate - Follow Up Position](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the request from Michigan Works to create one (1) FTE Talent Development Associate - Follow Up (Group T, Paygrade 9 C Step) at a cost of \$46,812.00. Funding for this position to come from Workforce Development Funds.
12. [Michigan Works Personnel Request to Create One Talent Development Lead - Assessment Position](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the request from Michigan Works to create one (1) FTE Talent Development Lead - Assessment (Group T, Paygrade 12 C Step) at a cost of \$57,957.00. Funding for this position to come from Workforce Development Funds.
13. [Michigan Works Personnel Request to Create Eight Talent Development Associates - Career Development Positions](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the request from Michigan Works to create eight (8) FTE's Talent Development Associates - Career Development (Group T, Paygrade 11, C Step) at a cost of \$430,864.00. Funding for this position to come from Workforce Development Funds.
14. [Michigan Works Personnel Request to Create Two Talent Development Associate E&R Positions](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the request from Michigan Works to create two (2) FTE Talent Development Associates E & R (Group T, Paygrade 9, C Step) at a cost of \$93,624.00. Funding for these positions to come from Workforce Development Funds.
15. [Michigan Works Personnel Request to Create Two Talent Development Lead - Career Development Positions](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the request from Michigan Works to create two (2) FTE's Talent Development Lead - Career Development (Group T, Paygrade 12 C Step) at a cost of \$115,914.00. Funding for these positions to come from Workforce Development Funds.

#### **Discussion Items:**

1. [Treasurer's Financial Month End Update for April 2012](#)

#### **Adjournment**

**Comments on the day's business are to be limited to three (3) minutes.**