

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
APRIL SESSION – SECOND DAY**

The Ottawa County Board of Commissioners met on Tuesday, April 24, 2012, at 1:30 p.m. and was called to order by the Chair.

Mr. Holtvluwer pronounced the invocation.

The Deputy Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Messrs. Visser, Kuyers, Swartout, Mrs. Ruiter, Messrs. DeJong, Rycenga, Baumann, Karsten, Holtrop, Holtvluwer. (10)

Absent: Mr. Disselkoen. (1)

Presentation of Petitions and Communications

The Chair presented Dennis Swartout and Roger Rycenga with their Ottawa County 15 years of service pins.

B/C 12-063 Mr. Swartout moved to approve the agenda of today as presented and amended adding Action Item #12 – Ottawa County Officers' Compensation Commission Resolution. The motion passed.

B/C 12-064 Mr. Holtrop moved to approve the following Consent Resolutions:

1. To approve the Minutes of the April 10, 2012 Board of Commissioners Meeting and Board of Commissioners Work Session.
2. To authorize the payroll of April 24, 2012 in the amount of \$524.13
3. To approve the general claims in the amount of \$12,192,390.43 as presented by the summary report for April 2, 2012 through April 13, 2012.
4. To receive for information the Ottawa County Sheriff's Office 2011 Annual Report.
5. To receive for information the Ottawa County Prosecuting Attorney's 2011 Annual Report.
6. To receive for information the 20th Judicial Circuit and Ottawa County Probate Courts 2011 Annual Report.
7. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March 2012.

The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Messrs. Baumann, DeJong, Karsten, Swartout, Holtvluwer, Rycenga, Holtrop, Visser, Kuyers. (10)

- B/C 12-065 Mr. Swartout moved to receive and approve the Ottawa County Strategic Plan and 2012 Business Plan. The motion passed.
- B/C 12-066 Mr. Rycenga moved to receive bids for Macatawa Greenspace Phase II Improvements and accept the low bid from Plaggemars Construction in the amount of \$85,280.00 with funding to come from the Parks and Recreation budget. The motion passed as shown by the following votes: Yeas: Messrs. DeJong, Rycenga, Baumann, Holtvluwer, Visser, Holtrop, Swartout, Karsten, Mrs. Ruiter, Mr. Kuyers. (10)
- B/C 12-067 Mr. Rycenga moved to receive for review and comment the Acceptable Use Policy (first reading). The motion passed.
- B/C 12-068 Mr. Rycenga moved to receive for review and comment the Electronic Mail and Privacy Policy (first reading). The motion passed.
- B/C 12-069 Mr. Rycenga moved to receive for review and comment the Internet Use Policy (first reading). The motion passed.
- B/C 12-070 Mr. Swartout moved to approve the 2012 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization hearings. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Visser, Holtrop, Karsten, Baumann, Rycenga, DeJong, Mrs. Ruiter, Mr. Kuyers. (10)
- B/C 12-071 Mr. Swartout moved to approve the recommendation of extension to the County contract with Vredeveld Haefner LCC for one additional year for Ottawa County, Ottawa County Drain Commission, and the Ottawa County Insurance Authority. The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Baumann, Visser, Karsten, DeJong, Swartout, Kuyers. (10)
- B/C 12-072 Mr. Swartout moved to approve the recommendation to designate \$1,250,000 of the 2011 General Fund year-end unreserved undesignated fund balance for the 2013 budget. The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, DeJong, Karsten, Mrs. Ruiter, Messrs. Baumann, Visser, Swartout, Holtvluwer, Holtrop, Kuyers. (10)
- B/C 12-073 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign the Resolution to confirm the \$10 notary fee for the Ottawa County Sheriff's Office pertaining to the issuance of hand gun purchase permits. The motion passed as shown by the following votes: Yeas: Messrs. Visser, Kuyers, Swartout, Mrs. Ruiter, Messrs. DeJong, Rycenga, Baumann, Karsten, Holtrop, Holtvluwer. (10)
- B/C 12-074 Mr. Swartout moved to approve the request from Michigan Works to create one (1) FTE Senior Accountant (Unclassified Paygrade 6, C Step) at a cost of \$79,442.00. Funding for this position to come from Workforce Development Funds. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Visser, Holtrop, Karsten, Baumann, Rycenga, DeJong, Mrs. Ruiter, Mr. Kuyers. (10)

B/C 12-075 Mr. Swartout moved to approve the request from Michigan Works to create one (1) FTE Team Supervisor (Unclassified Paygrade 5, C Step) at a cost of \$73,426.00. Funding for this position to come from Workforce Development Funds. The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Baumann, Visser, Karsten, DeJong, Swartout, Kuyers. (10)

B/C 12-076 Mr. Swartout moved to approve in whole or in part and authorize the Board Chair and Clerk to sign the Resolution regarding the recommendations of the Ottawa County Officers' Compensation Commission for 2013 and 2014. The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Karsten, Mrs. Ruiter, Messrs. Baumann, Visser, Swartout, Holtrop, Kuyers. (8)

Nays: Messrs. DeJong, Holtvluwer. (2)

Discussion Items

1. Ottawa County Sheriff's Office 2011 Annual Report – The Ottawa County Sheriff's Office 2011 Annual Report was presented by Gary Rosema, Sheriff.
2. Ottawa County Prosecuting Attorney's 2011 Annual Report – The 2011 Prosecuting Attorney's Annual Report was presented by Ron Frantz, Prosecuting Attorney.
3. 20th Judicial Circuit and Ottawa County Probate Courts 2011 Annual Report – The 2011 20th Judicial Circuit and Ottawa County Probate Courts Annual Report was presented by Kevin Bowling, Circuit Court Administrator.

The County Administrator's report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

B/C 12-077 Mr. Holtrop moved to adjourn at 2:48 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

PHILIP KUYERS, Chairman
Of the Board of Commissioners