



# County of Ottawa

## *Board of Commissioners*

**Philip D. Kuyers**  
*Chairperson*

**James C. Holtrop**  
*Vice-Chairperson*

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May 17, 2012

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, May 22, 2012 at 1:30 p.m.**, for the regular **May** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Swartout
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. [Board of Commissioners Meeting Minutes](#)

Suggested Motion:

To approve the Minutes of the May 8, 2012 Board of Commissioners Meeting and the May 8, 2012 Board of Commissioners Work Session.

2. [Payroll](#)

Suggested Motion:

To authorize the payroll of May 22, 2012 in the amount of \$\_\_\_\_\_.

From Administration

3. [Monthly Accounts Payable for April 30, 2012 through May 11, 2012](#)

Suggested Motion:

Stuart P. Visser    Dennis W. Swartout    Jane M. Ruiter    Greg J. DeJong    Roger G. Rycenga  
Joseph S. Baumann    Robert W. Karsten    James H. Holtvluwer    Donald G. Disselkoen

To approve the general claims in the amount of \$2,971,040.61 as presented by the summary report for April 30, 2012 through May 11, 2012.

4. [Monthly Budget Adjustments](#)

Suggested Motion:

To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of April 2012.

B. Action Items:

From Administration

1. [Intent to Increase Millage Levy and Schedule Public Hearing](#)

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution of Intent to Increase the 2012 Millage Rate for Ottawa County and schedule a public hearing on June 12, 2012.

From the Planning and Policy Committee

2. [Bid Tabulation – Pigeon Creek Lodge Addition](#)

Suggested Motion:

To receive bids for the Pigeon Creek Lodge Addition and accept the low bid from Gale Builders in the amount of \$126,800 with funding from the Parks and Recreation budget.

3. [Joint Hazard Mitigation Plan - Ottawa & Kent Counties](#)

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution to adopt the Joint Hazard Mitigation Plan for Ottawa & Kent Counties.

From the Finance and Administration Committee

4. [Resolution to Authorize "Qualifying Statements" for Bonding Purposes](#)

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution to authorize certification of a "Qualifying Statement" for bonding purposes.

5. [Tax Allocation Recommendation](#)

Suggested Motion:

To approve the recommendation that the Ottawa County millage allocation remains at 4.440 mills.

6. [Allocation of 2011 Unassigned Fund Balance](#)

Suggested Motion:

To approve the recommendation to designate \$3,592,425 of the 2011 General Fund year-end unassigned fund balance.

7. [Grand River Sampling and Testing](#)

Suggested Motion:

To approve the expenditure of \$20,000 from the "committed" General Fund Balance for environmental initiatives to fund Grand River water quality testing.

8. [Resolution of Intent to Issue Bonds for the Allendale Township Wastewater Treatment Plant Project](#)

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution of Intent to Issue Bonds for the Allendale Township Wastewater Treatment Plant Project and reimburse any advanced funds.

9. [Michigan Works Personnel Request to Create One Talent Development Associate - Follow Up Position](#)

Suggested Motion:

To approve the request from Michigan Works to create one (1) FTE Talent Development Associate - Follow Up (Group T, Paygrade 9 C Step) at a cost of \$46,812.00. Funding for this position to come from Workforce Development Funds.

10. [Michigan Works Personnel Request to Create One Talent Development Lead - Assessment Position](#)

Suggested Motion:

To approve the request from Michigan Works to create one (1) FTE Talent Development Lead - Assessment (Group T, Paygrade 12 C Step) at a cost of \$57,957.00. Funding for this position to come from Workforce Development Funds.

11. [Michigan Works Personnel Request to Create Eight Talent Development Associates - Career Development Positions](#)

Suggested Motion:

To approve the request from Michigan Works to create eight (8) FTE's Talent Development Associates - Career Development (Group T, Paygrade 11, C Step) at a cost of \$430,864.00. Funding for this position to come from Workforce Development Funds.

12. [Michigan Works Personnel Request to Create Two Talent Development Associate E&R Positions](#)

Suggested Motion:

To approve the request from Michigan Works to create two (2) FTE Talent Development Associates E & R (Group T, Paygrade 9, C Step) at a cost of \$93,624.00. Funding for these positions to come from Workforce Development Funds.

13. [Michigan Works Personnel Request to Create Two Talent Development Lead - Career Development Positions](#)

Suggested Motion:

To approve the request from Michigan Works to create two (2) FTE's Talent Development Lead - Career Development (Group T, Paygrade 12 C Step) at a cost of \$115,914.00. Funding for these positions to come from Workforce Development Funds.

C. Appointments: None

D. Discussion Items: None

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment