

**Agenda**  
**Finance and Administration Committee**  
**West Olive Administration Building**  
**12220 Fillmore, West Olive, MI 49460**  
**Tuesday, June 19, 2012**  
**9:30 a.m.**

**Consent Items:**

1. Approval of the Agenda
2. [Approval of Minutes from the May 15, 2012 Finance and Administration Committee Meeting.](#)

**Action Items:**

1. [Monthly Budget Adjustments](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of May 2012.
2. [Budget Adjustments Greater than \\$50,000](#)  
Suggested Motion:  
To approve budget adjustment numbers 256, 257, and 294.
3. [Statement of Review](#)  
Suggested Motion:  
To approve the Statement of Review for the month of May 2012.
4. [Treasurer's Annual "Balance in Land Sale Proceeds Account" Report](#)  
Suggested Motion:  
To receive for information and forward to the Board of Commissioners the Annual "Balance in Land Sale Proceeds Account" Report.
5. [Agreement for the Park West Drainage District - Ottawa County Drain](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the agreement to pay part of the cost of construction of the Park West Drain in the amount of \$44,333.33.
6. [4 C's Initiative Project Budget and Capodagli Jackson Consulting Agreement](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners a recommended project budget of \$50,000 for the 4 C's Initiative, total to include an agreement with Capodagli Jackson Consulting for \$9,000, funds to come from the General Fund Contingency.

**Discussion Items:**

1. [Treasurer's Financial Month End Update for May 2012](#)

**Adjournment**

**Comments on the day's business are to be limited to three (3) minutes.**