



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

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July 19, 2012

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, July 24, 2012 at 1:30 p.m.**, for the regular **July** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Karsten
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
 - A. Government Finance Officers Association’s Distinguished Budget Presentation Award
 - B. 2012 Digital Counties Survey Award
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:

From the County Clerk

1. [Board of Commissioners Meeting Minutes](#)
Suggested Motion:
To approve the Minutes of the July 10, 2012 Board of Commissioners Meeting.
2. [Payroll](#)
Suggested Motion:
To authorize the payroll of July 24, 2012 in the amount of \$_____.

Stuart P. Visser Dennis W. Swartout Jane M. Ruiter Greg J. DeJong Roger G. Rycenga
Joseph S. Baumann Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

From Administration

3. [Monthly Accounts Payable for July 02, 2012 through July 13, 2012](#)
Suggested Motion:
To approve the general claims in the amount of \$3,155,917.78 as presented by the summary report for July 02, 2012 through July 13, 2012.
4. [County of Ottawa Facilities 2011 Annual Report](#)
Suggested Motion:
To receive for information the County of Ottawa Facilities 2011 Annual Report.

From the Finance and Administration Committee

5. [Monthly Budget Adjustments](#)
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of June 2012.

B. Action Items:

From Administration

1. [Ottawa County Road Commission/Public Utilities Department Study Committees](#)
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution establishing two study committees to separately consider whether Ottawa County should assume the Ottawa County Road Commission and/or the Public Utilities Department into the Ottawa County organizational structure.

From the Finance and Administration Committee

2. [County of Ottawa's Single Audit Report – Vredeveld Haefner LLC](#)
Suggested Motion:
To receive for information the County of Ottawa's Single Audit Report for the year ended December 31, 2011.
3. [Ottawa County Drain Commission's Annual Financial Report-Vredeveld Haefner LLC](#)
Suggested Motion:
To receive for information the Ottawa County Drain Commission's Annual Financial Report for the year ended December 31, 2011.
4. [County of Ottawa Annual Financial Report – Vredeveld Haefner LLC](#)
Suggested Motion:
To receive for information the Comprehensive Annual Financial Report (CAFR) of the County of Ottawa for the year ended December 31, 2011.
5. [2011 Cost Allocation Plan](#)
Suggested Motion:
To approve the 2011 Cost Allocation Plan for implementation in the 2013 budget.
6. [Government Finance Officers Association Distinguished Budget Presentation Award](#)
Suggested Motion:
To receive for information the Government Finance Officers Association's Distinguished Budget Presentation Award for the fiscal year beginning January 1, 2012.

7. [Register of Deeds Personnel Request to Reclassify a Senior Abstracting Clerk to an Administrative Assistant](#)

Suggested Motion:

To approve the request from the Register of Deeds to reclassify a Senior Abstracting Clerk (Group T, Paygrade 09) to an Administrative Assistant (Unclassified, Paygrade U03, C Step) at the cost of \$5,804.00. Funding to come from existing funds.

8. [Allendale Charter Township Bond Resolution](#)

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution authorizing the County Road Commission to issue Act 342 Bonds, in the not-to-exceed amount of \$2,570,000, to finance the Allendale Charter Township 2012 Sewage Disposal System Improvements.

C. Appointments: None

D. Discussion Items:

1. [County of Ottawa Facilities 2011 Annual Report](#)
(Presented by: Rick Vandekerkhoff, Facilities Director)

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment