

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
JULY SESSION – SECOND DAY**

The Ottawa County Board of Commissioners met on Tuesday, July 24, 2012, at 1:30 p.m. and was called to order by the Chair.

Mr. Karsten pronounced the invocation.

The Deputy Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Messrs. Visser, Kuyers, Mrs. Ruiter, Messrs. DeJong, Rycenga, Baumann, Disselkoen, Karsten, Holtrop. (9)

Absent: Messrs. Swartout, Holtvluwer. (2)

Presentation of Petitions and Communications

- A. Government Finance Officers Association's Distinguished Budget Presentation Award – Bob Spaman, Fiscal Services Director, presented the Government Finance Officers Association's Distinguished Budget Presentation Award to Connie VanderSchaaf.
- B. 2012 Digital Counties Survey Award – Mr. Holtrop presented the 2012 Digital Counties Survey Award to David Hulst, IT Direct.

Public Comments and Communications From County Staff

Teresa Sturris, Muskegon Community College, reported Muskegon Community College has established a permanent Grand Haven location offering classes at the Grand Haven Community Center.

B/C 12-127 Mr. Karsten moved to approve the agenda of today as presented. The motion passed.

B/C 12-128 Mr. Holtrop moved to approve the following Consent Resolutions:

- 1. To approve the Minutes of the July 10, 2012 Board of Commissioners Meeting.
- 2. To authorize the payroll of July 24, 2012 in the amount of \$466.28.
- 3. To approve the general claims in the amount of \$3,155,917.78 as presented by the summary report for July 2, 2012 through July 13, 2012.
- 4. To receive for information the County of Ottawa Facilities 2011 Annual Report.
- 5. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of June 2012.

The motion passed as shown by the following votes: Yeas: Messrs. Karsten, Disselkoen, Holtrop, Visser, DeJong, Mrs. Ruiter, Messrs. Rycenga, Baumann, Kuyers. (9)

- B/C 12-129 Mr. Rycenga moved to approve and authorize the Board Chair and Clerk to sign the resolution establishing two study committees to separately consider whether Ottawa County should assume the Ottawa County Road Commission and/or the Public Utilities Department into the Ottawa County organizational structure. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Karsten, DeJong, Holtrop, Visser, Mrs. Ruiter, Messrs. Rycenga, Baumann, Kuyers. (9)
- B/C 12-130 Mr. Rycenga moved to receive for information the County of Ottawa's Single Audit Report for the year ended December 31, 2011. The motion passed as shown by the following votes: Yeas: Messrs. DeJong, Visser, Mrs. Ruiter, Messrs. Disselkoen, Baumann, Holtrop, Karsten, Rycenga, Kuyers. (9)
- B/C 12-131 Mr. Rycenga moved to receive for information the Ottawa County Drain Commission's Annual Financial Report for the year ended December 31, 2011. The motion passed as shown by the following votes: Yeas: Messrs. Visser, Disselkoen, Holtrop, Mrs. Ruiter, Messrs. Karsten, DeJong, Rycenga, Baumann, Kuyers. (9)
- B/C 12-132 Mr. Rycenga moved to receive for information the Comprehensive Annual Financial Report (CAFR) of the County of Ottawa for the year ended December 31, 2011. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Messrs. Baumann, DeJong, Karsten, Rycenga, Holtrop, Disselkoen, Visser, Kuyers. (9)
- B/C 12-133 Mr. Rycenga moved to approve the 2011 Cost Allocation Plan for implementation in the 2013 budget. The motion passed as shown by the following votes: Yeas: Messrs. Visser, Disselkoen, Holtrop, Mrs. Ruiter, Messrs. Karsten, DeJong, Rycenga, Baumann, Kuyers. (9)
- B/C 12-134 Mr. Rycenga moved to receive for information the Government Finance Officers Association's Distinguished Budget Presentation Award for the fiscal year beginning January 1, 2012. The motion passed.
- B/C 12-135 Mr. Rycenga moved to approve the request from the Register of Deeds to reclassify a Senior Abstracting Clerk (Group T, Paygrade 09) to an Administrative Assistant (Unclassified, Paygrade U03, C Step) at the cost of \$5,804.00. Funding to come from existing funds. The motion passed as shown by the following votes: Yeas: Messrs. Visser, Holtrop, Karsten, Disselkoen, Baumann, Rycenga, DeJong, Mrs. Ruiter, Mr. Kuyers. (9)
- B/C 12-136 Mr. Rycenga moved to approve and authorize the Board Chair and Clerk to sign the resolution authorizing the County Road Commission to issue Act 342 Bonds, in the not-to-exceed amount of \$2,570,000, to finance the Allendale Charter Township 2012 Sewage Disposal System Improvements.
- B/C 12-137 Mr. Rycenga moved to table motion BC 12-136 until the first Board of Commissioners Meeting in August. The motion passed.

Discussion Items

1. County of Ottawa Facilities 2011 Annual Report – The 2011 Facilities Annual Report was presented by Rick Vandekerkhoff, Facilities Director.

The Administrator's report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

B/C 12-138 Mr. Disselkoen moved to adjourn at 1:55 p.m. subject to the call of the Chair. The motion passed.

Daniel C. Krueger, Clerk
Of the Board of Commissioners

Philip Kuyers, Chairman
Of the Board of Commissioners