

Agenda
Health & Human Services Committee
West Olive Administration Building – Board Room
12220 Fillmore Street, West Olive, Michigan 49460
Wednesday, September 12, 2012
8:30 a.m.

Consent Items:

1. Approval of the Agenda.
2. [Approval of the Minutes from the August 8, 2012 Health and Human Services Committee meeting.](#)

Action Items:

None

Discussion Items:

1. [Proposed New Fee for Food Service Sanitation Program: "Cook Off" Fees.](#) Addie Hambley, Environmental Health Services Manager and Spencer Ballard, Food Service Team Supervisor
2. [Ottawa County Food Policy Council Strategic Plan.](#) Lisa Uganski, Nutritionist and Health Educator
3. Department Updates

Adjournment

Comments on the day's business are to be limited to three (3) minutes.

HEALTH & HUMAN SERVICES COMMITTEE

Proposed Minutes

DATE: August 8, 2012

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: James Holtrop, Robert Karsten, Stu Visser, Greg DeJong

ABSENT: James Holtvluwer

STAFF & GUESTS: Lisa Stefanovsky, Health Officer; Dr. Paul Heidel, Medical Director; Michelle Martin, DHS Director; Bill Raymond, MI Works!/CAA Director; Sherri Sayles, Deputy Clerk; Anna Bednarck, CMH; Alan Vanderberg, Administrator; Keith VanBeek, Assistant Administrator; Donna Cornwell, Human Services Coordinating Council

SUBJECT: CONSENT ITEMS

HHS 12-014 Motion: To approve the agenda of today as presented and to approve the minutes of the June 13, 2012 meeting as presented.

Moved by: Karsten

UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Housing Choice Voucher Program in Ottawa County – Issues & Potential Changes – Bill Raymond, Executive Director, Michigan Works!, stated the main issue that still exists is that the Housing Choice Voucher program is too expensive and it still has to be subsidized. He presented six different options and reviewed the pros and cons of each. He favors Option 4 – Try to find a local non-profit to take the program. He has been in discussion with ICCF in Grand Rapids. They are interested in exploring taking on Ottawa County Vouchers. Bill has a meeting next week with ICCF to discuss if this would really work. Administration also recommended talking with the Kent County Housing Commission to see if they would be interested.

2. Department Updates:

Human Services Coordinating Council – Donna Cornwell announced she will be leaving the council and going full-time at the State. She also gave a brief update on the Youth Suicide Program.

Dept. of Human Services – Cash Assistance update was given by Michelle Martin. She explained that over the past year, Michigan has redesigned the Jobs, Employment and Training (JET) program. Michelle also reported a lot more field work is being done due to the Centralized Child Protection Services.

MI WORKS!/CAA – Bill Raymond reported Direct Services and Implementation was completed in July.

Health Dept. – Lisa Stefanovsky gave a brief update on the Norovirus outbreak in Holland. There were over 300 calls with 276 actual illnesses. It was questioned if the restaurant should have been closed sooner. She stated the hospital notified the Health Department late Thursday. The Health Department received information Friday that those who were sick on Tuesday were better by Thursday. Friday night, Dr. Heidel received additional calls from the ER and the restaurant was shut down Saturday morning. There have been no reported cases since the closing. MDCH has been in contact with the Center for Disease Control and would like to work with the Health Department as they are interested in secondary infections.

Lisa also spoke on attending a meeting with the Michigan Dental Program, Inc. and expanding services in Ottawa County that the County wouldn't be responsible for funding.

Dr. Heidel reported The Center of Disease Control recently announced that several areas of the US are currently experiencing outbreaks of pertussis. Ottawa County has experienced a sharp increase in cases. He reported the doctors are doing a great job testing and reporting. The pertussis vaccine change in 1993 may be a result of this.

Dr. Heidel also reported on H3N2V, a new flu virus, which the current flu vaccine doesn't cover.

SUBJECT: ADJOURNMENT

HHS 12-015 Motion: To adjourn at 9:48 a.m.

Moved by: Karsten

UNANIMOUS



County of Ottawa

Health Department – Environmental Health

Lisa Stefanovsky, M. Ed.
Health Officer

Paul Heidel, M.D., M.P.H.
Medical Director

PROPOSED NEW FEE FOR FOOD SERVICE SANITATION PROGRAM

Proposal:

Introduce a new fee which will reduce the cost of obtaining a license for a *Cook Off*. The new cost would be the current fee for a single Temporary License plus,

\$50 per license, or

\$25 per license when non-profit

Cook-Off: An event that is licensed as a Temporary Food Establishment (TFE), where multiple individually licensed participants prepare the same food item, at the same location, on the same day/time; the foods prepared are judged and a winner declared.

Example of common foods in *Cook-Offs*: Chili, Chicken Wings, Ribs, Salsa

Background:

There are currently limited options in regards to licensing a temporary food service establishment of this type. Our current fees can make these events cost prohibitive. Due to the unique nature of this type of event, the current fees are higher than the actual costs incurred by the department to license the event. There are currently approximately 5 events held each year that meet this definition of a *Cook-Off*.

Current Cost for this type of event with 10 participants:

Standard Cost: $\$158 (10) = \$1,580$

Non Profit Cost: $\$55 (10) = \550

Proposed Cost for event with 10 participants:

Standard Cost: $\$158 + 10(\$50) = \$658$

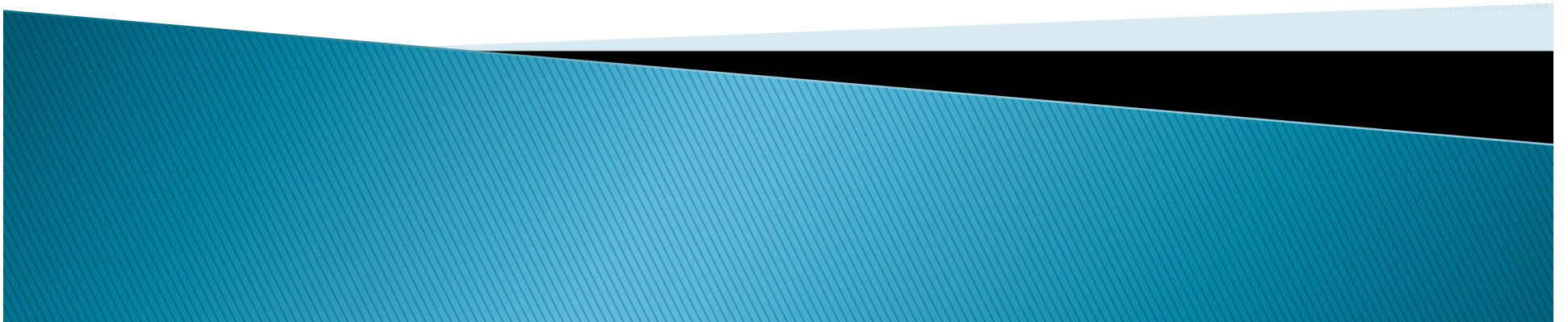
Non Profit Cost: $\$55 + 10(\$25) = \$305$

Summary:

Create a new fee, which will more accurately reflect the actual cost for licensing a *Cook-Off* event.

Ottawa County Food Policy Council

Lisa Uganski, RD
Ottawa County Health Department



History

- ▶ In February 2011, the OCHD met with key stakeholders and agencies that had a vested interest in the issue of food insecurity, and all agreed that food insecurity is a priority area to be addressed in Ottawa County.
- ▶ The Health Department then applied for and received a *Building Healthy Communities* grant through the Michigan Department of Community Health (MDCH).
- ▶ A funding priority of the grant was to develop a food policy council.



History

- ▶ The council would be responsible for implementing policy or environmental changes which increase access to fresh, affordable produce for low income populations.
- ▶ Members were selected based on their involvement in the food resource system as well as potential funders including the community foundations.
- ▶ The first official meeting of the Ottawa County Food Policy Council (OCFPC) was held in March, 2011.



Food Insecurity Needs Assessment

- ▶ In the fall of 2011, the OCFPC conducted a Food Insecurity Needs Assessment with the assistance of Pondera Advisors, LLC.
- ▶ The assessment sought the opinions of both food resource clients and food resource providers through:
 - client surveys (105 at 17 sites)
 - focus groups with clients (2)
 - focus groups with food resource providers. (2)



Food Insecurity Needs Assessment

- ▶ This needs assessment was funded by:
 - The Michigan Department of Community Health's Building Healthy Communities Grant Project,
 - The Grand Haven Area Community Foundation
 - The Community Foundation of the Holland/Zeeland Area.
- ▶ In-kind contributions were made by the Greater Ottawa United Way, the Ottawa County Health Department, Western Theological Seminary, Holland Rescue Mission, Community Action House, Catholic Charities West Michigan, St. Patrick's Church, and members of the OCFPC.



Summary of Findings

- ▶ Food resources will be under fire
- ▶ Increase the level of collaboration
- ▶ Improve food quality
- ▶ Increase food resources to meet dietary restrictions and health/medical conditions
- ▶ Increase the availability of culturally appropriate food
- ▶ Increase client “food literacy”



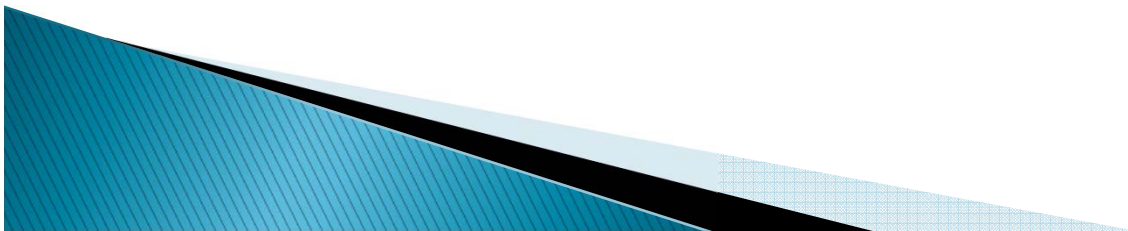
Summary of Findings (cont.)

- ▶ Expand access to farmers markets
- ▶ Non-food items are an important resource to extend limited client resources
- ▶ Promote use of gardens by individuals and groups
- ▶ Address transportation barriers
- ▶ Seasonal food resource closures pose unique demands



Priority Areas

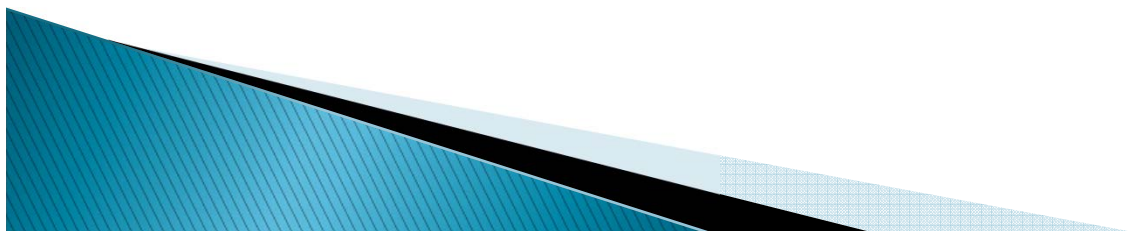
- ▶ Based on analysis of the data, the OCFPC held meetings and established priorities to be addressed over the next three years.
- ▶ These priorities are the basis of the 2012-2015 OCFPC Strategic Plan.



OCFPC Strategic Plan 2012-2015



It is the vision of the Ottawa Food Policy Council that there is an available supply of well balanced meals for all.



OCFPC Strategic Plan

- ▶ The Strategic Plan identifies 6 priority areas:
 - Improve the level of cooperation between food resource providers.
 - Improve food quality in the non-profit food distribution system.
 - Increase food resources to meet dietary restrictions, health/medical conditions, and ethnic preferences.
 - Expand access to farmers' markets.
 - Address food availability issues for children outside of school.
 - Strengthen the Ottawa County Food Policy Council.



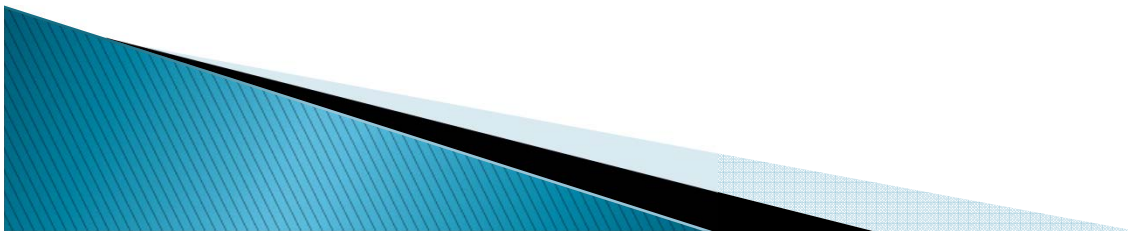
OCFPC Strategic Plan

- ▶ For each identified priority area, the Plan contains goals, action steps, resources, as well as achievement measures for each action step
- ▶ A “Champion” has also been designated for each action step identified in the plan.

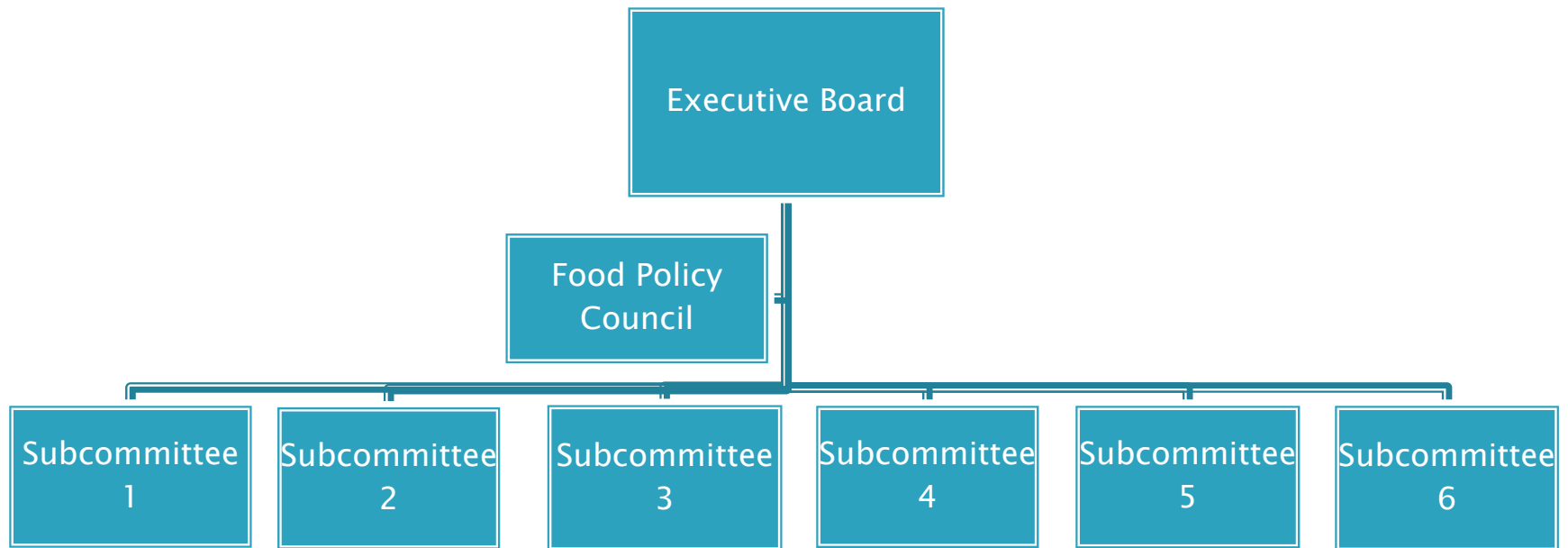


OCFPC Structure Change

- ▶ The OCFPC is currently changing its structure in order to effectively and efficiently implement the new plan.
- ▶ In the past, the OCFPC met monthly as a large group.
- ▶ Beginning in November, the OCFPC will consist of an Executive Board and 6 Subcommittees.



OCFPC Structure



Participating Organizations

- ▶ Age Well Services
- ▶ Catholic Charities West MI
- ▶ Community Action Agency
- ▶ Community Action House
- ▶ Eighth Day Farm
- ▶ Feeding America West MI
- ▶ Gavin Orchards
- ▶ Good Samaritan Ministries
- ▶ Greater OC United Way
- ▶ Holland Public Schools
- ▶ Kids Food Basket
- ▶ Love INC, Allendale
- ▶ Love INC, Hudsonville
- ▶ Love INC, Tri Cities
- ▶ Moeller, Gordie (food security advocate)
- ▶ MSU Extension
- ▶ Ottawa Area ISD
- ▶ Ottawa County DHS
- ▶ Ottawa Co. Human Services Coordinating Council
- ▶ Salvation Army of Grand Haven
- ▶ Senior Resources West MI
- ▶ Visser Farms
- ▶ West Ottawa Public Schools

Stay Tuned!

- ▶ The entire OCFPC Strategic Plan document will be available on www.miottawa.org/health in the fall of this year.
- ▶ Many exciting projects will be underway shortly.
- ▶ GVSU students are developing a website that will allow the OCFPC to share data and resources.
- ▶ The OCFPC continues to seek funding opportunities for future projects as well.



Questions

- ▶ Lisa Uganski, RD
 - luganski@miottawa.org

