

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS**

The Ottawa County Board of Commissioners met on Tuesday, August 28, 2012, at 1:30 p.m. and was called to order by the Chair.

Mr. Holtvluwer pronounced the invocation.

The Deputy Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Messrs. Visser, Kuyers, Swartout, Mrs. Ruiter, Messrs. DeJong, Rycenga, Baumann, Disselkoen, Karsten, Holtrop, Holtvluwer. (11)

B/C 12-149 Mr. Disselkoen moved to approve the agenda of today as presented. The motion passed.

B/C 12-150 Mr. Holtrop moved to approve the following Consent Resolutions:

1. To approve the Minutes of the August 14, 2012 Board of Commissioners Meeting and the August 14, 2012 Board of Commissioners Work Session.
2. To authorize the payroll for August 28, 2012 in the amount of \$575.86.
3. To approve the general claims in the amount of \$3,936,685.91 as presented by the summary report for August 6, 2012 through August 17, 2012.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of July 2012.

The motion passed as shown by the following votes: Yeas: Messrs. DeJong, Rycenga, Baumann, Disselkoen, Holtvluwer, Visser, Holtrop, Swartout, Karsten, Mrs. Ruiter, Mr. Kuyers. (11)

B/C 12-151 Mr. Rycenga moved to approve the proposed changes to the following policies: Travel and Meal Policy, Harassment Policy, Personnel Records Policy, and Problem Solving Policy. (Second Reading). The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Visser, Holtrop, Karsten, Disselkoen, Baumann, Rycenga, DeJong, Mrs. Ruiter, Mr. Kuyers. (11)

B/C 12-152 Mr. Swartout moved to approve the following Michigan Works Personnel Requests:

1. To create one (1) FTE Talent Development Associate: Prisoner Re-Entry (Group T, Paygrade 11) at a cost of \$53,858.00.
2. To create three (3) FTE's Talent Development Associate: JET (Group T, Paygrade 11) at a cost of \$161,574.00.

3. To create one (1) FTE Talent Development Lead: JET Program (Group T, Paygrade 12) at a cost of \$57,957.00.

Funding for these positions to come from Workforce Development Funds. The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Disselkoen, Baumann, Visser, Karsten, DeJong, Swartout, Kuyers. (11)

B/C 12-153 Mr. Swartout moved to approve the request to reclassify the position of 1.0 FTE Facilities Secretary (Group T, Paygrade 07) to a 1.0 FTE Senior Secretary – Facilities (Group T, Paygrade 08) at a cost of \$2,010.00. Funding for this position to come from the County General Fund. The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, DeJong, Karsten, Mrs. Ruiter, Messrs. Baumann, Visser, Swartout, Holtvluwer, Disselkoen, Holtrop, Kuyers. (11)

B/C 12-154 Mr. Swartout moved to approve the purchase of three (3) years of MERS generic service credits for \$21,837.00 (total cost to be paid by employee, Richard J. Kloote).

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|----------------|-------------|
| Total Cost: | \$21,837.00 |
| Employer Cost: | \$0.00 |
| Employee Cost: | \$21,837.00 |

The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Holtvluwer, Swartout, Baumann, Visser, Disselkoen, Mrs. Ruiter, Messrs. Rycenga, DeJong, Kuyers. (10)

Nays: Mr. Karsten. (1)

The Administrator's report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

Public Comments

Sheriff Gary Rosema invited the Commissioners to look at the new Ford vehicle for police use on display out front. He thanked the Board for their commitment to the Sheriff's Department and safety of their officers.

B/C 12-155 Mr. Disselkoen moved to adjourn at 1:45 p.m. subject to the call of the call. The motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

PHILIP KUYERS, Chairman
Of the Board of Commissioners