

PLANNING & POLICY COMMITTEE

Approved Minutes

DATE: August 9, 2012

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Jane Ruiter, Stu Visser, James Holtvluwer, Dennis Swartout

STAFF & GUESTS: Alan Vanderberg, Administrator; Sherri Sayles, Deputy Clerk; John Scholtz, Parks & Recreation Director; Curt TerHaar, Parks & Recreation; Melanie Manion, Parks & Recreation

SUBJECT: CONSENT ITEMS

PP 12-033 Motion: To approve the agenda of today as presented and amended adding Action Item #5 – Convey Bike Path Easement to Port Sheldon Township.
Moved by: Swartout **UNANIMOUS**

PP 12-034 Motion: To approve the minutes of the July 12, 2012, meeting as presented.
Moved by: Ruiter **UNANIMOUS**

SUBJECT: BID TABULATION – RILEY TRAILS RED PINE MANAGEMENT

PP 12-035 Motion: To receive and forward to the Board of Commissioners bids for thinning pine plantations at Riley Trails and approve award of contract to the Pulpwood and Forestry Products which will pay \$20.00 per cord for red pine timber sales and \$5 per cord for pitch pine with revenues after expenses to be split equally between the Parks Fund and the General Fund – Environmental Restricted Fund.
Moved by: Swartout **UNANIMOUS**

SUBJECT: LEASE OF LAND TO PARKSIDE MARINA

PP 12-036 Motion: To approve and forward to the Board of Commissioners the Marina Lease Agreement between Ottawa County and Parkside Marina, Inc.
Moved by: Holtvluwer **UNANIMOUS**

SUBJECT: BID TABULATION – GRAND RIVER OPEN SPACE IMPROVEMENTS

PP 12-037 Motion: To receive and forward to the Board of Commissioners bids for the Grand River Open Space Improvement Project and accept the low bid from West Michigan Dirtworks for the base bid plus Alternates 1-4 in the amount of \$53,996.71 with funding from the Parks and Recreation budget.
Moved by: Swartout **UNANIMOUS**

SUBJECT: PROPOSED POLICY CHANGES

PP 12-038 Motion: To approve and forward to the Board of Commissioners the proposed changes to the following policies: Travel and Meal Policy, Harassment Policy, Personnel Records Policy, and Problem Solving Policy for review and comment.
Moved by: Ruiter UNANIMOUS

SUBJECT: CONVEY BIKE PATH EASEMENT TO PORT SHELDON TOWNSHIP

PP 12-039 Motion: To approve and forward to the Board of Commissioners the Bicycle Path and Walkway Easement which deeds an easement through a portion of Hemlock Crossing to Port Sheldon Township at no cost.
Moved by: Swartout UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Policies Reviewed: Deferred to next month's meeting.

SUBJECT: ADJOURNMENT

PP 12-040 Motion: To adjourn at 10:00 a.m.
Moved by: Holtvluwer UNANIMOUS