



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

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September 20, 2012

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Wednesday, September 26, 2012 at 1:30 p.m.**, for the regular **September** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Swartout
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. [Board of Commissioners Meeting Minutes](#)

Suggested Motion:

To approve the Minutes of the September 11, 2012 Board of Commissioners Meeting.

2. [Payroll](#)

Suggested Motion:

To authorize the payroll of September 26, 2012 in the amount of \$_____.

Stuart P. Visser Dennis W. Swartout Jane M. Ruiter Greg J. DeJong Roger G. Rycenga
Joseph S. Baumann Robert W. Karsten James H. Holtvluwer Donald G. Disselkoe

3. [Correspondence Log 429](#)
Suggested Motion:
To receive for information the Correspondence Log.

From Administration

4. [Monthly Accounts Payable for September 3, 2012 through September 14, 2012](#)
Suggested Motion:
To approve the general claims in the amount of \$12,968,164.61 as presented by the summary report for September 3, 2012 through September 14, 2012.

From the Finance and Administration Committee

5. [Monthly Budget Adjustments](#)
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of August 2012.

B. Action Items:

From the Health and Human Services Committee

1. [Proposed New Fee for the Food Service Sanitation Program](#)
Suggested Motion:
To approve the proposed new fee for the Food Service Sanitation Program reducing the cost of obtaining a license for a Cook Off to the current fee for a single Temporary License (\$158) plus \$50 per license or \$25 per license when non-profit.

From the Planning and Policy Committee

2. [Ottawa Beach Waterfront Walkway Grant Agreement](#)
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution accepting the terms of the grant agreement in the amount of \$300,000 with the Michigan Department of Natural Resources for the Ottawa Beach Waterfront Walkway Project, estimated to cost \$600,000, with the remaining \$300,000 to come from the Parks Millage.
3. [Proposed Policy Changes \(First Reading\)](#)
Suggested Motion:
To receive for review and comment the proposed changes to the following policies: Use of Wellness Center and Fitness Related Activities Policy (formerly known as Use of Wellness Center Policy) and Smoking and Tobacco Use on County Property Policy (formerly known as Smoking Policy). (First Reading)

From the Finance and Administration Committee

4. [Budget Approval for Michigan Works/Community Action Agency \(CAA\)](#)
Suggested Motion:
To approve the recommendation that the County not do an annual budget for Michigan Works and Community Action Agency (CAA) beginning with the 2013 budget.
5. [Resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987](#)
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution regarding the distribution of cigarette tax revenues to counties under Public Acts 219 and 264 of 1987.

6. [Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties](#)
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution regarding the distribution of convention facility tax revenues to counties under Public Acts 106 and 107 of 1985.
7. [Setting of Public Hearing on the 2013 Ottawa County Budget](#)
Suggested Motion:
To approve setting the public hearing on the 2013 Ottawa County budget for Tuesday, October 9, 2012, to be held in the Ottawa County Board Room, 12220 Fillmore Street, West Olive, at 1:30 p.m.
8. [Officer and Employee Delegate for MERS Annual Meeting](#)
Suggested Motion:
To approve the nomination of Jennifer Orme as Officer Delegate, Marcie VerBeek as Alternate Officer Delegate, Paul Lindemuth as Employee Delegate and Robert Melamed as Alternate Employee Delegate to the MERS 66th Annual Meeting to be held October 3 - 5, 2012 in Grand Rapids, Michigan.

C. Appointments: None

D. Discussion Items: None

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment