

Agenda
Human Resources Committee
West Olive Administration Building – Board Room
12220 Fillmore Street, West Olive, Michigan 49460
Tuesday, November 27, 2012
1:00 p.m.

Consent Items:

1. Approval of the Agenda.
2. [Approval of the Minutes from the October 23, 2012 Human Resources Committee meeting.](#)

Action Items:

1. [Board Appointments](#)
Suggested Motion:
To place into nomination and forward to the Board of Commissioners the name(s) of (*indicates recommendation of the Interview Subcommittee):

*Jacqueline Vanderwall
Suzanne Emery
to fill one (1) Primary Consumer vacancy on the Community Mental Health Board beginning immediately and ending March 31, 2016 (three (3) year term).
2. [Board Appointments](#)
Suggested Motion:
To place into nomination and forward to the Board of Commissioners the name(s) of (*indicates recommendation of the Interview Subcommittee):

*Bobbi Sabine
David L. Vander Kooi
to fill one (1) Public vacancy on the Parks and Recreation Commission beginning January 1, 2013 and ending December 31, 2015 (three (3) year term).
3. [Board Appointments](#)
Suggested Motion:
To place into nomination and forward to the Board of Commissioners the name(s) of (*indicates recommendation of the Interview Subcommittee):

*Ken Rizzio
to fill one (1) General Member vacancy on the Kent, Ottawa, Muskegon, (K.O.M.) Foreign Trade Zone Authority beginning January 1, 2013 and ending December 31, 2015 (three (3) year term).

*Ken Rizzio
to fill one (1) Ottawa County Economic Development Corporation Representative vacancy on the Land Bank Authority beginning January 1, 2013 and ending December 31, 2017 (six (6) year term).

*Leon E. Stille
to fill one (1) Township Representative vacancy on the Land Bank Authority beginning
January 1, 2013 and ending December 31, 2017 (six (6) year term).

*Barton J. Lucas
to fill one (1) Public Sector vacancy on the Community Action Agency Advisory Board
beginning January 1, 2013 and ending December 31, 2015 (three (3) year term).

*William L. Raymond
to fill one (1) Employment Sector vacancy on the Community Corrections Advisory Board
beginning January 1, 2013 and ending December 31, 2014 (two (2) year term).

Discussion Items:

None

Adjournment

Comments on the day's business are to be limited to three (3) minutes.

HUMAN RESOURCES COMMITTEE

Proposed Minutes

DATE: October 23, 2012

TIME: 1:00 p.m.

PLACE: Fillmore Street Complex

PRESENT: Jane Ruiters, James Holtrop, Greg DeJong, Joseph Baumann

ABSENT: Donald Disselkoen

STAFF & GUESTS: Sherri Sayles, Deputy Clerk; Keith VanBeek, Assistant Administrator

SUBJECT: CONSENT ITEMS

HR 12- 016 Motion: To approve the agenda of today as presented and to approve the minutes from the June 26, 2012 meeting as presented.
Moved by: DeJong UNANIMOUS

SUBJECT: BOARD APPOINTMENTS

HR 12-017 Motion: To place into nomination and forward to the Board of Commissioners the name(s) of (*indicates recommendation of the Interview Subcommittee):

*Gary L. Engerson
to fill one (1) Industrial Waste Generator vacancy on the Solid Waste Planning Committee beginning immediately and ending December 31, 2013 (two (2) year term).

*Sara Hambley
*Jonathan Hofman
to fill two (2) Business Sector vacancies on the Workforce Development Board beginning January 1, 2013 and ending December 31, 2015 (three (3) year term).

*Randall S. Schipper
to fill one (1) Real Estate Attorney vacancy on the Remonumentation Committee beginning January 1, 2013 and ending December 31, 2014 (two (2) year term).

*Donald Schiele
*Rodney Unema
to fill two (2) Surveyor vacancies on the Remonumentation Committee beginning January 1, 2013 and ending December 31, 2014 (two (2) year term).

*Dale Mohr
to fill one (1) Supervisor/Assessor vacancy on the Remonumentation Committee beginning January 1, 2013 and ending December 31, 2014 (two (2) year term).

*Allen Wygant

to fill one (1) General Public vacancy on the Community Corrections Advisory Board beginning January 1, 2013 and ending December 31, 2014 (two (2) year term).

*Lawrence Mierle

to fill one (1) Member vacancy on the Sanitary Board of Appeals beginning January 1, 2013 and ending December 31, 2015 (three (3) year term).

Donald Disselkoen arrived at 1:02 p.m.

Moved by: Holtrop

UNANIMOUS

SUBJECT: ADJOURNMENT

The meeting adjourned at 1:05 p.m.

Action Request



Committee: Human Resources Committee

Meeting Date: 11/27/2012

Requesting Department: Administrator's Office

Submitted By: Misty Cunningham

Agenda Item: Board Appointments

SUGGESTED MOTION:

To place into nomination and forward to the Board of Commissioners the name(s) of (*indicates recommendation of the Interview Subcommittee):

*Jacqueline Vanderwall

Suzanne Emery

to fill one (1) Primary Consumer vacancy on the Community Mental Health Board beginning immediately and ending March 31, 2016 (three (3) year term).

SUMMARY OF REQUEST:

The Board of Commissioners makes appointments to the various Boards and Commissions of the County per Administrative Policy – Appointments to Boards and Commissions.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | General Fund Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 2: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Objective: 5: Evaluate communication with other key stakeholders.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

**APPLICATION FOR POSITION ON A BOARD
COMMISSION, OR ADVISORY BODY APPOINTED
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 10/16/2012

Position Applying For Community Mental Health Board/Primary Consumer (BC)

Position Applying For _____

Position Applying For _____

Name jacqueline vanderwall

Address 11650 riley st

City holland ST mi Zip 49424

Last 4 digits of social security number 2196 Birth Month 11 Birth Day 28

Contact Information:

Home Phone 616-994-0445

Work Phone 616-494-0841

E-mail jaki_19792000@yahoo.com

Fax Number 616-994-0445

Education:

School grand haven high school

School _____

Degree general

Degree _____

Employment Background:

Current Employer _____ Position _____
Responsibilities _____

Previous Employer dollar 1 superstore Position store assistant
Responsibilities running the cash register also stocking shelves

Length of Residency in Ottawa County 32

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes No

If so, describe

peggy hoisington

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

none

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes No

If not, why not? _____

Why do you want to be considered for this appointment?

to be heard and to stop stigma and to advocate for others

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

Thank you for your interest in Ottawa County Government

Jacqueline VanderWall

11650 Riley Street
Holland, MI 49424
616-994-0445 jaki_19792000@yahoo.com

Cashier-Retail

A position in Retail Sales/Customer Service where my extensive experience can be utilized.

KEY QUALIFICATIONS

Cashier Skills

- Worked customer service in a multi-department superstore
- Operated cash registers for approximately 10 years, using a variety of different cash registers.
- Established familiarity with bar code scanners.
- Performed daily cash countdown
- Helped customers at courtesy desk and problem solved a variety of issues
- Bagged and carried out groceries for customers

WORK EXPERIENCE

Meijer Inc.

- Provided a variety of services during 4 years of employment. These services included: bagging and carrying out groceries for customers, running cash register, cleaned conveyor belts and provided general customer service.

Leppinks

- Provided cashier services, stocking, courtesy desk, cleaned conveyor belts and problem-solved any concerns or issues during 2 years of employment.

Fashion Bug

- Operated cash register, assisted customers with finding clothing items, organized racks according to style and size, and vacuuming.

**APPLICATION FOR POSITION ON A BOARD
COMMISSION, OR ADVISORY BODY APPOINTED
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 10/16/2012

Position Applying For Community Mental Health Board/Primary Consumer (BC)

Position Applying For _____

Position Applying For _____

Name Suzanne M Emery

Address 11650 Riley St.

City Holland ST MI Zip 49424

Last 4 digits of social security number 7130 Birth Month 11 Birth Day 2

Contact Information:

Home Phone 616-795-3115 Work Phone --

E-mail musiclady792@gmail.com Fax Number 616-795-3115

Education:

School Cadillac High School School _____

Degree _____ Degree _____

Employment Background:

Current Employer Not currently working Position _____

Responsibilities _____

Previous Employer Agappy AFC Position Direct Care Worker

Responsibilities _____

Length of Residency in Ottawa County 20

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes No

If not, why not? _____

Why do you want to be considered for this appointment?

[I would like to help others.](#)

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

Thank you for your interest in Ottawa County Government

Suzanne Emery

musiclady792@gmail.com

11650 Riley Street

Holland, MI 49424

(616) 795-3115

Seeking a position working on the Community Mental Health Board

KEY QUALIFICATIONS

- I am a consumer who has had a life-long mental illness.
- Ability to work collaboratively on a team.
- A desire to advocate for my fellow consumers.
- Previously worked as a nurse's aide and as an Adult Foster Care Home staff.
- Willingness and capability to learn new things.

EMPLOYMENT HISTORY

<u>Dining Room Hostess</u>	Wendy's	10/2002-01/2003
<u>Housekeeper</u>	House Cleaning Crew	
<u>Direct Care Worker</u>	Agappy AFC	10/1992-3/1003
		05/1987-02/1996

EDUCATION

High School Diploma
Nurses Aid Certification

Cadillac High School
Meadow Brook Nursing Home 1985

Action Request



Committee: Human Resources Committee

Meeting Date: 11/27/2012

Requesting Department: Administrator's Office

Submitted By: Misty Cunningham

Agenda Item: Board Appointments

SUGGESTED MOTION:

To place into nomination and forward to the Board of Commissioners the name(s) of (*indicates recommendation of the Interview Subcommittee):

*Bobbi Sabine

David L. Vander Kooi

to fill one (1) Public vacancy on the Parks and Recreation Commission beginning January 1, 2013 and ending December 31, 2015 (three (3) year term).

SUMMARY OF REQUEST:

The Board of Commissioners makes appointments to the various Boards and Commissions of the County per Administrative Policy – Appointments to Boards and Commissions.

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ACTION IS RELATED TO STRATEGIC PLAN:

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Objective: 5: Evaluate communication with other key stakeholders.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

**APPLICATION FOR POSITION ON A BOARD
COMMISSION, OR ADVISORY BODY APPOINTED
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 10/29/2012

Position Applying For Parks and Recreation Commission/Public (BC)

Position Applying For _____

Position Applying For _____

Name Bobbi Sabine

Address 703 Lake Avenue

City Grand Haven ST MI Zip 49417

Last 4 digits of social security number 1359 Birth Month 1 Birth Day 16

Contact Information:

Home Phone 616-844-5092 Work Phone --

E-mail aamazonwoman@juno.com Fax Number 616-844-5092

Education:

School University of Colorado School Lansing Community College

Degree Master of Landscape Architecture and Bachelor of Degree Associate in Business and Associate in Art

Employment Background:

Current Employer Aamazon Natural Resources Consulting, LLP Position Owner

Responsibilities
Conduct ecological studies, interact with regulatory staff, oversee all business operations

Previous Employer Resource Management Group Position Vice President

Responsibilities
Conduct ecological studies, interact with regulatory staff, oversee all business operations

Length of Residency in Ottawa County 22

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

- President, Counterpart
- Board of Directors for Owashtanong Island Audubon Society
- Vice President, Michigan Botanical Society

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes No

If not, why not? _____

Why do you want to be considered for this appointment?

Wish to continue serving in current position as president of parks commission (or other position on parks commission)

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

Drain Commissioner (EO)/Parks and Recreation Commission/

Thank you for your interest in Ottawa County Government

**APPLICATION FOR POSITION ON A BOARD
COMMISSION, OR ADVISORY BODY APPOINTED
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 09/25/2012

Position Applying For Parks and Recreation Commission/Public (BC)

Position Applying For _____

Position Applying For _____

Name David L. Vander Kooi

Address 44 Newcastle Drive

City Zeeland ST MI Zip 49464

Last 4 digits of social security number 6737 Birth Month 11 Birth Day 1

Contact Information:

Home Phone 616-748-6988

Work Phone 616-510-1010

E-mail davevk@chartermi.net

Fax Number 616-748-6988

Education:

School _____

School _____

Degree _____

Degree _____

Employment Background:

Current Employer retired Position _____

Responsibilities _____

Previous Employer _____ Position _____

Responsibilities _____

Length of Residency in Ottawa County 71

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

Holland City Council

Ottawa County Board of Commissioners

Ottawa Road Commission Board

Boy Scout Board

Church Board

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes No

If not, why not? _____

Why do you want to be considered for this appointment?

Parks - was Rd. Comm. rep on this board for many years. Know all of Parks issues including up coming millage vote.

Road Comm - served on this board for 12 years and have first hand knowledge of workings.

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

Private Sector (BC)/Community Action Agency Advisory Board/

Thank you for your interest in Ottawa County Government

**APPLICATION FOR POSITION ON A BOARD
COMMISSION, OR ADVISORY BODY APPOINTED
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 09/25/2012

Position Applying For Road Commission/Member (BC)

Position Applying For _____

Position Applying For _____

Name David L. Vander Kooi

Address 44 Newcastle Drive

City Zeeland ST MI Zip 49464

Last 4 digits of social security number 6737 Birth Month 11 Birth Day 1

Contact Information:

Home Phone 616-748-6988

Work Phone 616-510-1010

E-mail davevk@chartermi.net

Fax Number 616-748-6988

Education:

School _____

School _____

Degree _____

Degree _____

Employment Background:

Current Employer retired Position _____

Responsibilities _____

Previous Employer _____ Position _____

Responsibilities _____

Length of Residency in Ottawa County 71

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

Holland City Council

Ottawa County Board of Commissioners

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The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes No

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If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

Private Sector (BC)/Community Action Agency Advisory Board/

Thank you for your interest in Ottawa County Government

Action Request



Committee: Human Resources Committee

Meeting Date: 11/27/2012

Requesting Department: Administrator's Office

Submitted By: Misty Cunningham

Agenda Item: Board Appointments

SUGGESTED MOTION:

To place into nomination and forward to the Board of Commissioners the name(s) of (*indicates recommendation of the Interview Subcommittee):

*Ken Rizzio

to fill one (1) General Member vacancy on the Kent, Ottawa, Muskegon, (K.O.M.) Foreign Trade Zone Authority beginning January 1, 2013 and ending December 31, 2015 (three (3) year term).

*Ken Rizzio

to fill one (1) Ottawa County Economic Development Corporation Representative vacancy on the Land Bank Authority beginning January 1, 2013 and ending December 31, 2017 (six (6) year term).

*Leon E. Stille

to fill one (1) Township Representative vacancy on the Land Bank Authority beginning January 1, 2013 and ending December 31, 2017 (six (6) year term).

*Barton J. Lucas

to fill one (1) Public Sector vacancy on the Community Action Agency Advisory Board beginning January 1, 2013 and ending December 31, 2015 (three (3) year term).

*William L. Raymond

to fill one (1) Employment Sector vacancy on the Community Corrections Advisory Board beginning January 1, 2013 and ending December 31, 2014 (two (2) year term).

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Objective: 5: Evaluate communication with other key stakeholders.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

**APPLICATION FOR POSITION ON A BOARD
COMMISSION, OR ADVISORY BODY APPOINTED
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 10/29/2012

Position Applying For Kent, Ottawa, Muskegon, (K.O.M.) Foreign Trade Zone Authority/Member (BC)

Position Applying For _____

Position Applying For _____

Name Kenneth J Rizzio

Address 3380 N. 160th Avenue

City Holland ST MI Zip 49424

Last 4 digits of social security number 9886 Birth Month 8 Birth Day 30

Contact Information:

Home Phone 616-892-4120

Work Phone 616-403-8595

E-mail krizzio@altelco.net

Fax Number 616-892-4120

Education:

School WMU

School NMU

Degree Masters- Geography/Planning

Degree Bachelors- Geography/Bus. Adm.

Employment Background:

Current Employer Ottawa Co. Economic Dev. Office Position Executive Director

Responsibilities

Industrial Retention & Expansion Services; Grant Writing; Small Business Development Services; Administer non-profit LEDO

Previous Employer Allegan Ottawa Development Corp. Position Executive Director

Responsibilities

Local Contact & Service Provider for a State sponsored two-county Community Growth Alliance; Administered non-profit LEDO

Length of Residency in Ottawa County 35

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

Currently serve on the KOM-FTZ Authority and the County's Land Bank; as well as the EDC & BRA

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes No

If not, why not? _____

Why do you want to be considered for this appointment?

Both the KOM FTZ & Land Bank are economic development tools which I promote & utilize whenever there is an applicable project.

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

Representative OC Econ. Dev. Corp./Land Bank Authority/

Thank you for your interest in Ottawa County Government

**APPLICATION FOR POSITION ON A BOARD
COMMISSION, OR ADVISORY BODY APPOINTED
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 10/29/2012

Position Applying For Land Bank Authority/Representative OC Econ. Dev. Corp.

Position Applying For _____

Position Applying For _____

Name Kenneth J Rizzio

Address 3380 N. 160th Avenue

City Holland ST MI Zip 49424

Last 4 digits of social security number 9886 Birth Month 8 Birth Day 30

Contact Information:

Home Phone 616-892-4120

Work Phone 616-403-8595

E-mail krizzio@altelco.net

Fax Number 616-892-4120

Education:

School WMU

School NMU

Degree Masters- Geography/Planning

Degree Bachelors- Geography/Bus. Adm.

Employment Background:

Current Employer Ottawa Co. Economic Dev. Office Position Executive Director

Responsibilities

Industrial Retention & Expansion Services; Grant Writing; Small Business Development Services; Administer non-profit LEDO

Previous Employer Allegan Ottawa Development Corp. Position Executive Director

Responsibilities

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Length of Residency in Ottawa County 35

Does the County of Ottawa or any other unit of government employ any members of your family?

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If so, describe

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Why do you want to be considered for this appointment?

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Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

Representative OC Econ. Dev. Corp./Land Bank Authority/

Thank you for your interest in Ottawa County Government

**APPLICATION FOR POSITION ON A BOARD
COMMISSION, OR ADVISORY BODY APPOINTED
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 10/31/2012

Position Applying For Land Bank Authority/Township Representative

Position Applying For _____

Position Applying For _____

Name Leon E Stille

Address 13355 Leonard St

City Nunica ST Mi Zip 49448

Last 4 digits of social security number 8206 Birth Month 11 Birth Day 21

Contact Information:

Home Phone 616-842-2273

Work Phone 616-260-6946

E-mail Stillcon@AOL.com

Fax Number 616-842-2273

Education:

School Michigan State University

School _____

Degree Bachelor of Science

Degree _____

Employment Background:

Current Employer Crockery Township Position Supervisor

Responsibilities
General township management and operations

Previous Employer State of Michigan Position State Senator

Responsibilities
Legislative activity

Length of Residency in Ottawa County 72

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes No

If so, describe

OCRC-2, Robinson-1, spvr.

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

35 years of holding various elected offices, mayor, State Rep, State Senator, township supervisor. Many committees & commissions

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes No

If not, why not? _____

Why do you want to be considered for this appointment?

Have served on this committee since its inception and would like to continue

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

Thank you for your interest in Ottawa County Government

**APPLICATION FOR POSITION ON A BOARD
COMMISSION, OR ADVISORY BODY APPOINTED
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 10/31/2012

Position Applying For Community Action Agency Advisory Board/Public Sector (BC)

Position Applying For _____

Position Applying For _____

Name Barton J Lucas

Address 13301 160th Avenue

City Grand Haven ST MI Zip 49417-9122

Last 4 digits of social security number 597 Birth Month 10 Birth Day 28

Contact Information:

Home Phone 616-842-5988

Work Phone 616-604-6316

E-mail Barton Lucas

Fax Number 616-842-5988

Education:

School Muskegon Community College

School _____

Degree Marketing/Middle Management

Degree _____

Employment Background:

Current Employer Grand Haven Township Position Building Official, Building Inspector, Plan Reviewer
Responsibilities _____

Previous Employer _____ Position _____
Responsibilities _____

Length of Residency in Ottawa County 35

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

- OCCAA Current advisory board member since February 12, 2004
- Previous board member of METRO Assoc. of Greater Grand Rapids
- Previous board member of the Tri-Cities Historical Society

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes No

If not, why not? _____

Why do you want to be considered for this appointment?

To continue my involvement in the Community Action Agency process

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

Thank you for your interest in Ottawa County Government

WILLIAM L. RAYMOND, LMSW

184 E. 26th Street ~ Holland, MI 49423

Home Phone: 616.396.1514 ~ E-mail: wraymond@ameritech.net

OBJECTIVE

Provide leadership in developing the capacity of communities, businesses, community and faith-based organizations, and individuals to effectively mobilize and collaborate to address issues such as economic development, poverty, welfare, homelessness, community development and social justice.

SUMMARY

Ability to provide strong leadership and vision. Commitment to integration of solid professional approach with creative community and volunteer involvement. Strengths include planning, consulting, organizing, team building, staff training and supervision, fund development, grant writing, and leadership development.

WORK HISTORY

Executive Director

Ottawa County Michigan Works & Community Action Agency

2006 – Present

Provide leadership for the Michigan Works and Community Action functions in Ottawa County. Oversee \$15 million budget with 100+ full-time equivalent staff – both departmental and subcontracted. Doubled budget/income from 2006 to 2010 and streamlined operations for more effective services to job seekers and employers. Implemented strategic planning in partnership with Workforce Development Board and streamlined board functioning for more efficient operation.

Chief Operating Officer

I.N. Network USA

2004 – 2006

I.N. Network is an international leadership and community/economic development organization with a presence in 36 countries and a strong focus on identifying and developing indigenous leadership. Work priorities focused on grant administration, leading national tours, administrative oversight and ministry development. Consolidated and moved office from Lynden, WA to Zeeland, MI in 2005. Reorganized budgeting, financial management and donor management processes.

Founder/President

1998 – 2004

FaithWorks Consulting Service, LLC

Founded FaithWorks Consulting Service, a consulting firm that linked the resources of the faith community with public and private human services so that socially vulnerable families can develop the skills, resources and strengths that lead to healthy interdependence. Consulting base focused on county and state human service departments, non-profit organizations, churches and faith-based organizations throughout the U.S.

Executive Director

1991 – 1998

Good Samaritan Ministries, Holland, MI

Provided leadership for outreach ministry that mobilizes network of over 100 churches to help homeless and low-income families achieve personal, economic and spiritual goals. Managed budget of \$544,000 with 13 FTE staff and strong volunteer base. Increased budget and income 95% from 1991 to 1998. Implemented innovative, nationally recognized church based welfare reform initiative in collaboration with Ottawa County Family Independence Agency. Helped develop collaborative program with two other non-profit organizations and local churches to assist homeless families in securing permanent housing/home ownership.

Residential Treatment Director

1988 – 1991

Honey Creek Christian Services, Lowell, MI

Provided clinical and administrative oversight for 40 bed Residential Treatment program with a budget

of \$1.7 million and 70 FTE staff. Reorganized the program in 1988. Implemented participatory management and agency wide planning process. Member of agency leadership team. Liaison to state professional association.

Foreign Program Staff Coordinator

1987 – 1988

Christian Reformed World Relief Committee (CRWRC), Grand Rapids, MI

Recruited and interviewed field staff for community and economic development positions in Africa, Asia and Central America. Analyzed international disasters and recommended agency/denominational responses. Coordinated disaster response strategies with various Non Governmental Organizations. Planned, coordinated and scheduled training for field staff. Promoted work of CRWRC in local congregations. Produced video to promote CRWRC work in Honduras and El Salvador.

Therapist/Clinical Social Worker

1985 – 1987

Wedgwood Christian Youth and Family Services, Grand Rapids, MI

Provided individual, group and family therapy for adolescents in residential placement. Led training seminars. Coordinated agency accreditation process. Served on Program Development Committee.

EDUCATION

- Master of Social Work, Western Michigan University, Kalamazoo, MI with a Concentration in Policy, Planning and Administration
- BA in Psychology, Temple College, Chattanooga, TN

PUBLICATIONS

- “*Barriers to Permanent Placements: A Study of Children under Supervision of the Kalamazoo County Department of Social Services*”. Group Research Project. Western Michigan University. 1984.
- “*Building Transformational Relationships: A Manual for Congregations, Community Based Organizations & Volunteers*”. FaithWorks Consulting: Holland, MI. 1999.
- “*Developing Employment Ministries: A Manual for Churches, Community Development Corporations & Community Based Organizations*”. FaithWorks Consulting: Holland, MI. 2004

ACTIVITIES & INTERESTS

- Member of Director’s Councils of both Michigan Works Association and Michigan Community Action Agency Association (MCAAA)
- Co-Chair, Training/Conference Planning Committee, MCAAA
- Member of Ottawa County Human Services Coordinating Council
- Member, Advanced Energy Storage Regional Skill Alliance Task Force – West Michigan
- Co-Chair for West Shoreline Michigan Prisoner Re-Entry Initiative
- Member of Executive Committee of Lakeshore Nonprofit Association
- Board member, Communities First Association – national organization based in Holland, MI
- Member, Public Policy Committee, Greater Holland Area Chamber of Commerce
- Past Chair, West Michigan Health Care Regional Skill Alliance
- Past President, Board of Directors (2004 - 2007) – North American Association of Christian’s in Social Work (NACSW), Botsford, CT
- Past President – Board of Directors, Volunteer Center of Holland
- Past Chair – Holland Area Housing Coalition
- Graduate of Leadership Holland, Class of 1994
- Graduate of Leadership West Michigan, 2008
- Interests include reading, bicycling, personal computing, and travel

**APPLICATION FOR POSITION ON A BOARD
COMMISSION, OR ADVISORY BODY APPOINTED
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 10/19/2012

Position Applying For Community Corrections Advisory Board/Employment Sector

Position Applying For _____

Position Applying For _____

Name William L Raymond

Address 184 E. 26th Street

City Holland ST MI Zip 49423

Last 4 digits of social security number 3517 Birth Month 2 Birth Day 3

Contact Information:

Home Phone 616-494-3401

Work Phone 616-403-0075

E-mail braymond@ocmwa.org

Fax Number 616-494-3401

Education:

School Western Michigan University

School Tennessee Temple University

Degree Master of Social Work

Degree BA Psychology

Employment Background:

Current Employer Ottawa County MI Works/CAA Position Executive Director

Responsibilities

Leadership, strategy, vision, direction and administrative oversight for agency

Previous Employer I.N. Network USA Position Chief Operating Officer

Responsibilities

Oversaw daily operations of US affiliate, donor management, affiliate relations with European, African & SE Asian partners

Length of Residency in Ottawa County 20

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes No

If so, describe

Daughter is a Crisis Intervention Therapist at Ottawa CMH

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

Currently serve on CCAB; member of MI Works Association and MI Community Action Agency Director's Councils, Vice President of Communities First Association; Former Board Chair of North American Association of Christians in Social Work; et.al.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes No

If not, why not? _____

Why do you want to be considered for this appointment?

Michigan Works is the fiscal agent for the Prisoner Re-Entry Initiative and also administers a 2nd Chance grant from the US Dept of Justice. Employment is a key issue in the success of returning citizens and I desire to closely align with the corrections system in maximizing the success of as many returning citizens as possible while also ensuring public safety.

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

Thank you for your interest in Ottawa County Government