

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
DECEMBER SESSION – FIRST DAY & WORK SESSION**

The Ottawa County Board of Commissioners met on Tuesday, December 11, 2012, at 1:30 p.m. and was called to order by the Chair.

Mr. Holtrop pronounced the invocation.

The Deputy Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Messrs. Visser, Kuyers, Swartout, Mrs. Ruiter, Messrs. DeJong, Rycenga, Baumann, Disselkoen, Karsten, Holtrop, Holtvluwer. (11)

Presentation of Petitions and Communications

Chair Kuyers presented the following Resolutions honoring their retirement:

Judge Richard Kloote, 58th District Court Judge
Paul Geerlings, Ottawa County Drain Commissioner
Jane Ruiter, County Commissioner
Roger Rycenga, County Commissioner
Robert Karsten, County Commissioner
Dennis Swartout, County Commissioner

Public Comments and Communication from County Staff

1. Jim Miedema, Jamestown Township, asked the Board for their support for his appointment to the Road Commission Board as there is no representation from the southern part of the County.
2. Kevin Bowling, Circuit Court Administrator, thanked the Board for their support in adding a Felony Collections Clerk position. Over \$1 million dollars has been collected this year. This would have not been possible without the Boards support.
3. Jim Miller, GCSI, presented the legislative update. He addressed Personal Property Tax, Indigent Defense, Remonumentation, the 31 Bypass, Business Incubator and numerous other bills.

B/C 12-214 Mr. Disselkoen moved to approve the agenda of today as presented and amended adding Action Items B4 – Agreement to Advance Funds for the Park West Drainage District and B5 – Land Sale Related to Alternate Musketawa Trail Route and Discussion Item #2 – Report of the County Administrator Review Committee. The motion passed.

B/C 12-215 Mr. Holtrop moved to approve the following Consent Resolutions:

1. To approve the Minutes of the November 27, 2012 Board of Commissioners Meeting.
2. To authorize the payroll of December 11, 2012 in the amount of \$592.06.
3. To receive for information the Correspondence Log.
4. To approve the general claims in the amount of \$3,025,613.74 as presented by the summary report for November 19, 2012 through November 30, 2012.
5. To approve and authorize the Board Chair and Clerk to sign the Resolution honoring Dennis Swartout upon his retirement as an Ottawa County Commissioner.
6. To approve and authorize the Board Chair and Clerk to sign the Resolution honoring Jane Ruiter upon her retirement as an Ottawa County Commissioner.
7. To approve and authorize the Board Chair and Clerk to sign the Resolution honoring Robert Karsten upon his retirement as an Ottawa County Commissioner.
8. To approve and authorize the Board Chair and Clerk to sign the Resolution honoring Roger Rycenga upon his retirement as an Ottawa County Commissioner.
9. To approve and authorize the Board Chair and Clerk to sign the Resolution honoring Paul Geerlings upon his retirement as Ottawa County Drain Commissioner.
10. To approve and authorize the Board Chair and Clerk to sign the Resolution honoring Judge Richard Kloote upon his retirement as a Judge of Ottawa County 58th District Court.

The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Disselkoen, Baumann, Visser, Karsten, DeJong, Swartout, Kuyers. (11)

B/C 12-216 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution for implementation of Act 184 of the Public Acts of 2012, amending the provisions of MCL 211.44a, to allow the acceleration and collection of winter property taxes as part of the summer tax levy within the local governmental units of Ottawa County. The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, DeJong, Karsten, Mrs. Ruiter, Messrs. Baumann, Visser, Swartout, Holtvluwer, Disselkoen, Holtrop, Kuyers. (11)

B/C 12-217 Mr. Swartout moved to approve the one-time payment of ½ percent of salary on the last payroll in December 2012 for all employees, excluding Elected Officials, Judges, and the Board of Commissioners. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Visser, Holtrop, Karsten, Disselkoen, Baumann, Rycenga, DeJong, Mrs. Ruiter, Mr. Kuyers. (11)

B/C 12-218 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign the Resolution accepting the Competitive Grant Assistance Program (CGAP) and to authorize a County project cost share of \$5,000 to come from the Telecommunications Fund. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Holtvluwer, Swartout, Baumann, Visser, Disselkoen, Karsten, Mrs. Ruiter, Messrs. Rycenga, DeJong, Kuyers. (11)

B/C 12-219 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign the Agreement to advance funds for the Park West Drainage District to cover expenditures incurred before the bond issuance. Funding will come from 2012 revenue over expenditures until repaid upon bond issuance, not to exceed \$850,000, at an interest rate on any amount exceeding \$750,000 to be paid at a rate equal to the Treasurer's average investment return. The motion passed as shown by the following votes: Yeas: Messrs. Karsten, Disselkoen, Holtrop, Visser, Holtvluwer, DeJong, Mrs. Ruiter, Messrs. Swartout, Rycenga, Baumann, Kuyers. (11)

B/C 12-220 Mr. Rycenga moved to approve the Agreement for Sale and Purchase of Real Estate with J & J Dairy, Inc. to sell 46.12 acres in Wright Township for \$239,000 and authorize the Parks and Recreation Director to sign the documents required for this transaction. The motion passed as shown by the following voters: Yeas: Messrs. Disselkoen, Karsten, DeJong, Holtrop, Visser, Swartout, Mrs. Ruiter, Messrs. Rycenga, Holtvluwer, Baumann, Kuyers. (11)

B/C 12-221 Mrs. Ruiter moved place into nomination the name(s) of (*indicates recommendation of the Interview Subcommittee);

*Betty M. Gajewski

*Timothy J. Grifhorst

James C. Miedema

David L. Vander Kooi

Richard J. Sibley, Jr.

Vaughn Umphrey

Kurtis C. Van Koevering

to fill two (2) General Member vacancies on the Road Commission beginning January 1, 2013 and ending December 31, 2018 (six (6) year term).

Roll call vote:

Mr. Visser- Grifhorst, Miedema

Mr. Swartout – Gajewski, Grifhorst

Mrs. Ruiter – Gajewski, Grifhorst

Mr. DeJong – Grifhorst, Miedema

Mr. Rycenga – Grifhorst, Miedema

Mr. Baumann – Grifhorst, Miedema

Mr. Disselkoen – Gajewski, Grifhorst

Mr. Karsten – Grifhorst, Miedema

Mr. Holtrop – Gajewski, Grifhorst

Mr. Holtvluwer – Grifhorst, Miedema

Mr. Kuyers – Grifhorst, Miedema

Total votes received: Ms. Gajewski – 4, Mr. Grifhorst – 11, Mr. Miedema – 7, Mr. Vander Kooi – 0, Mr. Sibley – 0, Mr. Umphrey – 0. Mr. Van Koevering – 0.

The Chair declared Timothy Grifhorst and James Miedema appointed to the Road Commission Board.

B/C 12-222 Mrs. Ruiter moved to place into nomination the name(s) of (*indicates recommendation of the Interview Subcommittee):

*Nichole J. Derks
Barbara Tsaturova
to fill one (1) Defense Attorney vacancy on the Community Corrections Advisory Board beginning January 1, 2013 and ending December 31, 2014 (two (2) year term).

Roll call vote:

Mr. Holtvluwer – Derks	Mr. Karsten - Derks
Mr. Disselkoe – Derks	Mr. Visser - Derks
Mr. Baumann – Derks	Mr. Rycenga - Derks
Mrs. Ruiter – Derks	Mr. Swartout - Derks
Mr. DeJong – Derks	Mr. Kuyers - Derks
Mr. Holtrop – Derks	

Total votes received: Ms. Derks – 11, Ms. Tsaturova – 0.

The Chair declared Nichole Derks appointed to the Community Corrections Advisory Board.

B/C 12-223 Mrs. Ruiter moved to place into nomination the name(s) of (*indicates recommendation of the Interview Subcommittee):

*Valorie M. Putnam
Joan J. Epperson
to fill one (1) Education Sector vacancy on the Workforce Development Board beginning January 1, 2013 and ending December 31, 2015 (three (3) year term).

Roll call vote:

Mrs. Ruiter – Putnam	Mr. Swartout - Putnam
Mr. DeJong – Putnam	Mr. Holtrop - Putnam
Mr. Disselkoe – Putnam	Mr. Rycenga - Putnam
Mr. Baumann – Putnam	Mr. Visser - Putnam
Mr. Karsten – Putnam	Mr. Kuyers - Putnam
Mr. Holtvluwer - Putnam	

Total votes received: Ms. Putnam – 11, Ms. Epperson – 0.

The Chair declared Valorie Putnam appointed to the Workforce Development Board.

B/C 12-224 Mrs. Ruiter moved to place into nomination the name(s) of (*indicates recommendation of the Interview Subcommittee):

*Luke A. Meerman

to fill one (1) Township Government vacancy on the Agricultural Preservation Board beginning January 1, 2013 and ending December 31, 2015 (three (3) year term).

*David J. Kraker

to fill one (1) General Member vacancy on the Sanitary Board of Appeals beginning January 1, 2013 and ending December 31, 2015 (three (3) year term).

*Joan J. Epperson

to fill one (1) Private Sector vacancy on the Comprehensive Economic Development Strategy Committee (CEDS) beginning January 1, 2013 and ending December 31, 2013 (one (1) year term).

*William E. Miller

to fill one (1) Agricultural Sector vacancy on the Ottawa County Planning Commission beginning January 1, 2013 and ending December 31, 2015 (three (3) year term).

*Bruce J. Adair

to fill one (1) Economic Sector vacancy on the Workforce Development Board beginning January 1, 2013 and ending December 31, 2015 (three (3) year term).

*David L. Vander Kooi

to fill one (1) Ottawa County Private Sector vacancy on the West Michigan Regional Planning Commission beginning January 1, 2013 and ending December 31, 2013 (one (1) year term).

The motion passed.

Discussion Items:

1. Closed Session to Discuss Labor Negotiations

- B/C 12-225 Mr. Swartout moved to go into a Closed Session at 2:23 p.m. for the purpose of discussing labor negotiations. (2/3 roll call vote required) The motion passed as shown by the following votes: Yeas: Messrs. Visser, Swartout, Mrs. Ruiter, Messrs. DeJong, Rycenga, Baumann, Disselkoen, Karsten, Holtrop, Holtvluwer, Kuyers. (11)
- B/C 12-226 Mr. Baumann moved to rise from Closed Session at 2:28 p.m. The motion passed.
- B/C 12-227 Mr. Swartout moved to approve Administration to finalize contract language from negotiations between Ottawa County and the Friend of the Court, beginning January 1, 2013 and ending December 31, 2013. The motion passed as shown by the following votes: Yeas: Messrs. DeJong, Visser, Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Disselkoen, Baumann, Holtrop, Karsten, Rycenga, Kuyers. (11)
- B/C 12-228 Mr. Swartout moved to approve Administration to finalize contract language from negotiations between Ottawa County and the Juvenile Court Employees Association, beginning January 1, 2013 and ending December 31, 2013. The motion passed as shown

by the following votes: Yeas: Messrs. Visser, Holtvluwer, Disselkoen, Holtrop, Mrs. Ruiter, Messrs. Karsten, DeJong, Rycenga, Swartout, Baumann, Kuyers. (11)

B/C 12-229 Mr. Swartout moved to approve Administration to finalize contract language from negotiations between Ottawa County and the District Court Employees Association, beginning January 1, 2013 and ending December 31, 2013. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Messrs. Baumann, DeJong, Karsten, Swartout, Holtvluwer, Rycenga, Holtrop, Disselkoen, Visser, Kuyers. (11)

2. Report of the County Administrator Review Committee – Mr. Kuyers reported Mr. Vanderberg received another “Far Exceeds his Position” requirement in his evaluation.

The Administrator’s report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

The Board of Commissioners did not adjourn and moved directly into the Board Work Session.

Work Session Items:

- A. IT Assessment and Strategic Plan Report – Adam Rujan and Dale VanderFord, Plante Moran, presented the IT Assessment and Strategic Plan Report.
- B. Ottawa County Business Case Diversity and Inclusion – A powerpoint presentation was presented by Andre Daley, Associate Executive Director, and Sarah Salguera, Program Director, of the Lakeshore Ethnic Diversity Alliance.

B/C 12-230 Mr. Holtrop moved to adjourn at 3:22 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

PHILIP KUYERS, Chairman
Of the Board of Commissioners