

Meeting Minutes  
Community Mental Health of Ottawa County Board of Directors  
Board Room - 12265 James Street, Holland, MI 49424  
Monday, April 25, 2016 3:00 p.m.

**Present:** Don Disselkoen, Andrew Brown, Michelle Cassens, Al Dannenberg, Peg Driesenga, Matthew Fenske, Rebecca Gretzner, James Steinke, Alberto Serrano, Vonnie VanderZwaag

**Absent:** James Holtvluwer, Richard Kanten,

**Staff:** Lynne Doyle, Patricia Genesky

**ORGANIZATIONAL MEETING**

**CALL TO ORDER**

Mr. Disselkoen called the April 25, 2016 CMHOC Board of Directors Organizational Meeting to order at 3:00 p.m.

**NOMINATION AND ELECTION OF OFFICERS** – Mr. Dannenberg

On behalf of the Nominating committee, Mr. Dannenberg presented the nominees for CMHOC Board Officer seats as follows:

Chair – Michelle Cassens  
Vice Chair – Vonnie VanderZwaag  
Secretary – Don Disselkoen

There were no nominations from the floor.

CMH 16-015 Motion: To approve the slate of nominations as submitted by the Nominating Committee.

Moved by: Dannenberg Support: Fetske  
MOTION CARRIED

**ADJOURNMENT**

The April 26, 2016 CMHOC Organizational meeting was adjourned at 3:07 PM.

**REGULAR MONTHLY CMHOC BOARD MEETING**

**CALL TO ORDER**

Ms. Cassens, Board Chair, called the April 25, 2016 CMHOC Board of Directors Meeting to order at 3:07 p.m.

**INVOCATION**

Mr. Dannenberg provided the invocation.

**CMHOC MISSION AND VISION STATEMENTS**

Ms. Cassens noted the CMHOC Mission and Vision statements.

**PUBLIC COMMENT**

No public comment

## CONSENT ITEMS

CMH 16-017 Motion: To approve by consent the following items:

- a. Agenda for the April 25, 2016 Board of Directors Meeting
- b. Minutes from the March 28, 2016 Board of Directors Meeting

Moved by: VanderZwaag

Support: Dannenberg

MOTION CARRIED

## COMMITTEE REPORTS

**Finance Committee** – Vonnice VanderZwaag

### **April Service Contracts**

CMH 16-018 Motion: To approve the April 2016 service contracts as presented

Moved by: VanderZwaag

Support: Disselkoe

MOTION CARRIED

The April service contracts were reviewed by the committee and forwarded to the full board with a recommendation for approval.

### **March MI Financial Statements**

CMH 16-019 Motion: To approve the FY2016 March MI Financial Statements as presented

Moved by: VanderZwaag

Support: Dannenberg

MOTION CARRIED

March Financial Statements were reviewed by the committee and forwarded to the full board with a recommendation for approval. Revenue and expenditures are on target midway through the fiscal year, with cautionary areas reflected relating to the anticipated changes in the funding methodology when movement toward PMPM funding is implemented.

### **March SUD Financial Statements**

CMH 16-020 Motion: To approve the FY2016 March SUD Financial Statements as presented

Moved by: VanderZwaag

Support: Dannenberg

MOTION CARRIED

SUD revenue is currently exceeding expenditures, with the only area of concern related to delayed distribution of PA2 funds from the PIHP.

### **Program Planning & Quality Improvement Committee** – Michelle Cassens

Ms. Cassens reviewed the April Committee activities as outlined in the meeting minutes.

Goodwill Industries presented to the Committee on the programs and services provided by their organization. Performance indicator dashboard reports and the annual needs assessment results were presented, new service contracts were reviewed and Ms. Doyle provided an executive update.

Mr. Dannenberg shared positive comments he has received regarding services provided by Goodwill

## EXECUTIVE DIRECTOR'S REPORT

### **Lakeshore Regional Entity**

- Activity related to the corrective action plan continues. New staff members are being added to oversee provider site reviews and other areas of Quality Improvement. Areas

such as Medicaid Fair Hearings, Grievances, Appeals and Customer Services have been centralized at the PIHP. These activities are focusing on efficiencies and standardization of processes across the region.

- Dr. Darren Lubbers is contracting with the LRE to develop standard regional processes and programs. Initial focus is on access and eligibility in order to move toward a consistent regional model using standardized tools.
- Both the House and Senate appropriations committees have removed the Governor's proposed language (Section 298) from their version of the FY2017 budget related to management of the Michigan Mental Health benefit by the Medicaid Health Plans.
- Residential settings will be re-surveyed to determine compliance with the HCBS waiver rules. The 1915 waiver will also be subject to the new rules. There has been no additional clarification with regard to next steps. Ms. Doyle will keep board members informed as details are provided.
- Four of the five member CMH Boards have ratified the revised bylaws and operating agreement (network180 Board will consider during their May 2 meeting). As a result, the change in the funding formula will be implemented to PMPM, with a four-year roll out of a 25 percent reduction per year. CMHOC's budget is on target to meet the 25 percent reduction in FY2016.
- The Operations Committee continues to discuss the allocation of "new money". The region is anticipating approximately \$7 million in additional funds due to rebasing and changes in cost allocation. Distributing new money to the members who are underfunded could result in CMHOC having to endure less of a reduction in FY2017.
- The Committee has also been addressing the regional direct care wage concerns voiced by providers. The Committee is trying to determine how the region might use some of the "new money" to assist providers.

### **CMHOC**

- The Leadership Team will meet for a strategic planning retreat on April 26. Team members will provide proposed project details for Mental Health Millage funds. The result of the meeting should provide an overview of programs that will be funded, potential contracts, staffing needs, and development of partnerships. Ms. Doyle will provide a report on the plans to the PPQI Committee and full board. Community forums will be scheduled to provide stakeholders an opportunity to provide input into the plan.
- CMHOC will submit a grant application to participate in the Michigan CCBHC (Certified Community Behavioral Health Center) grant through MDHHS. CCBHCs are health homes specific to adults and children with mental illness and substance use disorders. This grant is part of the Excellence in Mental Health Act, and Michigan was chosen as a state to initiate a pilot program. The funds would provide a new funding mechanism that would be a federally guaranteed source and would move the organization toward an integrated health model.

### **OLD BUSINESS**

#### **Oversight Policy Board Appointees – Al Dannenberg**

Mr. Dannenberg reported that he is unavailable to attend the next three scheduled meetings of the Oversight Policy Board. Due to the inability of Ottawa's OBP members to regularly attend these meetings, Ottawa has consistently been under-represented. As the bylaws allow for alternate

member appointments, Mr. Dannenberg requested that the CMHOC board appoint one or two members to serve as alternates to the LRE Oversight Policy Board.

CMH 16-020 Motion: To appoint Ms. Peg Driesenga and Ms. Rebecca Gretzner to serve as alternate members of the OPB.

Moved by: Disselkoen

Support: VanderZwaag

MOTION CARRIED

New Business

**MDHHS/CMHSP FY2016 Managed Mental Health Supports and Services Contract Amendment #2**

CMH 16-021 Motion: To authorize the Executive Director to sign the MDHHS/CMHSP FY2016 Managed Mental Health supports and Service Contract Amendment #2

Moved by: Dannenberg

Support: Disselkoen

MOTION CARRIED

Ms. Doyle reviewed the amendments to the contract, noting that there are no significant changes or areas of concern.

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Mr. Dannenberg reported on a recent lunch meeting facilitated by Stephanie VanderKooi, LRE Prevention Coordinator, who presented valuable information on teens and substance abuse issues. She also provided information on the Talk Sooner program.

Ms. Cassens invited members to attend Part 2 of the Health Forum of West Michigan on Friday, April 30.

Ms. Driesenga reported on activities from the April 14, 2016 LRE Legislation and Advocacy Committee meeting. The group discussed the Section 298 workgroup, noting that SUD is underrepresented in those discussions. The Walk-A-Mile rally is scheduled for May 18 in Lansing.

PUBLIC COMMENT

No public comment

ADJOURNMENT

CMH 16-022 Motion: To adjourn the April 25, 2016 CMHOC Board of Directors meeting

Moved by: Dannenberg

Support: Driesenga

MOTION CARRIED

Ms. Cassens adjourned the April 25, 2016 CMHOC Board of Directors meeting at 3:50 PM

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Michelle Cassens, Board Chair

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Donald Disselkoen, Secretary.

