



Gregory J. DeJong  
Chairperson

Roger A. Bergman  
Vice-Chairperson

# Ottawa County

Board of Commissioners

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, June 12, 2018 at 1:30 pm.**, for the regular June meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Bergman
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
  - A. 2018 1<sup>st</sup> Quarter Outstanding Customer Service Awards
    1. For External Service: Britney Brown, Department of Public Health
    2. For Internal Service: Amy Bodbyl-Mast, Fiscal Services
  - B. Public Hearing on the Proposed 2018 Millage Rate for County Operations, E 911, Parks, Community Mental Health, and the Road Commission  
Suggested Motion:
    1. To open the Public Hearing on the Proposed 2018 millage rate for County Operations of 3.6 mills, E-911 of .4346 mills, Parks of .3277 mills, Community Mental Health of .2963 and the Road Commission of .4939 mills.
    2. To close the Public Hearing on the Proposed 2018 millage rate for County Operations of 3.6 mills, E-911 of .4346 mills, Parks of .3277 mills, Community Mental Health of .2963 and the Road Commission of .4939 mills.
7. Approval of Agenda

Francisco C. Garcia   Joseph S. Baumann   Donald G. Disselkoen   Allen Dannenberg   Michael P. Haverdink  
Kelly M. Kuiper   James H. Holtvluwer   Philip D. Kuyers   Matthew R. Fenske

12220 Fillmore Street | West Olive, Michigan 49460 | 616-738-4898 | miOttawa.org

8. Actions and Reports

A. Consent Resolutions:

From the County Clerk/Register

1. Board of Commissioners Meeting Minutes  
Suggested Motion:  
To approve the Minutes of the [May 22, 2018 Board of Commissioners meeting](#).

From Administration

2. [Monthly Accounts Payable for May 14 - June 1, 2018](#)  
Suggested Motion:  
To approve the general claims in the amount of \$5,696,345.52 as presented by the summary report for May 14 - June 1, 2018.

B. Action Items:

From Administration

1. [Ottawa Sand Acquisition Grant Agreement](#)  
Suggested Motion:  
To approve and authorize the Board Chairperson and Clerk/Register to sign the resolution accepting the terms of the grant agreement with the Michigan Department of Natural Resources for the Ottawa Sand Acquisition Project.

From the Finance and Administration Committee

2. [Grand Haven/Spring Lake Sewer Authority Wastewater Treatment and Collection System 2018 Improvements](#)  
Suggested Motion:  
To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution authorizing the County of Ottawa to issue Act 342 Bonds, in the not-to-exceed amount of \$13,445,000.00 to improve the Grand Haven/Spring Lake Wastewater Treatment and Collection System.
3. [Resolution to approve the 2018 millage rate for County Operations, E-911, Parks, Community Mental Health, and the Road Commission](#)  
Suggested Motion:  
To approve and authorize the Board Chairperson and Clerk/Register to sign the resolution approving the 2018 millage rate for County Operations of 3.6 mills, E-911 of .4346 mills, Parks of .3277 mills, Community Mental Health of .2963 and the Road Commission of .4939 mills.

C. Appointments:

From the Talent and Recruitment Committee

1. [Community Mental Health Board Appointment](#)

Suggested Motion:

To place into nomination the name(s) of (\*indicates recommendation from the Interview Subcommittee):

\*Robert Brown

Callie Melton

and to select one (1) to fill one (1) Family Member vacancy on the Community Mental Health Board beginning immediately and ending March 31, 2021 (three (3) year term).

D. Discussion Items:

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment

**PROPOSED  
PROCEEDINGS OF THE OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
MAY SESSION – SECOND DAY**

The Ottawa County Board of Commissioners met on Tuesday, May 22, 2018, at 1:30 p.m. and was called to order by the Chair.

Commissioner Kuiper pronounced the invocation.

The Clerk/Register led in the Pledge of Allegiance to the Flag of the United States of America.

Present at roll call: Frank Garcia, Allen Dannenberg, Michael Haverdink, Kelly Kuiper, James Holtvluwer, Gregory DeJong, Roger Bergman, Matthew Fenske. (8)

Absent: Joseph Baumann, Donald Disselkoen, Philip Kuyers. (3)

Public Comments and Communications from County Staff

1. Kyle Terpstra, Hudsonville, introduced himself and announced he is running for the District 6<sup>th</sup> County Commissioner vacant seat.
2. Joel Walker, Hudsonville, current President of the Ottawa County Deputy Sheriff's Association, thanked the Board for their current collective bargaining contract.
3. Sheriff Steve Kempker presented Deputy Greg Walski with the Distinguished Law Enforcement Award.

B/C 18-080 Matthew Fenske moved to approve the agenda of today as presented and amended removing Action Items #7- Grand Haven/Spring Lake Sewer Authority Wastewater Treatment and Collection System 2018 Improvements, #10 – Agreement for Property Assessment Administration Services with Blendon Township, #11 – Equalization Personnel Request and moving the Closed Session to after Annual Reports. The motion passed.

B/C 18-081 Roger Bergman moved to approve the following Consent Resolutions:

1. To approve the Minutes of the May 8, 2018 Board of Commissioners meeting and the May 3, 2018 Board of Commissioners Strategic Planning meeting.
2. To receive for information the Correspondence Log.
3. To approve the general claims in the amount of \$14,676,472.35 as presented by the summary report for April 30, 2018 through May 11, 2018.
4. To receive for information the Ottawa County Clerk/Register of Deeds Office 2017 Annual Report.

5. To receive for information the Ottawa County Sheriff's Office 2017 Annual Report.
6. To receive for information the West Michigan Enforcement Team 2017 Annual Report.
7. To receive for information the Ottawa County Water Resources Commissioner's Office 2017 Annual Report.
8. To approve the 2018 budget adjustments per the attached schedule.

The motion passed as shown by the following votes: Allen Dannenberg, Matthew Fenske, Kelly Kuiper, Michael Haverdink, Frank Garcia, Roger Bergman, James Holtvluwer, Gregory DeJong. (8)

- B/C 18-082 Allen Dannenberg moved to approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution requesting the Governor to authorize a grant to the County of Ottawa from the State Disaster Contingency Fund pursuant to Section 1 9, Act 390, Public Acts of 1976, as amended. The motion passed as shown by the following votes: Yeas: Allen Dannenberg, Matthew Fenske, Kelly Kuiper, Michael Haverdink, Frank Garcia, Roger Bergman, James Holtvluwer, Gregory DeJong. (8)
- B/C 18-083 Michael Haverdink moved to approve and authorize the Board Chairperson and Clerk/Register to sign the Ottawa County Animal Control Ordinance. The motion passed as shown by the following votes: Yeas: James Holtvluwer, Kelly Kuiper, Michael Haverdink, Frank Garcia, Matthew Fenske, Allen Dannenberg, Roger Bergman, Gregory DeJong. (8)
- B/C 18-084 Michael Haverdink moved to receive bids for design and engineering of the Jenison Mill Segment of the Idema Explorers Trail and approve the low bid from Viridis Design Group in the amount of \$85,750 with funding from the Parks and Recreation budget. The motion passed as shown by the following votes: Yeas: Matthew Fenske, Frank Garcia, James Holtvluwer, Roger Bergman, Kelly Kuiper, Allen Dannenberg, Michael Haverdink, Gregory DeJong. (8)
- B/C 18-085 Michael Haverdink moved to receive bids for design and engineering of the Ravines to Grand River Park Segment of the Idema Explorers Trail and approve the low bid from Moore & Bruggink Consulting Engineers in the amount of \$140,260 with funding from the Parks and Recreation budget. The motion passed as shown by the following votes: Yeas: Matthew Fenske, Frank Garcia, Kelly Kuiper, Allen Dannenberg, Roger Bergman, James Holtvluwer, Michael Haverdink, Gregory DeJong. (8)
- B/C 18-086 Michael Haverdink moved to receive bids for design and engineering of the Eastmanville Connector Segment of the Idema Explorers Trail and approve the bid from Prein & Newhof Engineers in the amount of \$239,164 with funding from the Parks and Recreation budget. The motion passed as shown by the following votes: Yeas:

Frank Garcia, Kelly Kuiper, James Holtvluwer, Roger Bergman, Michael Haverdink, Allen Dannenberg, Matthew Fenske, Gregory DeJong. (8)

B/C 18-087 Matthew Fenske moved to approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution of Intent to increase the 2018 Millage Rate for County Operations of 3.6 mills, E-911 of .4346 mills, Parks of .3277 mills, Road Commission of .4939 mills, and CMH of .2963 mills. The motion passed as shown by the following votes: Yeas: Michael Haverdink, James Holtvluwer, Roger Bergman, Kelly Kuiper, Matthew Fenske, Allen Dannenberg, Frank Garcia, Gregory DeJong. (8)

B/C 18-088 Matthew Fenske moved to approve and authorize the Board Chairperson and Clerk/Register to sign the contract with Care Coordination System to provide Pathways to Better Health HUB Clearinghouse Services for the Ottawa County Department of Public Health at a cost not to exceed \$40,400 for the first year and \$22,400 in each year thereafter, pending legal review. The motion passed as shown by the following votes: Yeas: James Holtvluwer, Frank Garcia, Allen Dannenberg, Roger Bergman, Michael Haverdink, Kelly Kuiper, Matthew Fenske, Gregory DeJong. (8)

B/C 18-089 Matthew Fenske moved to approve the FY2019 Michael Department of Corrections Plan and Application. The motion passed as shown by the following votes: Yeas: Frank Garcia, Matthew Fenske, Allen Dannenberg, Michael Haverdink, Kelly Kuiper, James Holtvluwer, Roger Bergman, Gregory DeJong. (8)

B/C 18-090 Matthew Fenske moved to approve the request from 58<sup>th</sup> District Court to add one (1) 1.0 FTE (District Court, DC-3) District Court Clerk I at a cost of \$62,541.94. The motion passed as shown by the following votes: Yeas: James Holtvluwer, Kelly Kuiper, Michael Haverdink, Frank Garcia, Matthew Fenske, Allen Dannenberg, Roger Bergman, Gregory DeJong. (8)

#### Discussion Items

1. Ottawa County Clerk/Register of Deeds Office 2017 Annual Report – The 2017 Ottawa County Clerk/Register of Deeds Office Annual Report was presented by Justin Roebuck, Clerk/Register of Deeds.
2. Ottawa County Sheriff's Office 2017 Annual Report – The 2017 Ottawa County Sheriff's Office Annual Report was presented by Steve Kempker, Ottawa County Sheriff.
3. West Michigan Enforcement Team 2017 Annual Report – The 2017 West Michigan Enforcement Team Annual Report was presented by Andy Fias, WEMET Commander.
4. Ottawa County Water Resources Commissioner's Office 2017 Annual Report – The 2017 Ottawa County Water Resources Commissioner's Annual Report was presented by Joe Bush, Ottawa County Water Resources Commissioner.

5. Closed Session to Discuss Property Acquisition Pursuant to OMA Section 8d

B/C 18-091 Michael Haverdink moved to go into Closed Session at 3:20 p.m. for the purpose of discussing a property acquisition pursuant to OMA Section 8d. (2/3 roll call vote required) The motion passed as shown by the following votes: Yeas: Matthew Fenske, Frank Garcia, James Holtvluwer, Roger Bergman, Kelly Kuiper, Allen Dannenberg, Michael Haverdink, Gregory DeJong. (8)

B/C 18-092 Michael Haverdink moved to rise from Closed Session at 3:28 p.m. The motion passed.

B/C 18-093 Michael Haverdink moved to approve and authorize the Board Chairperson and Clerk/Register to sign the revised Letter of Intent between the Land Conservancy of West Michigan, Ottawa Sand Company, LLC, and the County of Ottawa to acquire the Ottawa Sand property by August 1, 2018. The motion passed as shown by the following votes: Yeas: Matthew Fenske, Frank Garcia, Kelly Kuiper, Allen Dannenberg, Roger Bergman, James Holtvluwer, Michael Haverdink, Gregory DeJong. (8)

The Administrator's report was presented.

Doug Van Essen, Corporation Counsel, reported after next Tuesday, through the Finance & Administration Committee and Planning & Policy Committee, the recommendation for both this year's allocation and also placing on the November ballot a ten year voted allocation. The Tax Allocation Board is in favor of this. This is how allocation was previously done before the Tax Allocation Board.

B/C 18-094 Roger Bergman moved to adjourn at 4:00 p.m. subject to the Board of Commissioners. The motion passed.

JUSTIN F. ROEBUCK, Clerk/Register  
Of the Board of Commissioners

GREGORY DEJONG, Chairman  
Of the Board of Commissioners

# Action Request



**Committee:** Board of Commissioners

**Meeting Date:** 06/12/2018

**Requesting Department:** Fiscal Services

**Submitted By:** Karen Karasinski

**Agenda Item:** Monthly Accounts Payable for May 14 - June 1, 2018

## Suggested Motion:

To approve the general claims in the amount of \$5,696,345.52 as presented by the summary report for May 14 - June 1, 2018.

## Summary of Request:

Approve vendor payments in accordance with the Ottawa County Purchasing Policy.

## Financial Information:

Total Cost: \$5,696,345.52	General Fund Cost: \$5,696,345.52	Included in Budget:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:**  Mandated  Non-Mandated  New Activity

## Action is Related to Strategic Plan:

**Goal:** Goal 1: To Maintain and Improve the Strong Financial Position of the County.

**Objective:** Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.

**Administration:**  Recommended  Not Recommended  Without Recommendation

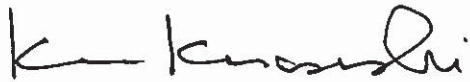
County Administrator:

Committee/Governing/Advisory Board Approval Date:



Total Checks/Automated Clearing House (EFT) 05/14/2018 through 06/01/2018

I hereby certify that to the best of my knowledge the List of Audit Claims, a summary of which is attached, constitutes all claims received and audited for payment. The amount of claims to be approved totals \$5,696,345.52.



Karen Karasinski  
Fiscal Services Director

6-5-18

\_\_\_\_\_  
Date

We hereby certify that the Board of Commissioners has approved the claims on this 12th day of June, 2018.

\_\_\_\_\_  
Greg DeJong, Chairperson  
Board of Commissioners

\_\_\_\_\_  
Justin Roebuck, Clerk/Register of Deeds

ACCOUNTS PAYABLE CHECKS/EFTS/WIRES 05/14/2018 THROUGH 06/01/2018

FUND NUMBER	FUND NAME	CHECK/EFT TOTALS	P-Card BATCH	CHECK/EFT/WIR TOTALS FOR AP
0000	TREASURY FUND	0.00	0.00	0.00
1010	GENERAL FUND	550,999.35	189,115.10	740,114.45
1500	CEMETERY TRUST	0.00	0.00	0.00
2081	PARKS & RECREATION	60,896.12	28,381.67	89,277.79
2160	FRIEND OF COURT	4,842.57	6,751.18	11,593.75
2180	OTHER GOVERNMENTAL GRANTS	116,151.21	15,301.46	131,452.67
2210	HEALTH	74,270.11	24,278.41	98,548.52
2220	MENTAL HEALTH	1,279,748.83	12,145.13	1,291,893.96
2221	MENTAL HEALTH MILLAGE	84,158.68	0.00	84,158.68
2225	SUBSTANCE USE DISORDER	154,865.76	450.00	155,315.76
2271	SOLID WASTE CLEAN-UP	16,772.68	3,666.00	20,438.68
2272	LANDFILL TIPPING FEES	3,667.59	0.00	3,667.59
2340	FARMLAND PRESERVATION	0.00	0.00	0.00
2430	BROWNFIELD REDEVELOPMENT	0.00	0.00	0.00
2444	INFRASTRUCTURE FUND	0.00	0.00	0.00
2550	HOMESTEAD PROPERTY TAX	1,493.00	0.00	1,493.00
2560	REGISTER OF DEEDS AUTOMATION FUND	96.14	305.38	401.52
2602	WEMET	24,706.60	882.75	25,589.35
2630	SHERIFF GRANTS & CONTRACTS	34,455.85	5,695.02	40,150.87
2631	CONCEALED PISTOL LICENSING	0.00	53.77	53.77
2901	DEPT OF HUMAN SERVICES	299.09	0.00	299.09
2920	CHILD CARE - PROBATE	96,572.45	5,146.23	101,718.68
2970	DB/DC CONVERSION	0.00	0.00	0.00
3010	DEBT SERVICE	0.00	0.00	0.00
4020	CAPITAL IMPROVEMENTS	13,418.03	0.00	13,418.03
5160	DELINQUENT TAXES	170,876.84	15.98	170,892.82
5360	LAND BANK AUTHORITY	0.00	0.00	0.00
6360	INNOVATION & TECHNOLOGY	107,733.57	8,229.66	115,963.23
6450	DUPLICATING	0.00	25.99	25.99
6550	TELECOMMUNICATIONS	20,167.12	785.00	20,952.12
6641	EQUIPMENT POOL	83,475.09	0.00	83,475.09
6770	PROTECTED SELF-FUNDED INSURANCE	45,273.24	0.00	45,273.24
6771	EMPLOYEE BENEFITS	932,537.75	0.00	932,537.75
6772	PROTECTED SELF-FUNDED UNEMPL INS.	708.93	0.00	708.93

ACCOUNTS PAYABLE CHECKS/EFTS/WIRES 05/14/2018 THROUGH 06/01/2018

<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>CHECK/EFT TOTALS</u>	<u>P-Card BATCH</u>	<u>CHECK/EFT/WIR TOTALS FOR AP</u>
6775	LONG-TERM DISABILITY INSURANCE	0.00	0.00	0.00
6810	DB/DC CONVERSION FUND	-209,443.00	0.00	-209,443.00
7010	AGENCY	354,652.68	32,352.00	387,004.68
7015	TRUST & AGENCY JUVENILE COURT	1,192.30	0.00	1,192.30
7040	IMPREST PAYROLL	949,535.49	0.00	949,535.49
7210	LIBRARY PENAL FINE	0.00	0.00	0.00
7360	OPEB TRUST	43,588.97	0.00	43,588.97
6780	OTTAWA CNTY-INSURANCE AUTHORITY	0.00	0.00	0.00
8010	SPECIAL ASSESS. DRAINS	342,840.18	0.00	342,840.18
8011	DRAINS-CAPITAL PROJECTS FUND	0.00	0.00	0.00
8020	DRAINS-REVOLVING	0.00	0.00	0.00
8510	DRAINS-DEBT SERVICE FUND	0.00	0.00	0.00
8725	INLAND LAKE IMPROVEMENT	2,211.57	0.00	2,211.57
8800	BROWNFIELD REDEVELOPMENT AUTHORITY	0.00	0.00	0.00
		<u>\$5,362,764.79</u>	<u>\$333,580.73</u>	<u>\$5,696,345.52</u>

# Action Request



**Committee:** Board of Commissioners

**Meeting Date:** 06/12/2018

**Requesting Department:** Parks and Recreation

**Submitted By:** Misty Cunningham

**Agenda Item:** Ottawa Sand Acquisition Grant Agreement

## Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the resolution accepting the terms of the grant agreement with the Michigan Department of Natural Resources for the Ottawa Sand Acquisition Project.

## Summary of Request:

Ottawa County Parks has been awarded a grant from the Michigan Natural Resources Trust Fund to assist in the purchase of the Ottawa Sand property in the Cities of Ferrysburg and Grand Haven. Approval of a grant agreement with the State of Michigan is required to proceed with the land acquisition project as proposed.

Ottawa County Parks is responding to an unexpected opportunity to acquire a new coastal park property with outstanding outdoor recreation potential. The park property, located in both the cities of Grand Haven and Ferrysburg, comprises 353 acres and includes an inland lake and extensive Grand River frontage. A wide range of recreation activities could be provided at the site including swimming, hiking, fishing, camping, etc. The Parks Commission proposes to acquire half of the property in 2018 and half in 2019 following the receipt of a second Trust Fund grant.

## Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:**  Mandated  Non-Mandated  New Activity

## Action is Related to Strategic Plan:

**Goal:** Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.

Goal 4: To Continually Improve the County's Organization and Services.

**Objective:** Goal 2, Objective 2: Consider initiatives that contribute to the social health and sustainability of the County and its' residents.

Goal 2, Objective 3: Consider initiatives that contribute to the environmental health and sustainability of the County and its' residents.

Goal 4, Objective 4: Examine opportunities for increased cooperation and collaboration with local government and other partners.

**Administration:**  Recommended  Not Recommended  Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:



## MEMORANDUM

Date: June 5, 2018

To: Ottawa County Board of Commissioners

From: John Scholtz, Parks and Recreation Director

RE: Ottawa Sand Acquisition Grant Agreement

Ottawa County Parks has been awarded a grant from the Michigan Natural Resources Trust Fund to assist in the purchase of the Ottawa Sand property in the Cities of Ferrysburg and Grand Haven. Approval of a grant agreement with the State of Michigan is required to proceed with the land acquisition project as proposed.

Ottawa County Parks is responding to an unexpected opportunity to acquire a new coastal park property with outstanding outdoor recreation potential. The park property, located in both the cities of Grand Haven and Ferrysburg, comprises 353 acres and includes an inland lake and extensive Grand River frontage. A wide range of recreation activities could be provided at the site including swimming, hiking, fishing, camping, etc. The Parks Commission proposes to acquire half of the property in 2018 and half in 2019 following the receipt of a second Trust Fund grant.

Proposed motion:

*To approve and authorize the Board Chairperson and Clerk to sign the resolution accepting the terms of the grant agreement with the Michigan Department of Natural Resources for the Ottawa Sand Acquisition Project.*

This request relates to a non-mandated activity and supports Goal #3 “To contribute to a healthy physical, economic and community environment,” and Goal #4 “To continually improve the County’s organization and services.”



I, JUSTIN F. ROEBUCK, Clerk/Register, of the County of Ottawa, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which resolution was adopted by the County of Ottawa at a meeting held June 12, 2018.

\_\_\_\_\_  
Signature

Ottawa County Clerk/Register  
Title

June 12, 2018  
Date

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Gregory J. DeJong  
Chairman, Ottawa County  
Board of Commissioners

\_\_\_\_\_  
JUSTIN F. ROEBUCK  
Ottawa County Clerk/Register

# Action Request



<b>Committee:</b>	Board of Commissioners
<b>Meeting Date:</b>	06/12/2018
<b>Requesting Department:</b>	Ottawa County Road Commission
<b>Submitted By:</b>	Misty Cunningham
<b>Agenda Item:</b>	Grand Haven/Spring Lake Sewer Authority Wastewater Treatment and Collection System 2018 Improvements

## Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution authorizing the County of Ottawa to issue Act 342 Bonds, in the not-to-exceed amount of \$13,445,000.00 to improve the Grand Haven/Spring Lake Wastewater Treatment and Collection System.

## Summary of Request:

The Grand Haven/Spring Lake Sewer Authority (Authority) provides sewer service to Grand Haven City, Grand Haven Township, Spring Lake Township, Spring Lake Village and Ferrysburg. The Authority is planning to make several improvements to the sewer system.

## Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:**  Mandated  Non-Mandated  New Activity

## Action is Related to Strategic Plan:

**Goal:** Goal 1: To Maintain and Improve the Strong Financial Position of the County.

**Objective:** Goal 1, Objective 3: Maintain or improve bond credit ratings.

**Administration:**  Recommended  Not Recommended  Without Recommendation  
County Administrator: *Alan G. Vandenberg*

Committee/Governing/Advisory Board Approval Date: 05/15/2018

Finance and Administration Committee



# Ottawa County Road Commission

14110 Lakeshore Drive  
P.O. Box 739  
GRAND HAVEN, MI 49417  
Phone (616) 842-5400 Fax (616) 850-7237

## MEMORANDUM

To: Ottawa County Board of Commissioners

From: Patrick J. Staskiewicz, P.E., Public Utilities Director

Date: May 2, 2018

Re: Grand Haven/Spring Lake Sewer Authority  
Wastewater Treatment and Collection System 2018 Improvements

The Grand Haven/Spring Lake Sewer Authority (Authority) provides sewer service to Grand Haven City, Grand Haven Township, Spring Lake Township, Spring Lake Village and Ferrysburg. The Authority is planning to make several improvements to the sewer system. Enclosed is a description, map and cost estimate for project. The Authority has requested County financing to help construct this project.

The member communities of the Authority have each approved a resolution authorizing the municipalities to enter into a contract with the Board of County Road Commissioners for the purpose of financing sanitary sewer improvements with Act 342 bonds. On May 10, 2018, the Board of County Road Commissioners will approve a resolution authorizing the project and the execution of the bond contract. We are now ready for the Board of County Commissioners to take action on this project.

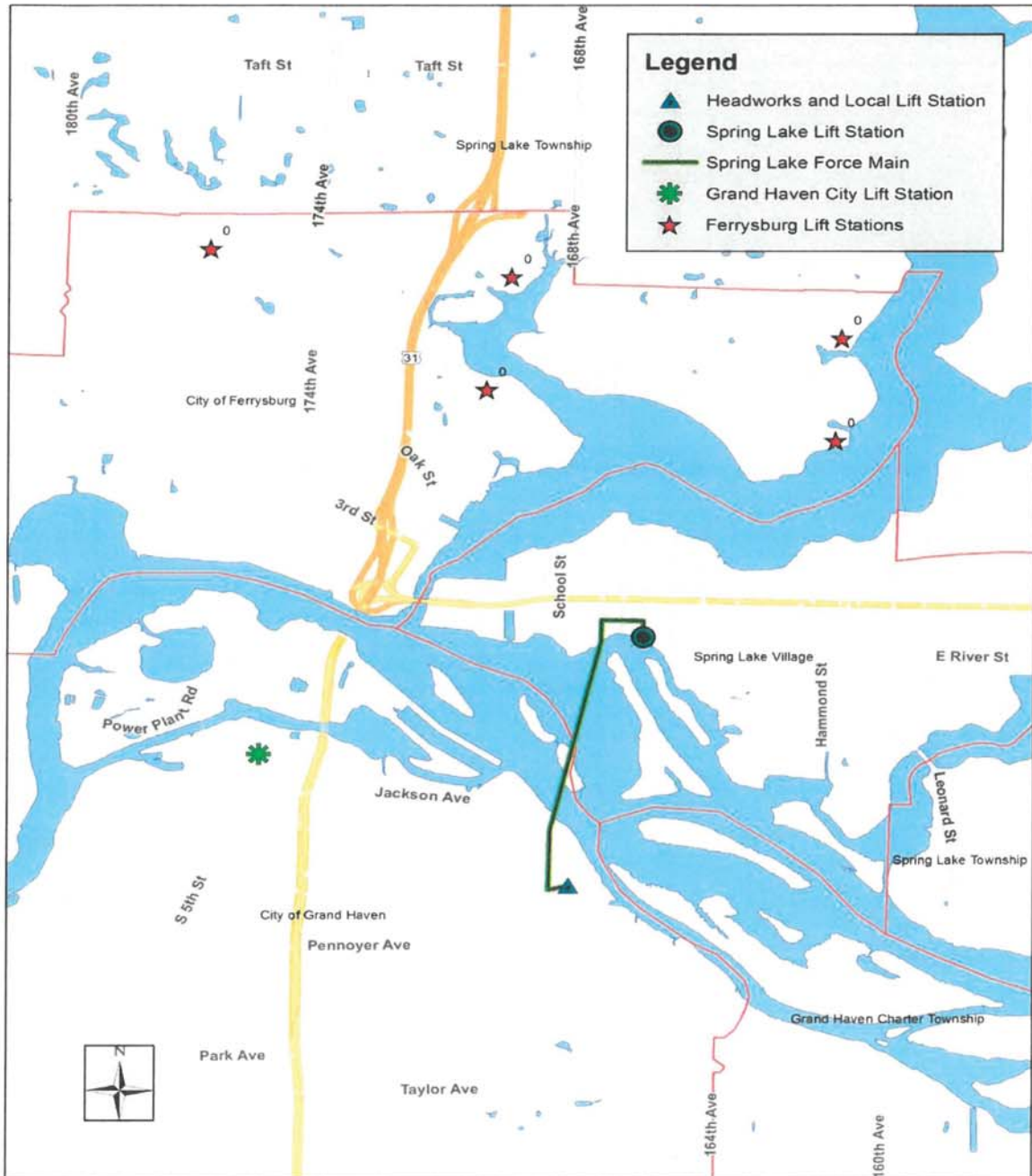
Enclosed please find the Resolution to Authorize the Issuance of Not to Exceed \$13,445,000 Ottawa County Wastewater Treatment and Collection System 2018 Improvements Bonds (Grand Haven/Spring Lake Sewer Authority). I would like to present this bond resolution at the May 15, 2018 meeting of the Finance and Administration Committee and at the May 22, 2018 meeting of the Board of Commissioners.

Thank you for your consideration in this matter.

**Exhibit A-1 Project Map**

**Board of County Road Commissioners  
County of Ottawa**

**Grand Haven – Spring Lake Sewer Authority  
Wastewater Treatment and Collection System 2018 Improvements**



## **Exhibit A-2 Project Description**

### **Board of County Road Commissioners County of Ottawa**

### **Grand Haven – Spring Lake Sewer Authority Wastewater Treatment and Collection System 2018 Improvements**

The purpose of the proposed project is to construct wastewater collection system and treatment plant improvements that will replace aging infrastructure and improve the overall reliability of the system. The project has 5 phases that are described below.

#### **Phase 1 – Spring Lake / Ferrysburg Lift Station and Force Main Project**

- Replace three existing pumps with larger pumps that will provide a firm capacity of 3,400 gallons per minute.
- Replace and upgrade other lift station components, including piping, valves, HVAC, and electrical.
- Construct approximately 6,150 feet of 16” diameter force main from the lift station, then along Division Street, Exchange Street, Cutler Street, under the Grand River, Beechtree Street to the wastewater treatment plant.

#### **Phase 2 – Wastewater Treatment Plant Improvements Project**

- Replace headworks building and expand to include a new garage.
- Replace existing screen with 2 new screens, each rated at 5 million gallons per day.
- Construct a washer/compactor for screenings.
- Construct a vortex grit removal system with pump and classifier rated for 10 million gallons per day.
- Replace two primary sludge pumps and four return activated sludge pumps.
- Replace and improve associated electrical equipment.

#### **Phase 3 – Local Lift Station Project**

- Replace local lift station building.
- Replace three existing pumps that will provide a firm capacity of 2,400 gallons per minute.

#### **Phase 4 – Ferrysburg Lift Stations Project**

- Convert existing lift stations No. 3, No. 5, No. 6 and No. 7 from a can design to a submersible design, including new pumps, valves, piping, electrical and control upgrades.
- Upgrade existing Norfolk Drive Grinder Station with new pumps, valves, piping, electrical and control upgrades.

#### **Phase 5 – Grand Haven Lift Station Project**

- Replace existing pumps, valves, piping, electrical and control upgrades.

**Exhibit B Project Budget**

**Board of County Road Commissioners  
County of Ottawa**

**Grand Haven – Spring Lake Sewer Authority  
Wastewater Treatment and Collection System 2018 Improvements**

Construction	
Spring Lake / Ferrysburg Lift Station and Force Main Project	\$ 4,850,000
Wastewater Treatment Plant Improvements Project	\$ 3,409,000
Local Lift Station Project	\$ 782,000
Ferrysburg Lift Stations Project	\$ 1,270,000
Grand Haven Lift Station Project	<u>\$ 1,165,000</u>
Total Construction	\$ 11,476,000
Engineering	\$ 1,111,900
Contingencies	\$ 1,147,600
Finance and Administration	\$ 233,783
Total Project Cost	\$ 13,969,283
Less: Estimated Construction Fund Interest Earnings	\$ (24,283)
Less: Cash on Hand	<u>\$ (500,000)</u>
Bond Amount Required	\$ 13,445,000

RE: GRAND HAVEN-SPRING LAKE SEWER AUTHORITY -  
WASTEWATER TREATMENT AND COLLECTION SYSTEM 2018  
IMPROVEMENTS

Submitted by Commissioner \_\_\_\_\_:

Mr. Chairperson, Ladies, and Gentlemen:

I offer the following resolution:

WHEREAS, pursuant to the provisions of Act No. 342, Public Acts of Michigan, 1939, as amended (“Act 342”), the Board of Supervisors of the County of Ottawa (the “County”) authorized and directed that there be established, maintained and operated a countywide system or systems of water and sewer improvements and services and designated the Board of County Road Commissioners of the County to be the agency of the County (sometimes referred to herein as the “County Agency”) for the purposes set forth in Act 342; and

WHEREAS, by the terms of Act 342, the County and the City of Grand Haven (“Grand Haven City”), the Charter Township of Grand Haven (“Grand Haven Township”), the Township of Spring Lake (“Spring Lake Township”), the City of Ferrysburg (“Ferrysburg City”), and the Village of Spring Lake (“Spring Lake Village”) (Grand Haven City, Grand Haven Township, Spring Lake Township, Ferrysburg City and Spring Lake Village hereinafter each individually referred to as a “Municipality” and collectively as the “Municipalities”) are authorized to enter into a contract for the acquisition, construction and financing of sewage disposal system improvements to serve the Municipalities, for the payment of the cost thereof by the Municipalities, with interest, and the County is then authorized to issue its bonds to provide the funds necessary therefor; and

WHEREAS, the Municipalities are constituent municipalities of the Grand Haven-Spring Lake Sewer Authority (the “Authority”); and

WHEREAS, there has been submitted to this Board of Commissioners a proposed contract among the County, by and through its Board of County Road Commissioners, and the Municipalities, which contract provides for the acquisition and construction of improvements to the Authority's existing wastewater treatment and collection system, including, without limitation, improvements to the wastewater treatment plant, local lift stations and collection system (the "Project") to serve the Municipalities and for the payment by the Municipalities of the cost of the Project pursuant to Act 342, which contract is hereinafter set forth in full; and

WHEREAS, there has been submitted for approval and adoption by this Board an estimate of the period of usefulness and the cost of the Project, and

WHEREAS, the contract provides for the issuance of one or more series of bonds by the County to finance the cost of the Project, said bonds to be secured by the contractual obligations of the Municipalities to pay to the County amounts sufficient to pay the principal of and interest on the bonds and to pay such paying agent fees and other expenses as may be incurred on account of the bonds; and

WHEREAS, the County desires to authorize one or more series of bonds at this time to finance the cost of the Project.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Ottawa, Michigan, as follows:

1. DEFINITIONS. In addition to terms defined elsewhere herein, unless the context otherwise requires, the terms defined in this Section 1 shall, for all purposes of this Resolution and the recitals herein, have the following meanings:

- (a) "Act 34" means Act 34, Public Acts of Michigan, 2001, as amended.

(b) “Bonds” means the County’s bonds authorized by Sections 3 and 4 of this Resolution.

(c) “Code” means the Internal Revenue Code of 1986, as amended.

(d) “Public Utilities Director” means the Public Utilities Director of the Board of County Road Commissioners of the County.

(e) “Sale Order” means the written order of the Public Utilities Director approving the sale of the Bonds and making certain determinations regarding the final terms thereof within the parameters of this Resolution.

2. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The estimates of \$13,969,283 as the cost of the Project to the County and 21 years and upwards as the period of usefulness of the Project, as submitted to this Board of Commissioners, are approved and adopted.

3. APPROVAL OF CONTRACT. The Grand Haven-Spring Lake Sewer Authority Wastewater Treatment and Collection System 2018 Improvements Contract dated as of March 1, 2018, among the County, by and through its Board of County Road Commissioners, and the Municipalities (the “Contract”) is approved and adopted, and the Chairman and Secretary of the Board of County Road Commissioners are authorized and directed to execute and deliver the same for and on behalf of the County, in as many counterparts as may be deemed advisable, after the Contract has been executed by the appropriate officials of the Municipalities. The Contract reads as follows:





4. AUTHORIZATION OF BONDS – PURPOSE. Bonds of the County aggregating the principal sum of not to exceed Thirteen Million Four Hundred Forty-Five Thousand Dollars (\$13,445,000), as determined by the Public Utilities Director in the Sale Order, shall be issued and sold in one or more series, pursuant to the provisions of Act 342 and other applicable statutory provisions, for the purpose of defraying part of the cost of the Project.

5. BOND DETAILS. The Bonds shall be designated “Ottawa County Wastewater Treatment and Collection System Bonds (Grand Haven-Spring Lake Sewer Authority 2018 Improvements)” with such series designations, if applicable, as shall be determined by the Public Utilities Director in the Sale Order; shall be dated as of such date set forth in the Sale Order; shall be issued as serial bonds or term bonds, or a combination thereof, as set forth in the Sale Order; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 5.00% per annum, to be determined by the Public Utilities Director in the Sale Order, payable on such dates as shall be determined by the Public Utilities Director in the Sale Order; shall be serial and/or term bonds and mature in such principal amounts and on such dates and in such amounts as shall be determined by the Public Utilities Director in the Sale Order; and shall be sold at a purchase price to be determined by the Public Utilities Director in the Sale Order.

6. PRIOR REDEMPTION.

(a) Optional and Mandatory Sinking Fund Redemption. The Bonds may be subject to optional redemption and mandatory sinking fund redemption prior to maturity as provided in the Sale Order. The Bonds subject to optional redemption may be redeemed on any date on or after July 1, 2028 at a redemption price of 100% of the principal amount thereof plus accrued interest to the redemption date. Bonds subject to mandatory sinking fund redemption shall be redeemed

at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the redemption date. Bonds to be so redeemed shall be selected as provided in the Sale Order.

(b) Notice of Redemption. Not less than thirty days' notice of redemption shall be given by mail to the registered owners of Bonds to be called at the registered address. Bonds or portions of Bonds called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

7. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the Bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the Bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each Bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

8. BOOK-ENTRY SYSTEM. Initially, one fully-registered Bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the Bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging

its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this Resolution. In the event bond certificates are issued, the provisions of this Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the Bonds to any Participant having Bonds certified to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

Notwithstanding any other provision of this Resolution to the contrary, so long as any Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of and interest on such Bonds and all notices with respect to the Bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between the County and DTC, and the Public Utilities Director is authorized to sign such additional documents on behalf of the County as may be requested by DTC, in such form as the Public Utilities Director deems necessary to accomplish the issuance of the Bonds in accordance with law and this Resolution.

9. BOND REGISTRAR AND PAYING AGENT. The Public Utilities Director shall designate, and may enter into an agreement with, a bond registrar and paying agent for the Bonds that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The Public

Utilities Director from time to time as required may designate a similarly qualified successor bond registrar and paying agent.

10. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The Bonds shall be executed in the name of the County by the facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk and authenticated by the manual signature of an authorized representative of the bond registrar and paying agent, and the seal of the County (or a facsimile thereof) shall be impressed or imprinted on the Bonds. After the Bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer to the purchaser upon receipt of the purchase price. Additional Bonds bearing the facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk and upon which the seal of the County (or a facsimile thereof) is impressed or imprinted may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of Bonds. The bond registrar and paying agent shall indicate on each Bond the date of its authentication.

11. EXCHANGE AND TRANSFER OF BONDS. Any Bond, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be exchanged for Bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Bond.

Each Bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such Bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any Bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered Bond and shall authenticate and deliver to the transferee a new Bond or Bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Bond. If, at the time the bond registrar and paying agent authenticates and delivers a new Bond pursuant to this section, payment of interest on the Bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is \_\_\_\_\_, \_\_\_\_\_."

The County and the bond registrar and paying agent may deem and treat the person in whose name any Bond shall be registered upon the books of the County as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 6 of this Resolution shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of Bonds, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange Bonds or portions of Bonds which have been selected for redemption.

12. FORM OF BONDS. The Bonds shall be in substantially the following form:

[Bond Form]

UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF OTTAWA

OTTAWA COUNTY WASTEWATER TREATMENT AND COLLECTION SYSTEM BOND  
(GRAND HAVEN-SPRING LAKE SEWER AUTHORITY 2018 IMPROVEMENTS)

INTEREST RATE      MATURITY DATE      DATE OF ORIGINAL ISSUE      CUSIP

Registered Owner:

Principal Amount:

The County of Ottawa, State of Michigan (the "County") acknowledges itself indebted to and for value received hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at \_\_\_\_\_, \_\_\_\_\_, Michigan, the bond registrar and paying agent, and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount from the Date of Original Issue or such later date through which interest shall have been paid until the County's obligation with respect to the payment of such Principal Amount is discharged at the rate per annum specified above. Interest is payable on the first day of \_\_\_\_\_ and \_\_\_\_\_ in each year, commencing \_\_\_\_\_ 1, 20\_\_\_. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 342, Public Acts of 1939, as amended) and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") for the purpose of

defraying part of the cost of acquiring and constructing improvements to the wastewater treatment and collection system of the Grand Haven-Spring Lake Sewer Authority to serve the City of Grand Haven, the Charter Township of Grand Haven, the Township of Spring Lake, the City of Ferrysburg and the Village of Spring Lake (collectively the "Municipalities"). The bonds of this series are issued in anticipation of and secured by payments to be made by the Municipalities in the aggregate principal amount of \_\_\_\_\_ Dollars (\$\_\_\_\_\_ ) pursuant to a contract among the County and the Municipalities. The full faith and credit of the Municipalities have been pledged to the prompt payment of their respective shares of the foregoing amount and the interest thereon as the same become due. As additional security the full faith and credit of the County have been pledged for the prompt payment of the principal of and interest on the bonds of this series. Taxes levied by the Municipalities and the County to pay the principal of and interest on the bonds of this series are subject to constitutional tax limitations.

This bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

MANDATORY PRIOR REDEMPTION

Bonds maturing in the year \_\_\_\_\_ are subject to mandatory prior redemption at par and accrued interest as follows:

<u>Redemption Date</u>	<u>Principal Amount of Bonds to be Redeemed</u>
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Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.



OPTIONAL PRIOR REDEMPTION

Bonds maturing prior to \_\_\_\_\_ 1, 20\_\_, are not subject to optional redemption prior to maturity. Bonds maturing on and after \_\_\_\_\_ 1, 20\_\_, are subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any one or more dates on and after \_\_\_\_\_ 1, 20\_\_. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption without premium.

Not less than thirty nor more than sixty days' notice of redemption shall be given by first class mail to the registered owners of bonds called to be redeemed at their registered addresses. Bonds or portions of bonds called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the County, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Ottawa, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk and its corporate seal (or a facsimile thereof) to be impressed or imprinted hereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

COUNTY OF OTTAWA

By: \_\_\_\_\_

Its: Chairperson, Board of Commissioners

[SEAL]

And: \_\_\_\_\_

Its: Clerk

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

\_\_\_\_\_  
Bond Registrar and Paying Agent

By: \_\_\_\_\_  
Authorized Representative

AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_  
(please print or type name, address and taxpayer identification number of transferee) the within  
bond and all rights thereunder and hereby irrevocably constitutes and appoints  
\_\_\_\_\_  
attorney to transfer the within bond on the books kept for registration thereof, with full power of  
substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed: \_\_\_\_\_

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

[End of Bond Form]

13. SECURITY. The Bonds shall be issued in anticipation of payments to be made by the Municipalities pursuant to the Contract. The Bonds shall be secured primarily by the full faith and credit pledges made by the Municipalities in the Contract pursuant to the authorization contained in Act 342. As additional and secondary security the full faith and credit of the County are pledged for the prompt payment of the principal of and interest on the Bonds as the same shall become due. If a Municipality shall fail to make a payment to the County which is sufficient to pay its share of the principal of and interest on the Bonds as the same shall become due, then an amount sufficient to pay the deficiency shall be advanced from the general fund of the County. Taxes imposed by the County shall be subject to constitutional limitations.

14. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of and interest on the Bonds, or any portion thereof, shall have been deposited in trust, this Resolution shall be defeased with respect to such Bonds, and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of and interest on such Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

15. PRINCIPAL AND INTEREST FUND. There shall be established for the Bonds a Principal and Interest Fund which shall be kept in a separate bank account. From the proceeds of the sale of the Bonds there shall be set aside in the Principal and Interest Fund any premium and accrued interest received from the purchaser of the Bonds at the time of delivery of the same. All payments received from the Municipalities pursuant to the Contract are pledged for payment of the principal of and interest on the Bonds and expenses incidental thereto and as received shall be placed in the Principal and Interest Fund.

16. CONSTRUCTION FUND. The remainder of the proceeds of the sale of the Bonds shall be set aside in a Construction Fund for the Project and used to defray the cost of the Project in accordance with the provisions of the Contract. Any unexpended balance of the proceeds of the sale of the Bonds remaining in the Construction Fund after completion of the Project shall be used as provided in Section 8 of the Contract.

17. APPROVAL OF MICHIGAN DEPARTMENT OF TREASURY. The issuance and sale of the Bonds shall be subject to permission being granted therefor by the Department of Treasury of the State of Michigan pursuant to Act 34 and, if necessary, the Public Utilities Director is authorized and directed to make application to the Department of Treasury for permission to issue and sell the Bonds as provided by the terms of this Resolution and to pay such fees and request such waivers and exemptions as may be necessary or desirable in connection with the filing.

18. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Bonds shall be sold at a competitive sale as hereinafter provided. The Public Utilities Director is hereby authorized to approve an Official Notice of Sale for the Bonds and publish the same in accordance with law in *The Bond Buyer* at least seven days before the date set for the sale of the Bonds. Sealed bids for the purchase of the Bonds shall be received up to such time as shall hereafter be determined by the Public Utilities Director. Following the receipt of bids for the Bonds, the Bonds shall be awarded to the successful bidder therefor pursuant to the Sale Order. The Sale Order shall be executed by the Public Utilities Director at the time of sale of the Bonds and shall set forth, with respect to the Bonds, the principal amount, principal maturities and dates, interest rates and interest payment dates, redemption provisions, if any, and purchase price to be paid by the purchaser, as well as such other terms and provisions as the Public Utilities Director determines to be necessary or appropriate in connection with the sale of the Bonds. The members of the Board of County Road Commissioners, the Public Utilities Director and other appropriate

County officials are authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Bonds in accordance with the provisions of this Resolution. In making the determination in the Sale Order with respect to principal maturities and dates, interest rates, and purchase price of the Bonds, the Public Utilities Director shall be limited as follows:

- (a) The interest rate on any Bond shall not exceed 5.00% per annum.
- (b) The final maturity date of the Bonds shall not be later than July 1, 2038.
- (c) The purchase price of the Bonds shall not be less than 100% nor more than 120% of the principal amount thereof.

19. REPLACEMENT OF BONDS. Upon receipt by the County Agency of proof of ownership of an unmatured Bond, of satisfactory evidence that the Bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity which complies with applicable law and is satisfactory to the County Agency, the County Agency may authorize the bond registrar and paying agent to deliver a new executed Bond to replace the Bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the County Agency may authorize the bond registrar and paying agent to pay the Bond without presentation upon the receipt of the same documentation required for the delivery of a replacement Bond. The bond registrar and paying agent, for each new Bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any Bond delivered pursuant to the provisions of this Section 19 in lieu of any Bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the Bond in substitution for which such Bond was delivered.

20. TAX COVENANT. The County covenants to comply with all requirements of the Code necessary to assure that the interest on the Bonds will be and will remain excludable from

gross income for federal income tax purposes. The Board of County Road Commissioners, the Public Utilities Director and other appropriate County officials are authorized to do all things necessary to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes.

21. NOT QUALIFIED TAX EXEMPT OBLIGATIONS. The Bonds are not designated as “Qualified Tax Exempt Obligations” as described in Section 265(b)(3)(B) of the Code.

22. OFFICIAL STATEMENT. The Board of County Road Commissioners is authorized to cause the preparation of an official statement for the Bonds for the purpose of enabling compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the “Rule”) by the successful bidder or bidders and shall do all other things necessary to enable compliance with the Rule by the successful bidder or bidders. After the award of the Bonds, the County will provide copies of a “final official statement” (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

23. CONTINUING DISCLOSURE. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) of the Rule and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing

Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

24. BOND INSURANCE. The Public Utilities Director is authorized and directed to take any actions that may be necessary or appropriate to purchase a policy or policies of municipal bond insurance with respect to the Bonds to the extent that the Public Utilities Director determines in the Sale Order that the purchase of such municipal bond insurance is in the best interests of the County. If the Public Utilities Director makes such a determination, the purchase of a policy or policies and the payment of premiums therefor and the execution by the Public Utilities Director of any necessary commitments or other documents with respect thereto are hereby authorized.

25. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: \_\_\_\_\_  
\_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.





# Action Request



<b>Committee:</b>	Board of Commissioners
<b>Meeting Date:</b>	06/12/2018
<b>Requesting Department:</b>	Fiscal Services Department
<b>Submitted By:</b>	Karen Karasinski
<b>Agenda Item:</b>	Resolution to approve the 2018 millage rate for County Operations, E-911, Parks, Community Mental Health, and the Road Commission

## Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the resolution approving the 2018 millage rate for County Operations of 3.6 mills, E-911 of .4346 mills, Parks of .3277 mills, Community Mental Health of .2963 and the Road Commission of .4939 mills.

## Summary of Request:

To establish 2018 County millage rate for County operations, E-911, Parks, Community Mental Health and the Road Commission.

## Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:**  Mandated  Non-Mandated  New Activity

## Action is Related to Strategic Plan:

**Goal:** Goal 1: To Maintain and Improve the Strong Financial Position of the County.

**Objective:** Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.

**Administration:**  Recommended  Not Recommended  Without Recommendation

County Administrator: *Alan S. Vansuberg*

Committee/Governing/Advisory Board Approval Date:

The Ottawa County Board of Commissioners

of the County of Ottawa

Grand Haven, Michigan

RESOLUTION TO APPROVE 2018 MILLAGE RATE FOR COUNTY OPERATIONS,  
E-911, PARKS, COMMUNITY MENTAL HEALTH, AND THE ROAD  
COMMISSION

At a meeting of the Board of Commissioners of the County of Ottawa, Ottawa County, Michigan, held at the Ottawa County Fillmore Complex, Board Room, 12220 Fillmore Street, West Olive, Michigan in said County on June 12, 2018, at 1:30 p.m. local time.

PRESENT:

ABSENT:

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_:

WHEREAS, the Ottawa County Board of Commissioners, by resolution of May 22, 2018, proposed a total authorized levy of 5.1525 mills on 2018 valuation within Ottawa County, which included an additional rate of .1689 mills over the maximum rate allowed without a public hearing; and

WHEREAS, the Ottawa County Board of Commissioners has considered input from the Ottawa County Central Dispatch Authority, the Ottawa County Parks Commission, Community Mental Health Board, and the Ottawa County Road Commission and has carefully examined the financial circumstances of Ottawa County, including estimated expenditures, estimated revenues, and the state taxable valuation of property located within Ottawa County, determined that the levy of an additional millage rate will be necessary for the sound management and operation of Ottawa County; and

WHEREAS, the Ottawa County Board of Commissioners has complete authority to establish that a maximum of 5.1525 mills be levied from within its authorized millage rate; and

WHEREAS, not more than ten (10) days after the public hearing on June 12, 2018, the Ottawa County Board of Commissioners may, under Act 75, Public Acts of Michigan, 1991, authorize a maximum total levy of 5.1525 mills for operating purposes, within its present authorized millage rate which includes an additional millage rate of .1689 mills; and

NOW THEREFORE, BE IT RESOLVED THAT:

1. For 2018 the total millage rate of 5.1525 mills, including 0.4346 mills for E-911 operating purposes in 2019, 0.3277 mills for Park expansion, development and maintenance purposes in 2019, .2963 mills for Community Mental Health services for 2019, and 0.4939 mills for road improvement in 2019, and 3.6000 mills for allocated operating purposes in 2018, and which includes an additional millage rate of .1689 mills, shall be levied upon property located in Ottawa County.

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

YEAS:

NAYS:

ABSTAIN:

ABSENT AT TIME OF VOTING:

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Chairperson, Gregory J. DeJong

\_\_\_\_\_  
Justin Roebuck, County Clerk/Register

Certification

I, the undersigned, duly qualified Clerk/Register of the County of Ottawa, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of Ottawa, Michigan, at a meeting held on June 12, 2018, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereto affixed my official signature this ninth day of June, A.D., 2015.

\_\_\_\_\_  
Justin Roebuck, County Clerk/Register



**APPLICATION FOR POSITION ON A BOARD  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 04/18/2018

Position Applying For Community Mental Health Board/Family Member (BC)

Position Applying For \_\_\_\_\_

Position Applying For \_\_\_\_\_

Name Robert L Brown

City Holland \_\_\_\_\_

**Contact Information:**

\_\_\_\_\_  
\_\_\_\_\_

**Education:**

School University of Miami School \_\_\_\_\_

Degree Bachelors of Architecture Degree \_\_\_\_\_

**Employment Background:**

Current Employer Retired Position \_\_\_\_\_  
Responsibilities \_\_\_\_\_

Previous Employer Grand Valley State University Position Assisant Director/Campus Architect Facilities Planning  
Responsibilities  
Managing various capital projects in value up to 40 million.

Length of Residency in Ottawa County 41

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes  No

If so, describe

Andrew Brown, Coordinator for the 20th Circuit Court's Drug Court.

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

Ottawa County Community Mental Health

State of Michigan Developmental Disabilities Council

Greater Holland Area United Way (pre-merger of individual County wide United Way's)

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes  No

If not, why not? \_\_\_\_\_

Why do you want to be considered for this appointment?

Ottawa County CMH is presently challenged with severe financial constraints, all of which is beyond the County's control. Even though the Lakeshore Regional Entity (LRE) may not have experienced the best in management practices the current circumstances are caused more by State cutbacks in funding than LRE mismanagement.

I would like to help the Board in their efforts to address these issues with the State and work to insure that the State provides a sustainable level of funding that will enable Ottawa County Community Mental Health to continue to meet the many needs of the

**Thank you for your interest in Ottawa County Government**

**APPLICATION FOR POSITION ON A BOARD  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 12/12/2017

Position Applying For Community Mental Health Board/Family Member (BC)

Position Applying For \_\_\_\_\_

Position Applying For \_\_\_\_\_

Name Callie Melton

\_\_\_\_\_

City Casnovia \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Education:**

School Grand Valley State University

School Hudsonville High School

Degree BA of Public Relations and Advertising

Degree Diploma

**Employment Background:**

Current Employer Self Position Project Management/Public Relations

**Responsibilities**

Guiding Light Mission, Public Relations Manager Grand Rapids, MI  
•Responsible for strategizing and implementing public and media relations2017  
-newsletter, blog writing including conducting interviews for testimonials  
-draft and distribute press releases, manage press contacts  
-work with staff on internal public relations review

Previous Employer Lisa Gõchà Position Legal Assistant

**Responsibilities**

•Reviewed bankruptcy petitions and schedules  
•Prepared 341 Hearing packets and outlines



Length of Residency in Ottawa County 17

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes  No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

I have not yet had the pleasure of serving on a board of a government or non-profit but I have volunteered in many local organizations such as my local PTA, Rebekka House (located in Illinois) and Guiding Light Ministries.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes  No

If not, why not? \_\_\_\_\_

Why do you want to be considered for this appointment?

Recently, my son had to go through the process of autism testing through Ottawa County Community Mental Health. I think my experience as a parent in the process will assist our local community mental health system in strengthening it's resources. More and more families are finding themselves in the mental health system and it can be a long, daunting, and frightening process. I look at my wonderful but eccentric little boy and hope that with the right intervention we can overcome his mental difficulties. All of the social workers I've encountered through CMH have been professional, caring and hard working. I think my perspective as a parent and nearly lifelong resident of Ottawa County would be a valuable addition particularly to the Community Mental Health Advisory Board.

Chief of Police /Community Corrections Advisory Board/, Citizen Ottawa County (BC)/Land Bank Authority/, Consumer Sector (BC)/Community Action Agency Advisory Board/, County Administrator (A)/Kent, Ottawa, Muskegon, (K.O.M.) Foreign Trade Zone Authority/, County Commissioner/Community Corrections Advisory Board/, County Commissioner (BC)/Community Mental Health Board/, County Commissioner (BC)/West Michigan Regional Planning Commission/, County Resident/Department of Human Services Board/, County Treasurer (BC)/Brownfield Redevelopment Auth. Board/

**Thank you for your interest in Ottawa County Government**