

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: October 16, 2018

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Philip Kuyers, Joseph Baumann, Matthew Fenske, Roger Bergman, Donald Disselkoen

STAFF & GUEST: Alan Vanderberg, Administrator; John Shay, Deputy County Administrator; Michael Galligan, Equalization Director; David Hulst, IT Director; Bradley Slagh, Treasurer; Karen Karasinski, Fiscal Services Director; Sherri Sayles, Chief Deputy Clerk; Laurie Brassard, Equalization

SUBJECT: CONSENT ITEMS

FC 18-079 Motion: To approve the agenda of today as presented and to approve the minutes from the September 18, 2018 meeting as presented.

Moved by: Roger Bergman

UNANIMOUS

SUBJECT: 2018 BUDGET ADJUSTMENTS

FC 18-080 Motion: To approve and forward to the Board of Commissioners the 2018 budget adjustments per the attached schedule.

Moved by: Joseph Baumann

UNANIMOUS

SUBJECT: MONTHLY BUDGET TRANSFERS

FC 18-081 Motion: To approve and forward to the Board of Commissioners the budget transfers between appropriations approved by the Administrator for \$50,000 or less through 9/30/2018.

Moved by: Matthew Fenske

UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 18-082 Motion: To approve the Statement of Review for the month of September 2018.

Moved by: Matthew Fenske

UNANIMOUS

SUBJECT: 2018 OTTAWA COUNTY APPORTIONMENT REPORT

FC 18-083 Motion: To approve and forward to the Board of Commissioners the 2018 Ottawa County Apportionment Report.

Moved by: Philip Kuyers

UNANIMOUS

SUBJECT: RESOLUTION ESTABLISHING DEPOSITORIES OF PUBLIC MONIES

FC 18-084 Motion: To approve and forward to the Board of Commissioners a Resolution enabling the Ottawa County Treasurer to deposit all public funds in approved financial institutions, and exercise any necessary contracts for the same, for the benefit of Ottawa County.

Moved by: Roger Bergman

UNANIMOUS

SUBJECT: INFORMATION TECHNOLOGY SERVICES FOR LOCAL UNITS OF GOVERNMENT

FC 18-085 Motion: To approve and forward to the Board of Commissioners the standard agreements to provide information technology services to local units of government for the following: Port Sheldon Township (New), City of Ferrysburg (Renewal), Park Township (Renewal), Spring Lake Township (Renewal) and Spring Lake Village (Renewal).

Moved by: Joseph Baumann

UNANIMOUS

SUBJECT: AGREEMENT FOR ECONOMIC DEVELOPMENT SERVICES

FC 18-086 Motion: To approve and forward to the Board of Commissioners a three-year Agreement for Economic Development Services with Lakeshore Advantage Corporation at a cost of \$110,000.00 for year one, \$120,000.00 for year two and \$130,000.00 for year three.

Moved by: Matthew Fenske

UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Treasurer's Financial Month & Quarter End Update – The September 30, 2018 financial update for month and quarter was presented by Bradley Slagh, Treasurer.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:17 a.m.