



COUNTY OF OTTAWA

CLERK / REGISTER OF DEEDS

miOttawa.org/ClerkROD

Justin F. Roebuck
County Clerk / Register of Deeds

Sherri A. Sayles
Chief Deputy County Clerk

Rachel A. Sanchez
Chief Deputy Register of Deeds

December 30, 2020

TO ALL COUNTY COMMISSIONERS:

The Ottawa County Board of Commissioners will meet on Monday, January 4, 2021, at 1:00 p.m. in the Main Conference Room, Fillmore Street Complex, West Olive, Michigan for the purpose of Organization of the Board for the year 2021.

The Agenda is as follows:

1. Call to order by the Clerk/Register
2. Invocation – Commissioner Zylstra
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Oath of Office
6. [Resolution Adopting a One \(1\) Year Term for the Board Chairperson](#)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution setting a one (1) year term for the position of Ottawa County Board Chairperson.
7. Elect Temporary Chairperson
8. Elect Chairperson
9. Elect Vice-Chairperson
10. Oath of Office for Officers
11. [Committee Appointments](#)
13. Action Items
 - A. [2021 Rules of the Ottawa County Board of Commissioners](#)
Suggested Motion:
To approve the proposed updates to the Rules of the Ottawa County Board of Commissioners.

Circuit Court Records

414 Washington Ave., Room 320
Grand Haven, MI 49417
616-846-8315

CCR / Family Division

12120 Fillmore St.
West Olive, MI 49460
616-786-4108

Elections Division

12220 Fillmore St., Room 130
West Olive, MI 49460
616-994-4535

Register of Deeds

12220 Fillmore St., Room 146
West Olive, MI 49460
616-994-4510

Vital Records

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B. [Resolution to Provide for Deposit of Public Monies](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution enabling the Ottawa County Treasurer to deposit all public funds in approved financial institutions, and execute any necessary contracts for the same, for the benefit of Ottawa County.

C. [Resolution to Establish Indemnification and Protection for County Workers](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the Indemnification Resolution for Ottawa County officers, employees, and volunteers, for losses and claims arising out of their conduct while acting within the scope of their authority.

D. [Resolution to Establish Depository Institutions for County Funds](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution to establish the list of banks that are available for the County Treasurer to deposit public funds.

E. [Resolution to Provide for Investment of Surplus Funds](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution enabling the Ottawa County Treasurer to invest and reinvest surplus funds in compliance with the current Ottawa County Investment Policy and to execute any necessary contracts for the same.

F. [Resolution to Provide for Deposit of Road Commission Funds](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution authorizing the Ottawa County Treasurer to deposit and invest Road Commission funds in identified financial institutions and execute related necessary contracts for the benefit of the Ottawa County Road Commission.

G. [Resolution to Provide for Deposit of Drainage District Funds](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution authorizing the Ottawa County Treasurer to deposit and invest drain funds in identified financial institutions and execute necessary related contracts for the benefit of the Ottawa County Water Resources Commissioner.

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H. [Resolution to Establish Policy Regarding Tax Credits for Qualified Individuals](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution authorizing the Ottawa County Treasurer to waive administration fees and interest for real property taxes paid prior to May 1 by qualified persons, as set forth in the Resolution.

I. [Resolution to Authorize “Qualifying Statements” for Bonding Purposes](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution authorizing the certification of a “Qualifying Statement” for bonding purposes.

13. Public Comments

14. Adjournment

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