

**Agenda**  
**Finance and Administration Committee**  
**West Olive Administration Building – Board Room**  
**12220 Fillmore, West Olive, MI 49460**  
**Tuesday, January 19, 2021**  
**10:00 AM**

**Public Comment:**

**Consent Items:**

1. Approval of the Agenda
2. Approval of the minutes from the [December 15, 2020](#) Finance and Administration Committee Meeting.

**Action Items:**

1. Election of Vice Chairperson  
Suggested Motion:  
To elect \_\_\_\_\_ as Vice Chairperson of the Finance and Administration Committee for 2021.
2. [2021 Budget Adjustments](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the 2021 budget adjustments per the attached schedule.
3. [Statement of Review](#)  
Suggested Motion:  
To approve the Statement of Review for the month of December 2020.
4. [Ottawa County Sewage Disposal Refunding Bonds, Series 2021](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the Resolution to Authorize the Issuance of Not to Exceed \$465,000 Ottawa County Sewage Disposal Refunding Bonds, Series 2021 (Chester Township System No. 1).
5. [Planning & Performance Improvement Personnel Request](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the request to increase the Project Support Specialist from 0.48 FTE non-benefited, to 0.8 FTE benefited, at a total additional cost of \$34,598.83.

6. [Fiscal Services Personnel Request](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the addition of a Public Health Financial Manager, as outlined below, at a total additional cost of \$27,395.22.

7. [Matrix Consulting Engineers' Proposal to Provide Lighting Consulting Services to Upgrade the County's Facilities to LED lighting](#)

Suggested Motion:

Approve and forward to the Board of Commissioners the proposal from Matrix Consulting Engineers to provide lighting consulting services to upgrade the County's facilities to LED lighting in the amount of \$77,500.

8. [Holland District Courthouse Locker Room Project](#)

Suggested Motion:

Approve and forward to the Board of Commissioners the low bid from T2 Construction to construct men's and women's locker rooms at the Holland District Courthouse in the amount of \$167,739.00.

**Discussion Items:**

1. 2021 Finance and Administration Committee Meeting Schedule: current is the third Tuesday of each month at 10:00 am.
2. [Treasurer's Financial Month & Quarter End Update](#); Amanda Price

**Adjournment**

**Comments on the day's business are to be limited to three (3) minutes.**