



**Roger A. Bergman**  
Chairperson

**Matthew R. Fenske**  
Vice-Chairperson

# Ottawa County

Board of Commissioners

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, January 26, 2021 at 1:30 PM** for the regular January meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Holtvluwer
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
  - A. Public Health Update, Lisa Stefanovsky
6. Public Comments
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk/Register

- I. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the [January 12, 2021 Board of Commissioners meeting](#) and [January 12, 2021 Board of Commissioners Work Session](#).

Francisco C. Garcia   Joseph S. Baumann   Douglas R. Zylstra   Allen Dannenberg   Randall J. Meppelink  
Kyle J. Terpstra   James H. Holtvluwer   Philip D. Kuyers   Gregory J. DeJong

From Administration

2. [Accounts Payable for January 4 - January 15, 2021](#)

Suggested Motion:

To approve the general claims in the amount of \$5,827,586.97 as presented by the summary report for January 4 -15, 2021.

3. [FY2021 Budget Adjustments](#)

Suggested Motion:

To approve the 2021 budget adjustments per the attached schedule.

B. Public Hearings – None

C. Action Items:

From Administration

1. [Declaration of a Local State of Emergency Resolution](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution to extend a State of Emergency within Ottawa County due to the COVID-19 pandemic.

From the Planning and Policy Committee

2. [2021 Ottawa County Parks, Recreation, and Open Space Plan](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution adopting the 2021 Ottawa County Parks, Recreation, and Open Space Plan as the official planning document for the Ottawa County Parks Commission and to recommend transmittal of the plan to the State of Michigan.

3. [Short-term Lease with West Michigan Agricultural Education Center](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the short-term lease with the West Michigan Agricultural Education Center extend the lease by one year to allow farming activity in the 2021 season.

4. [Idema Explorer's Trail – Allendale Segment – 60<sup>th</sup> Avenue Trail](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the trail easements from Robert and Harriet Austin at 12222 60th Ave. at cost of \$2,000.00 and from Dale and Kathy Knoper at 11840 60th Ave. at a cost of \$1,215.45.

From the Finance and Administration Committee

5. [Ottawa County Sewage Disposal Refunding Bonds, Series 2021](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution to Authorize the Issuance of Not to Exceed \$465,000 Ottawa County Sewage Disposal Refunding Bonds, Series 2021 (Chester Township System No. 1).

6. [Planning & Performance Improvement Personnel Request](#)

Suggested Motion:

To approve the request to increase the Project Support Specialist from 0.48 FTE non-benefited, to 0.8 FTE benefited, at a cost of \$34,598.83.

7. [Fiscal Services Personnel Request](#)

Suggested Motion:

To approve the addition of a Public Health Financial Manager, as outlined below, at a total cost of \$27,395.22.

8. [Matrix Consulting Engineers' Proposal to Provide Lighting Consulting Services to Upgrade the County's Facilities to LED Lighting](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the contract with Matrix Consulting Engineers to provide lighting consulting services to upgrade the County's facilities to LED lighting in the amount of \$77,500.

9. [Holland District Courthouse Locker Room Project](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the low bid from T2 Construction to construct men's and women's locker rooms at the Holland District Courthouse.

D. Appointments: None

E. Discussion Items: None

9. Report of the County Administrator

A. [COVID-19 Administrative Rules 26-27](#)

10. General Information, Comments, and Meetings Attended

11. Public Comments

12. Adjournment