

Agenda
Talent and Recruitment Committee
West Olive Administration Building – Board Room
12220 Fillmore Street, West Olive, Michigan 49460
February 9, 2021
1:00 PM

Public Comment:

Consent Items:

1. Approval of the Agenda.
2. Approval of the Minutes from the [December 8, 2020](#) Talent and Recruitment Committee meeting.

Action Items:

1. Election of Committee Vice Chair

Suggested Motion:

To elect _____ as Vice Chairperson of the Talent and Recruitment Committee for 2021.

2. [Ottawa County Economic Development Corporation/Brownfield Redevelopment Authority](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

*Rebecca Hop

and to select one (1) to fill one (1) Director vacancy beginning immediately and ending December 31, 2026.

*Garry Post

and to select one (1) to fill one (1) Director vacancy beginning immediately and ending December 31, 2021.

3. [Lakeshore Regional Entity Substance Abuse Oversight Policy Board](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

*Richard Kanten

*David Parnin

and to select two (2) to fill two (2) Lakeshore Regional Entity Substance Abuse Oversight Policy Board vacancies beginning immediately and ending December 31, 2023.

Discussion Items:

- I. Interview Subcommittee members
2. 2021 Talent and Recruitment Committee Meeting Schedule
 - a. Current –Second or Fourth Tuesday of Each Month at 1:00 PM as needed
 - i. Schedule as needed for Board and Commission Appointments
 - b. Current Quarterly Meeting Schedule
 - i. March 16, 2021 at 1:30 PM
 - ii. June 29, 2021 at 1:30 PM
 - iii. September 7, 2021 at 1:30 PM
 - iv. December 7, 2021 at 1:30 PM

None

Adjournment

Comments on the day's business are to be limited to three (3) minutes.

TALENT AND RECRUITMENT COMMITTEE

Proposed Minutes

DATE: December 8, 2020

TIME: 1:00 p.m.

PLACE: Fillmore Street Complex

PRESENT: In Person – Randall Meppelink
By Zoom – Joseph Baumann, Douglas Zylstra, James Holtvluwer, Francisco Garcia

STAFF & GUESTS: John Shay, Deputy County Administrator; Justin Roebuck, Clerk/Register; Sherri Sayles, Chief Deputy Clerk

SUBJECT: CONSENT ITEMS

TR 20-021 Motion: To approve the agenda of today as presented and to approve the minutes from the November 10, 2020 meeting as presented.
Moved by: Randall Meppelink UNANIMOUS

SUBJECT: VARIOUS APPOINTMENTS

TR 20-022 Motion: To place into nomination and forward to the Board of Commissioners the name(s) of (*indicates recommendation from the Interview Subcommittee):

Agricultural Preservation Board

*Nathan Pyle

and to select one (1) to fill one (1) Agricultural vacancy beginning January 1, 2021 and ending December 31, 2023.

Community Corrections Advisory Board

*Douglas Kamphuis

and to select one (1) to fill one (1) Business Community vacancy beginning January 1, 2021 and ending December 31, 2022.

*Nichole Derks

and to select one (1) to fill one (1) Defense Attorney vacancy beginning January 1, 2021 and ending December 31, 2022.

*Tim Piers

*Matthew Lowe

and to select two (2) to fill two (2) Service Areas vacancies beginning January 1, 2021 and ending December 31, 2022.

*Angie Barksdale

and to select one (1) to fill one (1) Workforce Investment Board vacancy beginning January 1, 2021 and ending December 31, 2022.

Comprehensive Economic Development Strategy Committee

*Amanda Murray

and to select one (1) to fill one (1) Private Sector vacancy beginning January 1, 2021 and ending December 31, 2021.

Ottawa County Housing Commission

*Holly Cole

and to select one (1) to fill one (1) Member vacancy beginning January 1, 2021 and ending December 31, 2025.

Road Commission

*Thomas Bird

and to select one (1) to fill one (1) Member vacancy beginning January 1, 2021 and ending December 31, 2022.

West Michigan Regional Planning Commission

*Amanda Murray

and to select one (1) to fill one (1) Ottawa County Private Sector vacancy beginning January 1, 2021 and ending December 31, 2021.

Moved by: Douglas Zylstra

UNANIMOUS

SUBJECT: DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD

TR 20-023

Motion: To place into nomination and forward to the Board of Commissioners the name(s) of (*indicates recommendation from the Interview Subcommittee):

*Robert VanderZwaag

Alicia Mannes

Cynthia Scholten

and to select one (1) to fill one (1) County Resident vacancy beginning January 1, 2021 and ending December 31, 2023.

Moved by: Francisco Garcia

UNANIMOUS

SUBJECT: LAND BANK AUTHORITY

TR 20-024 Motion: To place into nomination and forward to the Board of Commissioners the name(s) of (*indicates recommendation from the Interview Subcommittee):

*Vince Busch
Thomas Oonk
and to select one (1) to fill one (1) Township Representative vacancy beginning January 1, 2021 and ending December 31, 2023.

Moved by: Randall Meppelink UNANIMOUS

SUBJECT: PARKS AND RECREATIO COMMISSION

TR 20-025 Motion: To place into nomination and forward to the Board of Commissioners the name(s) of (*indicates recommendation from the Interview Subcommittee):

*Jennifer Jermalowicz-Jones
*Kate Harmon
Gregory Boynton
Lukas Hill
William Kramer
and to select two (2) to fill two (2) Public vacancies beginning January 1, 2021 and ending December 31, 2023.

Moved by: Francisco Garcia UNANIMOUS

SUBJECT: ROAD COMMISSION

TR 20-026 Motion: To place into nomination and forward to the Board of Commissioners the name(s) of (*indicates recommendation from the Interview Subcommittee):

*Betty Gajewski
*Kurtis Van Koeving
Jon Rice
Robert Machiela
and to select two (2) to fill two (2) Member vacancies beginning January 1, 2021 and ending December 31, 2026.

Moved by: James Holtvluwer UNANIMOUS

Discuss Items

The committee discussed changing the Appointment Policy allowing extending the twelve-year term limit. After much discussion, consensus was not to change the current Appointment Policy.

SUBJECT: ADJOURNMENT

TR 20-027

Motion: To adjourn at 1:20 p.m.
Moved by: Francisco Garcia

UNANIMOUS

Action Request



Committee:	Talent and Recruitment Committee
Meeting Date:	02/09/2021
Requesting Department:	Administration
Submitted By:	Al Vanderberg
Agenda Item:	Ottawa County Economic Development Corporation/Brownfield Redevelopment Authority

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

*Rebecca Hop

and to select one (1) to fill one (1) Director vacancy beginning immediately and ending December 31, 2026.

*Garry Post

and to select one (1) to fill one (1) Director vacancy beginning immediately and ending December 31, 2022.

Summary of Request: The Board of Commissioners makes appointments to the various Boards and Commissions of the County per Board Policy – Appointments to Boards and Commissions.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: Mandated Non-Mandated New Activity

Action is Related to Strategic Plan:

- Goal:** Goal 1: To Maintain and Improve the Strong Financial Position of the County.
 Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.
 Goal 3: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.
 Goal 4: To Continually Improve the County's Organization and Services.

- Objective:** Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.
 Goal 2, Objective 2: Consider initiatives that contribute to the social health and sustainability of the County and its' residents.
 Goal 3, Objective 4: Evaluate communication with other key stakeholders.
 Goal 4, Objective 4: Examine opportunities for increased cooperation and collaboration with local government and other partners.

Administration: Recommended Not Recommended Without Recommendation

County Administrator:
 Committee/Governing/Advisory Board Approval Date:

**APPLICATION FOR POSITION ON A BOARD
COMMISSION, OR ADVISORY BODY APPOINTED
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 12/03/2020

Position Applying For OC Economic Development Corp/Brownfield Redevelopment/Director (BC)

Position Applying For _____

Position Applying For _____

Name Rebecca K Hopp

Contact Information:

Education:

School Grand Valley State University

School Grand Valley State University

Degree B.S. Education

Degree Bachelor Plus- Education

Employment Background:

Current Employer Ottawa Co ISD- Careerline Tech Center Position Paraprofessional/Facilitator

Responsibilities

Responsible for but not limited to:

The delivery of curriculum and instructional application

Meeting the State and vocational instructional standards

Ability to articulate information both in person teaching and remote learning

Previous Employer Current- City of Ferrysburg Position Mayor (elected position)

Responsibilities

Overseeing financial decisions, future planning within the city, public relations, collaboration within the community and neighboring municipalities. Creating new opportunities and experiences for the residents, business owners and visitors. Uphold professionalism and ethical standards leading by example.

Length of Residency in Ottawa County 57

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

Mayor- City of Ferrysburg

VP Ottawa County Landbank Authority

VP Michigan Association of Mayors

Tri-Cities Historical Museum

Volunteer

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes No

If not, why not? _____

Why do you want to be considered for this appointment?

I believe my skill set and experiences would be an asset to this board. I have been very active in exploring new opportunities to improve our community and the provide our residents with a safe, healthy and vibrant community both locally and within the County.

Thank you for your interest in Ottawa County Government

**APPLICATION FOR POSITION ON A BOARD
COMMISSION, OR ADVISORY BODY APPOINTED
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 01/10/2021

Position Applying For OC Economic Development Corp/Brownfield Redevelopment/Director (BC)

Position Applying For _____

Position Applying For _____

Name Garry S Post

Contact Information:

Education:

School University of Michigan School Detroit College of Law
Degree BGS Degree JD

Employment Background:

Current Employer Retired Position _____
Responsibilities _____

Previous Employer Athol Manufacturing Position President and COO
Responsibilities _____

Overseeing the operations of a medium size manufacturing plant; vinyl coated fabrics for cars, trucks and buses in North Carolina.

Length of Residency in Ottawa County 7

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

President of a neighborhood association and board member of an homeowners association,

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes No

If not, why not? _____

Why do you want to be considered for this appointment?

Hoping for an opportunity for public service tied to an area where I have some knowledge and experience.

County Commissioner (BC) /Brownfield Redevelopment Auth. Board/

Thank you for your interest in Ottawa County Government

Action Request



Committee:	Talent and Recruitment Committee
Meeting Date:	02/09/2021
Requesting Department:	Administration
Submitted By:	Al Vanderberg
Agenda Item:	Lakeshore Regional Entity Substance Abuse Oversight Policy Board Reappointments

Suggested Motion:

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*David Parnin

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Action is Related to an Activity Which Is: Mandated Non-Mandated New Activity

Action is Related to Strategic Plan:

Goal: Goal 1: To Maintain and Improve the Strong Financial Position of the County.

Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.

Goal 3: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Goal 4: To Continually Improve the County's Organization and Services.

Objective: Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.

Goal 2, Objective 2: Consider initiatives that contribute to the social health and sustainability of the County and its' residents.

Goal 3, Objective 4: Evaluate communication with other key stakeholders.

Goal 4, Objective 4: Examine opportunities for increased cooperation and collaboration with local government and other partners.

Administration: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: