



Roger A. Bergman  
Chairperson

Matthew R. Fenske  
Vice-Chairperson

# Ottawa County

Board of Commissioners

**To All Ottawa County Commissioners:**

**The Ottawa County Board of Commissioners will meet on *Tuesday, March 23, 2021 at 1:30 PM* for the regular March meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom.**

**The Agenda is as follows:**

- 1. Call to Order by the Chairperson**
- 2. Invocation – Commissioner Terpstra**
- 3. Pledge of Allegiance to the Flag**
- 4. Roll Call**
- 5. Presentation of Petitions and Communications**
  - A. Public Health Update, Lisa Stefanovsky**
- 6. Public Comments**
- 7. Approval of Agenda**
- 8. Actions and Reports**

**A. Consent Resolutions:**

**From the County Clerk/Register**

- I. Board of Commissioners Meeting Minutes**  
**Suggested Motion:**

**To approve the Minutes of the [March 9, 2021 Board of Commissioners Meeting](#) and the [March 9, 2021 Board of Commissioners Work Session](#).**

Francisco C. Garcia Joseph S. Baumann Douglas R. Zylstra Allen Dannenberg Randall J. Meppelink  
Kyle J. Terpstra James H. Holtvluwer Philip D. Kuyers Gregory J. DeJong

**From Administration**

1. **Declaration of a Local State of Emergency Resolution**

**Suggested Motion:**

To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution to extend a State of Emergency within Ottawa County due to the COVID-19 pandemic.

2. **Accounts Payable for March 1 – 12, 2021**

**Suggested Motion:**

To approve the general claims in the amount of \$6,068,441.87 as presented by the summary report for March 1 - 12, 2021.

B. **Public Hearings: None**

C. **Action Items:**

**From Administration**

1. **Michigan State University Extension 2020 Annual Report**

**Suggested Motion:**

To receive for information the Michigan State University Extension 2020 Annual Report.

**From the Planning and Policy Committee**

2. **Agricultural Economic Development Plan**

**Suggested Motion:**

To approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution of Support for the Ottawa County Focus on Agriculture Plan.

3. **Resolution of Support for the Creation of a Groundwater Board**

**Suggested Motion:**

To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution of Support for the creation of an Ottawa County Groundwater Board.

4. **2021 Michigan Natural Resources Trust Fund Grant Application for Kirk Park**

**Suggested Motion:**

To approve the recommendation of the application to the Michigan Natural Resources Trust Fund (MNRTF) program for funding assistance of \$474,000 to renovate facilities at Kirk Park.

5. [2021 Michigan Natural Resources Trust Fund Grant Application for Stearns Bayou](#)  
**Suggested Motion:**  
To approve the recommendation of the application to the Michigan Natural Resources Trust Fund (MNRTF) program for funding assistance of \$300,000 to construct the Stearns Bayou Connector Segment of the Grand River Greenway Idema Explorers Trail.
6. [Motion to Approve Amended 2021 Board Rules](#)  
**Suggested Motion:**  
To approve the Rules Committee's recommended amendments to the 2021 Board Rules.

**From the Finance and Administration Committee**

7. [FY2021 Budget Adjustments](#)  
**Suggested Motion:**  
To approve the FY2021 budget adjustments per the attached schedule.
8. [Jail Management System - JailTracker](#)  
**Suggested Motion:**  
To approve and authorize the Board Chairperson and Clerk/Register to sign the proposed five-year contract with Core Technology for the JailTracker Jail Management System funded under the Capital Improvement Plan for \$469,129.
9. [Resolution to Authorize "Qualifying Statements" for Bonding Purposes](#)  
**Suggested Motion:**  
To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution to authorize Certification of a "Qualifying Statement" for bonding purposes.
10. [Ottawa County Water Supply Refunding Bonds, Series 2021](#)  
**Suggested Motion:**  
To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution to Authorize the Issuance of Not to Exceed \$3,200,000 Ottawa County Water Supply Refunding Bonds, Series 2021 (Northwest Ottawa Water System).
11. [Fiscal Services \(CMH\) Personnel Requests](#)  
**Suggested Motion:**  
To approve the request from Fiscal Services (CMH) to add one (1.0 FTE) Claims/Billings Analyst (U2) at a cost of \$73,341.69 and increase one Accountant II (U4) to a Budget/Audit Analyst (U5) at a cost of \$5,974.72, for total cost of \$79,316.41.

**12. Community Mental Health Personnel Requests**

**Suggested Motion:**

To approve the request from Community Mental Health to make the following position additions at a total cost of \$352,614; To add four (.4875 FTE) commission-based Mental Health Clinicians at a cost of \$104,000 and to add four (1.0 FTE) Mental Health Aide Workers at a cost of \$248,614.

**D. Appointments:**

**13. Community Mental Health Board Appointment**

**Suggested Motion:**

To place into nomination the name of (\*indicates recommendation from the Interview Subcommittee):

**\*Robert Brown**

and to select one (1) to fill one (1) Family Member vacancy on the Community Mental Health Board beginning April 1, 2021 and ending March 31, 2024.

**14. Community Mental Health Board Appointment**

**Suggested Motion:**

To place into nomination the name of (\*indicates recommendation from the Interview Subcommittee):

**\*Lavonne Vanderzwaag**

and to select one (1) to fill one (1) General Public vacancy on the Community Mental Health Board beginning April 1, 2021 and ending March 31, 2024.

**E. Discussion Items:**

**I. Michigan State University Extension 2020 Annual Report**

**Presented by: Erin Moore**

- 9. Report of the County Administrator**
- 10. General Information, Comments, and Meetings Attended**
- 11. Public Comments**
- 12. Adjournment**