

TALENT AND RECRUITMENT COMMITTEE

Approved Minutes

DATE: February 9, 2021

TIME: 1:01 p.m.

PLACE: Fillmore Street Complex

PRESENT: Kyle Terpstra (by zoom), Randall Meppelink (by zoom), Douglas Zylstra (by zoom), Francisco Garcia (by zoom)

ABSENT: James Holtvluwer

STAFF & GUESTS: John Shay, Deputy County Administrator; Justin Roebuck, Clerk/Register (by zoom), Sherri Sayles, Chief Deputy Clerk; Lynne Doyle, CMH Director (by zoom), Katie Sims, Clerk's Office

SUBJECT: CONSENT ITEMS

TR 21-001 Motion: To approve the agenda of today as presented and to approve the minutes from the December 8, 2020 Talent and Recruitment Committee meeting as presented.
Moved by: Randall Meppelink UNANIMOUS

SUBJECT: ELECTION OF COMMITTEE VICE CHAIR

TR 21-002 Motion: To elect Douglas Zylstra as Vice Chairperson of the Talent and Recruitment Committee for 2021.
Moved by: Douglas Zylstra UNANIMOUS

SUBJECT: OTTAWA COUNTY ECONOMIC DEVELOPMENT CORPORATION/ BROWNFIELD REDEVELOPMENT AUTHORITY

TR 21-003 Motion: To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

*Rebecca Hop
and to select one (1) to fill one (1) Director vacancy beginning immediately and ending December 31 2026.

Garry Post
and to select one (1) to fill one (1) Director vacancy beginning immediately and ending December 31, 2021.

Moved by: Douglas Zylstra

UNANIMOUS

SUBJECT: LAKESHORE REGIONAL ENTITY SUBSTANCE ABUSE OVERSIGHT POLICY BOARD

TR 21-004

Motion: To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

*Richard Kanten

*David Parnin

and to select two (2) to fill two (2) Lakeshore Regional Entity Substance Abuse Oversight Policy Board vacancies beginning immediately and ending December 31 2023.

Moved by: Randall Meppelink

UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Interview Subcommittee – Consensus of the Committee was to keep Francisco Garcia, Randall Meppelink, Douglas Zylstra and John Shay on the Interview Subcommittee. Kyle Terpstra will serve as an alternate.
2. 2021 Talent and Recruitment Committee Meeting Schedule
 - a. Current – Second and Fourth Tuesday of Each Month at 1:00 p.m. as needed
 - i. Schedule as needed for Board and Commission Appointments
 - b. Current Quarterly Meeting Schedule
 - i. March 16, 2021 at 1:30 p.m.
 - ii. June 29, 2021, at 1:30 p.m.
 - iii. September 7, 2021 at 1:30 pm.
 - iv. December 7, 2021 at 1:30 p.m.

The Committee agreed on the above meeting times for 2021.

3. The Committee discussed if it was necessary to re-interview an applicant if they were going to serve another term on the board/commission and were recommended by the department head or organization. The Committee is in favor of interviewing everyone.

SUBJECT: ADJOURNMENT

The meeting adjourned at 1:13 p.m.

