

Agenda
Planning and Policy Committee
West Olive Administration Building – Board Room
12220 Fillmore Street, West Olive, Michigan 49460
Tuesday, April 20, 2021
8:30 AM

Public Comment:

Consent Items:

1. Approval of the Agenda
2. Approval of the minutes from the [March 16, 2021](#) Planning and Policy Committee meeting.

Action Items:

1. [Request for Public Health Department to Present Report to Board of Commissioners](#)

Suggested Motion:

In light of the current surge in COVID-19 cases and pursuant to MCL 46.11(k), I move that our County Department of Public Health present a report to the Commission on:

1. A list of all cease and desist letters issued by the Department to businesses in Ottawa County to enforce county or state public health or safety orders related to COVID-19 pandemic;
2. Efforts to follow up on enforcing the cease and desist letters;
3. A summary of the County's current COVID-19 safety plan for County buildings;
4. Efforts to determine compliance with the County's COVID-19 safety plan at County buildings; and
5. Actions to enforce compliance with the COVID-19 safety plan

2. [Release of Legal Opinion](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the release of County Corporation Counsel Douglas Van Essen's legal opinion titled The Fiduciary Duties dated February 28, 2020 for public consumption.

Discussion Items:

1. Legislative Issues
 - a. Current Legislative Priorities

Adjournment

Comments on the day's business are to be limited to three (3) minutes.

PLANNING AND POLICY COMMITTEE

Proposed Minutes

DATE: March 16, 2021

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Allen Dannenberg, Matthew Fenske, Francisco Garcia, Philip Kuyers, Gregory DeJong

STAFF & GUESTS: Alan Vanderberg, Administrator; John Shay, Deputy County Administrator; Karen Karasinski, Fiscal Services Director; Douglas VanEssen, Corporate Counsel; Jason Shamblin, Parks & Recreation Director; Paul Sachs, Planning & Performance Improvement Director; Becky Huttenga, Planning & Performance Improvement; Sherri Sayles, Chief Deputy Clerk

SUBJECT: CONSENT ITEMS

PP 21-013 Motion: To approve the agenda of today as presented and amended moving Action Item 5 – Motion to Approve Amended 2021 Board Rules to Action Item 1A. To approve the minutes from the February 16, 2021 Planning & Policy Committee meeting.
Moved by: Allen Dannenberg UNANIMOUS

SUBJECT: MOTION TO APPROVE AMENDED 2021 BOARD RULES

PP 21-014 Motion: To approve and forward to the Board of Commissioners the Rules Committee's recommended amendments to the 2021 Board Rules.
Moved by: Matthew Fenske UNANIMOUS

SUBJECT: AGRICULTURAL ECONOMIC DEVELOPMENT PLAN

PP 21-015 Motion: To approve and forward to the Board of Commissioners a Resolution of Support for the Ottawa County Focus on Agricultural Plan.
Moved by: Matthew Fenske UNANIMOUS

SUBJECT: RESOLUTION OF SUPPORT FOR THE CREATION OF A GROUNDWATER BOARD

PP 21-016 Motion: To approve and forward to the Board Chairperson and Clerk/Register the Resolution of Support for the creation of an Ottawa County Groundwater Board.
Moved by: Gregory DeJong UNANIMOUS

SUBJECT: 2021 MICHIGAN NATURAL RESOURCES TRUST FUND GRANT APPLICATION FOR KIRK PARK

PP 21-017 Motion: To approve and forward to the Board of Commissioners for the recommendation of the application to the Michigan Natural Resources Trust Fund (MNRTF) program for funding assistance of \$474,000 to renovate facilities at Kirk Park. Moved by: Matthew Fenske UNANIMOUS

SUBJECT: 2021 MICHIGAN NATURAL RESOURCES TRUST FUND GRANT APPLICATION FOR STEARNS BAYOU

PP 21-018 Motion: To approve and forward to the Board of Commissioners for the recommendation of the application to the Michigan Natural Resources Trust Fund (MNRTF) program for funding assistance of \$300,000 to construct the Stearns Bayou Connector Segment of the Grand River Greenway Idema Explorers Trail. Moved by: Philip Kuyers UNANIMOUS

Jason Shamblin gave a brief update on the spring maintenance projects they are working on for the Ottawa County Parks.

SUBJECT: DISCUSSION ITEMS

- 1. Legislative Issues
a. Current Legislative Priorities – John Shay presented the Current Legislative Priorities for March 2021.
2. Closed Session to Discuss Property Acquisition Pursuant to OMA Section 8d.

PP 21-019 Motion: To go into closed session at 9:29 a.m. for the purpose of discussing property acquisition pursuant to OMA Section 8d. (2/3 roll call vote required) Moved by: Matthew Fenske UNANIMOUS

Roll call: Yeas: Philip Kuyers, Allen Dannenberg, Francisco Garcia, Matthew Fenske, Gregory DeJong. (5)

PP 21-020 Motion: To rise from closed session at 9:40 a.m. Moved by: Matthew Fenske UNANIMOUS

- 3. Commissioner Garcia asked about "Frickn Media". Douglas VanEssen is drafting an Ordinance. The County will be adding additional keycard locations.

SUBJECT: ADJOURNMENT

PP 21-021

Motion: To adjourn at 9:45 a.m.

Moved by: Philip Kuyers

UNANIMOUS

Action Request



Committee:	Planning and Policy Committee
Meeting Date:	04/20/2021
Requesting Department:	Board of Commissioners
Submitted By:	Kyle Terpstra
Agenda Item:	Request for Public Health Department to Present Report to Board of Commissioners

Suggested Motion:

In light of the current surge in COVID-19 cases and pursuant to MCL 46.11(k), I move that our County Department of Public Health present a report to the Commission on:

1. A list of all cease and desist letters issued by the Department to businesses in Ottawa County to enforce county or state public health or safety orders related to COVID-19 pandemic;
2. Efforts to follow up on enforcing the cease and desist letters;
3. A summary of the County's current COVID-19 safety plan for County buildings;
4. Efforts to determine compliance with the County's COVID-19 safety plan at County buildings; and
5. Actions to enforce compliance with the COVID-19 safety plan

Summary of Request:

Commissioner Terpstra requested that the motion submitted by him, as stated above, be included in the Planning and Policy Committee agenda.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
--------------------	---------------------------	---------------------	------------------------------	-----------------------------	---

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: Mandated Non-Mandated New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration: Recommended Not Recommended Without Recommendation

County Administrator:

Alan G. Vaudenberg

Committee/Governing/Advisory Board Approval Date:

Action Request



Committee: Planning and Policy Committee

Meeting Date: 04/20/2021

Requesting Department: Board of Commissioners

Submitted By: Kyle Terpstra

Agenda Item: Release of Legal Opinion

Suggested Motion:

To approve and forward to the Board of Commissioners the release of County Corporation Counsel Douglas Van Essen's legal opinion titled The Fiduciary Duties dated February 28, 2020 for public consumption.

Summary of Request:

Commissioner Terpstra requested that this action be placed on the Planning and Policy Committee agenda. The Committee did discuss this request at a prior meeting and decided to not move forward with this. It was decided to put this formally on the agenda for transparency's sake.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
--------------------	---------------------------	---------------------	------------------------------	-----------------------------	---

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: Mandated Non-Mandated New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration: Recommended Not Recommended Without Recommendation

County Administrator:

Alan G. Vaudenberg

Committee/Governing/Advisory Board Approval Date: