



Roger A. Bergman
Chairperson

Matthew R. Fenske
Vice-Chairperson

Ottawa County

Board of Commissioners

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, April 27, 2021 at 1:30 PM** for the regular April meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Fenske
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
 - A. Medical Director Update, Paul Heidel, MD
 - B. Public Health Update, Lisa Stefanovsky
6. Public Comments
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:

From the County Clerk/Register

- I. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the [April 13, 2021 Board of Commissioners meeting](#).

Francisco C. Garcia Joseph S. Baumann Douglas R. Zylstra Allen Dannenberg Randall J. Meppelink
Kyle J. Terpstra James H. Holtvluwer Philip D. Kuyers Gregory J. DeJong

From Administration

2. [Accounts Payable for March 29 – April 9, 2021](#)

Suggested Motion:

To approve the general claims in the amount of \$3,189,648.57 as presented by the summary report for March 29 - April 9, 2021.

B. Public Hearings: None

C. Action Items:

From the Finance and Administration Committee

1. [FY2021 Budget Adjustments](#)

Suggested Motion:

To approve the FY2021 budget adjustments per the attached schedule.

2. [County of Ottawa Financial Report-Vredeveld Haefner LLC](#)

Suggested Motion:

To receive for information the Comprehensive Annual Financial Report of the County of Ottawa for the Year Ended September 30, 2020.

3. [Local Government Retirement System Annual Report \(form 5572\)](#)

Suggested Motion:

To receive for information the Local Government Retirement System Annual Report as required by Public Act 202 of 2017.

4. [Fulton Street HVAC Replacement Project](#)

Suggested Motion:

To approve the lowest responsive bid from Hurst Mechanical in the amount of \$85,316.00 to replace three rooftop units and the building control system.

5. [Facilities Maintenance Personnel Request](#)

Suggested Motion:

To approve a proposal to hire three part-time, non-benefited housekeepers at an annual cost of \$43,641.69.

6. [County Treasurer's Department Personnel Request](#)

Suggested Motion:

To approve the reorganization request from the County Treasurer to remove the 1.0 FTE Unclassified U4 position of Revenue Accounting Supervisor and add a 1.0 FTE Group T-6 Clerk position at a cost savings of \$22,324.82.

7. [Merit Contract for Broadband Data Collection](#)

Suggested Motion:

To approve the contract with Merit Network Inc. To complete Phase I (data collection/analysis) of the County's multi-phase Digital Inclusion Strategy at a cost of \$42,000.

8. [Waiver and Reduction of Food Establishment License Fees](#)

Suggested Motion:

To approve the motion to waive the food license fee for 33 establishments that paid for a food license and have not operated during license year May 1, 2020 – April 30, 2021 in the amount of \$13,611 and to reduce the license fee for all food establishments renewing a license in 2021 in the amount of \$141,611.

D. Appointments: None

E. Discussion Items:

I. [2021 Ottawa County Equalization Report](#)

9. Report of the County Administrator

10. General Information, Comments, and Meetings Attended

11. Public Comments

12. Adjournment

