

Agenda
Finance and Administration Committee
West Olive Administration Building – Board Room
12220 Fillmore, West Olive, MI 49460
Tuesday, August 17, 2021
10:00 AM

Public Comment:

Consent Items:

1. Approval of the Agenda
2. Approval of Minutes from the [July 27, 2021](#) Finance and Administration Committee Meeting.

Action Items:

1. [2021 Budget Adjustments](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the 2021 budget adjustments per the attached schedule.
2. [Statement of Review](#)
Suggested Motion:
To approve the Statement of Review for the month of July 2021.
3. [Quarterly Financial Status Report](#)
Suggested Motion:
To receive for information the detailed Financial Statements for the General Fund and Mental Health Fund, as well as a higher-level summary for the rest of the Special Revenue Funds, through the end of the 3rd quarter of Fiscal Year 2021.
4. [FY 2022 Capital Improvement Plan](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the FY 2022-2027 Capital Improvement Plan.
5. [Tower Management Consulting Services](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the contract with Tele-Rad, Inc. for Tower Management Consulting Services at a total 3-year cost of \$12,500.

6. [Executive Recruitment Consulting Services](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the request for Human Resources to contract with GovHR for executive recruitment services to assist in hiring a County Administrator at a cost of \$22,500.

7. [GCSI Retainer Agreement](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the Retainer Agreement between Governmental Consultant Services, Inc. and Ottawa County for a total cost of \$48,000 per year.

8. [Community Mental Health Personnel Request](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the request from CMH to increase one part-time, non-benefited Mental Health Clerk to full-time benefited and upgrade one Mental Health Specialist to Mental Health Clinician at a total cost of \$56,658.26 per year paid for with Medicaid and Lakeshore Regional Entity funding.

9. [Community Mental Health Personnel Request](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the request from CMH to add 14 full-time, benefited positions at a total cost of \$985,729.13 to be paid for with SAMSHA and CCBHC Grant funding.

10. [Public Health Personnel Request](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the request from Public Health to add 17 full-time, benefited positions and 25 part-time, non-benefited positions at a total cost of \$2,179,153.00 to be paid for with federal and state grant funding.

11. [Interim County Administrator Pay and Temporary Appointments](#)

Suggested Motion:

To approve and forward to the Board of Commissioners to pay Interim County Administrator John Shay at the Unclassified U15 level, \$158,572 from August 30, 2021 to the conclusion of his duties as Interim Administrator and to appoint Mr. Shay to the following boards and commissions for the interim period:

Grand Valley Metropolitan Council Board of Directors and Executive Committee

Kent-Ottawa-Muskegon Foreign Trade Zone Board of Directors

Ottawa County Central Dispatch Authority Board of Directors

West Michigan Enforcement Team Board of Directors

Ottawa County Land Bank Authority

Ottawa County Brownfield Authority

Ottawa County Economic Development Corporation Board of Directors

Ottawa County Insurance Authority Board of Directors and Work Group

Lakeshore Advantage Board of Directors

12. [Resolution in Support of Additional Circuit Court Judgeship](#)

Suggested Motion:

To approve and forward to the Board of Commissions the Resolution in Support of Additional Circuit Court Judgeship.

13. [Setting of Public Hearing on the FY 2022 Ottawa County Budget](#)

Suggested Motion:

To recommend to the Board of Commissioners to set a public hearing on the FY 2022 Ottawa County budget for Tuesday, September 14, 2021 to be held in the Ottawa County Board Room, 12220 Fillmore Street, West Olive, at 1:30 p.m.

14. [Setting of Public Hearing to Closeout the CARES Community Development Block Grant](#)

Suggested Motion:

To recommend to the Board of Commissioners to set a public hearing on the closeout of the CARES Community Development Block Grant for Tuesday, September 14, 2021 to be held in the Ottawa County Board Room, 12220 Fillmore Street, West Olive, at 1:30 p.m.

15. [Ottawa Conservation District Agreement Renewal](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the agreement between the County and the Ottawa Conservation District (OCD) in the amount of \$100,000 per year for a two-year term.

16. [Mary Free Bed Rehabilitation Hospital Refunding Bonds](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the bonding activity of the Kent County Hospital Finance Authority under the IRS Code Section 147(f) for funding that affects one Mary Free Bed Hospital facility in Ottawa County as well as acceptance of Mary Free Bed's indemnification of Ottawa County for this action.

Discussion Items:

1. [Treasurer's Financial Month End Update](#); Amanda Price
2. FY 2022 Budget; Karen Karasinski

Adjournment

Comments on the day's business are to be limited to three (3) minutes.