



Roger A. Bergman
Chairperson

Matthew R. Fenske
Vice-Chairperson

Ottawa County

Board of Commissioners

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, August 24, 2021 at 1:30 PM** for the regular August meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Holtvluwer
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk/Register

- I. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the [August 10, 2021 Board of Commissioners meeting](#).

Francisco C. Garcia Joseph S. Baumann Douglas R. Zylstra Allen Dannenberg Randall J. Meppelink
Kyle J. Terpstra James H. Holtvluwer Philip D. Kuyers Gregory J. DeJong

From Administration

2. [Accounts Payable for August 2 - August 13, 2021](#)

Suggested Motion:

To approve the general claims in the amount of \$11,323,427.49 as presented by the summary report for August 2, 2021 to August 13, 2021.

2. [Post-Execution Ratification of Contracts under Section IV\(D\)\(2\) of the Ottawa County Contracting Authorization and Form Policy](#)

Suggested Motion:

To ratify all contracts currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy that was adopted on April 14, 2020.

B. Public Hearings:

1. Mary Free Bed Rehabilitation Hospital Refunding Bonds

Suggested Motion:

- a. To open the Public Hearing to receive comments on the Mary Free Bed Rehabilitation Hospital Refunding bonds.
- b. To close the Public Hearing to receive comments on the Mary Free Bed Rehabilitation Hospital Refunding bonds.

C. Action Items:

From Administration

1. [David VanGinhoven Memorial](#)

Suggested Motion:

To approve the naming of the paved trail loop through the forest southwest of the Nature Center at Hemlock Crossing County Park in honor of David VanGinhoven including the installation of an appropriate permanent sign.

From Planning and Policy Committee

2. [Ottawa County Grand River Collaboration Resolution](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the Ottawa County Grand River Collaboration Resolution.

3. [Ottawa County Land Bank Authority Bylaws](#)

Suggested Motion:

To approve the amended Bylaws of the Ottawa County Land Bank Authority.

4. [Idema Explorers Trail Stearns Bayou Connector Easement](#)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk/Register to sign the Riverside Storage LLC easement as required for construction of the Grand River Greenway Idema Explorers Trail in the amount of \$1,000.00 from the Parks Millage.
5. [Creation of Port Sheldon Closure Planning Committee](#)
Suggested Motion:
To approve the creation of a permanent Port Sheldon Closure Planning Committee consisting of representatives of the County, other taxing units, and economic development organizations.

From Finance and Administration Committee

6. [FY2021 Budget Adjustments](#)
Suggested Motion:
To approve the 2021 budget adjustments per the attached schedule.
7. [FY 2022 Capital Improvement Plan](#)
Suggested Motion:
To approve the FY 2022-2027 Capital Improvement Plan.
8. [Tower Management Consulting Services](#)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk/Register to sign the contract with Tele-Rad, Inc. for Tower Management Consulting Services at a total cost of \$12,500.00.
9. [Executive Recruitment Consulting Services](#)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk Register to sign the contract with GovHR for executive recruitment services to assist in hiring a County Administrator at a cost of \$22,500 and to appoint a County Administrator search committee consisting of Chair Bergman, Vice-Chair Fenske, Commissioner Dannenberg, Jose Gomez, Jennifer Owens, Michelle Fare and Monica Verplank.
10. [GCSI Retainer Agreement](#)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk/Register to sign the Retainer Agreement between Governmental Consultant Services, Inc. and Ottawa County for a cost of \$48,000.00 per year.

11. [Community Mental Health Personnel Request](#)
Suggested Motion:
To approve the request from CMH to increase one part-time, non-benefited Mental Health Clerk to full-time benefited and upgrade one Mental Health Specialist to a Mental Health Clinician at a total cost of \$56,658.26 per year paid for with Medicaid and Lakeshore Regional Entity funding.
12. [Community Mental Health Personnel Request](#)
Suggested Motion:
To approve the request from CMH to add 14 full-time, benefited positions at a total cost of \$985,729.13 to be paid for with SAMSHA and CCBHC Grant funding.
13. [Public Health Personnel Request](#)
Suggested Motion:
To approve the request from Public Health to add 17 full-time, benefited positions and 25 part-time, non-benefited positions at a total cost of \$2,179,153.00 to be paid for with federal and state grant funding.
14. [Interim County Administrator Pay and Temporary Appointments](#)
Suggested Motion:
To approve to pay Interim County Administrator John Shay at the Unclassified UI5 level, \$158,572 from August 30, 2021 to the conclusion of his duties as Interim County Administrator and to appoint Mr. Shay to the following boards and commissions for the interim period:
Grand Valley Metropolitan Council Board of Directors and Executive Committee
Kent-Ottawa-Muskegon Foreign Trade Zone Board of Directors
Ottawa County Central Dispatch Authority Board of Directors
West Michigan Enforcement Team Board of Directors
Ottawa County Land Bank Authority
Ottawa County Brownfield Authority
Ottawa County Economic Development Corporation Board of Directors
Ottawa County Insurance Authority Board of Directors and Work Group
Lakeshore Advantage Board of Directors
15. [Resolution in Support of Additional Circuit Court Judgeship](#)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution in Support of Additional Circuit Court Judgeship.
16. [Setting of Public Hearing on the FY 2022 Ottawa County Budget](#)
Suggested Motion:
To approve the setting of a public hearing on the FY 2022 Ottawa County budget for Tuesday, September 14, 2021 to be held in the Ottawa County Board Room, 12220 Fillmore Street, West Olive, at 1:30 pm.

17. [Setting of Public Hearing to Closeout the CARES Community Development Block Grant](#)
Suggested Motion:
To approve the setting of a public hearing on the closeout of the CARES Community Development Block Grant for Tuesday, September 14, 2021 to be held in the Ottawa County Board Room, 12220 Fillmore Street, West Olive, at 1:30 pm.
18. [Ottawa Conservation District Agreement Renewal](#)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk/Register to sign the agreement between the County and the Ottawa Conservation District (OCD) in the amount of \$100,000 per year for a two-year term.
19. [Mary Free Bed Rehabilitation Hospital Refunding Bonds](#)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk/Register to sign the bonding activity of the Kent County Hospital Finance Authority under the IRS Code Section 147(f) for funding that affects one Mary Free Bed Hospital facility in Ottawa County as well as acceptance of Mary Free Bed's indemnification of Ottawa County for this action.
20. [Deferred Compensation \(457\) Employer Match Cap Removal for Unclassified Employees](#)
Suggested Motion:
To approve the restoration of the Unclassified Optional 457 Deferred Compensation Plan Employer Cap to the IRS limits effective January 1, 2022.

D. Appointments: None

E. Discussion Items: None

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment