

**Agenda**  
**Finance and Administration Committee**  
**West Olive Administration Building – Board Room**  
**12220 Fillmore, West Olive, MI 49460**  
**Tuesday, September 21, 2021**  
**10:00 AM**

**Public Comment:**

**Consent Items:**

1. *Approval of the Agenda*
2. *Approval of Minutes from the [August 17, 2021](#) and [August 24, 2021](#) Finance and Administration Committee Meetings.*

**Action Items:**

1. [2021 Budget Adjustments](#)  
*Suggested Motion:*  
*To approve and forward to the Board of Commissioners the 2021 budget adjustments per the attached schedule.*
2. [Statement of Review](#)  
*Suggested Motion:*  
*To approve the Statement of Review for the month of August 2021.*
3. [Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties](#)  
*Suggested Motion:*  
*To approve and forward to the Board of Commissioners the resolution regarding the distribution of convention facility tax revenues to counties under Public Acts 106 and 107 of 1985.*
4. [2022 Budget Resolution](#)  
*Suggested Motion:*  
*To approve and forward to the Board of Commissioners the Fiscal Year 2022 General Appropriations Act.*
5. [Communications Tower Lease Agreement](#)  
*Suggested Motion:*  
*To approve and forward to the Board of Commissioners a Lease Agreement with AT&T to install its wireless broadband equipment on the County's Fillmore Street/Stanton Street Communications Tower. AT&T has agreed to lease tower space from the County at a rate of \$2,100 per month for a minimum of five (5) years, with automatic renewal for at least an additional five (5) years.*

6. [Agricultural Processing Renaissance Zone](#)

*Suggested Motion:*

*To approve and forward to the Board of Commissioners the Resolution approving an Agricultural Processing Renaissance Zone for a 15-year term in Holland Charter Township.*

7. [Implementation of Cost of Services for Family Planning Program](#)

*Suggested Motion:*

*To approve and forward to the Board of Commissioners the implementation of select fees on October 1, 2021 for Family Planning services.*

**Discussion Items:**

1. [Treasurer's Financial Month End Update](#); Amanda Price

**Adjournment**

**Comments on the day's business are to be limited to three (3) minutes.**

## FINANCE AND ADMINISTRATION COMMITTEE

### Proposed Minutes

DATE: August 17, 2021

TIME: 10:02 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gregory DeJong, Matthew Fenske, Douglas Zylstra, Philip Kuyers, Joseph Baumann

STAFF & GUESTS: Alan Vanderberg, Administrator; John Shay, Deputy County Administrator; Marcie Verbeek, Human Resources Director; Kevin Bowling, Circuit Court Administrator; Amanda Price, Treasurer; Karen Karasinski, Fiscal Services Director; Bob DeVries, GCSI; Jason Shamblin, Parks & Recreation Director; Paul Sachs, Planning & Performance Improvement Director; Rachel Sanchez, Deputy Clerk; Chelsea Eisenlohr, Community Mental Health; Michele VanderSchel, Community Mental Health; Josiah Timmermans, Chief Deputy Water Resources

#### SUBJECT: CONSENT ITEMS

FC 21-072 Motion: To approve the agenda of today as presented.  
Moved by: Matthew Fenske UNANIMOUS

FC 21-073 Motion: To approve the minutes from the July 27, 2021 Finance and Administration Committee meeting as presented.  
Moved by: Matthew Fenske UNANIMOUS

#### SUBJECT: 2021 BUDGET ADJUSTMENTS

FC 21-074 Motion: To approve and forward to the Board of Commissioners the 2021 budget adjustments per the attached schedule.  
Moved by: Matthew Fenske UNANIMOUS

#### SUBJECT: STATEMENT OF REVIEW

FC 21-075 Motion: To approve the Statement of Review for the month of July 2021.  
Moved by: Philip Kuyers UNANIMOUS

#### SUBJECT: QUARTERLY FINANCIAL STATUS REPORT

FC 21-076 Motion: To receive for information the detailed Financial Statements for the General Fund and Mental Health Fund, as well as a higher-level summary for the rest of the Special Revenue Funds, through the end of the 3<sup>rd</sup> quarter of Fiscal Year 2021.

Moved by: Matthew Fenske

UNANIMOUS

SUBJECT: FY 2022 CAPITAL IMPROVEMENT PLAN

FC 21-077 Motion: To approve and forward to the Board of Commissioners the FY 2022-2027 Capital Improvement Plan.

Moved by: Matthew Fenske

UNANIMOUS

SUBJECT: TOWER MANAGEMENT CONSULTING SERVICES

FC 21-078 Motion: To approve and forward to the Board of Commissioners the contract with Tele-Rad, Inc. for Tower Management Consulting Services at a total 3-year cost of \$12,500.

Moved by: Philip Kuyers

UNANIMOUS

SUBJECT: EXECUTIVE RECRUITMENT CONSULTING SERVICES

FC 21-079 Motion: To approve and forward to the Board of Commissioners the request for Human Resources to contract with GovHR for executive recruitment services to assist in hiring a County Administrator, at a cost of \$22,500 and to appoint a County Administrator search committee consisting of Chair Bergman, Vice-chair Fenske, Commissioner Dannenberg, Jose Gomez, Jennifer Owens, Michelle Fare and Monica Verplank.

Moved by: Matthew Fenske

MOTION PASSED

Yeas: Gregory DeJong, Matthew Fenske, Philip Kuyers, Joseph Baumann. (4)

Nays: Douglas Zylstra. (1)

SUBJECT: GCSI RETAINER AGREEMENT

FC 21-080 Motion: To approve and forward to the Board of Commissioners the Retainer Agreement between Governmental Consultant Services, Inc., and Ottawa County for a total cost of \$48,000 per year.

Moved by: Philip Kuyers

UNANIMOUS

SUBJECT: COMMUNITY MENTAL HEALTH PERSONNEL REQUEST

FC 21-081 Motion: To approve and forward to the Board of Commissioners the request from CMH to increase one part-time, non-benefited Mental Health Clerk to full-time benefited and upgrade one Mental Health Specialist to Mental Health Clinician at a total cost of \$56,658.26 per year paid for with Medicaid and Lakeshore Regional Entity funding.

Moved by: Matthew Fenske

UNANIMOUS

SUBJECT: COMMUNITY MENTAL HEALTH PERSONNEL REQUEST



FC 21-082 Motion: To approve and forward to the Board of Commissioners the request from CMH to add 14 full-time, benefited positions at a total cost of \$985,729.13 to be paid for with SAMSHA and CCBHC Grant funding.

Moved by: Matthew Fenske

UNANIMOUS

SUBJECT: PUBLIC HEALTH PERSONNEL REQUEST

FC 21-083 Motion: To approve and forward to the Board of Commissioners the request from Public Health to add 17 full-time, benefited positions and 25 part-time, non-benefited positions at a total cost of \$2,179,153.00 to be paid for with federal and state grant funding.

Moved by: Matthew Fenske

UNANIMOUS

SUBJECT: INTERIM COUNTY ADMINISTRATOR PAY AND TEMPORARY APPOINTMENTS

FC 21-084 Motion: To approve and forward to the Board of Commissioners to pay Interim County Administrator John Shay at the Unclassified U15 level, \$158,572 from August 30, 2021 to the conclusion of his duties as Interim Administrator and to appoint Mr. Shay to the following boards and commissions for the interim period:

Grand Valley Metropolitan Council Board of Directors and Executive Committee

Kent-Ottawa-Muskegon Foreign Trade Zone Board of Directors

Ottawa County Central Dispatch Authority Board of Directors

West Michigan Enforcement Team Board of Directors

Ottawa County Land Bank Authority

Ottawa County Brownfield Authority

Ottawa County Economic Development Corporation Board of Directors

Ottawa County Insurance Authority Board of Directors and Work Group

Lakeshore Advantage Board of Directors

Moved by: Philip Kuyers

UNANIMOUS

SUBJECT: RESOLUTION IN SUPPORT OF ADDITIONAL CIRCUIT COURT JUDGESHIP

FC 21-085 Motion: To approve and forward to the Board of Commissioners the Resolution in Support of Additional Circuit Court Judgeship.

Moved by: Matthew Fenske

MOTION PASSED

Yeas: Gregory DeJong, Matthew Fenske, Philip Kuyers, Joseph Baumann. (4)

Nays: Douglas Zylstra. (1)

SUBJECT: SETTING OF PUBLIC HEARING ON THE FY 2022 OTTAWA COUNTY BUDGET

FC 21-086 Motion: To recommend to the Board of Commissioners to set a public hearing on the FY 2022 Ottawa County budget for Tuesday, September 14, 2021 to be held in the Ottawa County Board Room, 12220 Fillmore Street, West Olive, at 1:30 p.m.  
Moved by: Matthew Fenske UNANIMOUS

SUBJECT: SETTING OF PUBLIC HEARING TO CLOSEOUT THE CARES COMMUNITY DEVELOPMENT BLOCK GRANT

FC 21-087 Motion: To recommend to the Board of Commissioners to set a public hearing on the closeout of the CARES Community Development Block Grant for Tuesday, September 14, 2021 to be held in the Ottawa County Board Room, 12220 Fillmore Street, West Olive, at 1:30 p.m.  
Moved by: Matthew Fenske UNANIMOUS

SUBJECT: OTTAWA CONSERVATION DISTRICT AGREEMENT RENEWAL

FC 21-088 Motion: To approve and forward to the Board of Commissioners the agreement between the County and the Ottawa Conservation District (OCD) in the amount of \$100,000 per year for a two-year term.  
Moved by: Matthew Fenske UNANIMOUS

SUBJECT: MARY FREE BED REHABILITATION HOSPITAL REFUNDING BONDS

FC 21-089 Motion: To approve and forward to the Board of Commissioners the bonding activity of the Kent County Hospital Finance Authority under the IRS Code Section 147(f) for funding that affects one Mary Free Bed Hospital facility in Ottawa County as well as acceptance of Mary Free Bed's indemnification of Ottawa County for this action.  
Moved by: Philip Kuyers UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Treasurer's Financial Month End Update – The Treasurer's Financial Month End update was presented by Amanda Price, Ottawa County Treasurer. She reported the Foreclosure Auction will be online next week.
2. FY 2022 Budget – Karen Karasinski, Fiscal Services Director, explained the proposed 2022 budget.

SUBJECT: ADJOURNMENT

FC 21-090 Motion: To adjourn at 11:37 a.m.  
Moved by: Philip Kuyers UNANIMOUS

## FINANCE AND ADMINISTRATION COMMITTEE

### Proposed Minutes

DATE: August 24, 2021

TIME: 11:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Douglas Zylstra, Matthew Fenske. (2)

ABSENT: Philip Kuyers, Gregory DeJong, Joseph Bauman. (3)

STAFF & GUESTS: Alan Vanderberg, Administrator; Marcia VerBeek, Human Resources Director; Myra Ocasio, Assistant Fiscal Services Director; Rachel Sanchez, Deputy Clerk; David Barnosky

Due to a lack of quorum, the Finance and Administration Committee was not held.

# Action Request



**Committee:** Finance and Administration Committee

**Meeting Date:** 09/21/2021

**Requesting Department:** Fiscal Services

**Submitted By:** Karen Karasinski

**Agenda Item:** 2021 Budget Adjustments

## Suggested Motion:

To approve and forward to the Board of Commissioners the 2021 budget adjustments per the attached schedule.

## Summary of Request:

Approve budget adjustments processed during the month for appropriation changes and line item adjustments.

Mandated action required by PA 621 of 1978, the Uniform Budget and Accounting Act.

Compliance with the Ottawa County Operating Budget Policy.

## Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:**  Mandated  Non-Mandated  New Activity

**Action is Related to Strategic Plan:**

**Goal:** Goal 1: To Maintain and Improve the Strong Financial Position of the County.

## Objective:

Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.

Goal 1, Objective 2: Maintain and improve the financial position of the County through legislative advocacy.

Goal 1, Objective 3: Maintain or improve bond credit ratings.

**Administration:**  Recommended  Not Recommended  Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

Fund		Department	Explanation	Revenue	Expense
10-85	General Fund	County Clerk - ROD Transfers In	Insurance Authority authorized a risk prevention grant to fund the purchase of a safe to hold the ROD cash drawers.	\$ 1,600	\$ 1,600
11-910	CMH Millage	Community Mental Health	Millage funded Staffing Grant to support developmentally disabled treatment.		\$ 730,000
11-1121	CMH Fund	Community Mental Health	Capitated Medicaid revenue needed for direct care workers and increased rates to support expenses for Postage, Interpreter Fees, and Contracted Services.	\$ 1,909,530	\$ 1,909,530
11-1131	CMH Millage	Community Mental Health	Certified Community Behavioral Health Clinic Employee expenses for FY 2021, Correcting Mental Health transfer balance that was reduced by mistake, Increasing contractual expenses to cover remaining FY 2021 Expenses.		\$ 115,036
11-1138	SUD	Community Mental Health	New Comprehensive Opioid, Stimulant, and Substance Abuse Program Grant for FY21. This grant supports response and prevention to illicit substance use.	\$ 53,000	\$ 53,000
11-1182	CMH Millage	Community Mental Health	New Mental Health Block Grant award for FY21. This grant supports resources for patients with mental health disorders.	\$ 200,000	\$ 200,000
11-1305	General Fund	Board of Commissioners	Appropriate funds for the hire of a company to search for a new County Administrator.		\$ 22,500
11-1307	Sherriff's Contracts	Sheriff's Department	The purchase of a speed trailer to be reimbursed by the Village of Spring Lake.	\$ 7,193	\$ 7,193
11-1325	CMH Millage	Community Mental Health	Housing and Urban Development grant adjusted to award. This grant provides rent assistance to CMH consumers.	\$ 50,000	\$ 50,000
11-1357	SUD	Community Mental Health	New SUD Block Grant funding for 8/1/21-9/30/21 to support resources to respond to substance use disorder. Unspent funds will be carried forward.	\$ 200,000	\$ 200,000
11-1468	Public Health	Health Department	The Robinson Township PFAS Reponse Project Grant is being adjusted to award. The grant provides water filtration system installation to affected residents.	\$ (48,807)	\$ (48,807)
11-1469	Public Health	Health Department	Covid Immunization grant is being adjusted to award. This grant provides support to the vaccination campaign.	\$ 250,000	\$ 250,000
11-1472	Public Health	Health Department	ELC Contact Tracing and Wraparound grant is being adjusted to award. This grant provides resources and personnel for contact tracing Covid-19.	\$ 437,433	\$ 437,433
11-1479	Public Health	Health Department	Tuberculosis Control Grant amount adjusted to award.	\$ (10,602)	\$ (10,602)
11-1825	Public Health	Health Department	Adjusting the Lakeshore Regional Partners grant budget amount to be in line with the grant award amount. This grant funds activities related to substance use prevention.	\$ 666	\$ 666
12-223	Public Health	Health Department	The Public Health Emergency Preparedness Grant is being adjusted to award.	\$ 4,990	\$ 4,990
12-480	Farmland Preservation	Department of Strategic Impact	Recognizing donation from the land owner for farmland preservation property easement.	\$ 78,750	\$ 78,750
12-488	General Fund	Sheriff's Department	Appropriate costs for partial payment of K9 and shipping and handling of K9 unit.		\$ 6,317
12-550	General Fund	Department of Strategic Impact	Reducing appropriations for Urban Smart Growth consulting project moved to FY22.	\$ (1,040)	\$ (22,200)
12-573	General Fund	Sheriff's Department	Restricted booking fee revenue to be appropriated for jail deputy training.		\$ 70,000
12-655	General Fund	District Court	Corrected estimation for telephone budget.		\$ 7,700

# Action Request



**Committee:** Finance and Administration Committee

**Meeting Date:** 09/21/2021

**Requesting Department:** Human Resources

**Submitted By:** Regina MacMillan

**Agenda Item:** Statement of Review

**Suggested Motion:**

To approve the Statement of Review for the month of August 2021.

**Summary of Request:**

Mileage payments to Commissioners per the Commissioners' Mileage Policy.

**Financial Information:**

Total Cost: \$824.66	General Fund Cost: \$824.66	Included in Budget:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:**  Mandated  Non-Mandated  New Activity

**Action is Related to Strategic Plan:**

**Goal:** Goal 1: To Maintain and Improve the Strong Financial Position of the County.

**Objective:** Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.

Goal 1, Objective 2: Maintain and improve the financial position of the County through legislative advocacy.

Goal 1, Objective 3: Maintain or improve bond credit ratings.

**Administration:**  Recommended  Not Recommended  Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

## Commissioner Mileage Voucher

**To:** Roger A. Bergman **Date:**

August 31 2021

**Address:** 214 Washington Avenue **Dept:**

10101010 860000 (Unless otherwise noted)

**City:** Grand Haven

**State:** Michigan

**Zip:** 49417

Date	Description	Miles	Current Rate	Amount
August 10 2021	Board of Commissioners Meeting	28.00	\$0.560	\$15.68
August 16 2021	Elected Official Meeting	28.00	\$0.560	\$15.68
August 17 2021	meeting with LEDA	38.00	\$0.560	\$21.28
August 23 2021	Area Community Services Employment & Training Council (ACSET)	0.00	\$0.560	\$0.00
August 23 2021	ARPA FUNDS MEETING	28.00	\$0.560	\$15.68
August 24 2021	Board of Commissioners Meeting	28.00	\$0.560	\$15.68
August 27 2021	AL FAREWELL	28.00	\$0.560	\$15.68
August 30 2021	board rules committee	28.00	\$0.560	\$15.68
August 25 2021	Fillmore meeting	28.00	\$0.560	\$15.68
	Pick From List		\$0.560	\$0.00
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	Pick From List		\$0.560	\$0.00
	Pick From List		\$0.560	\$0.00
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	Pick From List		\$0.560	\$0.00

### Commissioner Mileage Voucher

	Pick From List		\$0.560	\$0.00	
		Total Mileage:	234.00	\$0.560	\$131.04



### Commissioner Mileage Voucher

**To:** Allen Dannenberg

**Date:**

August 1 2021

**Address:** 529 William

**Dept:**

10101010 860000 (Unless otherwise noted)

**City:** Zeeland

**State:** Michigan

**Zip:** 49464

Date	Description	Miles	Current Rate	Amount
August 5 2021	Farm Bureau Picnic	7.00	\$0.560	\$3.92
August 10 2021	Board of Commissioners Meeting	24.00	\$0.560	\$13.44
August 11 2021	Health and Human Services Committee Meeting	24.00	\$0.560	\$13.44
August 17 2021	Planning and Policy Committee Meeting	24.00	\$0.560	\$13.44
August 24 2021	Board of Commissioners Meeting	10.00	\$0.560	\$5.60
August 27 2021	All's open house	24.00	\$0.560	\$13.44
	Pick From List		\$0.580	\$0.00
	Pick From List		\$0.580	\$0.00
	Pick From List		\$0.580	\$0.00
	Pick From List		\$0.580	\$0.00
	Pick From List		\$0.580	\$0.00
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		<b>Total Mileage:</b>	<b>113.00</b>	<b>\$0.560 \$63.28</b>

### Commissioner Mileage Voucher

To: Matthew R. Fenske

Date:

August 31 2021

Address: 2077 Luce Street SW

Dept:

10101010 860000 (Unless otherwise noted)

City: Grand Rapids

State: Michigan

Zip: 49534

Date	Description	Miles	Current Rate	Amount
August 5 2021	Mtg with Al V, Roger, Greg Board Priorities	32.00	\$0.560	\$17.92
August 10 2021	Board of Commissioners Meeting	32.00	\$0.560	\$17.92
August 10 2021	Tallmadge Township Bd Mtg	6.00	\$0.560	\$3.36
August 11 2021	Wright Township Bd Mtg	17.00	\$0.560	\$9.52
August 16 2021	Ottawa County Groundwater Board	32.00	\$0.560	\$17.92
August 17 2021	Planning and Policy Committee Meeting	32.00	\$0.560	\$17.92
August 18 2021	Mtg with Gloria Lara LEDA Haworth Hotel Conf CTR.	60.00	\$0.560	\$33.60
August 18 2021	West Michigan Shoreline Regional Dev. Comm	72.00	\$0.560	\$40.32
August 18 2021	Mtg with Constituent Mark Ivy/Gordon Galagar Spring Lake Boom Road issue Boat no wake	48.00	\$0.560	\$26.88
August 22 2021	Mtg with Commissioners Garcia/Bergman/ Dannenberg Resolution-Mask mandate	58.00	\$0.500	\$29.00
August 23 2021	CMH Board 50%-64955020 860000 - 50%-64955029 860000	58.00	\$0.560	\$32.48
August 24 2021	Board of Commissioners Meeting	32.00	\$0.560	\$17.92
August 26 2021	WHTC Radio interview Talk of the Town	54.00	\$0.560	\$30.24
August 27 2021	Mtg with staff Adm Filmore	32.00	\$0.560	\$17.92
August 30 2021	Board Rules Committee Mtg	32.00	\$0.560	\$17.92
	Pick From List		\$0.580	\$0.00
	Pick From List		\$0.580	\$0.00
	Pick From List		\$0.580	\$0.00
	Pick From List		\$0.580	\$0.00
<b>Total Mileage:</b>		<b>597.00</b>	<b>\$0.560</b>	<b>\$334.32</b>

### Commissioner Mileage Voucher

To: Francisco C. Garcia

Date:

Address: 961 Bay Ridge Dr.

Dept: 10101010 860000 (Unless otherwise noted)

City: Holland

State: Michigan

Zip: 49424

Date	Description	Miles	Current Rate	Amount
August 04 2020	Talent and Recruitment Committee Meeting	26.00	\$0.560	\$14.56
August 06 2020	Board of Commissioners Meeting	26.00	\$0.560	\$14.56
August 11 2020	Board of Commissioners Meeting	26.00	\$0.560	\$14.56
August 18 2020	Planning and Policy Committee Meeting	26.00	\$0.560	\$14.56
August 25 2020	Board of Commissioners Meeting	26.00	\$0.560	\$14.56
	Pick From List		\$0.580	\$0.00
	Pick From List		\$0.580	\$0.00
	Pick From List		\$0.580	\$0.00
	Pick From List		\$0.580	\$0.00
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<b>Total Mileage:</b>		<b>130.00</b>	<b>\$0.560</b>	<b>\$72.80</b>

### Commissioner Mileage Voucher

**To:** James H. Holtvluwer

**Date:** August 31 2021

**Address:** 8092 Weatherwax Drive

**Dept:** 10101010 860000 (Unless otherwise noted)

**City:** Jenison

**State:** Michigan

**Zip:** 49428

Date	Description	Miles	Current Rate	Amount
August 4 2021	Parks and Recreation Commission 20817510 860000	32.00	\$0.560	\$17.92
August 10 2021	Board of Commissioners Meeting	32.00	\$0.560	\$17.92
August 11 2021	Health and Human Services Committee Meeting	32.00	\$0.560	\$17.92
August 23 2021	CMH Board 50%-64955020 860000 - 50%-64955029 860000	45.00	\$0.560	\$25.20
August 24 2021	Board of Commissioners Meeting	32.00	\$0.560	\$17.92
			\$0.560	\$0.00
			\$0.560	\$0.00
		<b>Total Mileage:</b>	<b>173.00</b>	<b>\$0.560</b>
				<b>\$96.88</b>

### Commissioner Mileage Voucher

**To:** Randall J. Meppelink

**Date:**

September 1 2021

**Address:** 7130 88th Ave.

**Dept:**

10101010 860000 (Unless otherwise noted)

**City:** Zeeland

**State:** Michigan

**Zip:** 49464

Date	Description	Miles	Current Rate	Amount
August 10 2021	Board of Commissioners Meeting	16.00	\$0.560	\$8.96
August 20 2021	specail meeting with Al, Roger, Doug V, and Lisa	16.00	\$0.560	\$8.96
August 24 2021	Board of Commissioners Meeting	16.00	\$0.560	\$8.96
August 11 2021	Land Bank Authority (LBA)	16.00	\$0.560	\$8.96
	Pick From List		\$0.580	\$0.00
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	Pick From List		\$0.580	\$0.00
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	Pick From List		\$0.580	\$0.00
	Pick From List		\$0.580	\$0.00
<b>Total Mileage:</b>		<b>64.00</b>	<b>\$0.560</b>	<b>\$35.84</b>

### Commissioner Mileage Voucher

To: Randall J. Meppelink

Date:

August 6 2021

Address: 7130 88th Ave.

Dept:

10101010 860000 (Unless otherwise noted)

City: Zeeland

State: Michigan

Zip: 49464

Date	Description	Miles	Current Rate	Amount
July 13 2021	Board of Commissioners Meeting	16.00	\$0.560	\$8.96
July 14 2021	Health and Human Services Committee Meeting	16.00	\$0.560	\$8.96
July 27 2021	Board of Commissioners Meeting	16.00	\$0.560	\$8.96
July 26 2021	Land Bank Authority (LBA)	16.00	\$0.560	\$8.96
	Pick From List		\$0.580	\$0.00
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	Pick From List		\$0.580	\$0.00
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	Pick From List		\$0.580	\$0.00
<b>Total Mileage:</b>		<b>64.00</b>	<b>\$0.560</b>	<b>\$35.84</b>

### Commissioner Mileage Voucher

**To:** Douglas R. Zylstra

**Date:** August 31 2021

**Address:** 152 E 24th St

**Dept:** 10101010 860000 (Unless otherwise noted)

**City:** Holland

**State:** Michigan

**Zip:** 49423

Date	Description	Miles	Current Rate	Amount
August 10 2021	Board of Commissioners Meeting	30.00	\$0.560	\$16.80
August 17 2021	Finance Meeting	30.00	\$0.560	\$16.80
August 23 2021	CMH	7.60	\$0.560	\$4.26
August 24 2021	Board of Commissioners Meeting	30.00	\$0.560	\$16.80
	Pick From List		\$0.560	\$0.00
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	Pick From List		\$0.560	\$0.00
	Pick From List		\$0.560	\$0.00
		<b>Total Mileage:</b>	<b>97.60</b>	<b>\$54.66</b>

# Action Request



<b>Committee:</b>	Finance and Administration Committee
<b>Meeting Date:</b>	09/21/2021
<b>Requesting Department:</b>	Fiscal Services
<b>Submitted By:</b>	Karen Karasinski
<b>Agenda Item:</b>	Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties

## Suggested Motion:

To approve and forward to the Board of Commissioners the resolution regarding the distribution of convention facility tax revenues to counties under Public Acts 106 and 107 of 1985.

## Summary of Request:

Approve resolution detailing the use of convention facility tax revenue.

## Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:**  Mandated  Non-Mandated  New Activity

## Action is Related to Strategic Plan:

**Goal:** Goal 1: To Maintain and Improve the Strong Financial Position of the County.

**Objective:** Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.

Goal 1, Objective 2: Maintain and improve the financial position of the County through legislative advocacy.

Goal 1, Objective 3: Maintain or improve bond credit ratings.

**Administration:**  Recommended  Not Recommended  Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:



The Ottawa County Board of Commissioners  
of the County of Ottawa  
Grand Haven, Michigan

RESOLUTION REGARDING THE DISTRIBUTION OF CONVENTION FACILITY TAX  
REVENUES TO COUNTIES UNDER PUBLIC ACTS 106 AND 107 OF 1985.

At a meeting of the Board of Commissioners of the County of Ottawa, Ottawa County, Michigan, held at the Ottawa County Administrative Annex, Olive Township, Michigan in said County on September 30, 2021, at 1:30 p.m. local time.

PRESENT: Members -

ABSENT: Members -

The following preamble and resolution were offered by and supported by:

WHEREAS, Public Act 106 and 107 of 1985, authorizes the distribution of convention facility tax revenues and County liquor tax rebates; and

WHEREAS, Public Act 2 of 1986, amends the Truth and Taxation Law to require Counties to reduce their base tax rate by the revenues received under Public Act 106 and 107; and

WHEREAS, the Counties may follow the Truth and Taxation hearings process to use the revenues for increased spending, but 50% of the revenues not used to reduce the millage rate is required to be used for substance abuse programs; and

WHEREAS, the appropriate calculations were made, and a Truth and Taxation hearing was not required; and

WHEREAS, it is currently estimated that approximately \$1,040,491 will be available for the County, subject to final action by the Michigan Legislature on the state budget,

THEREFORE, BE IT RESOLVED, to use the revenues from the convention facilities tax in accordance with the Public Act which mandates 50% allocation for substance abuse programs, and

BE IT FURTHER RESOLVED, which the County will strive to use the 50% County portion as matched dollars for substance abuse programs within Ottawa County or for general County operations.

YEAS: Members -

NAYS: Members -

ABSTAIN: Members -

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Chairperson, Roger Bergman

\_\_\_\_\_  
County Clerk/Register, Justin Roebuck

Certification

I, the undersigned, duly qualified County Clerk/Register of the County of Ottawa, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of Ottawa, Michigan, at a meeting held on September 30, 2021, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereto affixed my official signature this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2021.

\_\_\_\_\_  
County Clerk/Register, Justin Roebuck

# Action Request



**Committee:** Finance and Administration Committee

**Meeting Date:** 09/21/2021

**Requesting Department:** Fiscal Services

**Submitted By:** Karen Karasinski

**Agenda Item:** 2022 Budget Resolution

## Suggested Motion:

To approve and forward to the Board of Commissioners the Fiscal Year 2022 General Appropriations Act.

## Summary of Request:

Under Section 16 of the General Appropriations Act, the legislative body of each local unit must pass a general appropriations act for the general fund and each special revenue fund. Ottawa County also includes capital project, debt service, and permanent funds in the resolution.

## Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:**  Mandated  Non-Mandated  New Activity

## Action is Related to Strategic Plan:

**Goal:** Goal 1: To Maintain and Improve the Strong Financial Position of the County.

**Objective:** Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.

Goal 1, Objective 2: Maintain and improve the financial position of the County through legislative advocacy.

Goal 1, Objective 3: Maintain or improve bond credit ratings.

**Administration:**  Recommended  Not Recommended  Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

The Ottawa County Board of Commissioners

West Olive, Michigan

RESOLUTION TO APPROVE 2022 OPERATING BUDGET

At a meeting of the Board of Commissioners of the County of Ottawa, Ottawa County, Michigan, held at the Ottawa County Administrative Annex, Olive Township, Michigan, in said County on September 30, 2021, at 1:30 p.m. local time.

PRESENT: Members –

ABSENT: Member –

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_:

WHEREAS, this resolution is known as the FY 2022 General Appropriations Act; and

WHEREAS, pursuant to State law, notice of a public hearing on the proposed budget was published in a newspaper on general circulation August 31, 2021 and September 1, 2021, and a public hearing on the proposed budget was held on September 14, 2021; and

WHEREAS, the Ottawa County voters authorized .3199 mils for Park development, expansion, and maintenance;

WHEREAS, the Ottawa County voters authorized .2892 mils for Community Mental Health Services; and

WHEREAS, the Board of Commissioners will be requested to authorize, in May 2022, a general property tax levy on all real and personal property within the County upon the tax roll for County general operations; and

WHEREAS, this County Board of Commissioners through its Finance and Administration Committee, has reviewed the recommended budget in detail; and

WHEREAS, estimated total revenues and appropriations for the various funds are recommended as follows:

Fund	Revenue Sources	Reserve Sources	Appropriations
General Fund	96,486,115	1,220,814	97,706,929
Special Revenue Funds	114,348,651	3,413,103	117,761,754
Debt Service Funds	5,061,668	-	5,061,668
Capital Project Funds	8,839,434	1,020,940	9,860,374
Total	224,735,868	5,654,857	230,390,725

NOW, THEREFORE, BE IT RESOLVED that the Ottawa County Board of Commissioners hereby adopts the FY2022 Appropriations Act as the official budget for FY2022; and

BE IT FURTHER RESOLVED, that the County officials responsible for the appropriations authorized in the act may expend County funds up to, but not to exceed, the total appropriation authorized for each department or activity; and

BE IT FURTHER RESOLVED, except for the Capital Project Fund, the Ottawa County Board adopts the FY2022 budgets by department per the attached schedule;

BE IT FURTHER RESOLVED, the Capital Project Fund is adopted by project; and

BE IT FURTHER RESOLVED, the Capital Improvement projects are appropriated for the life of the project and will carryforward to future years until complete; and

BE IT FURTHER RESOLVED, pursuant to the Uniform Budget and Accounting Act, the County Administrator may approve and execute transfers between appropriations up to \$50,000 without prior approval of the Board; and

FURTHER BE IT RESOLVED THAT all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

YEAS: Members -

NAYS: Members –

ABSTAIN: Members –

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Chairperson, Roger Bergman

\_\_\_\_\_  
County Clerk/Register, Justin Roebuck

Certification

I, the undersigned, duly qualified Clerk of the County of Ottawa, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of Ottawa, Michigan, at a meeting held on September 30, 2021, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereto affixed my official signature this 30th day of September, A.D., 2021.

\_\_\_\_\_  
County Clerk/Register, Justin Roebuck

**COUNTY OF OTTAWA  
2022 Appropriation Act**

**General Fund**

<b>Revenues:</b>	
Taxes	60,334,104
Intergovernmental	11,106,356
Charges for services	16,245,904
Fines and forfeits	73,100
Interest on investments	339,411
Rental income	2,124,818
Licenses and permits	374,485
Other Revenue	577,341
Transfers In from Other Funds	5,310,596
<b>Total Estimated Revenues</b>	<b>96,486,115</b>
<b>Appropriations:</b>	
<b>Legislative (Commissioners)</b>	585,811
<b>Judicial:</b>	
Circuit Court	3,495,425
District Court	8,040,047
Probate Court	1,052,469
Juvenile Services Division	1,712,465
Circuit Court Adult Probation	163,873
All Other Judicial	22,432
<b>General Government:</b>	
Administrator	1,153,286
Diversity, Equity, and Inclusion	272,176
Fiscal Services	1,958,300
County Clerk	2,881,378
Prosecuting Attorney	5,291,427
County Treasurer	938,095
Equalization	2,056,517
Geographic Information Systems	578,750
MSU Extension	389,363
Facilities Maintenance	4,609,372
Corporate Counsel	327,800
Register of Deeds	789,298
Human Resources	1,239,499
Water Resources Commissioner	1,052,869
All Other General Government	151,943
<b>Public Safety:</b>	
Sheriff	21,955,620
Jail	11,776,097
<b>Public Works (drain assessments)</b>	6,871,550
<b>Health &amp; Welfare:</b>	
Substance Abuse	520,246
All Other Health & Welfare	712,606
<b>Culture &amp; Recreation</b>	
<b>Community &amp; Economic Development</b>	1,636,679
<b>Other Expenditures:</b>	
Insurance	220,476
Contingency	1,055,000
<b>Transfers Out to Other Funds</b>	<b>14,196,061</b>
<b>Total Appropriations</b>	<b>97,706,929</b>
<b>Fund Balance (Usage)/Contribution</b>	<b>(1,220,814)</b>

**COUNTY OF OTTAWA  
2022 Appropriation Act**

**Special Revenue Funds**

<b>Revenues:</b>	
Taxes	12,256,472
Intergovernmental	82,524,433
Charges for services	2,984,410
Fines and forfeits	18,075
Interest on investments	158,647
Rental income	180,596
Licenses and permits	1,058,385
Other	2,102,226
Transfers In from Other Funds	13,065,407
<b>Total Estimated Revenues</b>	<b>114,348,651</b>
<b>Appropriations:</b>	
General Fund DB/DC	5,351,862
General Fund Infrastructure	125,000
General Fund Solid Waste Clean-Up	-
General Fund Stabilization	-
General Fund Towers	12,650
Parks & Recreation	5,728,855
Child Care	8,080,063
Concealed Pistol License	91,521
Department of Health & Human Services	61,040
Farmland Preservation	328,884
Federal Forfeiture	4,000
Friend of the Court	5,367,426
Health	14,196,134
Homestead Property Tax	1,737
Landfill Tipping Fees	1,049,465
Mental Health	46,503,425
Mental Health Millage	7,788,297
Mental Health Substance Use Disorder	4,425,742
Other Governmental Grants	4,503,991
Public Defender's Office	3,849,422
Register of Deeds Technology	258,065
Sheriffs Grants & Contracts	10,034,175
<b>Total Appropriations</b>	<b>117,761,754</b>
<b>Fund Balance (Usage)/Contribution</b>	<b>(3,413,103)</b>

**COUNTY OF OTTAWA  
2022 Appropriation Act**

**Debt Service**

<b>Revenues:</b>	
Intergovernmental	92,400
Transfers In from Other Funds	4,969,268
<b>Total Estimated Revenues</b>	<b>5,061,668</b>
<b>Appropriations:</b>	
Debt Service	5,061,668
<b>Total Appropriations</b>	<b>5,061,668</b>
<b>Fund Balance (Usage)/Contribution</b>	<b>\$ -</b>

**Capital Projects**

<b>Revenues:</b>	
Intergovernmental	2,629,757
Interest on Investments	32,912
Rental income	606,217
Other	2,384,236
Transfers In from Other Funds	3,186,312
<b>Total Estimated Revenues</b>	<b>8,839,434</b>
<b>Appropriations:</b>	
Capital Improvement Plan	9,860,374
<b>Total Appropriations</b>	<b>9,860,374</b>
<b>Fund Balance (Usage)/Contribution</b>	<b>\$ (1,020,940)</b>



# Action Request

Electronic Submission – Contract # 1304



<b>Committee: FINANCE AND ADMINISTRATION</b>
<b>Meeting Date: 9/21/2021</b>
<b>Vendor/3<sup>rd</sup> Party: AT&amp;T</b>
<b>Requesting Department: Department of Strategic Impact</b>
<b>Submitted By: PAUL SACHS</b>
<b>Agenda Item: COMMUNICATIONS TOWER LEASE AGREEMENT</b>

## Suggested Motion:

To approve and forward to the Board of Commissioners a Lease Agreement with AT&T to install its wireless broadband equipment on the County's Fillmore Street/Stanton Street Communications Tower. AT&T has agreed to lease tower space from the County at a rate of \$2,100 per month for a minimum of five (5) years, with automatic renewal for at least an additional five (5) years.

## Summary of Request:

As part of the County Board of Commissioners ongoing effort to expand the wireless connectivity footprint countywide, the County, to-date, has constructed three (3) cellular communications towers in areas of the County where the private-sector was not planning to build towers themselves. The opportunity for private-sector carriers to co-locate their equipment on county-owned towers in areas of needed wireless coverage – typically in more rural areas – helps the carriers' respective business models to deploy wireless service in less densely populated areas where they may not otherwise offer reliable service. Through this public-private partnership, the County only constructs towers in areas of needed wireless coverage when at least two (2) carriers agree to co-locate their equipment on a tower. Revenue generated by the County through leasing tower space to a carrier is put into a Technology Fund that is used for impactful technologically-related endeavors that benefit the County as a whole. Two carriers currently co-locate their equipment on the County's Fillmore/Stanton Street Tower, which was built in 2009. AT&T will be the third carrier to co-locate on this tower.

## Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:
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If not included in Budget, recommended funding source:

## Action is Related to an Activity Which Is: Non-Mandated

## Action is Related to Strategic Plan:

Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.

Objective:

## Administration:

Recommended by County Administrator:

Committee/Governing/Advisory Board Approval Date: 9/21/2021

Market: Michigan/Indiana  
Cell Site Number: GRANMI4032  
Cell Site Name: Ottawa County  
Search Ring Name: GRANMI4032  
Fixed Asset Number: 11581661

## OPTION AND TOWER STRUCTURE LEASE AGREEMENT

THIS OPTION AND TOWER STRUCTURE LEASE AGREEMENT (“**Agreement**”), dated as of the latter of the signature dates below (the “**Effective Date**”), is entered into by Ottawa County, a Michigan municipal corporation, having a mailing address of 12220 Fillmore, West Olive, MI 49460 (“**Landlord**”) and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 1025 Lenox Park Blvd NE 3rd Floor, Atlanta, GA 30319 (“**Tenant**”).

### BACKGROUND

Landlord owns or controls that certain plot, parcel or tract of land, as described on **Exhibit 1**, improved with a tower structure (the “**Tower**”), together with all rights and privileges arising in connection therewith, located at 12550 Fillmore Street, in the County of Ottawa, State of Michigan (collectively, the “**Property**”). Landlord desires to grant to Tenant the right to use a portion of the Property in accordance with this Agreement.

The parties agree as follows:

#### 1. OPTION TO LEASE.

(a) Landlord hereby grants to Tenant an option (the “**Option**”) to lease a portion of the Property consisting of:

(i) Approximately 300 square feet of ground space, as described on attached **Exhibit 1**, for the placement of Tenant’s equipment (the “**Ground Space**”);

(ii) The portion of the Tower selected by Tenant and dedicated for Tenant’s exclusive use, and consisting of an envelope of twelve (12) contiguous vertical feet of space within which any portion of Tenant’s communication equipment and improvements might be located, operated or maintained (the “**Primary RAD Space**”). The Primary RAD Space includes any area on a horizontal plane, extending in all directions from the Tower, that is perpendicular to such 12-foot vertical envelope and any portion of vertical space on the Tower on which Tenant’s communication equipment is located. The location of the Primary RAD Space is identified in **Exhibit 1**. At any time during the Term of this Agreement, Tenant may use portions of the Tower outside of, but adjacent to, the Primary RAD Space to accommodate Tenant’s improvements and equipment that extend outside the Primary RAD Space (the “**Extended Primary RAD Space**”), subject to Landlord’s confirmation that the space is available, Tenant’s agreement to additional rent, and Tenant’s proof that sufficient structural loading capacity is available or can be made available through structural modifications of the Tower that it would make at its sole cost after receiving the Landlord’s written approval. The Primary RAD Space, as it might be expanded by the Extended Primary RAD Space at any time during the Term of this Agreement, shall continue to be referred to as the Primary RAD Space;

(iii) Those certain areas where Tenant’s conduits, wires, cables, cable trays and other necessary connections (and the cables, wires, and other necessary connections and improvements of such third parties related to Tenant, such as Tenant’s utility providers) are located between the Ground Space or Incremental Ground Space, and the Primary RAD Space or any Additional RAD Space and the electric power, telephone, fiber, and fuel sources for the Property (hereinafter collectively referred to as the “**Connection Space**”). Landlord agrees that Tenant shall have the right to install connections between Tenant’s equipment in the Ground Space and Primary RAD Space; and between Tenant’s equipment in the Ground Space and the electric power, telephone, and fuel sources for the Property, and any other improvements. Landlord further agrees that Tenant shall have the right to install, replace and maintain utility lines, wires, poles, cables, conduits, pipes and other necessary connections over or along any right-of-way extending from the aforementioned public right-of-way to the



Premises. The Ground Space, Primary RAD Space, and Connection Space, are hereinafter collectively referred to as the “**Premises.**”

(b) During the Option period and any extension thereof, and during the term of this Agreement, Tenant and its agents, engineers, surveyors and other representatives will have the right to enter upon the Property to inspect, examine, conduct soil borings, drainage testing, material sampling, radio frequency testing and other geological or engineering tests or studies of the Property (collectively, the “**Tests**”), to apply for and obtain licenses, permits, approvals, or other relief required of or deemed necessary or appropriate at Tenant’s sole discretion for its use of the Premises and include, without limitation, applications for zoning variances, zoning ordinances, amendments, special use permits, and construction permits (collectively, the “**Government Approvals**”), initiate the ordering and/or scheduling of necessary utilities, and otherwise to do those things on or off the Property that, in the opinion of Tenant, are necessary in Tenant’s sole discretion to determine the physical condition of the Property, the environmental history of the Property, Landlord’s title to the Property and the feasibility or suitability of the Property for Tenant’s Permitted Use, all at Tenant’s expense. Tenant will not be liable to Landlord or any third party on account of any pre-existing defect or condition on or with respect to the Property, whether or not such defect or condition is disclosed by Tenant’s inspection. Tenant will restore the Property to its condition as it existed at the commencement of the Initial Option Term (as defined below), reasonable wear and tear and casualty not caused by Tenant excepted. In addition, Tenant shall indemnify, defend and hold Landlord harmless from and against any and all injury, loss, damage or claims arising directly out of Tenant’s Tests.

(c) In consideration of Landlord granting Tenant the Option, Tenant agrees to pay Landlord the sum of One Thousand No/100 Dollars (\$1,000.00) within thirty (30) business days of the Effective Date. The Option will be for an initial term of one (1) year commencing on the Effective Date (the “**Initial Option Term**”) and may be renewed by Tenant for an additional one (1) year upon written notification to Landlord and the payment of an additional One Thousand and No/100 Dollars (\$1,000.00) no later than ten (10) days prior to the expiration date of the Initial Option Term.

(d) The Option may be sold, assigned or transferred at any time by Tenant to Tenant’s parent company or member if Tenant is a limited liability company or any affiliate or subsidiary of, or partner in, Tenant or its parent company or member, or to any third party agreeing to be subject to the terms hereof. Otherwise, the Option may not be sold, assigned or transferred without the written consent of Landlord, such consent not to be unreasonably withheld, conditioned or delayed. From and after the date the Option has been sold, assigned or transferred by Tenant to a third party agreeing to be subject to the terms hereof, Tenant shall immediately be released from any and all liability under this Agreement, including the payment of any rental or other sums due, without any further action.

(e) During the Initial Option Term and any extension thereof, Tenant may exercise the Option by notifying Landlord in writing. If Tenant exercises the Option, the Landlord leases the Premises to the Tenant subject to the terms and conditions of this Agreement. If Tenant does not exercise the Option during the Initial Option Term or any extension thereof, this Agreement will terminate, and the parties will have no further liability to each other.

(f) If during the Initial Option Term or any extension thereof, or during the term of this Agreement if the Option is exercised, Landlord decides to subdivide, sell, or change the status of the zoning of the Premises or Property or in the event of foreclosure, Landlord shall immediately notify Tenant in writing. Any sale of the Property shall be subject to Tenant’s rights under this Agreement. Landlord agrees that during the Initial Option Term or any extension thereof, or during the Term of this Agreement if the Option is exercised, Landlord shall not initiate or consent to any change in the zoning of the Premises or Property or impose or consent to any other restriction or use that would prevent or limit Tenant from using the Premises for the uses intended by Tenant as hereinafter set forth in this Agreement.

## **2. PERMITTED USE.**

(a) Tenant may use the Premises for the transmission and reception of communications signals and the installation, construction, maintenance, operation, repair, replacement and upgrade of communications fixtures and related equipment, cables, accessories and improvements, which may include a suitable support structure, associated antennas, equipment shelters or cabinets and fencing and any other items necessary to the successful



and secure use of the Premises (the “**Communication Facility**” or “**Communication Facilities**”), as well as the right to test, survey and review title on the Property; Tenant further has the right but not the obligation to add, modify and/or replace equipment in order to be in compliance with any current or future federal, state or local mandated application, including, but not limited to, emergency 911 communication services (collectively, the “**Permitted Use**”). Landlord and Tenant agree that any portion of the Communication Facility that may be conceptually described on **Exhibit 1** will not be deemed to limit Tenant’s Permitted Use. If **Exhibit 1** includes drawings of the initial installation of the Communication Facility, Landlord’s execution of this Agreement will signify Landlord’s approval of **Exhibit 1**. For a period of ninety (90) days following the start of construction, Landlord grants Tenant, its subtenants, licensees and sublicensees, the right to use the Property or Landlord’s contiguous, adjoining or surrounding property (the “**Surrounding Property**”) as may reasonably be required during construction and installation of the Communication Facility. Tenant has the right to install and operate transmission cables from the equipment shelter or cabinet to the antennas, electric lines from the main feed to the equipment shelter or cabinet and communication lines from the Property’s main entry point to the equipment shelter or cabinet, install a generator and to make other improvements, alterations, upgrades or additions appropriate for Tenant’s Permitted Use, including the right to construct a fence around the Premises or equipment, install warning signs to make individuals aware of risks, install protective barriers, install any other control measures reasonably required by Tenant’s safety procedures or applicable law, and undertake any other appropriate means to secure the Premises or equipment at Tenant’s expense. Tenant has the right to install, modify, supplement, replace, upgrade, expand the Communication Facility (including, for example, increasing the number of antennas or adding microwave dishes) or relocate the Communication Facility within the Premises at any time during the Term. Tenant will be allowed to make such alterations to the Property in order to ensure that the Communication Facility complies with all applicable federal, state or local laws, rules or regulations.

(b) Landlord agrees that Tenant may use and occupy additional space on the Tower at any additional RAD center(s) (each, an “**Additional RAD**,” and the additional space that Tenant uses or occupies, the “**Additional RAD Space**”) upon the same terms and conditions set forth herein, provided that such space is available or becomes available and subject to Tenant’s confirmation that sufficient structural loading capacity is available or can be made available through structural modification of the Tower. Additional RAD Space includes any area on a horizontal plane, extending in all directions from the Tower, that is perpendicular to any portion of vertical space on the Tower on which the incremental equipment is located, operated, or maintained. Tenant may also use additional ground space at the Property in increments of one square foot outside of the Ground Space, provided that such space is available or might be made available (the “**Incremental Ground Space**”). Upon Tenant’s use of any Additional RAD, Additional RAD Space, or Incremental Ground Space, such RAD or space shall be deemed part of the Premises.

### **3. TERM.**

(a) The initial lease term will be five (5) years (the “**Initial Term**”), commencing on the effective date of written notification by Tenant to Landlord of Tenant’s exercise of the Option (the “**Term Commencement Date**”). The Initial Term will terminate on the fifth (5th) anniversary of the Term Commencement Date.

(b) This Agreement will automatically renew for seventeen (17) additional five (5) year term(s) (each additional five (5) year term shall be defined as an “**Extension Term**”), upon the same terms and conditions set forth herein unless Tenant notifies Landlord in writing of Tenant’s intention not to renew this Agreement at least sixty (60) days prior to the expiration of the Initial Term or the then-existing Extension Term.

(c) Unless (i) Landlord or Tenant notifies the other in writing of its intention to terminate this Agreement at least six (6) months prior to the expiration of the final Extension Term, or (ii) the Agreement is terminated as otherwise permitted by this Agreement prior to the end of the final Extension Term, this Agreement shall continue in force upon the same covenants, terms and conditions for a further term of one (1) year, and for annual terms thereafter (“**Annual Term**”) until terminated by either party hereto by giving to the other party hereto written notice of its intention to so terminate at least six (6) months prior to the end of any such Annual Term. Monthly Rent during such Annual Terms shall be equal to the Rent paid for the last month of the final Extension Term. If Tenant remains in possession of the Premises after the termination of this Agreement, then Tenant will be deemed to be occupying the Premises on a month-to-month basis (the “**Holdover Term**”), subject



to the terms and conditions of this Agreement. Rent shall be increased to 120% of the then current rent during the "Holdover Term",.

(d) The Initial Term, any Extension Terms, any Annual Terms and any Holdover Term are collectively referred to as the "Term."

#### 4. RENT.

(a) Commencing on the first day of the month following the date that Tenant commences construction (the "**Rent Commencement Date**"), Tenant will pay Landlord on or before the fifth (5<sup>th</sup>) day of each calendar month in advance, Two Thousand One hundred and No/100 Dollars (\$2,100.00) (the "**Rent**"), at the address set forth above. In any partial month occurring after the Rent Commencement Date, the Rent will be prorated. The initial Rent payment will be forwarded by Tenant to Landlord within ninety (90) days after the Rent Commencement Date.

(b) In the event that Tenant uses or occupies an Additional RAD, Rent shall be increased by One Thousand and No/100 Dollars (\$1,000.00) per month per each Additional RAD (the "**Additional RAD Rent**"). The initial amount of Additional RAD Rent shall be subject to adjustment as provided in Section 4(e) of this Agreement.

(c) In the event that Tenant uses or occupies Incremental Ground Space, Rent shall be increased by Four Dollars and No/100 Dollars 4.00 per month per square foot of space (the "**Incremental Ground Space Rent**"). The initial amount of Incremental Ground Space Rent shall be subject to adjustment as provided in Section 4(e) of this Agreement.

(d) In addition to the Additional RAD Rent, in the event that Tenant uses or occupies any Additional RAD Space and (i) Tenant has used all of the Allowed Wind Load Surface Area, (ii) structural modifications are required because Tenant's use or occupancy of the Additional RAD Space causes the Tower to exceed the maximum allowable combined stress ratio under the structural standards generally accepted within the telecommunications industry (the "**Structural Standards**"), and (iii) Tenant elects under Section 14(b) to have Landlord pay for those structural modifications, Rent shall be increased by the amount of \$0.08 per square inch of Wind Load Surface Area that exceeds the Allowed Wind Load Surface Area (the "**Incremental Use Rent**"). Otherwise, no Incremental Use Rent or other additional fees or charges shall be due and owing. The initial amount of Incremental Use Rent, if any, shall be subject to adjustment as provided in Section 4(e) of this Agreement.

(e) Upon the commencement of each Extension Term, the monthly Rent will increase by [Ten percent (10%)] over the applicable Rent in effect during the previous five (5) year term.

(f) All charges payable under this Agreement such as utilities and taxes shall be billed by Landlord within one (1) year from the end of the calendar year in which the charges were incurred; any charges beyond such period shall not be billed by Landlord, and shall not be payable by Tenant. The foregoing shall not apply to monthly Rent which is due and payable without a requirement that it be billed by Landlord. The provisions of this subsection shall survive the termination or expiration of this Agreement.

#### 5. APPROVALS.

(a) Landlord agrees that Tenant's ability to use the Premises is contingent upon the suitability of the Premises and Property for the Permitted Use and Tenant's ability to obtain and maintain all Government Approvals. Landlord authorizes Tenant to prepare, execute and file all required applications to obtain Government Approvals for the Permitted Use and agrees to reasonably assist Tenant with such applications and with obtaining and maintaining the Government Approvals.

(b) Tenant has the right to obtain a title report or commitment for a leasehold title policy from a title insurance company of its choice and to have the Property surveyed by a surveyor of its choice.

(c) Tenant may also perform and obtain, at Tenant's sole cost and expense, soil borings, percolation tests, engineering procedures, environmental investigation or other tests or reports on, over, and under the Property, necessary to determine if Tenant's use of the Premises will be compatible with Tenant's engineering specifications, system, design, operations or Government Approvals.

6. TERMINATION. This Agreement may be terminated, without penalty or further liability, as follows:



(a) by either party on thirty (30) days prior written notice, if the other party remains in default under Section 15 of this Agreement after the applicable cure periods;

(b) by Tenant upon written notice to Landlord, if Tenant is unable to obtain, or maintain, any required approval(s) or the issuance of a license or permit by any agency, board, court or other governmental authority necessary for the construction or operation of the Communication Facility as now or hereafter intended by Tenant; or if Tenant determines, in its sole discretion that the cost of or delay in obtaining or retaining the same is commercially unreasonable;

(c) by Tenant, upon written notice to Landlord, if Tenant determines, in its sole discretion, due to the title report results or survey results, that the condition of the Premises is unsatisfactory for its intended uses;

(d) by Tenant upon written notice to Landlord for any reason or no reason, at any time prior to commencement of construction by Tenant;

(e) after the first two (2) years, by Tenant upon sixty (60) days' prior written notice to Landlord for any reason or no reason, so long as Tenant pays Landlord a termination fee equal to three (3) months' Rent, at the then-current rate, provided, however, that no such termination fee will be payable on account of the termination of this Agreement by Tenant under any termination provision contained in any other section of this Agreement, including the following: Section 5 Approvals, Section 6(a) Termination, Section 6(b) Termination, Section 6(c) Termination, Section 6(d) Termination, Section 11(d) Environmental, Section 18 Condemnation or Section 19 Casualty

(f) by Landlord if the Tenant's use due to a modification of Tenant's equipment is causing interference with the public safety uses of the Tower and the Tenant after sixty (60) days written notice, has failed to cure the interference.

7. **INSURANCE.** During the Term, Tenant will carry and maintain in effect such commercial general liability policy as Tenant may deem necessary. Said policy of commercial general liability insurance per ISO form CG 00 01 or equivalent will provide a combined single limit of One Million and No/100 Dollars (\$1,000,000.00) per occurrence and in the aggregate and shall include Landlord as an additional insured under the policy by endorsement as respects this Agreement. Notwithstanding the foregoing, Tenant shall have the right to self-insure such general liability coverage.

8. **INTERFERENCE.**

(a) Prior to or concurrent with the execution of this Agreement, Landlord has provided or will provide Tenant with a list of radio frequency user(s) and frequencies used on the Property as of the Effective Date. Tenant warrants that its use of the Premises will not interfere with those existing radio frequency uses on the Property, as long as the existing radio frequency user(s) operate and continue to operate within their respective frequencies and in accordance with all applicable laws and regulations.

(b) Except for public safety operational needs currently satisfied by the equipment installed on the Tower, Landlord will not grant, after the Effective Date, a lease, license or any other right to any third party, if the exercise of such grant may in any way adversely affect or interfere with the Communication Facility, the operations of Tenant or the rights of Tenant under this Agreement. Landlord will notify Tenant in writing prior to granting any third party the right to install and operate communications equipment on the Property .

(c) Except for public safety operational needs currently satisfied by the equipment installed on the Tower, Landlord will not, nor will Landlord permit its employees, tenants, licensees, invitees, agents or independent contractors to interfere in any way with the Communication Facility, the operations of Tenant or the rights of Tenant under this Agreement. Landlord will cause such interference to cease within twenty-four (24) hours after receipt of notice of interference from Tenant. In the event any such interference does not cease within the aforementioned cure period; Landlord shall cease all operations which are suspected of causing interference (except for intermittent testing to determine the cause of such interference) until the interference has been corrected.

(d) For the purposes of this Agreement, "interference" may include, but is not limited to, any use on the Property that causes electronic or physical obstruction with, or degradation of, the communications signals from the Communication Facility.



**9. INDEMNIFICATION.**

(a) Tenant agrees to indemnify, defend and hold Landlord harmless from and against any and all injury, loss, damage or liability, costs or expenses in connection with a third party claim (including reasonable attorneys' fees and court costs) arising directly from the installation, use, maintenance, repair or removal of the Communication Facility or Tenant's breach of any provision of this Agreement, except to the extent attributable to the negligent or intentional act or omission of Landlord, its employees, invitees, agents or independent contractors.

(b) Landlord agrees to indemnify, defend and hold Tenant harmless from and against any and all injury, loss, damage or liability, costs or expenses in connection with a third party claim (including reasonable attorneys' fees and court costs) arising directly from the actions or failure to act of Landlord, its employees, invitees, agents or independent contractors, or Landlord's breach of any provision of this Agreement, except to the extent attributable to the negligent or intentional act or omission of Tenant, its employees, agents or independent contractors.

(c) The indemnified party: (i) shall promptly provide the indemnifying party with written notice of any claim, demand, lawsuit, or the like for which it seeks indemnification pursuant to this Section 9 and provide the indemnifying party with copies of any demands, notices, summonses, or legal papers received in connection with such claim, demand, lawsuit, or the like; (ii) shall not settle any such claim, demand, lawsuit, or the like without the prior written consent of the indemnifying party; and (iii) shall fully cooperate with the indemnifying party in the defense of the claim, demand, lawsuit, or the like. A delay in notice shall not relieve the indemnifying party of its indemnity obligation, except (1) to the extent the indemnifying party can show it was prejudiced by the delay; and (2) the indemnifying party shall not be liable for any settlement or litigation expenses incurred before the time when notice is given.

**10. WARRANTIES.**

(a) Each of Tenant and Landlord (to the extent not a natural person) each acknowledge and represent that it is duly organized, validly existing and in good standing and has the right, power, and authority or capacity, as applicable, to enter into this Agreement and bind itself hereto through the party or individual set forth as signatory for the party below.

(b) Landlord represents, warrants and agrees that: (i) Landlord solely owns the Property as a legal lot in fee simple, or controls the Property by lease or license and solely owns the Tower; (ii) the Property is not and will not be encumbered by any liens, restrictions, mortgages, covenants, conditions, easements, leases, or any other agreements of record or not of record, which would adversely affect Tenant's Permitted Use and enjoyment of the Premises under this Agreement; (iii) Landlord grants to Tenant sole, actual, quiet and peaceful use, enjoyment and possession of the Premises in accordance with the terms of this Agreement without hindrance or ejection by any persons lawfully claiming under Landlord; (iv) Landlord's execution and performance of this Agreement will not violate any laws, ordinances, covenants or the provisions of any mortgage, lease or other agreement binding on Landlord; and (v) if the Property is or becomes encumbered by a deed to secure a debt, mortgage or other security interest, then Landlord will provide promptly to Tenant a mutually agreeable subordination, non-disturbance and attornment agreement executed by Landlord and the holder of such security interest in a form prepared by Tenant.

**11. ENVIRONMENTAL.**

(a) Landlord represents and warrants, except as may be identified in **Exhibit 11** attached to this Agreement, (i) the Property, as of the Effective Date, is free of hazardous substances, including asbestos-containing materials and lead paint, and (ii) the Property has never been subject to any contamination or hazardous conditions resulting in any environmental investigation, inquiry or remediation. Landlord and Tenant agree that each will be responsible for compliance with any and all applicable governmental laws, rules, statutes, regulations, codes, ordinances, or principles of common law regulating or imposing standards of liability or standards of conduct with regard to protection of the environment or worker health and safety, as may now or at any time hereafter be in effect, to the extent such apply to that party's activity conducted in or on the Property.

(b) Landlord and Tenant agree to hold harmless and indemnify the other from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of the indemnifying party for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any action, notice, claim, order,



summons, citation, directive, litigation, investigation or proceeding (“**Claims**”), to the extent arising from that party’s breach of its obligations or representations under Section 11(a). Landlord agrees to hold harmless and indemnify Tenant from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of Landlord for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any Claims, to the extent arising from subsurface or other contamination of the Property with hazardous substances prior to the Effective Date or from such contamination caused by the acts or omissions of Landlord during the Term. Tenant agrees to hold harmless and indemnify Landlord from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of Tenant for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any Claims, to the extent arising from hazardous substances brought onto the Property by Tenant.

(c) The indemnification provisions contained in this Section 11 specifically include reasonable costs, expenses and fees incurred in connection with any investigation of Property conditions or any clean-up, remediation, removal or restoration work required by any governmental authority. The provisions of this Section 11 will survive the expiration or termination of this Agreement.

(d) In the event Tenant becomes aware of any hazardous materials on the Property, or any environmental, health or safety condition or matter relating to the Property, that, in Tenant’s sole determination, renders the condition of the Premises or Property unsuitable for Tenant’s use, or if Tenant believes that the leasing or continued leasing of the Premises would expose Tenant to undue risks of liability to a government agency or other third party, then Tenant will have the right, in addition to any other rights it may have at law or in equity, to terminate this Agreement upon written notice to Landlord.

**12. ACCESS.** At all times throughout the Term of this Agreement, Tenant and its employees, agents, and subcontractors, will have twenty-four (24) hour per day, seven (7) day per week pedestrian and vehicular access (“**Access**”) to and over the Property, from an open and improved public road to the Premises, for the installation, maintenance and operation of the Communication Facility and any utilities serving the Premises. As may be described more fully in **Exhibit 1**, Landlord grants to Tenant an easement for such Access and Landlord agrees to provide to Tenant such codes, keys and other instruments necessary for such Access. Upon Tenant’s request, Landlord will execute a separate recordable easement evidencing this right. Landlord shall execute a letter granting Tenant Access to the Property substantially in the form attached as **Exhibit 12**; upon Tenant’s request, Landlord shall execute additional letters during the Term. If Tenant elects to utilize an Unmanned Aircraft System (“**UAS**”) in connection with its installation, construction, monitoring, site audits, inspections, maintenance, repair, modification, or alteration activities at the Property, Landlord hereby grants Tenant, or any UAS operator acting on Tenant’s behalf, express permission to fly over the applicable Property and Premises, and consents to the use of audio and video navigation and recording in connection with the use of the UAS. Landlord acknowledges that in the event Tenant cannot obtain Access to the Premises, Tenant shall incur significant damage. If Landlord fails to provide the Access granted by this Section 12, such failure shall be a default under this Agreement. In connection with such default, in addition to any other rights or remedies available to Tenant under this Agreement or at law or equity, Landlord shall pay Tenant, as liquidated damages and not as a penalty, \$500.00 per day in consideration of Tenant’s damages until Landlord cures such default. Landlord and Tenant agree that Tenant’s damages in the event of a denial of Access are difficult, if not impossible, to ascertain, and the liquidated damages set forth above are a reasonable approximation of such damages.

**13. REMOVAL/RESTORATION.** All portions of the Communication Facility brought onto the Property by Tenant will be and remain Tenant’s personal property and, at Tenant’s option, may be removed by Tenant at any time during or after the Term. Landlord covenants and agrees that no part of the Communication Facility constructed, erected or placed on the Premises by Tenant will become, or be considered as being affixed to or a part of, the Property, it being the specific intention of Landlord that all improvements of every kind and nature constructed, erected or placed by Tenant on the Premises will be and remain the property of Tenant and may be removed by Tenant at any time during or after the Term. Tenant will repair any damage to the Property resulting from Tenant’s removal activities. Any portions of the Communication Facility that Tenant does not remove within one hundred twenty (120) days after the later of the end of the Term and cessation of Tenant’s operations at the



Premises shall be deemed abandoned and owned by Landlord. Notwithstanding the foregoing, Tenant will be responsible for the replacement of any trees, shrubs or other vegetation.

**14. MAINTENANCE/UTILITIES.**

(a) Tenant will keep and maintain the Premises in good condition, reasonable wear and tear and damage from the elements excepted.

(b) Landlord will maintain and repair the Property and access thereto, the Tower, and all areas of the Premises where Tenant does not have exclusive control, in good and tenantable condition, subject to reasonable wear and tear and damage from the elements. Landlord will be responsible for maintenance of landscaping on the Property, including any landscaping installed by Tenant as a condition of this Agreement or any required permit. Landlord shall maintain the Tower's structural integrity at all times (which shall mean that at no time will Landlord allow the Tower's condition to become, or remain, overstressed under the applicable structural standards set forth in the then-current version of the ANSI TIA-222). Landlord shall at all times during the Term of this Agreement reserve and have ready for Tenant's immediate use sufficient structural loading capacity on the Tower to support Tenant's installation of up to thirty-five thousand square inches (35,000 sq. in.) of Wind Load Surface Area, in the aggregate, of Communication Facilities anywhere on the Tower (the "**Allowed Wind Load Surface Area**"). "**Wind Load Surface Area**" means the Flat Plate Equivalent Area, as defined in ANSI TIA standards, of any appurtenance (excluding all mounts, platforms, cables and other non-operating equipment) at ninety degrees (90°) perpendicular to wind direction, possessing the characteristics of flat material, with associated drag factors. Landlord shall be responsible for the costs of all structural modifications to the Tower, including the costs of related Government Approvals or other approvals, to support the Allowed Wind Load Surface Area. In the event that Tenant has used the Allowed Wind Load Surface Area and an installation of Communication Facilities within the Primary RAD Space will require structural modifications to comply with the Structural Standards, Tenant will pay Landlord for the portion of the structural modifications that is necessary to support Tenant's loading in excess of the Allowed Wind Load Surface Area. In the event that Tenant has used the Allowed Wind Load Surface Area and an installation of Communication Facilities within the Additional RAD Space will require structural modifications to comply with the Structural Standards, Tenant will pay Landlord the portion of the structural modifications that is necessary to support Tenant's loading in excess of the Allowed Wind Load Surface Area. In no event shall Tenant be responsible for Tower modification costs to support the installations of other tenants or for the Tower to comply with applicable law so long as Tenant's installation is within the Allowed Wind Load Surface Area.

(c) Tenant will be responsible for paying on a monthly or quarterly basis all utilities charges for electricity, telephone service or any other utility used or consumed by Tenant on the Premises. In the event Tenant cannot secure its own metered electrical supply, Tenant will have the right, at its own cost and expense, to sub-meter from Landlord. When sub-metering is required under this Agreement, Landlord will read the meter and provide Tenant with an invoice and usage data on a monthly basis. Tenant shall reimburse Landlord for such utility usage at the same rate charged to Landlord by the utility service provider. Landlord further agrees to provide the usage data and invoice on forms provided by Tenant and to send such forms to such address and/or agent designated by Tenant. Tenant will remit payment within sixty (60) days of receipt of the usage data and required forms. Landlord shall maintain accurate and detailed records of all utility expenses, invoices and payments applicable to Tenant's reimbursement obligations hereunder. Within fifteen (15) days after a request from Tenant, Landlord shall provide copies of such utility billing records to the Tenant in the form of copies of invoices, contracts and cancelled checks. If the utility billing records reflect an overpayment by Tenant, Tenant shall have the right to deduct the amount of such overpayment from any monies due to Landlord from Tenant.

(d) As noted in Section 4(c) above, any utility fee recovery by Landlord is limited to a twelve (12) month period. If Tenant sub-meters electricity from Landlord, Landlord agrees to give Tenant at least twenty-four (24) hours advance notice of any planned interruptions of said electricity. Landlord acknowledges that Tenant provides a communication service which requires electrical power to operate and must operate twenty-four (24) hours per day, seven (7) days per week. If the interruption is for an extended period of time, in Tenant's reasonable determination, Landlord agrees to allow Tenant the right to bring in a temporary source of power for the duration of the interruption. Landlord will not be responsible for interference with, interruption of or failure, beyond the reasonable control of Landlord, of such services to be furnished or supplied by Landlord.



(e) Tenant will have the right to install utilities, at Tenant's expense, and to improve present utilities on the Property and the Premises. Landlord hereby grants to any service company providing utility or similar services, including electric power and telecommunications, to Tenant an easement over the Property, from an open and improved public road to the Premises, and upon the Premises, for the purpose of constructing, operating and maintaining such lines, wires, circuits, and conduits, associated equipment cabinets and such appurtenances thereto, as such service companies may from time to time require in order to provide such services to the Premises. Upon Tenant's or service company's request, Landlord will execute a separate recordable easement evidencing this grant, at no cost to Tenant or the service company.

**15. DEFAULT AND RIGHT TO CURE.**

(a) The following will be deemed a default by Tenant and a breach of this Agreement: (i) non-payment of Rent if such Rent remains unpaid for more than thirty (30) days after written notice from Landlord of such failure to pay; or (ii) Tenant's failure to perform any other term or condition under this Agreement within forty-five (45) days after written notice from Landlord specifying the failure. No such failure, however, will be deemed to exist if Tenant has commenced to cure such default within such period and provided that such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Tenant. If Tenant remains in default beyond any applicable cure period, then Landlord will have the right to exercise any and all rights and remedies available to it under law and equity.

(b) The following will be deemed a default by Landlord and a breach of this Agreement: (i) Landlord's failure to provide Access to the Premises as required by Section 12 within twenty-four (24) hours after written notice of such failure; (ii) Landlord's failure to cure an interference problem as required by Section 8 of this Agreement within twenty-four (24) hours after written notice of such failure; or (iii) Landlord's failure to perform any term, condition or breach of any warranty or covenant under this Agreement within forty-five (45) days after written notice from Tenant specifying the failure. No such failure, however, will be deemed to exist if Landlord has commenced to cure the default within such period and provided such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Landlord. If Landlord remains in default beyond any applicable cure period, Tenant will have: (i) the right to cure Landlord's default and to deduct the costs of such cure from any monies due to Landlord from Tenant, and (ii) any and all other rights available to it under law and equity.

**16. ASSIGNMENT/SUBLEASE.** Tenant will have the right to assign this Agreement or sublease the Premises and its rights herein, in whole or in part, without Landlord's consent. Upon notification to Landlord of such assignment, Tenant will be relieved of all future performance, liabilities and obligations under this Agreement to the extent of such assignment.

**17. NOTICES.** All notices, requests and demands hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid, to be effective when properly sent and received, refused or returned undelivered. Notices will be addressed to the parties hereto as follows:

If to Tenant:                   New Cingular Wireless PCS, LLC  
  Attn: Tower Asset Group - Lease Administration  
  Re: Cell Site #: GRANMI4032; Cell Site Name: Ottawa County, (MI)  
  Fixed Asset #: 11581661  
  1025 Lenox Park Blvd NE 3rd Floor  
  Atlanta, Georgia 30319

With a copy to:                New Cingular Wireless PCS, LLC  
  Attn.: Legal Dept – Network Operations  
  Re: Cell Site #: GRANMI4032; Cell Site Name: Ottawa County, (MI)  
  Fixed Asset #: 11581661  
  208 S. Akard Street



Dallas, TX 75202-4206

If to Landlord: Ottawa County  
Attn: County Administrator  
1220 Filmore Street  
West Olive, MI 49460

Either party hereto may change the place for the giving of notice to it by thirty (30) days' prior written notice to the other party hereto as provided herein.

**18. CONDEMNATION.** In the event Landlord receives notification of any condemnation proceedings affecting the Property, Landlord will provide notice of the proceeding to Tenant within twenty-four (24) hours. If a condemning authority takes all of the Property, or a portion sufficient, in Tenant's sole determination, to render the Premises unsuitable for Tenant, this Agreement will terminate as of the date the title vests in the condemning authority. The parties will each be entitled to pursue their own separate awards in the condemnation proceeds, which for Tenant will include, where applicable, the value of its Communication Facility, moving expenses, prepaid Rent, and business dislocation expenses. Tenant will be entitled to reimbursement for any prepaid Rent on a *pro rata* basis.

**19. CASUALTY.** Landlord will provide notice to Tenant of any casualty or other harm affecting the Property within twenty-four (24) hours of the casualty or other harm. If any part of the Communication Facility or the Property is damaged by casualty or other harm as to render the Premises unsuitable, in Tenant's sole determination, then Tenant may terminate this Agreement by providing written notice to Landlord, which termination will be effective as of the date of such casualty or other harm. Upon such termination, Tenant will be entitled to collect all insurance proceeds payable to Tenant on account thereof and to be reimbursed for any prepaid Rent on a *pro rata* basis. Landlord agrees to permit Tenant to place temporary transmission and reception facilities on the Property, but only until such time as Tenant is able to activate a replacement transmission facility at another location; notwithstanding the termination of this Agreement, such temporary facilities will be governed by all of the terms and conditions of this Agreement, including Rent. If Landlord or Tenant undertakes to rebuild or restore the Premises and/or the Communication Facility, as applicable, Landlord agrees to permit Tenant to place temporary transmission and reception facilities on the Property until the reconstruction of the Premises and/or the Communication Facility is completed. If Landlord determines not to rebuild or restore the Property, Landlord will notify Tenant of such determination within thirty (30) days after the casualty or other harm. If Landlord does not so notify Tenant and Tenant decides not to terminate under this Section 19, then Landlord will promptly rebuild or restore any portion of the Property interfering with or required for Tenant's Permitted Use of the Premises to substantially the same condition as existed before the casualty or other harm. Landlord agrees that the Rent shall be abated until the Property and/or the Premises are rebuilt or restored, unless Tenant places temporary transmission and reception facilities on the Property.

**20. WAIVER OF LANDLORD'S LIENS.** Landlord waives any and all lien rights it may have, statutory or otherwise, concerning the Communication Facility or any portion thereof. The Communication Facility shall be deemed personal property for purposes of this Agreement, regardless of whether any portion is deemed real or personal property under applicable law; Landlord consents to Tenant's right to remove all or any portion of the Communication Facility from time to time in Tenant's sole discretion and without Landlord's consent.

**21. TAXES.**

(a) Landlord shall be responsible for (i) all taxes and assessments levied upon the lands, improvements and other property of Landlord including any such taxes that may be calculated by a taxing authority using any method, including the income method, (ii) all sales, use, license, value added, documentary, stamp, gross receipts, registration, real estate transfer, conveyance, excise, recording, and other similar taxes and fees imposed in connection with this Agreement, and (iii) all sales, use, license, value added, documentary, stamp, gross receipts, registration, real estate transfer, conveyance, excise, recording, and other similar taxes and fees imposed in



connection with a sale of the Property or assignment of Rent payments by Landlord. Tenant shall be responsible for (y) any taxes and assessments attributable to and levied upon Tenant's leasehold improvements on the Premises if and as set forth in this Section 21 and (z) all sales, use, license, value added, documentary, stamp, gross receipts, registration, real estate transfer, conveyance, excise, recording, and other similar taxes and fees imposed in connection with an assignment of this Agreement or sublease by Tenant. Nothing herein shall require Tenant to pay any inheritance, franchise, income, payroll, excise, privilege, rent, capital stock, stamp, documentary, estate or profit tax, or any tax of similar nature, that is or may be imposed upon Landlord.

(b) In the event Landlord receives a notice of assessment with respect to which taxes or assessments are imposed on Tenant's leasehold improvements on the Premises, Landlord shall provide Tenant with copies of each such notice immediately upon receipt, but in no event later than thirty (30) days after the date of such notice of assessment. If Landlord does not provide such notice or notices to Tenant in a timely manner and Tenant's rights with respect to such taxes are prejudiced by the delay, Landlord shall reimburse Tenant for any increased costs directly resulting from the delay and Landlord shall be responsible for payment of the tax or assessment set forth in the notice, and Landlord shall not have the right to reimbursement of such amount from Tenant. If Landlord provides a notice of assessment to Tenant within such time period and requests reimbursement from Tenant as set forth below, then Tenant shall reimburse Landlord for the tax or assessments identified on the notice of assessment on Tenant's leasehold improvements, which has been paid by Landlord. If Landlord seeks reimbursement from Tenant, Landlord shall, no later than thirty (30) days after Landlord's payment of the taxes or assessments for the assessed tax year, provide Tenant with written notice including evidence that Landlord has timely paid same, and Landlord shall provide to Tenant any other documentation reasonably requested by Tenant to allow Tenant to evaluate the payment and to reimburse Landlord.

(c) For any tax amount for which Tenant is responsible under this Agreement, Tenant shall have the right to contest, in good faith, the validity or the amount thereof using such administrative, appellate or other proceedings as may be appropriate in the jurisdiction, and may defer payment of such obligations, pay same under protest, or take such other steps as permitted by law. This right shall include the ability to institute any legal, regulatory or informal action in the name of Landlord, Tenant, or both, with respect to the valuation of the Premises. Landlord shall cooperate with respect to the commencement and prosecution of any such proceedings and will execute any documents required therefor. The expense of any such proceedings shall be borne by Tenant and any refunds or rebates secured as a result of Tenant's action shall belong to Tenant, to the extent the amounts were originally paid by Tenant. In the event Tenant notifies Landlord by the due date for assessment of Tenant's intent to contest the assessment, Landlord shall not pay the assessment pending conclusion of the contest, unless required by applicable law.

(d) Landlord shall not split or cause the tax parcel on which the Premises are located to be split, bifurcated, separated or divided without the prior written consent of Tenant.

(e) Tenant shall have the right but not the obligation to pay any taxes due by Landlord hereunder if Landlord fails to timely do so, in addition to any other rights or remedies of Tenant. In the event that Tenant exercises its rights under this Section 21(e) due to such Landlord default, Tenant shall have the right to deduct such tax amounts paid from any monies due to Landlord from Tenant as provided in Section 15(b) of this Agreement, provided that Tenant may exercise such right without having provided to Landlord notice and the opportunity to cure per Section 15(b).

(f) Any tax-related notices shall be sent to Tenant in the manner set forth in Section 17 of this Agreement.

(g) Notwithstanding anything to the contrary contained in this Section 21, Tenant shall have no obligation to reimburse any tax or assessment for which the Landlord is reimbursed or rebated by a third party.

## **22. SALE OF PROPERTY.**

(a) Landlord may sell the Property or a portion thereof to a third party, provided: (i) the sale is made subject to the terms of this Agreement; and (ii) if the sale does not include the assignment of Landlord's full interest in this Agreement, the purchaser must agree to perform, without requiring compensation from Tenant or any subtenant, any obligation of Landlord under this Agreement, including Landlord's obligation to cooperate with Tenant as provided hereunder.

(b) If Landlord, at any time during the Term of this Agreement, decides to rezone or sell, subdivide or otherwise transfer all or any part of the Premises, or all or any part of the Property to a purchaser other than



Tenant, Landlord shall promptly notify Tenant in writing, and such rezoning, sale, subdivision or transfer shall be subject to this Agreement and Tenant's rights hereunder. In the event of a change in ownership, transfer or sale of the Property, within ten (10) days of such transfer, Landlord or its successor shall send the documents listed below in this Section 22(b) to Tenant. Until Tenant receives all such documents, Tenant's failure to make payments under this Agreement shall not be an event of default and Tenant reserves the right to hold payments due under this Agreement.

- i. Old deed to Property
- ii. New deed to Property
- iii. Bill of Sale or Transfer
- iv. Copy of current Tax Bill
- v. New IRS Form W-9
- vi. Completed and Signed Tenant Payment Direction Form
- vii. Full contact information for new Landlord including phone number(s)

(c) Landlord agrees not to sell, lease or use any areas of the Property for the installation, operation or maintenance of other wireless communication facilities if such installation, operation or maintenance would interfere with Tenant's Permitted Use or communications equipment as determined by radio propagation tests performed by Tenant in its sole discretion. Landlord or Landlord's prospective purchaser shall reimburse Tenant for any costs and expenses of such testing. If the radio frequency propagation tests demonstrate levels of interference unacceptable to Tenant and which interference is verifiable under industry standards, Landlord shall be prohibited from selling, leasing or using any areas of the Property for purposes of any installation, operation or maintenance of any other wireless communication facility or equipment.

(d) The provisions of this Section 22 shall in no way limit or impair the obligations of Landlord under this Agreement, including interference and access obligations.

**23. RIGHT OF FIRST REFUSAL.** Notwithstanding the provisions contained in Section 22 above, if at any time after the Effective Date, Landlord receives a bona fide written offer from a third party seeking any sale, conveyance, assignment or transfer, whether in whole or in part, of any property interest in or related to the Premises, including without limitation any offer seeking an assignment or transfer of the Rent payments associated with this Agreement or an offer to purchase an easement with respect to the Premises, ("Offer"), Landlord shall immediately furnish Tenant with a copy of the Offer. Tenant shall have the right within ninety (90) days after it receives such copy to match the financial terms of the Offer and agree in writing to match such terms of the Offer. Such writing shall be in the form of a contract substantially similar to the Offer, but Tenant may assign its rights to a third party. If Tenant chooses not to exercise this right or fails to provide written notice to Landlord within the ninety (90) day period, Landlord may sell, convey, assign or transfer such property interest in or related to the Premises pursuant to the Offer, subject to the terms of this Agreement. If Landlord attempts to sell, convey, assign or transfer such property interest in or related to the Premises without complying with this Section 23, the sale, conveyance, assignment or transfer shall be void. Tenant shall not be responsible for any failure to make payments under this Agreement and reserves the right to hold payments due under this Agreement until Landlord complies with this Section 23. Tenant's failure to exercise the right of first refusal shall not be deemed a waiver of the rights contained in this Section 23 with respect to any future proposed conveyances as described herein.

**24. MISCELLANEOUS.**

(a) **Amendment/Waiver.** This Agreement cannot be amended, modified or revised unless done in writing and signed by Landlord and Tenant. No provision may be waived except in a writing signed by both parties. The failure by a party to enforce any provision of this Agreement or to require performance by the other party will not be construed to be a waiver, or in any way affect the right of either party to enforce such provision thereafter.

(b) **Memorandum/Short Form Lease.** Contemporaneously with the execution of this Agreement, the parties will execute a recordable Memorandum of Lease substantially in the form attached as **Exhibit 24(b)**. Either party may record this Memorandum of Lease at any time during the Term, in its absolute discretion.



Thereafter during the Term, either party will, at any time upon fifteen (15) business days' prior written notice from the other, execute, acknowledge and deliver to the other a recordable Memorandum of Lease.

(c) **Limitation of Liability.** Except for the indemnity obligations set forth in this Agreement, and otherwise notwithstanding anything to the contrary in this Agreement, Tenant and Landlord each waives any claims that each may have against the other with respect to consequential, incidental or special damages, however caused, based on any theory of liability.

(d) **Compliance with Law.** Tenant agrees to comply with all federal, state and local laws, orders, rules and regulations (“Laws”) applicable to Tenant’s use of the Communication Facility on the Property. Landlord agrees to comply with all Laws relating to Landlord’s ownership and use of the Property and any improvements on the Property.

(e) **Bind and Benefit.** The terms and conditions contained in this Agreement will run with the Property and bind and inure to the benefit of the parties, their respective heirs, executors, administrators, successors and assigns.

(f) **Entire Agreement.** This Agreement and the exhibits attached hereto, all being a part hereof, constitute the entire agreement of the parties hereto and will supersede all prior offers, negotiations and agreements with respect to the subject matter of this Agreement. Exhibits are numbered to correspond to the section wherein they are first referenced. Except as otherwise stated in this Agreement, each party shall bear its own fees and expenses (including the fees and expenses of its agents, brokers, representatives, attorneys, and accountants) incurred in connection with the negotiation, drafting, execution and performance of this Agreement and the transactions it contemplates.

(g) **Governing Law.** This Agreement will be governed by the laws of the state in which the Premises are located, without regard to conflicts of law.

(h) **Interpretation.** Unless otherwise specified, the following rules of construction and interpretation apply: (i) captions are for convenience and reference only and in no way define or limit the construction of the terms and conditions hereof; (ii) use of the term “including” will be interpreted to mean “including but not limited to”; (iii) whenever a party’s consent is required under this Agreement, except as otherwise stated in the Agreement or as same may be duplicative, such consent will not be unreasonably withheld, conditioned or delayed; (iv) exhibits are an integral part of this Agreement and are incorporated by reference into this Agreement; (v) use of the terms “termination” or “expiration” are interchangeable; (vi) reference to a default will take into consideration any applicable notice, grace and cure periods; (vii) to the extent there is any issue with respect to any alleged, perceived or actual ambiguity in this Agreement, the ambiguity shall not be resolved on the basis of who drafted the Agreement; (viii) the singular use of words includes the plural where appropriate; and (ix) if any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions of this Agreement shall remain in full force if the overall purpose of the Agreement is not rendered impossible and the original purpose, intent or consideration is not materially impaired.

(i) **Affiliates.** All references to “Tenant” shall be deemed to include any Affiliate of New Cingular Wireless PCS, LLC using the Premises for any Permitted Use or otherwise exercising the rights of Tenant pursuant to this Agreement. “Affiliate” means with respect to a party to this Agreement, any person or entity that (directly or indirectly) controls, is controlled by, or under common control with, that party. “Control” of a person or entity means the power (directly or indirectly) to direct the management or policies of that person or entity, whether through the ownership of voting securities, by contract, by agency or otherwise.

(j) **Survival.** Any provisions of this Agreement relating to indemnification shall survive the termination or expiration hereof. In addition, any terms and conditions contained in this Agreement that by their sense and context are intended to survive the termination or expiration of this Agreement shall so survive.

(k) **W-9.** As a condition precedent to payment, Landlord agrees to provide Tenant with a completed IRS Form W-9, or its equivalent, upon execution of this Agreement and at such other times as may be reasonably requested by Tenant, including any change in Landlord’s name or address.

(l) **Execution/No Option.** The submission of this Agreement to any party for examination or consideration does not constitute an offer, reservation of or option for the Premises based on the terms set forth herein. This Agreement will become effective as a binding Agreement only upon the handwritten legal execution, acknowledgment and delivery hereof by Landlord and Tenant. This Agreement may be executed in two (2) or

more counterparts, all of which shall be considered one and the same agreement and shall become effective when one or more counterparts have been signed by each of the parties. All parties need not sign the same counterpart.

(m) **Attorneys' Fees.** In the event that any dispute between the parties related to this Agreement should result in litigation, the prevailing party in such litigation shall be entitled to recover from the other party all reasonable fees and expenses of enforcing any right of the prevailing party, including reasonable attorneys' fees and expenses. Prevailing party means the party determined by the court to have most nearly prevailed even if such party did not prevail in all matters. This provision will not be construed to entitle any party other than Landlord, Tenant and their respective Affiliates to recover their fees and expenses.

(n) **WAIVER OF JURY TRIAL.** EACH PARTY, TO THE EXTENT PERMITTED BY LAW, KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVES ITS RIGHT TO A TRIAL BY JURY IN ANY ACTION OR PROCEEDING UNDER ANY THEORY OF LIABILITY ARISING OUT OF OR IN ANY WAY CONNECTED WITH THIS AGREEMENT OR THE TRANSACTIONS IT CONTEMPLATES.

(o) **No Additional Fees/Incidental Fees.** Unless otherwise specified in this Agreement, all rights and obligations set forth in the Agreement shall be provided by Landlord and/or Tenant, as the case may be, at no additional cost. No unilateral fees or additional costs or expenses are to be applied by either party to the other party, for any task or service including, but not limited to, review of plans, structural analyses, consents, provision of documents or other communications between the parties.

(p) **Further Acts.** Upon request, Landlord will cause to be promptly and duly taken, executed, acknowledged and delivered all such further acts, documents, and assurances as Tenant may request from time to time in order to effectuate, carry out and perform all of the terms, provisions and conditions of this Agreement and all transactions and Permitted Use contemplated by this Agreement.

[SIGNATURES APPEAR ON NEXT PAGE]



**IN WITNESS WHEREOF**, the parties have caused this Agreement to be effective as of the Effective Date.

**“LANDLORD”**

Witnessed by:

Ottawa County, a Michigan municipal corporation

\_\_\_\_\_  
Name: \_\_\_\_\_

By: \_\_\_\_\_  
Print Name: [ \_\_\_\_\_ ]

Its: \_\_\_\_\_ [Insert Title]

Date: \_\_\_\_\_ [Insert Date]

\_\_\_\_\_  
Name: \_\_\_\_\_

**“TENANT”**

New Cingular Wireless PCS, LLC,  
a Delaware limited liability company

\_\_\_\_\_  
Name: \_\_\_\_\_

By: AT&T Mobility Corporation  
Its: Manager

By: \_\_\_\_\_  
Print Name: [ \_\_\_\_\_ ]

Its: \_\_\_\_\_ [Insert Title]

Date: \_\_\_\_\_ [Insert Date]

\_\_\_\_\_  
Name: \_\_\_\_\_

**[ACKNOWLEDGMENTS APPEAR ON NEXT PAGE]**



**TENANT ACKNOWLEDGMENTS**

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, \_\_\_\_\_ of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC, on behalf of the corporation.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Notary Public

Serial No.: \_\_\_\_\_

[NOTARIAL SEAL]

**LANDLORD ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_ corporation, on behalf of the corporation.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Notary Public

Serial No.: \_\_\_\_\_

[NOTARIAL SEAL]

\_\_\_\_\_

**EXHIBIT 1**

**DESCRIPTION OF PROPERTY AND PREMISES**

Page        of

to the Option and Tower Structure Lease Agreement dated        [Insert Date]        , 2021, by and between Ottawa County , a Michigan municipal corporation, as Landlord, and New Cingular Wireless PCS, LLC, a Delaware limited liability company, as Tenant.

The Property is legally described as follows:

ALL THAT PARCEL OF LAND IN THE TOWNSHIP OF OLIVE IN THE COUNTY OF OTTAWA AND STATE OF MICHIGAN AS MORE FULLY DESCRIBED IN DEED LIBER 608 PAGE 988 AND LIBER 280 PAGE 423 AND PARCEL # 70-12-04-200-005, BEING KNOWN AND DESIGNATED AS:

THE EAST 1/2 OF THE NORTHWEST FRACTIONAL 1/4, ALSO THE NORTHEAST FRACTIONAL 1/4, EXCEPT THE SOUTH 495 FEET OF THE WEST 495 FEET OF THE SOUTHEAST 1/4 OF THE NORTHEAST FRACTIONAL 1/4 OF SECTION 4, TOWN 6 NORTH, RANGE 15 WEST.

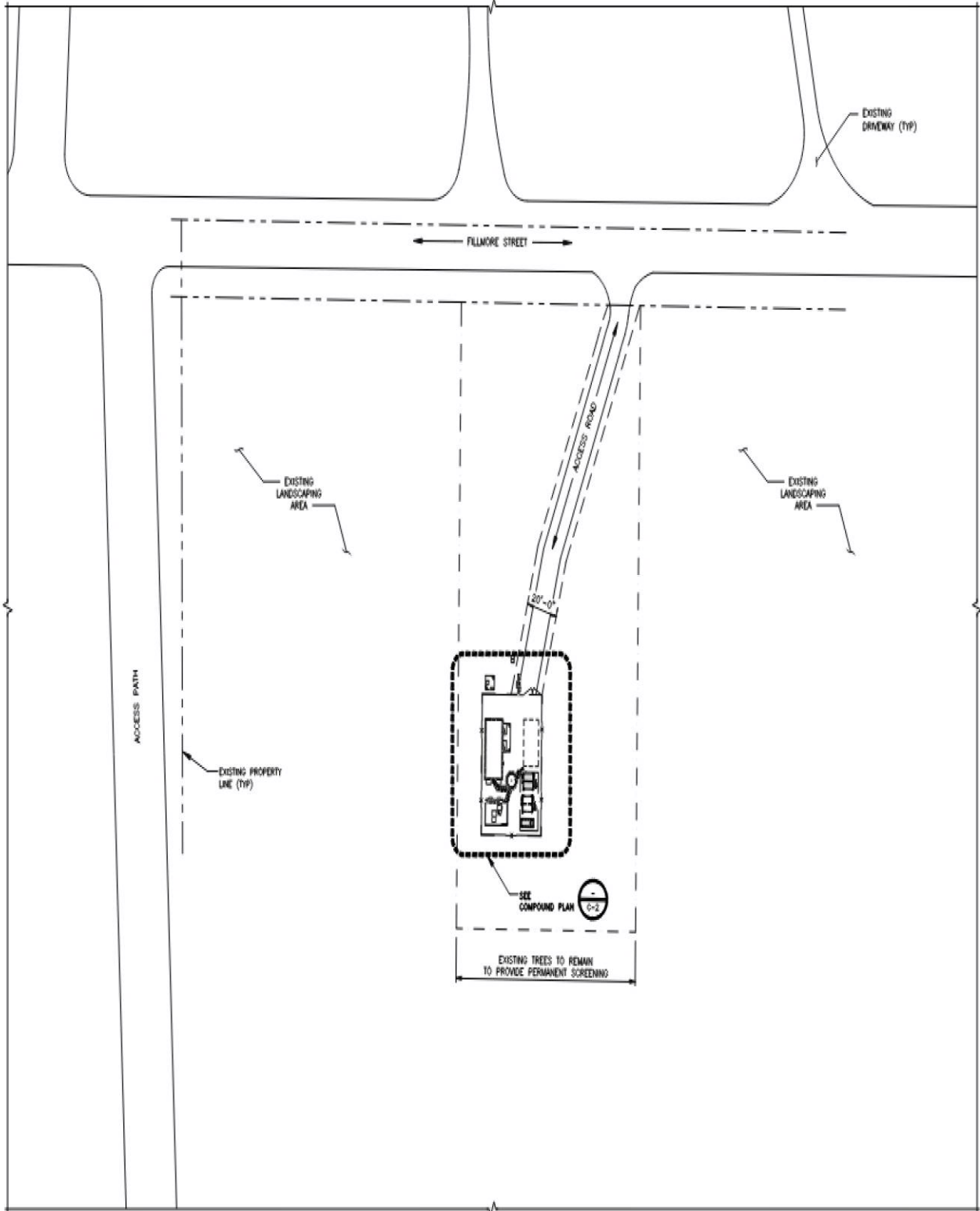
PARCEL NUMBER: 70-12-04-200-005

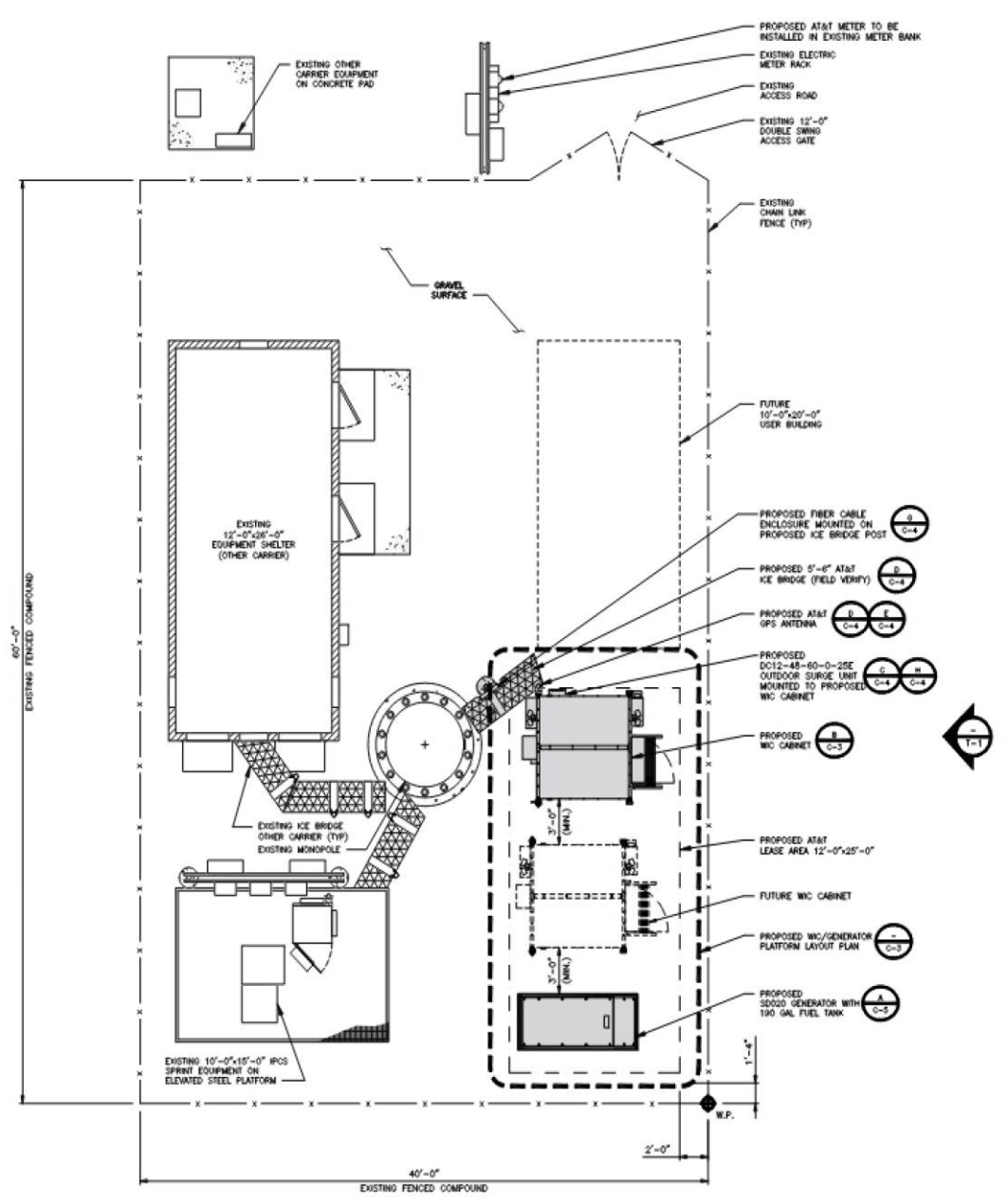
BY FEE SIMPLE DEED FROM THE UNITED STATES OF AMERICA BY AND THROUGH THE DIRECTOR, DIVISION OF LANDS, FOREST SERVICE, DEPARTMENT OF AGRICULTURE AS SET FORTH IN DEED LIBER / PAGE : 608 / 988, DATED 06/24/1970 AND RECORDED 08/06/1970, OTTAWA COUNTY RECORDS, STATE OF MICHIGAN.

BY FEE SIMPLE DEED FROM STATE OF MICHIGAN, THROUGH THE STATE LAND OFFICE BOARD AS SET FORTH IN DEED LIBER / PAGE : 280 / 423, DATED 09/18/1940 AND RECORDED 10/09/1940, OTTAWA COUNTY RECORDS, STATE OF MICHIGAN.

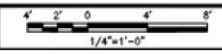
The Premises are described and/or depicted as follows:

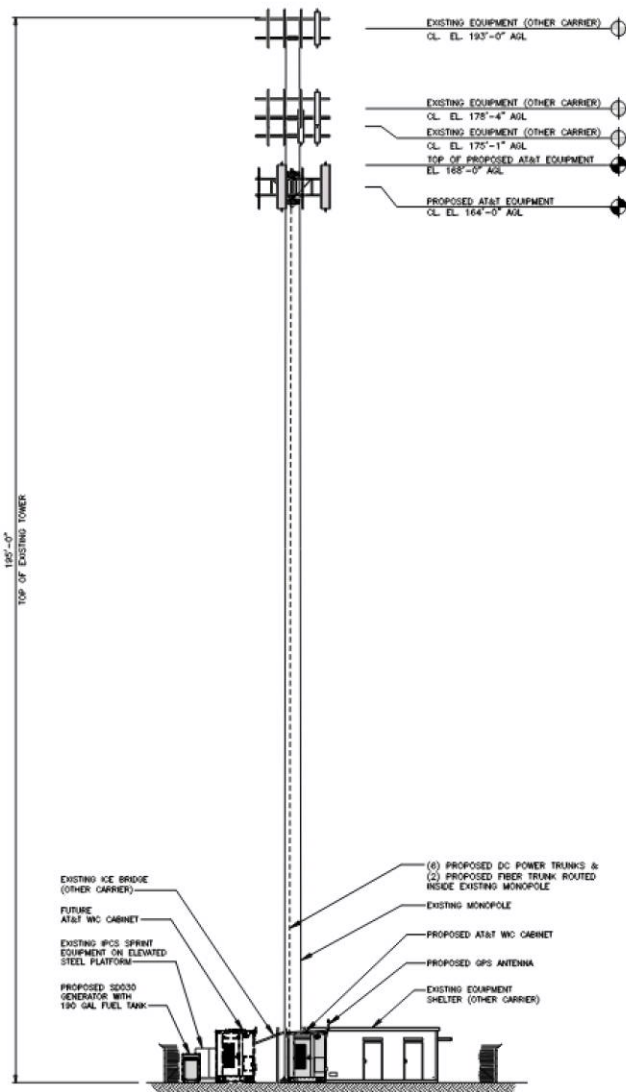




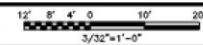


COMPOUND PLAN





FINAL ELEVATION



**Notes:**

1. THIS EXHIBIT MAY BE REPLACED BY A LAND SURVEY AND/OR CONSTRUCTION DRAWINGS OF THE PREMISES ONCE RECEIVED BY TENANT.
2. ANY SETBACK OF THE PREMISES FROM THE PROPERTY'S BOUNDARIES SHALL BE THE DISTANCE REQUIRED BY THE APPLICABLE GOVERNMENT AUTHORITIES.
3. WIDTH OF ACCESS ROAD SHALL BE THE WIDTH REQUIRED BY THE APPLICABLE GOVERNMENT AUTHORITIES, INCLUDING POLICE AND FIRE DEPARTMENTS.
4. THE TYPE, NUMBER AND MOUNTING POSITIONS AND LOCATIONS OF ANTENNAS AND TRANSMISSION LINES ARE ILLUSTRATIVE ONLY. ACTUAL TYPES, NUMBERS AND MOUNTING POSITIONS MAY VARY FROM WHAT IS SHOWN ABOVE.











**EXHIBIT 11**

**ENVIRONMENTAL DISCLOSURE**

Landlord represents and warrants that the Property, as of the Effective Date, is free of hazardous substances except as follows:

*Not Applicable*



**EXHIBIT 24(b)**

**MEMORANDUM OF LEASE**

[FOLLOWS ON NEXT PAGE]

**MEMORANDUM  
OF  
LEASE**

This Memorandum of Lease is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between Ottawa County, a Michigan municipal corporation \_\_\_\_\_ having its principal office/residing at 12220 Fillmore, West Olive, MI 49460 (hereinafter called "**Landlord**"), and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 1025 Lenox Park Blvd NE 3rd Floor, Atlanta, GA 30319 ("**Tenant**").

1. Landlord and Tenant entered into a certain Option and Tower Structure Lease Agreement ("**Agreement**") on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, for the purpose of installing, operating and maintaining a communication facility and other improvements. All of the foregoing is set forth in the Agreement.
2. The initial lease term will be five (5) years commencing on the effective date of written notification by Tenant to Landlord of Tenant's exercise of the Option, with seventeen (17) successive automatic five (5) year options to renew.
3. The portion of the land being leased to Tenant and associated easements are described in **Exhibit 1** annexed hereto.
4. The Agreement gives Tenant a right of first refusal in the event Landlord receives a bona fide written offer from a third party seeking any sale, conveyance, assignment or transfer, whether in whole or in part, of any property interest in or related to the Premises, including without limitation any offer seeking an assignment or transfer of the Rent payments associated with the Agreement or an offer to purchase an easement with respect to the Premises.
5. This Memorandum of Lease is not intended to amend or modify and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Agreement, all of which are hereby ratified and affirmed. In the event of a conflict between the provisions of this Memorandum of Lease and the provisions of the Agreement, the provisions of the Agreement shall control. The Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, successors, and assigns, subject to the provisions of the Agreement.

**IN WITNESS WHEREOF**, the parties have executed this Memorandum of Lease as of the day and year first above written.

**LANDLORD:**

Ottawa County \_\_\_\_\_, a Michigan  
municipal corporation

By: \_\_\_\_\_  
Print Name: [ \_\_\_\_\_ ]  
Its: \_\_\_\_\_ [Insert Title]  
Date: \_\_\_\_\_ [Insert Date]

**TENANT:**

New Cingular Wireless PCS, LLC  
a Delaware limited liability company

By: AT&T Mobility Corporation  
Its: Manager

By: \_\_\_\_\_  
Print Name: [ \_\_\_\_\_ ]  
Its: \_\_\_\_\_ [Insert Title]  
Date: \_\_\_\_\_ [Insert Date]

**[ACKNOWLEDGMENTS APPEAR ON NEXT PAGE**

**TENANT ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, \_\_\_\_\_ of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC , on behalf of the corporation.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Notary Public

Serial No.: \_\_\_\_\_

[NOTARIAL SEAL]

**LANDLORD ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_ corporation, on behalf of the corporation.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Notary Public

Serial No.: \_\_\_\_\_

[NOTARIAL SEAL]



**EXHIBIT 1**

**DESCRIPTION OF PROPERTY AND PREMISES**

Page of

to the Memorandum of Lease dated , 2021, by and between Ottawa County, a Michigan municipal corporation , as Landlord, and New Cingular Wireless PCS, LLC, a Delaware limited liability company, as Tenant.

The Property is legally described as follows:

ALL THAT PARCEL OF LAND IN THE TOWNSHIP OF OLIVE IN THE COUNTY OF OTTAWA AND STATE OF MICHIGAN AS MORE FULLY DESCRIBED IN DEED LIBER 608 PAGE 988 AND LIBER 280 PAGE 423 AND PARCEL # 70-12-04-200-005, BEING KNOWN AND DESIGNATED AS:

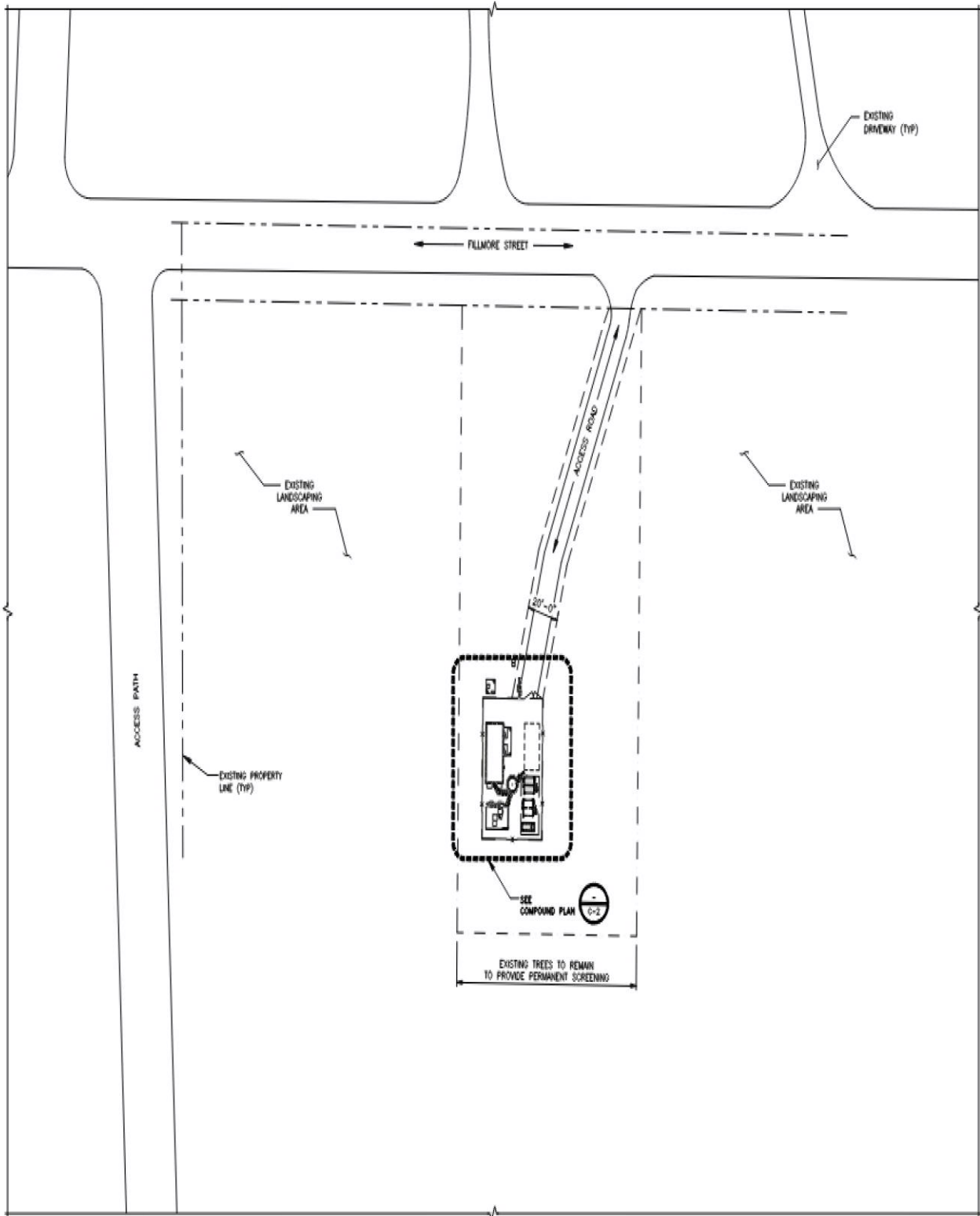
THE EAST 1/2 OF THE NORTHWEST FRACTIONAL 1/4, ALSO THE NORTHEAST FRACTIONAL 1/4, EXCEPT THE SOUTH 495 FEET OF THE WEST 495 FEET OF THE SOUTHEAST 1/4 OF THE NORTHEAST FRACTIONAL 1/4 OF SECTION 4, TOWN 6 NORTH, RANGE 15 WEST.

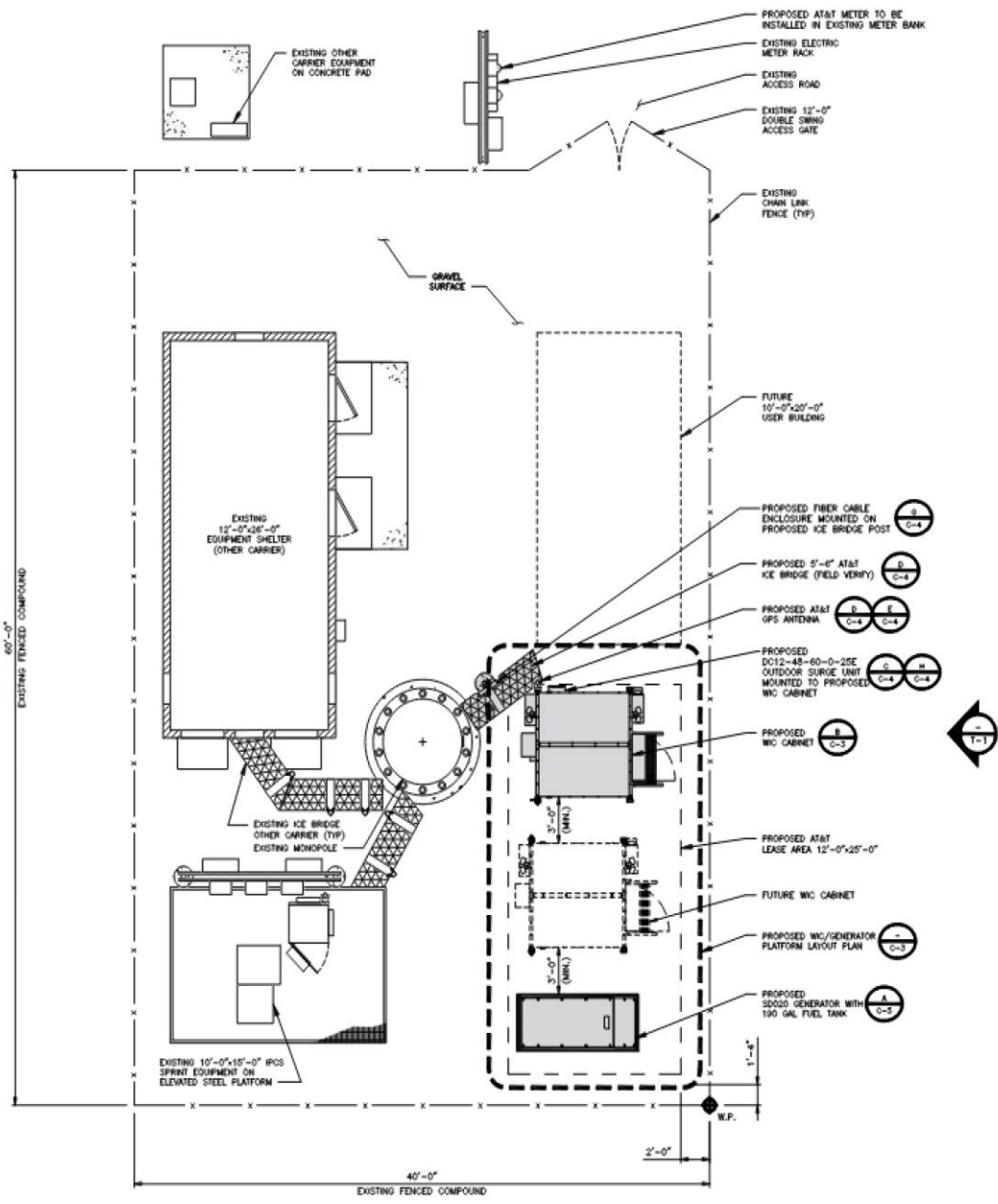
PARCEL NUMBER: 70-12-04-200-005

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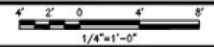
BY FEE SIMPLE DEED FROM STATE OF MICHIGAN, THROUGH THE STATE LAND OFFICE BOARD AS SET FORTH IN DEED LIBER / PAGE : 280 / 423, DATED 09/18/1940 AND RECORDED 10/09/1940, OTTAWA COUNTY RECORDS, STATE OF MICHIGAN.

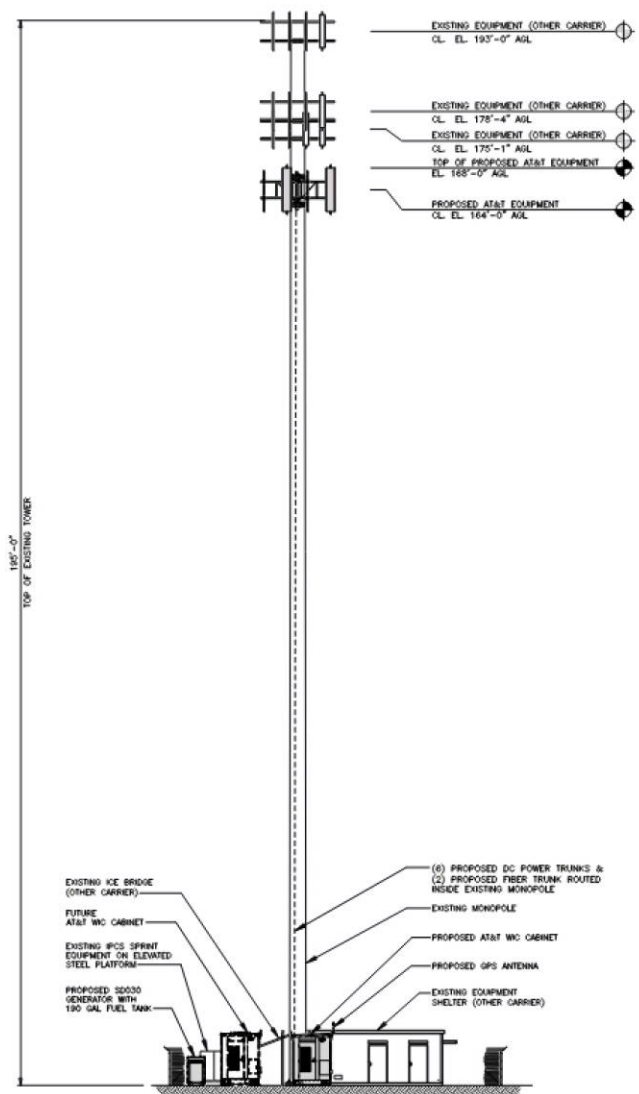
The Premises are described and/or depicted as follows:





COMPOUND PLAN





FINAL ELEVATION



1



**W-9 FORM**

[FOLLOWS ON NEXT PAGE]

## Request for Taxpayer Identification Number and Certification

**Give Form to the requester. Do not send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p><b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <hr/> <p><b>2</b> Business name/disregarded entity name, if different from above</p> <hr/> <p><b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.</p> <p> <input type="checkbox"/> Individual/sole proprietor or single-member LLC                  <input type="checkbox"/> C Corporation                  <input type="checkbox"/> S Corporation                  <input type="checkbox"/> Partnership                  <input type="checkbox"/> Trust/estate         </p> <p> <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____         </p> <p><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p> <input type="checkbox"/> Other (see instructions) ▶ _____         </p>	<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p><b>5</b> Address (number, street, and apt. or suite no.) See instructions.</p> <hr/> <p><b>6</b> City, state, and ZIP code</p> <hr/> <p><b>7</b> List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p>

<p><b>Part I Taxpayer Identification Number (TIN)</b></p> <p>Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i>, later.</p> <p><b>Note:</b> If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"><b>Social security number</b></td> </tr> <tr> <td style="text-align: center;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </table> </td> </tr> <tr> <td style="text-align: center;"><b>or</b></td> </tr> <tr> <td style="text-align: center;"><b>Employer identification number</b></td> </tr> <tr> <td style="text-align: center;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </table> </td> </tr> </table>	<b>Social security number</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </table>							-	-	-	-	-	-	<b>or</b>	<b>Employer identification number</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> <td style="width: 20%; border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </table>							-	-	-	-	-	-
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<p><b>Part II Certification</b></p> <p>Under penalties of perjury, I certify that:</p> <ol style="list-style-type: none"> <li>The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and</li> <li>I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and</li> <li>I am a U.S. citizen or other U.S. person (defined below); and</li> <li>The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.</li> </ol> <p><b>Certification instructions.</b> You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.</p>	
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<b>Sign Here</b>	<p>Signature of U.S. person ▶ _____</p>	<p>Date ▶ _____</p>
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

# Action Request



**Committee:** Finance and Administration Committee

**Meeting Date:** 09/21/2021

**Requesting Department:** Strategic Impact

**Submitted By:** Paul Sachs

**Agenda Item:** Agricultural Processing Renaissance Zone

## Suggested Motion:

To approve and forward to the Board of Commissioners the Resolution approving an Agricultural Processing Renaissance Zone for a 15 year term in Holland Charter Township.

## Summary of Request:

Request Foods, Inc. launched out of Bil-Mar Foods in 1989 and has grown to encompass several locations in Holland and Holland Charter Township, employing 935 residents of Ottawa County and West Michigan.

In 2010, the Ottawa County Board of Commissioners approved an Agricultural Processing Renaissance Zone (APRZ), also in Holland Charter Township for Request Foods, that allowed it to expand its operations, adding 250 jobs and investment of \$40.6M.

This year, Request Foods, Inc. is requesting approval of a second APRZ as a part of an overall incentive package that will support a building renovation and construction of a new facility dedicated to growing their Ready-to-Eat frozen food line. Not only will this project create 50 new jobs paying between \$18-\$37 per hour, it will also increase demand for locally sourced agricultural products, thereby strengthening our agricultural sector and the agribusinesses that support it.

The requested term of the APRZ is 15 years. MEDC estimates that the foregone taxes during that term will total \$11,060,265. A breakdown of this total by taxing jurisdiction and year has been requested from the project proponents, but has not been received as of the submission of this action request.

## Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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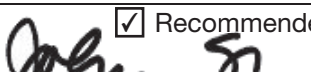
If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:**  Mandated  Non-Mandated  New Activity

**Action is Related to Strategic Plan:**

**Goal:** Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.

**Objective:** Goal 2, Objective 1: Consider initiatives that contribute to the economic health and sustainability of the County and its' residents.

**Administration:**  Recommended  Not Recommended  Without Recommendation  
County Administrator: 

Committee/Governing/Advisory Board Approval Date:

**COUNTY OF OTTAWA**

**STATE OF MICHIGAN**

**RESOLUTION**

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held at the Fillmore Street Complex in the Township of Olive, Michigan on the 30th day of September, 2021 at 1:30 p.m. local time.

PRESENT: Commissioners: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ABSENT: Commissioners: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, pursuant to P.A. 376 of 1996, the Michigan Renaissance Zone Act, as amended, allows for the designation of Agricultural Processing Renaissance Zones (APRZ) by the State of Michigan, within which certain State and local taxes are exempted for up to 15 years; and,

WHEREAS, the APRZ Program was enacted as an innovative economic development tool to help add profitability and markets for the State's agriculture industry by keeping Michigan's farmers farming and by attracting and retaining agricultural processors who can add more value to Michigan-grown commodities; and,

WHEREAS, to qualify for an Agricultural Processing Renaissance Zone designation, Request Foods, Inc. must have an agreement with the Michigan Strategic Fund that commits to a significant expansion occurring in the APRZ after the APRZ has been approved by the State Administrative Board; and,

WHEREAS, Request Foods, Inc. is required to prepare a proposal which includes a development plan as well as the agreement; and,

WHEREAS, Request Foods, Inc. is requesting the designation of approximately 12 acres of property generally located on the southwest corner of Quincy Street and John F Donnelly Drive in Holland Township, Ottawa County, Michigan, as an APRZ to accommodate the proposed construction of a new facility and the renovation of an existing warehouse, valued at approximately \$73.5 million and estimated to create at least 50 new jobs over three years; and,

WHEREAS, in the process of creating the APRZ, Holland Charter Township and Ottawa County are required to indicate by resolution their support for the APRZ by agreeing to forego ad valorem property taxes within the Agricultural Processing Renaissance Zone for the term of the designation.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Ottawa County Board of Commissioners finds and determines that the exemption of local real and personal property taxes on the proposed new facility (including land) and future development and improvements in the Request Foods, Inc. proposed APRZ shall not have the effect of substantially impeding the operation of County of Ottawa, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes within the County of Ottawa; and,
2. That the Ottawa County Board of Commissioners approves the request of Request Foods, Inc. for the exemption of all local real and personal property taxes, except for bonded indebtedness, school sinking fund, and special assessments as required by the Public Act, with respect to the proposed new facility (including land) and future development and improvements in the APRZ, whose real property is described in Exhibit "A" and generally located on the southwest corner of Quincy Street and John F Donnelly Drive in Holland Township, Ottawa County, Michigan; and,
3. That the Township Board of Trustees approves the local real and personal property tax exemptions, with the APRZ designation, when issued shall be in force beginning January 1, 2023



and remain in effect for a period of fifteen (15) years with an ending date of December 31, 2037;  
and,

4. That the Ottawa County Board of Commissioners encourages approval of the Request Foods, Inc. Agricultural Processing Renaissance Zone proposal by the Michigan Commission of Agriculture, the Michigan Strategic Fund, and the State Administrative Board; and,

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with this Resolution are hereby repealed.

YEAS: Commissioners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NAYS: Commissioners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ABSTENTIONS: Commissioners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

RESOLUTION ADOPTED:

\_\_\_\_\_  
Roger Bergman, Chairperson, Ottawa County  
Board of Commissioners

\_\_\_\_\_  
Justin Roebuck, Ottawa County Clerk

**CERTIFICATION**

STATE OF MICHIGAN    )  
                                  )  
                                  )ss.  
                                  )  
COUNTY OF OTTAWA    )

I hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the Board of Commissioners of the County of Ottawa at a regular meeting held on September 30, 2021, the original of which Resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

\_\_\_\_\_  
Justin Roebuck, Ottawa County Clerk

EXHIBIT "A"

A survey map of the real property proposed to be designated an Agricultural Processing Renaissance Zone (APRZ) is attached.

The parcel numbers of the real property proposed to be designated an Agricultural Processing Renaissance Zone (APRZ) are:

Parcel 70-16-08-200-047, also known as 13044 Quincy Street

Parcel 70-16-08-200-018, also known as 13022 Quincy Street

Parcel 70-16-08-200-048, also known as 3845 John F Donnelly Drive

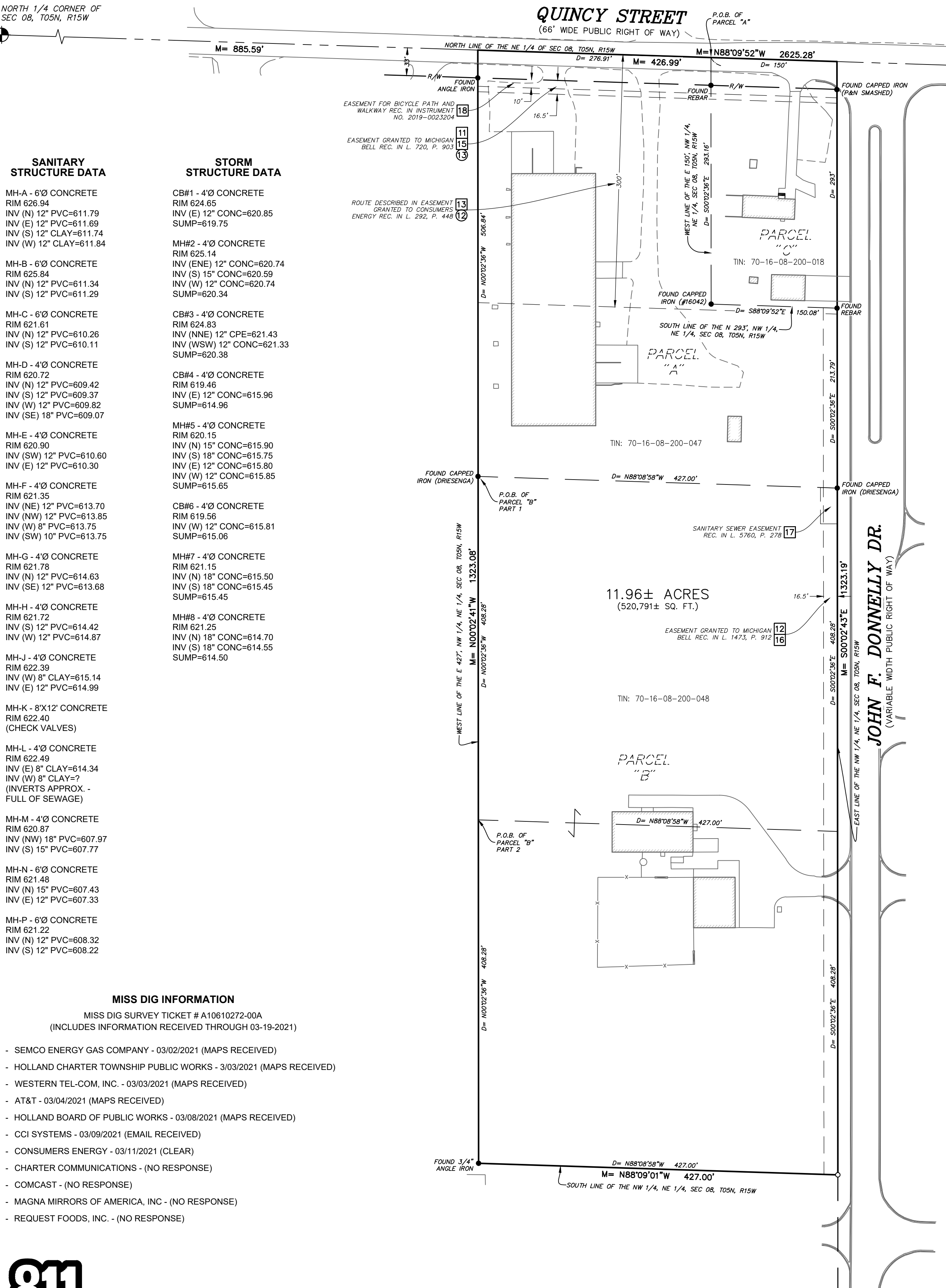
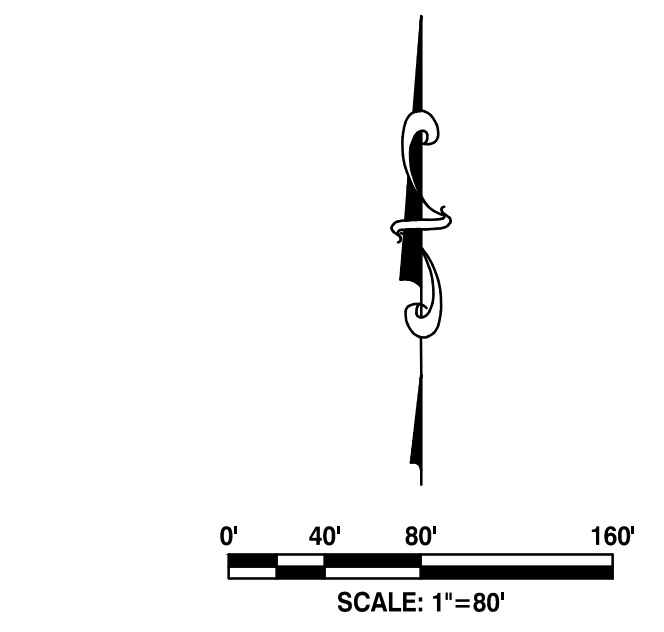
Legal Description:

PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 08, TOWN 05 NORTH, RANGE 15 WEST, HOLLAND TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 08; THENCE ALONG THE NORTH LINE OF SAID SECTION 08, SOUTH 88 DEGREES 09 MINUTES 52 SECONDS EAST 885.59 FEET FOR THE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID NORTH LINE, SOUTH 88 DEGREES 09 MINUTES 52 SECONDS EAST 426.99 FEET TO THE EAST LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 08; THENCE ALONG SAID EAST LINE, SOUTH 00 DEGREES 02 MINUTES 43 SECONDS EAST 1323.19 FEET TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 08; THENCE ALONG SAID SOUTH LINE, NORTH 88 DEGREES 09 MINUTES 01 SECOND WEST 427.00 FEET TO THE WEST LINE OF THE EAST 427 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 08; THENCE ALONG SAID WEST LINE, NORTH 00 DEGREES 02 MINUTES 41 SECONDS WEST 1323.08 FEET TO THE POINT OF BEGINNING. SUBJECT TO THE RIGHT OF WAY FOR QUINCY STREET OVER THE NORTH 33 FEET THEREOF. SUBJECT TO EASEMENTS, RESTRICTIONS, AND RIGHT OF WAYS, APPARENT AND OF RECORD. SAID PARCEL CONTAINS 12.96± ACRES (564,663± SQ. FT.).



# TOPOGRAPHIC / BOUNDARY SURVEY

POINT NUMBER	NORTHING (ASSUMED)	EASTING (ASSUMED)	ELEVATION (NAVD 88)
50	8910.1891'	7414.7195'	625.14'
51	8627.7201'	7516.7409'	622.70'
53	8653.0009'	7700.7895'	624.98'
54	8297.5546'	7743.9079'	620.06'
55	7987.2107'	7701.1151'	621.22'
56	9076.0920'	7736.5750'	624.53'
57	9017.7790'	7290.5990'	623.89'
58	8916.2874'	7610.0632'	627.39'
59	8852.8823'	7679.3053'	625.86'
60	8854.0673'	7973.0276'	627.10'



### PARCEL "A" SCHEDULE "A" LEGAL DESCRIPTION FROM: TRANSNATION TITLE AGENCY OF MICHIGAN COMMITMENT NO.: 282406GRS (EFFECTIVE DATE: JULY 19, 2019)

PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 8, TOWN 5 NORTH, RANGE 15 WEST, HOLLAND TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 8; THENCE NORTH 88°09'52" WEST 1462.64 FEET ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING; THENCE SOUTH 00°02'36" EAST 293.16 FEET ALONG THE WEST LINE OF THE EAST 150 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 88°09'52" EAST 150.08 FEET ALONG THE SOUTH LINE OF THE NORTH 293 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00°02'36" EAST 213.79 FEET ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE NORTH 88°08'58" WEST 427.00 FEET PARALLEL WITH THE SOUTH LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE NORTH 00°02'36" WEST 506.84 FEET ALONG THE WEST LINE OF THE EAST 427 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 88°09'52" EAST 276.91 FEET ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING.

TOGETHER WITH AN EASEMENT FOR SEWER LINE PURPOSES WITHIN THE FOLLOWING DESCRIBED PARCEL:  
THAT PORTION OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 8, TOWN 5 NORTH, RANGE 15 WEST, HOLLAND TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 8; THENCE NORTH 88°09'52" WEST 1462.64 FEET ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00°02'36" EAST 293.16 FEET ALONG THE WEST LINE OF THE EAST 150 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 88°09'52" EAST 150.08 FEET ALONG THE SOUTH LINE OF THE NORTH 293 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00°02'36" EAST 213.79 FEET ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 00°02'36" EAST 42.52 FEET; THENCE SOUTH 88°57'24" WEST 20.00 FEET; THENCE NORTH 00°02'36" WEST 43.18 FEET; THENCE SOUTH 88°08'58" EAST 20.01 FEET PARALLEL WITH THE SOUTH LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING.

### PARCEL "B" SCHEDULE "A" LEGAL DESCRIPTION FROM: TRANSNATION TITLE AGENCY OF MICHIGAN COMMITMENT NO.: 282406GRS (EFFECTIVE DATE: JULY 19, 2019)

- 13 EASEMENT GRANTED TO CONSUMERS ENERGY COMPANY RECORDED IN LIBER 292, PAGE 448. (BLANKET EASEMENT OVER ENTIRE PARCEL - ROUTE SHOWN HEREON)
- 15 EASEMENT GRANTED TO MICHIGAN BELL TELEPHONE COMPANY RECORDED IN LIBER 720, PAGE 903. (SHOWN ON DRAWING)
- 16 EASEMENT GRANTED TO MICHIGAN BELL TELEPHONE COMPANY RECORDED IN LIBER 1473, PAGE 912. (SHOWN ON DRAWING)
- 17 TERMS, CONDITIONS AND PROVISIONS WHICH ARE RECITED IN THE SEWER EASEMENT AGREEMENT RECORDED IN LIBER 5760, PAGE 278. (SHOWN ON DRAWING)
- 18 EASEMENTS AND THE TERMS, CONDITIONS AND PROVISIONS THEREOF WHICH ARE RECITED IN THE BICYCLE PATH AND WALKWAY EASEMENT RECORDED IN INSTRUMENT NO. 2019-0023204. (SHOWN ON DRAWING)

### PARCEL "B" SCHEDULE "A" LEGAL DESCRIPTION FROM: TRANSNATION TITLE AGENCY OF MICHIGAN FILE NO.: 345128LKS (EFFECTIVE DATE: MARCH 17, 2021)

PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 8, TOWN 5 NORTH, RANGE 15 WEST, HOLLAND TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 8; THENCE NORTH 88 DEGREES 09 MINUTES 52 SECONDS WEST 1739.55 FEET ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00 DEGREES 02 MINUTES 36 SECONDS EAST 506.84 FEET ALONG THE WEST LINE OF THE EAST 427 FEET OF THE NORTHWEST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING; THENCE SOUTH 88 DEGREES 08 MINUTES 58 SECONDS EAST 427.00 FEET PARALLEL WITH THE SOUTH LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00 DEGREES 02 MINUTES 36 SECONDS EAST 408.28 FEET ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE NORTH 88 DEGREES 08 MINUTES 58 SECONDS WEST 427.00 FEET; THENCE NORTH 00 DEGREES 02 MINUTES 36 SECONDS WEST 408.28 FEET ALONG THE WEST LINE OF THE EAST 427 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING;

AND  
PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 8, TOWN 5 NORTH, RANGE 15 WEST, HOLLAND TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 8; THENCE NORTH 88 DEGREES 09 MINUTES 52 SECONDS WEST 1739.55 FEET ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00 DEGREES 02 MINUTES 36 SECONDS EAST 915.12 FEET ALONG THE WEST LINE OF THE EAST 427 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING; THENCE SOUTH 88 DEGREES 08 MINUTES 58 SECONDS EAST 427.00 FEET PARALLEL WITH THE SOUTH LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00 DEGREES 02 MINUTES 36 SECONDS EAST 408.28 FEET ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE NORTH 88 DEGREES 08 MINUTES 58 SECONDS WEST 427.00 FEET ALONG THE WEST LINE OF THE EAST 427 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING.

### SCHEDULE B - SECTION II MATTERS CONCERNING THE PROPERTY FROM: TRANSNATION TITLE AGENCY OF MICHIGAN FILE NO.: 345128LKS (EFFECTIVE DATE: MARCH 17, 2021)

- 11 EASEMENT GRANTED TO MICHIGAN BELL TELEPHONE COMPANY RECORDED IN LIBER 720, PAGE 903. (SHOWN ON DRAWING)
- 12 EASEMENT GRANTED TO MICHIGAN BELL TELEPHONE COMPANY RECORDED IN LIBER 1473, PAGE 912. (SHOWN ON DRAWING)

### PARCEL "C" SCHEDULE "A" LEGAL DESCRIPTION FROM: TRANSNATION TITLE AGENCY OF MICHIGAN COMMITMENT NO.: 353808GRS (COMMITMENT DATE: MAY 28, 2021)

THE EAST 150 FEET OF THE NORTH 293 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 8, TOWN 5 NORTH, RANGE 15 WEST, HOLLAND TOWNSHIP, OTTAWA COUNTY, MICHIGAN.

### SCHEDULE B-II EXCEPTIONS FROM: TRANSNATION TITLE AGENCY OF MICHIGAN COMMITMENT NO.: 353808GRS (COMMITMENT DATE: MAY 28, 2021)

- 12 EASEMENT GRANTED TO CONSUMERS ENERGY COMPANY RECORDED IN LIBER 292, PAGE 448. (BLANKET EASEMENT OVER ENTIRE PARCEL - DESCRIBED ROUTE SHOWN ON DRAWING)
- 13 EASEMENT GRANTED TO MICHIGAN BELL TELEPHONE COMPANY RECORDED IN LIBER 720, PAGE 903. (SHOWN ON DRAWING)

### SURVEYOR'S NOTES

- UTILITIES SHOWN ARE APPROXIMATE LOCATIONS DERIVED FROM ACTUAL FIELD MEASUREMENTS AND AVAILABLE RECORDS. THIS MAP IS NOT TO BE INTERPRETED AS SHOWING EXACT LOCATIONS OR SHOWING ALL UTILITIES IN THE AREA.
- NOTE TO CONTRACTORS: THREE WORKING DAYS BEFORE YOU DIG - CALL MISS DIG AT 811.
- CONTOUR INTERVAL = 1 FOOT.
- THE FIELD WORK WAS COMPLETED ON MARCH 10, 2021.

### SANITARY STRUCTURE DATA

- MH-A - 6"Ø CONCRETE RIM 626.94  
INV (N) 12" PVC=611.79  
INV (E) 12" PVC=611.09  
INV (S) 12" CLAY=611.74  
INV (W) 12" CLAY=611.84
- MH-B - 6"Ø CONCRETE RIM 625.84  
INV (N) 12" PVC=611.34  
INV (S) 12" PVC=611.29
- MH-C - 6"Ø CONCRETE RIM 621.61  
INV (N) 12" PVC=610.26  
INV (S) 12" PVC=610.11
- MH-D - 6"Ø CONCRETE RIM 620.72  
INV (N) 12" PVC=609.42  
INV (S) 12" PVC=609.37  
INV (W) 12" PVC=609.82  
INV (SE) 18" PVC=609.07
- MH-E - 4"Ø CONCRETE RIM 620.90  
INV (SW) 12" PVC=610.60  
INV (E) 12" PVC=610.30
- MH-F - 4"Ø CONCRETE RIM 621.35  
INV (NE) 12" PVC=613.70  
INV (NW) 12" PVC=613.85  
INV (W) 8" PVC=613.75  
INV (SW) 10" PVC=613.75
- MH-G - 4"Ø CONCRETE RIM 621.78  
INV (N) 12" PVC=614.63  
INV (SE) 12" PVC=613.68
- MH-H - 4"Ø CONCRETE RIM 621.72  
INV (S) 12" PVC=614.42  
INV (W) 12" PVC=614.87
- MH-J - 4"Ø CONCRETE RIM 622.39  
INV (W) 8" CLAY=615.14  
INV (E) 12" PVC=614.99
- MH-K - 8"X12" CONCRETE RIM 622.40 (CHECK VALVES)
- MH-L - 4"Ø CONCRETE RIM 622.49  
INV (E) 8" CLAY=614.34  
INV (W) 8" CLAY=7 (INVERTS APPROX. - FULL OF SEWAGE)
- MH-M - 4"Ø CONCRETE RIM 620.87  
INV (NW) 18" PVC=607.97  
INV (S) 15" PVC=607.77
- MH-N - 6"Ø CONCRETE RIM 621.48  
INV (N) 15" PVC=607.43  
INV (E) 12" PVC=607.33
- MH-P - 6"Ø CONCRETE RIM 621.22  
INV (N) 12" PVC=608.32  
INV (S) 12" PVC=608.22

### STORM STRUCTURE DATA

- CB#1 - 4"Ø CONCRETE RIM 624.65  
INV (E) 12" CONC=620.85  
SUMP=619.75
- MH#2 - 4"Ø CONCRETE RIM 625.14  
INV (ENE) 12" CONC=620.74  
INV (S) 15" CONC=620.59  
INV (W) 12" CONC=620.74  
SUMP=620.34
- CB#3 - 4"Ø CONCRETE RIM 624.83  
INV (NNE) 12" CPE=621.43  
INV (WSW) 12" CONC=621.33  
SUMP=620.38
- CB#4 - 4"Ø CONCRETE RIM 619.48  
INV (E) 12" CONC=615.96  
SUMP=614.96
- MH#5 - 4"Ø CONCRETE RIM 620.15  
INV (N) 15" CONC=615.90  
INV (S) 18" CONC=615.75  
INV (E) 12" CONC=615.80  
INV (W) 12" CONC=615.85  
SUMP=615.65
- CB#6 - 4"Ø CONCRETE RIM 619.56  
INV (W) 12" CONC=615.81  
SUMP=615.06
- MH#7 - 4"Ø CONCRETE RIM 621.15  
INV (N) 18" CONC=615.50  
INV (S) 18" CONC=615.45  
SUMP=614.50
- MH#8 - 4"Ø CONCRETE RIM 621.25  
INV (N) 18" CONC=614.70  
INV (S) 18" CONC=614.55  
SUMP=614.50

### MISS DIG INFORMATION

- MISS DIG SURVEY TICKET # A10810272-00A (INCLUDES INFORMATION RECEIVED THROUGH 03-19-2021)
- SEMCO ENERGY GAS COMPANY - 03/02/2021 (MAPS RECEIVED)
  - HOLLAND CHARTER TOWNSHIP PUBLIC WORKS - 3/03/2021 (MAPS RECEIVED)
  - WESTERN TEL-COM, INC. - 03/03/2021 (MAPS RECEIVED)
  - AT&T - 03/04/2021 (MAPS RECEIVED)
  - HOLLAND BOARD OF PUBLIC WORKS - 03/08/2021 (MAPS RECEIVED)
  - CCI SYSTEMS - 03/09/2021 (EMAIL RECEIVED)
  - CONSUMERS ENERGY - 03/11/2021 (CLEAR)
  - CHARTER COMMUNICATIONS - (NO RESPONSE)
  - COMCAST - (NO RESPONSE)
  - MAGNA MIRRORS OF AMERICA, INC - (NO RESPONSE)
  - REQUEST FOODS, INC. - (NO RESPONSE)



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Lansing, MI 517-889-6210  
Ypsilanti, MI 734-368-9483

**REQUEST FOODS, INC.**  
13044 QUINCY STREET, HOLLAND, MICHIGAN 49424  
SECTION 08, T05N, R15W, HOLLAND TWP., OTTAWA CO.  
-FOR-  
**DAN VOS CONSTRUCTION COMPANY**  
6160 E. FULTON, P.O. BOX 189, ADA, MICHIGAN 49301

REVISIONS	
1	ADDED ADDITIONAL TOPO AND TREES 4-27-2021 MJL
2	ADDED PARCEL "C" BOUNDARY AND TOPO 06-17-2021 GLK

Drawn By: **GLK**  
Scale: 1"=80'  
Date: 03-18-2021  
Project #: 2110141.5A  
Sheet Title: **TOPOGRAPHIC & BOUNDARY SURVEY**  
Sheet #: **V-101**  
1 of 3

Tax Parcel Nos.: 70-16-08-200-047 & 70-16-08-200-048

**STATE OF MICHIGAN**  
MARC ELWOOD LOHELA II  
PROFESSIONAL SURVEYOR  
NO. 4001062695

Marc Elwood Lohele II P.S. No. 4001062695

THE DESCRIPTION WAS GIVEN TO US BY THE PERSON CERTIFIED TO, OR WAS PREPARED BY US FROM INFORMATION OR DOCUMENTS GIVEN TO US BY THE PERSON CERTIFIED TO, AND SHOULD BE COMPARED WITH THE ABSTRACT OF TITLE OR TITLE INSURANCE POLICY FOR ACCURACY, EASEMENTS OR EXCEPTIONS.



**MICHIGAN RENAISSANCE ZONE PROGRAM**

**Application for Creating an  
Agricultural Processing Renaissance Zone**

**MICHIGAN STRATEGIC FUND**

**and**

**MICHIGAN DEPARTMENT OF AGRICULTURE**

**March 2011**



# MICHIGAN RENAISSANCE ZONE PROGRAM

## Agricultural Processing Renaissance Zone

### Application Contents / Instructions

#### APPLICATION PROCESS

The application for an Agricultural Processing Renaissance Zone consists of 3 parts and required attachments. The required attachments include: Authorizing Resolution(s), Firm Financial Commitment(s), Geographic Map, Property Parcel Map and Site Plan, if applicable. All portions of the application must be completed and provided for consideration. If the application is deemed complete by Renaissance Zone staff, a Development Agreement will be prepared by the MEDC staff in consultation with the Department of Attorney General. The Development Agreement is prepared from the information contained in the application. Before the project will be presented to the Michigan Strategic Fund (MSF) Board for consideration, the Company/Owner must sign off on the Development Agreement.

The applicant is to be the "qualified local governmental unit" which is either of the following:

- A County
- A City, Village or Township that contains an eligible distressed area and as defined in Sec. 11, of the State Housing Development Authority Act of 1966, 1966 PA 346, MCL 125.1411 "Distressed Unit".

Authorizing Resolution(s):

- If the Applicant is the County, authorizing resolutions will be required from the County and the Local Governmental Unit.
- If the Applicant is the Distressed Unit, as defined in Sec. 11, of the State Housing Development Authority Act of 1966, 1966 PA 346, MCL 125.1411, an authorizing resolution is only required from the Local Governmental Unit.

Taxes still due are those mandated by the federal government, local bond obligations, school sinking fund or special assessments. Speak with your local Treasurer if there are any questions as to whether they apply to your property tax bill. Companies and individuals are also not exempt from paying Michigan sales and use tax. You will be required to pay these taxes.

Taxes shall be abated as defined in the Michigan Renaissance Zone Act, Act 376 of 1996, Sec. 125.2689.

The entire process, from the time the completed application reaches the MSF, takes approximately 90 to 120 days, until final designation by the State Administrative Board. Incomplete applications will result in delays in the processing. Once approved, designation shall be effective as of January 1<sup>st</sup> of the following year.

#### Application Fee

The Application Fee must be made payable to the Michigan Strategic Fund, is due upon receipt of the application. The fees are as followed:

- \$5,000 if more than 50 employees
- \$2,500 if less than 50 employees

*NOTE: This application, including any attachments, contains information from the Renaissance Zone Program of the Michigan Strategic Fund. This information is intended for use only by the project to which it is released. If you are not the intended recipient of this application, be advised that any dissemination, distribution, or use of the contents of this application is strictly prohibited.*

# **MICHIGAN RENAISSANCE ZONE PROGRAM**

## **Agricultural Processing Renaissance Zone**

### **Application Checklist / Submission Instructions**

#### **APPLICATION CHECKLIST**

- Completed Application and any extended attachments
- Authorizing Resolution(s) from the qualified local governmental unit agreeing to forego the pertinent taxes. If the county is the applicant, then a resolution is also required from the local unit of government. The resolution(s) must have original signatures or be a certified copy including the number of years they are willing to waive taxes (up to 15)
- Firm Financial Commitment(s) for project. Submit one or all of the following:  
***(dollar values must be included)***
  - Firm monetary commitment letter from Financial Institution(s).
  - Two (2) years of Audited Annual Financial Statements.
  - Proof of Financial Assets to be used for project.
- A Geographic map of the local governmental unit showing the proposed Agricultural Processing Renaissance Zone.
- A Property Parcel map including boundaries, parcel numbers and acreage.
- A Site Plan of the Project (if applicable)
- Copies of the two (2) most recent real property tax bills.
- Application Fee

#### **APPLICATION SUBMISSION**

The completed original application should be mailed to the address below.

**Michigan Renaissance Zone Program  
Michigan Economic Development Corporation  
300 North Washington Square  
Lansing, Michigan 48913**

In addition, one (1) copy of the application should also be mailed to the address below:

**Agriculture Development Division  
Michigan Department of Agriculture (MDA)  
525 W. Allegan Street  
Lansing, MI 48933**

# MICHIGAN RENAISSANCE ZONE PROGRAM

## Agricultural Processing Renaissance Zone Part 1 – Application Form

### A. COMPLETE THIS SECTION ONLY IF COUNTY IS APPLICANT-CONTACT/SIGNATORY INFORMATION

Contact Person Name: John Shay	Title: Interim County Administrator	
County Name(s): Ottawa		
Telephone: 616.738.4642	E-mail: <a href="mailto:jshay@miottawa.org">jshay@miottawa.org</a>	
Street Address / PO Box: 12220 Fillmore Street, Room 310		
City: West Olive	State: MI	ZIP Code: 49460
Elected County Executive/Authorized Officer: John Shay		
Title:		
Street Address / PO Box:		
City:	State:	ZIP Code:
Telephone:	E-mail:	
Signature:	Title:	Date:

### B. COMPLETE THIS SECTION ONLY IF DISTRESSED UNIT IS APPLICANT (PER PA 346) – CONTACT/SIGNATORY INFORMATION

Contact Person's Name:	Title:	
City: Holland	State:	ZIP Code:
Telephone:	E-mail:	
Local Unit Name(s):		
Street Address / PO Box:		
City: Holland	State:	ZIP Code:
Telephone:	E-mail:	
Mayor Name (if City)/Authorized Officer:		
Title:		
Street Address / PO Box:		
City:	State:	Zip Code:
Telephone:	E-mail:	
Signature:	Title:	Date:

### C. COMPANY INFORMATION

Name of Company: Request Foods Inc.		
Street Address / PO Box: 3460 John F Donnelly Drive		
City: Holland	State: MI	ZIP Code: 49424
Contact Name: Menaka Abel	Title: Chief Financial Officer	
Telephone: 616.820.6316	E-mail: <a href="mailto:menabe@requestfoods.com">menabe@requestfoods.com</a>	
Signatory's Name: Menaka Abe	Title: Chief Financial Officer	
Street Address / PO Box: 3460 John F Donnelly Drive		
City: Holland	State: MI	Zip: 49424
Telephone: 616.820.6316	Email: <a href="mailto:menabe@requestfoods.com">menabe@requestfoods.com</a>	

### D. PROPERTY INFORMATION

Owner Name & Title: Request Foods Inc.		
Street Address: 13044 Quincy Street		
City: Holland	State: MI	Zip Code: 49424
Telephone: 616.820.6316	E-Mail: <a href="mailto:menabe@requestfoods.com">menabe@requestfoods.com</a>	
Total Acres to be included within zone:		
Number of years applying for a Agricultural Processing Renaissance Zone: <b>15</b>		
(Note: Not to exceed 15 years)		

## MICHIGAN RENAISSANCE ZONE PROGRAM

### Agricultural Processing Renaissance Zone Part 2 – Description of the Project

A. Describe in detail the history and background of the company.

**Request Foods, Inc. ("Request") began as the prepared entrées division of Bil Mar Foods in Zeeland, one of the nation's largest turkey processors. In 1987, Bil Mar, which had started to produce "convenience foods" such as chicken cordon bleu, was purchased by Sara Lee. In 1989, a group of investors led by Jack DeWitt purchased Sara Lee's convenience foods division and launched Request Foods, Inc. in a new 100,000 square foot production facility in Holland Township. Since that time, Request has experienced consistent and measured growth in Michigan, in terms of employment, production capacity and revenues. In 1994 and 1999, Request expanded its Holland Township facility, and began to focus on co-packing frozen entrees for consumer product companies and major food service organizations. In 2002, Request expanded yet again, increasing its production facility to 375,000 square feet and adding processing equipment, kitchen and production areas.**

**Request currently owns or operates several locations in Holland and Holland Charter Township, including a 375,000 sq ft facility at 3460 John F Donnelly drive, a 300,000 sq ft facility at 12875 Greenly Street, and a 30,500 sq ft facility at 13044 Quincy Street. Request Foods is consistently ranked as a Tier 1 frozen food processor in volume, capabilities and breadth of products. Request is also ranked as one of the top frozen foods providers in the United States, with top tier food service and wholesale & retail food chain customers. Request Foods currently employs 935 employees, 47% of whom reside in Holland or Holland Charter Township.**

B. Is the Company who is obligating itself to the investment and/or job creation, registered with Michigan's Department of Energy, Labor & Economic Growth (DELEG), to conduct business in the State of Michigan? *(If not, the Company will need to be registered in order for consideration of the Renaissance Zone).* Please make sure all representation of the Company is exactly as the registration with DELEG, including correct punctuation, etc.

No  or Yes

C. Describe the Project, equipment to be purchased, type of building to be constructed or purchased and any necessary infrastructure improvements, etc.

**Request now needs to expand its manufacturing to accommodate a new line of business - frozen Ready-to-Eat (RTE) food – in order to keep pace with consumer demand and growth in its customer base. Request plans to start this new line of business from the facility located on the property within the proposed APRZ (the "RTE Facility"). The warehouse currently located on the property is vacant and was used for dry storage prior to Request's purchase of the Property in September 2019. In order to create room for its production activities, Request will have the existing warehouse renovated and have a new industrial facility constructed on the property. Request also intends to purchase and install approximately \$40 million of equipment and machinery over the next 3 years, in order to prepare the RTE Facility for its intended use, including spiral freezers, process kettles, mixers, assembly lines, and various packing equipment. Request also intends to make various infrastructure upgrades to the property and existing warehouse building, including connecting to city water, improving the driveway and parking areas to enable delivery and shipment of raw materials and finished goods, and the installation of a fire suppression system and other important safety measures.**

D. Identify the types of activities that will occur in the proposed Agricultural Processing Renaissance Zone (APRZ).

**Request proposes that Grandquest Realty, LLC ("Grandquest") construct a new 89,000 square-foot RTE Facility within the APRZ. Request will lease the building from Grandquest in a market rate operating lease to supply food service companies and wholesale & retail food chains throughout North America. The proposed new facility would be constructed within 12 months of receiving approval of the APRZ and other economic incentives offered by the MEDC and Holland Charter Township, including the renovation of the existing 30,000 sq ft warehouse. Once it is operational, the RTE Facility will be used to store raw materials and produce, package, and ship frozen Ready-to-Eat food.**

## MICHIGAN RENAISSANCE ZONE PROGRAM

### Agricultural Processing Renaissance Zone Part 2 – Description of the Project - Continued

E. What is the expected total private dollar investment? (building and equipment, etc.)					<b>\$73.5 million</b>	
F. When will investment for this project be completed?					<b>2024</b>	
<i>Investment Per Year</i>						
	1 <sup>ST</sup> Year 2021	2 <sup>nd</sup> Year 2022	3 <sup>rd</sup> Year 2023	4 <sup>th</sup> Year 2024	5 <sup>th</sup> Year	
Real – New Construction	<b>\$4,000,000</b>	<b>\$25,000,000</b>	<b>\$3,000,000</b>	\$	\$	
Real – Bldg Improvements	\$	\$	\$	\$	\$	
New Personal Property	\$	<b>\$26,500,000</b>	<b>\$2,000,000</b>	<b>\$13,000,000</b>	\$	
<b>TOTAL</b>	<b>\$4,000,000</b>	<b>\$51,500,000</b>	<b>\$5,000,000</b>	<b>\$13,000,000</b>	<b>\$</b>	
H. Will you be able to commence the project within one (1) year from when the Agricultural Processing Renaissance Zone is designated?					Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>	
I. How many new jobs will be created at the Agricultural Processing facility?					<b>50</b>	
J. By what date will all of the proposed jobs be created?					<b>9/30/2024</b>	
	<b>First Year of Operation</b>		<b>Third Year of Operation</b>		<b>Fifth Year of Operation</b>	
	Year Ending: 2022		Year Ending: 2024		Year Ending:	
Job Category (add categories that reflect your company)	New Full Time Jobs Created	Avg Weekly Wage	New Full Time Jobs Created	Avg Weekly Wage	New Full Time Jobs Created	Avg Weekly Wage
Mgmt/Prof	<b>3</b>	<b>1500</b>	<b>3</b>	<b>1500</b>		
Technical/Sales						
Clerical/Service						
Skilled/Unskilled	<b>12</b>	<b>742</b>	<b>47</b>	<b>742</b>		
<b>TOTAL</b>	<b>15</b>	<b>931</b>	<b>50</b>			
K. What is your current workforce at the facility?					<b>0</b>	
L. Describe the benefit package provided to the employees: <b>Request provides an excellent benefits package to its full time employees, including health, dental and life insurance, semi-annual performance bonus, 401(k) plan, paid vacation, and holidays.</b>						
M. Does Company have Ownership or Control of the Property? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>						
N. Is the Property a single Contiguous Geographic Area? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>						
O. Property Parcel ID#(s):  <b>70-16-08-200-047, 70-16-08-200-018, and 70-16-08-200-048</b>  <b>See Attachment 3</b>						



## MICHIGAN RENAISSANCE ZONE PROGRAM

### Agricultural Processing Renaissance Zone Part 2 – Description of the Project - Continued

P. Legal Description of the property to be included in the Agricultural Processing Renaissance Zone.

PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 08, TOWN 05 NORTH, RANGE 15 WEST, HOLLAND TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 08; THENCE ALONG THE NORTH LINE OF SAID SECTION 08, SOUTH 88 DEGREES 09 MINUTES 52 SECONDS EAST 885.59 FEET FOR THE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID NORTH LINE, SOUTH 88 DEGREES 09 MINUTES 52 SECONDS EAST 426.99 FEET TO THE EAST LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 08; THENCE ALONG SAID EAST LINE, SOUTH 00 DEGREES 02 MINUTES 43 SECONDS EAST 1323.19 FEET TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 08; THENCE ALONG SAID SOUTH LINE, NORTH 88 DEGREES 09 MINUTES 01 SECOND WEST 427.00 FEET TO THE WEST LINE OF THE EAST 427 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 08; THENCE ALONG SAID WEST LINE, NORTH 00 DEGREES 02 MINUTES 41 SECONDS WEST 1323.08 FEET TO THE POINT OF BEGINNING. SUBJECT TO THE RIGHT OF WAY FOR QUINCY STREET OVER THE NORTH 33 FEET THEREOF. SUBJECT TO EASEMENTS, RESTRICTIONS, AND RIGHT OF WAYS, APPARENT AND OF RECORD. SAID PARCEL CONTAINS 12.96± ACRES (564,663± SQ. FT.).

**See Attachment 3**

Q. What will be the anticipated economic impact on the community?

**Request has a long history of managed growth and expansion in Holland Charter Township, due in large part to its excellent working relationships with the Township, Ottawa County and the State of Michigan. Since its incorporation in 1989, Request has grown to 935 employees and has increased its overall revenues by a factor of more than ten. In constructing this RTE Facility, the greater Holland area will benefit greatly. *First*, Request strives to use local suppliers in all aspects of its business, including by using locally grown produce and locally raised meat in its products. As a trusted source to its customers, Request has achieved the ability to exert control over choosing its ingredient suppliers. Request has had great success in convincing its customers to allow it to utilize Michigan-based ingredient suppliers. Request plans to continue to utilize local suppliers wherever possible to source ingredients for the RTE Facility. *Second*, Request is creating a high number of well-paying jobs that will directly benefit Holland Charter Township and the surrounding community. *Third*, Request will target local contractors to provide professional services and construction services. In addition, the direct and indirect jobs created by Request would assist in supporting all facets of the local economy, from grocery stores, entertainment facilities and restaurants, to the local housing market. *Fourth*, Request anticipates that, because of the significant investment being made in Michigan as part of this current expansion, future company growth will also occur in West MI. Request has always been tithed 10% of its income to support charitable organization in the area and as such additional income generated via the RTE plant will enhance the corporate citizenship efforts and benefit the local and adjoining communities.**

R. Describe the impact of the creation of jobs for this project relative to the employment base of the community rather than the static number of jobs created.

**Request, like many employers in the current labor market, has recently encountered difficulty in hiring and retaining employees. Request's competitive compensation (\$20-\$41/hour) and generous benefits package is intended to attract qualified applicants, but the availability of state and federal COVID-related benefits have made hiring difficult in recent months. Nevertheless, Request expects that it will be able to hire individuals from the Holland or nearby communities to fill the 50 jobs the RTE Facility.**

S. Please indicate what type, quantity and what percentage of Michigan commodities/raw materials will be purchased for use in the Agricultural Processing Renaissance Zone.

**Request's customers turn to it because they know they will reliably receive the highest quality. Most customers have approved vendor lists, which dictate from where the processor may acquire raw ingredients and supplies. Request has a proven track record of convincing its customers to allow it to use local Michigan sources for ingredients and materials. Request has earned the trust of its customers, so it purchases a significant percentage of its commodities (23% in 2021) from Michigan sources. It plans to continue local sourcing wherever possible.**

**Currently, Request spends approx. \$51M with MI based commodity and logistic providers to support the manufacture of finished goods. This represents approx. 23% of total commodity and logistic spend. Including the RTE Facility located within the APRZ, Request intends to increase its MI sourced commodities and logistics spend by approx. \$10M from 2022 – 2025. These commodities and raw materials will include: vegetables, protein and packaging.**

T. What percentage of commodities/raw materials will be purchased out-of-state?

**Currently Request purchases approximately 77% of commodities and related transportation/ warehousing services from out of state. Future projections will lead to a reduction as outlined above.**

U. If purchasing commodities outside the state, please explain why that is necessary.

**See explanation provided in S. above. (Availability, Customer Directed Suppliers and Ingredients etc.)**

V. Identify all public programs, public funding sources and public incentives that will be utilized.

**Pending the necessary approvals, Request has accepted an economic development package of State and local incentives for the RTE Facility and other upcoming expansion projects in Holland Charter Township, including but not limited to the following:**

- **PA 198 Tax Abatements**
- **Community Development Block Grant (CDBG)**
- **SESA Exemptions**
- **Sales and Use Tax Exemption**
- **Business Development Program Grant**

W. List the State and Local permits required for the project.

- **Applicable building permits from Holland Charter Township**

X. List any permits that are outstanding.

Permit:	Building Permits	Agency:	HCT	Anticipated Receipt Date:	TBD
Permit:		Agency:		Anticipated Receipt Date:	
Permit:		Agency:		Anticipated Receipt Date:	

Y. Identify any infrastructure and/or physical needs of the Agricultural Processing Renaissance Zone that need to be implemented to make the zone viable.

**Request will need to install freezers, food-grade production equipment and machinery, and connect the RTE Facility to City water/sewer in order to make the APRZ viable for RTE food production.**

## MICHIGAN RENAISSANCE ZONE PROGRAM

### Agricultural Processing Renaissance Zone Part 2 – Description of the Project - Continued

Z. Please describe what type of agricultural crops or residue, or processed products from agricultural operations will be utilized as the primary raw material source for the Agricultural Processing facility.

**Various types of vegetables, proteins (primarily beef) and packaging material.**

A1. Describe the economic impact on local suppliers of raw materials, goods and services.

**Request estimates it will spend approximately \$65 million on Michigan raw materials, goods, and services by 2025.**

B1. Indicate what percentage of Michigan-provided agricultural products supplies and inputs will be used.

**Request Foods intends to purchase greater than 25% of its agricultural products and supplies from Michigan suppliers, for its collective use of all production facilities in Holland MI, including the RTE facility.**

C1. Why is this important to Michigan's agricultural processing community?

**Request's proposed annual expenditure of \$65 million represents a substantial investment in the Michigan agricultural processing community. Throughout its history, Request has demonstrated its support of the Holland and greater Michigan agricultural communities by its continued investment in the region and in the agricultural supplies and inputs it purchases from local suppliers. This APRZ will permit Request to further expand in Holland, which will create an investment in Michigan agriculture that otherwise would have gone to out-of-state suppliers.**

D1. Can this Agricultural Processing facility be located in an existing renaissance zone? Yes  No  (If No, Explain below)

**Request's operations are all located in Holland Charter Township. Request is able to achieve certain efficiencies by virtue of the close proximity of its facilities, which permit it to expand its operations, invest more in the local community, and create additional jobs. There is no property for sale located in the greater Holland area that is located in an existing renaissance zone and that would be appropriate for Request's needs for a RTE Facility.**

# MICHIGAN RENAISSANCE ZONE PROGRAM

## Agricultural Processing Renaissance Zone Part 3 – Tax Information

### A. FOREGONE MICHIGAN BUSINESS TAX

You can access the following website to help estimate the company's MBT liability:  
<https://treas-secure.state.mi.us/MBTEstimator/MBTEstimator-start.asp>

Estimated annual savings of Michigan Business Tax for the Company after Renaissance Zone designation	\$ 0
--	------

### B. FOREGONE PROPERTY TAXES

Estimated annual savings of property taxes for the Company after Renaissance Zone designation	\$ 33,192.68
---	--------------

### C. SEV AND TV ON THE PROPERTY

SEV Year: 2021	TV Year: 2021	
Real Property	SEV: \$ 953,700	TV: \$ 780,080
Personal Property	SEV: \$ 0	TV: \$ 0
TOTALS	SEV: \$ 953,700	TV: \$ 780,080

### D. TOTAL MILLAGE RATE

Total Non-Principal Residence Exemption Millage Rate for ALL taxing jurisdictions	29.5119 (Summer 2021) 29.4287 (Summer 2020) 21.3994 (Winter 2020)
---	---

### E. PLEASE PROVIDE A BREAKOUT OF MILLAGE(S) LEVIED FOR THE FOLLOWING:

Debt Service (local bond obligations)	7.750000
School Sinking Fund	0.296800
Special Assessment(s)	0.379100
TOTAL	8.425900

### F. ADDITIONAL INFORMATION

Are Taxes Current? Yes  No  Explain:

School District Code (Speak with your Treasurer if you do not know your 5-digit School District Code)	70070
---	-------

Company's Federal Employer Identification Number (FEIN)	38-2908992
---	------------

Senator's Name: Roger Victory	Senate District: 30
-------------------------------	---------------------

Representative's Name: Bradley Slagh	House District: 90
--------------------------------------	--------------------

Identify all the affected local governmental unit(s).

Holland Charter Township  
Ottawa County

**ATTACHMENT 1**

**Holland Charter Township Authorizing Resolutions**

[To be included]



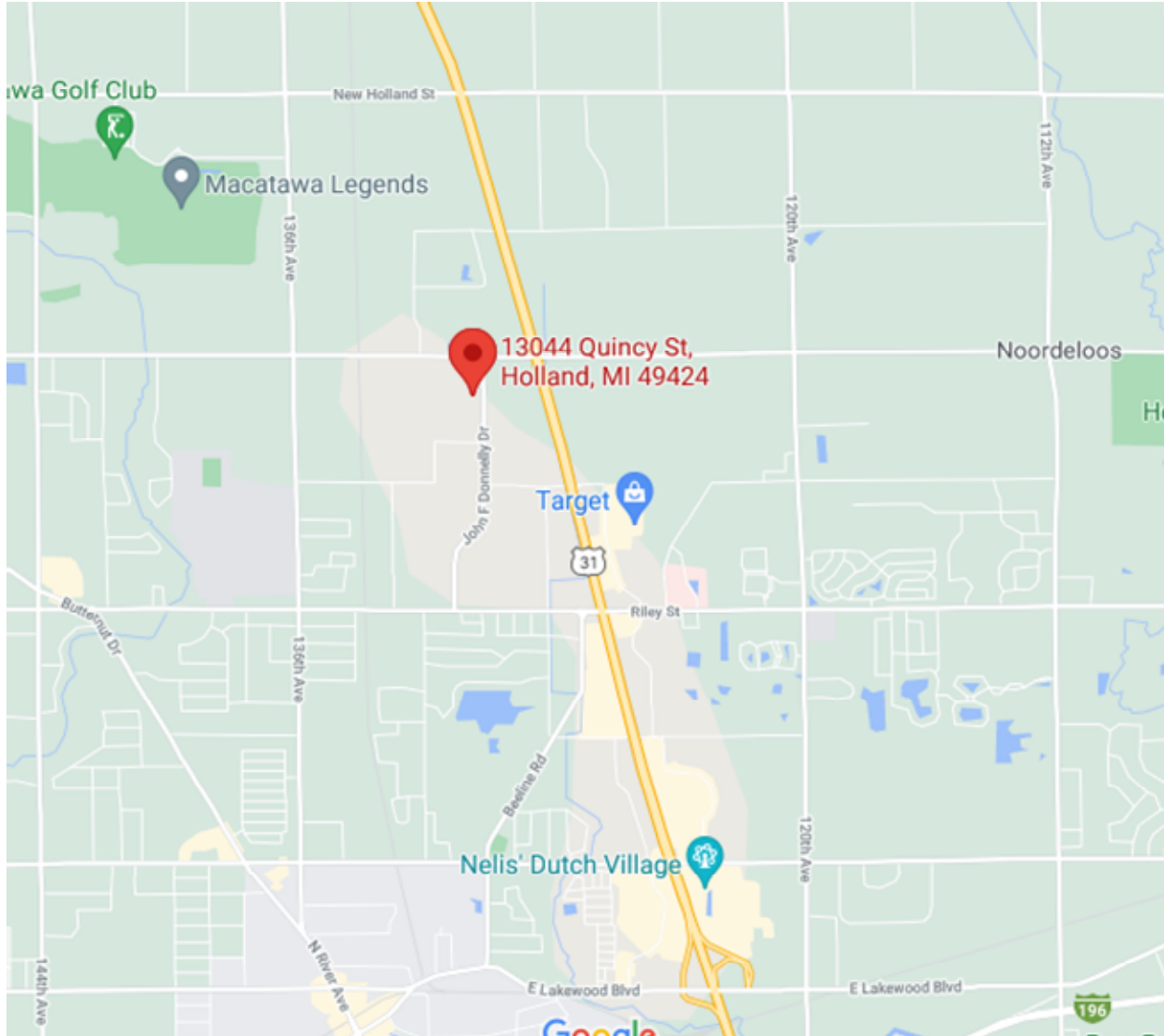
**ATTACHMENT 2**

**Financial Commitment**

[To be provided to the MEDC]

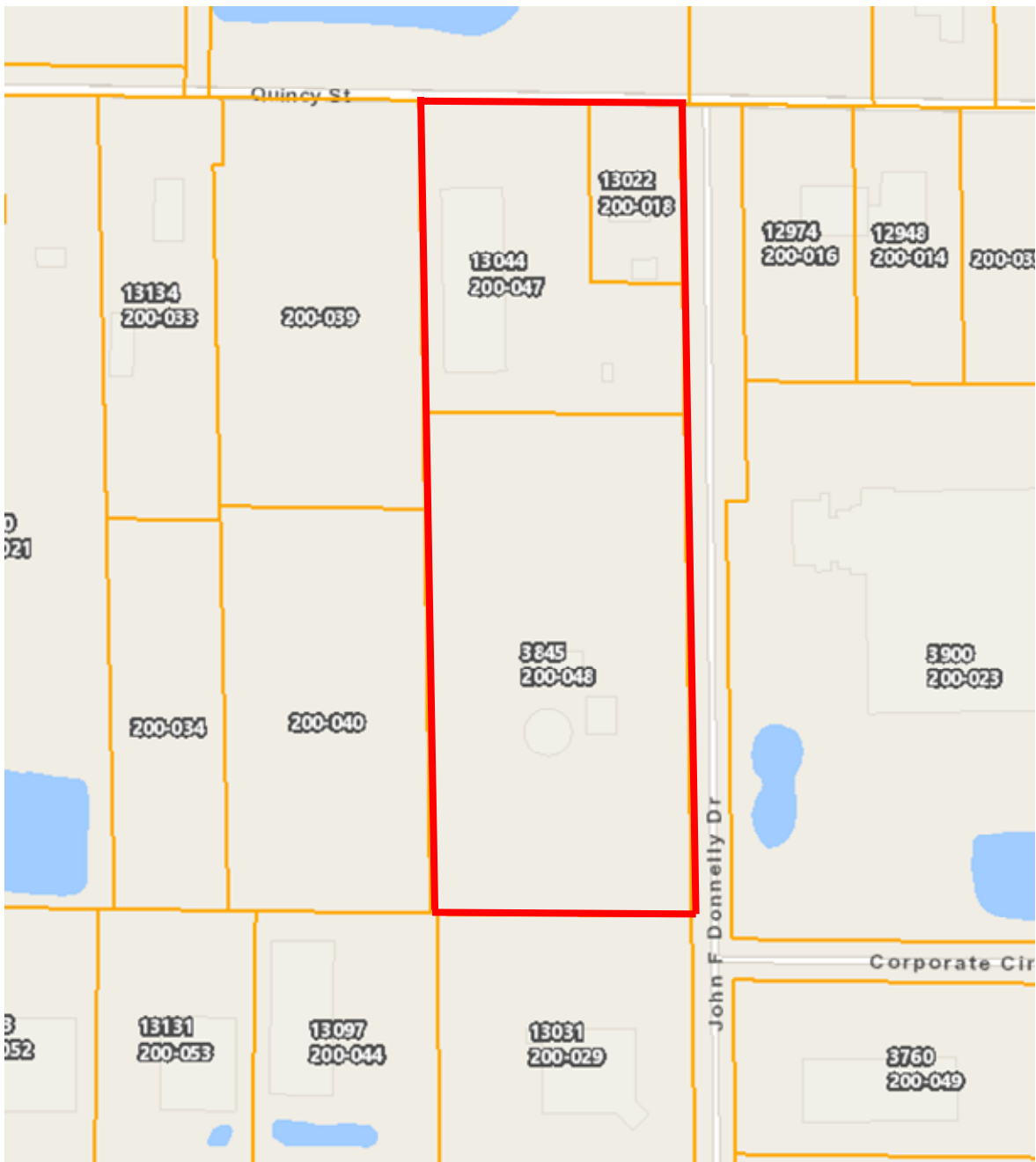
### ATTACHMENT 3

## Map of Holland Charter Township and the Proposed Agricultural Processing Renaissance Zone



Three (3) parcels were recently combined to form the Property that comprises the proposed Agricultural Processing Renaissance Zone.

- 13044 Quincy Street (Parcel # 70-16-08-200-047)
- 13022 Quincy Street (Parcel # 70-16-08-200-018)
- 3845 John F Donnelly Drive (Parcel # 70-16-08-200-048)



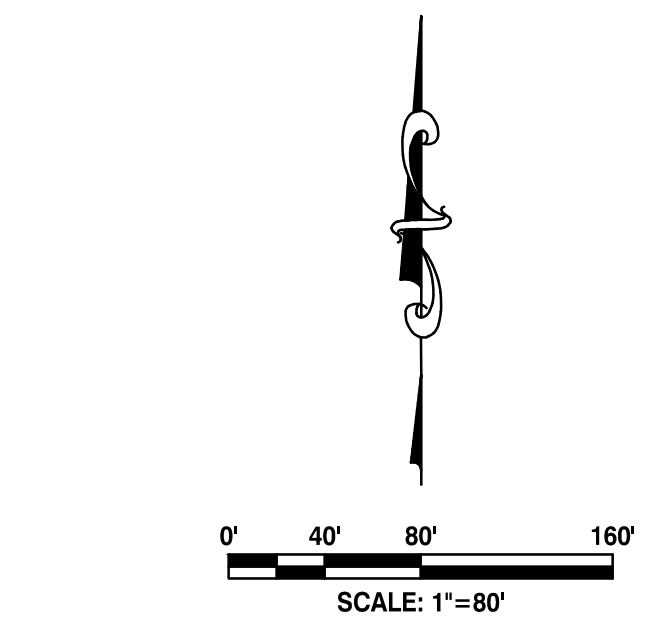
**ATTACHMENT 4**

**Property Parcel Map**



# TOPOGRAPHIC / BOUNDARY SURVEY

POINT NUMBER	NORTHING (ASSUMED)	EASTING (ASSUMED)	ELEVATION (NAVD 88)
50	8910.1891'	7414.7195'	625.14'
51	8627.7201'	7516.7409'	622.70'
53	8653.0009'	7700.7895'	624.98'
54	8297.5546'	7743.9079'	620.06'
55	7967.2107'	7701.1151'	621.22'
56	9076.0920'	7736.5750'	624.53'
57	9017.7790'	7290.5990'	623.89'
58	8916.2874'	7610.0632'	627.39'
59	8852.6823'	7679.3053'	625.86'
60	8854.0673'	7973.0276'	627.10'



### LEGEND

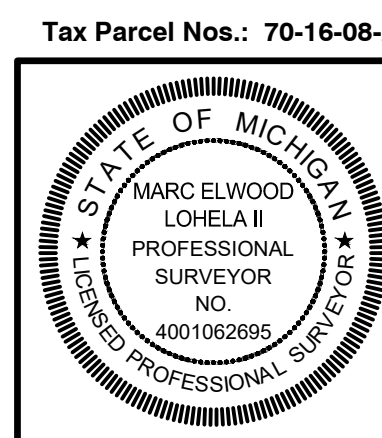
LEGEND	EXISTING
BENCHMARK	BM #1
SET CAPPED REBAR #6285	REBAR
FOUND IRON	IRON
CONTROL POINT	CP
DESCRIBED	D
MEASURED	M
UNKNOWN MANHOLE	UM
STORM SEWER MANHOLE	SSM
CATCH BASIN	CB
ROOF DRAIN	RD
SANITARY SEWER MANHOLE	SSM
CLEANOUT	CO
FIRE HYDRANT	FH
WATER VALVE	WV
GAS METER	GM
UTILITY RISERS	UR
UTILITY POLE	UP
LIGHT POLE	LP
GUY ANCHOR	GA
TRANSFORMER	TR
HAND HOLE (ELECTRIC)	HH
ELECTRIC METER	EM
SIGN	S
BOLLARD POST	BP
POST	P
UNDERGROUND COMMUNICATIONS LINE MARKER	UCLM
UNDERGROUND ELECTRIC LINE MARKER	UEL
UNDERGROUND GAS LINE MARKER	UGL
UNDERGROUND PIPELINE MARKER	UPL
GATE	G
FENCE LINE	F
OVERHEAD UTILITIES	OHU
UNDERGROUND ELECTRIC	UE
COMMUNICATIONS	UC
TELEPHONE	TEL
FIBER OPTIC	FO
GAS LINE	GL
EXISTING WATER LINE	W
EXISTING STORM SEWER	ST
EXISTING SANITARY SEWER	SAN
BITUMINOUS SURFACE	BS
CONCRETE SURFACE	CS
GRAVEL SURFACE	GS
CONFEROUS TREE	CT
DECIDUOUS TREE	DT
ORNAMENTAL BUSH	OB

**DRIESENKA & ASSOCIATES, INC.**  
 Engineering  
 Surveying  
 Testing  
 www.driesenga.com  
 Holland, MI  
 616-396-0255  
 Grand Rapids, MI  
 616-249-3800  
 Kalamazoo, MI  
 269-544-1455  
 Lansing, MI  
 517-889-6210  
 Ypsilanti, MI  
 734-368-9483

**REQUEST FOODS, INC.**  
 13044 QUINCY STREET, HOLLAND, MICHIGAN 49424  
 SECTION 08, T05N, R15W, HOLLAND TWP., OTTAWA CO.  
 -FOR-  
**DAN VOS CONSTRUCTION COMPANY**  
 6160 E. FULTON, P.O. BOX 189, ADA, MICHIGAN 49301

REVISIONS	
1	ADDED ADDITIONAL TOPO AND TREES 4-27-2021 MJL
2	ADDED PARCEL "C" BOUNDARY AND TOPO 06-17-2021 GLK

Drawn By: **GLK**  
 Scale: 1"=80'  
 Date: 03-18-2021  
 Project #: 2110141.5A  
 Sheet Title: **TOPOGRAPHIC & BOUNDARY SURVEY**  
 Sheet #: **V-101**  
 1 of 3



Marc Elwood Lohela II  
 P.S. No. 4001062695  
 THE DESCRIPTION WAS GIVEN TO US BY THE PERSON CERTIFIED TO, OR WAS PREPARED BY US FROM INFORMATION OR DOCUMENTS GIVEN TO US BY THE PERSON CERTIFIED TO, AND SHOULD BE COMPARED WITH THE ABSTRACT OF TITLE OR TITLE INSURANCE POLICY FOR ACCURACY, EASEMENTS OR EXCEPTIONS.

### PARCEL "A" SCHEDULE "A" LEGAL DESCRIPTION FROM: TRANSNATION TITLE AGENCY OF MICHIGAN COMMITMENT NO.: 282406GRS (EFFECTIVE DATE: JULY 19, 2019)

PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 8, TOWN 5 NORTH, RANGE 15 WEST, HOLLAND TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 8; THENCE NORTH 88°09'52" WEST 1462.64 FEET ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING; THENCE SOUTH 00°02'36" EAST 293.16 FEET ALONG THE WEST LINE OF THE EAST 150 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 88°09'52" EAST 150.08 FEET ALONG THE SOUTH LINE OF THE NORTH 293 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00°02'36" EAST 213.79 FEET ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE NORTH 88°08'58" WEST 427.00 FEET PARALLEL WITH THE SOUTH LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE NORTH 00°02'36" WEST 506.84 FEET ALONG THE WEST LINE OF THE EAST 427 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 88°09'52" EAST 276.91 FEET ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING.

TOGETHER WITH AN EASEMENT FOR SEWER LINE PURPOSES WITHIN THE FOLLOWING DESCRIBED PARCEL:  
 THAT PORTION OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 8, TOWN 5 NORTH, RANGE 15 WEST, HOLLAND TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 8; THENCE NORTH 88°09'52" WEST 1462.64 FEET ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00°02'36" EAST 293.16 FEET ALONG THE WEST LINE OF THE EAST 150 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 88°09'52" EAST 150.08 FEET ALONG THE SOUTH LINE OF THE NORTH 293 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00°02'36" EAST 213.79 FEET ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 00°02'36" EAST 42.52 FEET; THENCE SOUTH 89°57'24" WEST 20.00 FEET; THENCE NORTH 00°02'36" WEST 43.18 FEET; THENCE SOUTH 88°08'58" EAST 20.01 FEET PARALLEL WITH THE SOUTH LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING.

### PARCEL "B" SCHEDULE B-II EXCEPTIONS FROM: TRANSNATION TITLE AGENCY OF MICHIGAN COMMITMENT NO.: 282406GRS (EFFECTIVE DATE: JULY 19, 2019)

- 13 EASEMENT GRANTED TO CONSUMERS ENERGY COMPANY RECORDED IN LIBER 292, PAGE 448. (BLANKET EASEMENT OVER ENTIRE PARCEL - ROUTE SHOWN HEREON)
- 15 EASEMENT GRANTED TO MICHIGAN BELL TELEPHONE COMPANY RECORDED IN LIBER 720, PAGE 903. (SHOWN ON DRAWING)
- 16 EASEMENT GRANTED TO MICHIGAN BELL TELEPHONE COMPANY RECORDED IN LIBER 1473, PAGE 912. (SHOWN ON DRAWING)
- 17 TERMS, CONDITIONS AND PROVISIONS WHICH ARE RECITED IN THE SEWER EASEMENT AGREEMENT RECORDED IN LIBER 5760, PAGE 278. (SHOWN ON DRAWING)
- 18 EASEMENTS AND THE TERMS, CONDITIONS AND PROVISIONS THEREOF WHICH ARE RECITED IN THE BICYCLE PATH AND WALKWAY EASEMENT RECORDED IN INSTRUMENT NO. 2019-0023204. (SHOWN ON DRAWING)

### PARCEL "B" SCHEDULE "A" LEGAL DESCRIPTION FROM: TRANSNATION TITLE AGENCY OF MICHIGAN FILE NO.: 345128LKS (EFFECTIVE DATE: MARCH 17, 2021)

PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 8, TOWN 5 NORTH, RANGE 15 WEST, HOLLAND TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 8; THENCE NORTH 88 DEGREES 09 MINUTES 52 SECONDS WEST 1739.55 FEET ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00 DEGREES 02 MINUTES 36 SECONDS EAST 506.84 FEET ALONG THE WEST LINE OF THE EAST 427 FEET OF THE NORTHWEST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING; THENCE SOUTH 88 DEGREES 08 MINUTES 58 SECONDS EAST 427.00 FEET PARALLEL WITH THE SOUTH LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00 DEGREES 02 MINUTES 36 SECONDS EAST 408.28 FEET ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE NORTH 88 DEGREES 08 MINUTES 58 SECONDS WEST 427.00 FEET; THENCE NORTH 00 DEGREES 02 MINUTES 36 SECONDS WEST 408.28 FEET ALONG THE WEST LINE OF THE EAST 427 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING;

AND  
 PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 8, TOWN 5 NORTH, RANGE 15 WEST, HOLLAND TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 8; THENCE NORTH 88 DEGREES 09 MINUTES 52 SECONDS WEST 1739.55 FEET ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00 DEGREES 02 MINUTES 36 SECONDS EAST 915.12 FEET ALONG THE WEST LINE OF THE EAST 427 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING; THENCE SOUTH 88 DEGREES 08 MINUTES 58 SECONDS EAST 427.00 FEET PARALLEL WITH THE SOUTH LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE SOUTH 00 DEGREES 02 MINUTES 36 SECONDS EAST 408.28 FEET ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE NORTH 88 DEGREES 08 MINUTES 58 SECONDS WEST 427.00 FEET ALONG THE WEST LINE OF THE EAST 427 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION TO THE POINT OF BEGINNING.

### SCHEDULE B - SECTION II MATTERS CONCERNING THE PROPERTY FROM: TRANSNATION TITLE AGENCY OF MICHIGAN FILE NO.: 345128LKS (EFFECTIVE DATE: MARCH 17, 2021)

- 11 EASEMENT GRANTED TO MICHIGAN BELL TELEPHONE COMPANY RECORDED IN LIBER 720, PAGE 903. (SHOWN ON DRAWING)
- 12 EASEMENT GRANTED TO MICHIGAN BELL TELEPHONE COMPANY RECORDED IN LIBER 1473, PAGE 912. (SHOWN ON DRAWING)

### PARCEL "C" SCHEDULE "A" LEGAL DESCRIPTION FROM: TRANSNATION TITLE AGENCY OF MICHIGAN COMMITMENT NO.: 353808GRS (COMMITMENT DATE: MAY 28, 2021)

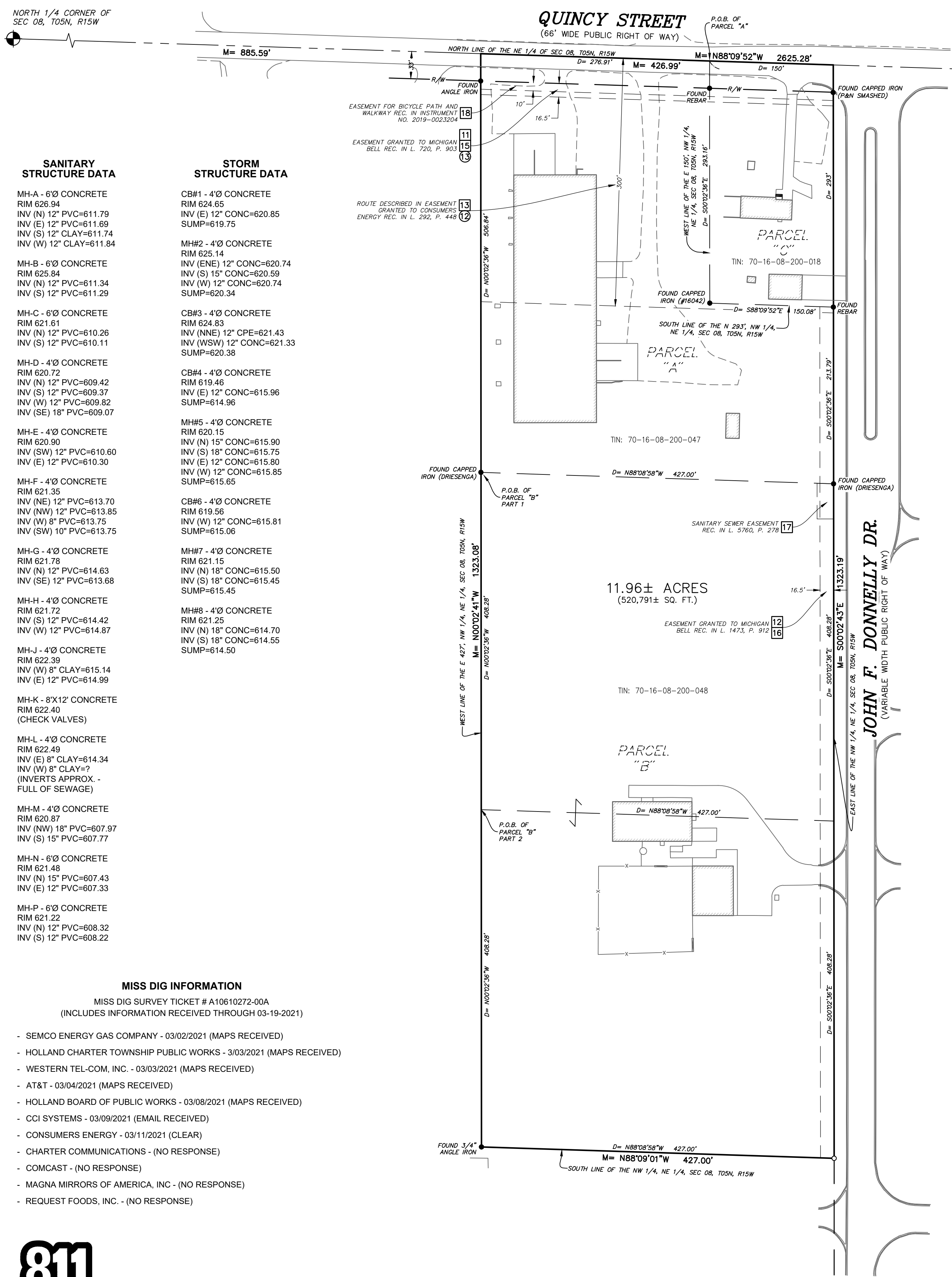
THE EAST 150 FEET OF THE NORTH 293 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 8, TOWN 5 NORTH, RANGE 15 WEST, HOLLAND TOWNSHIP, OTTAWA COUNTY, MICHIGAN.

### SCHEDULE B-II EXCEPTIONS FROM: TRANSNATION TITLE AGENCY OF MICHIGAN COMMITMENT NO.: 353808GRS (COMMITMENT DATE: MAY 28, 2021)

- 12 EASEMENT GRANTED TO CONSUMERS ENERGY COMPANY RECORDED IN LIBER 292, PAGE 448. (BLANKET EASEMENT OVER ENTIRE PARCEL - DESCRIBED ROUTE SHOWN ON DRAWING)
- 13 EASEMENT GRANTED TO MICHIGAN BELL TELEPHONE COMPANY RECORDED IN LIBER 720, PAGE 903. (SHOWN ON DRAWING)

### SURVEYOR'S NOTES

1. UTILITIES SHOWN ARE APPROXIMATE LOCATIONS DERIVED FROM ACTUAL FIELD MEASUREMENTS AND AVAILABLE RECORDS. THIS MAP IS NOT TO BE INTERPRETED AS SHOWING EXACT LOCATIONS OR SHOWING ALL UTILITIES IN THE AREA.
2. NOTE TO CONTRACTORS: THREE WORKING DAYS BEFORE YOU DIG - CALL MISS DIG AT 811.
3. CONTOUR INTERVAL = 1 FOOT.
4. THE FIELD WORK WAS COMPLETED ON MARCH 10, 2021.



SANITARY STRUCTURE DATA	STORM STRUCTURE DATA
MH-A - 6"Ø CONCRETE RIM 626.94 INV (N) 12" PVC=611.79 INV (E) 12" PVC=611.09 INV (S) 12" CLAY=611.74 INV (W) 12" CLAY=611.84	CB#1 - 4"Ø CONCRETE RIM 624.65 INV (E) 12" CONC=620.85 SUMP=619.75
MH-B - 6"Ø CONCRETE RIM 625.84 INV (N) 12" PVC=611.34 INV (S) 12" PVC=611.29	MH#2 - 4"Ø CONCRETE RIM 625.14 INV (ENE) 12" CONC=620.74 INV (S) 15" CONC=620.59 INV (W) 12" CONC=620.74 SUMP=620.34
MH-C - 6"Ø CONCRETE RIM 621.61 INV (N) 12" PVC=610.26 INV (S) 12" PVC=610.11	CB#3 - 4"Ø CONCRETE RIM 624.83 INV (NNE) 12" CPE=621.43 INV (WSW) 12" CONC=621.33 SUMP=620.38
MH-D - 6"Ø CONCRETE RIM 620.72 INV (N) 12" PVC=609.42 INV (S) 12" PVC=609.37 INV (W) 12" PVC=609.82 INV (SE) 18" PVC=609.07	CB#4 - 4"Ø CONCRETE RIM 619.48 INV (E) 12" CONC=615.96 SUMP=614.96
MH-E - 4"Ø CONCRETE RIM 620.90 INV (SW) 12" PVC=610.60 INV (E) 12" PVC=610.30	MH#5 - 4"Ø CONCRETE RIM 620.15 INV (N) 15" CONC=615.90 INV (S) 18" CONC=615.75 INV (E) 12" CONC=615.80 INV (W) 12" CONC=615.85 SUMP=615.65
MH-F - 4"Ø CONCRETE RIM 621.35 INV (NE) 12" PVC=613.70 INV (NW) 12" PVC=613.85 INV (W) 8" PVC=613.75 INV (SW) 10" PVC=613.75	CB#6 - 4"Ø CONCRETE RIM 619.56 INV (W) 12" CONC=615.81 SUMP=615.06
MH-G - 4"Ø CONCRETE RIM 621.78 INV (N) 12" PVC=614.63 INV (SE) 12" PVC=613.68	MH#7 - 4"Ø CONCRETE RIM 621.15 INV (N) 18" CONC=615.50 INV (S) 18" CONC=615.45 SUMP=614.50
MH-H - 4"Ø CONCRETE RIM 621.72 INV (S) 12" PVC=614.42 INV (W) 12" PVC=614.87	MH#8 - 4"Ø CONCRETE RIM 621.25 INV (N) 18" CONC=614.70 INV (S) 18" CONC=614.55 SUMP=614.50
MH-J - 4"Ø CONCRETE RIM 622.39 INV (W) 8" CLAY=615.14 INV (E) 12" PVC=614.99	
MH-K - 8"X12" CONCRETE RIM 622.40 (CHECK VALVES)	
MH-L - 4"Ø CONCRETE RIM 622.49 INV (E) 8" CLAY=614.34 INV (W) 8" CLAY=617 (INVERTS APPROX. - FULL OF SEWAGE)	
MH-M - 4"Ø CONCRETE RIM 620.87 INV (NW) 18" PVC=607.97 INV (S) 15" PVC=607.77	
MH-N - 6"Ø CONCRETE RIM 621.48 INV (N) 15" PVC=607.43 INV (E) 12" PVC=607.33	
MH-P - 6"Ø CONCRETE RIM 621.22 INV (N) 12" PVC=608.32 INV (S) 12" PVC=608.22	

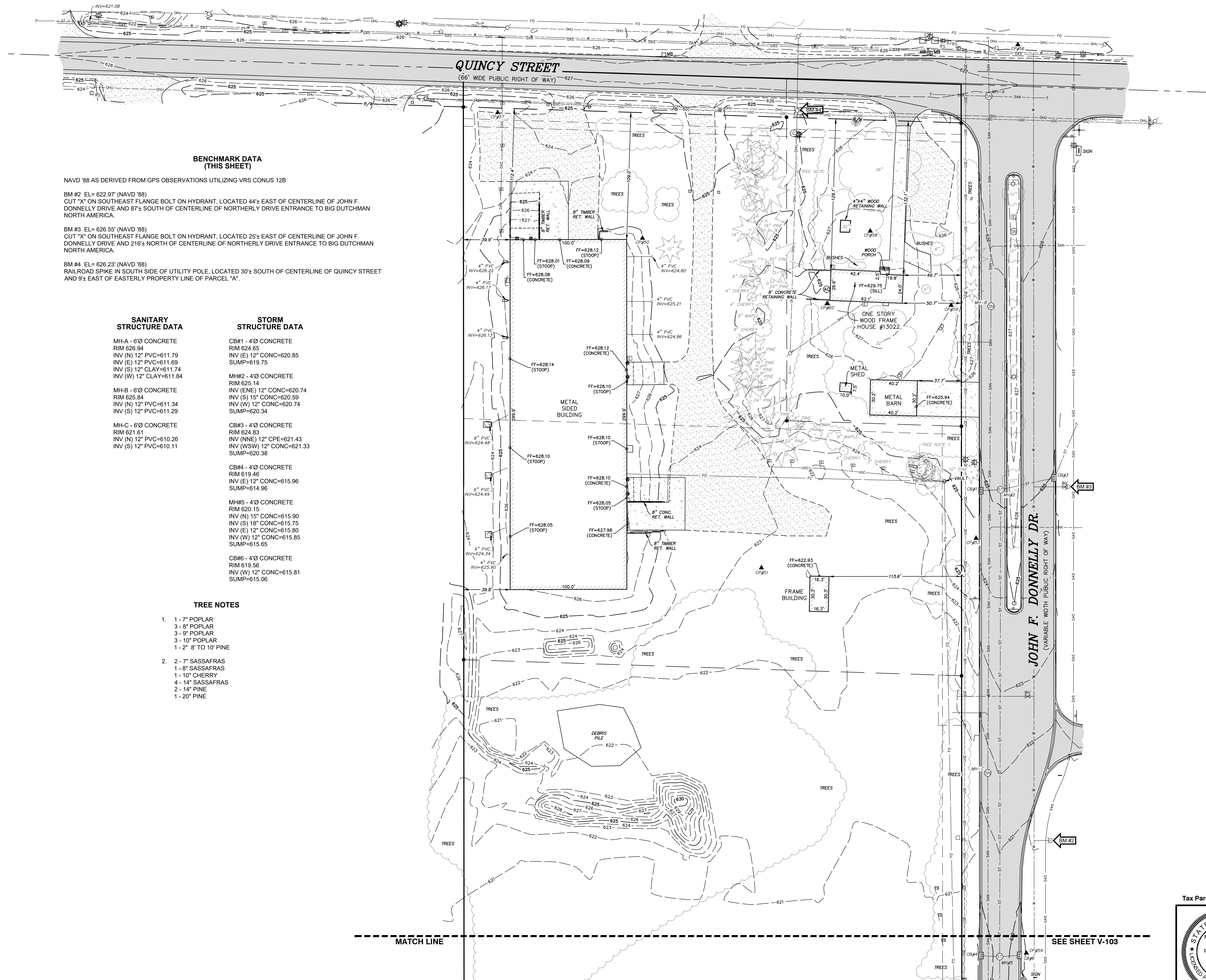
### MISS DIG INFORMATION

- MISS DIG SURVEY TICKET # A10810272-00A (INCLUDES INFORMATION RECEIVED THROUGH 03-19-2021)
- SEMCO ENERGY GAS COMPANY - 03/02/2021 (MAPS RECEIVED)
  - HOLLAND CHARTER TOWNSHIP PUBLIC WORKS - 3/03/2021 (MAPS RECEIVED)
  - WESTERN TEL-COM, INC. - 03/03/2021 (MAPS RECEIVED)
  - AT&T - 03/04/2021 (MAPS RECEIVED)
  - HOLLAND BOARD OF PUBLIC WORKS - 03/08/2021 (MAPS RECEIVED)
  - CCI SYSTEMS - 03/09/2021 (EMAIL RECEIVED)
  - CONSUMERS ENERGY - 03/11/2021 (CLEAR)
  - CHARTER COMMUNICATIONS - (NO RESPONSE)
  - COMCAST - (NO RESPONSE)
  - MAGNA MIRRORS OF AMERICA, INC - (NO RESPONSE)
  - REQUEST FOODS, INC. - (NO RESPONSE)

**811**  
 Know what's below.  
 Call before you dig.



# TOPOGRAPHIC / BOUNDARY SURVEY



### BENCHMARK DATA (THIS SHEET)

NAVD '88 AS DERIVED FROM GPS OBSERVATIONS UTILIZING VRS CONUS 12B

BM #2 EL= 622.97' (NAVD '88)  
CUT "X" ON SOUTHEAST FLANGE BOLT ON HYDRANT, LOCATED 44'± EAST OF CENTERLINE OF JOHN F. DONNELLY DRIVE AND 87'± SOUTH OF CENTERLINE OF NORTHERLY DRIVE ENTRANCE TO BIG DUTCHMAN NORTH AMERICA.

BM #3 EL= 626.55' (NAVD '88)  
CUT "X" ON SOUTHEAST FLANGE BOLT ON HYDRANT, LOCATED 25'± EAST OF CENTERLINE OF JOHN F. DONNELLY DRIVE AND 216'± NORTH OF CENTERLINE OF NORTHERLY DRIVE ENTRANCE TO BIG DUTCHMAN NORTH AMERICA.

BM #4 EL= 626.23' (NAVD '88)  
RAILROAD SPIKE IN SOUTH SIDE OF UTILITY POLE, LOCATED 30'± SOUTH OF CENTERLINE OF QUINCY STREET AND 9'± EAST OF EASTERLY PROPERTY LINE OF PARCEL "A".

### SANITARY STRUCTURE DATA

MH-A - 6'Ø CONCRETE  
RIM 626.94  
INV (N) 12" PVC=611.79  
INV (E) 12" PVC=611.69  
INV (S) 12" CLAY=611.74  
INV (W) 12" CLAY=611.84

MH-B - 6'Ø CONCRETE  
RIM 625.84  
INV (N) 12" PVC=611.34  
INV (S) 12" PVC=611.29

MH-C - 6'Ø CONCRETE  
RIM 621.61  
INV (N) 12" PVC=610.26  
INV (S) 12" PVC=610.11

### STORM STRUCTURE DATA

CB#1 - 4'Ø CONCRETE  
RIM 624.65  
INV (E) 12" CONC=620.85  
SUMP=619.75

MH#2 - 4'Ø CONCRETE  
RIM 625.14  
INV (ENE) 12" CONC=620.74  
INV (S) 15" CONC=620.59  
INV (W) 12" CONC=620.74  
SUMP=620.34

CB#3 - 4'Ø CONCRETE  
RIM 624.83  
INV (NNE) 12" CPE=621.43  
INV (WSW) 12" CONC=621.33  
SUMP=620.38

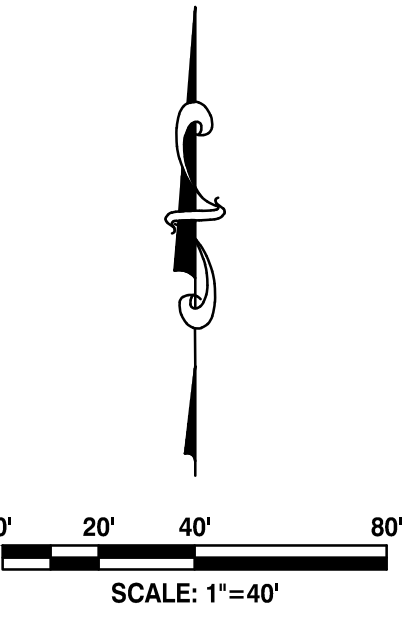
CB#4 - 4'Ø CONCRETE  
RIM 619.46  
INV (E) 12" CONC=615.96  
SUMP=614.96

MH#5 - 4'Ø CONCRETE  
RIM 620.15  
INV (N) 15" CONC=615.90  
INV (S) 18" CONC=615.75  
INV (E) 12" CONC=615.80  
INV (W) 12" CONC=615.85  
SUMP=615.65

CB#6 - 4'Ø CONCRETE  
RIM 619.56  
INV (W) 12" CONC=615.81  
SUMP=615.06

### TREE NOTES

- 1 - 7" POPLAR  
3 - 8" POPLAR  
3 - 9" POPLAR  
3 - 10" POPLAR  
1 - 2" 8' TO 10' PINE
- 2 - 7" SASSAFRAS  
1 - 8" SASSAFRAS  
1 - 10" CHERRY  
4 - 14" SASSAFRAS  
2 - 14" PINE  
1 - 20" PINE



### LEGEND

- BENCHMARK
- SET CAPPED REBAR #62895
- FOUND IRON
- CONTROL POINT
- DESCRIBED
- MEASURED
- UNKNOWN MANHOLE
- STORM SEWER MANHOLE
- CATCH BASIN
- ROOF DRAIN
- SANITARY SEWER MANHOLE
- CLEANOUT
- FIRE HYDRANT
- WATER VALVE
- GAS METER
- UTILITY RISERS
- UTILITY POLE
- LIGHT POLE
- GUY ANCHOR
- TRANSFORMER
- HAND HOLE (ELECTRIC)
- ELECTRIC METER
- SIGN
- BOLLARD POST
- POST
- UNDERGROUND COMMUNICATIONS LINE MARKER
- UNDERGROUND ELECTRIC LINE MARKER
- UNDERGROUND GAS LINE MARKER
- UNDERGROUND PIPELINE MARKER
- GATE
- FENCE LINE
- OVERHEAD UTILITIES
- UNDERGROUND ELECTRIC COMMUNICATIONS
- TELEPHONE
- FIBER OPTIC
- GAS LINE
- EXISTING WATER LINE
- EXISTING STORM SEWER
- EXISTING SANITARY SEWER
- BITUMINOUS SURFACE
- CONCRETE SURFACE
- GRAVEL SURFACE
- CONFERREROUS TREE
- DECIDUOUS TREE
- ORNAMENTAL BUSH

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Kalamazoo, MI 269-544-1455  
Lansing, MI 517-889-6210  
Ypsilanti, MI 734-368-9483

**REQUEST FOODS, INC.**  
13044 QUINCY STREET, HOLLAND, MICHIGAN 49424  
SECTION 08, T05N, R15W, HOLLAND TWP., OTTAWA CO. -FOR-  
**DAN VOS CONSTRUCTION COMPANY**  
6160 E. FULTON, P.O. BOX 189, ADA, MICHIGAN 49301

REVISIONS	
1	ADDED ADDITIONAL TOPO AND TREES 4-27-2021 MJJ
2	ADDED PARCEL "C" BOUNDARY AND TOPO 06-17-2021 GLK

Drawn By: **GLK**  
Scale: 1"=40'  
Date: 03-18-2021  
Project #: 2110141.5A  
Sheet Title: **TOPOGRAPHIC & BOUNDARY SURVEY**  
Sheet #: **V-102**  
2 of 3

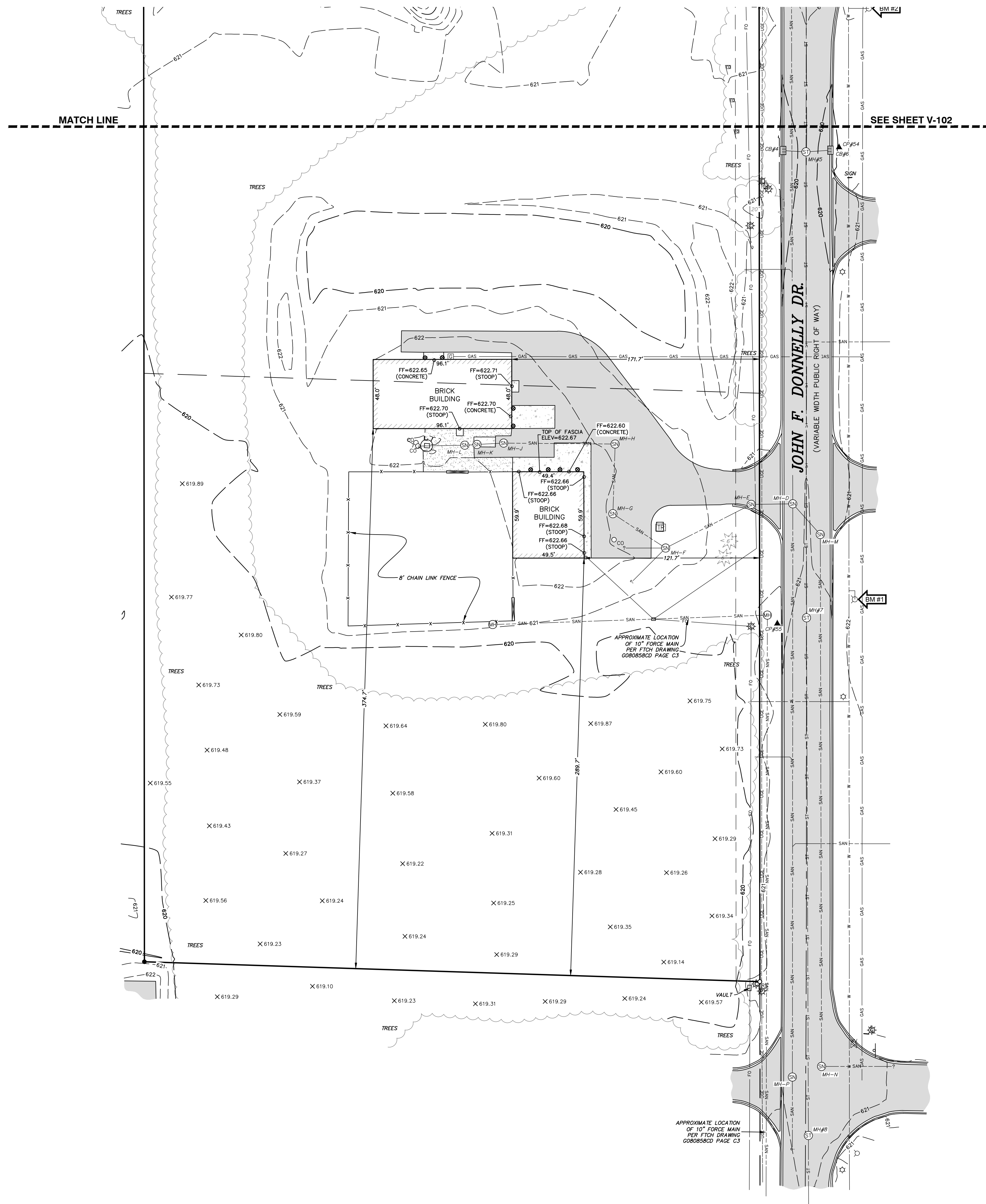
Tax Parcel Nos.: 70-16-08-200-047 & 70-16-08-200-048



Marc Elwood Lohela II  
P.S. No. 4001062695  
THE DESCRIPTION WAS GIVEN TO US BY THE PERSON CERTIFIED TO, OR WAS PREPARED BY US FROM INFORMATION OR DOCUMENTS GIVEN TO US BY THE PERSON CERTIFIED TO, AND SHOULD BE COMPARED WITH THE ABSTRACT OF TITLE OR TITLE INSURANCE POLICY FOR ACCURACY, EASEMENTS OR EXCEPTIONS.



# TOPOGRAPHIC / BOUNDARY SURVEY



### BENCHMARK DATA (THIS SHEET)

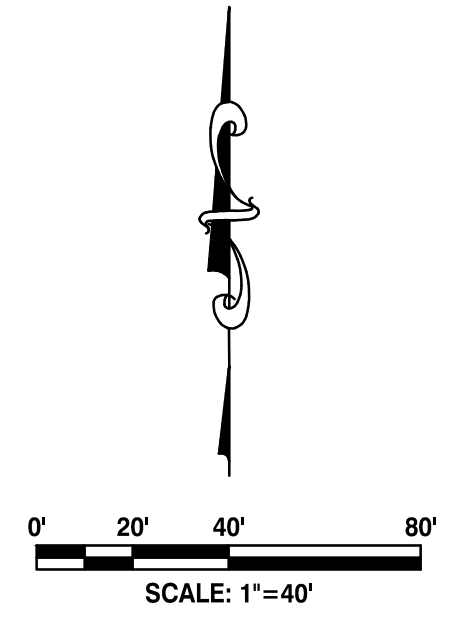
NAVD '88 AS DERIVED FROM GPS OBSERVATIONS UTILIZING VRS CONUS 12B  
 BM #1 EL= 622.88' (NAVD '88)  
 CUT "X" ON SOUTHEAST FLANGE BOLT ON HYDRANT, LOCATED 30± EAST OF CENTERLINE OF JOHN F. DONNELLY DRIVE AND 77± SOUTH OF CENTERLINE OF SOUTHERLY DRIVE ENTRANCE TO BIG DUTCHMAN NORTH AMERICA.

### SANITARY STRUCTURE DATA (THIS SHEET)

- MH-D - 4'Ø CONCRETE  
RIM 620.72  
INV (N) 12" PVC=609.42  
INV (S) 12" PVC=609.37  
INV (W) 12" PVC=609.82  
INV (SE) 18" PVC=609.07
- MH-E - 4'Ø CONCRETE  
RIM 620.90  
INV (SW) 12" PVC=610.60  
INV (E) 12" PVC=610.30
- MH-F - 4'Ø CONCRETE  
RIM 621.35  
INV (NE) 12" PVC=613.70  
INV (NW) 12" PVC=613.85  
INV (W) 8" PVC=613.75  
INV (SW) 10" PVC=613.75
- MH-G - 4'Ø CONCRETE  
RIM 621.78  
INV (N) 12" PVC=614.63  
INV (SE) 12" PVC=613.68
- MH-H - 4'Ø CONCRETE  
RIM 621.72  
INV (S) 12" PVC=614.42  
INV (W) 12" PVC=614.87
- MH-J - 4'Ø CONCRETE  
RIM 622.39  
INV (W) 8" CLAY=615.14  
INV (E) 12" PVC=614.99
- MH-K - 8'x12' CONCRETE  
RIM 622.40  
(CHECK VALVES)
- MH-L - 4'Ø CONCRETE  
RIM 622.49  
INV (E) 8" CLAY=614.34  
INV (W) 8" CLAY=7  
(INVERTS APPROX. - FULL OF SEWAGE)
- MH-M - 4'Ø CONCRETE  
RIM 620.87  
INV (NW) 18" PVC=607.97  
INV (S) 15" PVC=607.77
- MH-N - 6'Ø CONCRETE  
RIM 621.48  
INV (N) 15" PVC=607.43  
INV (E) 12" PVC=607.33
- MH-P - 6'Ø CONCRETE  
RIM 621.22  
INV (N) 12" PVC=608.32  
INV (S) 12" PVC=608.22

### STORM STRUCTURE DATA (THIS SHEET)

- CB#4 - 4'Ø CONCRETE  
RIM 619.46  
INV (E) 12" CONC=615.96  
SUMP=614.96
- MH#5 - 4'Ø CONCRETE  
RIM 620.15  
INV (N) 15" CONC=615.90  
INV (S) 18" CONC=615.75  
INV (E) 12" CONC=615.80  
INV (W) 12" CONC=615.85  
SUMP=615.65
- CB#6 - 4'Ø CONCRETE  
RIM 619.56  
INV (NW) 12" CONC=615.81  
SUMP=615.06
- MH#7 - 4'Ø CONCRETE  
RIM 621.15  
INV (N) 18" CONC=615.50  
INV (S) 18" CONC=615.45  
SUMP=615.45
- MH#8 - 4'Ø CONCRETE  
RIM 621.25  
INV (N) 18" CONC=614.70  
INV (S) 18" CONC=614.55  
SUMP=614.50



### LEGEND

- BENCHMARK
- SET CAPPED REBAR #62895
- FOUND IRON
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- DESCRIBED
- MEASURED
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**REQUEST FOODS, INC.**

13044 QUINCY STREET, HOLLAND, MICHIGAN 49424  
SECTION 08, T05N, R15W, HOLLAND TWP., OTTAWA CO.  
-FOR-

**DAN VOS CONSTRUCTION COMPANY**  
6160 E. FULTON, P.O. BOX 189, ADA, MICHIGAN 49301

REVISIONS	
1	ADDED ADDITIONAL TOPO AND TREES 4-27-2021 MJJ
2	ADDED PARCEL "C" BOUNDARY AND TOPO 06-17-2021 GLK

Drawn By: **GLK**

Scale: **1"=40'**

Date: **03-18-2021**

Project #: **2110141.5A**

Sheet Title: **TOPOGRAPHIC & BOUNDARY SURVEY**

Sheet #: **V-103**  
3 of 3

Tax Parcel Nos.: 70-16-08-200-047 & 70-16-08-200-048

Marc Elwood Lohela II  
P.S. No. 4001062695

THE DESCRIPTION WAS GIVEN TO US BY THE PERSON CERTIFIED TO, OR WAS PREPARED BY US FROM INFORMATION OR DOCUMENTS GIVEN TO US BY THE PERSON CERTIFIED TO, AND SHOULD BE COMPARED WITH THE ABSTRACT OF TITLE OR TITLE INSURANCE POLICY FOR ACCURACY, EASEMENTS OR EXCEPTIONS.

**ATTACHMENT 5**

**Site Plan**



File Name: C:\Users\jennik\appdata\Local\Temp\21101411A\Map\21101411A.dwg; 8/19/2021 5:26:59 PM; User: jennik; Date: 8/19/2021 5:26:59 PM



**PROJECT SUMMARY**

- PARCEL INFORMATION**  
CURRENT ZONING: I-2 GENERAL INDUSTRIAL DISTRICT  
SITE ADDRESS: 13044 QUINCY ST.  
PARCEL NUMBER: 70-16-08-200-047
- BUILDING**  
REQUIRED PROVIDED  
MIN. LAND AREA: 2 AC 11.96 AC  
MIN. LOT WIDTH: 200 FT 277 FT
- SETBACKS**  
MIN REQUIRED PROVIDED  
FRONT (NORTH & EAST) 75 FT 112.4 FT / 93.2 FT  
SIDE (WEST) 30 FT 39.9 FT  
REAR (SOUTH) 50 FT 478.6 FT
- REGULATORY APPROVALS**  
THE PROJECT WILL REQUIRE THE FOLLOWING APPROVALS, AT A MINIMUM (OTHER PERMITS/APPROVAL MAY ALSO BE REQUIRED)  
• HOLLAND TOWNSHIP SITE PLAN  
• HOLLAND TOWNSHIP FIRE DEPARTMENT  
• OTTAWA COUNTY WATER RESOURCES COMMISSIONER  
• OTTAWA COUNTY SOIL EROSION & SEDIMENTATION CONTROL PERMIT  
• OTTAWA COUNTY ROAD COMMISSION ROW/DRIVEWAY
- IMPACT ON PUBLIC SERVICES**  
PROJECT WILL NOT RESULT IN ADVERSE IMPACT TO PUBLIC SERVICES, INCLUDING POLICE & FIRE PROTECTION, UTILITIES, TRAFFIC OR ROADWAYS.
- IMPACT TO SURROUNDING PROPERTIES**  
USE OF PROPERTY WILL BE CONSISTENT WITH OTHER USES IN THIS ZONING DISTRICT AND IN THE SURROUNDING AREA. USE OF PROPERTY WILL NOT GENERATE ADVERSE LEVELS OF NOISE, VIBRATION, SMOKE, LIGHT, GLARE, OR OTHER PROBLEMATIC CONDITIONS.
- PARKING**  
OFFICE: 2,999 SF / 300 SF = 9 SPACES  
MANUFACTURING: 74,437 SF / 800 SF = 93 SPACES  
WAREHOUSE: 38,692 SF / 2,000 SF = 19 SPACES  
MECHANICAL SUPPORT: 15,383 SF / 800 SF = 19 SPACES  
FUTURE WAREHOUSE: 49,975 SF / 2,000 SF = 25 SPACES  
TOTAL REQUIRED: 165 SPACES  
TOTAL PROVIDED: 84 SPACES (EXPECTED EMPLOYEES, MAX SHIFT = 35)  
TOTAL DEFERRED: 81 SPACES (SEE EXHIBIT B, SEPARATE DOCUMENT)  
\*SEE KEY PLAN (SEPARATE DOCUMENT)
- STORM WATER MANAGEMENT**  
STORM WATER WILL BE COLLECTED IN A SERIES OF CATCH BASINS AND PIPES AND ROUTED TO A REGIONAL SUBSURFACE STORM WATER DETENTION SYSTEM.
- WATER/SEWER SERVICE**  
SITE WILL BE SERVED BY NEW PRIVATE WATER AND SEWER CONNECTIONS CONNECTED TO EXISTING PUBLIC UTILITIES ADJACENT TO THE SITE. PROCESSING WASTEWATER WILL BE ROUTED THROUGH THE EXISTING WASTEWATER TREATMENT PLANT LOCATED AT THE SOUTH OF THE PROPERTY AND DISCHARGED THROUGH EXISTING PIPES.
- WETLANDS**  
THERE ARE NO KNOWN REGULATED WETLANDS ON THE SUBJECT PROPERTY.
- FLOODPLAINS**  
THERE ARE NO KNOWN REGULATORY FLOODPLAINS ON THE SUBJECT PROPERTY.
- LANDSCAPING**  
SEE LANDSCAPING PLAN
- SITE LIGHTING**  
PROPOSED LIGHTING WILL BE WITH SHIELDED LIGHT POLES AND WALL PACKS AT LOCATIONS SHOWN ON THE PHOTOMETRIC PLAN. LIGHTING WILL BE CONSISTENT WITH OTHER USES AND WILL COMPLY WITH ORDINANCE REQUIREMENTS.
- LOADING/UNLOADING OPERATIONS**  
LOADING AREAS ARE AT OVERHEAD DOORS LOCATED AT THE SOUTH END OF THE BUILDING FOR PRODUCT.
- REFUSE MANAGEMENT**  
DUMPSTER ARE LOCATED INSIDE THE BUILDING AT THE LOCATION SPECIFIED ON THE PLANS.
- CONSTRUCTION SCHEDULE**  
CONSTRUCTION IS ANTICIPATED TO START IN SPRING, 2021 AND BE COMPLETED WITHIN 1 YEAR.

**GENERAL NOTES:**

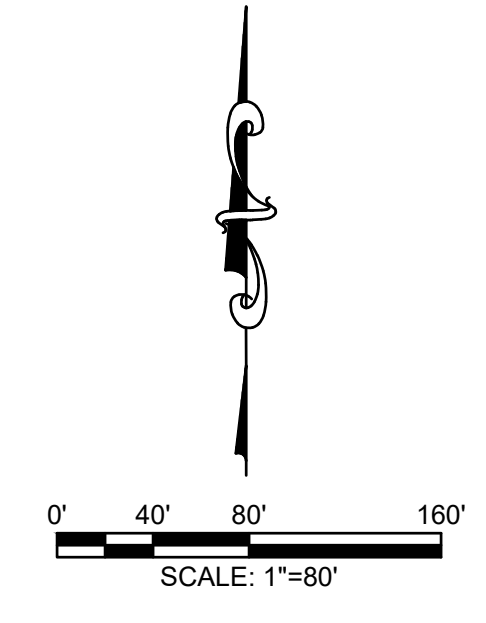
- CONTRACTOR SHALL OBTAIN ALL NECESSARY LOCAL, STATE AND FEDERAL PERMITS REQUIRED.
- ALL CONSTRUCTION MATERIALS AND WORKMANSHIP SHALL CONFORM TO THE STANDARDS AND SPECIFICATIONS OF AUTHORITIES HAVING JURISDICTION.
- CALL "MISS DIG", 811, 72 HOURS PRIOR TO THE START OF ANY EXCAVATION.
- EXISTING UNDERGROUND UTILITIES ARE SHOWN BASED ON AVAILABLE RECORDS AND/OR TOPOGRAPHIC SURVEY DATA. THIS PLAN MAY NOT SHOW UTILITIES IN THEIR EXACT LOCATION AND MAY NOT SHOW ALL UTILITIES IN THE AREA.
- CONTRACTOR SHALL MAINTAIN UTILITY SERVICES AT ALL TIMES. ANY INTERRUPTION IN SERVICES TO THIS SITE OR ADJACENT SITES MUST BE SCHEDULED WITH THE OWNER, UTILITY PROVIDER, AND AFFECTED PROPERTIES 48 HOURS PRIOR TO THE INTERRUPTION.
- CONTRACTOR SHALL PROTECT ALL EXISTING AND NEW CONSTRUCTION FROM DAMAGE. SHOULD ANY DAMAGE OCCUR, CONTRACTOR SHALL MAKE ALL NECESSARY REPAIRS AT NO COST TO THE OWNER.
- IF ANY DISCREPANCIES OR CONFLICTS ARE FOUND, CONTRACTOR SHALL NOTIFY ENGINEER IMMEDIATELY PRIOR TO CONSTRUCTION OF AFFECTED WORK TO DETERMINE COURSE OF ACTION.
- CONTRACTOR SHALL COORDINATE THEIR WORK WITH OTHER CONTRACTORS ON OR ADJACENT TO THE PROJECT SITE.
- CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING AND COORDINATING THEIR WORK WITH ALL UTILITY PROVIDERS PRIOR TO CONSTRUCTION.
- PROVIDE BARRIERS OR OTHER PROTECTION TO KEEP VEHICULAR AND PEDESTRIAN TRAFFIC AWAY FROM CONSTRUCTION AREA AND OFF NEWLY PAVED AREAS.

**LAYOUT NOTES:**

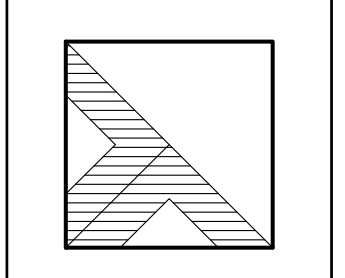
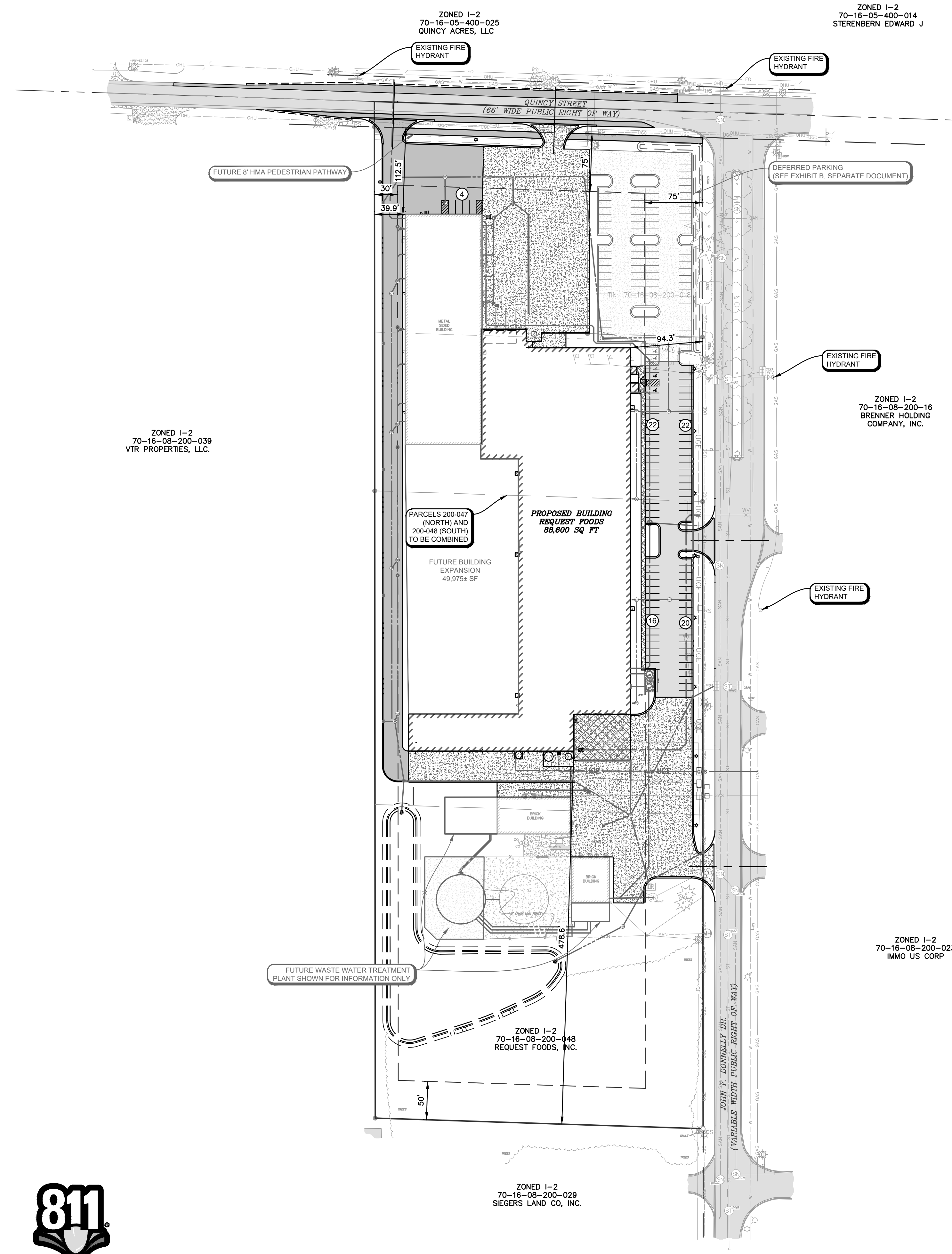
- CONTRACTOR SHALL REVIEW AND VERIFY SITE LAYOUT PRIOR TO CONSTRUCTION.
- CONTRACTOR SHALL ENGAGE A LICENSED SURVEYOR TO PERFORM ALL CONSTRUCTION LAYOUT AND STAKING AS NECESSARY.
- ALL COORDINATE POINTS AND DIMENSIONS GIVEN, UNLESS OTHERWISE NOTED, ARE TO BACK OF CURB AND FACE OF BUILDING WALL.
- REFER TO ARCHITECTURAL AND STRUCTURAL DRAWINGS FOR BUILDING DIMENSIONS.
- INSTALL EXPANSION JOINTS AT ALL LOCATIONS WHERE NEW CONCRETE MEETS EXISTING CONCRETE OR BITUMINOUS PAVEMENT.

**LEGEND**

BENCHMARK	EXISTING	PROPOSED
STORM SEWER MANHOLE		
CATCH BASIN		
FLARED END SECTION		
SANITARY SEWER MANHOLE		
CLEANOUT		
WELL HEAD		
FIRE HYDRANT		
FIRE DEPARTMENT CONNECTION		
SPRINKLER CONTROL VALVE		
SPRINKLER HEAD		
VALVE (WATER & GAS)		
GAS METER		
UTILITY RISERS		
UTILITY POLE		
LIGHT POLE		
GUY ANCHOR		
TRANSFORMER		
HAND HOLE (ELECTRIC)		
ELECTRIC METER		
GROUND MOUNTED LIGHT		
SIGN		
SOIL BORING		
BOLLARD POST		
POST		
GATE		
FENCE LINE		
OVERHEAD UTILITIES		
UNDERGROUND ELECTRIC		
COMMUNICATIONS		
TELEPHONE		
FIBER OPTIC		
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PROPOSED WATER LINE		
EXISTING STORM SEWER		
PROPOSED STORM SEWER		
EXISTING SANITARY SEWER		
PROPOSED SANITARY SEWER		
BITUMINOUS SURFACE		
CONCRETE SURFACE		
GRAVEL SURFACE		
CONIFEROUS TREE		
DECIDUOUS TREE		
ORNAMENTAL BUSH		



ISSUED FOR APPROVAL



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616-249-3800  
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269-544-1455  
Lansing, MI  
517-889-6210  
Ypsilanti, MI  
734-368-9483

**REQUEST FOODS WAREHOUSE ADDITION**  
13044 QUINCY STREET  
SECTION 08, T05N, R15W, HOLLAND TWP., OTTAWA CO.  
-FOR-  
**DAN VOS CONSTRUCTION COMPANY**  
6160 E. FULTON, PO BOX 188, ADA, MI 49301

**ISSUED FOR:**

- ISSUED FOR SITE PLAN REVIEW 04-07-2021 D. EB C.CAG
- ISSUED FOR SITE PLAN REVIEW 04-28-2021 D. EB C.CAG
- ISSUED FOR HTC REVIEW 05-11-2021 D. EB C.CAG
- REVISED PER HCT 05-20-2021 D. EB C.CAG
- REVISED PER HCT 06-04-2021 D. ARG C.CAG
- REVISED PER OWNER 06-08-2021 D. ARG C.CAG
- AGENCY REVIEW 06-29-2021 D. ARG C.CAG
- AGENCY REVIEW 07-09-2021 D. ARG C.CAG
- AGENCY REVIEW 07-15-2021 D. ARG C.CAG
- AGENCY REVIEW 07-29-2021 D. ARG C.CAG
- BESC REVIEW 08-04-2021 D. ARG C.CAG
- AGENCY REVIEW 08-05-2021 D. ARG C.CAG
- AGENCY REVIEW 08-16-2021 D. ARG C.CAG
- BUILDING PERMIT 08-19-2021 D. ARG C.CAG

Project Manager:  
**CRAIG GENGLER**

Project #  
**2110141.1A**

Sheet Title:  
**SITE OVERVIEW**

Sheet #  
**C-101**

6 of 14

**ATTACHMENT 6**

**Tax Bills and Information**



(PROPERTY/PARCEL NUMBER): 70-16-08-200-047

SCHOOL: 70070 CLASS: 301 TYPE: INDUSTRIAL W/ STRUCTURE

PROPERTY ADDRESS: 13044 QUINCY ST

TAXABLE VALUE: \$624,300  
STATE EQUAL VALUE: \$624,300  
PRE/MBT %: 0

MAKE CHECK PAYABLE TO HOLLAND CHARTER TWP.	TAXING AUTHORITY	TAX RATE	TAX AMOUNT															
<p>REQUEST FOODS INC  3460 JOHN F DONNELLY DR HOLLAND, MI 49424</p>	<p>HOLL TWP OPER HERRICK LIBRARY COUNTY E-911 COUNTY PARKS COUNTY ROADS COUNTY CMH WO SCH OPER WO SCH B&amp;S</p>	<p>4.86000 1.44630 0.42880 0.32330 0.48730 0.29230 18.00000 0.30000</p>	<p>3034.09 902.92 267.69 201.83 304.22 182.48 11237.40 187.29</p>															
<p>PAYMENT BY CREDIT CARD CAN BE DONE ON OUR WEBSITE AT: WWW.HCT.HOLLAND.MI.US OR AT THE TOWNSHIP OFFICE. A THIRD PARTY PROCESSING FEE OF 3% WILL APPLY.</p> <p>IF YOU DESIRE A RECEIPT, MAIL THE COMPLETE BILL WITH A STAMPED SELF ADDRESSED ENVELOPE, OR BRING THE COMPLETE BILL TO THE TREASURER'S OFFICE. A SECURE DEPOSIT BOX IS LOCATED IN THE FRONT ENTRANCE OR DRIVE-THRU LOT AS WELL.</p> <p>U.S. POSTAL SERVICE POSTMARKS BY THE ORIGINAL DUE DATE WILL BE ACCEPTED WITHOUT PENALTY IF RECEIVED WITHIN 7 DAYS.</p> <p>IF YOU ARE OVER 62, A VETERAN, OR DISABLED, YOU MAY BE ELIGIBLE FOR A DEFERMENT (POSTPONEMENT) OF THESE PROPERTY TAXES.</p> <p>IF YOUR MORTGAGE PAYMENT INCLUDES ESCROW OF PROPERTY TAXES, YOU MAY WISH TO FORWARD A COPY OF THIS STATEMENT TO THE ESCROW AGENT FOR TIMELY PAYMENT.</p>	<p style="text-align: center;">ENTERED DEC 31 2020 <b>KEEP FOR</b></p> <p>NOTE: DUE TO COVID-19, THE WEST OTTAWA PUBLIC SCHOOLS OPERATING MILLAGE RENEWAL WAS REMOVED FROM THE MAY ELECTION, AND WILL BE COLLECTED ON THE WINTER 2020 TAX BILL INSTEAD OF THE SUMMER 2020 TAX BILL.</p> <p style="text-align: center;">PAID FEB 11 2021 1.0283 DEC 23 2020 MINICE BUSH, TREASURER</p> <p>TOTAL TAX DUE</p>	<p>1.0283</p>	<p>\$16,317.92</p>															
<p>WE ACCEPT PARTIAL PAYMENTS. DO NOT INCLUDE OTHER PAYMENTS IN YOUR TAX CHECK. NOT RESPONSIBLE FOR PAYMENT ON WRONG PARCEL.</p>																		
<table border="1"> <thead> <tr> <th colspan="3">FISCAL YEAR</th> </tr> </thead> <tbody> <tr> <td>SCHOOL</td> <td>JULY 1</td> <td>JUNE 30</td> </tr> <tr> <td>STATE</td> <td>OCTOBER 1</td> <td>SEPTEMBER 30</td> </tr> <tr> <td>COUNTY</td> <td>OCTOBER 1</td> <td>SEPTEMBER 30</td> </tr> <tr> <td>TOWNSHIP</td> <td>JANUARY 1</td> <td>DECEMBER 31</td> </tr> </tbody> </table>				FISCAL YEAR			SCHOOL	JULY 1	JUNE 30	STATE	OCTOBER 1	SEPTEMBER 30	COUNTY	OCTOBER 1	SEPTEMBER 30	TOWNSHIP	JANUARY 1	DECEMBER 31
FISCAL YEAR																		
SCHOOL	JULY 1	JUNE 30																
STATE	OCTOBER 1	SEPTEMBER 30																
COUNTY	OCTOBER 1	SEPTEMBER 30																
TOWNSHIP	JANUARY 1	DECEMBER 31																

VINCE BUSH, TREASURER  
 HOLLAND CHARTER TOWNSHIP  
 353 N 120TH AVE  
 HOLLAND, MI 49424

LOCAL PROPERTY TAXES 2021 SUMMER

QUESTIONS CALL (616)395-0042  
 ADDRESS SERVICE REQUESTED  
 70-16-08-200-047

REQUEST FOODS INC  
 3460 JOHN F DONNELLY DR  
 HOLLAND, MI 49424-9569



<b>TOTAL TAXES DUE IF PAID</b>		<b>\$26,936.08</b>
NO LATER THAN <b>09/14/21</b>		
AMOUNT DUE ON 9/15 - 9/30		\$27,205.44
AMOUNT DUE IN OCTOBER		\$27,474.80
AMOUNT DUE IN NOVEMBER		\$27,744.16
AMOUNT DUE IN DECEMBER		\$28,013.52
AMOUNT DUE IN JANUARY		\$28,282.88
AMOUNT DUE ON 2/1 - 2/14		\$28,552.24
AMOUNT DUE ON 2/15 - 2/28		\$29,360.33
<b>PAYMENTS DUE BY 5 P.M.</b>		

NOTE: If the last day of any period or a fixed or final day is a Saturday, Sunday or legal holiday, the period or day is extended to include the next business day.



RETURN TOP PORTION WITH PAYMENT

LOCAL PROPERTY TAXES  
 2021 Summer

VINCE BUSH, TREASURER  
 HOLLAND CHARTER TOWNSHIP  
 353 N 120TH AVE  
 HOLLAND, MI 49424

TAX DUE AS OF: JULY 1, 2021  
 PAYMENT DEADLINE: SEP 14, 2021

(PROPERTY/PARCEL NUMBER): 70-16-08-200-047  
 SCHOOL: 70070 CLASS: 301 TYPE: INDUSTRIAL W/ STRUCTURE  
 PROPERTY ADDRESS: 13044 QUINCY ST ✓

TAXABLE VALUE:	\$633,040
STATE EQUAL VALUE:	\$696,600
PRE/MBT %:	0

MAKE CHECK PAYABLE TO HOLLAND CHARTER TWP.

REQUEST FOODS INC  
 3460 JOHN F DONNELLY DR  
 HOLLAND, MI 49424

PAYMENT BY CREDIT CARD CAN BE DONE ON OUR WEBSITE AT: WWW.HCT.HOLLAND.MI.US OR AT THE TOWNSHIP OFFICE. THIRD PARTY PROCESSING FEE OF 3% WILL APPLY.

IF YOU DESIRE A RECEIPT, MAIL THE COMPLETE BILL WITH A STAMPED SELF ADDRESSED ENVELOPE, OR BRING THE COMPLETE BILL TO THE TREASURER'S OFFICE. A SECURE DEPOSIT BOX IS LOCATED IN THE FRONT ENTRANCE OR DRIVE THRU LOT AS WELL.

U.S. POSTAL SERVICE POSTMARKS BY THE ORIGINAL DUE DATE WILL BE ACCEPTED WITHOUT PENALTY IF RECEIVED WITHIN 7 DAYS.

IF YOU ARE OVER 62, A VETERAN, DISABLED, OR A FARMER AND YOUR HOUSEHOLD INCOME IS \$40,000 OR LESS PER YEAR, YOU MAY BE ELIGIBLE FOR A DEFERMENT (POSTPONEMENT) OF THESE PROPERTY TAXES. CALL US AT 616-395-0042.

IF YOUR MORTGAGE PAYMENT INCLUDES ESCROW OF PROPERTY TAXES, YOU MAY WISH TO FORWARD A COPY OF THIS STATEMENT TO THE ESCROW AGENT FOR TIMELY PAYMENT.

TAXING AUTHORITY	TAX RATE	TAX AMOUNT
STATE EDUC TAX	6.00000	3798.24
OTTAWA ISD	6.22450	3940.35
COUNTY OPER	3.90000	2468.85
WEST OTTAWA PUBLIC SCH DI		
WO SCH DEBT	7.75000	4906.06
WO SCH OPER	18.00000	11394.72
WO SCH B&S	0.29680	187.88
MAX PBL TRAN	0.37910	239.98
<b>1.0283</b>		
TOTAL TAX DUE	<b>JUL 21 2021</b>	\$26,936.08

KEEP FOR YOUR FILES

WE ACCEPT PARTIAL PAYMENTS. DO NOT INCLUDE OTHER PAYMENTS IN YOUR TAX CHECK. NOT RESPONSIBLE FOR PAYMENT ON THE WRONG PARCEL

FISCAL YEAR		
SCHOOL	JULY 1	JUNE 30
STATE	OCTOBER 1	SEPTEMBER 30
COUNTY	OCTOBER 1	SEPTEMBER 30
TOWNSHIP	JANUARY 1	DECEMBER 31

VINCE BUSH, TREASURER  
 HOLLAND CHARTER TOWNSHIP  
 353 N 120TH AVE  
 HOLLAND, MI 49424

LOCAL PROPERTY TAXES

2021 SUMMER

QUESTIONS CALL (616)395-0042  
 ADDRESS SERVICE REQUESTED  
 70-55-17-120-070

<b>TOTAL TAXES DUE IF PAID</b>		<b>\$2,512.45</b>
<b>NO LATER THAN 09/14/21</b>		
AMOUNT DUE ON 9/15 - 9/30		\$2,537.57
AMOUNT DUE IN OCTOBER		\$2,562.70
AMOUNT DUE IN NOVEMBER		\$2,587.82
AMOUNT DUE IN DECEMBER		\$2,612.95
AMOUNT DUE IN JANUARY		\$2,638.07
AMOUNT DUE ON 2/1 - 2/14		\$2,663.20
AMOUNT DUE ON 2/15 - 2/28		\$2,738.57
<b>PAYMENTS DUE BY 5 P.M.</b>		

REQUEST FOODS INC  
 PO BOX 2577  
 HOLLAND, MI 49422-2577



NOTE: If the last day of any period or a fixed or final day is a Saturday, Sunday or legal holiday, the period or day is extended to include the next business day.



RETURN TOP PORTION WITH PAYMENT

VINCE BUSH, TREASURER  
 HOLLAND CHARTER TOWNSHIP  
 353 N 120TH AVE  
 HOLLAND, MI 49424

LOCAL PROPERTY TAXES  
 2021 Summer

TAX DUE AS OF: JULY 1, 2021  
 PAYMENT DEADLINE: SEP 14, 2021

(PROPERTY/PARCEL NUMBER): 70-55-17-120-070

SCHOOL: 70070 CLASS: 303 TYPE: IFT INDUSTRIAL - REAL

PROPERTY ADDRESS: 13044 QUINCY ST ✓

TAXABLE VALUE:	<b>\$103,500</b>
STATE EQUAL VALUE:	<b>\$103,500</b>
PRE/MBT %:	0

MAKE CHECK PAYABLE TO HOLLAND CHARTER TWP.

REQUEST FOODS INC  
 PO BOX 2577  
 HOLLAND, MI 49424

PAYMENT BY CREDIT CARD CAN BE DONE ON OUR WEBSITE AT: WWW.HCT.HOLLAND.MI.US OR AT THE TOWNSHIP OFFICE. THIRD PARTY PROCESSING FEE OF 3% WILL APPLY.

IF YOU DESIRE A RECEIPT, MAIL THE COMPLETE BILL WITH A STAMPED SELF ADDRESSED ENVELOPE, OR BRING THE COMPLETE BILL TO THE TREASURER'S OFFICE. A SECURE DEPOSIT BOX IS LOCATED IN THE FRONT ENTRANCE OR DRIVE THRU LOT AS WELL.

U.S. POSTAL SERVICE POSTMARKS BY THE ORIGINAL DUE DATE WILL BE ACCEPTED WITHOUT PENALTY IF RECEIVED WITHIN 7 DAYS.

IF YOU ARE OVER 62, A VETERAN, DISABLED, OR A FARMER AND YOUR HOUSEHOLD INCOME IS \$40,000 OR LESS PER YEAR, YOU MAY BE ELIGIBLE FOR A DEFERMENT (POSTPONEMENT) OF THESE PROPERTY TAXES. CALL US AT 616-395-0042.

IF YOUR MORTGAGE PAYMENT INCLUDES ESCROW OF PROPERTY TAXES, YOU MAY WISH TO FORWARD A COPY OF THIS STATEMENT TO THE ESCROW AGENT FOR TIMELY PAYMENT.

TAXING AUTHORITY	TAX RATE	TAX AMOUNT
STATE EDUC TAX	6.00000	621.00
OTTAWA ISD	3.11225	322.11
COUNTY OPER	1.95000	201.82
WEST OTTAWA PUBLIC SCH DI		
WO SCH DEBT	3.87500	401.06
WO SCH OPER	9.00000	931.50
WO SCH B&S	0.14840	15.35
MAX PBL TRAN	0.18955	19.61

TOTAL TAX DUE

\$2,512.45

KEEP FOR YOUR FILES  
 1.0283

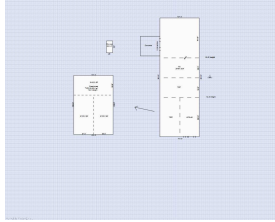
JUL 21 2021

WE ACCEPT PARTIAL PAYMENTS. DO NOT INCLUDE OTHER PAYMENTS IN YOUR TAX CHECK. NOT RESPONSIBLE FOR PAYMENT ON THE WRONG PARCEL

FISCAL YEAR		
SCHOOL	JULY 1	JUNE 30
STATE	OCTOBER 1	SEPTEMBER 30
COUNTY	OCTOBER 1	SEPTEMBER 30
TOWNSHIP	JANUARY 1	DECEMBER 31

13044 QUINCY ST HOLLAND, MI 49424 (Property Address)

Parcel Number: 70-16-08-200-047



Item 1 of 1 0 Images / 1 Sketch

Property Owner: REQUEST FOODS INC

Summary Information

- > Commercial/Industrial Building Summary
  - Yr Built: 1980
  - # of Buildings: 2
  - Total Sq.Ft.: 30,452
- > 2 Special Assessments found
- > 16 Building Department records found
- > Assessed Value: \$696,600 | Taxable Value: \$633,040
- > Property Tax information found

Owner and Taxpayer Information

**Owner** REQUEST FOODS INC **Taxpayer** SEE OWNER  
 3460 JOHN F INFORMATION  
 DONNELLY DR  
 HOLLAND, MI 49424

Amount Due

Current Taxes: **\$26,936.08**  
[Pay Now](#)

Legal Description

PART OF NE 1/4 COM S 88D 09M 52S E 885.56 FT FROM N 1/4 COR, TH S 88D 09M 52S E 276.91 FT, S 0D 02M 36S E 293.16 FT, S 88D 09M 52S E 150.08 FT, S 0D 02M 36S E 213.79 FT, N 88D 08M 58S W 427 FT, TH N 0D 02M 36S E 506.84 FT TO BEG. SEC 8 T5N R15W 3.96 AC.

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

Tax History

Year	Season	Total Amount	Total Paid	Last Paid	Total Due	
2021	Summer	\$26,936.08	\$0.00		<b>\$26,936.08</b>	<a href="#">Pay Now</a>

General Information for 2021 Summer Taxes

<b>School District</b>	70070	<b>PRE/MBT</b>	0.0000%
<b>Taxable Value</b>	\$633,040	<b>S.E.V.</b>	\$696,600
<b>Property Class</b>	301 - INDUSTRIAL W/ STRUCTURE	<b>Assessed Value</b>	\$696,600
<b>Tax Bill Number</b>	No Data to Display	<b>Last Receipt Number</b>	No Data to Display
<b>Last Payment Date</b>	No Data to Display	<b>Number of Payments</b>	0
<b>Base Tax</b>	\$26,936.08	<b>Base Paid</b>	\$0.00
<b>Admin Fees</b>	\$0.00	<b>Admin Fees Paid</b>	\$0.00
<b>Interest Fees</b>	\$0.00	<b>Interest Fees Paid</b>	\$0.00
<b>Total Tax &amp; Fees</b>	\$26,936.08	<b>Total Paid</b>	\$0.00
<b>Renaissance Zone</b>	Not Available	<b>Mortgage Code</b>	Not Available

Tax Bill Breakdown for 2021 Summer

Taxing Authority	Millage Rate	Amount	Amount Paid
STATE EDUC TAX	6.000000	\$3,798.24	\$0.00
OTTAWA ISD	6.224500	\$3,940.35	\$0.00
COUNTY OPER	3.900000	\$2,468.85	\$0.00
WO SCH DEBT	7.750000	\$4,906.06	\$0.00
	<b>42.550400</b>	<b>\$26,936.08</b>	<b>\$0.00</b>

Taxing Authority	Millage Rate	Amount	Amount Paid
WO SCH OPER	18.000000	\$11,394.72	\$0.00
WO SCH B&S	0.296800	\$187.88	\$0.00
MAX PBL TRAN	0.379100	\$239.98	\$0.00
Admin Fees		\$0.00	\$0.00
Interest Fees		\$0.00	\$0.00
	<b>42.550400</b>	<b>\$26,936.08</b>	<b>\$0.00</b>

[Click here for a printer friendly version of Summer 2021 Tax information](#)

2020	Winter	\$16,317.92	\$16,317.92	02/12/2021	\$0.00
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#### General Information for 2020 Winter Taxes

<b>School District</b>	70070	<b>PRE/MBT</b>	0.0000%
<b>Taxable Value</b>	\$624,300		
<b>Property Class</b>	301 - INDUSTRIAL W/ STRUCTURE	<b>Assessed Value</b>	\$624,300
<b>Tax Bill Number</b>	<i>No Data to Display</i>	<b>Last Receipt Number</b>	01267797
<b>Last Payment Date</b>	02/12/2021	<b>Number of Payments</b>	1
<b>Base Tax</b>	\$16,317.92	<b>Base Paid</b>	\$16,317.92
<b>Admin Fees</b>	\$0.00	<b>Admin Fees Paid</b>	\$0.00
<b>Interest Fees</b>	\$0.00	<b>Interest Fees Paid</b>	\$0.00
<b>Total Tax &amp; Fees</b>	\$16,317.92	<b>Total Paid</b>	\$16,317.92

#### Tax Bill Breakdown for 2020 Winter

Taxing Authority	Millage Rate	Amount	Amount Paid
HOLL TWP OPER	4.860000	\$3,034.09	\$3,034.09
HERRICK LIBRARY	1.446300	\$902.92	\$902.92
COUNTY E-911	0.428800	\$267.69	\$267.69
COUNTY PARKS	0.323300	\$201.83	\$201.83
COUNTY ROADS	0.487300	\$304.22	\$304.22
COUNTY CMH	0.292300	\$182.48	\$182.48
WO SCH OPER	18.000000	\$11,237.40	\$11,237.40
WO SCH B&S	0.300000	\$187.29	\$187.29
Admin Fees		\$0.00	\$0.00
Interest Fees		\$0.00	\$0.00
	<b>26.138000</b>	<b>\$16,317.92</b>	<b>\$16,317.92</b>

[Click here for a printer friendly version of Winter 2020 Tax information](#)

2020	Summer	\$15,185.71	\$15,185.71	09/11/2020	\$0.00
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#### General Information for 2020 Summer Taxes

<b>School District</b>	70070	<b>PRE/MBT</b>	0.0000%
<b>Taxable Value</b>	\$624,300		
<b>Property Class</b>	301 - INDUSTRIAL W/ STRUCTURE	<b>Assessed Value</b>	\$624,300
<b>Tax Bill Number</b>	<i>No Data to Display</i>	<b>Last Receipt Number</b>	01216791
<b>Last Payment Date</b>	09/11/2020	<b>Number of Payments</b>	1
<b>Base Tax</b>	\$15,185.71	<b>Base Paid</b>	\$15,185.71
<b>Admin Fees</b>	\$0.00	<b>Admin Fees Paid</b>	\$0.00
<b>Interest Fees</b>	\$0.00	<b>Interest Fees Paid</b>	\$0.00
<b>Total Tax &amp; Fees</b>	\$15,185.71	<b>Total Paid</b>	\$15,185.71



**Tax Bill Breakdown for 2020 Summer**

Taxing Authority	Millage Rate	Amount	Amount Paid
STATE EDUC TAX	6.000000	\$3,745.80	\$3,745.80
OTTAWA ISD	6.290600	\$3,927.22	\$3,927.22
COUNTY OPER	3.900000	\$2,434.77	\$2,434.77
WO SCH DEBT	7.750000	\$4,838.32	\$4,838.32
MAX PBL TRAN	0.383800	\$239.60	\$239.60
Admin Fees		\$0.00	\$0.00
Interest Fees		\$0.00	\$0.00
	<b>24.324400</b>	<b>\$15,185.71</b>	<b>\$15,185.71</b>

[Click here for a printer friendly version of Summer 2020 Tax information](#)

2019	Winter	\$2,023.02	\$2,023.02	02/13/2020	\$0.00
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**General Information for 2019 Winter Taxes**

<b>School District</b>	70070	<b>PRE/MBT</b>	0.0000%
<b>Taxable Value</b>	\$257,139		
<b>Property Class</b>	301 - INDUSTRIAL W/ STRUCTURE	<b>Assessed Value</b>	\$424,400
<b>Tax Bill Number</b>	<i>No Data to Display</i>	<b>Last Receipt Number</b>	01141975
<b>Last Payment Date</b>	02/13/2020	<b>Number of Payments</b>	1
<b>Base Tax</b>	\$2,023.02	<b>Base Paid</b>	\$2,023.02
<b>Admin Fees</b>	\$0.00	<b>Admin Fees Paid</b>	\$0.00
<b>Interest Fees</b>	\$0.00	<b>Interest Fees Paid</b>	\$0.00
<b>Total Tax &amp; Fees</b>	\$2,023.02	<b>Total Paid</b>	\$2,023.02

**Tax Bill Breakdown for 2019 Winter**

Taxing Authority	Millage Rate	Amount	Amount Paid
HOLL TWP OPER	4.860000	\$1,249.69	\$1,249.69
HERRICK LIBRARY	1.462600	\$376.09	\$376.09
COUNTY E-911	0.432500	\$111.21	\$111.21
COUNTY PARKS	0.326100	\$83.85	\$83.85
COUNTY ROADS	0.491500	\$126.38	\$126.38
COUNTY CMH	0.294800	\$75.80	\$75.80
Admin Fees		\$0.00	\$0.00
Interest Fees		\$0.00	\$0.00
	<b>7.867500</b>	<b>\$2,023.02</b>	<b>\$2,023.02</b>

[Click here for a printer friendly version of Winter 2019 Tax information](#)

2019	Summer	\$10,972.53	\$10,972.53	09/13/2019	\$0.00
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**General Information for 2019 Summer Taxes**

<b>School District</b>	70070	<b>PRE/MBT</b>	0.0000%
<b>Taxable Value</b>	\$257,139		
<b>Property Class</b>	301 - INDUSTRIAL W/ STRUCTURE	<b>Assessed Value</b>	\$424,400
<b>Tax Bill Number</b>	<i>No Data to Display</i>	<b>Last Receipt Number</b>	01084935
<b>Last Payment Date</b>	09/13/2019	<b>Number of Payments</b>	3
<b>Base Tax</b>	\$10,972.53	<b>Base Paid</b>	\$10,972.53

<b>Admin Fees</b>	\$0.00	<b>Admin Fees Paid</b>	\$0.00
<b>Interest Fees</b>	\$0.00	<b>Interest Fees Paid</b>	\$0.00
<b>Total Tax &amp; Fees</b>	\$10,972.53	<b>Total Paid</b>	\$10,972.53

**Tax Bill Breakdown for 2019 Summer**

Taxing Authority	Millage Rate	Amount	Amount Paid
STATE EDUC TAX	6.000000	\$1,542.83	\$1,542.83
OTTAWA ISD	6.341400	\$1,630.62	\$1,630.62
COUNTY OPER	3.900000	\$1,002.84	\$1,002.84
WO SCH DEBT	7.750000	\$1,992.82	\$1,992.82
WO SCH OPER	18.000000	\$4,628.50	\$4,628.50
WO SCH B&S	0.290900	\$74.80	\$74.80
MAX PBL TRAN	0.389400	\$100.12	\$100.12
Admin Fees		\$0.00	\$0.00
Interest Fees		\$0.00	\$0.00
	<b>42.671700</b>	<b>\$10,972.53</b>	<b>\$10,972.53</b>

[Click here for a printer friendly version of Summer 2019 Tax information](#)

2018	Winter	\$1,980.62	\$1,980.62	12/19/2018	\$0.00
2018	Summer	\$10,419.49	\$10,419.49	09/12/2018	\$0.00
2017	Winter	\$1,942.42	\$1,942.42	02/13/2018	\$0.00

**\*\*Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

13022 QUINCY ST HOLLAND, MI 49424 (Property Address)

Parcel Number: 70-16-08-200-018 Account Number: 51083100



Item 1 of 4

[3 Images / 1 Sketch](#)

### Property Owner: REQUEST FOODS INC

#### Summary Information

- > Residential Building Summary
  - Year Built: N/A
  - Full Baths: 1
  - Sq. Feet: 1,572
  - Bedrooms: 0
  - Half Baths: 1
  - Acres: 1.009
- > Assessed Value: \$0 | Taxable Value: \$0
- > 2 Special Assessments found
- > Property Tax information found
- > Utility Billing information found
- > 7 Building Department records found

### Owner and Taxpayer Information

<b>Owner</b>	REQUEST FOODS INC 3460 JOHN F DONNELLY DR HOLLAND, MI 49424	<b>Taxpayer</b>	SEE OWNER INFORMATION
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### Legal Description

E 150 FT OF N 293 FT OF NW 1/4 OF NE 1/4. SEC 8 T5N R15W 1 A

### Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

### Tax History

Year	Season	Total Amount	Total Paid	Last Paid	Total Due
2021	Summer	\$0.00	\$0.00		\$0.00

#### General Information for 2021 Summer Taxes

<b>School District</b>	70070	<b>PRE/MBT</b>	100.0000%
<b>Taxable Value</b>	\$0	<b>S.E.V.</b>	\$0
<b>Property Class</b>	401 - RESIDENTIAL W/STRUCTURE	<b>Assessed Value</b>	\$0
<b>Tax Bill Number</b>	No Data to Display	<b>Last Receipt Number</b>	No Data to Display
<b>Last Payment Date</b>	No Data to Display	<b>Number of Payments</b>	0
<b>Base Tax</b>	\$0.00	<b>Base Paid</b>	\$0.00
<b>Admin Fees</b>	\$0.00	<b>Admin Fees Paid</b>	\$0.00
<b>Interest Fees</b>	\$0.00	<b>Interest Fees Paid</b>	\$0.00
<b>Total Tax &amp; Fees</b>	\$0.00	<b>Total Paid</b>	\$0.00
<b>Renaissance Zone</b>	Not Available	<b>Mortgage Code</b>	Not Available

#### Tax Bill Breakdown for 2021 Summer

Taxing Authority	Millage Rate	Amount	Amount Paid
WO SCH OPER	18.000000	\$0.00	\$0.00
Admin Fees		\$0.00	\$0.00
Interest Fees		\$0.00	\$0.00
	<b>18.000000</b>	<b>\$0.00</b>	<b>\$0.00</b>

[Click here for a printer friendly version of Summer 2021 Tax information](#)

**General Information for 2020 Winter Taxes**

<b>School District</b>	70070	<b>PRE/MBT</b>	100.0000%
<b>Taxable Value</b>	\$0		
<b>Property Class</b>	401 - RESIDENTIAL W/STRUCTURE	<b>Assessed Value</b>	\$0
<b>Tax Bill Number</b>	<i>No Data to Display</i>	<b>Last Receipt Number</b>	<i>No Data to Display</i>
<b>Last Payment Date</b>	<i>No Data to Display</i>	<b>Number of Payments</b>	0
<b>Base Tax</b>	\$0.00	<b>Base Paid</b>	\$0.00
<b>Admin Fees</b>	\$0.00	<b>Admin Fees Paid</b>	\$0.00
<b>Interest Fees</b>	\$0.00	<b>Interest Fees Paid</b>	\$0.00
<b>Total Tax &amp; Fees</b>	\$0.00	<b>Total Paid</b>	\$0.00

**Tax Bill Breakdown for 2020 Winter**

Taxing Authority	Millage Rate	Amount	Amount Paid
HOLL TWP OPER	4.860000	\$0.00	\$0.00
HERRICK LIBRARY	1.446300	\$0.00	\$0.00
COUNTY E-911	0.428800	\$0.00	\$0.00
COUNTY PARKS	0.323300	\$0.00	\$0.00
COUNTY ROADS	0.487300	\$0.00	\$0.00
COUNTY CMH	0.292300	\$0.00	\$0.00
WO SCH OPER	18.000000	\$0.00	\$0.00
WO SCH B&S	0.300000	\$0.00	\$0.00
Admin Fees		\$0.00	\$0.00
Interest Fees		\$0.00	\$0.00
	<b>26.138000</b>	<b>\$0.00</b>	<b>\$0.00</b>

[Click here for a printer friendly version of Winter 2020 Tax information](#)

**General Information for 2020 Summer Taxes**

<b>School District</b>	70070	<b>PRE/MBT</b>	100.0000%
<b>Taxable Value</b>	\$0		
<b>Property Class</b>	401 - RESIDENTIAL W/STRUCTURE	<b>Assessed Value</b>	\$0
<b>Tax Bill Number</b>	<i>No Data to Display</i>	<b>Last Receipt Number</b>	<i>No Data to Display</i>
<b>Last Payment Date</b>	<i>No Data to Display</i>	<b>Number of Payments</b>	0
<b>Base Tax</b>	\$0.00	<b>Base Paid</b>	\$0.00
<b>Admin Fees</b>	\$0.00	<b>Admin Fees Paid</b>	\$0.00
<b>Interest Fees</b>	\$0.00	<b>Interest Fees Paid</b>	\$0.00
<b>Total Tax &amp; Fees</b>	\$0.00	<b>Total Paid</b>	\$0.00

**Tax Bill Breakdown for 2020 Summer**

Taxing Authority	Millage Rate	Amount	Amount Paid
STATE EDUC TAX	6.000000	\$0.00	\$0.00
OTTAWA ISD	6.290600	\$0.00	\$0.00
COUNTY OPER	3.900000	\$0.00	\$0.00
WO SCH DEBT	7.750000	\$0.00	\$0.00
	<b>24.324400</b>	<b>\$0.00</b>	<b>\$0.00</b>

Taxing Authority	Millage Rate	Amount	Amount Paid
MAX PBL TRAN	0.383800	\$0.00	\$0.00
Admin Fees		\$0.00	\$0.00
Interest Fees		\$0.00	\$0.00
	<b>24.324400</b>	<b>\$0.00</b>	<b>\$0.00</b>

[Click here for a printer friendly version of Summer 2020 Tax information](#)

2019	Winter	\$0.00	\$0.00	\$0.00
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**General Information for 2019 Winter Taxes**

<b>School District</b>	70070	<b>PRE/MBT</b>	100.0000%
<b>Taxable Value</b>	\$0		
<b>Property Class</b>	401 - RESIDENTIAL W/STRUCTURE	<b>Assessed Value</b>	\$0
<b>Tax Bill Number</b>	<i>No Data to Display</i>	<b>Last Receipt Number</b>	<i>No Data to Display</i>
<b>Last Payment Date</b>	<i>No Data to Display</i>	<b>Number of Payments</b>	0
<b>Base Tax</b>	\$0.00	<b>Base Paid</b>	\$0.00
<b>Admin Fees</b>	\$0.00	<b>Admin Fees Paid</b>	\$0.00
<b>Interest Fees</b>	\$0.00	<b>Interest Fees Paid</b>	\$0.00
<b>Total Tax &amp; Fees</b>	\$0.00	<b>Total Paid</b>	\$0.00

**Tax Bill Breakdown for 2019 Winter**

Taxing Authority	Millage Rate	Amount	Amount Paid
HOLL TWP OPER	4.860000	\$0.00	\$0.00
HERRICK LIBRARY	1.462600	\$0.00	\$0.00
COUNTY E-911	0.432500	\$0.00	\$0.00
COUNTY PARKS	0.326100	\$0.00	\$0.00
COUNTY ROADS	0.491500	\$0.00	\$0.00
COUNTY CMH	0.294800	\$0.00	\$0.00
Admin Fees		\$0.00	\$0.00
Interest Fees		\$0.00	\$0.00
	<b>7.867500</b>	<b>\$0.00</b>	<b>\$0.00</b>

[Click here for a printer friendly version of Winter 2019 Tax information](#)

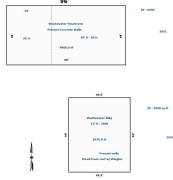
2019	Summer	\$0.00	\$0.00	\$0.00
2018	Winter	\$0.00	\$0.00	\$0.00
2018	Summer	\$0.00	\$0.00	\$0.00
2017	Winter	\$0.00	\$0.00	\$0.00

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**3845 JOHN F DONNELLY DR** HOLLAND, MI 49424 (Property Address)

Parcel Number: 70-16-08-200-048 Account Number: 57109303



**Property Owner: REQUEST FOODS INC**

**Summary Information**

- > Commercial/Industrial Building Summary
  - Yr Built: 2009
  - # of Buildings: 2
  - Total Sq.Ft.: 7,578
- > 2 Special Assessments found
- > 22 Building Department records found
- > Assessed Value: \$257,100 | Taxable Value: \$147,040
- > Property Tax information found
- > Utility Billing information found

Item 1 of 1 0 Images / 1 Sketch

**Owner and Taxpayer Information**

**Owner** REQUEST FOODS INC **Taxpayer** SEE OWNER INFORMATION  
 3460 JOHN F DONNELLY DR  
 HOLLAND, MI 49424

**Amount Due**  
 Current Taxes: **\$6,256.60**  
[Pay Now](#)

**Legal Description**

PART OF NE 1/4 COM S 88D 09M 52S E 885.56 FT & S 0D 02M 36S W 506.84 FT FROM N 1/4 COR, TH S 88D 08M 58S E 427 FT, S 0D 02M 36S E 816.56 FT, N 88D 08M 58S W 427 FT, TH N 0D 02M 36S W 816.56 FT TO BEG. SEC 8 T5N R15W 8 AC.

**Recalculate amounts using a different Payment Date**

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

**Tax History**

Year	Season	Total Amount	Total Paid	Last Paid	Total Due
2021	Summer	\$6,256.60	\$0.00		<b>\$6,256.60</b> <a href="#">Pay Now</a>

**General Information for 2021 Summer Taxes**

<b>School District</b>	70070	<b>PRE/MBT</b>	0.0000%
<b>Taxable Value</b>	\$147,040	<b>S.E.V.</b>	\$257,100
<b>Property Class</b>	301 - INDUSTRIAL W/ STRUCTURE	<b>Assessed Value</b>	\$257,100
<b>Tax Bill Number</b>	No Data to Display	<b>Last Receipt Number</b>	No Data to Display
<b>Last Payment Date</b>	No Data to Display	<b>Number of Payments</b>	0
<b>Base Tax</b>	\$6,256.60	<b>Base Paid</b>	\$0.00
<b>Admin Fees</b>	\$0.00	<b>Admin Fees Paid</b>	\$0.00
<b>Interest Fees</b>	\$0.00	<b>Interest Fees Paid</b>	\$0.00
<b>Total Tax &amp; Fees</b>	\$6,256.60	<b>Total Paid</b>	\$0.00
<b>Renaissance Zone</b>	Not Available	<b>Mortgage Code</b>	Not Available

**Tax Bill Breakdown for 2021 Summer**

Taxing Authority	Millage Rate	Amount	Amount Paid
STATE EDUC TAX	6.000000	\$882.24	\$0.00
OTTAWA ISD	6.224500	\$915.25	\$0.00
COUNTY OPER	3.900000	\$573.45	\$0.00
WO SCH DEBT	7.750000	\$1,139.56	\$0.00
	<b>42.550400</b>	<b>\$6,256.60</b>	<b>\$0.00</b>

Taxing Authority	Millage Rate	Amount	Amount Paid
WO SCH OPER	18.000000	\$2,646.72	\$0.00
WO SCH B&S	0.296800	\$43.64	\$0.00
MAX PBL TRAN	0.379100	\$55.74	\$0.00
Admin Fees		\$0.00	\$0.00
Interest Fees		\$0.00	\$0.00
	<b>42.550400</b>	<b>\$6,256.60</b>	<b>\$0.00</b>

[Click here for a printer friendly version of Summer 2021 Tax information](#)

2020	Winter	\$3,790.24	\$3,790.24	02/12/2021	\$0.00
------	--------	------------	------------	------------	--------

#### General Information for 2020 Winter Taxes

<b>School District</b>	70070	<b>PRE/MBT</b>	0.0000%
<b>Taxable Value</b>	\$145,010		
<b>Property Class</b>	301 - INDUSTRIAL W/ STRUCTURE	<b>Assessed Value</b>	\$233,800
<b>Tax Bill Number</b>	<i>No Data to Display</i>	<b>Last Receipt Number</b>	01267798
<b>Last Payment Date</b>	02/12/2021	<b>Number of Payments</b>	1
<b>Base Tax</b>	\$3,790.24	<b>Base Paid</b>	\$3,790.24
<b>Admin Fees</b>	\$0.00	<b>Admin Fees Paid</b>	\$0.00
<b>Interest Fees</b>	\$0.00	<b>Interest Fees Paid</b>	\$0.00
<b>Total Tax &amp; Fees</b>	\$3,790.24	<b>Total Paid</b>	\$3,790.24

#### Tax Bill Breakdown for 2020 Winter

Taxing Authority	Millage Rate	Amount	Amount Paid
HOLL TWP OPER	4.860000	\$704.74	\$704.74
HERRICK LIBRARY	1.446300	\$209.72	\$209.72
COUNTY E-911	0.428800	\$62.18	\$62.18
COUNTY PARKS	0.323300	\$46.88	\$46.88
COUNTY ROADS	0.487300	\$70.66	\$70.66
COUNTY CMH	0.292300	\$42.38	\$42.38
WO SCH OPER	18.000000	\$2,610.18	\$2,610.18
WO SCH B&S	0.300000	\$43.50	\$43.50
Admin Fees		\$0.00	\$0.00
Interest Fees		\$0.00	\$0.00
	<b>26.138000</b>	<b>\$3,790.24</b>	<b>\$3,790.24</b>

[Click here for a printer friendly version of Winter 2020 Tax information](#)

2020	Summer	\$3,527.25	\$3,527.25	09/11/2020	\$0.00
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#### General Information for 2020 Summer Taxes

<b>School District</b>	70070	<b>PRE/MBT</b>	0.0000%
<b>Taxable Value</b>	\$145,010		
<b>Property Class</b>	301 - INDUSTRIAL W/ STRUCTURE	<b>Assessed Value</b>	\$233,800
<b>Tax Bill Number</b>	<i>No Data to Display</i>	<b>Last Receipt Number</b>	01216793
<b>Last Payment Date</b>	09/11/2020	<b>Number of Payments</b>	1
<b>Base Tax</b>	\$3,527.25	<b>Base Paid</b>	\$3,527.25
<b>Admin Fees</b>	\$0.00	<b>Admin Fees Paid</b>	\$0.00
<b>Interest Fees</b>	\$0.00	<b>Interest Fees Paid</b>	\$0.00
<b>Total Tax &amp; Fees</b>	\$3,527.25	<b>Total Paid</b>	\$3,527.25

**Tax Bill Breakdown for 2020 Summer**

Taxing Authority	Millage Rate	Amount	Amount Paid
STATE EDUC TAX	6.000000	\$870.06	\$870.06
OTTAWA ISD	6.290600	\$912.19	\$912.19
COUNTY OPER	3.900000	\$565.53	\$565.53
WO SCH DEBT	7.750000	\$1,123.82	\$1,123.82
MAX PBL TRAN	0.383800	\$55.65	\$55.65
Admin Fees		\$0.00	\$0.00
Interest Fees		\$0.00	\$0.00
	<b>24.324400</b>	<b>\$3,527.25</b>	<b>\$3,527.25</b>

[Click here for a printer friendly version of Summer 2020 Tax information](#)

2019	Winter	\$1,119.57	\$1,119.57	02/13/2020	\$0.00
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**General Information for 2019 Winter Taxes**

<b>School District</b>	70070	<b>PRE/MBT</b>	0.0000%
<b>Taxable Value</b>	\$142,307		
<b>Property Class</b>	301 - INDUSTRIAL W/ STRUCTURE	<b>Assessed Value</b>	\$187,000
<b>Tax Bill Number</b>	<i>No Data to Display</i>	<b>Last Receipt Number</b>	01141975
<b>Last Payment Date</b>	02/13/2020	<b>Number of Payments</b>	1
<b>Base Tax</b>	\$1,119.57	<b>Base Paid</b>	\$1,119.57
<b>Admin Fees</b>	\$0.00	<b>Admin Fees Paid</b>	\$0.00
<b>Interest Fees</b>	\$0.00	<b>Interest Fees Paid</b>	\$0.00
<b>Total Tax &amp; Fees</b>	\$1,119.57	<b>Total Paid</b>	\$1,119.57

**Tax Bill Breakdown for 2019 Winter**

Taxing Authority	Millage Rate	Amount	Amount Paid
HOLL TWP OPER	4.860000	\$691.61	\$691.61
HERRICK LIBRARY	1.462600	\$208.13	\$208.13
COUNTY E-911	0.432500	\$61.54	\$61.54
COUNTY PARKS	0.326100	\$46.40	\$46.40
COUNTY ROADS	0.491500	\$69.94	\$69.94
COUNTY CMH	0.294800	\$41.95	\$41.95
Admin Fees		\$0.00	\$0.00
Interest Fees		\$0.00	\$0.00
	<b>7.867500</b>	<b>\$1,119.57</b>	<b>\$1,119.57</b>

[Click here for a printer friendly version of Winter 2019 Tax information](#)

2019	Summer	\$6,072.44	\$6,072.44	09/12/2019	\$0.00
2018	Winter	\$1,096.11	\$1,096.11	02/14/2019	\$0.00
2018	Summer	\$5,766.39	\$5,766.39	09/13/2018	\$0.00
2017	Winter	\$1,074.98	\$1,074.98	02/14/2018	\$0.00

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# Action Request



**Committee:** Finance and Administration Committee

**Meeting Date:** 09/21/2021

**Requesting Department:** Fiscal Services

**Submitted By:** Karen Karasinski

**Agenda Item:** Implementation of Cost of Services for Family Planning Program

## Suggested Motion:

To approve and forward to the Board of Commissioners the implementation of select fees on October 1, 2021 for the Family Planning services.

## Summary of Request:

The Michigan Department of Health and Human Services (MDHHS) and Title X guidelines requires Family Planning programs to complete a cost analysis and update billing rates every two years.

Fiscal Services worked with Family Planning staff to calculate fees using the cost analysis tool provided by MDHHS. The analysis is a tool that assists local health departments in developing a schedule of fees to recover the reasonable cost of providing services. After the calculation was complete, we compared our cost per procedure to locally prevailing rates, Michigan Medicaid fee schedule published by MDHHS, and average reimbursement rates of private insurers.

Services will not be denied, due to inability to pay or lack of health insurance. Insurance is accepted, including Medicaid. To remain competitive with other providers of Family Planning Services in the area, we are proposing to set our rates at the private insurance reimbursable rate plus 5%.

This equates to setting a fee schedule that is 21%-28% of the actual cost of providing the service. The additional costs are supplemented by local and grant funds.

## Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:**  Mandated  Non-Mandated  New Activity

**Action is Related to Strategic Plan:**

**Goal:** Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.

**Objective:** Goal 2, Objective 1: Consider initiatives that contribute to the economic health and sustainability of the County and its' residents.

**Administration:**  Recommended  Not Recommended  Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

CPT CODE-Family Planning		Max Reimbursable Private Insurance		Health Dept Fee Comparison				Recommended
		Cost per CAT	Max Private Insur + 5%	District #10 Health Dept. Fee Schedule	Mid-MI Health Dept. Fee Schedule	Central Michigan Health Dept. Fee Schedule	Current Ottawa County Health Dept. Fee Schedule	
11981	Insert Drug Implant Device	\$ 591	\$ 167	\$ 162	\$ 200	\$ 215	\$ 80	\$ 167
11982	Remove Drug Implant Device	\$ 672	\$ 188	\$ 185	\$ 225	\$ 250	\$ 90	\$ 188
11983	Remove/Insert Drug Implant	\$ 834	\$ 233	\$ 225	\$ 321	\$ 310	\$ 128	\$ 233
57170	Fitting of Diaphragm/Cap	\$ 405	\$ 122	\$ 120	#N/A	#N/A	\$ 75	\$ 122
58300	IUD Insertion	\$ 518	\$ 135	\$ 128	\$ 100	\$ 110	\$ 120	\$ 135
58301	IUD Removal	\$ 583	\$ 152	\$ 134	\$ 135	\$ 150	\$ 100	\$ 152
96372	Injection Admin	\$ 80	\$ 20	\$ 17	\$ 35	\$ 40	\$ -	\$ 20
99202	Office/Outpatient Visit New (Expanded Problem F	\$ 428	\$ 92	\$ 85	\$ 115	\$ 90	\$ 75	\$ 92
99203	Office/Outpatient Visit New (Detailed Problem Fd	\$ 607	\$ 131	\$ 119	\$ 160	\$ 120	\$ 85	\$ 131
99211	Office/Outpatient Visit Est (Simple Problem Focus	\$ 128	\$ 28	\$ 28	\$ 28	\$ 45	\$ 30	\$ 28
99212	Office/Outpatient Visit Est (Expanded Problem Fd	\$ 255	\$ 55	\$ 52	\$ 60	\$ 60	\$ 65	\$ 55
99213	Office/Outpatient Visit Est (Detailed Problem Foc	\$ 423	\$ 91	\$ 84	\$ 105	\$ 105	\$ 75	\$ 91
99214	Office/Outpatient Visit Est (Comprehensive Eval/I	\$ 614	\$ 132	\$ 120	\$ 150	\$ 150	\$ 85	\$ 132
99215	Office/Outpatient Visit Est (Comprehensive Eval/I	\$ 826	\$ 177	\$ 160	\$ 200	\$ 200	\$ 125	\$ 177
99383	Prev Visit New Age 5-11	\$ 687	\$ 158	\$ 136	\$ 160	#N/A	\$ 155	\$ 158
99384	Prev Visit New Age 12-17	\$ 779	\$ 179	\$ 153	\$ 185	\$ 185	\$ 165	\$ 179
99385	Prev Visit New Age 18-39	\$ 754	\$ 173	\$ 149	\$ 190	\$ 185	\$ 165	\$ 173
99386	Prev Visit New Age 40-64	\$ 874	\$ 200	\$ 172	\$ 215	\$ 210	\$ 185	\$ 200
99387	Init Pm E/M New Pat 65+ Yr	\$ 951	\$ 218	\$ 186	\$ 225	\$ 210	\$ 195	\$ 218
99393	Prev Visit Est Age 5-11	\$ 603	\$ 138	\$ 121	\$ 140	#N/A	\$ 155	\$ 138
99394	Prev Visit Est Age 12-17	\$ 664	\$ 152	\$ 132	\$ 165	\$ 165	\$ 145	\$ 152
99395	Prev Visit Est Age 18-39	\$ 680	\$ 156	\$ 135	\$ 170	\$ 170	\$ 145	\$ 156
99396	Prev Visit Est Age 40-64	\$ 725	\$ 166	\$ 143	\$ 185	\$ 185	\$ 155	\$ 166
99397	Per Pm Reeval Est Pat 65+ Yr	\$ 779	\$ 179	\$ 153	\$ 195	\$ 190	\$ 165	\$ 179
G0101	Ca screen;pelvic/breast exam	\$ 220	\$ 62	\$ 63	#N/A	#N/A	\$ -	\$ 62

\*We currently do not charge a fee for this CPT

\*We currently do not charge a fee for this CPT

**Methodology**

We identified the cost per procedure using the cost analysis tool. We then compared our cost per procedure to locally prevailing rates based on fee analysis publications by procedural code, Michigan Medicaid fee schedule published by MDHHS, and average reimbursement rates of private insurers. Our total cost of providing these services are increased due to the patient population served and their higher risk factors and circumstances. Services will not be denied, due to inability to pay or lack of health insurance. Insurance is accepted, including Medicaid. To remain competitive with other providers of Family Planning Services in the area, we will set our rates at the private insurance reimbursable rate plus 5%. This equates to setting a fee schedule that is 21%-28% of the actual cost of providing the service. The additional costs are supplemented by local and grant funds. The same methodology would apply to FP supplies and contraceptive items billed adhering to 340B, federal and state guidelines.





# County of Ottawa

## *Office of the Treasurer*

**Amanda Price**  
*County Treasurer*

**Cheryl A. Clark**  
*Chief Deputy Treasurer*

**Mollie L. Bonter**  
*Deputy Treasurer*

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12220 Fillmore Street • Room 155 • West Olive, MI 49460  
Tel. (616) 994-4501 • 1-888-731-1001 ext 4501 • Fax (616) 994-4509 • [www.miOttawa.org](http://www.miOttawa.org)

**Report to:** Ottawa County Finance and Administration Committee

**From:** Amanda Price, Treasurer

**Date:** September 10, 2021

**Re:** Financial update for month end August 31, 2021

### **General Fund**

Attached is a one-page document with graphs which represents the status of the General Fund portfolio for Ottawa County as of August 31, 2021. As depicted in the graphs and verified by the report, the asset distribution of the General Pooled Funds by types and percentages meet the requirements of the County's Investment Policy.

### **Other Post Employee Benefits (OPEB)**

The August 31, 2021 Statement from Greenleaf Trust along with a Cash Flow sheet and Asset Allocation sheet on the investments in our OPEB account are attached.

I will not be able to attend the September Finance Committee meeting and have asked Cheryl Clark, Chief Deputy Treasurer, to be available if you have any questions.

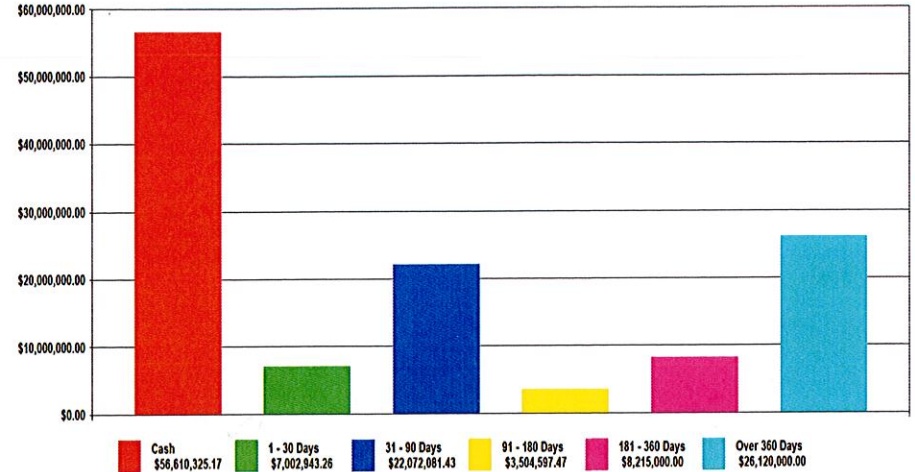
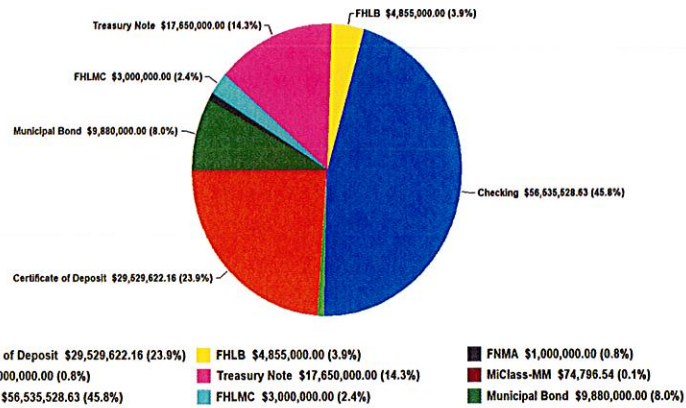
If you have any questions related to these reports, please contact Cheryl at [cclark@miottawa.org](mailto:cclark@miottawa.org).

# Ottawa County General Pooled Funds

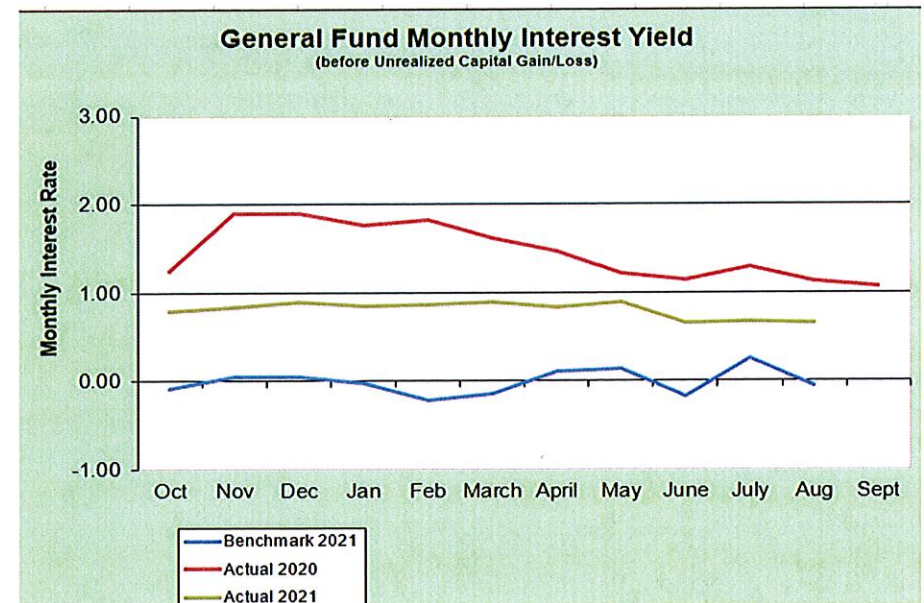
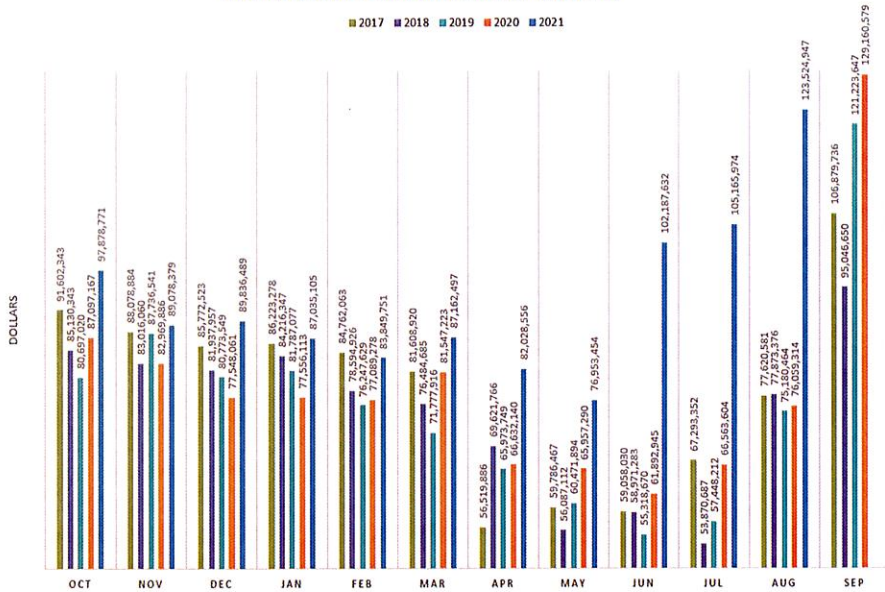
## August 31, 2021

Open Investments (Ending Par Val/Shares): \$123,524,947.33  
08/31/2021

Inv. Distribution by Maturity (Ending Par Val/Shares): \$123,524,947.33  
08/31/2021



### HISTORICAL COMPARISON BY MONTH



# GASB 31 Compliance Ottawa County Treasurer

Effective Interest - Actual Life  
Receipts for Period  
10/01/20 - 08/31/21

CUSIP	Invest Number	Security Description	Purchase Date	Sale Date	Valuation Method	Yield Eamed	Price Source	Original Price/Cost	Beginning Unit Price	Par Value On 10/01/20	Reported Value 10/01/20	Purchase Cost	Sales Proceeds	Ending Unit Price	Par Value On 08/31/21	Price Source 08/31/21	Reported Value 08/31/21	Change In Fair Value	Interest	Net Investment Income
	20-0035-01	C.D. 365 1.00 10/29/20	04/23/20	10/29/20	Amort Value	1.0036	Manual	504,747.08	1.000000	504,747.08	504,747.08	0.00	504,747.08	0.000000	0.00		0.00	0.00	368.60	368.60
	20-0046-01	C.D. 365 0.75 11/05/20	05/07/20	11/05/20	Amort Value	0.7523	Manual	506,627.51	1.000000	506,627.51	506,627.51	0.00	506,627.51	0.000000	0.00		0.00	0.00	365.47	365.47
	20-0047-01	C.D. 365 0.75 11/05/20	05/07/20	11/05/20	Amort Value	0.7523	Manual	506,627.51	1.000000	506,627.51	506,627.51	0.00	506,627.51	0.000000	0.00		0.00	0.00	365.47	365.47
	20-0049-01	C.D. 0.65 11/05/20	05/07/20	11/05/20	Amort Value	0.6500	Manual	505,172.22	1.000000	505,172.22	505,172.22	0.00	505,172.22	0.000000	0.00		0.00	0.00	319.24	319.24
	20-0049-01	C.D. 0.65 11/05/20	05/07/20	11/05/20	Amort Value	0.6500	Manual	253,405.97	1.000000	253,405.97	253,405.97	0.00	253,405.97	0.000000	0.00		0.00	0.00	160.14	160.14
	20-0049-01	C.D. 0.65 11/05/20	05/07/20	11/05/20	Amort Value	0.6500	Manual	253,405.97	1.000000	253,405.97	253,405.97	0.00	253,405.97	0.000000	0.00		0.00	0.00	160.14	160.14
	20-0042-01	C.D. 365 0.75 11/19/20	05/07/20	11/19/20	Amort Value	0.7513	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	504.29	504.29
	20-0043-01	C.D. 365 0.75 11/19/20	05/07/20	11/19/20	Amort Value	0.7513	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	504.29	504.29
	20-0044-01	C.D. 365 0.75 11/19/20	05/07/20	11/19/20	Amort Value	0.7513	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	504.29	504.29
	20-0045-01	C.D. 365 0.75 11/19/20	05/07/20	11/19/20	Amort Value	0.7513	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	504.29	504.29
	20-0060-01	C.D. 365 0.41 12/03/20	08/18/20	12/03/20	Amort Value	0.4102	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	353.99	353.99
	20-0063-01	C.D. 0.30 12/03/20	08/18/20	12/03/20	Amort Value	0.3000	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	262.50	262.50
	20-0068-01	C.D. 365 0.60 12/03/20	08/18/20	12/03/20	Amort Value	0.5003	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	431.74	431.74
	20-0067-01	C.D. 365 0.50 12/03/20	08/18/20	12/03/20	Amort Value	0.5003	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	431.74	431.74
	20-0072-01	C.D. 365 0.40 12/03/20	08/18/20	12/03/20	Amort Value	0.4000	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	345.20	345.20
	20-0075-01	C.D. 365 0.35 12/03/20	08/18/20	12/03/20	Amort Value	0.3500	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	302.05	302.05
	20-0078-01	C.D. 365 0.30 12/03/20	08/18/20	12/03/20	Amort Value	0.2992	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	258.22	258.22
	20-0079-01	C.D. 365 0.30 12/17/20	08/18/20	12/17/20	Amort Value	0.2992	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	316.63	316.63
	20-0081-01	C.D. 365 0.41 12/17/20	08/18/20	12/17/20	Amort Value	0.4102	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	432.69	432.69
	20-0084-01	C.D. 0.30 12/17/20	08/18/20	12/17/20	Amort Value	0.3000	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	320.84	320.84
	20-0073-01	C.D. 365 0.40 12/17/20	08/18/20	12/17/20	Amort Value	0.4000	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	421.92	421.92
	20-0089-01	C.D. 365 0.50 12/17/20	08/18/20	12/17/20	Amort Value	0.5003	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	527.73	527.73
	20-0088-01	C.D. 365 0.50 12/17/20	08/18/20	12/17/20	Amort Value	0.5003	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	527.73	527.73
	20-0076-01	C.D. 365 0.35 12/17/20	08/18/20	12/17/20	Amort Value	0.3500	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	369.18	369.18
	20-0062-01	C.D. 365 0.41 12/31/20	08/18/20	12/31/20	Amort Value	0.4102	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	511.40	511.40
	20-0065-01	C.D. 0.30 12/31/20	08/18/20	12/31/20	Amort Value	0.3000	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	379.17	379.17
	20-0070-01	C.D. 365 0.50 12/31/20	08/18/20	12/31/20	Amort Value	0.5004	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	623.75	623.75
	20-0071-01	C.D. 365 0.50 12/31/20	08/18/20	12/31/20	Amort Value	0.5004	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	623.75	623.75
	20-0074-01	C.D. 365 0.40 12/31/20	08/18/20	12/31/20	Amort Value	0.4000	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	498.63	498.63
	20-0077-01	C.D. 365 0.35 12/31/20	08/18/20	12/31/20	Amort Value	0.3500	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	438.30	438.30
	20-0080-01	C.D. 365 0.30 12/31/20	08/18/20	12/31/20	Amort Value	0.2993	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	373.04	373.04
	20-0081-01	C.D. 365 0.37 01/14/21	09/02/20	01/14/21	Amort Value	0.3702	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	532.48	532.48
	20-0082-01	C.D. 365 0.40 01/14/21	09/02/20	01/14/21	Amort Value	0.3982	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	574.25	574.25
	20-0083-01	C.D. 365 0.40 01/14/21	09/02/20	01/14/21	Amort Value	0.4002	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	575.67	575.67
	20-0084-01	C.D. 365 0.36 01/14/21	09/02/20	01/14/21	Amort Value	0.3600	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	517.81	517.81
	20-0087-01	C.D. 365 0.35 01/14/21	09/02/20	01/14/21	Amort Value	0.3500	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	503.43	503.43
	20-0085-01	C.D. 0.50 01/14/21	09/02/20	01/14/21	Amort Value	0.5011	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	730.80	730.80
	20-0086-01	C.D. 0.50 01/14/21	09/02/20	01/14/21	Amort Value	0.5011	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	730.80	730.80
	20-0088-01	C.D. 365 0.37 01/28/21	09/02/20	01/28/21	Amort Value	0.3702	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	603.51	603.51
	20-0089-01	C.D. 365 0.40 01/28/21	09/02/20	01/28/21	Amort Value	0.3994	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	651.02	651.02
	20-0090-01	C.D. 365 0.40 01/28/21	09/02/20	01/28/21	Amort Value	0.4003	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	652.47	652.47
	20-0091-01	C.D. 365 0.38 01/28/21	09/02/20	01/28/21	Amort Value	0.3500	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	586.85	586.85
	20-0092-01	C.D. 0.50 01/28/21	09/02/20	01/28/21	Amort Value	0.5000	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	826.39	826.39
	20-0093-01	C.D. 0.50 01/28/21	09/02/20	01/28/21	Amort Value	0.5000	Manual	500,000.00	1.000000	500,000.00	500,000.00	0.00	500,000.00	0.000000	0.00		0.00	0.00	826.39	826.39
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# GASB 31 Compliance Ottawa County Treasurer

Effective Interest - Actual Life  
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CUSIP	Invest Number	Security Description	Purchase Date	Sale Date	Valuation Method	Yield Earned	Price Source 10/01/20	Original Prin/Cost	Beginning Unit Price	Par Value On 10/01/20	Reported Value 10/01/20	Purchase Cost	Sales Proceeds	Ending Unit Price	Par Value On 08/31/21	Price Source 08/31/21	Reported Value 08/31/21	Change In Fair Value	Interest	Net Investment Income
21-0045-01	C.D. 365 0.40 04/22/21		12/17/20	04/22/21	Amort Value	0.4002		500,828.29	0.000000	0.00	0.00	500,829.29	500,829.29	0.000000	0.00		0.00	0.00	691.91	691.91
21-0046-01	C.D. 365 0.40 04/22/21		12/17/20	04/22/21	Amort Value	0.4002		500,828.29	0.000000	0.00	0.00	500,829.29	500,829.29	0.000000	0.00		0.00	0.00	691.91	691.91
21-0048-01	C.D. 365 0.15 04/22/21		12/17/20	04/22/21	Amort Value	0.1500		500,683.01	0.000000	0.00	0.00	500,683.01	500,683.01	0.000000	0.00		0.00	0.00	259.25	259.25
21-0044-01	C.D. 0.30 04/22/21		12/17/20	04/22/21	Amort Value	0.3000		500,504.17	0.000000	0.00	0.00	500,504.17	500,504.17	0.000000	0.00		0.00	0.00	525.53	525.53
21-0043-01	C.D. 365 0.22 04/22/21		12/17/20	04/22/21	Amort Value	0.2113		500,679.94	0.000000	0.00	0.00	500,679.94	500,679.94	0.000000	0.00		0.00	0.00	365.26	365.26
21-0047-01	C.D. 365 0.35 04/22/21		12/17/20	04/22/21	Amort Value	0.3900		500,580.14	0.000000	0.00	0.00	500,580.14	500,580.14	0.000000	0.00		0.00	0.00	604.81	604.81
21-0053-01	C.D. 0.15 05/06/21		01/28/21	05/06/21	Amort Value	0.1500		501,027.78	0.000000	0.00	0.00	501,027.78	501,027.78	0.000000	0.00		0.00	0.00	204.59	204.59
21-0054-01	C.D. 0.15 05/06/21		01/28/21	05/06/21	Amort Value	0.1500		501,027.78	0.000000	0.00	0.00	501,027.78	501,027.78	0.000000	0.00		0.00	0.00	204.59	204.59
21-0050-01	C.D. 365 0.22 05/06/21		01/28/21	05/06/21	Amort Value	0.2200		500,750.59	0.000000	0.00	0.00	500,750.59	500,750.59	0.000000	0.00		0.00	0.00	295.35	295.35
21-0051-01	C.D. 365 0.40 05/09/21		01/28/21	05/09/21	Amort Value	0.4002		500,809.67	0.000000	0.00	0.00	500,809.67	500,809.67	0.000000	0.00		0.00	0.00	538.06	538.06
21-0052-01	C.D. 365 0.15 05/09/21		01/28/21	05/09/21	Amort Value	0.1500		500,811.48	0.000000	0.00	0.00	500,811.48	500,811.48	0.000000	0.00		0.00	0.00	201.72	201.72
21-0055-01	C.O. 365 0.35 05/09/21		01/28/21	05/09/21	Amort Value	0.3500		500,709.59	0.000000	0.00	0.00	500,709.59	500,709.59	0.000000	0.00		0.00	0.00	470.53	470.53
21-0056-01	C.D. 365 0.15 05/09/21		01/28/21	05/09/21	Amort Value	0.1500		500,728.86	0.000000	0.00	0.00	500,728.86	500,728.86	0.000000	0.00		0.00	0.00	201.56	201.56
21-0057-01	C.D. 365 0.22 05/20/21		02/11/21	05/20/21	Amort Value	0.2200		700,580.12	0.000000	0.00	0.00	700,580.12	700,580.12	0.000000	0.00		0.00	0.00	418.91	418.91
21-0058-01	C.D. 365 0.40 05/20/21		02/11/21	05/20/21	Amort Value	0.4002		700,858.08	0.000000	0.00	0.00	700,858.08	700,858.08	0.000000	0.00		0.00	0.00	752.99	752.99
21-0059-01	C.D. 365 0.15 05/20/21		02/11/21	05/20/21	Amort Value	0.1500		700,859.58	0.000000	0.00	0.00	700,859.58	700,859.58	0.000000	0.00		0.00	0.00	282.31	282.31
21-0060-01	C.D. 365 0.35 05/20/21		02/11/21	05/20/21	Amort Value	0.3500		700,751.78	0.000000	0.00	0.00	700,751.78	700,751.78	0.000000	0.00		0.00	0.00	658.51	658.51
21-0061-01	C.D. 365 0.25 05/20/21		02/11/21	05/20/21	Amort Value	0.2340		700,536.99	0.000000	0.00	0.00	700,536.99	700,536.99	0.000000	0.00		0.00	0.00	440.22	440.22
21-0062-01	C.D. 365 0.25 05/20/21		02/11/21	05/20/21	Amort Value	0.2340		700,000.00	0.000000	0.00	0.00	700,000.00	700,000.00	0.000000	0.00		0.00	0.00	472.07	472.07
21-0063-01	C.D. 365 0.40 08/03/21		02/11/21	08/03/21	Amort Value	0.4002		700,099.00	0.000000	0.00	0.00	700,099.00	700,099.00	0.000000	0.00		0.00	0.00	858.57	858.57
21-0064-01	C.D. 365 0.40 08/03/21		02/11/21	08/03/21	Amort Value	0.1500		700,099.00	0.000000	0.00	0.00	700,099.00	700,099.00	0.000000	0.00		0.00	0.00	322.25	322.25
21-0065-01	C.D. 365 0.35 08/03/21		02/11/21	08/03/21	Amort Value	0.3500		700,000.00	0.000000	0.00	0.00	700,000.00	700,000.00	0.000000	0.00		0.00	0.00	536.89	536.89
21-0066-01	C.D. 365 0.25 08/03/21		02/11/21	08/03/21	Amort Value	0.2500		700,000.00	0.000000	0.00	0.00	700,000.00	700,000.00	0.000000	0.00		0.00	0.00	473.11	473.11
21-0068-01	C.D. 365 0.22 08/17/21		02/25/21	08/17/21	Amort Value	0.2201		700,652.67	0.000000	0.00	0.00	700,652.67	700,652.67	0.000000	0.00		0.00	0.00	860.76	860.76
21-0069-01	C.D. 365 0.40 08/17/21		02/25/21	08/17/21	Amort Value	0.4002		700,965.60	0.000000	0.00	0.00	700,965.60	700,965.60	0.000000	0.00		0.00	0.00	322.69	322.69
21-0070-01	C.D. 365 0.15 08/17/21		02/25/21	08/17/21	Amort Value	0.1500		700,967.08	0.000000	0.00	0.00	700,967.08	700,967.08	0.000000	0.00		0.00	0.00	752.69	752.69
21-0071-01	C.D. 365 0.35 08/17/21		02/25/21	08/17/21	Amort Value	0.3500		700,845.75	0.000000	0.00	0.00	700,845.75	700,845.75	0.000000	0.00		0.00	0.00	537.45	537.45
21-0072-01	C.D. 365 0.25 08/17/21		02/25/21	08/17/21	Amort Value	0.2500		700,604.11	0.000000	0.00	0.00	700,604.11	700,604.11	0.000000	0.00		0.00	0.00	473.16	473.16
21-0074-01	C.D. 365 0.22 07/01/21		03/11/21	07/01/21	Amort Value	0.2201		700,725.23	0.000000	0.00	0.00	700,725.23	700,725.23	0.000000	0.00		0.00	0.00	853.20	853.20
21-0075-01	C.D. 365 0.40 07/01/21		03/11/21	07/01/21	Amort Value	0.3966		701,080.82	0.000000	0.00	0.00	701,080.82	701,080.82	0.000000	0.00		0.00	0.00	322.73	322.73
21-0076-01	C.D. 365 0.15 07/01/21		03/11/21	07/01/21	Amort Value	0.1500		701,074.64	0.000000	0.00	0.00	701,074.64	701,074.64	0.000000	0.00		0.00	0.00	752.79	752.79
21-0077-01	C.D. 365 0.35 07/01/21		03/11/21	07/01/21	Amort Value	0.3500		700,939.73	0.000000	0.00	0.00	700,939.73	700,939.73	0.000000	0.00		0.00	0.00	637.50	637.50
21-0078-01	C.D. 365 0.25 07/01/21		03/11/21	07/01/21	Amort Value	0.2500		700,671.23	0.000000	0.00	0.00	700,671.23	700,671.23	0.000000	0.00		0.00	0.00	451.80	451.80
21-0079-01	C.D. 365 0.22 07/15/21		04/08/21	07/15/21	Amort Value	0.2400		701,127.67	0.000000	0.00	0.00	701,127.67	701,127.67	0.000000	0.00		0.00	0.00	414.08	414.08
21-0080-01	C.D. 365 0.40 07/15/21		04/08/21	07/15/21	Amort Value	0.4002		700,870.36	0.000000	0.00	0.00	700,870.36	700,870.36	0.000000	0.00		0.00	0.00	752.07	752.07
21-0081-01	C.D. 365 0.25 07/15/21		04/08/21	07/15/21	Amort Value	0.2400		701,127.67	0.000000	0.00	0.00	701,127.67	701,127.67	0.000000	0.00		0.00	0.00	793.45	793.45
21-0082-01	C.D. 365 0.40 07/15/21		04/08/21	07/15/21	Amort Value	0.4002		701,288.26	0.000000	0.00	0.00	701,288.26	701,288.26	0.000000	0.00		0.00	0.00	465.60	465.60
21-0083-01	C.D. 365 0.25 07/15/21		04/08/21	07/15/21	Amort Value	0.2474		700,805.48	0.000000	0.00	0.00	700,805.48	700,805.48	0.000000	0.00		0.00	0.00	296.02	296.02
21-0084-01	C.D. 365 0.22 07/29/21		04/22/21	07/29/21	Amort Value	0.2200		501,045.20	0.000000	0.00	0.00	501,045.20	501,045.20	0.000000	0.00		0.00	0.00	752.06	752.06
21-0089-01	C.D. 365 0.40 07/29/21		04/22/21	07/29/21	Amort Value	0.4001		700,000.00	0.000000	0.00	0.00	700,000.00	700,000.00	0.000000	0.00		0.00	0.00	752.08	752.08
21-0091-01	C.D. 365 0.40 07/29/21		04/22/21	07/29/21	Amort Value	0.4001		700,000.00	0.000000	0.00	0.00	700,000.00	700,000.00	0.000000	0.00		0.00	0.00	752.06	752.06
21-0092-01	C.D. 365 0.40 07/29/21		04/22/21	07/29/21	Amort Value	0.4001		700,000.00	0.000000	0.00	0.00	700,000.00	700,000.00	0.000000	0.00		0.00	0.00	322.86	322.86
21-0097-01	C.D. 365 0.24 07/28/21		04/22/21	07/28/21	Amort Value	0.2400		501,184.95	0.000000	0.00	0.00	501,184.95	501,184.95	0.000000	0.00		0.00	0.00	859.57	859.57
21-0098-01	C.D. 365 0.24 07/28/21		04/22/21	07/28/21	Amort Value	0.4002		700,000.00	0.000000	0.00	0.00	700,000.00	700,000.00	0.000000	0.00		0.00	0.00	460.27	460.27
21-0094-01	C.D. 365 0.40 08/12/21		04/22/21	08/12/21	Amort Value	0.2400		625,000.00	0.000000	0.00	0.00	625,000.00	625,000.00	0.000000	0.00		0.00	0.00	460.27	460.27
21-0096-01	C.D. 365 0.24 08/12/21		04/22/21																	



# GASB 31 Compliance Ottawa County Treasurer

Effective Interest - Actual Life  
Receipts for Period  
10/01/20 - 08/31/21

CUSIP	Invest Number	Security Description	Purchase Date	Sale Date	Valuation Method	Yield Earned	Price Source	Original Price/Cost	Beginning Unit Price	Par Value On 10/01/20	Reported Value 10/01/20	Purchase Cost	Sales Proceeds	Ending Unit Price	Par Value On 08/31/21	Price Source	Reported Value 08/31/21	Change In Fair Value	Interest	Net Investment Income	
	21-0114	C.D. 365 0.22 10/07/21	06/17/21		Open Amort Value	0.2200		701,125.78	0.000000	0.00	0.00	701,125.78	0.00	1.000000	701,125.78	Manual	701,125.78	0.00	321.17	321.17	
	21-0115	C.D. 365 0.40 10/07/21	06/17/21		Open Amort Value	0.4000		701,828.36	0.000000	0.00	0.00	701,828.36	0.00	1.000000	701,828.36	Manual	701,828.36	0.00	584.53	584.53	
	21-0116	C.D. 365 0.15 10/07/21	06/17/21		Open Amort Value	0.1500		701,289.77	0.000000	0.00	0.00	701,289.77	0.00	1.000000	701,289.77	Manual	701,289.77	0.00	219.03	219.03	
	21-0117	C.D. 365 0.24 10/07/21	06/17/21		Open Amort Value	0.2400		701,598.44	0.000000	0.00	0.00	701,598.44	0.00	1.000000	701,598.44	Manual	701,598.44	0.00	350.61	350.61	
	21-0120	C.D. 365 0.25 10/07/21	06/17/21		Open Amort Value	0.2500		500,000.00	0.000000	0.00	0.00	500,000.00	0.00	1.000000	500,000.00	Manual	500,000.00	0.00	260.27	260.27	
	21-0123	C.D. 365 0.22 10/21/21	07/01/21		Open Amort Value	0.2200		701,198.39	0.000000	0.00	0.00	701,198.39	0.00	1.000000	701,198.39	Manual	701,198.39	0.00	262.04	262.04	
	21-0124	C.D. 365 0.40 10/21/21	07/01/21		Open Amort Value	0.4000		701,834.02	0.000000	0.00	0.00	701,834.02	0.00	1.000000	701,834.02	Manual	701,834.02	0.00	476.93	476.93	
	21-0125	C.D. 365 0.15 10/21/21	07/01/21		Open Amort Value	0.1500		701,397.37	0.000000	0.00	0.00	701,397.37	0.00	1.000000	701,397.37	Manual	701,397.37	0.00	178.71	178.71	
	21-0128	C.D. 365 0.24 10/21/21	07/01/21		Open Amort Value	0.2400		701,692.52	0.000000	0.00	0.00	701,692.52	0.00	1.000000	701,692.52	Manual	701,692.52	0.00	266.06	266.06	
	21-0127	C.D. 365 0.25 10/21/21	07/01/21		Open Amort Value	0.2500		701,208.73	0.000000	0.00	0.00	701,208.73	0.00	1.000000	701,208.73	Manual	701,208.73	0.00	297.77	297.77	
	21-0130	C.D. 365 0.22 11/04/21	07/29/21		Open Amort Value	0.2200		501,341.22	0.000000	0.00	0.00	501,341.22	0.00	1.000000	501,341.22	Manual	501,341.22	0.00	102.74	102.74	
	21-0131	C.D. 365 0.24 11/04/21	07/29/21		Open Amort Value	0.2400		501,507.91	0.000000	0.00	0.00	501,507.91	0.00	1.000000	501,507.91	Manual	501,507.91	0.00	112.12	112.12	
	21-0132	C.D. 365 0.40 11/04/21	07/29/21		Open Amort Value	0.4000		700,752.06	0.000000	0.00	0.00	700,752.06	0.00	1.000000	700,752.06	Manual	700,752.06	0.00	261.10	261.10	
	21-0133	C.D. 365 0.40 11/04/21	07/29/21		Open Amort Value	0.4000		700,752.06	0.000000	0.00	0.00	700,752.06	0.00	1.000000	700,752.06	Manual	700,752.06	0.00	339.45	339.45	
	21-0104	C.D. 365 0.15 09/09/21	05/06/21		Open Amort Value	0.1500		700,000.00	0.000000	0.00	0.00	700,000.00	0.00	1.000000	700,000.00	Manual	700,000.00	0.00	339.45	339.45	
	21-0105	C.D. 365 0.15 09/09/21	05/06/21		Open Amort Value	0.1500		700,000.00	0.000000	0.00	0.00	700,000.00	0.00	1.000000	700,000.00	Manual	700,000.00	0.00	339.45	339.45	
	21-0108	C.D. 365 0.15 09/09/21	05/06/21		Open Amort Value	0.1500		700,000.00	0.000000	0.00	0.00	700,000.00	0.00	1.000000	700,000.00	Manual	700,000.00	0.00	339.45	339.45	
	21-0102	C.D. 365 0.15 09/09/21	05/06/21		Open Amort Value	0.1500		700,000.00	0.000000	0.00	0.00	700,000.00	0.00	1.000000	700,000.00	Manual	700,000.00	0.00	339.45	339.45	
	21-0103	C.D. 365 0.15 09/09/21	05/06/21		Open Amort Value	0.1500		700,000.00	0.000000	0.00	0.00	700,000.00	0.00	1.000000	700,000.00	Manual	700,000.00	0.00	339.45	339.45	
	Certificate of Deposit Total							<b>112,093,519.35</b>	<b>1,000,000.00</b>	<b>22,029,886.26</b>	<b>22,029,886.26</b>	<b>80,963,528.08</b>	<b>82,563,893.19</b>	<b>1,000,000.00</b>	<b>29,529,622.16</b>		<b>29,529,622.16</b>	<b>0.00</b>	<b>88,412.22</b>	<b>88,412.22</b>	
	Checking																				
	0000-001010 Hybrid-MS-AP-PR	AR-0123	Hybrid,MS,AP,HBN 01153523705	12/18/19	Open	Fair Value	Manual	1,000,000.00	1,000,000.00	61,890,899.44	61,890,899.44	0.00	33,732,670.24	1,000,000.00	28,158,329.20	Manual	28,158,329.20	0.00	6,531.04	6,531.04	
	JPMC Gen Acct & AP	AR-0205	Gen Acct JPMC 305296532	02/01/20	Open	Fair Value	Manual	5,802,756.77	1,000,000.00	2,355,271.56	2,355,271.56	0.00	2,325,033.48	1,000,000.00	30,238.08	Manual	30,238.08	0.00	0.00	0.00	
	0000-001007 Am Rescue Plan Act	AR-0220	Am Rescue Plan HNB 01153557373	06/01/21	Open	Fair Value	Manual	28,342,278.00	0.000000	0.00	0.00	28,342,278.00	(4,663.35)	1,000,000.00	28,346,941.35	Manual	28,346,941.35	0.00	4,663.35	4,663.35	
	Checking Total							<b>36,945,934.77</b>	<b>1,000,000.00</b>	<b>64,246,171.00</b>	<b>64,246,171.00</b>	<b>28,342,278.00</b>	<b>36,053,920.37</b>	<b>1,000,000.00</b>	<b>56,535,629.83</b>		<b>56,535,629.83</b>	<b>0.00</b>	<b>11,214.39</b>	<b>11,214.39</b>	
	FFCB																				
	3133JELWEO	20-0034-01	FFCB 0.875 10/13/22	04/13/20	10/13/20	Fair Value	0.5750	FTI	1,000,000.00	1,000,000.00	1,000,100.00	1,000,100.00	0.00	0.00	0.00	0.00	0.00	(100.00)	291.67	191.67	
	3133JELNEO	20-0032	FFCB 1.43 02/14/24	03/13/20	Open	Fair Value	0.6661	FTI	1,028,010.00	1,039,930.00	1,039,390.00	0.00	0.00	1,026,900.00	1,000,000.00	FTI	1,026,900.00	(12,490.00)	13,109.34	818.34	
	FFCW Total							<b>0.6838</b>	<b>2,026,010.00</b>	<b>1,019,745</b>	<b>2,038,490.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,026,900.00</b>	<b>1,000,000.00</b>		<b>1,026,900.00</b>	<b>(12,590.00)</b>	<b>13,400.01</b>	<b>810.01</b>	
	FHLB																				
	18-0320	FHLB 1.675 11/29/21	12/08/16	Open	Fair Value	0.1788	FTI	996,000.00	1,019,990.00	1,019,990.00	1,019,990.00	0.00	0.00	1,004,430.00	1,000,000.00	FTI	1,004,430.00	(15,550.00)	17,187.50	1,637.50	
	3130AABG2	20-0031	FHLB 2.125 03/10/23	03/13/20	Open	Fair Value	0.2083	FTI	1,562,280.00	1,047,210.00	1,500,000.00	1,570,815.00	0.00	0.00	1,029,700.00	1,500,000.00	FTI	1,544,550.00	(26,265.00)	29,218.76	2,953.76
	3130AAX1	20-0033	FHLB 2.375 03/14/25	03/13/20	Open	Fair Value	0.0124	FTI	1,073,840.00	1,085,390.00	1,000,000.00	1,063,740.00	0.00	0.00	1,063,740.00	1,000,000.00	FTI	1,063,740.00	21,770.83	120.83	120.83
	3130AAC3H3	19-0053	FHLB 2.125 06/09/25	06/11/19	Open	Fair Value	0.3139	FTI	1,368,064.66	1,051,000.00	1,355,000.00	1,424,105.00	0.00	0.00	1,034,410.00	1,355,000.00	FTI	1,401,625.55	(22,479.45)	26,394.28	3,014.83
	3130BAG43	19-0053	FHLB 2.125 06/09/25	06/11/19	Open	Fair Value	0.1894	FTI	4,996,184.56	1,059,823	4,855,000.00	5,100,240.00	0.00	0.00	4,332,821	4,855,000.00	FTI	5,014,345.66	(65,844.49)	94,671.37	8,628.92
	FHLM																				
	3134GVMN5	20-0038-01	FHLMC 0.80 10/27/23	04/27/20	10/27/20	Fair Value	0.7031	FTI	1,000,000.00	1,000,000.00	1,000,070.00	1,000,070.00	0.00	1,000,000.00	0.00	0.00	0.00	(70.00)	577.78	507.78	
	3134GBSW3	17-0051-01	FHLMC 1.75 12/22/20	06/30/17	12/22/20	Fair Value	0.1589	FTI	419,885.00	1,003,580	420,000.00	421,503.60	0.00	420,000.00	0.00	0.00	(1,503.60)	1,659.75	150.15	150.15	
	3134GVQ4Q	20-0039	FHLMC 0.75 04/30/25	04/30/20	Open	Fair Value	0.9141	FTI	1,000,600.00	1,000,470.00	1,000,470.00	1,000,470.00	0.00	0.00	1,002,820.00	1,000,000.00	FTI	1,002,820.00	2,350.00	6,875.00	9,225.00
	3134GWKZ9	20-0055	FHLMC 0.625 08/18/25	08/18/20	Open	Fair Value	0.9141	FTI	1,000,600.00	1,000,470.00	1,000,470.00	1,000,470.00	0.00	0.00	1,002,820.00	1,000,000.00	FTI	1,002,820.00	2,350.00	6,875.00	9,225.00
	3134GVJ64	20-0095	Freddie Mac 0.40 06/10/24	09/10/20	Open	Fair Value	0.3356	FTI	1,000,000.00	1,000,100.00	1,000,100.00	1,000,100.00	0.00	0.00	1,000,000.00	1,000,000.00	FTI	1,000,000.00	(100.00)	577.78	507.78
	FHLMC Total							<b>0.7316</b>	<b>4,419,895.00</b>	<b>0.939413</b>	<b>4,417,403.00</b>	<b>0.00</b>	<b>1,420,000.00</b>	<b>1,000,988</b>	<b>3,000,000.00</b>		<b>3,000,240.00</b>	<b>2,838.40</b>	<b>18,502.36</b>	<b>21,338.76</b>	
	FNMA																				
	3136G4BD4	17-0190-01	Agency - FNMA 1.35 03/29/21	12/28/17	03/29/21	Fair Value	0.1558	FTI	488,750.00	1,005,910	500,000.00	502,955.00	0.00	500,000.00	0.00	0.00	0.00	(2,955.00)	3,338.69	383.69	
	3135GVW86	20-0029	Agency-FNMA 1.625 10/15/24	01/14/20	Open	Fair Value	(0.1589)	FTI	998,818.82	1,053,259	1,000,000.00	1,053,250.00	0.00	0.00	1,038,800.00	1,000,000.00	FTI	1,038,800.00	(16,350.00)	14,895.83	(14,541.17)
	FNMA Total							<b>(0.0921)</b>	<b>1,487,568.82</b>	<b>1,037,410</b>	<b>1,500,000.00</b>	<b>1,556,205.00</b>	<b>0.00</b>	<b>500,000.00</b>	<b>1,038,800</b>		<b>1,038,800.00</b>	<b>(19,305.00)</b>	<b>18,234.62</b>	<b>(1,070.48)</b>	
	MidClass-AM																				
	7210-008041 MBIA Lib	AR-0004	Library MI-01-0046-0002	08/04/00	Open	Fair Value	Manual	79,800.00	0.000000	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	0000-008001 Mailer Escrow	AR-0209	Mailer Escrow MI-01-0046-0010	08/07/20	Open	Fair Value	Manual	2,500.00	1,000,000.00	0.00	0.00	0.00	(1.17)	1,000,000.00	2,501.74	Manual	2,501.74	(0.00)	1.17	1.17	
	0000-008040 MBIA GF	AR-0003	GF MI-01-0046-0001	12/31/98	Open	Fair Value	Manual	1,016,712.32	1,000,000.00	3,071,821.48	3,071,821.48	0.00	2,899,676.68	1,000,000.00	72,294.80	Manual	72,294.80	0.00	473.32	473.32	
	MidClass-AM Total							<b>1,099,012.32</b>	<b>1,000,000.00</b>	<b>3,074,322.05</b>	<b>3,074,322.05</b>	<b>0.00</b>	<b>2,899,676.68</b>	<b>1,000,000.00</b>	<b>74,786.54</b>		<b>74,786.54</b>	<b>0.00</b>			



# GASB 31 Compliance Ottawa County Treasurer

Effective Interest - Actual Life  
Receipts for Period  
10/01/20 - 08/31/21

CUSIP	Invest Number	Security Description	Purchase Date	Sale Date	Valuation Method	Yield Earned	Price Source 10/01/20	Original Price/Cost	Beginning Unit Price	Par Value On 10/01/20	Reported Value 10/01/20	Purchase Cost	Sales Proceeds	Ending Unit Price	Par Value On 08/31/21	Price Source 08/31/21	Reported Value 08/31/21	Change In Fair Value	Interest	Net Investment Income
91262CAP6	21-0039	Treasury Note 0.125 10/15/23	11/02/20	Open	Fair Value	0.0093		988,690.62	0.000000	0.00	0.00	988,690.62	0.00	0.997730	1,000,000.00	FTI	997,730.00	(960.62)	1,037.92	77.30
912628G38	16-0249	Treasury Note 2.25 11/15/24	10/17/16	Open	Fair Value	(0.5074)	FTI	1,046,171.88	1.083050	1,000,000.00	1,083,050.00	0.00	0.00	1.057620	1,000,000.00	FTI	1,037,620.00	(25,430.00)	20,866.76	(4,764.24)
912628X47	17-0189	Treasury Note 1.875 04/30/22	12/04/17	Open	Fair Value	0.1661	FTI	1,985,887.60	1.027580	2,000,000.00	2,055,160.00	0.00	0.00	1.011880	2,000,000.00	FTI	2,023,760.00	(31,400.00)	34,442.94	3,042.94
912628XB1	16-0024	Treasury Note 2.125 05/15/26	05/03/18	Open	Fair Value	(1.0445)	FTI	949,531.25	1.085940	1,000,000.00	1,095,940.00	0.00	0.00	1.057150	1,000,000.00	FTI	1,037,150.00	(28,790.00)	19,517.67	(9,272.33)
9126284F4	18-0077	Treasury Note 2.625 03/31/25	09/24/18	Open	Fair Value	(0.9165)	FTI	977,187.50	1.106680	1,000,000.00	1,106,680.00	0.00	0.00	1.074300	1,000,000.00	FTI	1,074,300.00	(32,380.00)	24,097.96	(8,282.04)
912628D96	19-0017	Treasury Note 2.375 08/15/24	02/28/19	Open	Fair Value	(0.3827)	FTI	1,986,600.00	1.083790	2,000,000.00	2,167,580.00	0.00	0.00	1.058480	2,000,000.00	FTI	2,118,960.00	(50,620.00)	43,627.71	(6,962.29)
912628V23	19-0030	Treasury Note 2.25 12/31/23	04/05/19	Open	Fair Value	(0.1018)	FTI	998,056.25	1.067420	1,000,000.00	1,067,420.00	0.00	0.00	1.045820	1,000,000.00	FTI	1,045,820.00	(21,600.00)	20,665.76	(934.24)
912628UN8	13-0098	Treasury Note 2.00 02/15/23	07/01/13	Open	Fair Value	0.1814	FTI	961,982.50	1.043790	1,000,000.00	1,043,790.00	0.00	0.00	1.027070	1,000,000.00	FTI	1,027,070.00	(16,720.00)	18,388.58	1,648.58
Treasury Note Total						<u>0.21091</u>		<u>20,076,583.17</u>	<u>1.048208</u>	<u>18,150,000.00</u>	<u>19,024,876.80</u>	<u>1,993,318.03</u>	<u>2,500,000.00</u>	<u>1.028793</u>	<u>17,650,000.00</u>		<u>18,156,402.50</u>	<u>(360,094.03)</u>	<u>322,364.83</u>	<u>(37,739.20)</u>
Investment Total						<u>0.1738</u>		<u>198,837,285.23</u>	<u>1.011451</u>	<u>129,160,579.31</u>	<u>130,639,587.91</u>	<u>123,020,875.12</u>	<u>128,881,439.07</u>	<u>1.007490</u>	<u>123,524,947.33</u>		<u>124,413,073.68</u>	<u>(688,890.38)</u>	<u>739,706.49</u>	<u>153,746.11</u>

# Ottawa County, Michigan - OPEB Section 115 Trust

August 31, 2021

**Greenleaf Trust**  
 Portfolio Asset Allocation  
 From Monthly Statement

Asset	<u>Market Values at 10/1/2020</u>		<u>Market Values at 8/31/2021</u>		Transactions Impacting Market Value	Month to Date Impact
	Dollar Amount	Percentage	Dollar Amount	Percentage		
		0.00%		0.00%		
		0.00%		0.00%		
Exchange Traded Fds- Equity	\$2,898,310.78	44.33%	\$3,585,291.87	44.32%	Contributions	\$0.00
		0.00%		0.00%	Payments	
Mutual Fund - Equity	\$1,352,104.88	20.68%	\$1,846,906.80	22.83%	Disbursements	\$0.00
		0.00%		0.00%	Withdrawals & Distributions	\$0.00
Mutual Fund Equity - International	\$160,045.30	2.45%	\$142,154.42	1.76%	Administrative Expenses	(\$5,310.64)
		0.00%		0.00%	Investment Income	\$4,433.25
		0.00%		0.00%		
Corporate Bonds	\$897,680.22	13.73%	\$886,921.95	10.96%	Investment Change (+/-)	\$135,890.51
		0.00%		0.00%	MTD fee or income increase/decrease	\$135,013.12
		0.00%		0.00%		
		0.00%		0.00%		
		0.00%		0.00%		
Mutual Fund - Fixed Income	\$135,263.92	2.07%	\$165,744.88	2.05%		
		0.00%		0.00%		
US Government Notes & Bonds	\$854,999.59	13.08%	\$1,043,673.94	12.90%		
		0.00%		0.00%		
		0.00%		0.00%		
		0.00%		0.00%		
		0.00%		0.00%		
Money Market Funds - Taxable	238998.79	3.66%	\$418,923.54	5.18%		
		0.00%		0.00%		
		0.00%		0.00%		
TOTAL PORTFOLIO	\$6,537,403.48	100.00%	\$8,089,617.40	100.00%		

## PORTFOLIO ASSET ALLOCATION PARAMETERS

	Current	Target
Equities	68.91%	65%
Total Fixed Income	25.91%	30%
Cash & Equivalents	5.18%	5%
	100%	100%

**Co of Ottawa Retiree Hlth Ins Sec 115 Tr**

**Account Number : 62380025**

**August 1, 2021 Through August 31, 2021**

**County of Ottawa Section 115 Trust**

**Attn: Amanda Price, Trustee**

**12220 Filmore St Room 155**

**West Olive, MI 49460**

Trust Relationship Officer Melinda P Shull

Wealth Management Advisor Mark A Jackson

August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

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August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

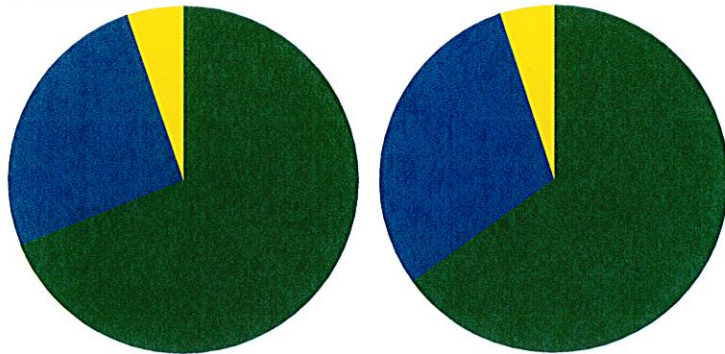
Account No : 62380025

## Account Summary

### Portfolio Summary

Actual

Target



■ Equity - 68.91%  
■ Fixed - 25.91%  
■ Cash Equiv - 5.18%

■ Equity - 65.00%  
■ Fixed - 30.00%  
■ Cash Equiv - 5.00%

	Market Value Current Date	Percent Of Total	Estimated Ann Income	Current Yield
Total Account	8,089,617.40	100.00	113,730.58	1.41
Equity	5,574,353.09	68.91	68,900.19	1.24
Fixed	2,096,340.77	25.91	44,788.50	2.14
Cash Equiv	418,923.54	5.18	41.89	0.01
Net Cash	0.00			

### Activity Summary

Current Period

Year To Date

08/01/2021-08/31/2021

01/01/2021-08/31/2021

**Beginning Market Value** \$ 7,954,604.28 \$ 7,198,238.98

#### Contributions

Cash Deposits	0.00	0.00
Asset Deposits	0.00	0.00
<b>Total Contributions</b>	<b>0.00</b>	<b>0.00</b>

#### Withdrawals

Cash Disbursements	0.00	-3,599.12
Asset Withdrawals	0.00	0.00
Management Fees	-5,310.64	-40,915.10
<b>Total Withdrawals</b>	<b>-5,310.64</b>	<b>-44,514.22</b>

#### Investment Income

Tax Free Interest	0.00	0.00
Taxable Interest	4,429.39	26,767.57
Dividends	3.86	36,863.85
Return of Capital	0.00	0.00
Other	0.00	0.00
<b>Total Investment Income</b>	<b>4,433.25</b>	<b>63,631.42</b>

**Investment Change** 135,890.51 872,261.22

**Ending Market Value** \$ 8,089,617.40 \$ 8,089,617.40



August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

## Portfolio Holdings

Description				Market Value/ Estimated Inc	Cost Basis	Unrealized Gain/Loss	Current Yield	Percent Of Acct
Cusip	Ticker	Price	Quantity					
<b><u>Equities</u></b>								
<b><u>Exchange Traded Fds-Equity</u></b>								
iShares Core MSCI EAFE ETF 46432F842	IEFA	76.75	1,525.000	117,043.75 2,593.45	84,691.47	32,352.28	2.22	1.45
iShares Core S&P 500 Index 464287200	IVV	453.71	2,355.000	1,068,487.05 13,310.46	645,846.56	422,640.49	1.25	13.21
iShares Core S&P Midcap 400 Index 464287507	IJH	275.07	1,149.000	316,055.43 3,330.12	191,627.49	124,427.94	1.05	3.91
iShares Core S&P Smallcap 600 Index 464287804	IJR	112.37	1,468.000	164,959.16 1,549.28	93,345.56	71,613.60	0.94	2.04
iShares MSCI EAFE ETF 464287465	EFA	80.64	4,285.000	345,542.40 7,697.17	277,903.81	67,638.59	2.23	4.27
iShares MSCI EAFE Value ETF 464288877	EFV	51.96	3,430.000	178,222.80 5,198.96	160,819.21	17,403.59	2.92	2.20
Vanguard Growth MFC 922908736	VUG	306.81	2,263.000	694,311.03 3,669.00	90,078.94	604,232.09	0.53	8.58
Vanguard Index Trust Value MFC 922908744	VTV	141.75	4,943.000	700,670.25 14,596.68	192,563.72	508,106.53	2.08	8.66

August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

## Portfolio Holdings

Description				Market Value/ Estimated Inc	Cost Basis	Unrealized Gain/Loss	Current Yield	Percent Of Acct
Cusip	Ticker	Price	Quantity					
<b>Exchange Traded Fds-Equity Subtotal</b>				<b>3,585,291.87</b>	<b>1,736,876.76</b>	<b>1,848,415.11</b>	<b>1.45</b>	<b>44.32</b>
				<b>51,945.12</b>				
<b><u>Mutual Fund-Equity</u></b>								
Hartford Dividend and Growth Fund F 41664T669	HDGFX	33.42	7,849.018	262,314.18 2,803.67	214,345.52	47,968.66	1.07	3.24
Sterling Capital Equity Income Fund CI I 85917L684	BEGIX	27.70	8,955.352	248,063.25 3,050.82	134,226.66	113,836.59	1.23	3.07
Touchstone Sands Capital Select Gr Instl 89155T524	CISGX	23.34	11,508.014	268,597.05 0.00	118,601.95	149,995.10	0.00	3.32
Vanguard 500 Index Admiral Share 922908710	VFIAX	418.40	1,907.499	798,097.58 10,092.20	380,000.00	418,097.58	1.26	9.87
William Blair Large Cap Gr-R6 969251636	LCGJX	25.92	10,410.291	269,834.74 566.11	197,742.90	72,091.84	0.21	3.34
<b>Mutual Fund-Equity Subtotal</b>				<b>1,846,906.80</b>	<b>1,044,917.03</b>	<b>801,989.77</b>	<b>0.89</b>	<b>22.84</b>
				<b>16,512.80</b>				
<b><u>Mutual Fund-Equity-Intl</u></b>								
Delaware Emerging Markets R6 245914510	DEMZX	25.02	2,816.972	70,480.64 183.10	36,922.71	33,557.93	0.26	0.87

August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

## Portfolio Holdings

Description					Market Value/ Estimated Inc	Cost Basis	Unrealized Gain/Loss	Current Yield	Percent Of Acct	
Cusip	Ticker	Price	Quantity							
Matthews Pacific Tiger Fund Cl I		34.63	2,069.702		71,673.78	42,929.39	28,744.39	0.36	0.89	
577130834	MIPTX				259.17					
<b>Mutual Fund-Equity-Intl Subtotal</b>					<b>142,154.42</b>	<b>79,852.10</b>	<b>62,302.32</b>	<b>0.31</b>	<b>1.76</b>	
					<b>442.27</b>					
<b>Equities Subtotal</b>					<b>5,574,353.09</b>	<b>2,861,645.89</b>	<b>2,712,707.20</b>	<b>1.24</b>	<b>68.92</b>	
					<b>68,900.19</b>					
<b><u>Fixed Income</u></b>										
<b><u>Corporate Bonds</u></b>										
Ebay Inc		2.600%	07/15/2022	101.40	25,000.000	25,350.43	24,521.75	828.68	2.56	0.31
278642AE3	EBAY2622					650.00				
Duke Energy Corp New		3.050%	08/15/2022	101.94	25,000.000	25,485.37	25,026.09	459.28	2.99	0.32
26441CAJ4	DUK22					762.50				
JPMorgan Chase & Co		3.250%	09/23/2022	103.21	25,000.000	25,801.41	25,003.48	797.93	3.15	0.32
46625HJE1	JPM22A					812.50				
Disney Walt Co Mtns Be		2.350%	12/01/2022	102.57	25,000.000	25,643.50	25,228.49	415.01	2.29	0.32
25468PCW4	DIS22					587.50				
Bank of America Corp 3.3 01		3.300%	01/11/2023	104.10	25,000.000	26,024.63	26,055.69	(31.06)	3.17	0.32
06051GEU9	BAC23					825.00				

August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

## Portfolio Holdings

Description						Market Value/ Estimated Inc	Cost Basis	Unrealized Gain/Loss	Current Yield	Percent Of Acct
Cusip	Ticker	Price	Quantity							
Morgan Stanley 61744YAN8	MS23H	3.125% 01/23/2023	103.88	25,000.000	25,971.05 781.25	25,959.79	11.26	3.01	0.32	
McDonalds Corp 58013MFE9	MCD33523	3.3500% 04/01/2023	104.40	25,000.000	26,099.48 837.50	25,148.24	951.24	3.21	0.32	
Apple Inc 037833AK6	AAP2423	2.400% 05/03/2023	103.56	25,000.000	25,890.91 600.00	24,580.25	1,310.66	2.32	0.32	
Intercontinental Exchange I 45866FAM6	ICE23B	0.700% 06/15/2023	100.47	25,000.000	25,118.00 175.00	25,176.20	(58.20)	0.70	0.31	
Chevron Corp 166764AH3	CC3123	3.1910% 06/24/2023	104.53	25,000.000	26,133.32 797.75	25,264.94	868.38	3.05	0.32	
Oracle Corp 68389XAS4	ORCL23	3.625% 07/15/2023	105.90	25,000.000	26,475.50 906.25	25,161.64	1,313.86	3.42	0.33	
Bristol Myers Squibb Co 110122AW8	BMY3223	3.250% 11/01/2023	106.17	25,000.000	26,543.00 812.50	25,251.86	1,291.14	3.06	0.33	
Union Pac Corp 907818DV7	UNP24	3.750% 03/15/2024	107.15	25,000.000	26,788.18 937.50	25,066.43	1,721.75	3.50	0.33	
Parker-Hannifin Corp 701094AM6	PH24A	2.700% 06/14/2024	105.06	25,000.000	26,264.95 675.00	26,477.08	(212.13)	2.57	0.32	

August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

## Portfolio Holdings

Description						Market Value/ Estimated Inc	Cost Basis	Unrealized Gain/Loss	Current Yield	Percent Of Acct
Cusip	Ticker	Price	Quantity							
PPG Inds Inc 693506BQ9	PPG24	2.400%	08/15/2024	104.76	25,000.000	26,189.52 600.00	25,317.10	872.42	2.29	0.32
Wells Fargo Co Mtn Be 94974BGA2	WFC24	3.300%	09/09/2024	107.72	25,000.000	26,930.40 825.00	26,951.50	(21.10)	3.06	0.33
Paypal Holdings Inc 70450YAC7	2 PYPL24	2.400%	10/01/2024	105.38	25,000.000	26,345.53 600.00	25,320.53	1,025.00	2.28	0.33
D R Horton Inc 23331ABM0	DHI24	2.500%	10/15/2024	104.82	25,000.000	26,204.10 625.00	26,331.62	(127.52)	2.39	0.32
Abbvie Inc 00287YBZ1	ABBV24A	2.600%	11/21/2024	105.37	25,000.000	26,342.36 650.00	26,491.75	(149.39)	2.47	0.33
Republic Serv Inc 760759AQ3	RSG25	3.200%	03/15/2025	107.31	25,000.000	26,827.74 800.00	24,824.75	2,002.99	2.98	0.33
DTE Energy Co 233331BG1	DTE25A	1.050%	06/01/2025	99.78	25,000.000	24,944.53 262.50	25,108.78	(164.25)	1.05	0.31
Netapp Inc 64110DAL8	NTAP18752	1.875%	06/22/2025	103.05	25,000.000	25,763.12 468.75	25,849.65	(86.53)	1.82	0.32
Walmart Inc 931142ED1	WMT25	3.550%	06/26/2025	110.10	25,000.000	27,525.74 887.50	25,168.08	2,357.66	3.22	0.34



August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

## Portfolio Holdings

Description						Market Value/ Estimated Inc	Cost Basis	Unrealized Gain/Loss	Current Yield	Percent Of Acct
Cusip	Ticker	Price	Quantity							
Intuit 46124HAB2	INTU9525	0.950% 07/15/2025	100.42	25,000.000	25,105.22 237.50	25,238.88	(133.66)	0.95	0.31	
Bank New York Mellon Corp 06406RAQ0	BK7526	0.750% 01/28/2026	99.34	25,000.000	24,834.45 187.50	24,992.75	(158.30)	0.76	0.31	
Unitedhealth Group Inc 91324PCV2	UNH26	3.100% 03/15/2026	109.38	25,000.000	27,344.13 775.00	24,050.00	3,294.13	2.83	0.34	
AT&T Inc 00206RML3	T26F	1.700% 03/25/2026	101.32	25,000.000	25,330.04 425.00	25,378.00	(47.96)	1.68	0.31	
Starbucks Corp 855244AK5	SBUX24526	2.450% 06/15/2026	105.90	25,000.000	26,475.70 612.50	26,805.38	(329.68)	2.31	0.33	
Hershey Co 427866AX6	HSY26	2.300% 08/15/2026	106.07	25,000.000	26,516.49 575.00	26,154.44	362.05	2.17	0.33	
Goldman Sachs Group Inc 38145GAH3	GS26P	3.500% 11/16/2026	108.87	25,000.000	27,218.64 875.00	27,728.43	(509.79)	3.21	0.34	
Amgen Inc 031162CT5	AMGN2227	2.200% 02/21/2027	104.26	25,000.000	26,065.42 550.00	25,889.54	175.88	2.11	0.32	
Costco Corp 22160KAN5	COST27	1.3750% 06/ 1.375% 06/20/2027	101.14	25,000.000	25,283.92 343.75	25,450.34	(166.42)	1.36	0.31	

August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

## Portfolio Holdings

Description						Market Value/ Estimated Inc	Cost Basis	Unrealized Gain/Loss	Current Yield	Percent Of Acct
Cusip	Ticker	Price	Quantity							
Visa Inc 92826CAP7	V27B	0.750%	08/15/2027	98.36	25,000.000	24,588.97 187.50	24,799.00	(210.03)	0.76	0.30
Packaging Corp America 695156AT6	3 PKG27	3.400%	12/15/2027	109.98	25,000.000	27,496.20 850.00	26,520.52	975.68	3.09	0.34
<b>Corporate Bonds Subtotal</b>						<b>886,921.95 21,497.75</b>	<b>868,292.97</b>	<b>18,628.98</b>	<b>2.42</b>	<b>10.96</b>
<b><u>Mutual Fund-Fixed Income</u></b>										
Vanguard S/T Inflation Protected Sec Admiral 922020706	VTAPX			26.38	6,282.975	165,744.88 3,715.75	155,000.00	10,744.88	2.24	2.05
<b>Mutual Fund-Fixed Income Subtotal</b>						<b>165,744.88 3,715.75</b>	<b>155,000.00</b>	<b>10,744.88</b>	<b>2.24</b>	<b>2.05</b>
<b><u>U S Government Notes &amp; Bonds</u></b>										
United States Treas Nts 912828UN8	USTN2023	2.000%	02/15/2023	102.71	100,000.000	102,707.00 2,000.00	98,997.41	3,709.59	1.95	1.27
United States Treas Nts 9128282D1	UST1323	1.375%	08/31/2023	102.31	75,000.000	76,731.45 1,031.25	74,937.45	1,794.00	1.34	0.95
United States Treas Nts 912828U57	USTN2123	2.125%	11/30/2023	104.18	25,000.000	26,043.95 531.25	24,876.95	1,167.00	2.04	0.32

August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

## Portfolio Holdings

Description						Market Value/ Estimated Inc	Cost Basis	Unrealized Gain/Loss	Current Yield	Percent Of Acct
Cusip	Ticker	Price	Quantity							
United States Treas Nts 912828V23	USTN2223	2.250% 12/31/2023	104.58	50,000.000		52,291.00 1,125.00	50,049.10	2,241.90	2.15	0.65
United States Treas Nts 912828W48	USTN2124	2.125% 02/29/2024	104.54	25,000.000		26,135.75 531.25	25,119.98	1,015.77	2.03	0.32
United States Treas Nts 912828XT2	USTN2024b	2.000% 05/31/2024	104.51	50,000.000		52,253.90 1,000.00	47,888.67	4,365.23	1.91	0.65
United States Treas Nts 912828D56	UST2324	2.375% 08/15/2024	105.85	50,000.000		52,923.85 1,187.50	49,395.31	3,528.54	2.24	0.65
United States Treas Nts 912828J27	UST2025	2.000% 02/15/2025	105.11	75,000.000		78,834.98 1,500.00	75,553.54	3,281.44	1.90	0.97
United States Treas Nts 912828M56	USTN2225	2.250% 11/15/2025	106.64	115,000.000		122,641.18 2,587.50	114,347.61	8,293.57	2.11	1.52
United States Treas Nts 912828U24	UST226	2.000% 11/15/2026	106.09	100,000.000		106,089.80 2,000.00	99,641.24	6,448.56	1.89	1.31
United States Treas Nts 912828F5	UST225127	2.250% 11/15/2027	107.80	175,000.000		188,658.23 3,937.50	184,762.82	3,895.41	2.09	2.33
United States Treas Nts 91282CBZ3	USTN12528	1.250% 04/30/2028	101.39	100,000.000		101,390.60 1,250.00	99,570.31	1,820.29	1.23	1.25

August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

## Portfolio Holdings

Description						Market Value/ Estimated Inc	Cost Basis	Unrealized Gain/Loss	Current Yield	Percent Of Acct
Cusip	Ticker		Price	Quantity						
United States Treas Nts 912828YB0	UST162529	1.625% 08/15/2029	103.59	55,000.000		56,972.25 893.75	55,698.76	1,273.49	1.57	0.70
<b>U S Government Notes &amp; Bonds Subtotal</b>						<b>1,043,673.94 19,575.00</b>	<b>1,000,839.15</b>	<b>42,834.79</b>	<b>1.88</b>	<b>12.89</b>
<b>Fixed Income Subtotal</b>						<b>2,096,340.77 44,788.50</b>	<b>2,024,132.12</b>	<b>72,208.65</b>	<b>2.14</b>	<b>25.90</b>
<b><u>Cash Equivalents</u></b>										
<b><u>Money Market Funds-Taxable</u></b>										
Northern Institutional Treasury Portfolio 665279808	NITXX		1.00	418,923.540		418,923.54 41.89	418,923.54	0.00	0.01	5.18
<b>Money Market Funds-Taxable Subtotal</b>						<b>418,923.54 41.89</b>	<b>418,923.54</b>	<b>0.00</b>	<b>0.01</b>	<b>5.18</b>
<b>Cash Equivalents Subtotal</b>						<b>418,923.54 41.89</b>	<b>418,923.54</b>	<b>0.00</b>	<b>0.01</b>	<b>5.18</b>

August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

## Portfolio Holdings

Description				Market Value/ Estimated Inc	Cost Basis	Unrealized Gain/Loss	Current Yield	Percent Of Acct
Cusip	Ticker	Price	Quantity					
<b>Cash Summary</b>								
	Principal			-286,852.03	-286,852.03			
	Income			286,852.03	286,852.03			
	Invested Income			0.00	0.00			
<b>* * Grand Total * *</b>				<b>8,089,617.40</b>	<b>5,304,701.55</b>	<b>2,784,915.85</b>	<b>1.41</b>	
				<b>113,730.58</b>				

LT Gain/Loss Fiscal YTD: 95,015.21

ST Gain/Loss Fiscal YTD: 0.00



August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

## Account Transactions

Date	Type	Description	Amount
		<i>Starting Balance :</i>	\$0.00
08/02/2021	Buy	AT&T Inc 1.7000% 03/25/26 25000 PV 25000 PV @ 101.512	-25,378.00
08/02/2021	Purchase Accrued Interest	AT&T Inc 1.7000% 03/25/26	-152.29
08/02/2021	Buy	Wells Fargo Co Mtn Be 3.3000% 09/09/24 25000 PV 25000 PV @ 107.806	-26,951.50
08/02/2021	Purchase Accrued Interest	Wells Fargo Co Mtn Be 3.3000% 09/09/24	-327.71
08/02/2021	Daily Factor - Dividend	Northern Institutional Treasury Portfolio Dividend From 07/01/2021 To 07/31/2021	3.86
08/16/2021	Interest	United States Treas Nts 2.000% 02/15/23	1,000.00
08/16/2021	Interest	Duke Energy Corp New 3.050% 08/15/22	381.25
08/16/2021	Interest	United States Treas Nts 2.000% 02/15/25	750.00
08/16/2021	Interest	United States Treas Nts 2.375% 08/15/24	593.75
08/16/2021	Interest	Hershey Co 2.3000% 08/15/26	287.50
08/16/2021	Interest	PPG Inds Inc 2.4000% 08/15/24	300.00
08/16/2021	Interest	Visa Inc 0.7500% 08/15/27	93.75
08/16/2021	Amortization - Adjust Cost on Taxlots	-21.61 Of United States Treas Nts 2.000% 02/15/23 [Bond Prem Amort]	

August 01, 2021 through August 31, 2021

Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

## Account Transactions

Date	Type	Description	Amount
08/16/2021	Amortization - Adjust Cost on Taxlots	<b>-12.94 Of</b> Duke Energy Corp New 3.050% 08/15/22 [Bond Prem Amort]	
08/16/2021	Amortization - Adjust Cost on Taxlots	<b>-14.81 Of</b> United States Treas Nts 2.000% 02/15/25 [Bond Prem Amort]	
08/16/2021	Amortization - Adjust Cost on Taxlots	<b>-61.09 Of</b> United States Treas Nts 2.000% 02/15/25 [Bond Prem Amort]	
08/16/2021	Amortization - Adjust Cost on Taxlots	<b>-3.54 Of</b> United States Treas Nts 2.375% 08/15/24 [Bond Prem Amort]	
08/16/2021	Amortization - Adjust Cost on Taxlots	<b>-111.26 Of</b> Hershey Co 2.3000% 08/15/26 [Bond Prem Amort]	
08/16/2021	Amortization - Adjust Cost on Taxlots	<b>-51.06 Of</b> PPG Inds Inc 2.4000% 08/15/24 [Bond Prem Amort]	
08/16/2021	Amortization - Adjust Cost on Taxlots	<b>-11.33 Of</b> United States Treas Nts 1.6250% 08/15/29 [Bond Prem Amort]	
08/16/2021	Amortization - Adjust Cost on Taxlots	<b>-15.50 Of</b> United States Treas Nts 1.6250% 08/15/29 [Bond Prem Amort]	
08/17/2021	Interest	United States Treas Nts 1.6250% 08/15/29	446.88
08/23/2021	Interest	Amgen Inc 2.2000% 02/21/27	275.00

August 01, 2021 through August 31, 2021

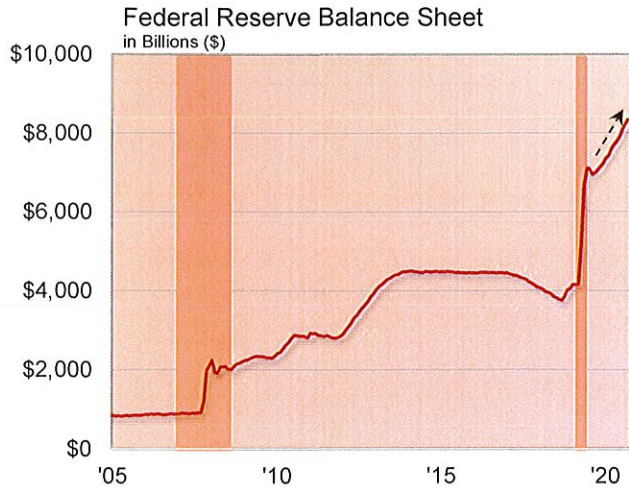
Account Name : Co of Ottawa Retiree Hlth Ins Sec 115 Tr

Account No : 62380025

## Account Transactions

Date	Type	Description	Amount
08/23/2021	Amortization - Adjust Cost on Taxlots	-77.25 Of Amgen Inc 2.2000% 02/21/27 [Bond Prem Amort]	
08/24/2021	Market Fee	Market Value: 7,954,604.28	-5,310.64
08/31/2021	Interest	United States Treas Nts 1.3750% 08/31/23	515.63
08/31/2021	Interest	United States Treas Nts 2.1250% 02/29/24	265.63
08/31/2021	Accretion - Adjust Cost on Taxlots	15.76 Of United States Treas Nts 1.3750% 08/31/23 [Bond Disc Acrt]	
08/31/2021	Amortization - Adjust Cost on Taxlots	-23.58 Of United States Treas Nts 2.1250% 02/29/24 [Bond Prem Amort]	
		<b>Net Cash Management</b>	<b>53,206.89</b>
		<b>Ending Balance :</b>	<b>\$ 0.00</b>

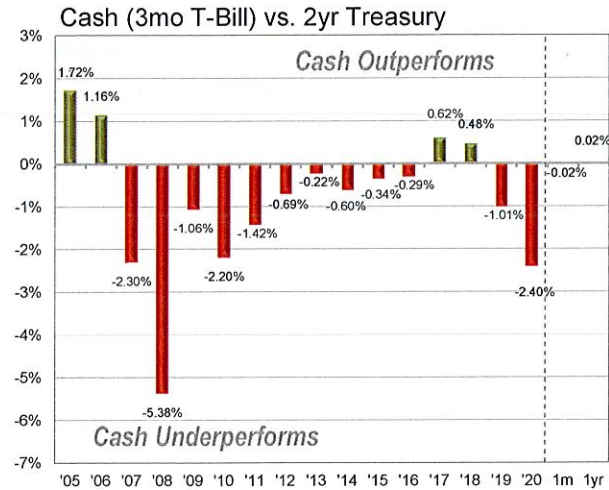
## Federal Reserve Stance



Source: The Federal Reserve, Robinson

In August, the market's attention was turned toward the Federal Reserve's comments on tapering (slowing) their bond purchases. With strong inflation and employment numbers, Fed Chair Powell said, "it could be appropriate to start reducing the pace of asset purchases this year." He also made clear that the timing of tapering would not directly signal the timing of interest rate hikes.

## Performance

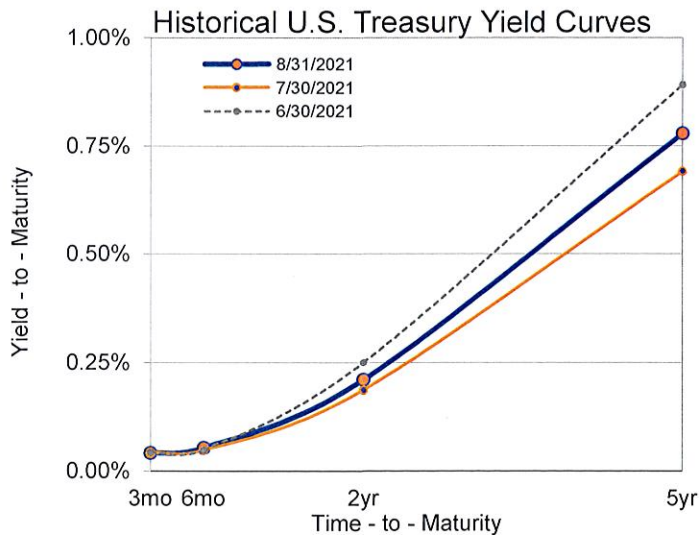


Source: Barclays Capital, Bloomberg, Robinson

2-Year Treasuries and 3-Month T-Bills had negligible returns in August.

	Returns	
	August	1yr
3mT-Bill	0.00%	0.07%
2y Tsy	0.02%	0.12%

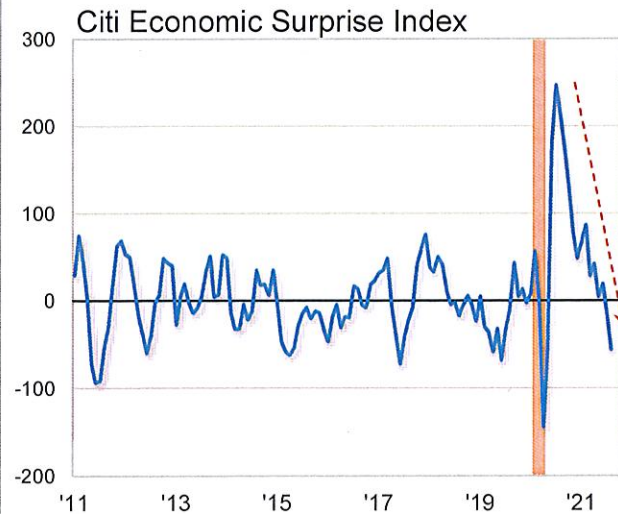
## Yield Curve



Source: Bloomberg, Robinson

In August, longer interest rates moved higher, recovering about half of their 20 basis point decline from the previous month.

## Graph of the Month



Source: Citigroup Global Markets Inc., Robinson

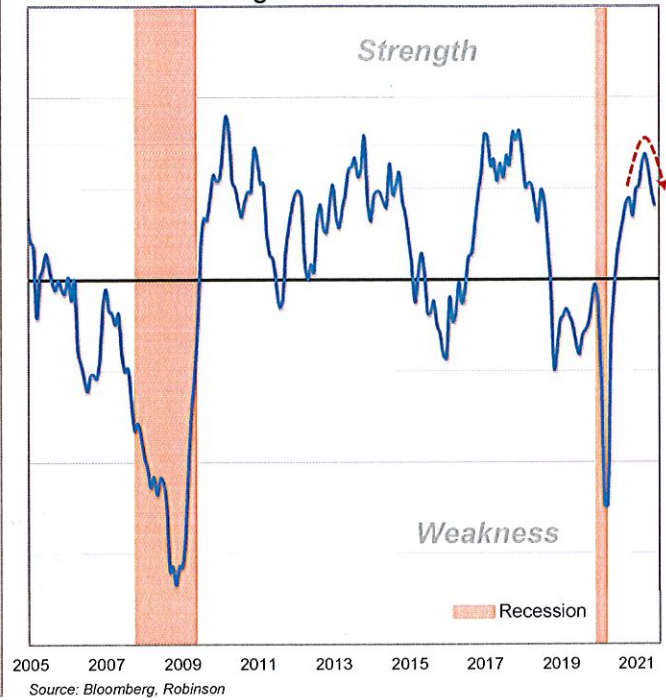
The Citi Economic Surprise Index measures data surprises relative to market expectations. A positive reading means that data releases have been stronger than expected and negative means they've been weaker than expected. The Index now sits well into negative territory, signaling that overly optimistic outlooks for the 2nd half of 2021 may need to be revised downward.



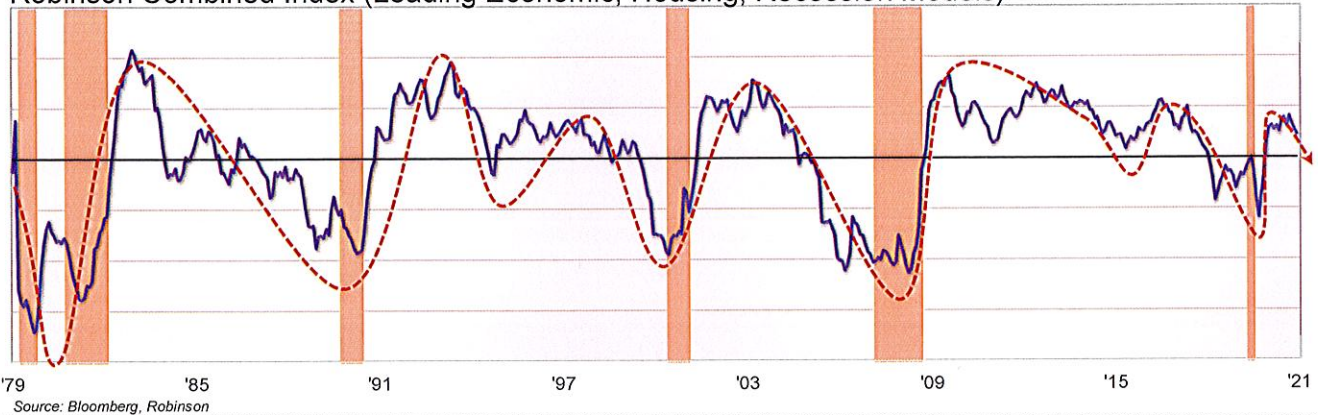
## Economic Comments

- Market Review:** The Robinson Leading Economic Index remained deep into expansion territory in August. Recent moves in the Index reflect a beneath the surface battle in the economic data between hard (quantitative) and soft (qualitative) data. Hard data is supported by a bump in housing permits, higher business new order levels and strong manufacturing metrics. Soft data has been weakened by decreased housing optimism amongst homebuilders and a decline in consumer confidence. On September 4th, many federal unemployment programs are set to expire, including the \$300 weekly boost in unemployment benefits, aid to gig or self-employment workers and stimulus for those who have gone past their state's benefit period. Given the expiring programs and the end of the eviction moratorium, the next couple of months may be disruptive to large groups of consumers and the economy as a whole. Further, with the Fall/Winter months approaching fast, the Delta coronavirus variant represents a threat to the economy as it makes its way throughout the country.
- Inflation:** A small business survey recently reported that an all-time record number of businesses indicated their intention to raise their prices (see bottom left). This is likely a response to higher costs businesses have been facing throughout 2021 due to market imbalances such as raw materials or supplies shortages and an irregular labor market. There is a ceiling to how high businesses can raise prices without meaningful wage inflation and that ceiling is likely lower than the businesses would like.
- Employment:** The total number of people receiving government benefits has continued to fall and currently sits at a pandemic low (see bottom right). This number is certain to drop aggressively with the aforementioned federal programs expiring. As this number drops we expect to see a link to strong job reports and falling unemployment rate - if not, it may signal a labor market that is not functioning properly.

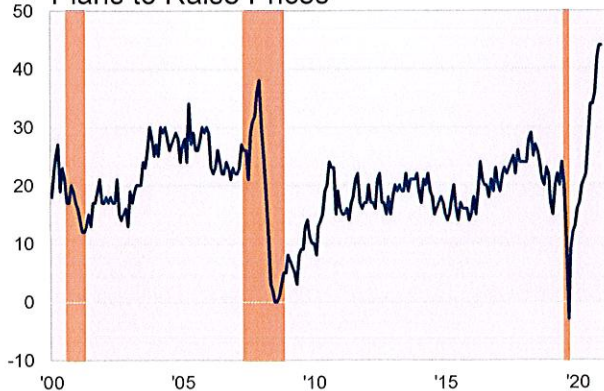
### Robinson Leading Economic Index



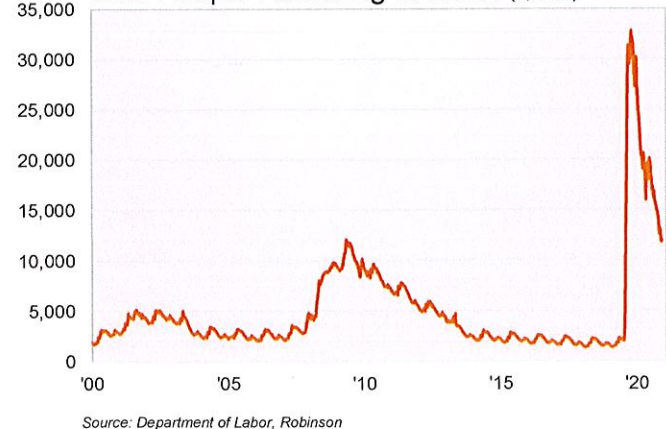
### Robinson Combined Index (Leading Economic, Housing, Recession Models)



### Plans to Raise Prices



### Total People Receiving Benefits (1,000s)



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