



Roger A. Bergman
Chairperson

Matthew R. Fenske
Vice-Chairperson

Ottawa County

Board of Commissioners

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Thursday, September 30, 2021 at 1:30 PM** for the regular September meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Dannenberg
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk/Register

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the [September 14, 2021](#) Board of Commissioners meeting.

Francisco C. Garcia Joseph S. Baumann Douglas R. Zylstra Allen Dannenberg Randall J. Meppelink
Kyle J. Terpstra James H. Holtvluwer Philip D. Kuyers Gregory J. DeJong

From Administration

2. [Accounts Payable for August 30 to September 17, 2021](#)

Suggested Motion:

To approve the general claims in the amount of \$23,781,972.23 as presented by the summary report for August 30, 2021 to September 17, 2021.

B. Public Hearings: None

C. Action Items:

From Planning and Policy Committee

1. [Email Retention and Archiving Rule Policy](#)

Suggested Motion:

To approve the revised Email Retention and Archiving Rule Policy (first reading).

2. [HIPAA Compliance Policy](#)

Suggested Motion:

To approve the revised HIPAA Compliance Policy (first reading).

3. [Drone Purchase and Usage Policy](#)

Suggested Motion:

To approve the Drone Purchase and Usage Policy (first reading).

4. [Photography in County Buildings Policy](#)

Suggested Motion:

To approve the Photography in County Buildings Policy (first reading).

From Finance and Administration Committee

5. [FY 2021 Budget Adjustments](#)

Suggested Motion:

To approve the 2021 budget adjustments per the attached schedule.

6. [Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution regarding the distribution of convention facility tax revenues to counties under Public Acts 106 and 107 of 1985.

7. [FY 2022 Budget Resolution](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution for the Fiscal Year 2022 General Appropriations Act.

8. [Communications Tower Lease Agreement](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the Lease Agreement with AT&T to install its wireless broadband equipment on the County's Fillmore Street/Stanton Street Communications Tower at a rate of \$2,100 per month for a minimum of five (5) years, with automatic renewal for at least an additional five (5) years.

9. [Agricultural Processing Renaissance Zone](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution approving an Agricultural Processing Renaissance Zone for a 15-year term in Holland Charter Township.

10. [Implementation of Cost of Services for Family Planning Program](#)

Suggested Motion:

To approve the implementation of select fees on October 1, 2021 for the Family Planning services.

D. *Appointments: None*

E. *Discussion Items: None*

9. *Report of the County Administrator*

10. *General Information, Comments, and Meetings Attended*

11. *Public Comments*

12. *Adjournment*