

Agenda
Finance and Administration Committee
West Olive Administration Building – Board Room
12220 Fillmore, West Olive, MI 49460
Tuesday, October 19, 2021
10:00 AM

Public Comment:

Consent Items:

1. *Approval of the Agenda*
2. *Approval of Minutes from the [September 21, 2021](#) Finance and Administration Committee Meeting.*

Action Items:

1. [2021 Budget Adjustments](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the 2021 budget adjustments per the attached schedule.
2. [Statement of Review](#)
Suggested Motion:
To approve the Statement of Review for the month of September 2021.
3. [2021 Ottawa County Apportionment Report](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the 2021 Ottawa County Apportionment Report.
4. [2020 Administrative and IT Cost Allocation Plans](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the 2020 Cost Allocation Plan and 2020 Innovation and Technology Department Allocation Plan for implementation in the 2022 budget.
5. [Purchase of Tek84 Body Scanner for use at the Adult Detention Center](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the purchase of a Tek84 Intercept body scanner, including delivery, installation, and training at a cost of \$146,500 (\$139,000 scanner, delivery, install, training, and \$7,500 first-year annual maintenance).

6. [Wyoming Water System: 2021 Water System Improvement Bond Issue and Refunding](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution to Authorize the Issuance of Not to Exceed \$5,300,000 of Water Supply Bonds and Not to Exceed \$1,750,000 of Water Supply Refunding Bonds for the Wyoming Water System.

7. [FY 2022 Agreement for MSU Extension Services](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the FY 2022 Agreement for Extension Services between Ottawa County and MSU Extension at a cost of \$256,925.00.

8. [Contract for Website Management Services](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the WebTecs service contract at a total cost of \$934,032.00 for 3 years.

9. [Community Mental Health Personnel Request](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the request from CMH to add 4 full-time, benefited positions at a total cost of \$593,181.00 to be paid for with Medicaid and grant dollars.

10. [Public Health Personnel Request](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the request from the Public Health Department to increase one Health Educator from a temporary, non-benefited position to a part-time, benefited position at a cost of \$27,153 paid for by a Covid-19 Supplemental Block Grant.

11. [Declaration of Intent to Enter into a Contract of Lease with the Ottawa County Building Authority](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution of intent to enter into a contract of lease with the Ottawa County Building Authority for the Family Justice Center in an amount not to exceed \$30 million.

Discussion Items:

1. [Treasurer's Financial Month End Update](#); Amanda Price

2. Review of Ratified Contracts

Adjournment

Comments on the day's business are to be limited to three (3) minutes.