

PLANNING AND POLICY COMMITTEE

Approved Minutes

DATE: September 21, 2021

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Allen Dannenberg, Matthew Fenske, Gregory DeJong

ABSENT: Philip Kuyers, Francisco Garcia

STAFF & GUESTS: John Shay, County Administrator; Karen Karasinski, Fiscal Services Director; Sherri Sayles, Chief Deputy Clerk; Douglas Van Essen, Corporate Counsel; Douglas Zylstra (by zoom); Media

SUBJECT: CONSENT ITEMS

PP 21-054 Motion: To approve the agenda of today as presented and to approve the minutes from the August 17, 2021 Planning and Policy Committee meeting as presented.
Moved by: Allen Dannenberg UNANIMOUS

SUBJECT: RESOLUTION SUPPORTING PASSAGE OF LEGISLATION TO ADOPT 4-YEAR TERMS FOR COUNTY COMMISSIONERS

PP 21-055 Motion: To approve and forward to the Board of Commissioners to adopt the Resolution Supporting Passage of Legislation to Adopt 4-Year Terms for County Commissioners.
Moved by: Matthew Fenske UNANIMOUS

SUBJECT: EMAIL RETENTION AND ARCHIVING RULE POLICY

PP 21-056 Motion: To approve and forward to the Board of Commissioners the revised Email Retention and Archiving Rule Policy for review and comment.
Moved by: Allen Dannenberg UNANIMOUS

SUBJECT: HIPAA COMPLIANCE POLICY

PP 21-057 Motion: To approve and forward to the Board of Commissioners the revised HIPAA Compliance Policy for review and comment.
Moved by: Matthew Fenske UNANIMOUS

The Committee discussed COVID masking and vaccinations. The Health Department has been directed by the Administrator to let him know if any COVID letters are sent out. The Administrator will pass this information along to the Commissioners.

SUBJECT: DRONE PURCHASE AND USAGE POLICY

PP 21-058 Motion: To approve and forward to the Board of Commissioners the Drone Purchase and Usage Policy for review and comment.
Moved by: Matthew Fenske UNANIMOUS

SUBJECT: PHOTOGRAPHY IN COUNTY BUILDINGS POLICY

PP 21-059 Motion: To approve and forward to the Board of Commissioners the Photography in County Buildings Policy for review and comment.
Moved by: Matthew Fenske UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Legislative Issues
 - a. Current Legislative Priorities – John Shay reported not much has changed since August. The legislature is busy working on the budget.
2. Douglas Van Essen reported a lawsuit was filed yesterday against the Board of Commissioners and Public Health. He will forward the complaint to the Commissioners.

SUBJECT: ADJOURNMENT

PP 21-060 Motion: To adjourn at 9:24 a.m.
Moved by: Matthew Fenske UNANIMOUS