

APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
OCTOBER SESSION – FIRST DAY

The Ottawa County Board of Commissioners met on Tuesday, October 12, 2021, at 1:30 p.m. and was called to order by the Chair.

Gregory DeJong pronounced the invocation.

The Clerk/Register led in the Pledge of Allegiance to the Flag of the United States of America.

Present at roll call: Francia Garcia, Joseph Baumann, Douglas Zylstra, Allen Dannenberg, Randall Meppelink, Kyle Terpstra, James Holtvluwer, Gregory DeJong, Roger Bergman, Matthew Fenske. (10)

Absent: Philip Kuyers. (1) (Note: Commissioner Kuyers was absent due to a NACo Conference)

Presentation of Petitions and Communications

1. Marcie Verbeek, Human Resources Director, gave a brief update on the selection process for the new County Administrator.

Public Comments

A brief statement was read by Chairman Roger Bergman regarding the Health Department's Mask Mandates for elementary students.

Public comments were made by the following:

1. David Barnosky
2. Sylvia Rhodea
3. Emily Underhill and her daughter
4. Tim Droski
5. Michele Muir
6. Lori Grasman

B/C 21-231 Matthew Fenske moved to approve the agenda of today as presented. The motion passed.

B/C 21-232 Matthew Fenske moved to approve the following Consent Resolutions:

1. To approve the Minutes of the September 30, 2021 Board of Commissioners meeting.
2. To approve the general claims in the amount of \$6,564,964.98 as presented by the summary report for September 20 to October 1, 2021.
3. To ratify all contracts currently pending on the post-execution ratification list as authorized under Section IV (D)(2) of the Ottawa County Contracting Authorization and Form Policy that was adopted on April 14, 2020.

The motion passed as shown by the following votes: Yeas: James Holtvluwer, Francisco Garcia, Allen Dannenberg, Gregory DeJong, Douglas Zylstra, Kyle Terpstra, Randall Meppelink, Joseph Baumann, Matthew Fenske, Roger Bergman. (10)

B/C 21-233 Gregory DeJong moved to approve the revised Email Retention and Archiving Rule Policy (second reading). The motion passed as shown by the following votes: Yeas: Francisco Garcia, Matthew Fenske, Douglas Zylstra, Allen Dannenberg, Kyle Terpstra, Randall Meppelink, James Holtvluwer, Joseph Baumann, Gregory DeJong, Roger Bergman. (10)

B/C 21-234 Gregory DeJong moved to approve the revised HIPAA Compliance Policy (second reading). The motion passed as shown by the following votes: Yeas: Allen Dannenberg, Joseph Baumann, Matthew Fenske, Randall Meppelink, Kyle Terpstra, Francisco Garcia, Gregory DeJong, James Holtvluwer, Douglas Zylstra, Roger Bergman. (10)

B/C 21-235 Gregory DeJong moved to approve the Drone Purchase and Usage Policy (second reading). The motion passed as shown by the following votes: Yeas: James Holtvluwer, Randall Meppelink, Kyle Terpstra, Francisco Garcia, Douglas Zylstra, Matthew Fenske, Allen Dannenberg, Gregory DeJong, Joseph Baumann, Roger Bergman. (10)

B/C 21-236 Gregory DeJong moved to approve the Photography in County Buildings Policy (second reading). The motion passed as shown by the following votes: Yeas: Matthew Fenske, Francisco Garcia, James Holtvluwer, Joseph Baumann, Gregory DeJong, Randall Meppelink, Allen Dannenberg, Kyle Terpstra, Roger Bergman. (9)

Nay: Douglas Zylstra. (1)

B/C 21-237 Douglas Zylstra moved to place into nomination the name(s) of (*indicates recommendation from the County Clerk/Register):

*James Searls
Jan Gwadacus
Joan Deters

and to select one (1) to fill one (1) Democratic Party Appointment vacancy on the Board of County Canvassers beginning November 1, 2021 and ending October 31, 2025 (four (4) year term).

Roll call vote:

James Holtvluwer – Searls	Kyle Terpstra - Searls
Francisco Garcia – Searls	Randall Meppelink - Searls
Allen Dannenberg – Searls	Joseph Baumann - Searls
Gregory DeJong – Searls	Matthew Fenske - Searls
Douglas Zylstra – Searls	Roger Bergman – Searls

Results of roll call vote: James Searls – 10, Jan Gwadacus – 0, Joan Deters – 0.

The Clerk/Register declared James Seals appointed to the Ottawa County Board of Canvassers representing the Democratic Party.

B/C 21-238 Francisco Garcia moved to place into nomination the name(s) of (*indicates recommendation from the County Clerk/Register):

*Laurie Breuker
Cynthia Davis
Laurette DeBoer

and to select one (1) to fill one (1) Republican Party Appointment vacancy on the Board of County Canvassers beginning November 1, 2021 and ending October 31, 2025 (four (4) year term).

Roll call vote:

Francisco Garcia – Breuker	James Holtvluwer - Breuker
Matthew Fenske – Breuker	Joseph Baumann - Breuker
Douglas Zylstra – Breuker	Gregory DeJong - Breuker
Kyle Terpstra – Breuker	Allen Dannenberg - Breuker
Randall Meppelink – Breuker	Roger Bergman – Breuker

Results of roll call vote: Breuker – 10, Davis – 0, DeBoer – 0.

The Clerk/Register declared Laurie Breuker appointed to the Ottawa County Board of Canvassers representing the Republican Party.

B/C 21-239 Allen Dannenberg moved to nominate and appoint Kim Nagy to the Ottawa County Jury Board representing the Democratic Party for a six (6) year term, beginning immediately

and ending April 30, 2027. The motion passed as shown by the following votes: Yeas: Douglas Zylstra, Matthew Fenske, Joseph Baumann, Francisco Garcia, Randall Meppelink, Allen Dannenberg, Gregory DeJong, James Holtvluwer, Kyle Terpstra, Roger Bergman. (10)

The County Administrator's report was presented including a brief update on the 2020-2021 Strategic Business Plan.

Several Commissioners commented on meetings attended and future meetings to be held.

Public Comments

Public comments were made by the following:

1. Donna Mooney
2. Shelby Visser (by zoom)

Chairman Bergman adjourned the meeting at 2:16 p.m.

JUSTIN F. ROEBUCK, Clerk/Register
Of the Board of Commissioners

ROGER A BERGMAN, Chairman
Of the Board of Commissioners